

CITY OF CARROLL

NOTICE TO BIDDERS

The City of Carroll will receive sealed bids on the attached Proposal at the office of the Public Works Director, 627 N. Adams Street, Carroll, Iowa 51401, until 11:00 A.M., Tuesday, August 11, 2026, at which time the bids will be opened and read for furnishing the materials, supplies, equipment and services as shown below or attached hereto:

REMOVAL OF SIXTY-ONE (61) DEAD OR DYING TREES AND EIGHTY-NINE (89) STUMPS

Bids shall be submitted in a sealed envelope identified in the lower left hand corner with the date and time of bid opening and the name of the service being bid. The City of Carroll reserves the right to reject any or all bids, to waive any informality in bids, and unless otherwise specified by the bidder, accept any item in the bid. In case of error in extension of prices in the bid, the unit price will govern.

Randall M. Krauel
Public Works Director

CITY OF CARROLL
INSTRUCTIONS TO BIDDERS

The City of Carroll will receive bids for the removal of sixty-one (61) dead or dying trees and eighty-nine (89) stumps until 11:00 A.M., Tuesday, August 11, 2026, at the Office of the Public Works Director, 627 N. Adams Street, Carroll, Iowa 51401.

Bids must be submitted on a completed City of Carroll Proposal Form. Complete information is essential for proper evaluation of the bids and bidders are cautioned to submit complete and accurate data with their bids. Failure to do so may be held as grounds for disqualification of bids.

The Proposal shall be sealed in an envelope, properly identified as the Proposal with the project title and the name and address of the Bidder, and deposited with the City of Carroll at or before the time and place provided. It is the responsibility of the Bidder to see that the Proposal is delivered to the City prior to the time of opening bids. Any Proposal received after the scheduled time for receiving Proposals will be returned to the Bidder.

The apparent silence of this specification and any supplemental specifications as to any details or the omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only material of first quality and correct type, size and design are to be used.

All workmanship is to be first quality. All interpretations of this specification shall be made on the basis of this statement.

CITY OF CARROLL

PROPOSAL

The undersigned Bidder hereby proposes to complete the work as specified in the proposal documents at the following prices.

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Tree Removal and Disposal	61 Ea.	\$ _____	\$ _____
2	Stump Removal, Disposal And Restoration	89 Ea.	\$ _____	\$ _____
Total				\$ _____

See Exhibit A for locations.

The work performed under this Proposal shall be completed not later than _____.

The undersigned certifies that no Federal, State, County or Municipal Tax is included in the above quoted prices and that none will be added.

The Bidder hereby acknowledges that the City, in advertising for public bids for this project, reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to the best bid taking into consideration the City Manager's recommendation; and
2. Make such alterations in the Proposal documents as it determines necessary. Such alterations shall not be considered a waiver of any conditions of the documents, and shall not invalidate any of the provisions thereof.

The Bidder hereby certifies:

1. That this Proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the City; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to person regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and

4. That this Proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this proposal have the authority to execute this Proposal on behalf of the Bidder.

In compliance with the above invitation for bids and subject to all conditions contained in all bid documents, requirements and specifications, the undersigned offers and agrees to furnish all services, upon which the prices are quoted, at the prices set opposite each item, if this bid is accepted within 30 days after the date of opening. If accepted, the undersigned shall be responsible for the duties and responsibilities set out in all the above-mentioned documents.

BY: _____
(signature)

NAME: _____
(printed name)

COMPANY: _____

ADDRESS: _____

TELEPHONE: (O) _____
(C) _____

EMAIL: _____

ACCEPTANCE OF PROPOSAL

The above prices, requirements, specifications and conditions are satisfactory and are accepted. Bidder is authorized to do the work as set out herein. Payment will be made monthly based on completed work. This proposal and all bid documents, including the requirements and specifications together make up this contract and agreement between the City and successful bidder, and the parties are responsible for their respective duties and responsibilities set out in the above-mentioned documents.

BY: _____
Gerald H. Fleshner, Mayor

DATE: _____

CITY OF CARROLL

EXHIBIT A

Diseased or dying tree locations:

<u>Ref. No.</u>	<u>Location</u>	<u>Diameter (Approx.)</u>	<u>Type</u>	<u>Notes</u>
1	227 E. 2nd St.	84"	Ash	Along N. Clark St.
2	700 E. 3rd St.	80"	Ash	Along N. Elm St.
3	527 E. Bluff St.	72"	Ash	Along S. Walnut St.
4	527 E. Bluff St.	80"	Ash	2nd tree West of S. Walnut St.
5	527 E. Bluff St.	96"	Ash	3rd tree West of S. Walnut St.
6	1027 Highridge Rd.	84"	Ash	South end of lot
7	114 N. Adams St.	117"	Ash	
8	1502 N. Adams St.	68"	Ash	
9	1740 N. Adams St.	97"	Ash	East side of sidewalk
10	1403 N. Carroll St.	102"	Ash	
11	1608 N. Carroll St.	107"	Ash	
12	921 N. Clark St.	82"	Ash	
13	908 N. Court St.	107"	Ash	North end of lot
14	1219 N. Court St.	48"	Ash	North of driveway
15	1314 N. Court St.	97"	Ash	
16	1317 N. Court St.	90"	Ash	South side of water tower (City of Carroll)
17	1317 N. Court St.	84"	Ash	South side of water tower (City of Carroll)
18	1317 N. Court St.	120"	Ash	South side of water tower (City of Carroll)
19	309 N. Crawford St.	84"	Ash	South tree
20	620 N. East St.	65"	Ash	Apartments, middle tree
21	620 N. East St.	120"	Ash	Apartments, North tree
22	626 N. East St.	64"	Ash	Apartments, South tree
23	626 N. East St.	73"	Ash	Apartments, middle tree
24	626 N. East St.	53"	Ash	Apartments, North tree
25	720 N. East St.	75"	Ash	
26	1004 N. Main St.	86"	Ash	Tree along N. Main St.
27	1318 N. Main St.	70"	Ash	South tree on lot
28	1318 N. Main St.	95"	Ash	North Tree on lot
29	126 N. Maple St.	132"	Ash	Corner of N. Maple St. and E. 2nd St.
30	221 N. Maple St.	106"	Ash	
31	320 N. Maple St.	123"	Ash	North of carriage walk
32	320 N. Maple St.	95"	Ash	South of carriage walk
33	326 N. Maple St.	110"	Ash	North Tree
34	326 N. Maple St.	81"	Ash	Middle tree (Just north of carriage walk)
35	103 N. Walnut St.	106"	Ash	North tree along N. Walnut St.
36	226 N. Walnut St.	114"	Ash	45' West of alley along E. 3rd St.
37	108 N. West St.	51"	Ash	North end of property
38	708 N. West St.	74"	Ash	South side of driveway
39	1033 N. West St.	62"	Ash	South of driveway

<u>Ref. No.</u>	<u>Location</u>	<u>Diameter (Approx.)</u>	<u>Type</u>	<u>Notes</u>
40	1033 N. West St.	66"	Ash	North of driveway
41	114 N. Whitney St.	111"	Ash	
42	120 N. Whitney St.	140"	Ash	South side of driveway
43	102 S. Adams St.	127"	Ash	
44	114 S. Carroll St.	86"	Ash	South tree
45	114 S. Carroll St.	100"	Ash	North tree
46	126 S. Clark St.	120"	Ash	Along S. Clark St.
47	220 S. Court St.	99"	Ash	
48	203 S. Maple St.	154"	Ash	Corner of S. Maple St. and E. Bluff St.
49	203 S. Maple St.	94"	Ash	2nd tree east of corner
50	203 S. Maple St.	112"	Ash	3rd tree east of corner
51	121 S. Walnut St.	111"	Ash	North side of property
52	205 S. Walnut St.	131"	Ash	
53	120 S. West St.	80"	Ash	South tree
54	120 S. West St.	69"	Ash	North tree
55	121 S. West St.	140"	Ash	
56	123 S. Whitney St.	78"	Ash	SE of end of road
57	S. Whitney St.	106"	Ash	West side of S. Whitney St. Gute property
58	224 W. 11th St	41"	Ash	West side of driveway
59	518 W. 13th St.		Ash	West of driveway
60	630 W. 13th St.		Ash	East tree
61	439 Washington St.	103"	Ash	

CITY OF CARROLL

EXHIBIT A

Additional stump locations:

<u>Ref. No.</u>	<u>Location</u>	<u>Diameter (Approx.)</u>	<u>Type</u>	<u>Notes</u>
1	511 E. 2nd St.		Ash	West side of alley
2	1305 N. Adams St.	62"	Ash	West tree along W. 13th St.
3	1305 N. Adams St.	47"	Ash	Along N. Adams St.
4	1507 N. Adams St.	84"	Ash	
5	1522 N. Adams St.	46"	Ash	
6	102 N. Carroll St.	95"	Ash	South tree
7	102 N. Carroll St.	99"	Ash	North tree
8	1314 N. Carroll St.		Ash	
9	1615 N. Carroll St.	53"	Ash	
10	1707 N. Carroll St.	101"	Ash	3rd tree E. of driveway (17th St.)
11	1707 N. Carroll St.	90"	Ash	1st tree E. of driveway (17th St.)
12	104 N. Crawford St.	39"	Ash	Center tree along W. 1st St.
13	214 N. Main St.	72"	Ash	South tree
14	109 N. Walnut St.	57"	Ash	North tree
15	109 N. Walnut St.	89"	Ash	South tree
16	126 N. Walnut St.	75"	Ash	Along E. 2nd St.
17	314 N. Walnut St.	90"	Ash	1st tree North of Driveway
18	314 N. Walnut St.	98"	Ash	2nd tree North of Driveway
19	1014 N. West St.	108"	Ash	South Ash tree
20	1014 N. West St.	79"	Ash	Middle tree
21	229 S. Maple St.	106"	Ash	Corner of S. Maple St. and E. Anthony St.
22	110 Timberline Rd.	24"	Ash	At the end of S. Main St. and start of Timberline Rd.
23	630 W. 13th St.		Ash	West tree
24	727 N. West St.		Maple	
25	1427 N. Carroll St.		Oak	
26	820 N. Adams St.		Maple	
27	1119 N. West St.		Maple	
28	1317 N. Court St.			

CITY OF CARROLL

REQUIREMENTS AND SPECIFICATIONS

Contractor shall provide certificates of insurance acceptable to the City of Carroll prior to beginning any work. The certificates of insurance shall include the City of Carroll as an additional insured. Insurance shall be provided with the following minimum limits.

Commercial/General Liability Insurance:

General Aggregate Limit	\$2,000,000.00
Each Occurrence Limit	\$1,000,000.00

Automobile Liability Insurance

Minimum Combined Single Limit	\$1,000,000.00
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Workers Compensation State Statutory Limits

Contractor shall furnish all labor, tools, equipment, and machinery necessary to remove trees and grind stumps six inches (6") below the ground surface. All branches, logs, leaves and wood chips shall be removed and disposed of by Contractor. The stump holes shall be filled with clean topsoil and seeded with a permanent bluegrass lawn mixture. All property where trees and/or stumps are removed shall be left in a neat and clean condition.

To protect threatened or endangered species, between the dates of April 1 and September 30, Contractor and City representative will monitor and inspect individual trees prior to being felled for the presence of threatened or endangered species.

Contractor shall coordinate the work with the Public Works Director in all operations and shall consult with him on the priority of tree removal.

Contractor shall be responsible for providing and placing suitable barricades, delineators, signs, and other warning devices in a manner to achieve safe diversion of pedestrian and vehicular traffic. Local traffic shall be maintained on streets at all times. Contractor shall remove all debris from streets as work progresses so that the public may have the use of streets the maximum amount of time. No debris is to remain on streets or sidewalks overnight. No debris is to left on the right of way over the weekend (Saturday or Sunday) or over a holiday.

Contractor shall assume full responsibility for the protection of all property. Any damage to sidewalks, curbs, gutters, street pavement, sewers, structures, utilities and lawns shall be repaired with like materials at Contractor's expense. Contractor will be held responsible for all injury to persons through any negligence of Contractor or its employees, subcontractors or agents.

To the extent allowed or imposed by law, Contractor shall defend, indemnify and hold harmless the City of Carroll, including its agents and employees, from any claim or liability whether based on a claim for damages to real or personal property, or to a person, for any matter relating to or arising out of Contractor's wrongful, negligent or otherwise illegal performance of Contractor's obligations.