

COUNCIL MEETING

MARCH 23, 2026

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Jeff Cayler, LaVern Dirx, Deb Koster and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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New Police Officer Patrisha Wolterman was introduced to Council and sworn in by Mayor Fleshner. No Council action taken.

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It was moved by Atherton, seconded by Dirx, to accept the FY 2024-2025 Annual Financial Statement Audit. Jennifer Walkup, Feldmann & Company CPAs, P.C. Manager, presented the audit report to Council. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Cayler, to approve the following items on the consent agenda: a) minutes of the March 9, 2026 meeting, as written; b) bills and claims in the amount of \$764,755.07; c) Licenses and Permits: Renewal of Class “B” Retail Alcohol License – *Sparky’s One Stop #29*; and New 5-day Class “C” Retail Alcohol License – *Carroll Hy-Vee (Kuemper Ball – April 25, 2026)*; d) Mayoral appointment with Council approval of Sheri Mertz and Phil Markway to the Civil Service Commission a four-year term to expire April 1, 2029; and e) the proposal from Commercial Construction Products Co. for the replacement of two exterior doors at the Water Treatment Plant at their proposed price of \$14,146.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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There were no oral requests or communications from the audience.

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It was moved by Atherton, seconded by Cayler, to approve Resolution No. 26-28, Contract and Bond for the Twelfth Street Reconstruction Project. Area. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Cayler, seconded by Dirkx, to approve Resolution No. 26-29, Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with the Twelfth Street Reconstruction Project (Reimbursement Resolution). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Siemann, seconded by Cayler, to approve Resolution No. 26-30, Agreement with Snyder & Associates, Inc. for Professional Services in the amount of \$253,300 for the US 30 Traffic Signal Improvements. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Siemann, seconded by Bauer, to approve Resolution No. 26-31, Determining the Necessity and Setting Dates of a Consultation and a Public Hearing on a Proposed West Golfview Subdivision Urban Renewal Plan for a Proposed Urban Renewal Area in the City of Carroll, State of Iowa. On roll call: Ayes: Bauer, Cayler, Dirkx and Siemann. Nays: Atherton and Koster. Abstain: None. Absent: None. Motion carried 4-2.

It was moved by Siemann, seconded by Cayler, to approve Resolution No. 26-32, Setting the Date for a Public Hearing on the Proposal to Convey Interest in Real Property Located Within the West Golfview Subdivision Urban Renewal Area Pursuant to a Proposed Purchase, Sale, and Development Agreement with Kerkhoff Kraftsmen, Inc. and Providing for Publication of Notice Thereof. Chad Kerkhoff, Kerkhoff Kraftsmen, Inc. owner, and Mark Beardmore, Carroll resident, addressed Council on this issue. On roll call: Ayes: Bauer, Cayler, Dirkx and Siemann. Nays: Atherton and Koster. Abstain: None. Absent: None. Motion carried 4-2.

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It was moved by Koster, seconded by Cayler, to approve Resolution No. 26-33, Employment Contract for Police Officer Patrisha Wolterman. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bauer, to allocate \$100,000 from Local Option Sales Tax (LOST) collections and for the Mayor to sign on behalf of the City the Letter of Intent to Participate and the Project Assurances for the Iowa Economic Development Authority's Community Catalyst Building Remediation Program Grant for 4-Line Ranch LLC at 510 N Adams Street. Stacie Schmidt, 4-Line Ranch LLC owner, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bauer, to approve Change Order No. 1 to the Water System Pressure Zone Improvements Group B – Booster Station Contract at no additional cost. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Cayler, to approve Change Order No. 1 to the Water System Pressure Zone Improvements Group C – Water Tower Contract at no additional cost. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Cayler, seconded by Bauer, to approve the proposed FY 2026-2027 budget which includes setting April 13, 2026, as the date for a public hearing on the proposed FY 2026-2027 budget and directs the City Clerk to publish said public hearing notice. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Cayler, to adjourn at 6:5 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk