

Library Board Minutes  
December 15, 2025

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Ralph von Qualen, Dale Schmidt and Summer Parrott. Trustees absent: Lisa Auen and Wes Treadway. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15pm. It was moved by Perkins and seconded by Schmidt to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: Auen and Treadway. Motion passed 7-0.

Minutes Approval: It was moved by Nuckels to approve the minutes from November 17, 2026. The motion was seconded by Cook. All voted aye. Nays: None. Abstain: None. Absent: Auen and Treadway. Motion passed 7-0.

Treadway arrived at 5:18pm.

Financials/Approval of bills: Schmidt motioned to approve bills. The motion was seconded by von Qualen. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Public Comment: none.

Director's Report: Johnson reviewed the Director's Report; some highlights include the Board of Trustees gaining two new members with the departure of Schmidt and Auen. The new members are pending City Council approval. Johnson is looking to hire a part-time page and part-time library assistant. An application is being sent in for the NEA Big Reads Grant. The grant is for \$20,000 which would go towards an Edgar Allen Poe reading program and presentations with the possibility of local organizations and schools participating. Johnson is also going to put together pictures showing the history of the library going back to the original building funded by money from the Carnegie Hall Library Foundation.

New Business:

2026 Holiday Schedule: Cook motioned with a second from Treadway to approve the 2026 Holiday schedule with the non-paid Saturdays included. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Board Meeting Planning Calendar 2026: no action needed; Johnson reviewed the outline of the 2026 Board of Trustees meetings.

Policy Review Dates: no action needed; Johnson reviewed the schedule of when the policies are to be reviewed.

Old Business:

Strategic Plan Review: Johnson updated the Trustees on the progress of completing items in the Strategic Plan.

Board of Trustees Continuing Education

Trustee Handbook Chapter 7: Planning for the Library's Future; the Trustees went over information in the handbook regarding having laid out plans and timelines in place for the needs of the library and patrons.

Adjourn: Schmidt motioned to adjourn at 6:03pm with a second from Cook. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Next Regular meeting- 5:15pm January 19, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.