



City Council Meeting

Monday, January 12, 2026 at 5:00 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. The YouTube meeting feed is a view only option and you will not be able to participate in the meeting via YouTube.

AGENDA

1. **Roll Call**
2. **Closed Session Pursuant to Iowa Code 20.17(3) - Union Negotiations**
3. **Pledge of Allegiance - 5:30 pm**
4. **Consent Agenda**
 - a. **Approval of Minutes of the December 15 and 17, 2025 Meetings**
 - b. **Approval of Bills and Claims**
 - c. **Licenses and Permits:**
 - None
 - d. **Appointments to Committees, Commissions and Boards**

Appointment by Council

Sylvia Hanks - Planning and Zoning Commission (5-year term to expire 12-31-30)

Chris Whitaker - Carroll Foundation (3-year term to expire 12-31-28)

Appointment by Mayor with Council Approval

Vicki Gach - Historic Preservation Commission (3-year term to expire 12-31-28)

Marty Steffes - Building Code Board of Appeals (5-year term to expire 12-31-30)

Kyl Knobbe - Building Code Board of Appeals (5-year term to expire 12-31-30)

5. **Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

6. Ordinances

- None

7. Resolutions

a. Region XII COG, Inc. Home Construction & Rehabilitation Agreement

- Contract HF2401 Amendment #1

Also see item 8.c – [June 26, 2023](#) – Housing Discussion - Region XII COG, Inc. - Home Construction Agreement

and item 7.a – [July 10, 2023](#) – Housing Discussion - Region XII COG, Inc. - Home Construction Agreement

and item 6.a – [July 25, 2023](#) – Region XII COG, Inc. - Home Construction Agreement

and item 9.c – [September 11, 2023](#) – Region XII COG, Inc. - Home Construction Agreement Amendment

and item 6.a – [November 13, 2023](#) – Region XII COG, Inc. Home Construction & Rehabilitation Agreement

b. General Obligation Capital Loan Notes, Series 2026 (Reimbursement Resolution)

- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with the Water System Pressure Zone Improvements Project

Also see item 6.g - [April 8, 2024](#) - Water System Pressure Zone Improvements - 2024 - Professional Services Agreement

and item 6.b - [March 10, 2025](#) - Water System Pressure Zone Improvements - Offer to Buy Real Estate and Acceptance Agreement

and item 6.b - [September 22, 2025](#) - Water System Pressure Zone Improvements - Public Hearing and Approval of Plans, Specifications, Form of Contract and Estimated Cost

and item 7.a - [November 24, 2025](#) - Water Pressure Zone Improvements - Report of Bid Opening and Award of Construction Contract

c. Clark Street Reconstruction - STBG Funding Application

d. FY 2026-2027 Budget Schedule and Council Meeting Dates for Calendar Year 2026

8. Reports

a. US 30 Traffic Signal System Master Plan

Also see item 8.d - [April 14, 2025](#) - US 30 Traffic Signal System Master Plan - Professional Services Agreement

b. Tractor-Loader-Backhoe Purchase - Street Division

c. 2025 Goal Setting Report

Also see item 2 - [December 17, 2025](#) - Planning Session - 2025

9. Committee Reports (Informational Only)

10. Comments from the Mayor

- 2026 Mayor Pro-Tem

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

January Meetings:

* Airport Commission – January 12, 2026 – Airport Terminal Building - 21177 Quail Ave

~~* Planning and Zoning Commission – January 14, 2026 – City Hall – 627 N Adams St~~

* Carroll Historic Preservation Commission - January 14, 2026 - City Hall - 627 N Adams St

* Library Board of Trustees – January 19, 2026 – Carroll Public Library – 118 E 5th St

* City Council – January 26, 2026 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

| Agenda published on 01/08/2026 at 1:02 PM

COUNCIL MEETING

DECEMBER 15, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided.

* * * * *

The Pledge of Allegiance was led by the City Council. No Council action taken.

* * * * *

Elected Officials Mayor Jerry Fleshner, First Ward Council Member Deb Koster, Third Ward Council Member Kyle Bauer, and At Large Council Member Jeff Cayler were sworn in by Iowa Court of Appeals Judge Gina Badding. No Council action taken.

* * * * *

Council Members Tom Bordenaro and JJ Schreck were recognized for their years of service to the City of Carroll. No Council action taken.

* * * * *

Ashley Schable, Carroll Chamber of Commerce Program Director, presented the Budget FY 2027 funding request for the Carroll Chamber of Commerce Tourism. Kimberly Tiefenthaler, Carroll County Growth Partnership Executive Director, presented the Budget FY 2027 funding request for Carroll County Growth Partnership. No Council action taken.

* * * * *

It was moved by Dirkx, seconded by Atherton, to remove the Twelfth Street Reconstruction Project easement payments in the amount of \$14,850.00 from the bills and claims list as those items are discussed later in the meeting. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Atherton, seconded by Bordenaro, to approve the following items on the consent agenda: a) minutes of the November 24, 2025 meeting, as written; b) bills and claims in the amount of \$1,542,996.59 (net of easement payments in the amount of \$14,850.00); and c) Licenses and Permits: Renewal of Class "C" Retail Alcohol License – *Kerps Bar & Grill*; and Renewal of Class "C" Retail Alcohol License – *Carrollton Inn*; d) Mayoral appointments with Council approval of Kourtney Abbotts and Jamie McCool to the Library Board of Trustees for 6-year terms expiring December 31, 2031. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

There were no oral requests or communications from the audience.

* * * * *

It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-67, Contract for Legal Services with STAG LIUZZA, LLC and Law Office of Jefferson Fink for AFFF Product Liability Multi-District Litigation. Jefferson Fink, Law Office of Jefferson Fink, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bordenaro, seconded by Dirkx, to approve the second reading and waive the third reading of Ordinance to Repeal and Replace Chapter 155, Building Code by adopting the 2021 International Series of Codes.. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion approved 6-0.

It was moved by Dirkx, seconded by Schreck, to adopt said Ordinance No. 2514. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion approved 6-0.

* * * * *

An ordinance to amend Chapter 156, Sign Code by adding a provision for blade signs was introduced by Council Member Atherton.

It was moved by Atherton, seconded by Schreck, to approve the first reading and waive the second and third reading of the Ordinance to Amend Chapter 156, Sign Code. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion approved 6-0.

It was moved by Siemann, seconded by Atherton, to adopt said Ordinance No. 2515. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion approved 6-0.

* * * * *

It was moved by Atherton, seconded by Bordenaro, to approve Resolution No. 25-68, Accepting the Iowa Department of Transportation Agreement No. 3-25-STBG-SWAP-040 for a Surface Transportation Block Grant Federal-aid Swap Project for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Schreck, seconded by Atherton, to approve Resolution No. 25-69, Purchase Agreement and Accepting Storm Sewer and Drainage Easement Granted by Carroll County Redemption, LLC for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Schreck, to approve Resolution No. 25-70, Purchase Agreement and Accepting Storm Sewer and Drainage Easement Granted by Air-Temp Plumbing,

Heating & Cooling for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Schreck, to approve Resolution No. 25-71, Purchase Agreement and Accepting Storm Sewer and Drainage Easement Granted by Roy & Donna Osterlund, 401 E. 11th Street, for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Schreck, seconded by Bordenaro, to approve Resolution No. 25-72, Purchase Agreement and Accepting Storm Sewer and Drainage Easement Granted by Roy & Donna Osterlund, 320 E. 12th Street, for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Schreck, to approve Resolution No. 25-73, Temporary Easement Contracts for the Twelfth Street Reconstruction Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bordenaro, seconded by Schreck, to approve Resolution No. 25-74, Lease Agreement with R.L. Fridley Theatres, LLC for use of the green space to the west of their building located at 407 N Main Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bordenaro, seconded by Schreck, to approve the purchase of a Pickup Truck for the Water Division from Motor Inn of Carroll at their adjusted proposal price of \$36,972.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bauer, seconded by Siemann, to approve the purchase of a new data collector prior to January 1, 2026, at the quoted price of \$8,454.60. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bordenaro, seconded by Bauer, to approve the purchase of a Fire Department Command Vehicle from Champion Ford of Carroll at their bid price of \$47,432.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

* * * * *

It was moved by Bordenaro, seconded by Schreck, to adjourn at 6:48 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

COUNCIL MEETING
DECEMBER 17, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in special session on this date at 5:00 p.m. in the Training Room at Region XII, Council of Governments, 1009 East Anthony Street. Council Members present: Jason Atherton, Kyle Bauer, LaVern Dirkx, and Carolyn Siemann. Others present included newly elected Council Members Jeff Cayler and Deb Koster. Mayor Jerry Fleshner presided.

The City Council held their annual goal setting session with Mark Jackson, Mark A. Jackson Consulting, serving as facilitator. No Council action taken.

It was moved by Atherton, seconded by Bauer, to adjourn at 7:14 p.m.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 01/12/2026

By Vendor Name

Payment Dates 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 001720 - ACCESS SYSTEMS				
INV1887800	LIBRARY - COPIER CONTRACT	135603	12/19/2025	202.74
INV1900342	RC - COPIER CONTRACT			184.40
INV1900342	FIN - COPIER CONTRACT			155.46
INV1900342	RC - COPIER CONTRACT			17.69
Vendor 001720 - ACCESS SYSTEMS Total:				560.29
Vendor: 001704 - ACCO				
0258424-IN	RC - POOL/SPA CHEMICALS			1,907.00
Vendor 001704 - ACCO Total:				1,907.00
Vendor: 001621 - ACE HARDWARE				
333293	RC - POOL SHOCK			44.99
333296	RC - PAINT BRUSHES			17.34
333320	RC - SANITIZER FOR RESTRO...			15.98
333363	LS - POWER STRIP			41.99
333380	RC - NUTS, BOLTS AND DRILL ...			48.39
333388	PD - #19 BROOM			17.99
333396	RC - LINE CHALK			13.99
333402	RC - NUTS, BOLTS, SCREWS, GL..			43.75
333403	RC - NAILS, BOLTS, SCREWS			8.31
333409	RC - SLIDES FOR BENCHES			8.99
333423	RC - GLIDE SLIDES			31.96
333478	RC - SPA DEFOAMER			51.96
333488	WWTP - HANGING HOOKS			14.99
333495	RC - SCRUBBER PARTS			1.98
Vendor 001621 - ACE HARDWARE Total:				362.61
Vendor: 003773 - ADVANCED RELIABILITY				
1101	WWTP - BLOWER & RETURN ...			1,695.00
Vendor 003773 - ADVANCED RELIABILITY Total:				1,695.00
Vendor: 001910 - AHLERS & COONEY P.C.				
904773	MISC UNION MATTERS			70.00
Vendor 001910 - AHLERS & COONEY P.C. Total:				70.00
Vendor: 036458 - AMAZON CAPITAL SERVICES INC				
19DP4H7J-V9YD	LIBRARY - VIDEOS	135626	12/19/2025	19.95
1KN7-6DWX-6RIT	LIBRARY - COMMAND STRIPS ...	135626	12/19/2025	53.74
1MPJ-4PKJ-6XMW	LIBRARY - VIDEOS	135626	12/19/2025	200.76
1V3G-MH6W-7GRQ	LIBRARY - BOOKS	135626	12/19/2025	305.75
Vendor 036458 - AMAZON CAPITAL SERVICES INC Total:				580.20
Vendor: 002916 - AMERICAN RED CROSS				
23047068	RC - STAFF TRAINING			423.00
Vendor 002916 - AMERICAN RED CROSS Total:				423.00
Vendor: 002370 - ARNOLD MOTOR SUPPLY				
002370	PARKS - OIL AND OIL FILTER			22.79
07CR017991	RUT - BATTERY RETURNED			-190.85
07CR018000	PARKS - OIL RETURNED			-27.05
07CR018103	SEWER - VACTOR BATTERIES ...			-530.73
07NV172439	RUT - #26 - WINTER BLADES			78.67
07NV172554	GC - OIL			55.92
07NV172625	CEMETERY - PLIERS & WRENCH			72.98
07NV172674	RUT - BATTERY			190.85
07NV172694	PARKS - OIL			27.05
07NV172694	GC - OIL AND SPARK PLUGS			59.76
07NV172744	GC - SPARK PLUGS			34.56

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
07NV172814	PARKS - SPARK PLUG			3.84
07NV172816	PARKS - SPARK PLUGS			3.84
07NV172899	RUT #32 FILTERS			53.37
07NV172904	RUT - #32 - AIR FILTERS			83.09
07NV172937	RUT - #32 GREASE GUN REPAI...			15.18
07NV173091	PARKS - FILTERS			74.46
07NV173196	PARKS - OIL AND OIL FILTERS			8.81
07NV173196	GOLF - OIL AND OIL FILTERS			50.31
07NV173264	PARKS - SPARK PLUG			3.60
07NV173471	SEWER - VACTOR BATTERIES			422.73
07NV173486	SEWER - BATTERIES			108.00
Vendor 002370 - ARNOLD MOTOR SUPPLY Total:				621.18
Vendor: 036283 - ASCENDANCE TRUCKS MIDWEST LLC				
XA302006669.01	RUT - #28 AIRLINE COUPLERS			33.92
XA302006675.01	RUT - #28 AIRLINE COUPLERS			125.46
XA302006794.01	WWTP - VACTOR OIL, FUEL, FI...			122.73
Vendor 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:				282.11
Vendor: 001557 - ATCO INTERNATIONAL				
I0652801	PARKS - AIR FRESHNERS			160.80
Vendor 001557 - ATCO INTERNATIONAL Total:				160.80
Vendor: 003050 - AXON ENTERPRISE INC.				
INUS405673	PD - TASER BATTERIES			419.20
Vendor 003050 - AXON ENTERPRISE INC. Total:				419.20
Vendor: 002209 - BOB BAUER				
INV0002821	GARAGE - STEEL TOED BOOTS	135641	01/06/2026	197.94
Vendor 002209 - BOB BAUER Total:				197.94
Vendor: 000949 - BOHLMANN INC.				
B18024	PARKS - MEMORAL BENCH & ...			3,181.75
B18025	PARKS - MEMORIAL BENCH - ...			920.94
Vendor 000949 - BOHLMANN INC. Total:				4,102.69
Vendor: 003515 - BOMGAARS				
21653328	RUT - #23 ADAPTER LIGHTS			55.96
21639296	RUT - GLOVES			96.68
21639774	GC - NUMBERS FOR GOLF CAR...			15.96
21639878	GARAGE - ICE MELT SCOOPS			17.34
21642530	GARAGE - EQUIPMENT HOOKS			47.92
21643021	PARKS - BULK BOLTS			2.87
21644737	FD - ANCHORS & STRAPS			23.97
21644967	GARAGE - SLEDGE HAMMER ...			29.99
21645396	GARAGE - SHOVELS			195.95
21648646	RC - PVC FITTINGS - HOT WAT...			20.77
21649172	RC - JB WELD FOR DRILL			6.99
21649197	PARKS - BULK BOLTS			11.50
21649787	RUT - #28 MIRROR			12.99
21652212	RUT - #26 MIRROR & BOLTS			81.55
21652648	PARKS - PTO PIN & THERMO...			48.47
21652739	WWTP - SHOP TOOLS/DEGRE...			44.98
Vendor 003515 - BOMGAARS Total:				713.89
Vendor: 003670 - BRIGGS INC OF OMAHA				
2444933-00	PD - WATER HEATER			677.16
Vendor 003670 - BRIGGS INC OF OMAHA Total:				677.16
Vendor: 003234 - BRINCKS EXTERIORS INC.				
4588-1	GC - ROOF REPAIRS			250.00
Vendor 003234 - BRINCKS EXTERIORS INC. Total:				250.00
Vendor: 003693 - BRUNER & BRUNER				
5469	GENERAL WORK			1,292.00
5471	POLICE/MAGISTRATE			680.00

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
5472	PARKS/RECREATION			221.00
5489	BOARD OF ADJUSTMENT			170.00
Vendor 003693 - BRUNER & BRUNER Total:				2,363.00
Vendor: 004138 - CAPITAL SANITARY SUPPLY				
R082741	LIBRARY - GLOVES, TOILET PA...	135612	12/19/2025	111.78
R082673	RC - SCRUBBER PARTS			267.68
R082744	RC - BODY SOAP & FLOOR CLE...			267.74
R082854	RC - KLEENEX			83.43
R082878	RC - HAND SOAP, FLOOR CLE...			503.41
R082896	CITY HALL - TRI-FOLD PAPER T...			47.00
R082898	PD - TOILET PAPER, PAPER T...			326.10
R082916	RC - BOWL CLEANER & TOILET..			107.92
R082929	RC - HAND SANITIZER			198.28
R082953	WWTP - URINAL CAKES			15.64
R082956	RC - BODY SOAP & HAND TO...			133.17
R82925	GARAGE - TOILET PAPER			64.86
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				2,127.01
Vendor: 000747 - CARROLL AUTO SUPPLY				
419290	WATER - OIL CHANGE #60			26.12
419291	RUT - #20 OIL CHANGE			21.50
Vendor 000747 - CARROLL AUTO SUPPLY Total:				47.62
Vendor: 004133 - CARROLL BROADCASTING CO.				
38-00070-0000	LS - KCIM HOLIDAY ADS			130.00
38-00071-0000	RC - KKRL HOLIDAY ADS			130.00
38-00072-0000	GC - KIKD RADIO ADS			130.00
38-00073-0000	LS - KCIM - BREAKFAST AD			30.00
38-00074-0000	LS - KKRL BREAKFAST AD			30.00
38-00075-0000	LS - KIKD BREAKFAST AD			30.00
Vendor 004133 - CARROLL BROADCASTING CO. Total:				480.00
Vendor: 004170 - CARROLL COUNTY RECORDER				
25-5289	12TH ST RECONSTRUCTION FIL..			108.00
Vendor 004170 - CARROLL COUNTY RECORDER Total:				108.00
Vendor: 004155 - CARROLL COUNTY				
INV0002848	GASOLINE			1,360.02
INV0002848	GASOLINE			128.57
INV0002848	GASOLINE			60.31
INV0002848	GASOLINE			173.30
INV0002848	GASOLINE			68.74
INV0002848	GASOLINE			75.00
INV0002848	GASOLINE			30.25
INV0002848	GASOLINE			5,376.55
INV0002848	GASOLINE			505.89
INV0002848	GASOLINE			228.57
Vendor 004155 - CARROLL COUNTY Total:				8,007.20
Vendor: 004196 - CARROLL HYDRAULICS				
71982	RUT - #24 HYDRAULIC HOSE			39.52
72052	RUT - #32 - HYDRAULIC HOSE			121.01
72081	RUT - #32 WHEEL LEAN CYCLI...			893.52
Vendor 004196 - CARROLL HYDRAULICS Total:				1,054.05
Vendor: 002977 - CARROLL REFUSE SERVICE				
INV0002819	DEC. TRASH COLLECTIONS	135643	01/06/2026	16,366.06
Vendor 002977 - CARROLL REFUSE SERVICE Total:				16,366.06
Vendor: 004237 - CARROLL VETERINARY CLINIC				
INV0002816	JAN. DOG CARE CONTRACT			650.00
INV0002817	PD - FEB. DOG CARE CONTRA...			650.00
Vendor 004237 - CARROLL VETERINARY CLINIC Total:				1,300.00

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002998 - CENTURYLINK				
INV0002825	WATER - BACKUP TELEPHONE	DFT0001311	12/29/2025	90.99
Vendor 002998 - CENTURYLINK Total:				90.99
Vendor: 003959 - CHASE PAYMENTECH MERCHANT SERVICES				
INV0002827	WTP - DEC IN-OFFICE CC PRO...	DFT0001312	01/06/2026	285.80
INV0002828	WTP - DEC ONLINE CC PROCE...	DFT0001313	01/06/2026	1,033.96
Vendor 003959 - CHASE PAYMENTECH MERCHANT SERVICES Total:				1,319.76
Vendor: 036487 - CHILDREN'S PLUS INC				
269571	LIBRARY - BOOKS	135628	12/19/2025	157.95
Vendor 036487 - CHILDREN'S PLUS INC Total:				157.95
Vendor: 002867 - CINTAS FIRST AID & SAFETY				
5310240309	GARAGE - LENS WIPES			129.00
5307769615	PARKS - FIRST AID SUPPLIES			34.08
Vendor 002867 - CINTAS FIRST AID & SAFETY Total:				163.08
Vendor: 004836 - COMMUNITY OIL CO. INC.				
27285	RUT - 15W40 MOTOR OIL			902.20
73523	CEMETERY - RED FUEL			658.00
Vendor 004836 - COMMUNITY OIL CO. INC. Total:				1,560.20
Vendor: 002071 - COMPUTER REPAIR & SERVICE				
21046	LIBRARY - NOVEMBER IT SERV...	135604	12/19/2025	390.00
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				390.00
Vendor: 036491 - CORNERSTONE COACHING & CONSULTINGS LLC				
25-0051	RC - AI BASICS FOR BUSINESS...			170.00
Vendor 036491 - CORNERSTONE COACHING & CONSULTINGS LLC Total:				170.00
Vendor: 002271 - CREATIVE PRODUCT SOURCING INC				
166785	PD - DARE LIONS			69.21
Vendor 002271 - CREATIVE PRODUCT SOURCING INC Total:				69.21
Vendor: 005110 - CULLIGAN SOFT WATER				
INV0002811	FD - SOFTNER SALT			34.40
Vendor 005110 - CULLIGAN SOFT WATER Total:				34.40
Vendor: 005615 - DEMCO EDUCATIONAL CORP.				
7730769	LIBRARY - BOOK JACKETS	135613	12/19/2025	218.96
7731837	LIBRARY - WHITE BOARD, LIB...	135613	12/19/2025	868.86
7731950	LIBRARY - BOOK JACKETS	135613	12/19/2025	439.42
7732380	LIBRARY - BOOK DELIVERY BA...	135613	12/19/2025	333.39
Vendor 005615 - DEMCO EDUCATIONAL CORP. Total:				1,860.63
Vendor: 005645 - DEPARTMENT OF PUBLIC SAFE				
2679	PD - NCIC - 2ND QUARTER			810.00
Vendor 005645 - DEPARTMENT OF PUBLIC SAFE Total:				810.00
Vendor: 006270 - DREES HEATING & PLUMBING				
85383	RC - DISHWASHER - ACTIVITIES..			1,096.00
88347	RC - SECURITY CAMERA REPAIR			103.00
Vendor 006270 - DREES HEATING & PLUMBING Total:				1,199.00
Vendor: 006275 - DREES OIL CO. INC.				
14373	WATER - FUEL FOR GENERAT...			367.61
14374	WATER - FUEL FOR GENERAT...			90.21
14375	WWTP - PLANT GENERATOR D...			1,423.31
15218	WTP - DIESEL FUEL			693.22
5309	PARKS - PROPANE			235.38
5310	GC - PROPANE			151.53
5598	PARKS - PROPANE			319.09
Vendor 006275 - DREES OIL CO. INC. Total:				3,280.35
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011565280.001	PD - LIGHT BULBS	135652	01/07/2026	29.74
S011541052.001	FD - BATTERIES	135616	12/19/2025	79.00

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
S011566746.001	WATER - LIGHT FIXTURE FITTI...	135652	01/07/2026	0.88
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				109.62
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0002782	HRA CHECKS	DFT0001281	12/17/2025	15,331.99
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				15,331.99
Vendor: 002627 - ETHAN KATHOL				
INV0002823	PD - ILEA GRADUATION	135642	01/06/2026	14.00
Vendor 002627 - ETHAN KATHOL Total:				14.00
Vendor: 008027 - FAREWAY STORES				
INV0002812	COUNCIL - PLANNING/EE REC...			15.76
Vendor 008027 - FAREWAY STORES Total:				15.76
Vendor: 008050 - FASTENAL COMPANY				
IACAR202450	RC - METAL SCREWS			13.20
Vendor 008050 - FASTENAL COMPANY Total:				13.20
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV20735	PD - FIRE EXTINGUISHERS INS...			533.00
INV20735	LIBRARY - FIRE EXTINGUISHER...			462.00
INV20909	GARAGE - FIRE HOSE NOZZLES			60.00
INV21255	RC - FIRE ALARM SYSTEM REP...			260.00
INV21281	FD - EXTINGUISHER INSPECTED			106.40
INV21624	GARAGE - JAN-MAR SECURITY...			144.00
INV21624	FIN - JAN-MAR SECURITY MON...			120.00
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				1,685.40
Vendor: 000013 - FIRE/POLICE RETIREMENT SY				
INV0002799	MFPSI CONTRIBUTIONS	DFT0001296	12/24/2025	16,719.78
Vendor 000013 - FIRE/POLICE RETIREMENT SY Total:				16,719.78
Vendor: 003848 - FIRST IMPRESSION				
INV0002813	DEC DOWNTOWN RESTROOM...			300.00
Vendor 003848 - FIRST IMPRESSION Total:				300.00
Vendor: 002806 - FOUNDATION ANALYTICAL LABORATORY INC				
25-05549	WWTP - LAB TESTING			1,208.50
25-05810	WWTP - LAB TESTING			686.75
25-05906	WWTP - LAB TESTING			277.50
Vendor 002806 - FOUNDATION ANALYTICAL LABORATORY INC Total:				2,172.75
Vendor: 003534 - FUSEBOX MARKETING				
10172	LIBRARY - WEB HOSTING, SEC...			239.80
10172	RC - WEB HOSTING, SECURITY...			279.80
10172	FIN - WEB HOSTING, SECURIT...			239.80
10172	WATER - WEB HOSTING, SECU...			239.80
10172	SEWER - WEB HOSTING, SECU...			239.80
10241	FIN - JAN WEB MAINTENANCE			255.00
Vendor 003534 - FUSEBOX MARKETING Total:				1,494.00
Vendor: 009315 - GALLS INC.				
033437232	PD - DUTY JACKET			261.46
033512902	PD - DUTY KNIVES			364.83
033571724	PD - CHEVRONS			93.23
033588096	PD - FLASHLIGHT BATTERIES			83.37
Vendor 009315 - GALLS INC. Total:				802.89
Vendor: 009500 - GEHLING WELDING & REPAIR				
160871	RC - REPAIR BENCH LEG			274.50
160884	RUT - #26 REINFORCING PLAT...			18.75
160889	GARAGE - PROBE			18.00
160907	PARKS - SKID LOADER REPAIR			225.10
Vendor 009500 - GEHLING WELDING & REPAIR Total:				536.35

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 036492 - GLIK'S				
INV0002849	2025 DOWNTOWN FACADE G...			6,407.78
Vendor 036492 - GLIK'S Total:				6,407.78
Vendor: 003275 - HEARTLAND VIDEO SYSTEMS INC.				
INV-100570	CAAT6 - BLACK MAGIC EMBE...			617.90
Vendor 003275 - HEARTLAND VIDEO SYSTEMS INC. Total:				617.90
Vendor: 011831 - HY-VEE INC.				
INV0002784	RC - COFFEE FOR SPECIAL EVE...	135615	12/19/2025	24.27
INV0002784	LS - PANCAKE BREAKFAST	135615	12/19/2025	8.97
Vendor 011831 - HY-VEE INC. Total:				33.24
Vendor: 012540 - IMWCA				
INV96473	WORKER COMP #7			7,297.00
Vendor 012540 - IMWCA Total:				7,297.00
Vendor: 012552 - INDUSTRIAL BEARING SUPP.				
IN246729	GC - SNAP RINGS & ROLLER B...			30.50
Vendor 012552 - INDUSTRIAL BEARING SUPP. Total:				30.50
Vendor: 036489 - INFOSEND INC				
300971	WATER - POSTAGE DEPOSIT	DFT0001284	12/22/2025	6,226.50
Vendor 036489 - INFOSEND INC Total:				6,226.50
Vendor: 036466 - INGRAM LIBRARY SERVICES LLC				
92209730	LIBRARY - BOOKS	135627	12/19/2025	19.92
92390290	LIBRARY - BOOK CREDIT	135627	12/19/2025	-12.64
92570810	LIBRARY - BOOKS	135627	12/19/2025	115.54
92570811	LIBRARY - BOOKS	135627	12/19/2025	146.26
Vendor 036466 - INGRAM LIBRARY SERVICES LLC Total:				269.08
Vendor: 011996 - IOWA ASSOCIATION OF BLDG OFFICIALS				
INV0002815	BLDG - IABO MEMBERSHIP D...			135.00
Vendor 011996 - IOWA ASSOCIATION OF BLDG OFFICIALS Total:				135.00
Vendor: 003982 - IOWA INFORMATION MEDIA GROUP				
43679	"I BELIEVE IN CARROLL" AD			50.00
43680	FIN - LEGAL PUBLICATIONS			776.47
Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:				826.47
Vendor: 012666 - IOWA ONE CALL				
277709	WATER - NOV ONE CALLS			49.70
Vendor 012666 - IOWA ONE CALL Total:				49.70
Vendor: 012678 - IOWA PRISON INDUSTRIES				
303854	RUT - SIGNS AND SIGNALS			867.24
Vendor 012678 - IOWA PRISON INDUSTRIES Total:				867.24
Vendor: 012685 - IOWA SMALL ENGINE CENTER				
151785	PARKS - WALK BEHIND DROP ...			1,405.30
152095	FD - SNOWBLOWER PARTS			154.63
152265	FD - SNOWBLOWER REPAIR			54.70
152361	WTP - CUTTING WHEEL			331.99
Vendor 012685 - IOWA SMALL ENGINE CENTER Total:				1,946.62
Vendor: 002631 - IOWA WORKFORCE DEVELOPMENT				
INV0002852	UNEMPLOYMENT CHARGES	DFT0001332	01/07/2026	864.00
Vendor 002631 - IOWA WORKFORCE DEVELOPMENT Total:				864.00
Vendor: 012706 - IPERS				
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	13,837.54
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	134.62
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	560.98
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	14.82
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	3,805.43
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	3,262.39
INV0002805	IPERS CONTRIBUTIONS	DFT0001302	12/24/2025	3,083.00
Vendor 012706 - IPERS Total:				24,698.78

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 003722 - iSOLVED BENEFIT SERVICES				
INV0002824	NOV. FLEX SPENDING PARTICI...	DFT0001309	01/06/2026	97.20
Vendor 003722 - iSOLVED BENEFIT SERVICES Total:				97.20
Vendor: 002453 - JASON MATTHEW LAMBERTZ				
158454	CAAT6 PRODUCTION COSTS			1,315.00
Vendor 002453 - JASON MATTHEW LAMBERTZ Total:				1,315.00
Vendor: 036462 - JCG LAND SERVICES INC.				
8221.255491	12TH ST RECONSTRUCTION			21,911.95
Vendor 036462 - JCG LAND SERVICES INC. Total:				21,911.95
Vendor: 025020 - JOHN DEERE FINANCIAL				
6748910	CEMETERY - OIL, FILTERS, SPA...	135623	12/19/2025	353.04
6766296	CEMETERY - WHEEL KIT & BL...	135623	12/19/2025	256.88
6766466	GC - RINGS AND BLADES	135623	12/19/2025	109.98
6767122	CEMETERY - LOCK NUTS, SCR...	135623	12/19/2025	82.66
Vendor 025020 - JOHN DEERE FINANCIAL Total:				802.56
Vendor: 003973 - KARL CHEVROLET INC.				
13824	PD - FUSE BLOCK			62.32
Vendor 003973 - KARL CHEVROLET INC. Total:				62.32
Vendor: 014520 - KASPERBAUER CLEANING SER				
OTC60416	RC - LAUNDRER MATS			97.74
Vendor 014520 - KASPERBAUER CLEANING SER Total:				97.74
Vendor: 004066 - KERSTEN POSTEL				
INV0002778	LIBRARY - NOV. OUTREACH & ...	135611	12/19/2025	168.91
Vendor 004066 - KERSTEN POSTEL Total:				168.91
Vendor: 003017 - KYLE J. SNYDER				
INV0002850	RC - MEMBERSHIP REFUND	135650	01/07/2026	236.50
Vendor 003017 - KYLE J. SNYDER Total:				236.50
Vendor: 003932 - LEIBOLD IRRIGATION INC				
0015467-IN	GC - IRRIGATION WINTERIZAT...			458.25
Vendor 003932 - LEIBOLD IRRIGATION INC Total:				458.25
Vendor: 000674 - LIDDERDALE COUNTRY STORE				
16697	COUNCIL PLANNING SESSION			340.00
Vendor 000674 - LIDDERDALE COUNTRY STORE Total:				340.00
Vendor: 003540 - LINCOLN HIGHWAY ASSOCIATION				
INV0002776	LIBRARY - LINCOLN HIGHWAY ...	135605	12/19/2025	45.00
Vendor 003540 - LINCOLN HIGHWAY ASSOCIATION Total:				45.00
Vendor: 017130 - MARK SCHRECK CONSTRUCTION				
INV0002809	RUT - SNOW HAULING			755.00
Vendor 017130 - MARK SCHRECK CONSTRUCTION Total:				755.00
Vendor: 017133 - MASTERCARD				
INV0002779	COUNCIL - ZOOM	135617	12/19/2025	15.99
INV0002779	FIN - ADOBE SOFTWARE	135617	12/19/2025	19.99
INV0002779	FIN - MAIL CHIMP	135617	12/19/2025	19.50
INV0002780	FIN - EMPLOYEE RECOGNITION	135620	12/19/2025	61.44
INV0002781	LIBRARY - PUZZLES & MAKER ...	135618	12/19/2025	231.03
INV0002781	LIBRARY - DEC. PROGRAM SU...	135618	12/19/2025	12.00
INV0002781	LIBRARY - CANDY CANES	135618	12/19/2025	30.96
INV0002781	LIBRARY - PAINT, ART SUPPLIE...	135618	12/19/2025	93.90
INV0002781	LIBRARY - COFFEE CUPS & ZIP...	135618	12/19/2025	128.86
INV0002781	LIBRARY - REPLACEMENT REA...	135618	12/19/2025	15.89
INV0002781	LIBRARY - 3D PRINTER FILAM...	135618	12/19/2025	775.52
INV0002788	FD - FURNACE FILTERS	135622	12/19/2025	49.44
INV0002788	FD - MAILING POSTERS	135622	12/19/2025	11.29
INV0002788	BLDG - TRAINING IRC COMBO ...	135622	12/19/2025	350.00
INV0002788	BLDG - TRAINING LEGAL ASPE...	135622	12/19/2025	350.00
INV0002789	PD - TASER RCERTIFICATION L...	135621	12/19/2025	895.00

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0002789	PD - LODGING - TASER RECERT...	135621	12/19/2025	122.08
INV0002789	PD - BLEACH	135621	12/19/2025	45.76
INV0002789	PD - #17 ROUTER ANTENNA	135621	12/19/2025	359.00
INV0002789	PD - TINT METER	135621	12/19/2025	89.00
INV0002789	PD - BATTERIES	135621	12/19/2025	17.87
INV0002790	PD - EPSON - BLACK INK REFIL...	135619	12/19/2025	17.09
INV0002790	PW - LAMINATING POUCHES	135619	12/19/2025	28.55
INV0002790	GC - 2026 TURFGRASS CONFE...	135619	12/19/2025	584.26
INV0002790	GC - EHLERS GCSAA MEMBER...	135619	12/19/2025	275.00
INV0002790	RC - SANITIZING WIPES	135619	12/19/2025	246.90
INV0002790	RC - USB CORD	135619	12/19/2025	8.99
INV0002790	RC - STICKY TACK ADHESIVE R...	135619	12/19/2025	17.99
INV0002790	RC - EXERCISE HANDLES	135619	12/19/2025	18.98
INV0002790	RC - JUMP ROPES	135619	12/19/2025	27.42
INV0002790	RC - AIR FRESHENERS	135619	12/19/2025	27.96
INV0002790	RC - AIR FRESHENERS	135619	12/19/2025	29.92
INV0002790	RC - HDMI CABLES	135619	12/19/2025	30.38
INV0002790	RC - CLOROX WIPES & AIR FRE...	135619	12/19/2025	31.94
INV0002790	RC - HDMI CABLES	135619	12/19/2025	31.98
INV0002790	RC - STACK BINS	135619	12/19/2025	116.99
INV0002790	RC - KEY FOBS	135619	12/19/2025	194.97
INV0002790	RC - AIR FRESHENERS RETURN...	135619	12/19/2025	-29.92
INV0002790	LS - FACEBOOK AD	135619	12/19/2025	4.81
INV0002790	LS - PANCAKE BREAKFAST SYR...	135619	12/19/2025	14.94
INV0002790	LS - LASER TAG - KIDS NIGHT ...	135619	12/19/2025	700.92
INV0002790	LS - PANCAKE BREAKFAST SYR...	135619	12/19/2025	-14.94
INV0002790	LS - TEXT SERVICE	135619	12/19/2025	4.05
INV0002790	LS - PANCAKE BREAKFAST CUPS	135619	12/19/2025	39.99
INV0002790	LS - PANCAKE BREAKFAST SUP...	135619	12/19/2025	51.99
INV0002790	LS - PANCAKE BREAKFAST BUT...	135619	12/19/2025	67.18
INV0002790	LS - PANCAKE BREAKFAST SUP...	135619	12/19/2025	75.27
INV0002790	LS - TEXT SERVICE	135619	12/19/2025	878.40

Vendor 017133 - MASTERCARD Total: 7,176.53

Vendor: 003966 - MICROBAC LABORATORIES INC

NT2511464	WATER - MONTHLY BACTERIA...			87.50
-----------	-----------------------------	--	--	-------

Vendor 003966 - MICROBAC LABORATORIES INC Total: 87.50

Vendor: 017572 - MID STATES ORGANIZED

2600635-IN	PD - MOCIC MEMBERSHIP DU...			150.00
------------	-----------------------------	--	--	--------

Vendor 017572 - MID STATES ORGANIZED Total: 150.00

Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS

602672	RUT - #26 - FUEL ADDITIVE HO...			48.85
--------	---------------------------------	--	--	-------

Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total: 48.85

Vendor: 018408 - NAPA AUTO PARTS

129302	RUT - #33 LIGHT BULBS			112.60
129448	WWTP - TRACTOR BATTERY			133.77
129895	FD - BATTERIES			319.38
129912	CEMETERY - FUEL ADDITIVE			15.49
129917	FD - BATTERY CORE RETURNED			-36.00
129918	BLDG - ICE SCRAPERS			11.98
130411	WWTP - CAMERA TRAILER GAS..			79.86

Vendor 018408 - NAPA AUTO PARTS Total: 637.08

Vendor: 003840 - NATHAN KULT

INV0002785	PD - DRUG INTERDICTION TRA...	135606	12/19/2025	224.65
INV0002791	ACH PAYROLL RETURNED - O...	135633	12/22/2025	75.00

Vendor 003840 - NATHAN KULT Total: 299.65

Vendor: 036361 - NATIONAL CONSTRUCTION RENTALS

8041215	PARKS - NW PARK SHELTER F...			299.04
---------	------------------------------	--	--	--------

Vendor 036361 - NATIONAL CONSTRUCTION RENTALS Total: 299.04

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 020203 - OFFICE STOP				
325970	FIN - COPY PAPER			230.00
326000	FIN - FILE FOLDERS			33.50
Vendor 020203 - OFFICE STOP Total:				263.50
Vendor: 020330 - O'REILLY AUTO PARTS				
0400-406803	PD - WIPER FLUID			33.00
Vendor 020330 - O'REILLY AUTO PARTS Total:				33.00
Vendor: 036490 - OWEN KLOCKE				
INV0002826	PD - ILEA MILEAGE	135648	01/06/2026	1,836.80
Vendor 036490 - OWEN KLOCKE Total:				1,836.80
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0182338	PD - #18 WASHER SOLVENT/O...			45.42
0182354	PD - #20 OIL CHANGE AND SU...			42.57
0182358	PD - #15 OIL CHANGE AND SU...			104.32
0182362	PD - #17 TIRES			708.00
0182362	PD - #17 OIL CHANGE			55.47
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				955.78
Vendor: 001540 - PETTY CASH				
INV0002851	LS - KID'S NIGHT OUT	135649	01/07/2026	200.00
Vendor 001540 - PETTY CASH Total:				200.00
Vendor: 003127 - PLANET TECHNOLOGIES, INC.				
I013314	COUNCIL - 0365 EMAIL			24.64
Vendor 003127 - PLANET TECHNOLOGIES, INC. Total:				24.64
Vendor: 001327 - POLICE LEGAL SCIENCES INC				
13737	PD - PLS LESSONS			2,432.00
Vendor 001327 - POLICE LEGAL SCIENCES INC Total:				2,432.00
Vendor: 021735 - POSTMASTER				
INV0002793	WATER - POSTAGE TO MAIL ...	135635	12/23/2025	53.28
Vendor 021735 - POSTMASTER Total:				53.28
Vendor: 000625 - PRODUCTIVITY PLUS ACCOUNT				
CB92434	CEMETERY KUBOTA OIL FILTE...	135640	01/06/2026	179.72
CB92490	AIRPORT - EXHAUST FLUID	135640	01/06/2026	71.70
CB92518	PARKS - FILTERS AND ELEMEN...	135640	01/06/2026	176.14
CB92614	MP - OIL	135640	01/06/2026	51.00
Vendor 000625 - PRODUCTIVITY PLUS ACCOUNT Total:				478.56
Vendor: 023128 - QUILL CORPORATION				
47063437	FIN - 2025 TAX FORMS			112.14
47073176	FIN - 2025 TAX FORMS			272.63
Vendor 023128 - QUILL CORPORATION Total:				384.77
Vendor: 001136 - R & R SEPTIC SERVICE INC				
16606	RC - CLEAR CLOGGED DRAINS			266.09
16622	PD - REPAIR LEAKING TOILET			141.48
16623	RC - CLEAR CLOGGED DRAIN			180.00
Vendor 001136 - R & R SEPTIC SERVICE INC Total:				587.57
Vendor: 009870 - RACCOON VALLEY ELECTRIC COOP				
INV0002783	AIRPORT - NOV. ELECTRIC SER...	135614	12/19/2025	1,386.10
Vendor 009870 - RACCOON VALLEY ELECTRIC COOP Total:				1,386.10
Vendor: 003488 - RADAR SHOP, THE				
16800	PD - RADAR RECERTIFICATION			576.00
Vendor 003488 - RADAR SHOP, THE Total:				576.00
Vendor: 023640 - RAY'S REFUSE SERVICE				
INV0002818	DEC - TRASH COLLECTIONS	135646	01/06/2026	43,125.89
INV0002814	PD DEC GARBAGE PICKUP			39.68
INV0002814	GARAGE DEC GARBAGE PICKUP			54.94
INV0002814	LIBRARY DEC GARBAGE PICKUP			39.68
INV0002814	PARKS DEC GARBAGE PICKUP			193.41

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0002814	RC DEC GARBAGE PICKUP			148.79
INV0002814	CEMETERY DEC GARBAGE PIC...			52.32
INV0002814	TRASH CANS DEC GARBAGE PI...			82.40
INV0002814	CITY HALL DEC RECYCLING			9.92
INV0002814	CITY HALL DEC GARBAGE PICK...			29.73
INV0002814	WWTP DEC GARBAGE PICKUP			136.00
INV0002814	WWTP DEC GARBAGE PICKUP			225.09
Vendor 023640 - RAY'S REFUSE SERVICE Total:				44,137.85
Vendor: 023815 - REGION XII COG				
INV0002820	DEC. TAXI PROGRAM DONATI...	135647	01/06/2026	1,505.00
Vendor 023815 - REGION XII COG Total:				1,505.00
Vendor: 003503 - RFG LOGISTICS INC				
416920	RUT - ROAD ROCK SALT			2,210.00
416921	RUT - ROAD ROCK SALT			2,131.38
416922	RUT - ROAD ROCK SALT			2,118.63
Vendor 003503 - RFG LOGISTICS INC Total:				6,460.01
Vendor: 024630 - RUTTEN'S VACUUM CENTER				
205057	RC - VACUUM REPAIRS			78.97
Vendor 024630 - RUTTEN'S VACUUM CENTER Total:				78.97
Vendor: 003900 - SAMPSON FARMS				
11728	NUISANCE - 820 N CLARK CLE...			438.58
12973	NUISANCE - SNOW REMOVAL ...			50.00
12974	NUISANCE - SNOW REMOVAL ...			50.00
Vendor 003900 - SAMPSON FARMS Total:				538.58
Vendor: 000218 - SCOTT HAAKENSON				
INV0002822	GC - STEEL TOED BOOTS HAAK...	135639	01/06/2026	200.00
Vendor 000218 - SCOTT HAAKENSON Total:				200.00
Vendor: 025332 - SIRCHIE FINGER PRINT LABO				
0723873-IN	PD - DRUG TEST KITS			54.59
Vendor 025332 - SIRCHIE FINGER PRINT LABO Total:				54.59
Vendor: 004178 - SOLID WASTE MANAGEMENT CO				
00486987.1	RC - DISPOSAL CREDIT			-11.00
488160	RC - WOOD DISPOSAL FEES			5.60
488957	RC - DISPOSAL OF PALLETS			9.00
Vendor 004178 - SOLID WASTE MANAGEMENT CO Total:				3.60
Vendor: 028180 - STATE HYGIENIC LABORATORY-AR				
313791	WTP - BACTERIA SAMPLE			31.00
313793	RC - WATER SAMPLE ANALYSIS			48.50
Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:				79.50
Vendor: 025880 - STONE PRINTING CO.				
118132	LIBRARY - WET FLOOR SIGNS	135624	12/19/2025	42.31
118344	PW - "RECEIVED" STAMP			100.45
118346	COUNCIL - NAMEPLATES			42.30
118371	PD - APPT BOOK			14.69
15918	RC - LAMINATION SHEETS			54.99
P13062	PD - SMITH BUSINESS CARDS			87.50
P13063	PD - KLOCKE BUSINESS CARDS			87.50
Vendor 025880 - STONE PRINTING CO. Total:				429.74
Vendor: 003860 - THE OBSERVER				
INV0002777	LIBRARY - 1 YR SUBSCRIPTION	135607	12/19/2025	40.00
Vendor 003860 - THE OBSERVER Total:				40.00
Vendor: 001705 - TITAN MACHINERY				
PS1036328-1	RUT - #33 - CASE LOADER REP...			505.54
Vendor 001705 - TITAN MACHINERY Total:				505.54

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 026940 - TOYNE INC.				
IN0020463	FD - MUD FLAPS AND SWITCH			380.36
Vendor 026940 - TOYNE INC. Total:				380.36
Vendor: 027060 - TREASURER OF IOWA				
INV0002792	WATER - NOV. SALES TAX	DFT0001285	12/22/2025	6,336.10
INV0002792	SEWER - NOV. SALES TAX	DFT0001285	12/22/2025	2,319.67
INV0002792	ST WATER - NOV. SALES TAX	DFT0001285	12/22/2025	624.27
Vendor 027060 - TREASURER OF IOWA Total:				9,280.04
Vendor: 036493 - TREVIPAY - WALMART				
2909c0cd	WTP - VINEGAR, PEROXIDE, S...	DFT0001331	01/07/2026	30.96
2909c0cd	WTP - FURNACE FILTERS	DFT0001331	01/07/2026	26.88
560e491e	RC - BATH TOWELS & PAPER C...	DFT0001328	01/07/2026	27.46
6ff289c0	WWTP - LAUNDRY SOAP, BLE...	DFT0001330	01/07/2026	137.83
e6f4d198	GARAGE - BRUSHES, SPRAY B...	DFT0001329	01/07/2026	82.64
Vendor 036493 - TREVIPAY - WALMART Total:				305.77
Vendor: 027085 - TROPHIES PLUS INC.				
388700	LS - TROPHIES			145.00
Vendor 027085 - TROPHIES PLUS INC. Total:				145.00
Vendor: 003220 - TURFWERKS				
J105423	PARKS - FILTERS			222.91
J105522	GC - BEARING, SEALS, O-RINGS			100.59
Vendor 003220 - TURFWERKS Total:				323.50
Vendor: 001088 - TYLER TECHNOLOGIES				
C1100-00235693	BLDG - ERP PRO 10 BLDG SOF...			2,869.81
C1100-00235693	FIN - ERP PRO 10 FINANCIAL S...			29,456.60
C1100-00235693	WATER - ERP PRO 10 UB SOF...			17,217.28
Vendor 001088 - TYLER TECHNOLOGIES Total:				49,543.69
Vendor: 028174 - UNITED STATES CELLULAR				
0775547131	PW - CELL PHONES	DFT0001310	01/06/2026	39.51
0775547131	RC - CELL PHONES	DFT0001310	01/06/2026	13.17
0775547131	RC - CELL PHONES	DFT0001310	01/06/2026	75.61
0775547131	LS - CELL PHONES	DFT0001310	01/06/2026	13.17
0775547131	AC - CELL PHONES	DFT0001310	01/06/2026	13.17
0775547131	CEMETERY - CELL PHONES	DFT0001310	01/06/2026	58.27
Vendor 028174 - UNITED STATES CELLULAR Total:				212.90
Vendor: 002449 - UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE				
287153	RANDOM DRUG TESTS			126.00
Vendor 002449 - UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE Total:				126.00
Vendor: 003961 - UNITYPOINT HEALTH				
9210IN1100	BONILLA PHYSICAL			1,464.95
Vendor 003961 - UNITYPOINT HEALTH Total:				1,464.95
Vendor: 028814 - VAN METER COMPANY				
S014165203.001	LIBRARY - GREAT STAIRS LIGH...	135625	12/19/2025	208.32
S014189507.001	WWTP - DIGESTER OUTDOOR ...			133.43
Vendor 028814 - VAN METER COMPANY Total:				341.75
Vendor: 029010 - VEENSTRA & KIMM INC.				
27366-25	WWTP DIGESTER & VLR AIR PI...			8,492.40
27367-8	BLDG - DEC INSPECTIONS			2,020.90
Vendor 029010 - VEENSTRA & KIMM INC. Total:				10,513.30
Vendor: 030355 - WITTRUCK MOTOR CO.				
266704	WTP - #60 TRANMISSION REP...			1,435.74
Vendor 030355 - WITTRUCK MOTOR CO. Total:				1,435.74
Vendor: 003970 - WORLDWIDE EXPRESS				
250615W001910	AC - FREIGHT W/E 6/18/2025	135610	12/19/2025	13.64
250615W001910	WATER - FREIGHT W/E 6/18/2...	135610	12/19/2025	28.86
250615W001910	SEWER - FREIGHT W/E 6/18/2...	135610	12/19/2025	23.10

COUNCIL CLAIMS 01/12/2026

Payment Dates: 12/16/2025 - 1/12/2026

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
251109W004741	WATER - FREIGHT W/E 11/12/...	135608	12/19/2025	29.05
251109W004741	SEWER - FREIGHT W/E 11/12/...	135608	12/19/2025	24.86
251210W002075	FD - FREIGHT W/E 12/17/2025	135609	12/19/2025	14.45
251210W002075	RC - FREIGHT W/E 12/17/2025	135609	12/19/2025	14.45
251210W002075	WATER - FREIGHT W/E 12/17/...	135609	12/19/2025	29.13
251210W002075	SEWER - FREIGHT W/E 12/17/...	135609	12/19/2025	56.58
251217w013519	WATER - FREIGHT W/E 12/24/...	135644	01/06/2026	29.09
251217w013519	SEWER - FREIGHT W/E 12/24/...	135644	01/06/2026	25.71
251224W007679	WATER - FREIGHT W/E 12/31/...	135645	01/06/2026	29.55
25131W001862	FREIGHT W/E 1/7/2026	135651	01/07/2026	29.59
25131W001862	FREIGHT W/E 1/7/2026	135651	01/07/2026	24.85
Vendor 003970 - WORLDWIDE EXPRESS Total:				372.91
Grand Total:				318,127.50

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	192,178.21	110,624.15
010 - HOTEL/MOTEL TAX	64.82	14.82
110 - ROAD USE TAX FUND	20,564.59	3,805.43
121 - LOCAL OPTION SALES TAX	7,803.78	0.00
178 - CRIME PREV/SPEC PROJECTS	69.21	0.00
304 - C.P. - STREETS	22,019.95	0.00
600 - WATER UTILITY FUND	38,616.76	17,523.01
610 - SEWER UTILITY FUND	12,361.52	5,695.60
612 - SEWER UTILITY CAP. IMP.	8,492.40	0.00
620 - STORM WATER UTILITY	624.27	624.27
850 - MEDICAL INSURANCE FUND	15,331.99	15,331.99
Grand Total:	318,127.50	153,619.27

GROSS PAYROLL \$511,067.92

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Aaron Kooiker, City Manager 

DATE: January 7, 2026

SUBJECT: Region XII COG, Inc. Home Construction & Rehabilitation Agreement

- Contract HF2401 Amendment #1

On November 13, 2023, the City and Region XII COG, Inc. entered into a contract to aid in making homes more affordable in Carroll. The program was designed for the City to provide \$300,000 to Region XII to construct or rehabilitate 10 homes within Carroll city limits. Region XII was only able to locate 2 houses in the City during the time of the contract which expired December 31, 2025. Region XII is requesting an extension to the program through December 31, 2027. This program is being funded through Local Option Sales Tax collections.

RECOMMENDATION: Council discussion and approval of the resolution to approve Amendment #1 to the Home Construction and Rehabilitation Agreement (HF2401) with Region XII COG, Inc.

RESOLUTION NO. _____

A RESOLUTION APPROVING AMENDMENT #1 TO THE HOME CONSTRUCTION & REHABILITATION AGREEMENT (CONTRACT NUMBER: HF2401) BETWEEN REGION XII COG, INC. AND THE CITY OF CARROLL, IOWA

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council by resolution; and

WHEREAS, the agreement is attached hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the agreement attached as Exhibit "A", be authorized and approved, and that the Mayor is authorized to execute the agreement on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 12th day of January, 2026.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

Contract Number: HF2401
Amendment Number: 1

REGION XII COG, INC. – CITY OF CARROLL HOME CONSTRUCTION & REHABILITATION AGREEMENT

The following bold text amendment is made to Section 1.3 of the agreement:

SECTION 1.3: Contract Period

The Program will begin operation July 1, 2023 and will operate through December 31, 2027 or until all houses are constructed or rehabilitated.

IN WITNESS THEREFORE, both parties agree to the above amendment and hereto have executed this amendment on the day and year specified below.

CITY OF CARROLL

Jerry Fleshner
Mayor

Date: _____

REGION XII COG, INC.



Richard T. Hunsaker
Executive Director

Date: 01-07-2026

Contract Number: HF2401

REGION XII COG, INC. – CITY OF CARROLL

HOME CONSTRUCTION & REHABILITATION AGREEMENT

INTRODUCTION

This contract is between Region XII Council of Governments, Inc. (hereinafter COG) and the City of Carroll, Iowa (hereinafter the City). The COG is organized under chapter 28E of the Iowa Code and empowered to assist in the development of the region, including in the area of housing. The COG is headquartered in Carroll, Iowa.

The City is interested in promoting the construction and rehabilitation of workforce housing within its City Limits. The City is specifically interested in the use of in-fill lots available to maximize the use of existing infrastructure. The City proposes to provide the COG with a specific amount of funding to assist in the construction of new homes in Carroll or in the major rehabilitation of existing units to preserve the housing units and promote homeownership (hereinafter the Program).

SECTION 1 TERMS OF CITY ASSISTANCE

SECTION 1.1: Assistance Amount

The City agrees to provide \$300,000 to the COG to construct or rehabilitate 10 homes within the City Limits.

SECTION 1.2: The Program

For new construction, the COG agrees to acquire lots and begin planning for the construction of new homes on said lots. The City will provide property maintenance (e.g. mowing) for each lot the COG acquires until construction on the lot commences. The COG will begin to negotiate for lot acquisition upon execution of the contract. The COG intends to construct or rehabilitate up to 10 houses, utilizing Homes for Iowa houses where possible. Homes are intended to be sold to single family homeowners but may be sold to anyone as long as the use of the property conforms to City of Carroll zoning. Homes may be single occupancy structures or duplexes. The City places no income limitation on purchasers and funding provided by the City has no restrictions on income for use. Assistance provided by the City will not require any lien or receding mortgage as a condition of receipt of funding. All homes constructed must meet City of Carroll building codes and must receive a Certificate of Occupancy. Said construction must be completed within 18 months of beginning construction on a particular parcel.

For rehabilitated units, the COG agrees to pursue acquisition of houses to enroll in the program, which may include houses acquired by the City through nuisance actions. The City will provide mowing for each house the COG acquires until rehabilitation is complete and a certificate of occupancy is issued. The COG intends to rehabilitate or construct up to 10 houses. Homes are intended to be sold to single family homeowners but may be sold to anyone as long as the use of the property conforms to City of Carroll zoning. The City places no income limitation on purchasers and

funding provided by the City has no restrictions on income for use. Assistance provided by the City will not require any lien or receding mortgage as a condition of receipt of funding. All homes constructed must meet City of Carroll building codes and must receive a Certificate of Occupancy. Said construction must be completed within 18 months of beginning rehabilitation on a particular residence.

SECTION 1.3: Contract Period

The Program will begin operation November 13, 2023 and will operate through December 31, 2026 or until all houses are constructed or rehabilitated. Time frame can be extended if agreed upon by both parties.

SECTION 2 RESPONSIBILITIES OF PARTIES

SECTION 2.1: Responsibilities of the COG

The COG will:

1. Identify lots and homes available for purchase and appropriate for the program.
2. Construct homes on acquired lots with a projected appraised value of no less than \$150,000.
3. Rehabilitate homes, ensuring all major infrastructure will be serviceable for at least 10 years to include the roof, foundation, siding, windows, HVAC, electrical system, and plumbing. Total project investment, excluding residence purchase, will be at least \$100,000 per rehabilitated unit.
4. Provide reports of project progress to the City.
5. Projects will be eligible for Council of Governments local housing trust fund.

SECTION 2.2: Responsibilities of the City

The City will:

1. Provide \$30,000 per lot/residence up to \$300,000 at the time of the purchase of a lot/residence.
2. Provide lot maintenance on lots acquired by the COG until the start of construction.
3. Provide lot maintenance for rehabilitated units until rehabilitation is complete.
4. Waive utility hookup fees on the COG's newly constructed homes.
5. Consider lot or house donation to the program should the City come into possession of lots or houses suitable for use in the program.

SECTION 3 MISCELLANEOUS

SECTION 3.1: Indemnification

Each Party will defend, indemnify and hold harmless each other and its officers, commissioners, Council, staff, and employees from liability and claims for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from any negligent actions under this contract.

Upon gaining ownership of a parcel, COG shall maintain liability insurance and builder's risk insurance, unless the builder/contractor provides said builder's risk insurance.

SECTION 3.2: Amendments, Changes and Modifications

The COG or the City, may, during the duration of this contract, deem it necessary to make alterations to the provisions of this contract. Any changes to the contract which are mutually agreed upon by

both COG and the City shall be incorporated through written amendment signed by both parties. The provisions of the amendment shall be in effect as of the date of the amendment unless otherwise specified within the amendment.

IN WITNESS THEREFORE, the parties hereto have executed this Contract on the day and year specified below.

CITY OF CARROLL

REGION XII COG, INC.


Mark Beardmore
Mayor

11/13/2023
Date


Richard T. Hunsaker
Executive Director

11-14-2023
Date

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Laura A. Schaefer, Finance Director/City Clerk *Las*

DATE: January 7, 2026

SUBJECT: General Obligation Capital Loan Notes, Series 2026 (Reimbursement Resolution)

- Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with the Water System Pressure Zone Improvements Project

At the November 24, 2025 Council meeting, Council awarded construction contracts for the Water System Pressure Zone Improvements Project. Partial funding for this project is a debt issuance in 2026. The proposed debt issuance also includes funding for the following projects: Wastewater Digester/VLR Project, Fire Truck and the Twelfth Street Reconstruction Project. City staff is currently working with PFM Financial Advisors LLC on the structure of this debt issuance to be discussed with Council at a later date.

There likely will be some project expenses paid for this project prior to the debt being issued that the City will want to use the debt proceeds to pay those expenses. Attached is a resolution declaring an intent to reimburse some of the previously paid project expenditures with debt proceeds when the debt is issued. In order to be in compliance with IRS regulations and use tax-exempt debt proceeds to reimburse the City for the above-mentioned expenditures, Council would need to declare an official intent. To be effective, it must be adopted within 60 days after the funding of an expenditure that is expected to be reimbursed from the note issuance. It should be noted that architectural, engineering, and survey costs, which do not exceed 20% of the issuance amount, are not subject to the reimbursement rules meaning they can be reimbursed with bond proceeds even if they were originally paid longer than 60 days before adopting the reimbursement resolution.

If you have any questions, please call me or stop by City Hall.

RECOMMENDATION: Council approval of the attached resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with the Water System Pressure Zone Improvements Project.

January 12, 2026

The City Council of the City of Carroll, State of Iowa, met in regular session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at 5:15 P.M., on the above date. There were present Mayor _____ in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE CITY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project;
and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
Water Pressure Zone Improvements	Water Capital Improvement Fund	\$5,550,000	\$2,825,000	December 31, 2027
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this _____ day of _____, 2026.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF CARROLL)

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2026.

City Clerk, City of Carroll, State of Iowa

(SEAL)

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: January 7, 2026

SUBJECT: Clark Street Reconstruction
STBG Funding Application

An Application for Federal funding under the Surface Transportation Block Grant (STBG) Program has been prepared. The Application is for reconstruction of Clark Street from approximately 1,115 feet south of Bluff Street to U.S. Hwy. 30. Reconstruction is anticipated to include pavement removal, sanitary sewer and watermain rehabilitation/reconstruction, storm sewer construction, pavement construction, sidewalk reconstruction and other associated work. The Clark Street segment is recommended based on pavement condition and field review compared to other Federal-aid eligible routes.

The estimated project cost is as follows:

	<u>Roadway</u>	<u>Municipal Utilities</u>	<u>Total Cost</u>	<u>Federal-aid</u>	<u>Local</u>
Construction	\$4,000,000	\$1,000,000	\$5,000,000	\$1,000,000	\$4,000,000
Engineering	\$ 500,000	\$ 125,000	\$ 625,000	\$ 0	\$ 625,000
Total	\$4,500,000	\$1,125,000	\$5,625,000	\$1,000,000	\$4,625,000

The Application for funding is for Federal Fiscal Year 2030. The F.Y. 26-30 Capital Improvement Program includes a Street Reconstruction – 2030 project. Pending approval of the Application, the proposed F.Y. 27-31 Capital Improvement Program will be updated with the project.

Applications are due January 30. A copy is attached. The Application requires a Resolution of the City Council committing local funds and assuring project maintenance.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution Committing Funds for Construction and Assuring Operation and Maintenance of the Clark Street Reconstruction Project.

RMK:lp
attachments (2)

RESOLUTION NO. _____

A RESOLUTION COMMITTING FUNDS FOR CONSTRUCTION AND ASSURING OPERATION AND MAINTENANCE OF THE CLARK STREET RECONSTRUCTION PROJECT.

WHEREAS, the City of Carroll is desirous of improving the serviceability of Clark Street from approximately 1,115 feet south of Bluff Street to U.S. Hwy. 30; and,

WHEREAS, Clark Street from approximately 1,115 south of Bluff Street to U.S. Hwy. 30 is eligible to compete on a Regional basis for Federal funding under the Surface Transportation Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that application be made for Federal funding under the Surface Transportation Block Grant Program; and,

BE IT FURTHER RESOLVED that funding for the engineering costs and local share, now estimated to equal \$3,500,000, is assured to be made available by the City Council from sources that may be lawfully used for that purpose; and,

BE IT FURTHER RESOLVED, that the project will be operated and maintained by the City Council of the City of Carroll, Iowa, for the useful life of the improvement and the use of any right-of-way acquired will not change without prior approval from the Federal Highway Administration.

Passed and approved by the Carroll City Council this 12th day of January, 2026.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

APPLICATION FOR REGION XII RPA

**SURFACE TRANSPORTATION BLOCK GRANT PROGRAM
2027-2030 TRANSPORTATION IMPROVEMENT PROGRAM**

Due Date: January 30, 2026 by 4:00 pm

<p>CHECKLIST: The following items must be provided for all projects.</p> <p><input checked="" type="checkbox"/> Project Application</p> <p><input checked="" type="checkbox"/> Project Location Map(s)</p> <p><input checked="" type="checkbox"/> Resolution from Sponsoring Governmental Entity</p> <p style="padding-left: 40px;">- commitment of funds</p> <p style="padding-left: 40px;">- statement on project maintenance</p> <p><input checked="" type="checkbox"/> Signed Certification Form</p> <p><input checked="" type="checkbox"/> Reproducible site map that clearly outlines the project area</p> <p><input checked="" type="checkbox"/> Good Quality Digital Photos of the existing route (jpeg preferred)</p> <p><input checked="" type="checkbox"/> Electronic Copy of Full Application to cwhitaker@region12cog.org</p>
--

All Project Funding is Subject to the Availability of Transportation Funds.

Highway, Road or Street Projects Must be Classified as a Major Collector or Above on the Federal Functional Classification System. Street projects within an Urban Area (cities with a population over 5,000) must be classified as a Collector or Above. Federal Functional Classification Maps are available at www.region12cog.org under the Downloads Section.

1. Applicant: City of Carroll
2. Project Name: Clark Street Reconstruction
3. Contact Person: Randall M. Krauel Phone Number: (712) 792-1000
Address: 627 N. Adams Street City: Carroll Zip Code: 51401
4. Lead Agency if Multi-Jurisdictional: City of Carroll
5. Project Name: Clark Street Reconstruction
6. Project Termini (If Applicable): Approx. 1,115 ft. south of Bluff Street to U.S. Hwy. 30
7. Project Length (If Applicable): 0.66 mi.
8. Funding is being Requested for which Federal Fiscal Year: 2030

9. STBG Project Eligibilities: (Check those that apply)

- Construction, reconstruction, rehabilitation, resurfacing, restoration, preservation, or operational improvements for highways
- Replacement, rehabilitation, preservation, protection, and anti-icing/deicing for bridges and tunnels on any public road, including construction or reconstruction necessary to accommodate other modes.
- Construction of new bridges and tunnels on a Federal-aid highway.
- Inspection and evaluation of bridges, tunnels and other highway assets as well as training for bridge and tunnel inspectors.
- Capital costs for transit projects.
- Carpool projects, fringe and corridor parking facilities and programs.
- Highway and transit safety infrastructure improvements and programs, installation of safety barriers and nets on bridges, hazard eliminations, mitigation of hazards caused by wildlife, railway-highway grade crossings.
- Highway and transit research, development, technology transfer.
- Capital and operating costs for traffic monitoring, management and control facilities and programs, including advanced truck stop electrification.
- Surface transportation planning.
- Transportation Alternatives.
- Transportation control measures.
- Development and establishment of management systems.
- Environmental mitigation efforts (as under National Highway Performance Program).
- Intersections with high accident rates or levels of congestion.
- Infrastructure-based ITS capital improvements.
- Environmental restoration and pollution abatement.
- Control of noxious weeds and establishment of native species.
- Congestion pricing projects and strategies, including electric toll collection and travel demand management strategies and programs.
- Recreational trails projects.
- Construction of ferry boats and terminals.
- Border infrastructure projects.
- Truck parking facilities.
- Development and implementation of State asset management plan for the NHS, and similar activities related to the development and implementation of a performance based management program for other public roads.
- Surface transportation infrastructure modifications within port terminal boundaries, only if necessary to facilitate direct intermodal interchange, transfer, and access into and out of the port.
- Construction and operational improvements for a minor collector in the same corridor and in proximity to an NHS route if the improvement is more cost-effective (as determined by a benefit-cost analysis) than an NHS improvement and will enhance NHS level of service and regional traffic flow.

10. Type of work (*including project length*).

The Clark Street Reconstruction project includes reconstruction of Clark Street from Approximately 1,115 feet south of Bluff Street to U.S. Hwy. 30 within the City of Carroll. The project length is approximately 0.66 miles. Reconstruction includes pavement removal, sanitary sewer and watermain rehabilitation/reconstruction, storm sewer construction, pavement construction, sidewalk reconstruction and other associated work.

Clark Street within the project area, is Federally Functionally Classified a Minor Arterial. The project area includes Business, Industrial and Residential Zoning. The traveled portion of the roadway pavement is approximately 31 feet wide. Widened paving for parking adjacent to the traveled roadway is located on one or both sides through most of the length of the project. The angle parking is defined by City Code as follows:

- A. On the east side from 537 feet south of Bluff Street to 437 feet south of Bluff Street and from 205 feet south of Bluff Street to 75 feet south of Second Street and from 131 feet north of Fifth Street to 171 feet north of Fifth Street.

Parking is prohibited by City Code as follows:

- A. “No Parking Anytime.”
 - (1) From Fourth Street to Fifth Street—east side only;
 - (2) Second Street to 700 feet north of Valley Drive—west side only, and from 500 feet south of Valley Drive to Grant Road—south side only;
 - (3) 537 feet south of Bluff Street to Grant Road—east and north sides only;
 - (4) 50 feet south of First Street—east side only.
- B. “No Parking Here To Corner.”
 - (1) From 40 feet south of U.S. Highway No. 30 to U.S. Highway No. 30—west side only;
 - (2) 30 feet north of Fifth Street to Fifth Street—west side only;
 - (3) 60 feet north of First Street to First Street—east side only;
 - (4) 30 feet north of Bluff Street to Bluff Street—east side only.
- C. “15 Minute Parking – 7:30 a.m. – 4:30 p.m. Monday through Friday”.
 - (1) Parking space one, two and three beginning 80 feet north of the centerline of Bluff Street—east side only.
- D. “30 Minute Parking – 7:30 a.m. – 4:30 p.m. Monday through Friday School Days Only.”
 - (1) Parking space (1) beginning 115 feet south of the centerline of First Street east side only.

The Iowa Pavement Management Program assesses the pavement condition fair to poor through the length of the project.

- 11.** Please describe how this project aligns with the Region XII Long Range Transportation Plan. (Pages 92-94: https://region12cog.org/wp-content/uploads/2023/08/Region-XII-2050-LRTP_Final.pdf)

This section of Clark Street is a Minor Arterial that not only serves the area Business, Industrial and Residential districts, but also is the primary connection to U.S. Highway 30 for a regional hospital, St. Anthony Regional Hospital, and area private school system, Kuemper Catholic School System. Reconstruction of this street segment will align with the Region XII Long Range Transportation Plan priority of maintenance of existing highways, secondary roads and city streets to improve the condition of the existing transportation system.

12. Project Budget:

ITEM	ROADWAY COST	MUNICIPAL UTILITIES	TOTAL COST
Land/Site Acquisition Costs.....	\$ 0	0	0
Construction/Materials Costs.....	\$4,000,000	1,000,000	5,000,000
Engineering/Consulting Costs.....	\$ 500,000	125,000	625,000
Capital Acquisition	\$ 0	0	0
Explain:			
Other (Explain):	\$ 0	0	0
.....	\$		
TOTAL COST.....	\$*4,500,000	1,125,000	5,625,000
Roadway Only			
Local Share.....	\$3,500,000	Grant Request	\$1,000,000
**Local % of project	78%	**Grant % of project	22%
<i>*Minimum Highway, Road or Street Project Cost should be no less than \$200,000</i>			
<i>** Please note that the maximum grant amount is 80%.</i>			

13. Traffic Data Information Summary(please attach copies of data collection reports).

Date(s) of Data Collection:_____

Location of Data Collection: 3rd Street to 4th Street

Average Daily Traffic Count:_____

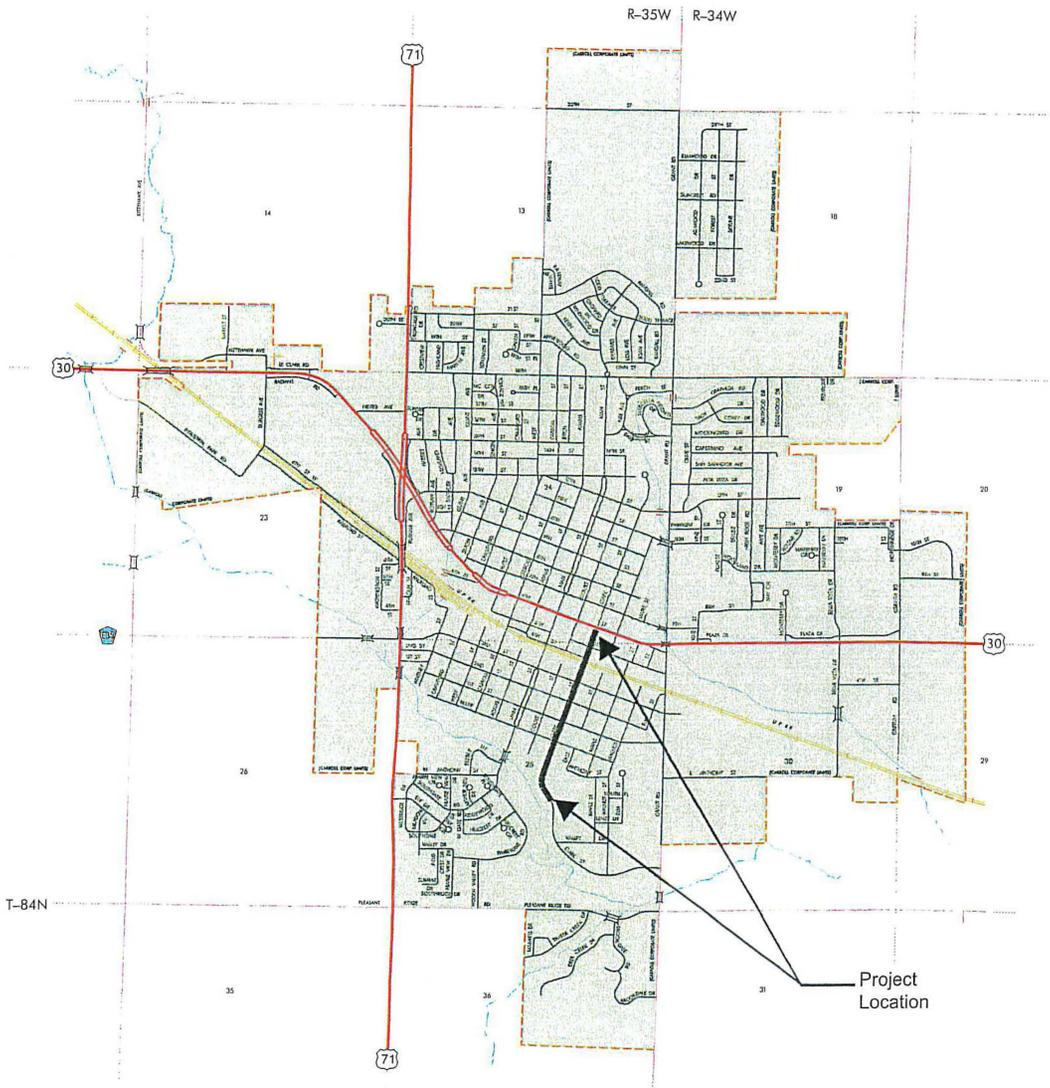
Percentage of Trucks:_____

Average Speed:_____

IDOT AADT Count: 2910 VPD

IDOT Count Year: 2024

CLARK STREET RECONSTRUCTION

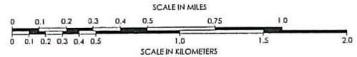


Project Location



LEGEND

- INTERSTATE ROUTE
- FREIGHTWAY OR EXPRESSWAY ROUTE
- U.S. HIGHWAY ROUTE
- BUSINESS ROUTE
- STATE HIGHWAY ROUTE
- UNDIGGED ROUTE
- COUNTY HIGHWAY ROUTE
- SECONDARY ROAD OR ADJOINING CITY STREET
- CITY STREET
- PAVE, IMPROVED, OR FEDERAL ROAD
- RAILROAD
- CORPORATION LINE
- SECTION LINE
- C&G-S&C
- SECTION, TOWNSHIP & RANGE NUMBERS



**HIGHWAY AND STREET MAP
OF
CARROLL
IOWA**

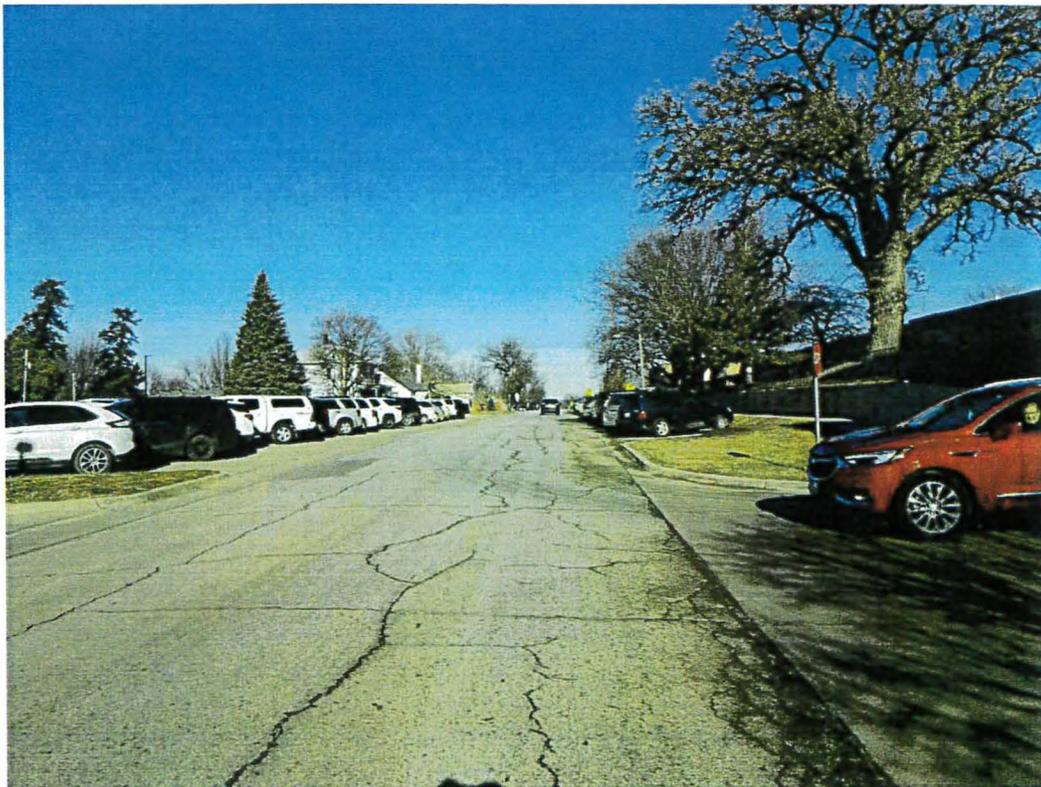
PREPARED BY
IOWA DEPARTMENT OF TRANSPORTATION
PLANNING, PROGRAMMING, AND MODAL DIVISION
OFFICE OF SYSTEMS PLANNING
PHONE (515) 231-1664
H-5202P-R-30W WITH
UNITED STATES DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

CLARK STREET RECONSTRUCTION



S. Clark Street approx. 1,115 feet south of E. Bluff Street (B.O.P.)
looking north

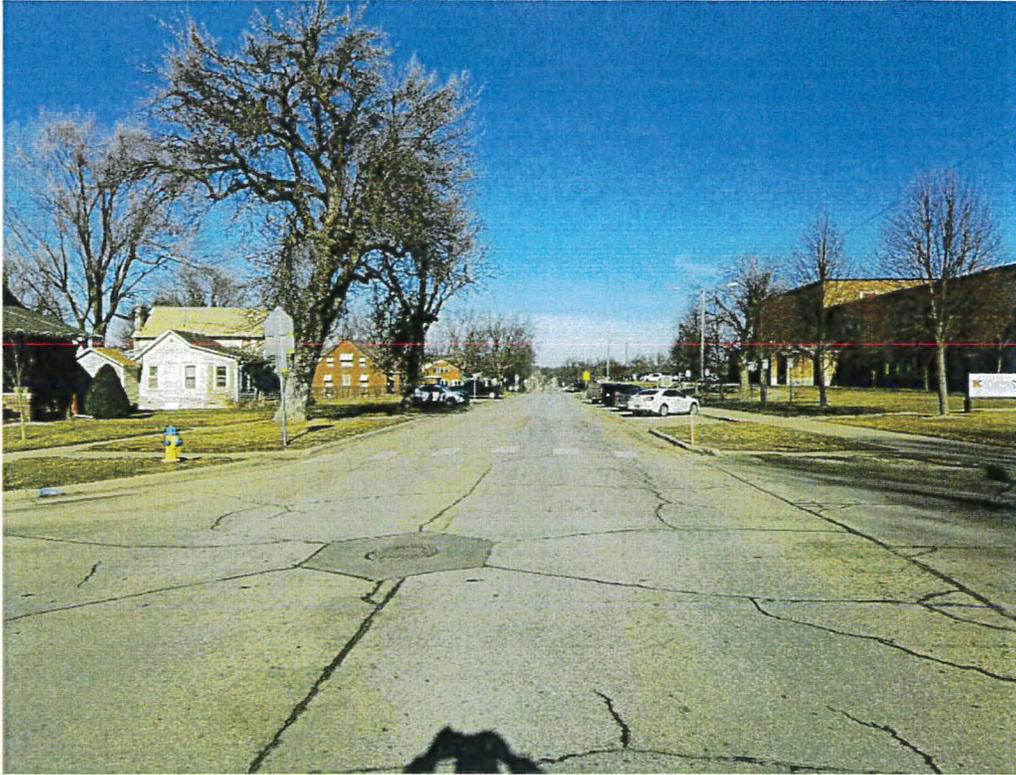
01-07-26



S. Clark Street south of E. Bluff Street looking north

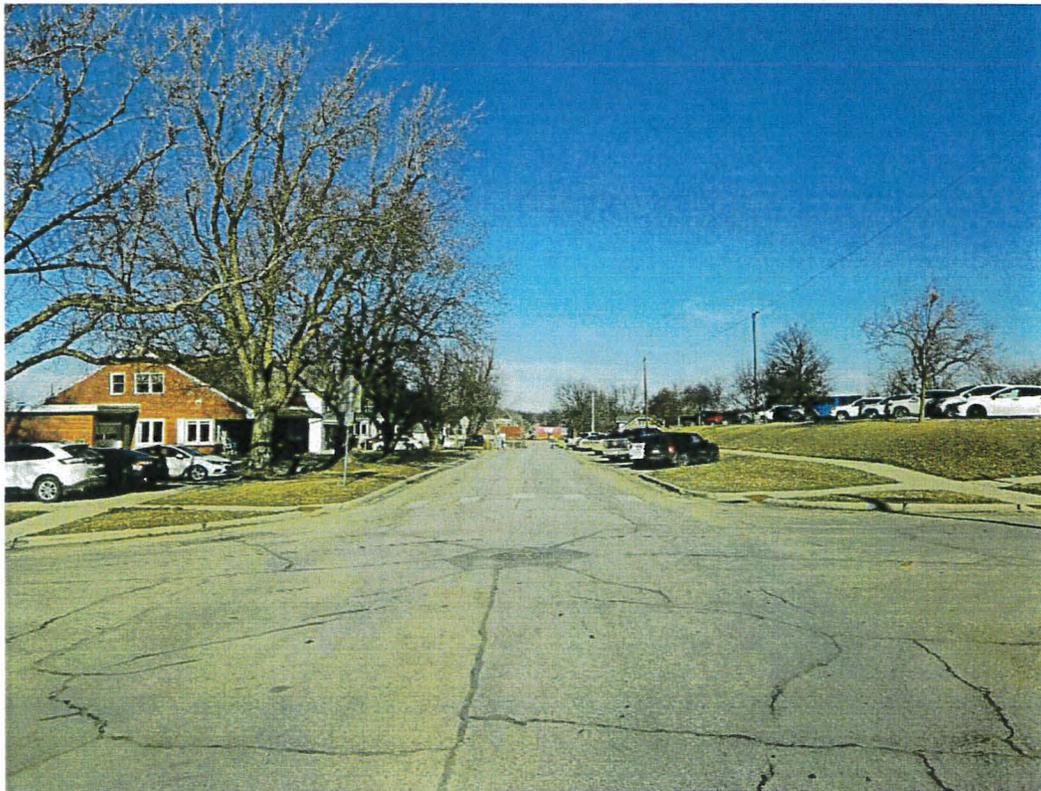
01-07-26

CLARK STREET RECONSTRUCTION



S. Clark Street and E. Bluff Street looking north

01-07-26



N. Clark Street and E. 1st Street looking north

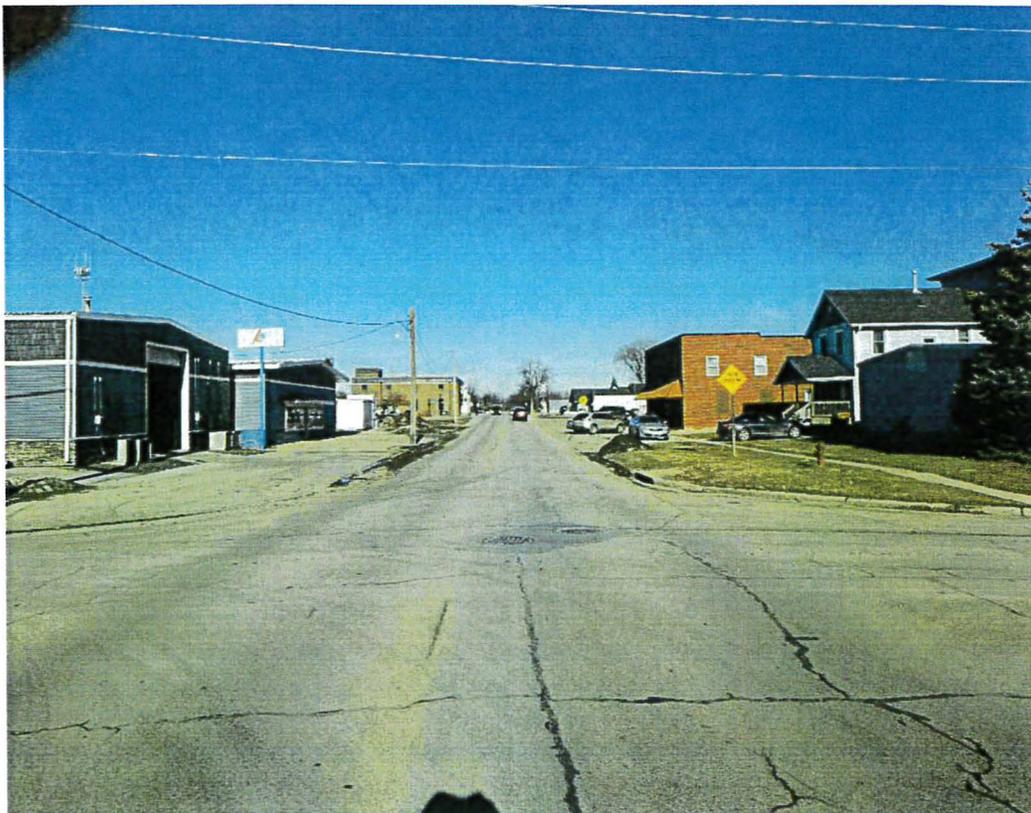
01-07-26

CLARK STREET RECONSTRUCTION



N. Clark Street and E. 2nd Street looking north

01-07-26



N. Clark Street and E. 3rd Street looking north

01-07-26

CLARK STREET RECONSTRUCTION



N. Clark Street and E. 4th Street looking north

01-07-26



N. Clark Street and E. 5th Street looking north to U.S. Hwy. 30 (E.O.P.)

01-07-26

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura A. Schaefer, Finance Director/City Clerk *las*
DATE: January 5, 2026
SUBJECT: FY 2026-2027 Budget Schedule and Council Meeting Dates
for Calendar Year 2026

City staff is continue to work through the budget process. We are dealing with the challenge of preparing a budget that will allow for the continued delivery of quality City services and development and growth of the City of Carroll. With the threat of continued state cutbacks, this will be a challenge. City staff is reviewing and prioritizing budget requests in an effort to present Council a budget that will maintain the City's current healthy financial condition while meeting the needs of the residents.

A state law requirement (House File 718 (HF718)/Senate File 2442 (SF2442)) requires a proposed property tax statement be mailed by March 15 to all property taxpayers. Council is then required to hold a public hearing on the proposed property tax amounts separately from the public hearing to adopt the FY 2027 budget.

Council attendance will be very important on March 23 (proposed property tax levy public hearing) and April 13 (FY 2027 budget public hearing/adoption). Staff requests Council members review their schedules and let staff know if they have any conflicts on either of those dates.

The following is a proposed schedule for FY 2026-2027 budget review and adoption:

January 26	Deliver proposed budget books to Mayor and Council
February 2	Budget Work Session #1 – 5:15PM (food provided)
February 4	Budget Work Session #2 – 5:15PM (food provided)
February 9	Regular Council Meeting – Budget Work Session #3, if needed
February 23	Regular Council Meeting – Set Public Hearing for Proposed Property Tax Statement
March 23	Regular Council Meetings – Public Hearing for Proposed Property Tax Statement/Set Public Hearing for FY 2027 Budget
April 13	Regular Council Meeting – Public Hearing/Adopt FY 2027 Budget
April 30	Last day to certify budget to County Auditor

There is currently one conflict with a regularly scheduled Council meeting date and a holiday. Memorial Day is on Monday, May 25 which is a regularly scheduled Council meeting. According to City policies, city offices would be closed this Monday which would be the second meeting of May. Staff would recommend moving this second meeting to Tuesday, May 26.

For December, the regularly scheduled Council meetings would be December 14 and 28, 2026. With the second regularly scheduled meeting of the month being so close to the Christmas holiday, staff recommends only meeting one time in December on the Monday, December 14, 2026. An updated 2026 calendar with meeting dates is included.

Please let staff know as soon as possible if you have conflicts with any of these dates.

RECOMMENDATION: Council consideration of the following:

1. F.Y. 2026-2027 Budget Schedule, as presented
2. Approval of a resolution to change the May 25 Council meeting to May 26, 2026 and change the December 2026 meeting schedule by meeting only one time on December 14, 2026.

RESOLUTION NO. _____

**A RESOLUTION APPROVING A CHANGE TO THE CITY COUNCIL OF THE CITY OF
CARROLL MAY AND DECEMBER 2026 MEETING SCHEDULE**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that the time and place of regular meetings of the Council shall be fixed by resolution of the Council; and

WHEREAS, regular meetings of the City Council are held on the 2nd and 4th Monday of each month at 5:15 PM in the Council Chambers, City Hall located at 627 N Adams Street, Carroll, Iowa; and

WHEREAS, it is in the best interest of the City Council to move the Monday, May 25, 2026 meeting to Tuesday, May 26, 2026; and

WHEREAS, it is in the best interest of the City Council to meet only one time in the month of December 2026 on Monday, December 14, 2026.

NOW, THEREFORE, BE IT RESOLVED that the regular meeting of Carroll City Council scheduled for Monday, May 25, 2026 will be moved to Tuesday, May 26, 2026 and to meet only one time in the month of December 2026 on Monday, December 14, 2026, in the Council Chambers, City Hall located at 627 N Adams Street in Carroll Iowa.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 12th day of January, 2026.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

**FY 2026-2027
BUDGET CALENDAR**

January 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 Council Mtg 5:15 PM	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Deliver Budget Books/Council Mtg 5:15PM	27	28	29	30	31

February 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Budget Work Session #1 5:15PM	3	4 Budget Work Session #2 5:15PM	5	6	7
8	9 Council Meeting 5:15/Budget Work Session #3, if needed	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Set Public Hrg on Proposed Prop Tax/ Council Meeting 5:15	24	25	26	27	28

March 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 Proposed Prop Tax Levy Info to County Auditor	6	7
8	9 Council Meeting 5:15	10	11	12	13	14
15 Proposed Prop Tax Stmt Mailed by 3/15/26	16	17	18	19	20	21
22	23 Prop Tax Levy Public Hrg 5PM/ Council Meeting 5:15PM	24	25	26	27	28
29	30	31				

April 2026						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13 FY 27 Budget Public Hearing/Council Meeting 5:15	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Council Meeting 5:15	28	29	30 Last day to certify FY 27 Budget to County Auditor		

City of Carroll Meeting Calendar 2026

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- City Council Meeting
- City Council Budget Workshop
- City Holiday (Offices Closed All Day)
- City Holiday (Offices Closed at 12:00 PM)
- Chamber Banquet

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: January 7, 2026

SUBJECT: US 30 Traffic Signal System Master Plan

Snyder & Associates, Inc. has completed the US 30 Traffic Signal System Master Plan, a copy is attached. Field work for the Master Plan included a detailed signal inventory and structural review. The Plan report includes recommended inspection and maintenance programs and recommended improvements and modifications. The improvements are detailed in the Plan report along with short-, mid- and long-term cost estimates. The improvements and total estimated costs are summarized as follows:

<u>Location</u>	<u>Improvement</u>	<u>Total Estimated Cost</u>
Structural Items	Concrete base repair	\$ 70,000
	Corrosion maintenance	
	Pole welding & painting	
	Pole cap replacement	
	Signal bracket repair	
Market Street	Controller replacement	\$ 22,000
	Battery back-up	
US 71	Signal replacement	\$413,500
	GPS time clock	
	Battery back-up	
Quint Avenue	Signal & controller replacement	\$486,000
	APS & ADA improvements	
	FYA left-turn heads	
	Vehicle pre-emption	
	GPS time clock	
	Battery back-up	

West Street	Signal replacement APS & ADA improvements FYA left-turn heads Vehicle pre-emption Battery back-up	\$474,500
Carroll Street	Signal replacement	\$350,000
Main Street	Signal replacement	\$350,000
Clark Street	Signal replacement	\$350,000
Grant Road	No improvements	
Griffith Road	Battery back-up	\$ 12,000

Removal of signals at Adams Street and Court Street would be included in a signal improvement contract.

The Master Plan includes short-, mid-, and long-term improvement expenditures. The F.Y. 26-27 Budget proposal will include a financing alternate to bond for the entire improvement and construct under a single contract.

RECOMMENDATION: Mayor and City Council consideration of acceptance of the US 30 Traffic Signal System Master Plan with financing and implementation to be determined during F.Y. 26-27 Budget preparation.

RMK:lp

attachments (1)

**US 30 TRAFFIC SIGNAL SYSTEM MASTER PLAN
CARROLL, IOWA**

December 9, 2025

**US 30 TRAFFIC SIGNAL SYSTEM MASTER PLAN
 CARROLL, IOWA**

December 9, 2025

Prepared for:

City of Carroll
 627 N Adams St
 Carroll, Iowa 50313

Snyder & Associates, Inc. Project No. 125.0534

Prepared by:

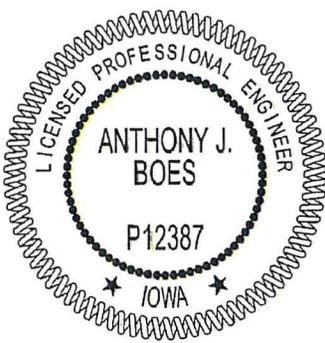
	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p><i>Anthony J. Boes</i> <u>12/9/25</u> Anthony J. Boes, P.E. Date</p> <p>License Number P12387 My License Renewal Date is December 31, 2027 Pages or sheets covered by this seal: <u>All</u></p>
---	---

TABLE OF CONTENTS

1. INTRODUCTION	1
2. SIGNAL INVENTORY	1
3. STRUCTURAL REVIEW	2
4. INSPECTION AND MAINTENANCE	2
5. IMPROVEMENTS AND MODIFICATIONS	4
6. RECOMMENDATIONS.....	5

TABLES AND FIGURES

Table 1: US 30 Traffic Signals.....	1
Figure 1: US 30 Traffic Signals.....	1
Table 2: Recommended Improvements & Cost Opinion.....	6
Table 3: Annual Maintenance Cost Opinion.....	6

APPENDIX

Structural Review Report
Signal Inventory Summary
Signalized Intersections Inventory Forms

1. INTRODUCTION

Snyder & Associates, Inc. developed this traffic signal system master plan to address maintenance and improvement needs for traffic signal installations along US Highway 30 in Carroll. The master plan includes existing traffic signals shown in Table 1 and Figure 1. Existing signals at the US 30 intersections with Adams St and Court St have been deactivated and are planned for removal. The master plan work included field review and inventory of existing signals, structural review of existing signal poles and foundations, evaluation of signal improvement needs and development of a recommended annual maintenance program.

Table 1: US 30 Traffic Signals

Intersection	Approximate Install Year	Notes
Market St	2007	3 mast arm poles
US 71	1987	Truss
Quint Ave	1992	4 mast arm poles
West St	1992	4 mast arm poles
Carroll St	1976	2 mast arm poles, 2 pedestal poles
Main St	1976	4 mast arm poles
Clark St	1976	4 mast arm poles
Grant Rd	2018	4 mast arm poles, 3 pedestal poles
Griffith Rd	2011	4 mast arm poles



Figure 1: US 30 Traffic Signals

2. SIGNAL INVENTORY

The existing traffic signal equipment was inventoried and reviewed at each signalized intersection. Signal inventory data was used to identify potential issues related to the age and condition of equipment, improvement needs and compliance with the Manual on Uniform Traffic Control Devices (MUTCD). Record drawings of the traffic signal plans were also provided by the City and reviewed. An inventory summary is provided in the appendix along with detailed inventory sheets for each intersection.

3. STRUCTURAL REVIEW

A field review of existing signal poles, connections and foundations was performed to identify any visible structural issues and determine recommended improvements. The structural review included use of a City lift truck to access upper portions of poles and mast arm connections. The structural review report is provided in the appendix.

4. INSPECTION AND MAINTENANCE

As with any equipment, traffic signals should be maintained to extend the life of the equipment. A yearly maintenance program can be divided into inspection and maintenance work tasks. Following are recommended traffic signal inspection and maintenance programs. This information was reviewed with a traffic signal construction/maintenance contractor and also references guidelines and recommendations in the 2010 Traffic Signal Maintenance Handbook, as published by the Institute of Transportation Engineers and the International Municipal Signal Association.

Inspection Program

An inspection program takes a close look at various features of the traffic signal to identify issues that could impact signal operation prior to malfunction or operation failure. Inspection will allow the City to be prepared for potential impacts or repairs. The following is a list of items to inspect.

1. Signal Cabinets
 - a. Duct seal in place, conduit openings
 - b. Cooling fan operational
 - c. Cabinet lighting operational
2. Controller and Cabinet Equipment
 - a. Controller
 - i. Clock time matches standard time
 - ii. Free and Coordinated Timing plan settings
 - b. Other Equipment
 - i. Detector Amplifiers
 - Detections being sent properly to controller
 - Connections are tight and secure
 - ii. Load Switches and Flashers
 - All connections are tight and secure
3. Interconnect Equipment
 - a. Cabinet equipment is sending/receiving communications
 - b. Equipment is receiving necessary communication commands
4. Traffic Signal Heads
 - a. Visibility of lenses (by driving on each approach)
 - b. Alignment (has the head remained vertical and plum)
 - c. Hardware for rust and/or cracks
 - d. Condition of visors and backplates
5. Mast Arms and Poles
 - a. Poles/bases/arms for signs of vehicular damage
 - b. Rust
 - c. Joints and welds for cracks/rust at arm connections and base plates
 - d. Anchor bolts for tightness and/or rust

- e. Signal pole vertical sections are remaining vertical
- f. Footings – excessive spalling of concrete, or damage to anchor bolts
- 6. Pedestrian Pushbuttons and Signs
 - a. Each pushbutton is working properly
 - i. Sends call to controller, pedestrian phase served
 - ii. Does not send constant call
 - b. General condition of the pushbutton and sign
- 7. Detectors
 - a. Inductive loops
 - i. Exposed wires within the sawcuts
 - ii. Pavement condition (Is there cracking that could impact loop detection?)
 - iii. Calls being sent to controller
- 8. Handholes
 - a. Condition of lid and structure
 - b. Cable hooks secure
 - c. Excessive water standing in structure

Inspection of these items can be handled with basic tools, a lift truck, and a signal cabinet key. All conditions should be documented for record and can help determine if any changes occurred between inspections.

Maintenance Program

While performing the inspection each year at each signal, there are a few maintenance items that should be performed within the signal cabinet. These items are:

1. Lubricate cabinet locks and hinges
2. Clean or replace cabinet air filter
3. Remove excess debris from cabinet
4. Bench test and factory recertification of conflict monitor unit/malfunction management unit (CMU/MMU). Requires spare to install while testing and specialty equipment to test.
5. Battery Back-Up System – Test batteries for correct voltage and that charging system is operational. Replace batteries as needed. Batteries typically have 5-year service life.

Typically, very little routine maintenance is required for most signals and significant maintenance is only performed at the traffic signal when there is a failure or a malfunction requiring service. The following are typical items requiring immediate service:

1. Detection, both constant or lack of calls from vehicular or pedestrian detectors
2. Load switch in cabinet fails
3. LED or bulb failure in signal display
4. Loose components due to age or weather (in cabinet or on signal poles)
5. Physical damage of equipment
6. Damage due to power surges or lightning. Could result in various cabinet component or controller failure requiring replacement to restore operation.

The frequency of service calls per intersection is dependent on the age of the signal equipment and physical events such as weather or vehicle impact. Outside of the physical events, generally a signal in good condition

only requires yearly maintenance. The yearly inspection and maintenance should take approximately four hours per intersection to complete.

5. IMPROVEMENTS AND MODIFICATIONS

Based on the traffic signal inventory and structural review, following are improvements to be considered for multiple intersections:

Structural Items – As discussed in the attached structural review report, recommended repairs include the following:

- Concrete Base Repair – For delaminated, cracked and spalled concrete bases, sound the bases, remove loose and delaminated concrete, and fill with concrete mortar repair.
- Corrosion and Rust Maintenance – For areas with corrosion, rust or chipped/ missing galvanizing coating, remove rust, apply galvanizing spray, and paint where applicable.
- Pole Painting - For poles with paint over galvanized steel, repaint for added longevity and aesthetics.
- Pole Crack Testing and Welding – Where structural cracks were observed, perform additional testing and/or remove welds and provide new welds.
- Signal Bracket Repair or Replacement – Repair or replace signal mounting brackets with damage or missing components.
- Replace Missing Pole Caps

Traffic Signal Replacement - The expected life of a traffic signal, including poles, is approximately 25 years. The City should plan and budget for replacing older traffic signals before poles and equipment deteriorate significantly. Three of the intersections (Carroll St, Main St and Clark St) have traffic signal installations that are nearly 50 years old.

Flashing Yellow Arrow Left Turn Signal Heads - The 2009 MUTCD included the implementation of flashing yellow arrows for permissive left turn movements and no longer allowed circular green indications over left turn lanes. Two of the intersections (Quint Ave and West St) have five-section left turn signal heads with circular green indications over left turn lanes.

Pedestrian Signals – The Public Right-of-Way Accessibility Guidelines (PROWAG) published in 2023 and the 2009 MUTCD require the following for new or altered facilities:

- Countdown display for pedestrian signal heads if pedestrian change interval is more than seven seconds.
- Pedestrian push buttons and/or audible and vibrotactile indications where pedestrian signal heads are provided.

- Specific location requirements for push buttons including separation of 10' for push buttons on the same corner where technically feasible. Voice messages where 10' separation is not feasible.
- Paved clear space with 2.1% maximum slope in both directions adjacent to push button.

Battery Back-Up Systems - Battery Back-Up Systems (or uninterruptible power supply (UPS) systems) provide emergency power for several hours if there is a power outage at the traffic signal, saving staff from placing temporary stop signs at each intersection until power is restored. If power is highly dependable, the need for battery back-up systems is reduced. These systems can also condition power if power consistency is an issue.

Emergency Vehicle Preemption – Siren-activated emergency vehicle preemption (EVP) is currently provided at some of the intersections. EVP provides a green indication to an approaching emergency vehicle with sirens on to improve response times and safety.

GPS Time Clock – GPS time clocks provided at some of the intersections assure a consistent and accurate time-of-day for coordinated traffic signal operations along the corridor. Larger cities often utilize an Advanced Traffic Management System (ATMS) with fiber optic communications to traffic signals.

6. RECOMMENDATIONS

Table 1 details the recommended improvements, by intersection, with suggested timeframes and order of magnitude cost opinions (in 2025 dollars). These improvements have been categorized by need and anticipated budget constraints into the following timeframe categories:

- Short Term (within next two years)
- Mid-Term (within two to five years)
- Long Term (more than five years)

Table 2 summarizes estimated annual maintenance cost (in 2025 dollars) per signalized intersection.

Table 2: Recommended Improvements & Cost Opinion

Location	Improvement	Short Term	Mid-Term	Long Term
Structural Items (Various Locations)	Concrete base repair		\$15,000	
	Corrosion and rust maintenance		\$7,000	
	Pole painting			\$21,000
	Pole crack testing/ welding	\$6,000	\$12,000	
	Signal bracket repair/ replacement			\$7,000
	Replace missing pole caps	\$2,000		
Market St	Replace controller	\$10,000		
	Battery back-up (UPS)		\$12,000	
US 71	GPS time clock		\$1,500	
	Battery back-up (UPS)		\$12,000	
	Replace signal			\$400,000
Quint Ave	APS pushbuttons, countdown pedestrian heads & ADA sidewalk improvements	\$100,000		
	US 30 FYA left turn heads	\$5,000		
	Replace controller	\$10,000		
	Emergency vehicle pre-emption		\$7,500	
	GPS time clock	\$1,500		
	Battery back-up (UPS)		\$12,000	
	Replace signal			\$350,000
West St	APS pushbuttons, countdown pedestrian heads & ADA sidewalk improvements	\$100,000		
	US 30 FYA left turn heads	\$5,000		
	Emergency vehicle pre-emption		\$7,500	
	Battery back-up (UPS)		\$12,000	
	Replace signal			\$350,000
Carroll St	Replace signal		\$350,000	
Main St	Replace signal	\$350,000		
Clark St	Replace signal	\$350,000		
Grant Rd	No recommended improvements			
Griffith Rd	Battery back-up (UPS)		\$12,000	
TOTALS		\$939,500	\$460,500	\$1,128,000

Table 3: Annual Maintenance Cost Opinion

Maintenance Item	Cost per Signalized Intersection
Inspection & Routine Maintenance	\$600
Misc. Repairs	\$1,200
Test/ Replace Batteries in Battery Back-Ups	\$1,500
MMU/CMU Test/Recertification	\$200
Total	\$3,500

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: January 7, 2026

SUBJECT: Tractor-Loader-Backhoe Purchase – Street Division

On October 21, 2025, bids for the purchase of a Tractor-Loader-Backhoe, primarily for use in the Street Division, were received, opened and tabulated. A detailed Summary of Proposals Received is attached and summarized as follows:

Haley Equipment, Inc.	\$124,500.00
Murphy Tractor & Equip. Co.	\$151,790.00
Titan Machinery, Inc.	\$131,925.00
Titan Machinery, Inc.	\$146,100.00
Ziegler CAT	\$142,364.00

One of the Specification requirements was that the successful bidder demonstrate on-site the capability of satisfactorily carrying the City's Sno-Go WK-800 snow blower-loader. Two of the units bid could not carry the blower and two of the bidders opted not to deliver a unit to attempt to carry the blower. The John Deere 410P bid by Murphy Tractor & Equip. Co. was the only unit that successfully carried the blower.

RECOMMENDATION: Mayor and City Council consideration of purchase of a John Deere 410P Tractor-Backhoe-Loader from Murphy Tractor & Equip. Co. of their bid price of \$151,790.00.

RMK:lp

attachments (1)

SUMMARY OF PROPOSALS RECEIVED

Project Tractor Loader Backhoe
 Date: October 21, 2025
 Locatic City Hall

ITEM NO.	ITEM CODE	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		Haley Equipment, Inc. 19504 W. US Hwy. 30 Carroll, IA 51401		Murphy Tractor & Equip. Co. 1303 3rd Ave. NW Fort Dodge, IA 50501		Rueter's Equipment 1803 Radiant Road Carroll, IA 51401		Titan Machinery, Inc. 5601 Harbor Dr. Sioux City, IA 51111		Titan Machinery, Inc. 5601 Harbor Dr. Sioux City, IA 51111		Ziegler CAT 3366 5th Ave. S. Fort Dodge, IA 50501	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1		Tractor Loader Backhoe per Specifications	1.00	Ea				\$174,500.00		\$186,790.00		No Bid		\$165,925.00		\$180,100.00		\$172,364.00
		Less: 2010 John Deere 410P Tractor Loader Backhoe	1.00	Ea				(\$50,000.00)		(\$35,000.00)		No Bid		(\$34,000.00)		(\$34,000.00)		(\$30,000.00)
Net Price						\$200,000.00		\$124,500.00		\$151,790.00		No Bid		\$131,925.00		\$146,100.00		\$142,364.00
								New Holland B110D		John Deere 410P				Case 580SN WT		Case 590SN		Cat 430
I hereby certify that the above is a true and correct summary of proposals received.					COMMENTS													
Project Manager																		

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Aaron Kooiker, City Manager



DATE: January 7, 2026

SUBJECT: 2025 Goal Setting Report

On December 17, 2025, Carroll City Council held its annual goal setting session facilitated by Mark Jackson, Mark A. Jackson Consulting. During that time Council discussed many ideas and directions for the City. During that meeting Council ranked the following as its top five priorities:

1. Continue Downtown Façade Grant program
2. Assit Airport in obtaining a new hanger
3. Construct a four-season shelter house in Northwest Park
4. Conduct a citizen survey
5. Develop a sidewalk improvement plan and program

If approved, staff will incorporate these priorities into the FY 2027 budget proposal and future budget proposals.

The full report is attached.

RECOMMENDATION: Council discussion and approval of the 2025 Goal Setting Report.

City of Carroll, Iowa Goal Setting Report

December 17, 2025

Elected Officials

Jerry Fleshner – Mayor

Jason Atherton

Kyle Bauer

Carolyn Siemann

LaVern Dirkx

Jeff Cayler

Deb Koster

City Staff

Aaron Kooiker – City Manager

Randy Krauel –PW Director/City Engineer

Brad Burke – Police Chief

Laura Schaefer – City Clerk/Finance Director

Chad Tiemeyer – Parks & Rec Director

Dan Hannasch – Fire Chief

Wendy Johnson – Library Director

Facilitator

Mark A. Jackson

Introduction

The purpose of the Strategic Goal Setting Session is to identify and prioritize the City's overall goals for the City of Carroll, Iowa.

On December 17, 2025, Mark A. Jackson (facilitator) met with the Mayor and City Council. The questionnaire was sent out to the Department Heads prior to the goal setting session and the highlights from their responses were shared with the Mayor and City Council.

In preparation of the goals setting session the facilitator asked each individual or group the following questions:

1. What were the significant accomplishments over the last one to two years?
2. What are the specific issues, concerns, trends, and opportunities that may affect the future services, policies, finances, or operations of the City?
3. Please list any capital projects, initiatives, services, or programs that you think the city should consider.
4. What should be the City's top goals over the next 1 to 2 years?

Goal Setting Work Session

Mayor and City Council Members held a goal setting work session on December 17, 2025. City Administrator Kooiker provided an update on the goals from the goal setting session conducted in 2024. The Council held an in-depth discussion on approximately 12 potential goals. After discussion, the Mayor and Council narrowed down the following goals with certain specific objectives:

GOALS

Continue Downtown Façade Grant Program

Assist Airport in Obtaining a New Hanger

Construct a Four Season Shelter House in Northwest Park

Conduct a Citizen Survey

Develop a Sidewalk Improvement Plan and Program

Accomplishments

- ✓ Completed Adams Street
- ✓ Improved downtown – paving overlay project
- ✓ Filled vacant JC Penney building
- ✓ Elimination of stop lights on Highway 30
- ✓ Completed Merchants Park
- ✓ Re-roofed buildings
- ✓ Golf Course pump station

Issues/Concerns

- Struggle to maintain population
- Impact from state legislature – property tax reform
- Maintain/lower property taxes
- Downtown revitalization – more activity and events
- Affordability
- Making Carroll a hub
- How do we market? How do we get people to shop locally?
- Location

Trends/Opportunities

- Safe city
- Rank #850 in tax levy
- Any empty building is an opportunity
- Business expansions – Pella Windows, Performance Foods
- Hospital
- Housing
- Amenities

List of Capital Projects, Initiatives, Services, or Programs for Consideration

- Continue Downtown Façade Grant Program (16)
- Assist Airport in Obtaining a New Hanger (15)
- Construct a Four Season Shelter House in Northwest Park (14)
- Conduct a Citizen Survey (12)
- Develop a Sidewalk Improvement Plan and Program (10)
- Increase Communication to the Public (9)
- Paperless Utility Billing (9)
- Work with area landowners on economic development (7)
- Update City Comprehensive Plan (5)
- Visit at Least Three Other Cities (4)
- More Oversight of Outside Agency Funding (4)
- Increase Volunteer Involvement (0)

City of Carroll
Goal Setting Session
December 17, 2025

- I. Roll Call, Welcome, & Introductions
- II. Purpose of Evening
- III. Review of Previous Goal Setting Report - Kooiker
- III. Review of Questionnaire Responses from Department Heads
- IV. Identify Recent Accomplishments
- V. Identify Issues and Concerns
- VI. Identify Trends and Opportunities
- VII. A) Identify/List Possible:
 - 1. Capital Projects
 - 2. Initiatives, Services, and ProgramsB) Ranking of Priorities
- VIII. Discussion on Improving Organizational Effectiveness
- IX. Final Questions, Comments, and Suggestions

Strategic Goal Setting Session

QUESTIONNAIRE

Introduction

The purpose of the Strategic Goal Setting Session will be to identify and prioritize the City’s overall goals for the next one to two years. In order to prepare for this session, you are respectfully requested to identify key programs, policies, projects, and other initiatives that will be reviewed and discussed at the session. Please complete the questionnaire and bring it with you to the session.

Significant Accomplishments

Please list the significant city accomplishments over the last one to two years. These could be as major as a street project or as basic as a newly adopted city policy on snow removal. These items do not need to be in any particular order.

Issues, Concerns, Trends, and Opportunities

Please list specific issues, concerns, trends, and opportunities that affect future city services, policies, finances, or operations (for example loss of population, loss of or new economic development, or resolving a policy question). You do not need to identify potential solutions to your concern.

Capital Projects

Please list capital projects or major equipment purchases you think the city should consider in the next one to two years. (for example street construction, public works and safety equipment).

Initiatives, Services, or Programs

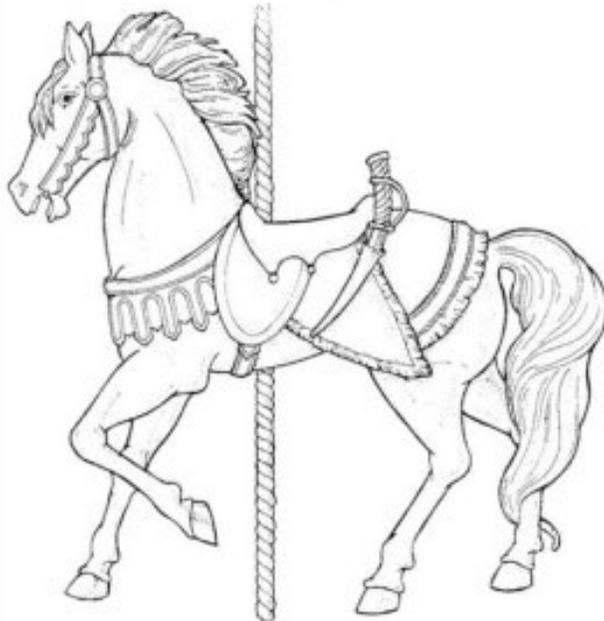
Please list any initiatives, services, or programs that you think the city should consider in the next one to two years (for example snow removal policy, or reviewing water/sewer rates, etc).

What should be the City's top goals over the next One to Two Years?

Organizational Effectiveness

Please list things that the Mayor & Council and/or staff could do in the future to improve organizational effectiveness, decision-making, team work and the ability to accomplish the city's goals

MARK A. JACKSON



Consulting

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, December 8, 2025, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Kevin Wittrock did not attend. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the minutes. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock. Motion carried 4/0.

CONSULTING FIRMS

Comm. Siemann will contact consulting firms for the five year consulting contract as required by the FAA. The Commission will award the five year consulting contract at the January meeting.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

After discussing the details for improvement projects and funding available from state and federal, a motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the CIP as presented by Mr. Crawford and have Chairman Hutcheson sign it. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock. Motion carried 4/0.

TOPICS DISCUSSED:

Comm. Vincent reported Russell Behrens rent of \$2,847.50 is due before the end of the year along with hay purchased from Chad Steinkamp.

There is a program sponsored by the Department of Agriculture that public entities can apply for funding to be used in support of public education. Comm. Vincent has been applying to this program for many years. Comm. Vincent received a check from the U S Treasury for \$2,182.89 made out to the Carroll Airport that will be given to the Carroll Community School District.

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,485.00
Carroll Glass Co.	door stops	50.22
Wittrock Motor	November car rental	550.00
IA Department of		
Natural Resources	2026 tank management	130.00
Badding Construction	21 taxiway repair	17,359.00
Syntech	Fuelmaster maintenance	550.00
NAPA Auto Parts	equipment repair	57.99
Rueter's	equipment repair	76.17
Bomgaars	wire	17.98
Carroll Refuse	November garbage	68.83
Raccoon Valley Elec	November electric	1,386.10
IA Public Airports	2026 membership	200.00
Petroleum Marketers		
Management Insurance	under ground tank ins	3,451.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Absent: Kevin Wittrock Abstain: None. Motion carried 4/0.

There being no further business a motion by Comm. Siemann and seconded by Comm. Fulton was made to adjourn at 6:15 P.M.. All presented voted aye. Nays: None Absent: Kevin Wittrock Abstain: None. Motion carried 4/0.

The next regular meeting of the Carrol Airport Commission will be Monday, January 12, 2026, at the Arthur Neu Airport.

Chairman/Vice Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

January 12, 2026

5:30 P.M.

Arthur Neu Airport

AGENDA

Approve previous meeting minutes

Review five year consulting applications

Award contract

New Business

Approve monthly bills

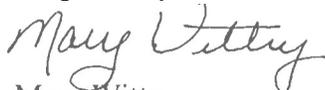
CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

December 9, 2025

Unofficial minutes

1. The meeting was called to order at 6:35 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Dan Snyder, Mayor of Breda; Jerry Fleshner, Mayor of Carroll; Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; and Mary Wittry, Director.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Fleshner seconded to move into closed session at 6:37 a.m. Per Iowa Code 2 1 .5(1)(I)-To evaluate the professional competency of an individual whose appointment, hiring, performance is being considered. On roll call vote, all present voted Aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0. Fleshner moved and Johnson seconded to go back into open session at 7:22 a.m. On roll call vote, all present voted Aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0. Fleshner moved and Johnson seconded to allow Courtney Lemasney to extend an employment offer to Trevor Reece for the director position subject to acceptance of terms and conditions. Start date will be January 5, 2026.
4. Budget items discussed included raises for FY 27 and additional personnel needed in the future.
5. Fleshner moved and Johnson seconded to adjourn the meeting at 7:31 a.m.

Respectfully submitted:



Mary Wittry

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

December 17, 2025

Unofficial minutes

1. The meeting was called to order at 6:35 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Dan Snyder, Mayor of Breda; Jerry Fleshner, Mayor of Carroll; Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; Mary Wittry, Director and incoming Director, Trevor Reece.
2. Wittry requested to add soil under other. Dales moved and Johnson seconded to approve the amended agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the November 11 and December 9, 2025, meetings as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Fleshner seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Fleshner moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. Wittry presented the amended budget for fiscal year ending June 30, 2026. The amended budget includes no increase in fees and adjusts revenue and expense line items with known information for the first half of the year. Dales moved and Snyder seconded to approve the amended budget for fiscal year 2026 as presented. Motion carried, all voting aye.
7. Wittry presented the proposed budget for fiscal year July 1, 2026, through June 30, 2027. The budget includes fee increases for services provided, funds equipment replacement, financial assurance, new hires, and transfers out of county waste revenues to the account for landfill expansion. Johnson moved and Snyder seconded to approve the proposed budget as presented. Motion carried, all voting aye. Johnson moved and Fleshner seconded to approve resolution 122025-1 for monthly transfers. Motion carried, all voting aye.
8. Staff update was provided with retirements and new hire timing.
9. Landfill conditions have been challenging with snow, wind, and thawing.
10. All processed recyclable materials are moving with low prices per ton.
11. Next meetings:
 - Executive Board meeting — Wednesday, January 14, 2026, 5:30 p.m. at the Carroll County Courthouse.
 - Annual meeting — Wednesday, January 14, 2026, 7:00 p.m. at the Carroll County Courthouse.
12. Over 700 tons of contaminated soil was delivered to the landfill for disposal.
13. Johnson moved and Dales seconded to adjourn at 7:45 a.m.

Respectfully submitted:

Mary Wittry
Mary Wittry

**CITY OF CARROLL
MONTHLY ACTIVITY REPORT**



Department/Division Carroll Public Library

Month November Year 2025

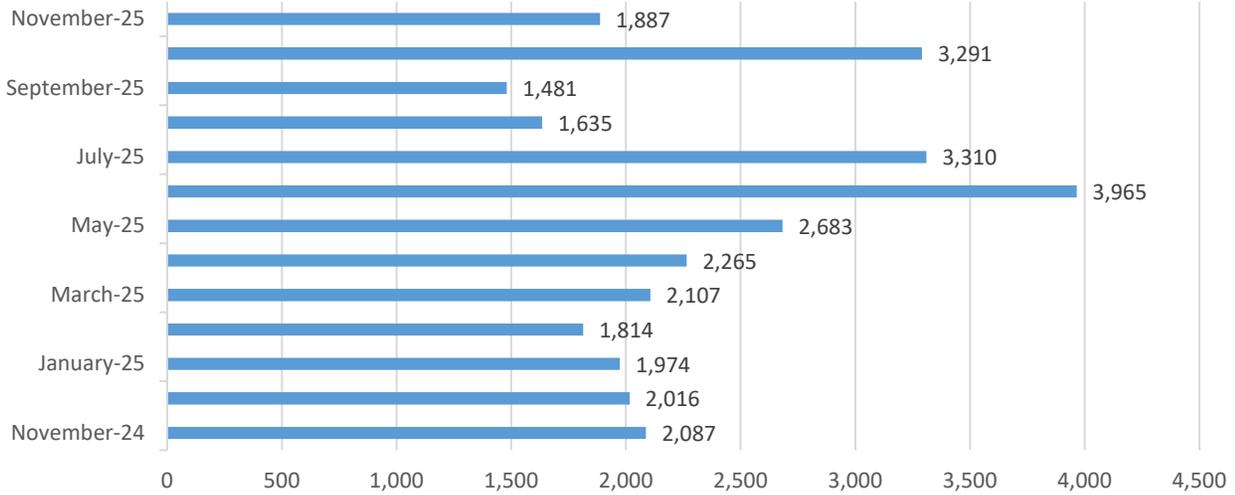
Routine activities for the month/statistics:

Monthly Statistics:		Adult/Family Program Attendance:		Children's Programs:	
Total Print Circulation	6,861	Cards – Cribbage (2)	10	Storytime (6)	85
BRIDGES Circulation	1,888	Cards – Euchre	1	Read, Play, Grow	6
Public Computer Use	232	Lessons of the Holocaust	24	Book Visits (13)	241
Wi-Fi Use	489	Crafty Ladies (4)	46	Pre-K Field Trips	113
Website Visits	1,361	NAMI (4)	11	School/Daycare Drop-offs	7
Consumer Reports	201	Crochet – Towel Holder	3	Grab & Go Crafts	60
Freegal	911	Live Virtual (in person)	3	Coloring Pages	540
Kanopy	21	Live Virtual (online)	9		
Transparent Language	1	Book Clubs (2)	21	Kindness Day Crafts	27
LinkedIn Learning	2	Coffee & Coloring (2)	56	Adams Elem. Outreach (10)	240
Mometrix	4	Trivia	21		
Comics Plus	0	Bingo	0	Dungeons & Dragons	5
Virtual authors (previous)	2,293	Thread Headz Quilters	8	Kuemper Beanstack	48
Wowbrary Newsletters	12,662	Alzheimer's Support Group	15		
Program Guides	166	History of Carroll Co. Cons.	8	Puzzles (4 finished)	55
		Blood Pressure Clinic (2)	3	Pixel Art Poster	10
Total Resources Utilized	27,092	Tiger Mentoring	1	Study Room Use	83
		Journey Outreach	22	Meeting Room Use	38
3D prints	55	Homebound Deliveries	8	Makers/Craft Room Use	37
		Puzzle Competition	5	Curbside Pickup	6
		Read, Talk, Grow (4)	11		
				Total Program Attendance	1,887
Members Saved – November 2025		\$85,830		Monthly Door Count	3,768
Members Saved FY25 to date		\$568,340		New Library Cards Issued	90

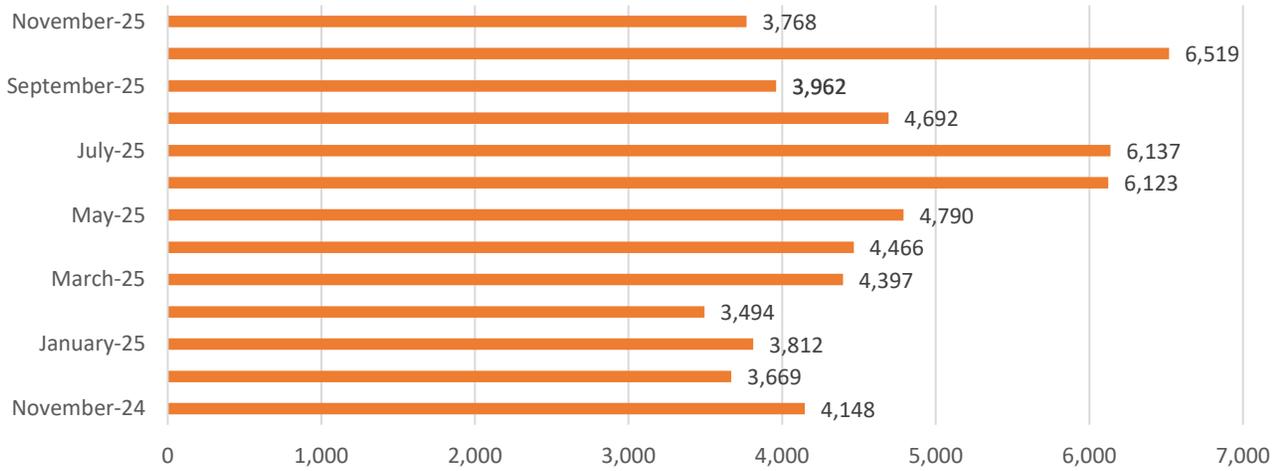
Special activities/accomplishments:

- 1) **Children's Programs:** Kersten, Luke, and Wendy started with outreach at Adams Elementary in November with programming with our Ozobots. Students were able to maneuver their Ozobots through mazes and then make their own obstacle courses. Kuemper also brought their Pre-K classrooms to the library for field trips, which is fun for all staff!
- 2) **Adult Programs:** The Lessons of the Holocaust program was well attended and very interesting from presenter Brad Wilkening. Cribbage continues to have a good number of people attending as well as Trivia Night.
- 3) **Maker Space:** This month's no-school day program was the Kindness Day crafts, making sticks and rocks with messages of kindness.
- 4) **Resource Usage:** Wowbrary newsletters continue to be a nice resource for library patrons to get information on new releases we have at the library and upcoming events. Some usage was seen of the new test prep resource provided by the State Library of Iowa, Mometrix. The archive of previous author visits from Library Speakers Consortium (sponsored by Commercial Savings Bank) continues to be our most utilized online resource.

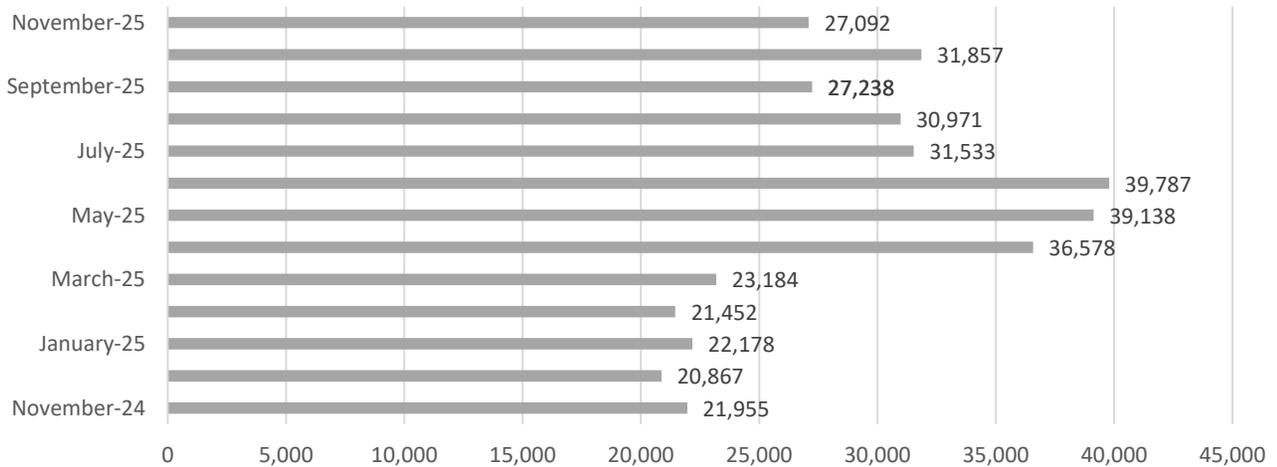
Program Attendance



Door Count



Resources Utilized



Director's Report

December 2025



Library Trustees: There were two applications turned in for the two open library board positions starting in January 2026. I have turned those applications in to City Hall. The mayor appoints trustees to the library board, so I will keep the board informed when I have any more information about when those board appointments will take place.

Personnel: Starting in January, I am planning to advertise for a part-time library page position and a part-time library assistant position. This will not change the number of hours we have budgeted for this year or for next year and will not change the number of FTEs, since those are also based on hours worked. It will allow greater flexibility when staff need time off and additional front desk coverage.

Library Materials: Commercial Savings Bank will be sponsoring Library Speakers Consortium for another year for us and expanding our offerings from 3 talks per month to 5 talks per month starting in March. This service provides live virtual author talks for programs and the database of past author talk recordings as an online resource. This has been our most popular online resource this year, and we are very thankful to Commercial Savings for continuing to sponsor this resource!

3D Printer Update: There were a total of 55 items printed on the 3D printer in the Maker Space during the month of November. Carroll Community Schools had 2 prints completed, for a total of \$2.45. After communicating with the teacher who is using the 3D prints as incentives, I have a list of prints I can work my way through as time allows.

Library Grant Updates: I presented an update of the NEA Big Reads grant to the library foundation at their December board meeting, including a running list of community partners, events and programs, and a rough budget. I will be sharing that update with you as well in the board packet. This grant is a matching funds grant provided by federal funds of up to \$20,000. The library foundation has already voted to approve the expenditure of the matching funds for this grant, or in case we do not receive the grant, to go ahead with the scheduled events as much as possible with those funds. My proposal revolves around the book "Great Tales and Poems" by Edgar Allen Poe and will kick off on October 1 and end on October 29, 2026. This month-long program involves a book giveaway, a kickoff event, many community partners, and some creative, fun events! The Intent to Apply for this grant is due January 15 and the full application is due on January 29. I am already working my way through getting set up on the organization's grant portal so we can have plenty of time to work through any questions that pop up.

Carnegie Foundation of New York: A couple ideas that I had for the Carnegie Foundation gift were to install pictures around the donor wall that show construction of the Carnegie Library, blueprints from the Carnegie Library, and photos from the remodeling of the current building. This is something we have already discussed and would be a nice way to recognize the connection of the current building back to the original Carnegie Library. Looking at our strategic plan, we have a goal for preserving personal history (page 11 of the 2025-2029 Long Range Plan) that includes purchasing equipment to help patrons preserve and save their personal history. This was in our plan for Fall 2028, but these unexpected funds could be a way to get that goal accomplished sooner.

State Library of Iowa Accreditation FY2027: The library's accreditation cycle is up for renewal for FY2027, which is due on February 28, 2026. Originally our accreditation was due for the FY2026, so we have already gone through the list of library standards and how the Carroll Public Library meets each of those. Baker & Taylor was the vendor the State Library used to manage accreditation reporting, so we will be in the first year of libraries using a new system provided through WhoFi. I am hoping it will be a smooth transition!

Continuing Education for Trustees: Chapter 7 of the Iowa Library Trustee's Handbook, 2021 Edition: Planning for the Library's Future. This chapter deals primarily with the library's strategic planning which the State Library of Iowa requires as a Tier 2 standard. Our current Strategic Plan was developed last year and covers 2025 through 2029. We review the Strategic Plan once a quarter to keep ourselves on track to complete all the goals and objectives.

Program Partnerships:

- Garden View Assisted Living will be offering a blood pressure clinic on the first and third Tuesday in the early afternoon for December. This is a new collaboration, and we are trying to see what time works best for people to stop in and get their blood pressure checked.
- Outreach to Journey Senior Services continued in December with reading elf books. We will continue to offer this outreach monthly.
- Kersten, Luke, and I have scheduled outreach for both Fairview and Adams Elementary Schools for January. Having three staff members to share in these outreach responsibilities, we are hoping it will be sustainable to attend both schools. As with any other program or outreach, we will continue to evaluate if these programs are effective and a good use of staff time.
- We are working on partnering with St. Anthony's Mental Health Services to offer a book club based on a NNLM (Network of the National Library of Medicine) Reading Club. We will be discussing *How to Winter* by Kari Leibowitz, Ph.D.
- NAMI has obtained an office and meeting space, so they will no longer be utilizing the library for their meetings.
- Western Iowa Network will no longer be offering Tech Friday on the 4th Friday of the month due to them getting out of cellular services and low attendance. They are open to offering other technological programs in the future as needed.

Programs:

January 2 – Button Making Event
January 5 – Winter Wonderland Scavenger Hunt
January 8 – Brown Bag Book Club: *Everything is Tuberculosis*
January 12 – Cards & Conversation: Cribbage
January 13 – Live Virtual Author Talk with David Brooks
January 14 – Mental Health Book Club: *How to Winter*
January 17 – Read, Play, Grow Early Literacy Program
January 20 – Live Virtual Author Talk with Julia Hotz
January 20 – Evening Book Club: *Homegoing*
January 22 – Snow with Carroll County Conservation
January 26 - Cards & Conversation: Cribbage
January 28 – Live Virtual Author Talk with Liz Moore
January 31 – Nine Square Feet

Library Board Minutes
December 15, 2025

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Brenda Hogue, Marsha Nuckels, Keith Cook, Ralph von Qualen, Dale Schmidt and Summer Parrott. Trustees absent: Lisa Auen and Wes Treadway. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15pm. It was moved by Perkins and seconded by Schmidt to approve the agenda. All voted aye. Nays: None. Abstain: None. Absent: Auen and Treadway. Motion passed 7-0.

Minutes Approval: It was moved by Nuckels to approve the minutes from November 17th. The motion was seconded by Cook. All voted aye. Nays: None. Abstain: None. Absent: Auen and Treadway. Motion passed 7-0.

Treadway arrived at 5:18pm

Financials/Approval of bills: Schmidt motioned to approve bills. The motion was seconded by von Qualen. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Public Comment: none.

Director's Report: Johnson reviewed the Director's Report; some highlights include the Board of Trustees gaining two new members with the departure of Schmidt and Auen. The new members are pending City Council approval. Johnson is looking to hire a part-time page and part-time library assistant. An application is being sent in for the NEA Big Reads Grant. The grant is for \$20,000 which would go towards an Edgar Allen Poe reading program and presentations with the possibility of local organizations and schools participating. Johnson is also going to put together pictures showing the history of the library going back to the original building funded by money from the Carnegie Hall Library Foundation.

New Business:

2026 Holiday Schedule: Cook motioned with a second from Treadway to approve the 2026 Holiday schedule with the non-paid Saturdays included. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Board Meeting Planning Calendar 2026: no action needed; Johnson reviewed the outline of the 2026 Board of Trustees meetings.

Policy Review Dates: no action needed; Johnson reviewed the schedule of when the policies are to be reviewed.

Old Business:

Strategic Plan Review: Johnson updated the Trustees on the progress of completing items in the Strategic Plan.

Board of Trustees Continuing Education

Trustee Handbook Chapter 7: Planning for the Library's Future; the Trustees went over information in the handbook regarding having laid out plans and timelines in place for the needs of the library and patrons.

Adjourn: Schmidt motioned to adjourn at 6:03pm with a second from Cook. All voted aye. Nays: None. Abstain: None. Absent: Auen. Motion passed 8-0.

Next Regular meeting- 5:15pm January 19, 2026, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

**PARKS, RECREATION AND CULTURAL ADVISORY BOARD MEETING MINUTES
January 5, 2026 @ 5:15 PM
Carroll Rec Center**

The Parks, Recreation and Cultural Advisory Board met in person on this date at 5:15 P.M. Members Present: Deb Quandt, Chad Lawson, Sheila Dentlinger, Jean Ludwig, Casey Berlau, Collin Mowry, and Jamie Venteicher. Absent: Josh Sporrer and Chad Ross. Staff Present: Chad Tiemeyer. Council Member: Dirkx.

The meeting was called to order at 5:15 P.M.

* * * * *

It was moved by Ludwig and seconded by Lawson to approve the January 5, 2026, agenda as presented. All present voted aye. Nays: none. Abstain: none. Absent: Josh Sporrer and Chad Ross. Motion carried 7-0.

* * * * *

It was moved by Berlau and seconded by Venteicher to approve the December 1, 2025, minutes. All present voted aye. Nays: none. Abstain: none. Absent: Josh Sporrer and Chad Ross. Motion carried 7-0.

* * * * *

Public Comments: None present. Tiemeyer did present on an e-mail from Mary Jane Stribe. Discussion was had about her request to move park hours to “dawn to dusk.” No one was in favor of changing the current hours of “Midnight to 6AM.”

* * * * *

Director of Parks and Recreation Report: presented on the Iowa DNR Tree Grant that was awarded to Parks and Recreation at the beginning of 2025. This money was made unavailable until last week, due to a Federal funding freeze. The Parks Department will now be moving forward with ordering the trees in 2026.

* * * * *

Bandshell Update: Tiemeyer presented on status of Bandshell. Steel arch work has been completed. Shell work will be done in the Spring, followed by concrete, some work to the lights, railings, and other small pieces. Will be completed in late Spring of 2026. No action required.

* * * * *

Cemetery Information: Tiemeyer shared that the Cemetery recently hit 85% capacity on sold spaces. Tiemeyer presented on the next steps forward for the four acres on the south side of the cemetery, and the process moving forward to develop that space. This will likely begin in 2027. No action required.

* * * * *

End of Year Review, Golf Course: Tiemeyer presented data on the Golf Course's successful year. 642 people came to the Muni utilizing the Reciprocal Card, this program has been a huge success. Will continue to be a part of that program. Tiemeyer also discussed while membership was down a few members, it ultimately will only show a less than one percent drop in membership, following 2024's historic year. 2025's revenue became the second highest earning year, only behind 2024. No action required.

* * * * *

Recreation Center machine weight replacement schedule: Tiemeyer laid out his plan for the next pieces of equipment that will be replaced. In the 26-27 fiscal budget year, we will focus on weight stack machines that will be 20+ years old. Tiemeyer went in depth how he determines what machines need to be replaced, overall repair costs out-weighting overall age and hours. No action required.

* * * * *

It was moved by Lawson to adjourn the meeting and second by Veinteicher. All present voted aye. Nays: none. Abstain: none. Absent: Josh Sporrer and Chad Ross. Motion carried 7-0.