



City Council Meeting

Monday, March 9, 2026 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

AGENDA

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Firefighter Retirement - Brad Ruhnke**
- 4. Consent Agenda**
 - a. Approval of Minutes of the February 23, 2026 Meeting**
 - b. Approval of Bills and Claims**
 - c. Licenses and Permits:**
 - None
 - d. Infill Housing Incentive Program Application**
- 5. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.
- 6. Ordinances**
 - a. Vacation of a Portion of South East Street - 2nd Reading**
 - Consideration of Waiving 3rd Reading
 - Adoption of Proposed Ordinance

Also see item 7.a – [May 27, 2025](#) – Memorandum of Understanding with Kuemper Catholic School System
and item 6.c – [February 9, 2026](#) – Resolution Establishing Public Hearing for Vacation of a Portion of South East Street
and item 5.b – [February 23, 2026](#) – Vacation of a Portion of South East Street - Public Hearing and Ordinance Vacating a Portion of South East Street - 1st Reading

7. Resolutions

a. US 30 CBD Streetlight Replacement

- Purchase Replacement Authorization
- Resolution Authorizing Advancement of Costs for an Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19

8. Reports

a. Water High Service Pump No. 1 Replacement

- Change Order No. 1

Also see item 7.e – [June 12, 2023](#) – Water HSPS Pump Replacement – Professional Services Agreement
and item 7.b – [January 8, 2024](#) – Water High Service Pump No. 1 Replacement – Public Hearing and Approval of Plans & Specs
and item 8.b – [January 22, 2024](#) – Water High Service Pump No. 1 Replacement - Award of Contract

9. Committee Reports (Informational Only)

10. Comments from the Mayor

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

March Meetings:

* Airport Commission – March 9, 2026 – Airport Terminal Building - 21177 Quail Ave

* Planning and Zoning Commission – March 11, 2026 – City Hall - 627 N Adams St

* City Council – March 23, 2026 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

FEBRUARY 23, 2026

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Jeff Cayler, LaVern Dirx, Deb Koster and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Atherton, seconded by Cayler, to approve the following items on the consent agenda: a) minutes of the February 9, 2026 meeting, as written; b) bills and claims in the amount of \$446,142.09; and c) Licenses and Permits: Renewal of Class “E” Retail Alcohol License – *Casey’s General Store #3082*; and Renewal of Special Class “C” Retail Alcohol License – *GMB Foods Inc./Godfather’s Pizza*. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Kim Tiefenthaler, Carroll, Iowa resident, thanked the City and the whole community for supporting the Court Classic Basketball Tournament during the oral requests or communications from the audience.

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At 5:18 p.m. Mayor Fleshner opened a public hearing on the Proposed Plans, Specifications, Form of Contract and Estimated Cost for the Twelfth Street Reconstruction Project. Mayor Fleshner closed said hearing at 5:20 p.m.

It was moved by Atherton, seconded by Cayler, to approve Resolution No. 26-22, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

An ordinance amending provisions pertaining to street grades for Twelfth Street, Thirteenth Street and West Street was introduced by Council Member Dirx.

It was moved by Dirx, seconded by Cayler, to approve the first reading and waive the second and third readings of the ordinance to amend provisions pertaining to street grades for Twelfth Street, Thirteenth Street and West Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Cayler, seconded by Siemann, to adopt said Ordinance No. 2603. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Atherton, seconded by Cayler, to acknowledge receipt of bids for the Twelfth Street Reconstruction Project and approve Resolution No 26-23, Making Award of Contract for the Twelfth Street Reconstruction Project to Hulstein Excavating, LLC at their bid price of \$3,833,657.25. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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At 5:28 p.m. Mayor Fleshner opened a public hearing on the Vacation of a Portion of South East Street. John Steffes and Cody Forch, Kuemper Catholic School System representatives, addressed Council on this issue. Mayor Fleshner closed said public hearing at 5:36 p.m.

An ordinance to vacate a portion of South East Street was introduced by Council Member Atherton.

It was moved by Atherton, seconded by Cayler, to approve the first reading of the ordinance to vacate a portion of South East Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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At 5:37 p.m. Mayor Fleshner opened a public hearing on the disposal of a portion of South East Street. Mayor Fleshner closed said public hearing at 5:39 p.m.

It was moved by Atherton, seconded by Cayler, to approve Resolution No. 26-24 (subject to the adoption of the ordinance to vacate a portion of South East Street at a future meeting), Disposing of the City's Interest in Real Estate for a portion of South East Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Cayler, seconded by Siemann, to approve Resolution No. 26-25, Collective Bargaining Agreement with Teamsters Union, Local 238 (Public Works Union). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Cayler, seconded by Siemann, to approve Resolution No. 26-26, Collective Bargaining Agreement with Teamsters Local Union No. 238 (Police Union). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Cayler, to approve the installation of Accessible Pedestrian Signal (APS) crosswalks at US 30 and Main and Clark Streets at an estimated cost of

\$12,960.00. Barry Bruner, Carroll, Iowa resident, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Siemann, seconded by Cayler, to approve funding from Local Option Sales Tax (LOST) collections for the FAA Project of the Airport Hangar. On roll call: Ayes: Bauer, Cayler, Dirkx and Siemann. Nays: Atherton and Koster. Abstain: None. Absent: None. Motion carried 4-2.

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It was moved by Cayler, seconded by Atherton, to set March 23, 2026, as the date for a public hearing on the FY 2026/2027 proposed property tax levy. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Cayler, to adjourn at 6:27 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 3/9/2026

By Vendor Name

Payment Dates 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 001704 - ACCO				
0260700-IN	RC - POOL/SPA CHLORINE			1,054.40
0260733-IN	RC - TESTING REAGENTS			110.14
Vendor 001704 - ACCO Total:				1,164.54
Vendor: 001621 - ACE HARDWARE				
334020	FD - SPLIT RINGS			14.90
334034	RC - AIR FRESHENERS			17.98
334047	RC - AIR FRESHENERS & UNIV...			14.98
334098	RC - SCREWS			34.99
334127	RC - SUPER GLUE			5.99
334149	RC - ODOR NEUTRALIZER GEL ...			17.98
334190	RUT - #35 BOLTS			8.76
334192	RC - BUCKET & AIR FRESHENE...			22.97
334226	RC - DEFOAMER FOR HOT TUB			38.97
334234	WATER - LEAD TEST SWABS & ...			73.95
334250	RC - AIR FRESHENERS			17.98
334253	BLDG - HANGING TAPE AND P...			26.97
334262	RC - BOLTS FOR TV			4.76
334281	PARKS - NUTS, BOLTS, SCREWS..			52.96
334304	RC - AIR FRESHENERS			8.99
334314	PARKS - SCREW EXTRACTOR T...			21.99
334338	GARAGE- COPPER FITTINGS F...			6.98
Vendor 001621 - ACE HARDWARE Total:				392.10
Vendor: 001698 - ADVANCED LASER TECHNOLOGI				
48264	PD - INK CARTRIDGE			74.95
Vendor 001698 - ADVANCED LASER TECHNOLOGI Total:				74.95
Vendor: 001910 - AHLERS & COONEY P.C.				
908193	PD - UNION NEGOTIATIONS			497.96
908193	STREETS - UNION NEGOTIATI...			312.62
908193	LIBRARY - UNION NEGOTIATI...			189.80
908193	PARKS - UNION NEGOTIATIONS			133.98
908193	GC - UNION NEGOTIATIONS			44.66
908193	RC - UNION NEGOTIATIONS			107.18
908193	LS - UNION NEGOTIATIONS			89.32
908193	CEMETERY - UNION NEGOTIAT..			44.66
908193	CITY HALL - UNION NEGOTIAT...			8.93
908193	WATER - UNION NEGOTIATIO...			223.30
908193	SEWER - UNION NEGOTIATIO...			178.64
908806	WEST GOLFVIEW URP			360.00
908807	KERKHOFF KRAFTSMEN PSDA			1,246.50
908808	2026 WESTFIELD URP			468.00
Vendor 001910 - AHLERS & COONEY P.C. Total:				3,905.55
Vendor: 036366 - ANTHONY MONTHEI				
INV0003046	WATER - STEEL TOED BOOTS	136073	03/05/2026	200.00
Vendor 036366 - ANTHONY MONTHEI Total:				200.00
Vendor: 002350 - ARCADIA LIMESTONE CO.				
0000140984	RUT - SNOW HAULING TRUCKS			780.00
Vendor 002350 - ARCADIA LIMESTONE CO. Total:				780.00
Vendor: 002370 - ARNOLD MOTOR SUPPLY				
07NV176735	RUT - #33 WASHER FLUID			39.75
07NV177132	PARKS - TIRE CLEANER & WD...			17.30
Vendor 002370 - ARNOLD MOTOR SUPPLY Total:				57.05

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 036511 - AUDRA SOLBERG				
INV0003021	GOLF CART REFUND			83.34
Vendor 036511 - AUDRA SOLBERG Total:				83.34
Vendor: 036502 - BEACON ATHLETICS LLC				
0628318-IN	MP - INFIELD SCREEN NET			657.10
0628921-IN	MP - GROOMER BRUSHES			150.00
Vendor 036502 - BEACON ATHLETICS LLC Total:				807.10
Vendor: 003515 - BOMGAARS				
21679209	SEWER - HOSE CLAMP			23.92
21679722	RUT - #27 FASTENERS, GLOVES..			61.65
21679890	SEWER - GAS CAN			69.99
21680124	WATER - BARRERIES FOR ACT...			171.62
21682293	RUT - PAINT & SUPPLIES FOR ...			293.57
21682540	PARKS - TRIMMER STRING, ST...			37.62
Vendor 003515 - BOMGAARS Total:				658.37
Vendor: 003670 - BRIGGS INC OF OMAHA				
2469697-00	RC - DRAIN CLEANER			312.24
Vendor 003670 - BRIGGS INC OF OMAHA Total:				312.24
Vendor: 003693 - BRUNER & BRUNER				
5572	GENERAL WORK			306.00
5573	ZONING & SUBDIVISION			136.00
5574	POLICE/MAGISTRATE			782.00
Vendor 003693 - BRUNER & BRUNER Total:				1,224.00
Vendor: 004138 - CAPITAL SANITARY SUPPLY				
R083116	RC - FLOOR SCRUBBER			5,309.11
R083198	RC - SOAP			98.98
R083294	RC - TOILET PAPER, HAND TO...			289.13
R083302	RC - SOAP			178.50
R083305	RC - HAND TOWELS, BOWL CL...			114.00
R083322	RC - HAND TOWELS			110.63
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				6,100.35
Vendor: 004146 - CARROLL CONTROL SYSTEMS LLC				
10061	RC - POOL HEATER REPAIRS			3,127.12
10062	RC - WATER LINE TO HOT WA...			4,184.56
10080	CITY HALL - HVAC REPAIRS			380.00
Vendor 004146 - CARROLL CONTROL SYSTEMS LLC Total:				7,691.68
Vendor: 003984 - CARROLL COUNTY GROWTH PARTNERSHIP				
INV0003017	1/2 FY 26 FUNDING REQUEST			42,230.00
Vendor 003984 - CARROLL COUNTY GROWTH PARTNERSHIP Total:				42,230.00
Vendor: 004155 - CARROLL COUNTY				
INV0003041	PD - GASOLINE			1,281.21
INV0003041	FD - GASOLINE			373.70
INV0003041	BLDG - GASOLINE			56.12
INV0003041	PARKS - GASOLINE			209.87
INV0003041	RC - GASOLINE			64.47
INV0003041	CEMETERY - GASOLINE			29.46
INV0003041	FIN - GASOLINE			28.15
INV0003041	STREETS - GASOLINE			2,802.04
INV0003041	WATER - GASOLINE			360.68
INV0003041	SEWER - GASOLINE			681.58
Vendor 004155 - CARROLL COUNTY Total:				5,887.28
Vendor: 004196 - CARROLL HYDRAULICS				
72545	RUT - #33 HYDRAULIC HOSE - ...			146.68
Vendor 004196 - CARROLL HYDRAULICS Total:				146.68
Vendor: 004200 - CARROLL LUMBER				
460411	CEMETERY - PLYWOOD			81.28
Vendor 004200 - CARROLL LUMBER Total:				81.28

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002977 - CARROLL REFUSE SERVICE				
INV0003053	FEB TRASH COLLECTIONS	136063	03/05/2026	15,874.12
Vendor 002977 - CARROLL REFUSE SERVICE Total:				15,874.12
Vendor: 004237 - CARROLL VETERINARY CLINIC				
INV0003040	PD - APRIL DOG CAR CONTRA...			650.00
Vendor 004237 - CARROLL VETERINARY CLINIC Total:				650.00
Vendor: 003959 - CHASE PAYMENTECH MERCHANT SERVICES				
INV0003049	WATER - FEB ONLINE CC PRO...	DFT0001440	03/05/2026	1,115.19
INV0003050	WATER - FEB IN OFFICE CC PR...	DFT0001441	03/05/2026	253.70
Vendor 003959 - CHASE PAYMENTECH MERCHANT SERVICES Total:				1,368.89
Vendor: 036348 - CHRISTOPHER WIEDERIN				
INV0003043	GARAGE - STEEL TOED BOOTS	136072	03/05/2026	197.94
Vendor 036348 - CHRISTOPHER WIEDERIN Total:				197.94
Vendor: 002867 - CINTAS FIRST AID & SAFETY				
5319308011	GARAGE - SAFETY SUPPLIES			7.41
Vendor 002867 - CINTAS FIRST AID & SAFETY Total:				7.41
Vendor: 004835 - COMMERCIAL SAVINGS BANK				
INV0003044	FIN - DEPOSIT SLIPS	DFT0001436	02/26/2026	43.87
Vendor 004835 - COMMERCIAL SAVINGS BANK Total:				43.87
Vendor: 003145 - CORE AND MAIN LP				
Y571824	WATER - METERS AND SUPPLI...			992.84
Vendor 003145 - CORE AND MAIN LP Total:				992.84
Vendor: 006000 - DLT SOLUTIONS LLC				
5384936A	WATER - AUTO CAD RENEWAL			471.50
Vendor 006000 - DLT SOLUTIONS LLC Total:				471.50
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011556884.002	WATER - WASH DOWN UNIT ...	136060	02/24/2026	2,354.56
S011650621.001	WATER - LIGHTS FOR HSPS BA...	136066	03/05/2026	45.77
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				2,400.33
Vendor: 007258 - ELECTRONIC SPECIALTIES				
0046777	PD - RADAR CONTROLLER #2 ...			67.00
0046482	PD - REPAIR RADAR REMOTE			63.00
Vendor 007258 - ELECTRONIC SPECIALTIES Total:				130.00
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0003045	HRA CHECKS	DFT0001437	02/26/2026	15,842.87
INV0003048	HRA CHECKS	DFT0001439	02/27/2026	3,109.08
000052017	MARCH DENTAL INS PREMIU...	DFT0001435	03/04/2026	2,533.46
000052017	MARCH VISION INS PREMIUMS	DFT0001435	03/04/2026	457.84
000052017	MARCH VOL LIFE INS PREMI...	DFT0001435	03/04/2026	327.70
000052017	MARCH LIFE INS. PREMIUMS	DFT0001435	03/04/2026	223.30
000052017	MARCH EAP PREMIUMS	DFT0001435	03/04/2026	22.75
000052017	MARCH HEALTH INS PREMIU...	DFT0001435	03/04/2026	50,169.70
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				72,686.70
Vendor: 008050 - FASTENAL COMPANY				
IACAR203256	SEWER - SS BOLTS GRIT WASH...			98.48
IACAR203278	SEWER - SS BOLTS RETURNED			-69.60
IACAR203279	RUT - #35 BOLTS			33.94
Vendor 008050 - FASTENAL COMPANY Total:				62.82
Vendor: 003288 - FBI-LEEDA INC.				
200144730	PD - SLI TRAINING			795.00
Vendor 003288 - FBI-LEEDA INC. Total:				795.00
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV24431	FD - NAME PATCHES			196.50
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				196.50
Vendor: 002806 - FOUNDATION ANALYTICAL LABORATORY INC				
26-00550	SEWER - LAB TESTING			1,333.50

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
26-00785	SEWER - LAB TESTING			409.50
Vendor 002806 - FOUNDATION ANALYTICAL LABORATORY INC Total:				1,743.00
Vendor: 003534 - FUSEBOX MARKETING				
10431	FIN - WEBSITE MAINTENANCE			255.00
Vendor 003534 - FUSEBOX MARKETING Total:				255.00
Vendor: 009315 - GALLS INC.				
033965534	PD - GLOVE POUCH, BATON, ...			220.74
Vendor 009315 - GALLS INC. Total:				220.74
Vendor: 009500 - GEHLING WELDING & REPAIR				
161507	SEWER - GRIT WASH PUMP			90.00
Vendor 009500 - GEHLING WELDING & REPAIR Total:				90.00
Vendor: 009535 - GENERAL RENTAL				
223119	CEMETERY - 5 PROPANE TANK...			475.00
Vendor 009535 - GENERAL RENTAL Total:				475.00
Vendor: 009540 - GENERAL TRAFFIC CONTROLS				
27257	RUT - 8" ALUMINUM VISOR			213.00
27277	RUT - SIGN & SIGNAL PARTS			2,280.00
Vendor 009540 - GENERAL TRAFFIC CONTROLS Total:				2,493.00
Vendor: 010615 - HALEY IMPLEMENT CO.				
IC82997.1	PARKS - FILTERS			361.59
IC82997.1	PARKS - AIR FILTER			40.21
IC82997.1	CEMETERY - POSTING CORREC...			-361.59
Vendor 010615 - HALEY IMPLEMENT CO. Total:				40.21
Vendor: 012552 - INDUSTRIAL BEARING SUPP.				
IN248356	RUT - #35 BEARINGS			30.19
Vendor 012552 - INDUSTRIAL BEARING SUPP. Total:				30.19
Vendor: 036489 - INFOSEND INC				
305264	WATER - MAILING WATER BIL...			445.32
305264	WATER - POSTAGE TO MAIL ...			1,860.59
Vendor 036489 - INFOSEND INC Total:				2,305.91
Vendor: 003982 - IOWA INFORMATION MEDIA GROUP				
44399	"I BELIEVE IN CARROLL" AD			50.00
Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:				50.00
Vendor: 012642 - IOWA LAW ENFORCE ACADEMY				
332611	PD - MMPI WOLTERMAN			300.00
Vendor 012642 - IOWA LAW ENFORCE ACADEMY Total:				300.00
Vendor: 012678 - IOWA PRISON INDUSTRIES				
304736	RUT - "NO PARKING LOADING...			156.60
Vendor 012678 - IOWA PRISON INDUSTRIES Total:				156.60
Vendor: 003722 - ISOLVED BENEFIT SERVICES				
126732-2	JAN FLEX SPENDING PARTICIP...	DFT0001438	03/04/2026	97.20
Vendor 003722 - ISOLVED BENEFIT SERVICES Total:				97.20
Vendor: 002453 - JASON MATTHEW LAMBERTZ				
158458	CAAT6 PRODUCTION COSTS			910.00
Vendor 002453 - JASON MATTHEW LAMBERTZ Total:				910.00
Vendor: 013917 - JEO CONSULTING GROUP INC.				
171887	CARROLL GROUP A, WATER S...			520.00
171888	CARROLL GROUP B, BOOSTER ...			7,363.75
171889	CARROLL GROUP C, ELEVATED...			6,570.00
Vendor 013917 - JEO CONSULTING GROUP INC. Total:				14,453.75
Vendor: 036514 - KAMINSKY SULLENBERGER & ASSOCIATES INC				
2026-19-02	PD - FTO TRAINING			375.00
Vendor 036514 - KAMINSKY SULLENBERGER & ASSOCIATES INC Total:				375.00
Vendor: 014520 - KASPERBAUER CLEANING SER				
189846	RC - LAUNDRER MATS			105.88

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
OTC60675	RC -DOOR MATS - COURT CLA...			76.32
Vendor 014520 - KASPERBAUER CLEANING SER Total:				182.20
Vendor: 017220 - MC FARLAND CLINIC PC				
INV0003038	FD - PHYSICAL - DAISY			127.00
INV0003038	PRE-EMPLOYMENT - WOLTE...			1,003.00
Vendor 017220 - MC FARLAND CLINIC PC Total:				1,130.00
Vendor: 036516 - MEGAN WERDEN				
INV0003057	REC MEMBERSHIP REFUND	136074	03/05/2026	240.00
Vendor 036516 - MEGAN WERDEN Total:				240.00
Vendor: 003966 - MICROBAC LABORATORIES INC				
NT2601235	WATER - MONTHLY BAC TEES			97.50
Vendor 003966 - MICROBAC LABORATORIES INC Total:				97.50
Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS				
604115	RUT - FORM BOARDS			89.95
Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total:				89.95
Vendor: 017735 - MOTOROLA SOLUTIONS INC				
1411231826	PD - BODY CAM SUBSCRIPTION			4,128.00
Vendor 017735 - MOTOROLA SOLUTIONS INC Total:				4,128.00
Vendor: 018408 - NAPA AUTO PARTS				
136381	SEWER - PLANT GENERATOR ...			550.76
136633	FD - SERVICE TRUCK #4			266.10
136644	WATER - WELL #19 GENERAT...			186.55
136658	WATER - WELL #19 GENERAT...			-27.00
Vendor 018408 - NAPA AUTO PARTS Total:				976.41
Vendor: 036361 - NATIONAL CONSTRUCTION RENTALS				
8105850	PARKS - NW PARK SHELTER F...			1,508.64
Vendor 036361 - NATIONAL CONSTRUCTION RENTALS Total:				1,508.64
Vendor: 002945 - NICESWANGER PHOTOGRAPHY				
10356	COUNCIL - UPDATED PHOTOS			200.00
Vendor 002945 - NICESWANGER PHOTOGRAPHY Total:				200.00
Vendor: 020330 - O'REILLY AUTO PARTS				
0400-413451	SEWER - PLANT GENERATOR ...			515.44
0400-413454	SEWER - BATTERY CORE REFU...			-44.00
Vendor 020330 - O'REILLY AUTO PARTS Total:				471.44
Vendor: 021050 - P & H WHOLESALE INC.				
4102644-00	SEWER - SS PIPE AND BALL VA...	136067	03/05/2026	40.62
4104310-00	WATER - RO SYSTEM FILTER R...	136067	03/05/2026	67.61
4104376-00	WWTP - COPPER FITTINGS	136067	03/05/2026	22.33
Vendor 021050 - P & H WHOLESALE INC. Total:				130.56
Vendor: 002822 - PATRICK PUDENZ				
INV0003016	WATER - STEEL TOED BOOTS	136059	02/24/2026	200.00
Vendor 002822 - PATRICK PUDENZ Total:				200.00
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0182618	PD - FRONT BRAKES & ROTORS			714.49
0182833	FD - TIRE REPAIRS			83.26
0182863	RUT - #24 - TIRE REPAIRS			72.76
0182874	PD - #20 OIL CHANGE & WAS...			42.57
0182875	PD - #15 - OIL CHANGE AND A...			165.68
0182876	PD - #17 OIL CHANGE, SOLVE...			45.42
0182877	PD - #18 OIL CHANGE AND W...			45.42
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				1,169.60
Vendor: 021735 - POSTMASTER				
INV0003015	WATER - POSTAGE TO MAIL ...	136061	02/24/2026	52.54
Vendor 021735 - POSTMASTER Total:				52.54
Vendor: 023640 - RAY'S REFUSE SERVICE				
INV0003052	FEB. TRASH COLLECTIONS	136068	03/05/2026	40,899.35

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0003020	PD FEB. GARBAGE PICKUP			39.68
INV0003020	GARAGE FEB. GARBAGE PICK...			54.94
INV0003020	LIBRARY FEB. GARBAGE PICKUP			39.68
INV0003020	PARKS FEB. GARBAGE PICKUP			193.41
INV0003020	RC FEB. GARBAGE PICKUP			148.79
INV0003020	CEMETERY FEB. GARBAGE PIC...			52.32
INV0003020	TRASH CANS FEB. GARBAGE P...			82.40
INV0003020	CITY HALL FEB. GARBAGE PIC...			9.92
INV0003020	CITY HALL FEB. GARBAGE PIC...			29.73
INV0003020	WWTP FEB. GARBAGE PICKUP			191.00
INV0003020	WWTP FEB. GARBAGE PICKUP			225.09
Vendor 023640 - RAY'S REFUSE SERVICE Total:				41,966.31
Vendor: 023815 - REGION XII COG				
INV0003054	FEB TAXI PROGRAM DONATI...	136069	03/05/2026	1,750.00
Vendor 023815 - REGION XII COG Total:				1,750.00
Vendor: 002987 - RIESBERG AUDIO AND DETAILING				
13566	PD - INSTALL RADAR CONTRO...			150.00
Vendor 002987 - RIESBERG AUDIO AND DETAILING Total:				150.00
Vendor: 024630 - RUTTEN'S VACUUM CENTER				
0001353	PD - VACUUM CLEANER BAGS			10.99
0001353	LIBRARY - VACUUM CLEANER ...			10.99
0001353	CITY HALL - VACUUM CLEANER..			10.99
Vendor 024630 - RUTTEN'S VACUUM CENTER Total:				32.97
Vendor: 036512 - S & R SPORT				
681490	RC - SWIMMING TIMING SYST...			4,650.00
Vendor 036512 - S & R SPORT Total:				4,650.00
Vendor: 024905 - SAFETY-KLEEN CORP.				
99269785	GARAGE - PARTS CLEANER			306.36
Vendor 024905 - SAFETY-KLEEN CORP. Total:				306.36
Vendor: 025250 - SHERWIN WILLIAMS CO.				
13221146270226	WATER - SHOE COVERS (LEAD...			6.01
17750146270326	PARKS - PICNIC TABLE PAINT			110.85
17966146270326	PARKS - PICNIC TABLE PAINT ...			49.66
Vendor 025250 - SHERWIN WILLIAMS CO. Total:				166.52
Vendor: 004178 - SOLID WASTE MANAGEMENT CO				
492571	GARBAGE- LANDFILL DISPOSAL..			13.92
INV0003037	APR-JUN LANDFILL ASSESSME...			30,745.00
Vendor 004178 - SOLID WASTE MANAGEMENT CO Total:				30,758.92
Vendor: 025856 - STANARD AND ASSOCIATES				
SA000063766	PD - OFFICER TEST			154.00
Vendor 025856 - STANARD AND ASSOCIATES Total:				154.00
Vendor: 028180 - STATE HYGIENIC LABORATORY-AR				
317175	RC - WATER SAMPLE ANALYSIS			48.50
Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:				48.50
Vendor: 025880 - STONE PRINTING CO.				
16965	FD - STAMPER INK			7.12
P13511	FIN - CITY ENVELOPES			307.50
P13554	PW - 24 LB PAPER			32.50
Vendor 025880 - STONE PRINTING CO. Total:				347.12
Vendor: 026800 - TODD'S EXHAUST PROS				
34274	PD - #15 - RUNNING BOARDS			557.92
Vendor 026800 - TODD'S EXHAUST PROS Total:				557.92
Vendor: 026940 - TOYNE INC.				
IN0020828	FD - HYDRAULIC REPAIR			1,138.00
Vendor 026940 - TOYNE INC. Total:				1,138.00

COUNCIL CLAIMS 3/9/2026

Payment Dates: 2/24/2026 - 3/9/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 027060 - TREASURER OF IOWA				
INV0003056	WATER - INCOME OFFSET FEE	DFT0001443	02/26/2026	21.00
Vendor 027060 - TREASURER OF IOWA Total:				21.00
Vendor: 036493 - TREVIPAY - WALMART				
INV0003051	PD - TOILET BRUSH	DFT0001442	02/27/2026	6.58
INV0003051	RC - PAPER CLIPS AND AIR DU...	DFT0001442	02/27/2026	20.56
INV0003051	RC - TV FOR ACTIVITIES ROOM	DFT0001442	02/27/2026	358.00
INV0003051	CITY HALL - TOILET BRUSH	DFT0001442	02/27/2026	6.58
Vendor 036493 - TREVIPAY - WALMART Total:				391.72
Vendor: 003760 - TRITECH SOFTWARE SYSTEMS				
456683	GIS - LUCITY YEARLY MAINT. F...			5,783.01
Vendor 003760 - TRITECH SOFTWARE SYSTEMS Total:				5,783.01
Vendor: 028174 - UNITED STATES CELLULAR				
0789347871	PW - CELL PHONES	136071	03/05/2026	39.50
0789347871	RC - CELL PHONES	136071	03/05/2026	75.62
0789347871	RC - CELL PHONES	136071	03/05/2026	13.17
0789347871	AQ - CELL PHONES	136071	03/05/2026	13.16
0789347871	LS - CELL PHONES	136071	03/05/2026	13.17
0789347871	CEMETERY - CELL PHONES	136071	03/05/2026	58.27
Vendor 028174 - UNITED STATES CELLULAR Total:				212.89
Vendor: 028814 - VAN METER COMPANY				
S014282320.001	WATER - FILTER ELEMENTS F...			49.20
Vendor 028814 - VAN METER COMPANY Total:				49.20
Vendor: 029010 - VEENSTRA & KIMM INC.				
27366-27	WWTP PLANT DIGESTER & VLR..			8,491.76
Vendor 029010 - VEENSTRA & KIMM INC. Total:				8,491.76
Vendor: 003970 - WORLDWIDE EXPRESS				
260222W007037	RC - FREIGHT W/E 2/25/2026	136065	03/05/2026	14.54
260222W007037	WATER - FREIGHT W/E 2/25/2...	136065	03/05/2026	29.79
260222W007037	SEWER - FREIGHT W/E 2/25/2...	136065	03/05/2026	25.16
260301W002632	GARAGE - FREIGHT W/E 3/4/2...	136064	03/05/2026	14.54
260301W002632	WATER - FREIGHT W/E 3/4/20...	136064	03/05/2026	29.79
260301W002632	SEWER - FREIGHT W/E 3/4/20...	136064	03/05/2026	26.35
Vendor 003970 - WORLDWIDE EXPRESS Total:				140.17
Grand Total:				299,363.24

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	125,049.25	59,736.17
010 - HOTEL/MOTEL TAX	50.00	0.00
110 - ROAD USE TAX FUND	7,008.89	0.00
121 - LOCAL OPTION SALES TAX	42,230.00	0.00
167 - REC CENTER TRUST FUND	4,650.00	0.00
313 - C.P. - REC CENTER BLDG	5,309.11	0.00
600 - WATER UTILITY FUND	15,065.02	4,369.95
602 - WATER UTILITY CAP. IMP.	14,453.75	0.00
610 - SEWER UTILITY FUND	4,368.76	114.46
612 - SEWER UTILITY CAP. IMP.	8,491.76	0.00
850 - MEDICAL INSURANCE FUND	72,686.70	72,686.70
Grand Total:	299,363.24	136,907.28

Gross payroll \$240,246.31

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura Schaefer, City Clerk/Finance Director *lao*
DATE: March 2, 2026
SUBJECT: Infill Housing Incentive Application

The City of Carroll received one Infill Housing Incentive application:

Applicant: Tyler & Ashley Williams
Property Location: 420 Deer Creek Lane
Estimated Building Value: \$458,000

This will be the fifth application of the next ten incentives to be funded by Local Option Sales Tax (LOST) funds that Council approved at the February 24, 2025 Council meeting.

RECOMMENDATION: City Council consideration and approval of the requested Infill Housing Incentive application for Tyler & Ashley Williams (420 Deer Creek Lane).

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 420 Deer Creek Lane

Legal Description or Parcel Number: 06-36-251-051

Applicant: Tyler & Ashley Williams

Address: 3216 NW 30th Street

City: Ankeny State: IA

Phone: 712-790-9093

Current Property Value (from assessor's records)

Land: \$ 64,520.00 Building(s): \$ N/A 0.00

Brief Description of Project: new construction home

Estimated Cost of Actual Building Improvements: \$ 458,000.00

Start Date: march 27, 2026

Estimated or Actual Completion Date: October 1, 2026

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature:  Date Signed: 2/24/26

City Council Action:

Approved Date: _____

Disapproved Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 2/24/2026

PERMIT #: 260041

DATE ISSUED: 2/24/2026

PROJECT ADDRESS: 420 DEER CREEK LN
LOCATION: 420 DEER CREEK LN
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: TYLER WILLIAMS
ADDRESS: 420 DEER CREEK LN
CITY: CARROLL
STATE: IA
ZIP: 51401
PHONE:

CONTRACTOR: ORIGIN HOMES
ADDRESS: 6900 WESTOWN PKWY
CITY: WEST DES MOINES
ST: IA
ZIP: 50266-2520
PHONE:

VALUATION: \$ 526,000.00
WORK: RESIDENTIAL NEW
PROP.USE:
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,506.00
CONST WTR	CONSTRUCTION WATER	\$ 45.00
	TOTAL	\$1,551.00

NOTES:

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE

BRUNER, BRUNER, REINHART & MORTON, LLP

Barry T. Bruner
David S. Bruner
Eric D. Reinhart
Jessica L. Morton

ATTORNEYS AT LAW
225. E. 7th Street
CARROLL, IOWA 51401-0863
Telephone (712) 792-3480
Fax (712) 792-6981
www.brunerlegal.com

Robert S. Bruner
(1913-2006)
Robert F. Feilmeyer
(1938-2020)

MEMO

TO: Honorable Mayor, City Council, City Manager
FROM: David S. Bruner, City Attorney
DATE: March 11, 2026

RE: Vacation of a portion of South East Street

The Planning and Zoning Commission has recommended to the City Council that a portion of South East Street be vacated. Notice of a Public Hearing regarding this vacation was published in the *Times Herald* and established February 23, 2026, at 5:15 P.M. as the date and time for the public hearing therein. Public hearing was conducted on February 23, 2026, and no comments were received from the public.

Pursuant to Iowa Code, the vacation of a portion of a street must be made by ordinance. The first reading of the Ordinance was approved on February 23.

RECOMMENDATION

The Council shall approve the 2nd reading (and waive the 3rd reading, if desired) of the South East Street vacation Ordinance, and then adopt the Ordinance.

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ORDINANCE NO. _____

AN ORDINANCE VACATING A PORTION OF SOUTH EAST STREET

WHEREAS, the Council conducted a public hearing on the vacation of a portion of South East Street; and

WHEREAS, due notice of said proposed vacation was given as provided by law; setting forth the time and place for hearing on said proposal; and

WHEREAS, in accordance with said notice, those interested in said proposed vacation, both for and against, were given an opportunity to be heard and present their views thereon to the Council; and

WHEREAS, the Council adopts the Planning and Zoning Commission's recommendation as to the proposed vacation; and

WHEREAS, it is desirable that the below stated property be vacated;

NOW THEREFORE,

BE IT ENACTED by the City Council of the City of Carroll, Iowa;

SECTION 1. That the below stated portion of South East Street is not needed for the use of the public, its maintenance at public expense is no longer justified, and said vacation will not deny abutting property owners reasonable access to their property.

SECTION 2. That the below stated property, be and is hereby vacated:

A part of S. East Street, Carroll, Iowa, more particularly described as follows: Beginning at the Southwest corner of Out Lot P, Heims Addition; thence Northerly along the Westerly line of said Out Lot P and Block 78, Eleventh Addition 402.5 feet; thence Westerly 80.0 feet to the Northeast corner of a parcel described in Quit Claim Deed Book 18, Page 380 in the Carroll County Recorder's Office; thence Southerly along the Easterly line of said Parcel 12.5 feet to the Northeast corner of Block 76 Ninth Addition; thence Easterly 17.0 feet along the Northerly line of a parcel described in Quit Claim Deed Book 25, Page 111 in the Carroll County Recorder's Office; thence Southerly along the Easterly line of said Parcel 390.0 feet; thence Easterly 63.0 feet to the point of beginning.

Said vacation shall become effective upon publication.

SECTION 3. That the City Clerk is hereby authorized and directed to cause a certified copy of this ordinance, proof of publication thereof, and proof of publication of the notice of the public hearing on this matter to be properly filed in the Recorder’s Office of Carroll County, Iowa.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the City Council of the City of Carroll on the ____ day of March, 2026.

Gerald H. Fleshner, Mayor
City of Carroll, Iowa

ATTEST:

Laura A. Schaefer, City Clerk
City of Carroll, Iowa

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: March 4, 2026

SUBJECT: US 30 CBD Streetlight Replacement

There are currently three Streetscape streetlights on US Hwy. 30 that have been removed as a result of damage from being hit by vehicles. The original streetlight fixture manufacturer has discontinued manufacture of the fixtures.

A company has been identified that will custom build the fixtures. The stipulations of the custom build include a minimum of ten fixtures, a 50% pre-build deposit and a unit cost of \$6,177.42. There is also a need to replace streetlight poles. The quoted price for poles is \$3,650.54 each. The total cost for the ten fixture and pole replacements is \$98,279.60.

Funding for replacement of the fixtures and poles is not included in the current or next years proposed Budget. Funding for the purchase would be recommended from the Downtown Tax Increment Financing.

RECOMMENDATION: Mayor and City Council consideration of authorization of purchase of replacement US 30 Streetscape streetlight fixtures and poles at a cost of \$98,279.60, authorization of the 50% pre-build deposit with funding from the Downtown Tax Increment Financing.

RMK:lp

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Laura A. Schaefer, City Clerk/Finance Director *las*

DATE: March 5, 2026

SUBJECT: US 30 CBD Streetlight Replacement

- Resolution Authorizing Advancement of Costs for an Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19

Upon approval of the purchase of three Streetscape streetlights on US Hwy 30 to be reimbursed by tax increment finance (TIF) collections from the Downtown Urban Renewal Area, the attached resolution authorizes the “advancement of costs” for this purchase. This “advancement of costs” resolution documents a debt that would need to be certified to the County Auditor to collect TIF to repay it. City Staff would recommend advancing the costs for this purchase from the General Fund. The debt would be certified to the County Auditor before December 1, 2026, to collect TIF in FY 28.

RECOMMENDATION: Council consideration and approval of the resolution authorizing advancement of costs for the purchase of three Streetscape streetlights from the General Fund to be reimbursed by TIF collections from the Downtown Urban Renewal Area.

March 9, 2026

The City Council of the City of Carroll, Iowa, met in regular session, at in the Council Chambers, City Hall, Carroll, Iowa at 5:15 P.M., on the above date. There were present Mayor _____ in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19" and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19

WHEREAS, the City of Carroll, Iowa has adopted the Eighth Amended and Restated Central Business District Urban Renewal Plan (the "Plan") for the Central Business District Project Area (the "Urban Renewal Area") for the purpose of undertaking urban renewal projects, including the projects described as "Streetscape improvements as part of the Corridor of Commerce Master Plan" (the "Project") within the Urban Renewal Area; and

WHEREAS, the Project is located in the Urban Renewal Area; is described in Section IV of the Plan; does not exceed the projected Project cost estimate of \$2,000,000 in the Plan; and, in the judgment of the Council will further one or more of the objectives of the Plan. Therefore, the Project constitutes a public use and purpose as provided by Iowa Code Chapters 15A and 403; and

WHEREAS, the City intends to advance or has advanced costs from the General Fund to pay costs associated with the Project, and thereafter reimburse said fund with tax increment; and

WHEREAS, before approving an urban renewal project for reimbursement with tax increment, it is necessary to make certain findings under Chapter 403; and

WHEREAS, it is the intention of the City to certify the amount of funds advanced for reimbursement under Iowa Code Section 403.19 before December 1, 2026; and

WHEREAS, the amount of funds advanced or to be advanced for the Project is currently estimated at \$100,000.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Carroll, Iowa, as follows:

Section 1. Pursuant to Ordinance No. 2304, there has been established the Central Business District Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund"), into which all incremental property tax revenues received from the Urban Renewal Area, as amended, are deposited. The Council finds the Project to be an Urban Renewal Project as defined in Iowa Code Chapter 403, and further finds that said Project is included in the Plan for the Urban Renewal Area.

Section 2. It is hereby directed that the total costs for the Project advanced from time to time from the General Fund in order to pay the costs of the Project shall be treated as an internal loan (the "Loan") from the General Fund and the General Fund shall be reimbursed the total actual Project cost from the Tax Increment Fund.

Section 3. All Project costs to be incurred for the Project are approved, to be advanced as described in Section 2. The Project is currently estimated to cost approximately \$100,000.

Section 4. Certification for reimbursement under Iowa Code Section 403.19 shall be made by the Council on or before December 1, 2026.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA, this 9th day of March, 2026.

Mayor

ATTEST:

City Clerk



627 N Adams Street
Carroll, IA 51401

phone: (712) 792-1000 | fax: (712) 792-0139 | website: www.cityofcarroll.com

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: March 4, 2026

SUBJECT: Water High Service Pump No. 1 Replacement
Change Order No. 1

During construction of the High Service Pump No. 1 Replacement, it was recommended by the Contractor, Engineer and City representatives that the suction piping be reviewed for increase in size. The increase in size is proposed to reduce head loss and improve long term performance of the pump.

The Contractor and Engineer have jointly determined the equipment necessary to complete the proposed suction piping size increase. The Contractor has proposed a Contract Price increase to make the change of \$11,333.75. That change has been incorporated into a proposed Change Order No. 1, copy attached.

The impact of the proposed Change Order No. 1 on the Contract Price is as follows:

Original Contract Price	\$448,000.00
Proposed Change Order No. 1	<u>\$ 11,333.75</u>
Contract Price w/Change Order	\$459,333.75

The original Contract Times are as follows:

Group A Work Completion	June 1, 2025
Group B Work Completion	December 31, 2024

The Contractor has not completed the Contract work. A schedule for completion of the project has been discussed with the Contractor. A change in Contract Times has been included in the proposed Change Order No. 1 as follows:

Group A Work Completion	June 1, 2026
Group B Work Completion	April 1, 2026

RECOMMENDATION: Mayor and City Council consideration of authorization of Change Order No. 1 to the Water High Service Pump No. 1 Replacement Contract in the amount of \$11,333.75 with the included change in Contract Times.

RMK:lp

attachment (1)

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, February 9, 2026 at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann and Gene Vincent. Also attending were Pete Crawford, engineer for McClure Engineering, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the minutes. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock and Dick Fulton. Motion carried 3/0.

RUNWAY 31 REPAIR

Don reported on a problem on runway 31 that had been repaired before. There has been a surface patch, asphalt patch, quick patch and nothing was a permanent fix. Mr. Crawford suggested a 75/25 grant from the State for replacement of a larger area on the runway. A motion by Comm. Vincent and seconded by Comm. Siemann was made to have Mr. Crawford prepare the application for a 75/25 grant. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock and Dick Fulton. Motion carried 3/0.

HANGER

Mr. Crawford presented the master service agreement from McClure Engineering. After discussion a motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the agreement and have Chairman Hutcheson sign it. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock and Dick Fulton. Motion carried 3/0.

SAFETY SEMINAR

The FAA will present a Safety Seminar on March 24th at the Arthur Neu Airport.

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,485.00
Wittrock Motor	January car rental	550.00
Drees Oil	propane	396.42
Raccoon Valley Elec	January electric service	1,994.31
Carroll Cleaning	towels	108.93
Drees Co/Ecowater	water	35.00
Carroll REfuse	January garbage	68.83
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock and Dick Fulton. Motion carried 3/0.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Vincent was made to adjourn at 5:58 P.M.. All present voted aye. Abstain: None Nays: None Absent: Kevin Wittrock and Dick Fulton. Motion carried 3/0.

The next regular meeting of the Carroll Airport Commission will be Monday, March 9, 2026 at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, March 9, 2026

Regular Meeting

Arthur Neu Airport

Agenda

Approve previous meeting minutes

Runway 31 Repair

Hanger Project

New Business

Approve monthly bills

PARKS, RECREATION AND CULTURAL ADVISORY BOARD MEETING MINUTES
February 16, 2026 @ 5:15 PM
Carroll Rec Center

The Parks, Recreation and Cultural Advisory Board met in person on this date at 5:15 P.M. Members Present: Chad Lawson, Sheila Dentlinger, and Collin Mowry. Absent: Josh Sporrer, Jamie Veinteicher, Jean Ludwig, Casey Berlau, Chad Ross, and Deb Quandt. Staff Present: Chad Tiemeyer. Council Member: None. No Quorum.

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Public Comments: None present.

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Director of Parks and Recreation Report: Getting ready for spring.

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Northwest Shelter House: Tiemeyer presented an extensive overhaul of different playground repairs has begun. Tiemeyer gave a spring and early summer timeline. Mainly working on broken pieces of equipment to aging playground structures.

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Region 5 National Field of the Year: Tiemeyer presented the award for Merchants Park earning Region 5 National Field of the Year.

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Lifeguard Pay Increase: Tiemeyer presented on the need for increasing wages for the part time Lifeguards. Due to competition amongst other local pools as well as local businesses paying more, Tiemeyer and staff have been working on implementation and what it will look like for budgeting purposes. No real implications to the budget are expected.

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Basketball Review: Tiemeyer gave a review of a new program that Recreation has implemented for youth basketball. The first season was a great success, and we look forward to continuing to grow it in the future.

Informational meeting was adjourned.

PLANNING AND ZONING COMMISSION
MINUTES OF FEBRUARY 18, 2026

The Carroll Planning and Zoning Commission met in regular session on February 18, 2026, 5:15 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Sylvia Balk-Hanks, Mike Long, Ron Meiners, Brad Nichols and Michelle Prichard. Absent: Shelley Diehl and Daniel Sturm. Also present: Aaron Kooiker, City Manager, David Bruner, City Attorney and Dan Hannasch, Fire Chief and Building/Fire Safety Official. Chairperson Prichard presided over the meeting.

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MOTION by Long, second by Meiners, to elect Michelle Prichard as chairperson. All present voted Aye. Nays: None. Abstain: None. Absent: Diehl and Sturm. Motion carried 5-0.

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MOTION by Meiners, second by Balk-Hanks, to elect Mike Long as vice-chairperson. All present voted aye. Nays: None. Abstain: None. Absent: Diehl and Sturm. Motion carried 5-0.

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MOTION by Meiners, second by Balk-Hanks, to approve the minutes of the January 15, 2025, as mailed. All present voted Aye. Nays: None. Abstain: None. Absent: Diehl and Sturm. Motion carried 5-0.

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The City of Carroll has received a request from Kuemper Catholic School System to vacate a portion of South East Street between Anthony and Bluff Streets. City Manager, Aaron Kooiker, provided comments regarding the request stating Kuemper Catholic School System would be responsible for relocating or abandoning municipal utilities and coordinating necessary relocation of other utilities. John Steffes, Kuemper Catholic School System, spoke and confirmed their commitment to relocating municipal and coordinating utilities. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Long, second by Nichols to recommend to the City Council approval of the request to vacate a portion of South East Street between Anthony and Bluff Streets. All present voted aye. Nays: None. Abstain: None. Absent: Diehl, Meiners and Sturm. Motion carried 5-0.

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MOTION by Long, second by Balk-Hanks, to adjourn at 5:21 PM. All present voted Aye.
Nays: None. Abstain: None. Absent: Diehl and Sturm. Motion carried 5-0

Michelle Prichard, Chairperson

Aaron Kooiker, City Manager

DRAFT

Library Board Minutes
February 16, 2026

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Wes Treadway, Jamie McCool, Kourtney Abbotts, and Summer Parrott. Trustees Absent: Ralph von Qualen. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:16pm. It was moved by Hogue and seconded by Parrott to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Minutes Approval: It was moved by Cook to approve the minutes from January 19, 2026. The motion was seconded by Treadway. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Financials/Approval of bills: Nuckels motioned to approve bills. The motion was seconded by McCool. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Public Comment: Thank-you treat basket for the staff received from a patron, thank-you cards received for the Reading Tree, and a thank you email from the New Hope staff for work done with their clients.

Election of Officers: Cook accepted the nomination for Board President. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Abbotts accepted the nomination for Board Vice-President. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

McCool accepted the nomination for Board Secretary. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Treadway accepted the nomination for Foundation Liaison. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Parrott accepted the nomination for the Art Selection Committee. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Director's Report: Johnson reviewed the Director's Report; some highlights include interviews that are being set for the page and part-time librarian positions. The furnace is being fixed; the elevator and stairs have been repaired. The full NEA Big Reads grant has been submitted. The pending library legislation was also discussed and how the decisions may affect processes and procedures within the library.

New Business: March Library Board Meeting Date: Johnson will be unable to attend the March 16, 2026, meeting. McCool motioned with a second from Perkins to not have a meeting in March. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Library Trustee Training-September 2026: Misty Gray (state Library consultant) will present a training session for Carroll County Trustee members. No action needed.

Old Business:

Library Donations: The library received a donation of a painting featuring the original facility from a patron.

Policy Review:

Personnel: Perkins motioned with a second from Treadway to approve the recommended changes to the Personnel policy. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Operations & Circulation: Parrott motioned to approve Johnson's recommended changes to the Operations & Circulation policy with the \$2.00 fee for lost cards and a \$5.00 fee for ILL borrowed material. McCool seconded the motion. All voted aye.

Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

3D Printer: Parrot motioned to approve the recommended changes to the 3D printer policy with a second from Hogue. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Material Selection: Parrott motioned to approve the recommended changes to the Material Selection policy with a second by Treadway. All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Board of Trustees Continuing Education Trustee Handbook Chapter 9: Board Relationships with Director, Staff and City. Johnson discussed the importance of cooperation between the library staff, trustees, and the City.

Agenda Items for Next Meeting:

Board of Trustees Education: Trustee Handbook Chapter 10

Adjourn: Hogue motioned to adjourn at 6:29pm with a second from Treadway.

All voted aye. Nays: None. Abstain: None. Absent: von Qualen. Motion passed 8-0.

Next Regular meeting- 5:15pm April 20, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

Keith Cook - President

Brenda Hogue - Recording Secretary

Director's Report

February 2026



Personnel: There were a total of eight applicants for the library assistant position and thirteen applicants for the library page position. I am working my way through those applications and will get interviews set up to get someone hired for these positions.

Building & Grounds: This month we had a couple of issues with the elevator not functioning properly, which we ended up needing to call for service from Schindler Elevator, one of those repairs has been billed (which you will see on the bills and claims for February). There was also an issue with the fire alarm panel in the basement of the police department, which manages the fire alarms for the entire building, necessitating repair. During the second service call, it was discovered that the two batteries for the elevator were not holding a charge. Those were replaced while the technician was here in an effort to save the additional cost of another service call.

The stairs next to the main circulation desk were out of order for several days due to the wood portion of the step coming up on two of the stairs. Andy Snyder was able to stop in and repair the steps, but we needed to keep those stairs barricaded for several days.

Library Materials: The TV in the entryway has stopped working. I had Leroy from Computer Repair and Service look at it when he stopped in during his normal time, and he confirmed that we just need to replace it. This TV shows a slideshow of upcoming events throughout the City of Carroll, with most of those events being for the library. This slideshow plays at three locations in the library (entryway, above the book return, and behind the children's circulation desk), at City Hall, and at the Rec Center.

In March we will start offering five live virtual author visits every month through the Library Speakers Consortium resource sponsored by Commercial Savings Bank. There will be one author from each category: fiction, non-fiction, health & wellness, variety & lifestyle, and cooking/food. Watching previously recorded author talks is the most used online resource the library offers, but we also have a few people who watch the talks live either at the library or online on their own device.

3D Printer Update: There were 27 prints on the 3D printer in December, 11 prints for the Carroll Community School District. We collected \$36.60 and the school received \$19.76 in donated prints. The teacher that I work with at Fairview is very good at getting me a list of items she would like to have printed so I can work on them when we have time, and she included prints for another teacher this month as well. This is something that I will continue to keep track of and will report to you monthly and I will start to include these figures in the CPL Annual Report that I present in August.

Library Outreach/Partnerships: In January we offered a Winter Self Care Book Club and invited a representative from St. Anthony's Mental Health Services to participate in that discussion and talk about resources offered through St. Anthony's or other locations throughout the community for people who feel they need more assistance with their mental health. This program was offered above and beyond our normal book clubs, but we could try to offer additional programs like this in the future to coordinate with our live virtual author talks or to give local experts the chance to weigh in on a topic.

We continued our partnership with Carroll County Conservation to offer programs on nature, conservation, and natural history with a program on Snow. We were also able to accommodate outreach programs to Journey Senior Services, Adams Elementary, and Fairview Elementary.

Library Grant Updates: The full application for the NEA Big Reads grant was turned in on Wednesday, January 28. Those grants will be reviewed in March, and the award notifications will go out in April. I will be working on an alternate version of the program to offer, sponsored by the Carroll Public Library Foundation, if we are not awarded the grant.

The Association of Rural and Small Libraries is offering a grant opportunity for small and rural Carnegie-built libraries for Literacy Bridges: Empowering 21st Century Communities. This grant would be a two-year initiative to encourage libraries to strengthen their adult digital literacy programming, including a monthly cohort group meeting and mentorship focusing on program design, community partnerships, and sustainability. Participants would be required to travel to the next two ARSL conferences in Montgomery, AL and Milwaukee, WI, which could be paid using grant funds. This is a competitive grant, offered by invitation only to libraries that meet the criteria. Applications will open March 11 and need to be submitted by April 8.

Continuing Education for Trustees: Chapter 9 of the Iowa Library Trustee's Handbook, 2021 Edition: Board Relationships with Director, Staff, and City. This chapter does a really good job explaining that the board works as a collective to help guide policy for the library and then designates the director to carry out those responsibilities. Most of the advice for having a better relationship with your city is going to be geared more towards libraries that do not have a good working relationship with their cities. Most of the suggestions given here are things we already do, including having the library represented at city council meetings and keeping the city council informed about board decisions. Each month, the director's report, activity report, and library board minutes are included in the city's council agenda packet. If there are questions about that information, city council members generally ask me directly.

Mark your calendars for Monday, September 21, 2026, for a Carroll County Library Trustee Training event hosted at the Carroll Public Library. I have already invited the library directors at Manning, Coon Rapids, and Glidden to attend and invite their trustees to attend as well. As it gets closer, I will get a count of how many will be attending so we can provide supper for the night. Misty Gray, our State Library of Iowa consultant, will be leading a library-inspired trivia night that will let us have a little bit of fun along with our training. This will also be a great opportunity to talk to all the trustees about our budget request to the Carroll County Supervisors for the 2028 fiscal year.

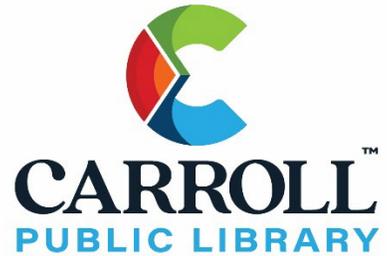
Iowa Legislation Session Update: This time of year, there are several bills being proposed in both the Iowa House and Senate. The ILA Bill Tracker is a great source to see the proposed legislation and the stance of the Iowa Library Association on those bills. If you have any questions about how these bills would affect the Carroll Public Library, do not hesitate to reach out to me and I will speak to that as well as I can with the information that I have available to me. As trustees, you can feel free to personally advocate for or against these bills or to state how you feel these bills could affect our library.

Upcoming Programs:

- March 2, 9, 30 – Fundamentals of Chess Class
- March 4 – Author Visit: Dan Henderson
- March 6 – Coffee & Coloring
- March 6 – The Founding Mothers with Laura Keyes
- March 9 – Cards & Conversations: Cribbage
- March 10 – Trivia Night
- March 12 – Spring Scavenger Hunt

March 12 – Magnificent Mushrooms with Carroll County Conservation
March 13 – Afternoon Movie
March 14 – Read, Play, Grow
March 14 – Women of Natural History with Kim White
March 16 – Maker Space: Ozobots and Unplugged Coding
March 17 – Leprechaun Day Picnic
March 18 – Peeps Dioramas
March 20 – Coffee & Coloring
March 23 – Cards & Conversations: Cribbage
March 28 – Healthy Lawns, Healthy People
March 31 – Author Visit: All Iowa Reads Author Allen Eskens

**CITY OF CARROLL
MONTHLY ACTIVITY REPORT**



Department/Division Carroll Public Library

Month: January Year: 2026

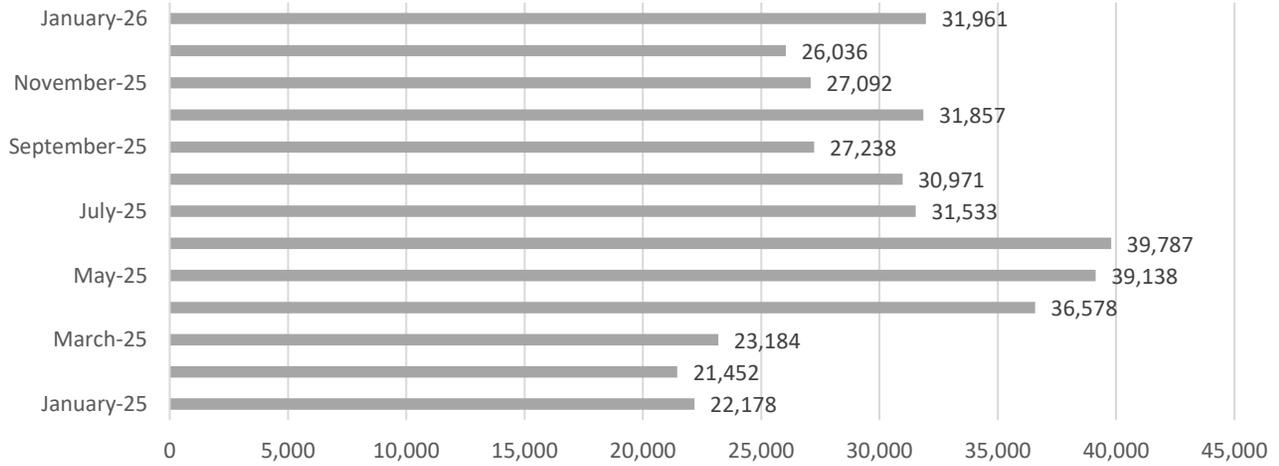
Routine activities for the month/statistics:

Monthly Statistics:		Adult Program Attendance:		Children/Teen/Family Programs:	
Total Print Circulation	7,125	Crafty Ladies (4)	51	Storytime (8)	127
BRIDGES Circulation	2,324	Live Virtual (in person)	7	Read, Play, Grow	12
Public Computer Use	326	Live Virtual (online)	12	Book Visits Away (13)	271
Wi-Fi Use	656	Brown Bag Book Club	8	School/Daycare Drop-Offs	7
Website Visits	1,054	Evening Book Club	10	Grab & Go Crafts	60
Consumer Reports	161	Winter Self Care Book Club	7	Coloring Pages	210
Freegal	1,215	Coffee & Coloring	31		
Kanopy	10	Cribbage (2)	6	Winter Scavenger Hunt	38
Transparent Language	2	Trivia	15	Adams Outreach (10)	217
LinkedIn Learning	4	Bingo	6	Fairview Outreach (19)	400
Mometrix	0	Thread Headz	7		
Comics Plus	0	Alzheimer's Family Group	12	Dungeons & Dragons	11
Virtual authors (previous)	3,497	CC Conservation – Snow	9		
Wowbrary Newsletters	15,447	Journey Outreach	20	Coffee & Coloring	24
Program Guides	140	Senior Drop-Offs	8	Button Maker	33
				Nine Square Feet	37
Total Resources Utilized	31,961	Puzzle (3 finished)	69	New Year Read-Solution	100
		Pixel Art Poster	52	(80 completed)	
		Study Room Use	143		
		Meeting Room Use	34		
		Makers/Craft Room Use	30		
		Curbside Pickup	10		
				Total Program Attendance	2,094
Members Saved – January 2026		\$106,038.69		Monthly Door Count	4,151
Members Saved FY26 to date		\$761,851.38		New Library Cards Issued	37

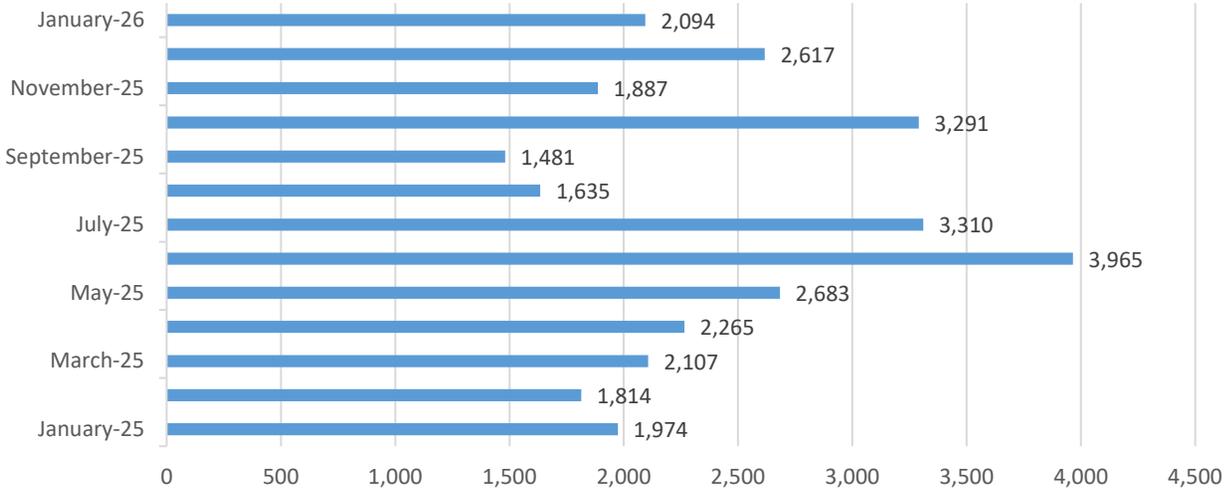
Special activities/accomplishments:

- **Children's Programs:** January was the first month we offered outreach to both Adams and Fairview Elementaries. We also offered no-school day programs during the winter break and a Beanstack reading challenge through the month of January as well.
- **Adult Programs:** Due to weather, we focused on local or in-house programming for the winter months. We offered an additional book club that we co-hosted with St. Anthony's mental health department about ways to try to make winter more enjoyable. We also partnered with Carroll County Conservation for a program on Snow.
- **Maker Space:** Programs offered in the Maker Space this month included two Coffee & Coloring programs, a button making program during the school's winter break, and the Nine Square Feet Seed Swap. This is the third year of offering the seed swap program, and families enjoy getting to peruse the seed selection and think ahead to their spring gardening.

Resources Utilized



Program Attendance



Door Count

