

Library Board Minutes

April 20, 2026

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Wes Treadway, Jamie McCool, Ralph von Qualen, and Kourtney Abbotts. Trustees Absent: Summer Parrott. Also present: Director Wendy Johnson.

Cook called the meeting to order at 5:15pm. It was moved by Cook and seconded by Hogue to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Minutes Approval: It was moved by Perkins to approve the minutes from February 16, 2026. The motion was seconded by Nuckels. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Financials/Approval of bills: McCool motioned to approve bills. The motion was seconded by von Qualen. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Public Comment: none

Director's Report: Johnson reviewed the Director's Report; some highlights include that the library is now fully staffed, social media videos are being made and shared, and the summer reading program is bringing back the sticker logs.

New Business: none

Old Business: The library received a \$1,000 donation as a memorial to Rheta Fiscus who worked at the library for several years. Johnson suggested a plaque be made by Trophies Plus. Hogue motioned to approve the plaque purchase, Treadway seconded. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Policy Review: Johnson recommended a policy be implemented regarding the homebound delivery policy. Von Qualen suggested changing the verbiage to "every two weeks" rather than specifying which day of the week deliveries will be made. Treadway motioned to approve the policy and was seconded by Perkins. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Johnson reviewed the Trustee Handbook Chapter 10: Evaluating the Library Director. She and Cook will work together on the evaluation questions.

Agenda Items for Next Meeting: Trustee Handbook Chapter 11: Effective Board Meetings.

Adjourn: McCool motioned to adjourn at 6:42 pm with a second from von Qualen. All voted aye. Nays: None. Abstain: None. Absent: Parrott. Motion passed 8-0.

Next Regular meeting- 5:15pm May 18, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

Keith Cook - President

Jamie McCool - Secretary