

Library Board Minutes

August 17, 2026

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Wes Treadway, Ralph von Qualen, Kourtney Abbotts and Summer Parrott. Trustees Absent: Jamie McCool. Also present: Director Wendy Johnson. Hogue acted as recording secretary in McCool's absence.

Cook called the meeting to order at 5:17pm. It was moved by Perkins and seconded by von Qualen to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Minutes Approval: It was moved by Treadway to approve the minutes from July 20, 2026. The motion was seconded by Nuckels. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Financials/Approval of bills: von Qualen motioned to approve bills. The motion was seconded by Treadway. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Public Comment: Thank-you messages received from Kuemper Cares and a patron with appreciation for the library and staff.

Director's Report: Johnson reviewed the Directors' Report; some highlights include new artwork hung displaying the history of the Carroll Public Library, fall hours starting after Labor Day, Rheta Fiscus memorial displayed, online book club is a huge success, NEA Big Read program is coming together, and overall, the library had a very successful fiscal 2026 year. It was also proposed to close the library on Veteran's Day (November 11, 2026) for the staff to have time to relocate and rearrange materials.

New Business:

FY26 Annual Statistics: Johnson went over the financials and stats from the 2026 fiscal year. No action needed.

2026 Summer Reading Statistics: Johnson went over stats from the summer reading program which was a huge success!

Perkins motioned to approve the library closing on November 11, 2026, for the staff to work on moving materials. von Qualen seconded the motion. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Old Business: none

Policy Review:

Bylaws: Parrott motioned to approve the new logo on the Bylaws with a second from Perkins. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Confidentiality Policy: Parrott with a second from Nuckels motioned to approve the verbiage changes recommended by Johnson to the Confidentiality Policy. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0,

Director Annual Review: Johnson left the meeting at 5:55 pm when the Board entered a closed session. The closed session was motioned by Parrott with a second from Perkins. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Johnson received a favorable review with Treadway motioning to approve a 2-step increase in compensation from 92% to 100%, top of the pay rate. Parrott seconded the motion. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Closed session ended at 6:05 pm with Johnson returning. Treadway with a second from Perkins was made to end the closed session. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Board of Trustees Continuing Education

Trustee Handbook Chapter 14: Public Library Standards, Johnson went over a summary of the standards a library is required to meet for tier levels with the Carroll Public Library meeting requirements to be a tier 3 level.

Agenda Items for Next Meeting:

Carroll County Library Board Trustees Training

Adjourn: von Qualen motioned to adjourn at 6:15 pm with a second from Treadway. All voted aye. Nays: None. Abstain: None. Absent: McCool. Motion passed 8-0.

Next Regular meeting- 5:15pm on September 21, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

Keith Cook- President

Brenda Hogue- Recording Secretary