

Library Board Minutes

January 19, 2026

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Ralph von Qualen, Wes Treadway, Jamie McCool, Kourtney Abbotts and Summer Parrott. Trustees Absent: None. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15pm. It was moved by Perkins and seconded by Treadway to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: None. Motion passed 9-0.

Welcome New Library Board Members: The Trustees welcomed McCool and Abbotts to the Board, and everyone introduced themselves.

Minutes Approval: It was moved by Nuckels to approve the minutes from December 15, 2025. The motion was seconded by von Qualen. All voted aye. Nays: None. Abstain: None. Absent: None. Motion passed 9-0.

Financials/Approval of bills: Cook motioned to approve bills. The motion was seconded by Hogue. All voted aye. Nays: None. Abstain: None. Absent: None. Motion passed 9-0.

Public Comment: Thank-you note received from WIC for the book tree and note from Dale Schmidt reflecting his time on the Board of Trustees.

Director's Report: Johnson reviewed the director's report; some highlights include two job openings being posted, a part-time assistant and a page position. The display cases are in for the art displays, still working on logistics and art approval process. The 3D printer is being used regularly and is also utilized by local schools. The NEA Big Reads Grant Intent to Apply has been submitted, and there are a good number of activities and programs planned for the upcoming months.

New Business:

Job Description Review- Library Assistant and Library Page: Johnson reviewed recommended changes to the job descriptions for the posted job openings. Treadway motioned to approve the recommended changes with a second from von Qualen. All voted aye. Nays: None. Abstain: None. Absent: None. Motion passed 9-0.

Donation Request: Johnson reviewed with the Trustees a request made regarding a possible donation. The Trustees discussed options. No action is needed.

Perkins left at 5:54pm.

Library Logo: Johnson reviewed the options for the new Library logo. The Trustees and Johnson decided on which logos would work for the library. No action is needed.

Old Business:

NEA Big Reads Grant Application Update: Johnson let the Trustees know the Intent to Apply has been submitted. The full application is due January 29, 2026. No action is needed.

Board of Trustees Continuing Education

Trustee Handbook Chapter 8: Evaluating Service & Advocating for Advancement: Johnson reviewed Chapter 8 with the Trustees and went over the responsibilities of the board.

Agenda Items for Next Meeting:

Board of Trustees Education: Trustee Handbook Chapter 9

Election of Officers-Postponed from January Meeting

Policy Review: Personnel, Operations & Circulation, 3D Printer

Adjourn: Hogue motioned to adjourn at 6:20pm with a second from Cook. All voted aye. Nays: None. Abstain: None. Absent: Perkins. Motion passed 8-0.

Next Regular meeting- 5:15pm February 16, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.