

Library Board Minutes

May 19, 2025

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Dale Schmidt, Brenda Hogue, Ralph von Qualen, Marsha Nuckels, Wes Treadway, Keith Cook, and Summer Parrott. Trustees absent: Julie Perkins and Lisa Auen. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15pm. It was moved by Schmidt and seconded by Treadway to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Perkins and Auen. Motion passed 7-0.

Perkins arrived at 5:16pm.

Minutes Approval: It was moved by Cook to approve the minutes from April 21st. The motion was seconded by Schmidt. All voted aye. Nays: none. Abstain: none. Absent: Auen. Motion passed 8-0.

Financials/Approval of bills: Nuckels motioned to approve the bills. The motion was seconded by von Qualen. All voted aye. Nays: none. Abstain: none. Absent: Auen. Motion passed 8-0.

Public Comment: none

Auen arrived at 5:27pm.

Old Business: End of Fiscal Year Financial Review: Johnson went over the numbers for the end of the fiscal year, no action needed.

New Business: none

Director's Report: Johnson advised the Board that the Program Specialist resigned from their position. The part time library staff, pages, and volunteers are assisting. A posting for a new Program Specialist will be advertised after Summer Reading. The top book checked out at Fairview Elementary students was A Creepy Pair of Underwear and Don't Let the Pigeon Drive the Bus. Additional take-home bag activities have been added, and usage has increased. The staff has done some much-needed rearranging of periodicals and audio books to make them more accessible. The Carroll Public Library is the 2nd biggest library in the Southwest District. The library is also seeing a steady increase in meeting and study room use with door count consistently over 4,000 per month.

Library Board Continuing Education: Board of Trustees Education: Trustee Handbook Chapter 1: No action needed, reviewed Chapter 1 of the Trustee Handbook which goes over Trustee responsibilities.

Agenda Items for Next Meeting: Board of Trustees Education: Trustee Handbook Chapter 2 and Strategic Plan Review.

Adjourn: Treadway motioned to adjourn at 5:56pm with a second from Cook. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Next Regular meeting- 5:15pm on June 16, 2025, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.