



## **City Council Meeting**

**Monday, September 8, 2025 at 5:15 pm**

### **LOCATION OF MEETING:**

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

### **NOTICE**

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

### **AGENDA**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Carroll County Growth Partnership Update**
- 4. Consent Agenda**
  - a. Approval of Minutes of the August 25, 2025 Meeting**
  - b. Approval of Bills and Claims**
  - c. Licenses and Permits: None**
- 5. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.
- 6. Ordinances**
  - a. Carroll City Ordinance Chapter 69.08 Amendment - Anthony Street No Parking between East and Maple Streets**
- 7. Resolutions**
  - None
- 8. Reports**
  - None

**9. Committee Reports (Informational Only)**

**10. Comments from the Mayor**

**11. Comments from the City Council**

**12. Comments from the City Manager**

**13. Adjourn**

September Meetings:

\* Airport Commission – September 8, 2025 – Airport Terminal Building - 21177 Quail Ave

~~\* Planning and Zoning Commission – September 10, 2025 – City Hall – 627 N Adams St~~

\* Library Board of Trustees – September 15, 2025 – Carroll Public Library – 118 E 5th St

\* Parks, Recreation and Cultural Advisory Board - September 15, 2025 - Recreation Center - 716 N Grant Rd

\* City Council – September 22, 2025 – City Hall – 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

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| Agenda published on 09/04/2025 at 2:01 PM

COUNCIL MEETING

AUGUST 25, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

New Police Officers Tyler Mollhoff and Jacob Smith were introduced to Council and sworn in by Mayor Fleshner. No Council action taken.

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It was moved by Atherton seconded by Bordenaro, to approve the following items on the consent agenda: a) minutes of the August 11, 2025 meeting, as written; b) bills and claims in the amount of \$570,749.92; c) Licenses and Permits: New 5-day Special Class “C” Retail Alcohol License – *Apres Bar Co LLC (Event at Van Meter, Inc on September 18, 2025)*; New 5-day Class “C” Retail Alcohol License – *Carroll Hy-Vee (Kuemper Homecoming Event on September 19, 2025)*; d) Employment Contracts – discussed later in the meeting; e) designation of a Persons with Disabilities Parking space located in the 1600 Block of North Adams Street, east side, fourth space south of 16th Street; and f) approval of the purchase of a utility vehicle for the Golf Course from Speeds Automotive Supply at their bid price of \$16,771.93 and allow staff to sell the replaced utility vehicle either on Govdeals.com or local sourced bidding. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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There were no oral requests or communications from the audience.

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It was moved by Atherton, seconded by Bordenaro, to approve the second and waive the third reading of an ordinance amending provisions pertaining to stop signs by adding a stop sign on Vine Street at 11th Street for southbound only traffic. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Schreck, seconded by Atherton, to adopt said Ordinance No. 2511. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-50, Employment Contract for Police Officer Owen Klocke. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-51, Employment Contract for Police Officer Jacob Smith. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 5:25 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Gerald H. Fleshner, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk



Carroll, IA

# COUNCIL CLAIMS 9/8/2025

By Vendor Name

Payment Dates 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 004008 - AARON KOOIKER</b>				
INV0002380	FIN - CENTRAL IA CITY MANA...			99.40
		<b>Vendor 004008 - AARON KOOIKER Total:</b>		<b>99.40</b>
<b>Vendor: 001704 - ACCO</b>				
0256282-IN	RC - MANUAL LIFT CONTROL ...			337.25
0256282-IN	AC - MANUAL LIFT CONTROL ...			337.24
		<b>Vendor 001704 - ACCO Total:</b>		<b>674.49</b>
<b>Vendor: 001698 - ADVANCED LASER TECHNOLOGI</b>				
47920	FIN - PRINTER DRUM			69.95
47927	PW - INK CARTRIDGE FOR PLO...			209.95
		<b>Vendor 001698 - ADVANCED LASER TECHNOLOGI Total:</b>		<b>279.90</b>
<b>Vendor: 001910 - AHLERS &amp; COONEY P.C.</b>				
898334	PD - LABOR RELATIONS			70.00
		<b>Vendor 001910 - AHLERS &amp; COONEY P.C. Total:</b>		<b>70.00</b>
<b>Vendor: 002816 - ALL PRO DOOR COMPANY</b>				
24516	FD - DOOR OPENER			1,300.00
		<b>Vendor 002816 - ALL PRO DOOR COMPANY Total:</b>		<b>1,300.00</b>
<b>Vendor: 002370 - ARNOLD MOTOR SUPPLY</b>				
07NV166070	RUT - #24 - GREASE			94.90
		<b>Vendor 002370 - ARNOLD MOTOR SUPPLY Total:</b>		<b>94.90</b>
<b>Vendor: 036283 - ASCENDANCE TRUCKS MIDWEST LLC</b>				
XA302005219.01	RUT - #27 - FILTERS			112.61
XA302005248.01	RUT - #24 - FILTERS			367.25
XA302005248.02	RUT - #24 TRANSMISSION FLU...			223.74
XA302005263.01	FD - FILTERS			16.71
		<b>Vendor 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:</b>		<b>720.31</b>
<b>Vendor: 036404 - BLUE RIBBON BUILDERS LLC</b>				
INV0002382	WWTP DIGESTER & VLR AIR PI...			259,306.75
		<b>Vendor 036404 - BLUE RIBBON BUILDERS LLC Total:</b>		<b>259,306.75</b>
<b>Vendor: 000949 - BOHLMANN INC.</b>				
B17731	PARKS - MEMORIAL BENCH - ...			885.00
		<b>Vendor 000949 - BOHLMANN INC. Total:</b>		<b>885.00</b>
<b>Vendor: 003515 - BOMGAARS</b>				
21571951	CEMETERY - GLASS CLEANERS...			4.58
21572476	GARAGE - TRUCK CLEANER			32.97
21575509	WWTP - VISE GRIPS			37.98
21575545	RC - BRUSH AND BATTERY			22.98
21579374	RC - BATTERIES			13.57
		<b>Vendor 003515 - BOMGAARS Total:</b>		<b>112.08</b>
<b>Vendor: 003670 - BRIGGS INC OF OMAHA</b>				
2423928-01	RC - TOILET SEAT			24.85
		<b>Vendor 003670 - BRIGGS INC OF OMAHA Total:</b>		<b>24.85</b>
<b>Vendor: 003714 - BROTHERS CART WORLD</b>				
INV-3246	GC - AG DAY CART RENTAL			2,145.00
INV-3247	GC - CART RENTAL - DREES O...			1,045.00
		<b>Vendor 003714 - BROTHERS CART WORLD Total:</b>		<b>3,190.00</b>
<b>Vendor: 004138 - CAPITAL SANITARY SUPPLY</b>				
4082228	RC - TOILET PAPER			66.02
R081843	RC - TOILET PAPER & HANDT...			109.22
R082179	RC - SOAP - LOCKER ROOM S...			170.56

## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
R082204	PD - PAPER TOWELS			154.93
R082206	CITY HALL - TRIFOLD PAPER T...			47.00
R082207	RC - BOWL CLEANER			30.57
<b>Vendor 004138 - CAPITAL SANITARY SUPPLY Total:</b>				<b>578.30</b>
<b>Vendor: 000747 - CARROLL AUTO SUPPLY</b>				
415247	WATER - OIL CHANGE TRUCK ...			15.56
415308	WATER - OIL CHANGE TRUCK ...			8.21
<b>Vendor 000747 - CARROLL AUTO SUPPLY Total:</b>				<b>23.77</b>
<b>Vendor: 004146 - CARROLL CONTROL SYSTEMS</b>				
6049	CITY HALL - BACKFLOW DEVICE..			1,550.00
<b>Vendor 004146 - CARROLL CONTROL SYSTEMS Total:</b>				<b>1,550.00</b>
<b>Vendor: 004183 - CARROLL COUNTY TREASURER</b>				
INV0002390	NW PRESSURE ZONE PROPER...			632.00
<b>Vendor 004183 - CARROLL COUNTY TREASURER Total:</b>				<b>632.00</b>
<b>Vendor: 004155 - CARROLL COUNTY</b>				
INV0002386	PD - GASOLINE			1,637.73
INV0002386	FD - GASOLINE			218.51
INV0002386	BLDG - GASOLINE			62.62
INV0002386	PW - GASOLINE			192.92
INV0002386	PARKS - GASOLINE			146.57
INV0002386	RC - GASOLINE			74.76
INV0002386	CEMETERY - GASOLINE			31.72
INV0002386	FIN - GASOLINE			31.40
INV0002386	RUT - GASOLINE			2,297.98
INV0002386	WATER - GASOLINE			650.13
INV0002386	SEWER - GASOLINE			607.42
<b>Vendor 004155 - CARROLL COUNTY Total:</b>				<b>5,951.76</b>
<b>Vendor: 004200 - CARROLL LUMBER</b>				
456123	RUT - STAKES			144.00
<b>Vendor 004200 - CARROLL LUMBER Total:</b>				<b>144.00</b>
<b>Vendor: 002977 - CARROLL REFUSE SERVICE</b>				
INV0002397	AUG. TRASH COLLECTIONS	134785	09/04/2025	15,022.80
<b>Vendor 002977 - CARROLL REFUSE SERVICE Total:</b>				<b>15,022.80</b>
<b>Vendor: 004237 - CARROLL VETERINARY CLINIC</b>				
INV0002378	OCT - DOG CARE CONTRACT			650.00
<b>Vendor 004237 - CARROLL VETERINARY CLINIC Total:</b>				<b>650.00</b>
<b>Vendor: 000991 - CARUS PHOSPHATE INC.</b>				
SLS 10122856	WATER - WATER TREATMENT ...			3,900.96
<b>Vendor 000991 - CARUS PHOSPHATE INC. Total:</b>				<b>3,900.96</b>
<b>Vendor: 003866 - CHAD TIEMEYER</b>				
INV0002341	PARKS - IPRA CONFERENCE - ...	134778	08/27/2025	134.12
<b>Vendor 003866 - CHAD TIEMEYER Total:</b>				<b>134.12</b>
<b>Vendor: 004137 - CHAMBER OF COMMERCE</b>				
7663	CITY BRANDING			79.70
<b>Vendor 004137 - CHAMBER OF COMMERCE Total:</b>				<b>79.70</b>
<b>Vendor: 001393 - CHAMPION FORD INC.</b>				
22921	PD - BATTERIES			722.95
23155	PD - #17 TIRE AND ENGINE VA...			23.10
23182	PD - #17 CAMERA REPAIR			135.00
<b>Vendor 001393 - CHAMPION FORD INC. Total:</b>				<b>881.05</b>
<b>Vendor: 002867 - CINTAS FIRST AID &amp; SAFETY</b>				
5289065303	PARKS - FIRST AID SUPPLIES			106.75
5289065308	RC - FIRST AID SUPPLIES			199.93
<b>Vendor 002867 - CINTAS FIRST AID &amp; SAFETY Total:</b>				<b>306.68</b>

## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 004525 - CITY OF CARROLL				
INV0002393	DOWNTOWN RESTROOM WA...	134787	09/04/2025	50.00
Vendor 004525 - CITY OF CARROLL Total:				50.00
Vendor: 004836 - COMMUNITY OIL CO. INC.				
26217	RUT - ENGINE OIL			902.20
Vendor 004836 - COMMUNITY OIL CO. INC. Total:				902.20
Vendor: 036443 - COMPANY 5462 TRUST				
INV0002388	2024 DOWNTOWN FACADE G...			25,000.00
Vendor 036443 - COMPANY 5462 TRUST Total:				25,000.00
Vendor: 002071 - COMPUTER REPAIR & SERVICE				
20542	GARAGE - COMPUTER ISSUES			32.50
20605	PD - VPN LICENSE			250.00
20635	PD - ANTI-VIRUS RENEWAL			450.00
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				732.50
Vendor: 001384 - COPY SYSTEMS INC.				
IN573487	WATER - FOLDER/INSERTER ...			2,572.31
IN573543	WATER - FOLDER/INSERTER R...			185.25
Vendor 001384 - COPY SYSTEMS INC. Total:				2,757.56
Vendor: 003145 - CORE AND MAIN LP				
X585536	WATER - FULL CIRCLE REPAIR ...			325.00
X603713	WATER - METERS			3,276.00
Vendor 003145 - CORE AND MAIN LP Total:				3,601.00
Vendor: 005395 - D & K PRODUCTS				
94169IN	GC - DEFOAMER & FUNGICIDE			3,334.80
94170IN	GC - HERBICIDE			103.00
Vendor 005395 - D & K PRODUCTS Total:				3,437.80
Vendor: 003717 - ELECTRONIC CONTRACTING COMPANY				
76806	PD - BRIVO CARD READERS			598.50
76806	LIBRARY - BRIVO CARD READE...			451.50
76806	CITY HALL - BRIVO CARD READ...			1,050.00
Vendor 003717 - ELECTRONIC CONTRACTING COMPANY Total:				2,100.00
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0002395	HRA CHECKS	DFT0001127	08/31/2025	2,522.14
000049298	SEPT INSURANCE PREMIUMS	DFT0001128	09/01/2025	47,107.16
000049298	SEPT LIFE INSURANCE PREMI...	DFT0001128	09/01/2025	220.66
000049298	SEPT DENTAL INSURANCE PR...	DFT0001128	09/01/2025	1,960.14
000049298	SEPT VOL LIFE INSURANCE PR...	DFT0001128	09/01/2025	292.40
000049298	SEPT VISION INSURANCE PRE...	DFT0001128	09/01/2025	458.84
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				52,561.34
Vendor: 008027 - FAREWAY STORES				
00151797	AC - CONCESSION SUPPLIES			20.74
00200541	LS - SOCCER CONCESSIONS			55.72
Vendor 008027 - FAREWAY STORES Total:				76.46
Vendor: 008050 - FASTENAL COMPANY				
IACAR201104	GARAGE - EAR PLUGS			436.80
Vendor 008050 - FASTENAL COMPANY Total:				436.80
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV14924	FD - AIR BAG CONNECTIONS			153.28
INV14926	FD - CALIBRATION STATION			1,784.00
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				1,937.28
Vendor: 000633 - FILTER CARE				
134634	RUT - FILTER CLEANING			116.50
Vendor 000633 - FILTER CARE Total:				116.50
Vendor: 002806 - FOUNDATION ANALYTICAL LABORATORY INC				
25-03466	WWTP - LAB TESTING			1,656.10

## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
25-03663	WWTP - LAB TESTING			819.00
Vendor 002806 - FOUNDATION ANALYTICAL LABORATORY INC Total:				2,475.10
Vendor: 003534 - FUSEBOX MARKETING				
9837	FIN - SEPT. WEBSITE MAINTENANCE			255.00
Vendor 003534 - FUSEBOX MARKETING Total:				255.00
Vendor: 009315 - GALLS INC.				
032134902	PD - STEEL CUFFS			74.15
032146875	PD - UNIFORM BOOTS			244.28
032170703	PD - DUTY BELT			56.96
032170715	PD - HANDCUFF POUCH			41.58
032173413	PD - NAME PLATES			41.40
032241885	PD - UNIFORM BOOTS, SHIRTS,...			556.96
Vendor 009315 - GALLS INC. Total:				1,015.33
Vendor: 001992 - GOLF SERVICES LLC				
INV0002379	GC - SEPT. CLUBHOUSE MAINTENANCE			4,100.00
Vendor 001992 - GOLF SERVICES LLC Total:				4,100.00
Vendor: 010605 - HACH CHEMICAL COMPANY				
14636108	WWTP - NITRIFICATION INHIBITORS			53.90
14638469	WWTP - PHOSPHORUS			95.29
14643885	WWTP - NITRATE			74.39
Vendor 010605 - HACH CHEMICAL COMPANY Total:				223.58
Vendor: 010660 - HAWKEYE TRUCK EQUIPMENT				
167302	RUT - #27 DUMP BODY VIBRATION			895.60
Vendor 010660 - HAWKEYE TRUCK EQUIPMENT Total:				895.60
Vendor: 010680 - HAWKINS WATER TREATMENT				
7176980	WATER - WATER TREATMENT ...			797.50
Vendor 010680 - HAWKINS WATER TREATMENT Total:				797.50
Vendor: 012540 - IMWCA				
INV95249	WORK COMP #3			7,297.00
Vendor 012540 - IMWCA Total:				7,297.00
Vendor: 003982 - IOWA INFORMATION MEDIA GROUP				
41952	PARKS SUPERINTENDENT ADS			321.30
41952	FALL SPORTS AD			149.00
41952	FALL SPORTS AD			149.00
41952	"I BELIEVE IN CARROLL" AD			50.00
Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:				669.30
Vendor: 012642 - IOWA LAW ENFORCE ACADEMY				
330746	PD - MMPI - SMITH			300.00
Vendor 012642 - IOWA LAW ENFORCE ACADEMY Total:				300.00
Vendor: 012666 - IOWA ONE CALL				
274383	WATER - JULY ONE CALLS			92.30
Vendor 012666 - IOWA ONE CALL Total:				92.30
Vendor: 012678 - IOWA PRISON INDUSTRIES				
044858	BLDG - NUISANCE ABATEMENT...			363.00
302964	RUT - STREET SIGNS			151.00
Vendor 012678 - IOWA PRISON INDUSTRIES Total:				514.00
Vendor: 012685 - IOWA SMALL ENGINE CENTER				
150028	RUT - TILLER CARB KIT			26.24
150131	RUT - CHAIN SHARPENING			108.55
150187	PARKS - MUFFLER SPARK ARRESTER			9.51
150232	WATER - TRIMMER STRING			88.56
Vendor 012685 - IOWA SMALL ENGINE CENTER Total:				232.86
Vendor: 003722 - iSOLVED BENEFIT SERVICES				
W42035	AUG FLEX SPENDING PARTICIPATION	DFT0001125	09/04/2025	90.00
Vendor 003722 - iSOLVED BENEFIT SERVICES Total:				90.00



## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002453 - JASON MATTHEW LAMBERTZ				
165597	CAAT6 PRODUCTION COSTS			1,300.00
Vendor 002453 - JASON MATTHEW LAMBERTZ Total:				1,300.00
Vendor: 013917 - JEO CONSULTING GROUP INC.				
163715	NW PRESSURE ZONE			104,695.00
R230073.00	GC - IRRIGATION BOOSTER ST...			823.75
Vendor 013917 - JEO CONSULTING GROUP INC. Total:				105,518.75
Vendor: 003243 - JET'S OUTDOOR POWER AND SERVICE				
19783	GC - CART FOR GOLF OUTING			130.00
Vendor 003243 - JET'S OUTDOOR POWER AND SERVICE Total:				130.00
Vendor: 036212 - LIGHTSPEED COMMERCE INC				
INV0002392	GC - AUG CC PROCESSING FEES	DFT0001124	08/31/2025	619.87
Vendor 036212 - LIGHTSPEED COMMERCE INC Total:				619.87
Vendor: 002331 - MACQUEEN EQUIPMENT LLC				
P28373	WWTP - VACTOR JOYSTICK			409.29
Vendor 002331 - MACQUEEN EQUIPMENT LLC Total:				409.29
Vendor: 001947 - MATHESON TRI-GAS INC.				
0031921568	GARAGE - COMPRESSED GAS			54.00
Vendor 001947 - MATHESON TRI-GAS INC. Total:				54.00
Vendor: 017220 - MC FARLAND CLINIC PC				
INV0002377	FD PHYSICAL - S QUANDT			61.00
INV0002377	PRE-EMP PHYSICAL - O KLOCKE			370.00
INV0002377	PRE-EMP PHYSICAL - T MOLL...			1,025.00
INV0002377	PRE-EMP PHYSICAL - J SMITH			932.00
Vendor 017220 - MC FARLAND CLINIC PC Total:				2,388.00
Vendor: 003966 - MICROBAC LABORATORIES INC				
NT2507669	WATER - PERMIT REQUIRED T...			39.50
Vendor 003966 - MICROBAC LABORATORIES INC Total:				39.50
Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS				
598116	GARAGE - BOARDS FOR SALT ...			92.39
598160	RUT - FORM BOARDS			24.00
Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total:				116.39
Vendor: 003978 - MOHAWK LIFTS LLC				
69858	GARAGE - WHEEL LIFT SYSTEM			11,001.81
Vendor 003978 - MOHAWK LIFTS LLC Total:				11,001.81
Vendor: 018408 - NAPA AUTO PARTS				
117859	CEMETERY - FUEL FILTER			27.64
118279	FD - 3 LIGHT KITS			40.05
118595	FD - AIRBAG FITTINGS			34.25
118846	FD - FILTERS			17.68
Vendor 018408 - NAPA AUTO PARTS Total:				119.62
Vendor: 021050 - P & H WHOLESALE INC.				
4048807-00	WWTP - COPPER PIPE			11.80
4048981-00	WATER - WELL #17 PLUMBING..			7.75
Vendor 021050 - P & H WHOLESALE INC. Total:				19.55
Vendor: 000360 - PAULA LAMBERTZ				
INV0002360	RC - CROSSOVER STRAP REPAIR			7.50
Vendor 000360 - PAULA LAMBERTZ Total:				7.50
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0180655	PARKS - TIRE REPAIRS			63.10
0181036	PD - #15 TIRES - MOUNT & BA...			808.04
0181079	PD - #17 OIL CHANGE			45.42
0181080	PD - #18 - OIL CHANGE			45.42
0181081	PD - #20 OIL CHANGE			42.57
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				1,004.55

## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 001540 - PETTY CASH</b>				
INV0002391	FALL SOCCER CONCESSIONS	134784	09/04/2025	155.00
			<b>Vendor 001540 - PETTY CASH Total:</b>	<b>155.00</b>
<b>Vendor: 004027 - PLUNKETT'S PEST CONTROL INC.</b>				
10089564	GC - CLUBHOUSE PEST CONT...			162.24
			<b>Vendor 004027 - PLUNKETT'S PEST CONTROL INC. Total:</b>	<b>162.24</b>
<b>Vendor: 000625 - PRODUCTIVITY PLUS ACCOUNT</b>				
CB89386	PARKS - MOWER PINS	134783	09/04/2025	22.08
CB89958	RUT - #33 FILTERS & OIL	134783	09/04/2025	729.77
CB90040	PARKS - SALES TAX CREDIT	134783	09/04/2025	-10.91
CB90075	AIRPORT - EXHAUST FLUID	134783	09/04/2025	95.60
CB90081	GC - FUEL FILTER	134783	09/04/2025	72.28
CB90129	AIRPORT - PIN, WASHER, CAP	134783	09/04/2025	53.56
CB90151	RUT - #33 -LIGHT BULB	134783	09/04/2025	29.67
CB90158	CEMETERY - FILTERS	134783	09/04/2025	23.05
CB90253	CEMETERY - FILTERS	134783	09/04/2025	23.05
			<b>Vendor 000625 - PRODUCTIVITY PLUS ACCOUNT Total:</b>	<b>1,038.15</b>
<b>Vendor: 023640 - RAY'S REFUSE SERVICE</b>				
INV0002398	AUG TRASH COLLECTIONS	134788	09/04/2025	39,807.68
INV0002387	AUG GARBAGE PICKUP			39.68
INV0002387	AUG GARBAGE PICKUP			54.94
INV0002387	AUG GARBAGE PICKUP			39.68
INV0002387	AUG GARBAGE PICKUP			193.41
INV0002387	AUG GARBAGE PICKUP			261.60
INV0002387	AUG GARBAGE PICKUP			126.00
INV0002387	AUG GARBAGE PICKUP			126.00
INV0002387	AUG RECYCLING			40.00
INV0002387	AUG GARBAGE PICKUP			126.00
INV0002387	AUG GARBAGE PICKUP			148.79
INV0002387	AUG GARBAGE PICKUP			40.00
INV0002387	AUG GARBAGE PICKUP			110.25
INV0002387	AUG GARBAGE PICKUP			52.32
INV0002387	AUG GARBAGE PICKUP			82.40
INV0002387	AUG RECYCLING			9.92
INV0002387	AUG GARBAGE PICKUP			29.73
INV0002387	AUG GARBAGE PICKUP			225.09
INV0002387	AUG GARBAGE PICKUP			136.00
			<b>Vendor 023640 - RAY'S REFUSE SERVICE Total:</b>	<b>41,649.49</b>
<b>Vendor: 023815 - REGION XII COG</b>				
INV0002399	AUG TAXI PROGRAM DONATI...	134789	09/04/2025	1,405.00
			<b>Vendor 023815 - REGION XII COG Total:</b>	<b>1,405.00</b>
<b>Vendor: 036442 - RENEW COVENANT CHURCH</b>				
INV0002389	2024 DOWNTOWN FACADE G...			13,426.50
			<b>Vendor 036442 - RENEW COVENANT CHURCH Total:</b>	<b>13,426.50</b>
<b>Vendor: 036396 - RIGID EDGE EXTERIORS</b>				
INV0002381	ROOF REPLACEMENT PROJECT			268,802.56
			<b>Vendor 036396 - RIGID EDGE EXTERIORS Total:</b>	<b>268,802.56</b>
<b>Vendor: 036250 - RR BOWMAN TRUCKING LLC</b>				
3831	MP - RED BALL DIAMOND AG...			2,232.00
			<b>Vendor 036250 - RR BOWMAN TRUCKING LLC Total:</b>	<b>2,232.00</b>
<b>Vendor: 003900 - SAMPSON FARMS</b>				
11852	BLDG - NUISANCE ABATEMEN...			80.00
11852	BLDG - NUISANCE ABATEMEN...			80.00
11852	BLDG - NUISANCE ABATEMEN...			80.00
11852	BLDG - NUISANCE ABATEMEN...			80.00
			<b>Vendor 003900 - SAMPSON FARMS Total:</b>	<b>320.00</b>

## COUNCIL CLAIMS 9/8/2025

Payment Dates: 8/26/2025 - 9/8/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 025250 - SHERWIN WILLIAMS CO.</b>				
4989-4	GARAGE - PAINT FOR SALT SH...			58.29
5385-4	RC - PAINT FOR GAS LINE			111.75
5393-8	WATER - PAINT FOR WELL HO...			224.74
<b>Vendor 025250 - SHERWIN WILLIAMS CO. Total:</b>				<b>394.78</b>
<b>Vendor: 025333 - SNYDER &amp; ASSOCIATES INC.</b>				
125.0534.01-2	US 30 TRAFFIC SIGNAL SYSTEM..			8,821.90
<b>Vendor 025333 - SNYDER &amp; ASSOCIATES INC. Total:</b>				<b>8,821.90</b>
<b>Vendor: 004178 - SOLID WASTE MANAGEMENT CO</b>				
INV0002383	OCT-DEC LANDFILL ASSESME...			30,745.00
<b>Vendor 004178 - SOLID WASTE MANAGEMENT CO Total:</b>				<b>30,745.00</b>
<b>Vendor: 028180 - STATE HYGIENIC LABORATORY-AR</b>				
306841	RC - WATER SAMPLE ANALYSIS			48.50
<b>Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:</b>				<b>48.50</b>
<b>Vendor: 025880 - STONE PRINTING CO.</b>				
116626	GC - CLUBHOUSE TOILET PAP...			79.99
P11859	FIN - CITY OF CARROLL ENVEL...			277.50
P11956	FIN - CITY LETTERHEAD			172.00
<b>Vendor 025880 - STONE PRINTING CO. Total:</b>				<b>529.49</b>
<b>Vendor: 027060 - TREASURER OF IOWA</b>				
INV0002394	WATER - JULY SALES TAX	DFT0001126	08/31/2025	8,582.66
INV0002394	SEWER - JULY SALES TAX	DFT0001126	08/31/2025	3,018.61
INV0002394	ST WATER - JULY SALES TAX	DFT0001126	08/31/2025	590.37
<b>Vendor 027060 - TREASURER OF IOWA Total:</b>				<b>12,191.64</b>
<b>Vendor: 028174 - UNITED STATES CELLULAR</b>				
0749135623	PW - CELL PHONES	134780	08/28/2025	39.45
0749135623	RC - CELL PHONES	134780	08/28/2025	13.16
0749135623	RC - CELL PHONES	134780	08/28/2025	75.58
0749135623	LP - CELL PHONES	134780	08/28/2025	13.16
0749135623	AC - CELL PHONES	134780	08/28/2025	13.15
0749135623	CEM- CELL PHONES	134780	08/28/2025	58.26
<b>Vendor 028174 - UNITED STATES CELLULAR Total:</b>				<b>212.76</b>
<b>Vendor: 029010 - VEENSTRA &amp; KIMM INC.</b>				
27366-21	WWTP - PLANT DIGESTER & V...			11,377.40
<b>Vendor 029010 - VEENSTRA &amp; KIMM INC. Total:</b>				<b>11,377.40</b>
<b>Vendor: 029013 - VERIZON BUSINESS</b>				
6121772357	PD - CELL PHONES & AIR CAR...	134790	09/04/2025	584.68
6121772357	FD - CELL PHONES	134790	09/04/2025	26.91
6121772357	BLDG - CELL PHONES	134790	09/04/2025	11.54
<b>Vendor 029013 - VERIZON BUSINESS Total:</b>				<b>623.13</b>
<b>Vendor: 036444 - WASTE SOLUTIONS OF IOWA LLC</b>				
30037	GC - CLUBHOUSE HOOD CLEA...			586.00
<b>Vendor 036444 - WASTE SOLUTIONS OF IOWA LLC Total:</b>				<b>586.00</b>
<b>Vendor: 003970 - WORLDWIDE EXPRESS</b>				
250824W006851	FREIGHT W/E 8/27/2025	134779	08/27/2025	29.09
250824W006851	FREIGHT W/E 8/27/2025	134779	08/27/2025	23.63
250831W000839W	FREIGHT W/E 9/3/2025	134786	09/04/2025	42.66
250831W000839W	FREIGHT W/E 9/3/2025	134786	09/04/2025	51.28
<b>Vendor 003970 - WORLDWIDE EXPRESS Total:</b>				<b>146.66</b>
<b>Total:</b>				<b>926,876.86</b>
<b>021735 - POSTMASTER</b>				
	POSTAGE TO MAIL WATER BILLS	134716	08/25/2025	2,091.05
<b>GRAND TOTAL:</b>				<b>928,967.91</b>

**Report Summary****Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
001 - GENERAL FUND	133,404.28	58,349.07
010 - HOTEL/MOTEL TAX	129.70	0.00
110 - ROAD USE TAX FUND	6,224.01	759.44
121 - LOCAL OPTION SALES TAX	38,476.50	50.00
301 - C.P. - EQUIPMENT PURCHASE	1,971.53	0.00
302 - C.P. - BUILDING IMPROVEMENTS	268,802.56	0.00
304 - C.P. - STREETS	8,821.90	0.00
311 - C.P. - PARKS & RECREATION	823.75	0.00
314 - C.P. - STREETS MAINT BLDG	11,001.81	0.00
600 - WATER UTILITY FUND	22,929.23	10,745.46
602 - WATER UTILITY CAP. IMP.	105,327.00	0.00
610 - SEWER UTILITY FUND	7,219.78	3,093.52
612 - SEWER UTILITY CAP. IMP.	270,684.15	0.00
620 - STORM WATER UTILITY	590.37	590.37
850 - MEDICAL INSURANCE FUND	52,561.34	52,561.34
<b>Grand Total:</b>	<b>928,967.91</b>	<b>126,149.20</b>

Gross payroll \$247,073.34

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**MEMO TO:** Aaron Kooiker, City Manager

**FROM:** Brad Burke, Chief of Police

**DATE:** September 2, 2025

**SUBJECT:** Carroll City Ordinance Chapter 69.08 amendment – Anthony Street no parking between East and Maple Streets

Saint Anthony Regional Hospital (SARH) has requested parking be removed on Anthony Street between East Street and Maple Street. Currently, parking is allowed on the south side of the road in this area. Those utilizing the parking are mainly SARH employees. The removal of the parking is to prepare for changes to SARH campus.

**RECOMMENDATION:** Council consideration and discussion of the ordinance change amendment to Chapter 69.08 of the City of Carroll Ordinance.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO PARKING.

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69 is amended by amending Section 08:

69.08 NO PARKING ZONES.

2. Anthony Street

A. "No Parking This Side"

1. From Maple Street (north leg) to Walnut Street – south side only.

B. "No Parking Anytime"

1. From East Street to Maple Street

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Gerald H. Fleshner., Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Laura A. Schaefer, City Clerk

# CITY OF CARROLL MONTHLY ACTIVITY REPORT



Department/Division Carroll Public Library

Month July Year 2025

## Routine activities for the month/statistics:

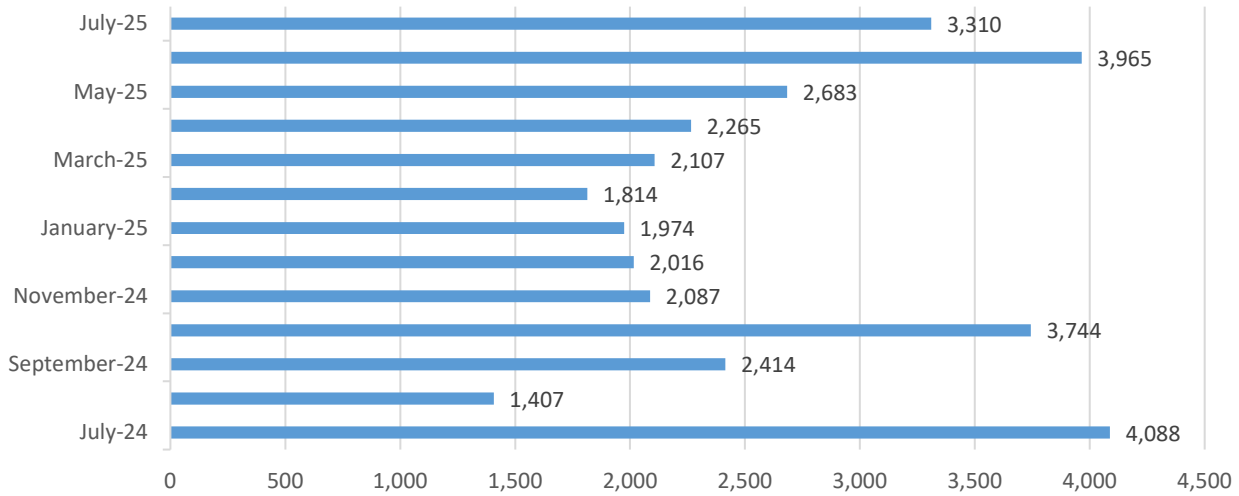
Monthly Statistics:		Adult/Family Program Attendance:		Children's Programs:	
Total Print Circulation	10,968	Crafty Library Ladies (5)	65	Storytime (10)	222
BRIDGES Circulation	2,250	Read-a-Loud (5)	66	Read, Play, Grow	4
Public Computer Use	530	NAMI (4)	32	Book Visits (11)	242
Wi-Fi Use	667	Murder Mystery	15	Craft Kits	150
Website Visits	1,436	Trivia	10	Coloring Pages	575
Consumer Reports	323	Bingo	39	LEGO Challenge	16
Freegal	473	Alzheimer's Support Group	12	Monday Games (4)	27
Kanopy	45	Tech Friday	5	Wednesday Crafts (5)	294
Transparent Language	2	Senior Drop-offs	7	Carroll Co. Conservation (2)	18
LinkedIn Learning	6	Live Virtual Talk: Marie Lu	3	Carroll Co. Solid Waste (2)	30
Mometrix eLibrary	0	Merchants: Game On!	26	Harry Potter Trivia	25
Virtual authors (previous)	1,613	Coffee & Coloring	32	Live Virtual Authors (3)	21
July Program Guides	200	Mini Golf	100	Snap Circuits	6
Summer Program Guides	50	Family Puzzle Competition	11	Beanstack Users	472
Wowbrary Newsletters	12,970	Summer Movie	0	Sticker Poster	47
		Rec Center Shows (3)	370	Puzzle (3 finished)	91
<b>Total Resources Utilized</b>	<b>31,533</b>	Story Walk at Swan Lake	50	Study Room Use	142
				Meeting Room Use	41
				Makers/Craft Room Use	34
				Curbside Pickup	10
				<b>Total Program Attendance</b>	<b>3,310</b>
<b>Members Saved – July 2025</b>	<b>\$159,582.78</b>			<b>Monthly Door Count</b>	<b>6,137</b>
<b>Members Saved FY26 to date</b>	<b>\$159,582.78</b>			<b>New Library Cards Issued</b>	<b>48</b>

## Special activities/accomplishments:

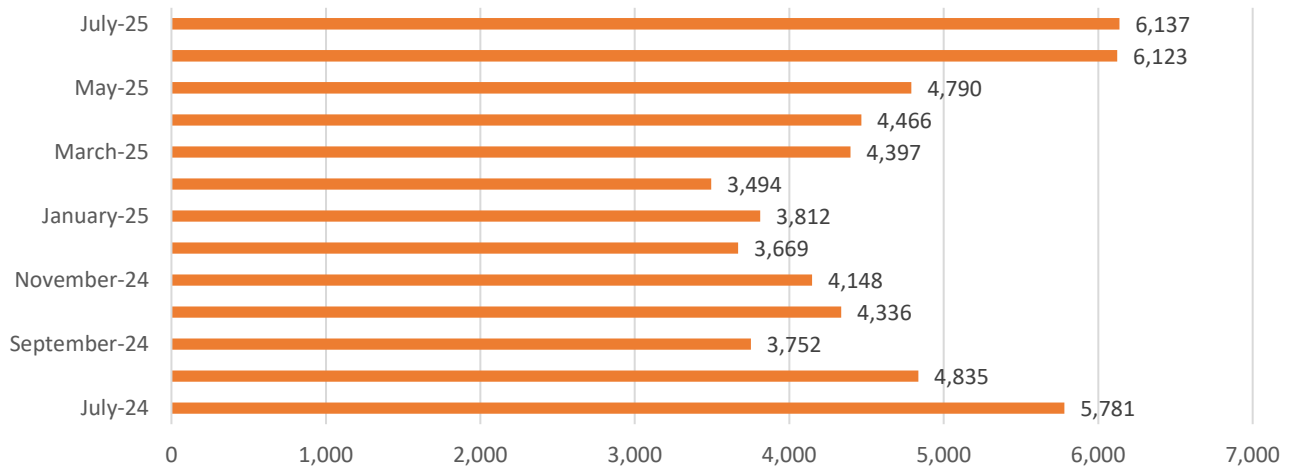
- Children's Programs:** For the summer, we focus on children's programming with summer reading games, crafts, and special activities. There were several special programs offered in July, along with passive programs like sticker posters, puzzles, and the Lego challenge.
- Adult/Family Programs:** One of our Rec Center shows was canceled this year, which affected the attendance. We will be focusing more on adult Level Up programming in the fall, including learning more about Carroll history, conservation, and encouraging author visits.
- Maker Space:** During the summer we use the Maker Space for our Wednesday crafts and some groups use it as an additional meeting space when the craft room and large meeting room are already in use. We have also been using the 3D printer almost non-stop this summer. We have many patrons who have been requesting 3D prints and some that are purchasing fidget toys that we have pre-printed. I am planning to offer some programming on how to find and submit 3D prints to be printed in the fall.



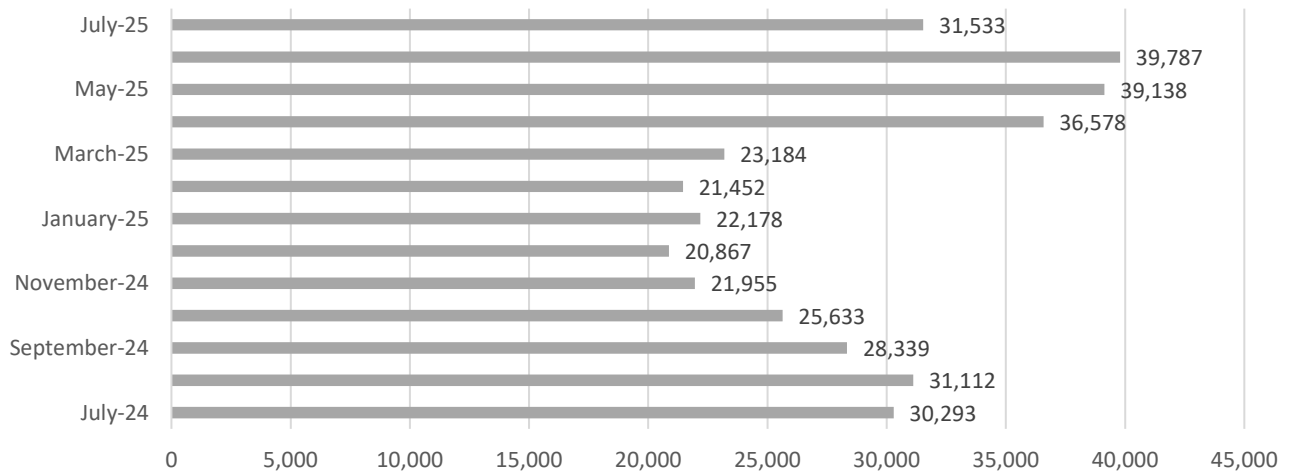
### Program Attendance



### Door Count



### Resources Utilized



# SUMMER READING HIGHLIGHTS 2025



Door Count for  
June/July  
**12,260**

**299**

New Library Cards  
May/June/July



**4,425**

Total Program  
Attendance



**937**

Rec Center Show  
Attendance



**27,105**

Summer Reading  
Check-outs

Beanstack Users

**472**

**281** Completions



**250** Craft Kits

**1,495**  
coloring pages



## SPECIAL PROGRAMS

Library Disc Golf  
Disney Trivia  
Wild Robot Discussion  
Family Bingo  
Mini Golf  
Harry Potter Trivia  
Family Puzzle Competition  
Murder Mystery  
Game On, Merchants!





# Director's Report

August 2025



**Personnel:** The application period for the Program Specialist Librarian closed on Friday, August 15. I will be evaluating the applications that we received and reaching out to schedule interviews this week. We are excited to get this process started and get back up to fully staffed!

**State Library of Iowa:** The Annual Survey for the State Library opened on Wednesday, August 6. I was able to get our survey completed and turned it in on Monday, August 11. I am hoping to bring the annual survey report with comparisons from previous years at the Carroll Public Library to the board meeting in September.

**Library Materials:** The library pages, Taryn and Molly, have been working on shifting books to fill in the spaces from the replacement of the front-facing shelves. It is easy to tell the difference, especially in the picture books. The shelves are less crowded, and it is easier to locate the books we are looking for.

Volunteers and part-time staff are continuing to put the DVDs in cases instead of having them in the file cabinets behind the circulation desk. Many patrons have noticed and commented on the ease of checking out movies now. Library staff have also been appreciating the ease of check out and processing new movies.

**Online Resources:** The new online test prep resource, Mometrix eLibrary, is now available on the library's website and we have started to advertise this on our Facebook page. There are individualized resources for each different kind of test, including flashcards, practice tests, videos and information on key topics, and tips/tricks.

**Summer Reading:** Summer reading has wrapped up for this year! We had 472 Beanstack users, with 281 completions, which is a 60% completion rate, which is up from the 54% completion rate last year. We also increased the number of books required to finish the challenge this year. Prize pick-up week was August 4 – 9, but we are still getting requests from patrons to pick up their goodie bags. We will be finishing those up this week.

Full-time staff were able to have their Summer Reading Completion lunch after the final party of the season. There are always a few programs or Beanstack challenges that we would like to change from year to year, and it will be interesting to see what ideas the new program specialist will have. Next year's theme is Plant a Seed, Read.

**Programs:** We have a new volunteer who will be starting to host the Dungeons & Dragons programs this fall. Jacob McCargar has been hosting his own D&D group at the library for several months, but he has also agreed to host a campaign for the library. We are planning on offering this program every other week starting the first Thursday of November.

Library book clubs will be re-starting in September – we take the summer off. Our adult services librarian, Andy Heckroth, is eager to get started hosting both the brown bag and evening book clubs with

books that he selected. Andy selected books that were based in different parts of the world while offering different genres for our patrons.

*Special programming in September:*

Saturday, September 6 – Ozobots with Jeff and Marilyn

Tuesday, September 9 – 1990's Trivia

Thursday, September 11 – Friends of the Library Volunteer Recognition Reception

Thursday, September 18 – Hydrogeology with Carroll County Conservation

Friday, September 19 – Read, Play, Grow

Saturday, September 20 – Author Visit: Elaine Seaman

Monday, September 22 – Mini Canvas Art Drop-In Craft

Monday, September 22 – Author Visit: Jacqueline Reinig

Friday, September 26 – Tech Friday

Friday, September 26 – Cribbage Club

Tuesday, September 30 – Booked for History: the Carnegie Library Legacy

## Library Board Minutes

August 18, 2025

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Dale Schmidt, Brenda Hogue, Julie Perkins, Marsha Nuckels, Wes Treadway, Ralph von Qualen, Keith Cook and Summer Parrott. Trustees absent: none. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15 pm. It was moved by Schmidt and seconded by Cook to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent none. Motion passed 9-0.

Minutes Approval: It was moved by Treadway to approve the minutes from July 21st. The motion was seconded by Perkins. All voted aye. Nays: none. Abstain: none. Absent: None. Motion passed 9-0.

Financials/Approval of bills: Auen motioned to approve bills. The motion was seconded by Cook. All voted aye. Nays: none. Abstain: none. Absent: None. Motion passed 9-0.

Public Comment: Thank-you notes received from patrons.

Director's Report: Johnson advised the Trustees that the Project Specialist position received numerous applications, and the interview process will be starting. The annual survey has been submitted well before the deadline and the DVD process is ongoing in putting the DVDs in the cases. This change has had positive reviews. Adult programming is starting in September, and the summer reading program was a success.

Old Business: none.

New Business: Summer Reading Report: Johnson went over highlights of the summer reading program.

Director Annual Review: Hogue motioned with a second from von Qualen to move into a closed session at 5:30 pm. All voted aye. Nays: none. Abstain: none. Absent: None. Motion passed 9-0. The Trustees went over the responses to the annual review report and discussed Johnson's job performance as director. Hogue motioned with a second from Parrott to end the closed session at 5:53 pm. All voted aye. Nays: none. Abstain: none. Absent: None. Motion passed 9-0.

Agenda Items for Next Meeting: FY25 Statistics Report, Policy Review: Security Cameras and Patron Conduct, Board of Trustees Education: Trustee Handbook Chapter 4, and Strategic Plan Review.

Adjourn: Auen motioned to adjourn at 5:54 pm with a second from Perkins. All voted aye. Nays: none. Abstain: none. Absent: None. Motion passed 9-0.

Next Regular meeting- 5:15 pm September 15, 2025, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

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Summer Parrott- President

Brenda Hogue- Secretary