



City Council Meeting

Monday, September 22, 2025 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

AGENDA

1. Pledge of Allegiance

2. Roll Call

3. Consent Agenda

a. Approval of Minutes of the September 8, 2025 Meeting

b. Approval of Bills and Claims

c. Licenses and Permits:

- Renewal of Class "B" Retail Alcohol License - *Carroll Can Redemption*
- Renewal of Class "B" Retail Alcohol License – *Hy-Vee Fast & Fresh*

4. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

5. Ordinances

a. Carroll City Ordinance Chapter 69.08 Amendment - Anthony Street No Parking between East and Maple Streets - Second Reading

- Consideration to Waive Third Reading

- Anthony Street No Parking between East and Maple Streets (First Reading)

6. Resolutions

a. Roof Replacement Projects - Certificate of Substantial Completion

Also see item 7.d – [August 12, 2024](#) – Roof Replacement Project – Consulting Services Agreement

And item 8.c – [October 14, 2024](#) – Roof Replacement Project – Public Hearing and Adoption of Plans, Specifications, Form of Contract and Estimated Cost

And item 6.b – [November 11, 2024](#) – Roof Replacement Projects – Report of Proposal Opening and Consideration of Delay of Award of Contract

And item 7.a – [November 25, 2024](#) – Roof Replacement Projects – Consideration of Award of Contract

And item 7.a – [August 11, 2025](#) – Roof Replacement Projects – Change Order No. 1

b. Water System Pressure Zone Improvements

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

Also see item 6.g – [April 8, 2024](#) – Water System Pressure Zone Improvements – 2024 – Professional Services Agreement

and item 6.b – [March 10, 2025](#) – Water System Pressure Zone Improvements – Offer to Buy Real Estate and Acceptance Agreement

7. Reports

a. WWTP Digester & VLR Air Piping Improvements - Change Order No. 1

Also see item 7.b – [April 25, 2022](#) – Wastewater Treatment Plant – Vertical Loop Reactor Air Piping Replacing – Resolution Approving the Engineering Agreement with Veenstra and Kimm, Inc.

and item 7.b – [August 22, 2022](#) – Wastewater Treatment Plant Vertical Loop Reactor Replacement Air Piping – Public Hearing and Adoption of Proposed Plans, Specifications, Form of Contract and Estimated Cost

and item 8.a – [September 26, 2022](#) – WWTP VLR Replacement Air Piping – Report of Bid Opening

and item 6.a – [December 12, 2022](#) – WWTP VLR Replacement Air Piping – Report of Bid Opening and Consideration of Rejection of Bid

and item 6.a – [November 27, 2023](#) – Wastewater Treatment Plant – Digester and VLR Air Piping Improvements and Engineering Agreement

and item 7.b – [November 25, 2024](#) – Wastewater Treatment Plant – Digester and VLR Air Piping Improvements – Public Hearing and Adoption of Plans and Specifications

and item 7.a – [December 16, 2024](#) – Wastewater Treatment Plant – Digester and VLR Air Piping Improvements – Report of Bid Opening and Consideration of Award of Contract

b. Set Public Hearing Date for FY 2025/2026 Budget Amendment #1

8. Committee Reports (Informational Only)

9. Comments from the Mayor

10. Comments from the City Council

11. Comments from the City Manager

12. Adjourn

October Meetings:

- * Board of Adjustment - October 6, 2025 - City Hall - 627 N Adams St
- * Planning and Zoning Commission – October 8, 2025 – City Hall - 627 N Adams St
- * City Council – October 13, 2025 – City Hall – 627 N Adams St
- * Airport Commission – October 13, 2025 – Airport Terminal Building - 21177 Quail Ave
- * Library Board of Trustees – October 20, 2025 – Carroll Public Library – 118 E 5th St
- * City Council – October 27, 2025 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

| Agenda published on 09/18/2025 at 1:16 PM

COUNCIL MEETING

SEPTEMBER 8, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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Carroll County Growth Partnership Executive Director Kimberly Tiefenthaler gave an update on the activities of the Carroll Chamber of Commerce, Carroll County Growth Partnership and HUB 712. No Council action taken.

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It was moved by Atherton seconded by Bordenaro, to approve the following items on the consent agenda: a) minutes of the August 25, 2025 meeting, as written; b) bills and claims in the amount of \$1,176,041.25; and c) Licenses and Permits: None. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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There were no oral requests or communications from the audience.

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It was moved by Bordenaro, seconded by Atherton, to approve the first third reading of an ordinance amending provisions pertaining to parking to remove parking on Anthony Street between East and Maple Streets. Eric Salmonson, St. Anthony Regional Hospital Vice President/Chief Financial Officer, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bordenaro, to adjourn at 5:34 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 09/09/2025

By Vendor Name

Payment Dates 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002915 - 911 CUSTOM LLC				
61955	PD - HANDGUN LOCKERS KLO...			213.98
61994	PD - HANDGUN LOCKERS MOL...			213.98
Vendor 002915 - 911 CUSTOM LLC Total:				427.96
Vendor: 001720 - ACCESS SYSTEMS				
INV1833695	LIBRARY - STAFF & PUBLIC PRI...	134904	09/16/2025	6,223.00
INV1834887	LIBRARY - COPIER CONTRACT	134904	09/16/2025	230.69
INV1843735	RC - COPIER CONTRACT			87.57
INV1843735	FIN - COPIER CONTRACT			172.16
INV1843735	WATER - COPIER CONTRACT			17.95
Vendor 001720 - ACCESS SYSTEMS Total:				6,731.37
Vendor: 001704 - ACCO				
0256645-IN	AC - WINTERIZATION PLUGS			959.09
Vendor 001704 - ACCO Total:				959.09
Vendor: 001621 - ACE HARDWARE				
331656	RC - TOILET PLUNGER			19.98
331716	RC - CLOCK FOR SAUNA			39.99
331758	RC - MOUNTING TAPE			12.99
331771	RC - MOUNTING TAPE			12.99
331804	AIRPORT - OUTLET			27.99
331812	RC - WD40 AND TOOLS			19.98
331822	PARKS - NUTS, BOLTS, NAILS ...			17.12
331878	PARKS - LEAD PAINT TEST			25.98
331882	PARKS - SCREWS			19.99
331889	FD - NUTS AND BOLTS			5.36
331956	RC - REFLECTIVE RED TAPE			6.99
331982	RC - SOS PADS & STAINLESS S...			13.98
331992	WWTP - PROPANE TORCH KIT			59.99
Vendor 001621 - ACE HARDWARE Total:				283.33
Vendor: 001698 - ADVANCED LASER TECHNOLOGI				
47947	FIN - PRINTER TONER			379.95
Vendor 001698 - ADVANCED LASER TECHNOLOGI Total:				379.95
Vendor: 012650 - ALLIANT ENERGY-IES UTILIT				
INV0002408	GAS BILLS	134879	09/11/2025	39.08
INV0002408	GAS BILLS	134879	09/11/2025	41.79
INV0002408	GAS BILLS	134879	09/11/2025	75.77
INV0002408	GAS BILLS	134879	09/11/2025	58.63
INV0002408	GAS BILLS	134879	09/11/2025	64.82
INV0002408	GAS BILLS	134879	09/11/2025	108.57
INV0002408	GAS BILLS	134879	09/11/2025	1,104.19
INV0002408	GAS BILLS	134879	09/11/2025	944.31
INV0002408	GAS BILLS	134879	09/11/2025	32.41
INV0002408	GAS BILLS	134879	09/11/2025	32.41
INV0002408	GAS BILLS	134879	09/11/2025	38.03
INV0002408	GAS BILLS	134879	09/11/2025	64.82
INV0002408	GAS BILLS	134879	09/11/2025	1,032.38
Vendor 012650 - ALLIANT ENERGY-IES UTILIT Total:				3,637.21
Vendor: 002141 - AMERICAN SOCIETY OF				
INV0002432	PW - ASCE MEMBERSHIP REN...			65.00
Vendor 002141 - AMERICAN SOCIETY OF Total:				65.00
Vendor: 002370 - ARNOLD MOTOR SUPPLY				
07NV166215	WATER - OIL CHANGE VALVE ...			38.56

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
07NV166960	RUT - #31 ENGINE CLEANER			82.39
07NV167095	WWTP - 4" DIESEL PUMP BAT...			140.91
Vendor 002370 - ARNOLD MOTOR SUPPLY Total:				261.86
Vendor: 036283 - ASCENDANCE TRUCKS MIDWEST LLC				
XA302005372.01	RUT - #28 OIL FILTERS			112.61
XA302005381.01	RUT - #28 BRAKE CHAMBER			317.46
Vendor 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:				430.07
Vendor: 002818 - BAKER AND TAYLOR INC.				
2039239080	LIBRARY - BOOKS	134907	09/16/2025	283.61
2039245757	LIBRARY - BOOKS	134907	09/16/2025	454.12
2039269384	LIBRARY - BOOKS	134907	09/16/2025	586.77
Vendor 002818 - BAKER AND TAYLOR INC. Total:				1,324.50
Vendor: 000087 - BERT GURNEY & ASSOCIATES				
9142	WWTP - SEALS, SHAFT, GASKE...			822.28
Vendor 000087 - BERT GURNEY & ASSOCIATES Total:				822.28
Vendor: 000609 - BIERSCHBACH EQUIP & SUPPL				
167087	RUT - 12" P STAKES			2,017.00
Vendor 000609 - BIERSCHBACH EQUIP & SUPPL Total:				2,017.00
Vendor: 003515 - BOMGAARS				
21571437	AIRPORT - RODENT BAIT	134872	09/11/2025	77.96
21575280	PARKS - DEGREASER, BAR, OIL...			73.96
21579574	PARKS - TAPE MEASURES			53.98
21582651	PARKS - GREASE & DISPOSAL ...			73.88
21572755	GC - MARKING FLAGS, DUCT T...			34.96
21575189	PARKS - LIGHTER AND PEST C...			17.47
21576682	GARAGE- NUTS AND BOLTS			40.27
21579044	WATER - BATTERIES, TIES, AND..			155.14
21579044	WATER - SOCKETS, LAWN STA...			65.13
21580145	RC - THEATER REPAIRS			24.99
21580699	RUT - PAINT, PAINT TRAY, BR...			77.16
21584577	RC - GRINDING WHEELS			42.09
21586713	AC - ANTIFREEZE AND OIL			77.75
Vendor 003515 - BOMGAARS Total:				814.74
Vendor: 003661 - BRED A TELEPHONE CORPORATION				
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	253.87
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	133.67
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	186.07
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	223.32
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	133.48
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	215.94
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	262.27
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	400.22
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	181.60
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	138.48
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	148.72
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	431.14
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	373.53
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	300.98
10963959	LOCAL AND LONG DISTANCE	DFT0001133	09/11/2025	347.20
Vendor 003661 - BRED A TELEPHONE CORPORATION Total:				3,730.49
Vendor: 003670 - BRIGGS INC OF OMAHA				
2430522-00	RC - DRAIN CLEANER			91.14
Vendor 003670 - BRIGGS INC OF OMAHA Total:				91.14
Vendor: 003693 - BRUNER & BRUNER				
5238	NUISANCE - 1205 N GRANT RD			425.00
5238	GENERAL ATTORNEY FEES			510.00
5240	TOBACCO ENFORCEMENT			136.00

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
5275	PUBLIC WORKS			51.00
Vendor 003693 - BRUNER & BRUNER Total:				1,122.00
Vendor: 003791 - CAPITAL ONE				
00221	FD - WATER AND CANOPY	134873	09/11/2025	69.97
00335	PD - EAR PLUGS, MARKERS, ...	134873	09/11/2025	24.39
03714	AC - WATER FOR GUARDS	134873	09/11/2025	19.68
05625	PD - TRAINING BINDERS	134873	09/11/2025	16.32
06128	AC - SUNSCREEN & DISINFECT...	134873	09/11/2025	40.40
07519	PD - BATTERIES, PAPER CLIPS ...	134873	09/11/2025	25.62
07720	AC - WATER, SUNSCREEN, BA...	134873	09/11/2025	47.96
07851.1	LIBRARY - SUMMER READING ...	134873	09/11/2025	52.73
08329	RC - PLUG-IN AIR FRESHNERS	134873	09/11/2025	19.52
08407	RC - WIPES AND PLUG-IN AIR ...	134873	09/11/2025	25.91
09204	WTP - BOLTS, SHOP RAGS, CL...	134873	09/11/2025	215.61
Vendor 003791 - CAPITAL ONE Total:				558.11
Vendor: 004138 - CAPITAL SANITARY SUPPLY				
R082205	LIBRARY - TOILET PAPER	134914	09/16/2025	64.86
R082245	RC - FLOOR CLEANER			87.80
R082267	PARKS - TOILET PAPER & BOW...			70.05
R082276	RC - HANDTOWELS			43.20
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				265.91
Vendor: 000546 - CAREY PROMES				
INV0002406	PW - STEEL TOED BOOTS	134866	09/11/2025	200.00
Vendor 000546 - CAREY PROMES Total:				200.00
Vendor: 025028 - CAROL SCHOEPPNER				
INV0002401	AIRPORT - SECRETARY CONTR...	134883	09/11/2025	350.00
Vendor 025028 - CAROL SCHOEPPNER Total:				350.00
Vendor: 000747 - CARROLL AUTO SUPPLY				
000747	PW - OIL CHANGE #14			15.42
416057	WATER - OIL CHANGE TRUCK ...			17.03
Vendor 000747 - CARROLL AUTO SUPPLY Total:				32.45
Vendor: 004132 - CARROLL AVIATION INC.				
INV0002402	AIRPORT - CONTRACT	134875	09/11/2025	7,485.00
Vendor 004132 - CARROLL AVIATION INC. Total:				7,485.00
Vendor: 004196 - CARROLL HYDRAULICS				
004196	WATER - HYDRAULIC COUPLE...			188.17
71058	WATER - REPLACE HOSES ON ...			380.76
Vendor 004196 - CARROLL HYDRAULICS Total:				568.93
Vendor: 002977 - CARROLL REFUSE SERVICE				
373133	AIRPORT - AUGUST GARBAGE	134868	09/11/2025	68.83
Vendor 002977 - CARROLL REFUSE SERVICE Total:				68.83
Vendor: 002998 - CENTURYLINK				
INV0002461	WATER - TELEPHONE BACKUP	134927	09/18/2025	90.81
Vendor 002998 - CENTURYLINK Total:				90.81
Vendor: 001393 - CHAMPION FORD INC.				
1005048	PD - 2025 FORD CAR	134865	09/09/2025	44,988.00
010885	WATER - 2025 FORD F350 SU...	134885	09/11/2025	55,056.23
Vendor 001393 - CHAMPION FORD INC. Total:				100,044.23
Vendor: 003959 - CHASE PAYMENTECH MERCHANT SERVICES				
INV0002404	WATER AUG IN-OFFICE CC PR...	DFT0001131	09/10/2025	254.17
INV0002405	WATER - AUG ONLINE CC PRO...	DFT0001132	09/10/2025	984.54
Vendor 003959 - CHASE PAYMENTECH MERCHANT SERVICES Total:				1,238.71
Vendor: 004836 - COMMUNITY OIL CO. INC.				
71961	AIRPORT - RED FUEL	134876	09/11/2025	1,196.91
72170	CEMETERY - RED FUEL			1,122.00
Vendor 004836 - COMMUNITY OIL CO. INC. Total:				2,318.91

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002071 - COMPUTER REPAIR & SERVICE				
20416	LIBRARY - JULY IT SERVICES	134905	09/16/2025	390.00
20467	LIBRARY - ANTI-VIRUS RENEW...	134905	09/16/2025	270.00
20585	LIBRARY - MERAKI ACCESS PO...	134905	09/16/2025	1,400.00
20586	LIBRARY - SELF CHECK COMPU...	134905	09/16/2025	530.00
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				2,590.00
Vendor: 003214 - CORE-MARK MIDCONTINENT INC.				
2328978	LS - SOCCER CONCESSIONS			562.85
Vendor 003214 - CORE-MARK MIDCONTINENT INC. Total:				562.85
Vendor: 005395 - D & K PRODUCTS				
94910IN	MP - SOIL CONDITIONER & TO...			680.00
94910IN	PARKS - GRASS SEED			235.00
94911IN	GC - SOIL CONDITIONER & TO...			945.00
Vendor 005395 - D & K PRODUCTS Total:				1,860.00
Vendor: 003485 - DALE POTTEBAUM				
INV0002403	GARAGE - STEEL TOED BOOTS	134871	09/11/2025	200.00
Vendor 003485 - DALE POTTEBAUM Total:				200.00
Vendor: 005640 - DES MOINES REGISTER				
INV0002421	LIBRARY - DES MOINES REGIS...	134915	09/16/2025	477.70
Vendor 005640 - DES MOINES REGISTER Total:				477.70
Vendor: 002811 - DEVIN PUDENZ				
INV0002429	WATER - RURAL WATER FALL ...	134906	09/16/2025	109.04
Vendor 002811 - DEVIN PUDENZ Total:				109.04
Vendor: 006275 - DREES OIL CO. INC.				
14863	PARKS - #2 RED DIESEL			1,351.08
16903	GC - PROPANE			182.18
16904	PARKS - PROPANE			93.04
4033	GC- #2 RED DIESEL			1,367.46
5187	GC - UNLEADED GASOLINE			1,417.48
Vendor 006275 - DREES OIL CO. INC. Total:				4,411.24
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011359202.001	AIRPORT - BULBS	134878	09/11/2025	111.96
S011376207.001	FD - BATTERIES FOR EQUIPM...			140.30
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				252.26
Vendor: 036448 - EDDIE SCHULTE				
INV0002427	UTILITY REFUND - 912 BOYLAN..	134925	09/16/2025	23.03
Vendor 036448 - EDDIE SCHULTE Total:				23.03
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0002400	HRA CHECKS	DFT0001130	09/10/2025	1,203.28
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				1,203.28
Vendor: 008027 - FAREWAY STORES				
00218773	PD - CLEANING VINEGAR			3.99
00218773	LIBRARY - CLEANING VINEGAR			3.99
00218773	RC - CLEANING VINEGAR			3.99
Vendor 008027 - FAREWAY STORES Total:				11.97
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV15465	FD - SAFETY WANDS			114.40
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				114.40
Vendor: 000013 - FIRE/POLICE RETIREMENT SY				
INV0002441	MFPRSI CONTRIBUTIONS	DFT0001142	09/18/2025	16,815.15
Vendor 000013 - FIRE/POLICE RETIREMENT SY Total:				16,815.15
Vendor: 003848 - FIRST IMPRESSION				
INV0002458	SEPT. DOWNTOWN RESTRO...			300.00
Vendor 003848 - FIRST IMPRESSION Total:				300.00
Vendor: 009315 - GALLS INC.				
032289129	PD - UNIFORM SHIRTS AND E...			170.87

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
032314052	PD - UNIFORM SHIRTS & EMB...			94.80
032359253	PD - UNIFORM PANTS			68.16
032369269	PD - 2 UNIFORM VESTS AND C...			2,843.86
Vendor 009315 - GALLS INC. Total:				3,177.69
Vendor: 009535 - GENERAL RENTAL				
221449	WWTP - CHAINSAW CHAIN			30.00
Vendor 009535 - GENERAL RENTAL Total:				30.00
Vendor: 010156 - GRAPHIC EDGE LLC				
10483078	PD - WINTER STOCKING HATS			67.98
Vendor 010156 - GRAPHIC EDGE LLC Total:				67.98
Vendor: 010615 - HALEY IMPLEMENT CO.				
IC81435	AIRPORT - TRACTOR REPAIR	134877	09/11/2025	197.00
Vendor 010615 - HALEY IMPLEMENT CO. Total:				197.00
Vendor: 002965 - HOTSYS CLEANING SYSTEMS INC.				
PSI-318506	GARAGE - EQUIPMENT CLEAN...			442.40
Vendor 002965 - HOTSYS CLEANING SYSTEMS INC. Total:				442.40
Vendor: 000235 - HY VEE				
12240096	PD - ACADEMY MEALS - SMITH			2,707.00
12240097	PD - ACADEMY MEALS - KLOC...			2,707.00
Vendor 000235 - HY VEE Total:				5,414.00
Vendor: 011831 - HY-VEE INC.				
48924426576	LIBRARY - PROGRAM SNACKS	134916	09/16/2025	29.58
Vendor 011831 - HY-VEE INC. Total:				29.58
Vendor: 012552 - INDUSTRIAL BEARING SUPP.				
IN243589	RUT - WALK BEHIND PLANER ...			112.86
IN243767	WWTP - GLOBAL BELTS			11.86
IN243979	WWTP - VLR MOTOR REPAIRS...			159.82
Vendor 012552 - INDUSTRIAL BEARING SUPP. Total:				284.54
Vendor: 012606 - IOWA ASSN OF MUNICIPAL UTILITES				
INV0002433	WWTP - WORKSHOP - REIDELL			375.00
INV0002433	WWTP - WORKSHOP - BOELL			375.00
Vendor 012606 - IOWA ASSN OF MUNICIPAL UTILITES Total:				750.00
Vendor: 012625 - IOWA DEPT OF NATURAL RESOURCES				
INV0002453	WWTP - LAB CERTIFICATION F...			400.00
INV0002454	WATER - NW PRESSURE ZONE			4,820.20
Vendor 012625 - IOWA DEPT OF NATURAL RESOURCES Total:				5,220.20
Vendor: 036450 - IOWA ENVIRONMENTAL SERVICES INC				
090325-01	BAND SHELL - LEAD PAINT TES...			850.00
Vendor 036450 - IOWA ENVIRONMENTAL SERVICES INC Total:				850.00
Vendor: 003982 - IOWA INFORMATION MEDIA GROUP				
41946	LIBRARY - BEST OF CARROLL &...	134912	09/16/2025	566.75
41953	FIN - LEGAL PUBLICATIONS			253.56
Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:				820.31
Vendor: 012670 - IOWA PARK & RECREATION ASSOCIATION				
6244	IPRA FALL CONFERENCE TIEM...			175.00
Vendor 012670 - IOWA PARK & RECREATION ASSOCIATION Total:				175.00
Vendor: 012604 - IOWA PEACE OFFICERS ASSOCIATION				
INV0002411	PD - IPOA DUES			480.00
Vendor 012604 - IOWA PEACE OFFICERS ASSOCIATION Total:				480.00
Vendor: 012678 - IOWA PRISON INDUSTRIES				
303288	RUT - HANDICAPPED PARKING...			194.70
Vendor 012678 - IOWA PRISON INDUSTRIES Total:				194.70
Vendor: 012685 - IOWA SMALL ENGINE CENTER				
150513	FD - FUEL PUMP			27.11
Vendor 012685 - IOWA SMALL ENGINE CENTER Total:				27.11

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 012706 - IPERS				
INV0002415	IPERS CONTRIBUTIONS	DFT0001134	09/12/2025	482.72
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	31.46
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	14,015.77
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	139.15
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	572.62
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	14.82
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	2,428.53
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	3,176.07
INV0002448	IPERS CONTRIBUTIONS	DFT0001148	09/18/2025	3,013.92
Vendor 012706 - IPERS Total:				23,875.06
Vendor: 002453 - JASON MATTHEW LAMBERTZ				
165598	PRODUCTION COSTS			860.00
Vendor 002453 - JASON MATTHEW LAMBERTZ Total:				860.00
Vendor: 003243 - JET'S OUTDOOR POWER AND SERVICE				
19871	AIRPORT - GOLF CART RENTAL ..	134869	09/11/2025	465.00
19116	GC - CART RENTAL FOR GOLF ...			1,650.00
19628	GC - CART RENTAL FOR GOLF ...			1,120.00
19730	GC - GOLF CART RENTALS			295.00
19776	GC - GOLF CART RENTALS			295.00
Vendor 003243 - JET'S OUTDOOR POWER AND SERVICE Total:				3,825.00
Vendor: 025020 - JOHN DEERE FINANCIAL				
6651817	PARKS - AIR FILTER ELEMENT	134922	09/16/2025	53.52
6651895	CEMETERY - LOCK NUT, SHAFT...	134922	09/16/2025	65.27
6655534	RUT - #34 - OIL FILTER	134922	09/16/2025	353.14
6656538	PARKS - MOWER SPINDLE	134922	09/16/2025	219.78
6660068	PARKS - SEAL	134922	09/16/2025	23.33
6663964	GC - REAR GAUGE WHEEL KIT ...	134922	09/16/2025	127.29
6668499	GC - WHEEL YOKE SPRING, W...	134922	09/16/2025	148.56
6671454	GC - YOKE KIT MOWER REPAIR	134922	09/16/2025	1,132.51
6676576	GC - ENGINE OIL	134922	09/16/2025	69.79
Vendor 025020 - JOHN DEERE FINANCIAL Total:				2,193.19
Vendor: 002638 - JOSEPH DAVID POTTEBAUM				
INV0002460	GARAGE - ISRMSA CONFEREN...	134926	09/18/2025	273.88
Vendor 002638 - JOSEPH DAVID POTTEBAUM Total:				273.88
Vendor: 003973 - KARL CHEVROLET INC.				
13174	PD - #20 SIDE MOUNT ARMRE...			88.71
Vendor 003973 - KARL CHEVROLET INC. Total:				88.71
Vendor: 004066 - KERSTEN POSTEL				
INV0002420	LIBRARY - AUGUST OUTREACH	134913	09/16/2025	21.00
Vendor 004066 - KERSTEN POSTEL Total:				21.00
Vendor: 014940 - KITT PLBG. AND HTG. INC.				
42876696	AIRPORT - AC REPAIRS	134881	09/11/2025	187.67
Vendor 014940 - KITT PLBG. AND HTG. INC. Total:				187.67
Vendor: 002698 - LANDSCAPERS PARADISE				
0000139667	CEMETERY - STRAW BLANKET...			89.41
Vendor 002698 - LANDSCAPERS PARADISE Total:				89.41
Vendor: 003974 - LAURA FRANCES KEYES				
INV0002423	LIBRARY - ORSON WELLES PR...	134911	09/16/2025	275.00
Vendor 003974 - LAURA FRANCES KEYES Total:				275.00
Vendor: 003022 - LAVERN DIRKX				
INV0002410	DIRKX - HOUSING CONFEREN...			261.10
Vendor 003022 - LAVERN DIRKX Total:				261.10
Vendor: 017133 - MASTERCARD				
INV0002414	BLDG - BLDG PERMIT - FILLAB...	134917	09/16/2025	180.00
INV0002414	DIRKX - HOUSING CONF, HOTEL	134917	09/16/2025	374.62
INV0002414	COUNCIL - ZOOM	134917	09/16/2025	15.99

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0002414	FIN - ADOBE SOFTWARE	134917	09/16/2025	19.99
INV0002414	FIN - MAIL CHIMP	134917	09/16/2025	19.50
INV0002416	FIN - EMPLOYEE RECOGNITION	134919	09/16/2025	45.95
INV0002418	PD - TRAIL CAM MONTHLY SU...	134918	09/16/2025	13.00
INV0002419	LIBRARY - DVDS	134920	09/16/2025	142.83
INV0002419	LIBRARY - DVDS	134920	09/16/2025	343.95
INV0002419	LIBRARY - BOOKS	134920	09/16/2025	37.58
INV0002419	LIBRARY - OCT. CRAFT/PROGR...	134920	09/16/2025	28.52
INV0002428	FD - TRAINING BOOKS	134921	09/16/2025	167.50
INV0002428	BLDG - ICC MEMBERSHIP	134921	09/16/2025	170.00
INV0002428	BLDG - CODE BOOKS	134921	09/16/2025	1,193.21
INV0002459	PD - MAG HOLSTER	134929	09/18/2025	90.00
INV0002459	FD - LAPTOP DOCKING STATI...	134929	09/18/2025	68.92
INV0002459	FD - FLASHING LIGHTS	134929	09/18/2025	36.96
INV0002459	BLDG - LAPTOP DOCKING STAT..	134929	09/18/2025	29.53
INV0002459	PARKS - RUBBER BANDS - TRA...	134929	09/18/2025	299.81
INV0002459	RC - HDMI CHARGING CORDS	134929	09/18/2025	47.11
INV0002459	RC - MEDICINE BALLS	134929	09/18/2025	80.10
INV0002459	RC - SANITIZING WIPES	134929	09/18/2025	246.90
INV0002459	LP - EXERCISE BALLS FITNESS C...	134929	09/18/2025	134.13
INV0002459	LS - EXERCISE BALLS FITNESS C...	134929	09/18/2025	8.99
Vendor 017133 - MASTERCARD Total:				3,795.09

Vendor: 036451 - MATT KENNEBECK

INV0002456	GC - SKUNK REMOVAL			500.00
Vendor 036451 - MATT KENNEBECK Total:				500.00

Vendor: 002993 - MC CLURE ENGINEERING CO.

162052	12TH ST RECONSTRUCTION			32,230.00
Vendor 002993 - MC CLURE ENGINEERING CO. Total:				32,230.00

Vendor: 003966 - MICROBAC LABORATORIES INC

NT2508593	WATER - MONTHLY BAC-TEES			107.25
Vendor 003966 - MICROBAC LABORATORIES INC Total:				107.25

Vendor: 012680 - MID AMERICAN ENERGY

INV0002407	ELECTRIC BILLS	134880	09/11/2025	854.44
INV0002407	ELECTRIC BILLS	134880	09/11/2025	430.98
INV0002407	ELECTRIC BILLS	134880	09/11/2025	195.45
INV0002407	ELECTRIC BILLS	134880	09/11/2025	14,497.06
INV0002407	ELECTRIC BILLS	134880	09/11/2025	659.90
INV0002407	ELECTRIC BILLS	134880	09/11/2025	1,281.65
INV0002407	ELECTRIC BILLS	134880	09/11/2025	264.75
INV0002407	ELECTRIC BILLS	134880	09/11/2025	1,118.26
INV0002407	ELECTRIC BILLS	134880	09/11/2025	838.18
INV0002407	ELECTRIC BILLS	134880	09/11/2025	153.38
INV0002407	ELECTRIC BILLS	134880	09/11/2025	8,210.43
INV0002407	ELECTRIC BILLS	134880	09/11/2025	2,607.27
INV0002407	ELECTRIC BILLS	134880	09/11/2025	81.61
INV0002407	ELECTRIC BILLS	134880	09/11/2025	243.41
INV0002407	ELECTRIC BILLS	134880	09/11/2025	33.00
INV0002407	ELECTRIC BILLS	134880	09/11/2025	694.16
INV0002407	ELECTRIC BILLS	134880	09/11/2025	664.44
INV0002407	ELECTRIC BILLS	134880	09/11/2025	21.11
INV0002407	ELECTRIC BILLS	134880	09/11/2025	523.02
INV0002407	ELECTRIC BILLS	134880	09/11/2025	207.40
INV0002407	ELECTRIC BILLS	134880	09/11/2025	1,880.36
INV0002407	ELECTRIC BILLS	134880	09/11/2025	5,176.77
INV0002407	ELECTRIC BILLS	134880	09/11/2025	1,170.68
INV0002407	ELECTRIC BILLS	134880	09/11/2025	9,823.26
INV0002407	ELECTRIC BILLS	134880	09/11/2025	191.51
Vendor 012680 - MID AMERICAN ENERGY Total:				51,822.48

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS				
598446	AIRPORT - HANGAR REPAIRS	134882	09/11/2025	83.90
598850	RUT - FORM BOARDS			117.60
598868	RUT - CONCRETE PREMIX			11.90
598910	GARAGE - SALT SHED DOOR R...			40.24
598926	GARAGE - SALT SHED DOORS			93.40
Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total:				347.04
Vendor: 017730 - MOORHOUSE READY MIX CO.				
5198	RUT - 15TH & HARRIET PATCH			1,487.50
5235	RUT - 17TH & HIGHLAND PAT...			700.00
5305	RUT - 15TH & HARRIET PATCH			1,487.50
5424	RUT - 3RD & WEST ST & BIKE ...			447.50
5437	RUT - 1406 W 14TH - ROW HE...			612.50
5535.1	RUT - HARRIET PATCH			787.50
5573	RUT - HARRIET PATCH			568.75
5603	RUT - HARRIET PATCH			918.75
Vendor 017730 - MOORHOUSE READY MIX CO. Total:				7,010.00
Vendor: 018408 - NAPA AUTO PARTS				
120171	RUT - #28 - FITTINGS AND TU...			46.11
119525	GC - TRACTOR REPAIR PARTS			141.35
119947	CEMETERY - HEADLIGHT BULBS			21.99
120710	RUT - #33 HORN			21.99
Vendor 018408 - NAPA AUTO PARTS Total:				231.44
Vendor: 003250 - NEW WAY FORD				
662057/1	CEMETERY - 2021 FORD REPA...			398.12
Vendor 003250 - NEW WAY FORD Total:				398.12
Vendor: 019123 - NORTH CENTRAL CROP INS.				
525492	WWTP - LAB SUPPLIES			2,845.66
Vendor 019123 - NORTH CENTRAL CROP INS. Total:				2,845.66
Vendor: 003298 - NUTRIEN AG SOLUTIONS INC				
57820558	AIRPORT - FARM CHEMICALS	134870	09/11/2025	207.79
57850490	AIRPORT - FARM CHEMICALS	134870	09/11/2025	536.29
Vendor 003298 - NUTRIEN AG SOLUTIONS INC Total:				744.08
Vendor: 003701 - OLSEM PLUMBING LLC				
1304	RC - WATER SOFTNER REPAIRS			240.00
Vendor 003701 - OLSEM PLUMBING LLC Total:				240.00
Vendor: 020326 - OPTIONS INK				
19756	WTP - FREIGHT WATER SAMP...			33.65
19756	WTP - FREIGHT WATER SAMP...			45.16
Vendor 020326 - OPTIONS INK Total:				78.81
Vendor: 020330 - O'REILLY AUTO PARTS				
0400-396826	WWTP - CYCLINDER HONE TO...			39.99
Vendor 020330 - O'REILLY AUTO PARTS Total:				39.99
Vendor: 003224 - OUTLAW SIGNS GRAPHICS & APPAREL				
11472	LS - FALL LEAGUES SHIRTS			3,875.00
11473	LS - FALL LEAGUES SHIRTS			217.50
11478	LS - FALL LEAGUES SHIRTS			3,995.00
11479	LS - FALL LEAGUES SHIRTS			2,877.00
11526	LS - FALL LEAGUES SHIRTS			112.00
Vendor 003224 - OUTLAW SIGNS GRAPHICS & APPAREL Total:				11,076.50
Vendor: 021050 - P & H WHOLESALE INC.				
4052859-00	WWTP - COPPER UNION			15.03
Vendor 021050 - P & H WHOLESALE INC. Total:				15.03
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0181161	CEMETERY - TIRE REPAIR			265.75
0181189	PW - #14 TIRE			255.75
0181208	RUT - #33 TIRE REPAIRS			199.25

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
0181280	PW - #14 TIRE			156.04
0181291	PW - #14 TIRE CREDIT			-99.71
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				777.08
Vendor: 001540 - PETTY CASH				
INV0002426	PD - CASE #25-10447	134903	09/16/2025	1,000.00
Vendor 001540 - PETTY CASH Total:				1,000.00
Vendor: 021860 - PRESTO-X-COMPANY				
82481812	PD - PEST CONTROL - 112 E 5...			34.96
82481812	LIBRARY - PEST CONTROL - 112...			34.96
82481813	CH - PEST CONTROL 627 N AD...			116.23
Vendor 021860 - PRESTO-X-COMPANY Total:				186.15
Vendor: 036223 - PVS DX INC				
817001995-25	WATER TREATMENT CHEMICA...			5,995.53
817002235-25	WATER TREATMENT SUPPLIES			1,343.97
C817000086-25	WATER TREATMENT SUPPLIES...			-1,392.03
Vendor 036223 - PVS DX INC Total:				5,947.47
Vendor: 001136 - R & R SEPTIC SERVICE INC				
16273	AIRPORT - RESTROOM RENTAL...	134867	09/11/2025	105.00
Vendor 001136 - R & R SEPTIC SERVICE INC Total:				105.00
Vendor: 023815 - REGION XII COG				
INV0002413	HF2401 PROJ #2 - 708 N EAST ...			30,000.00
Vendor 023815 - REGION XII COG Total:				30,000.00
Vendor: 002987 - RIESBERG AUDIO AND DETAILING				
11352	RC - CLASSROOM AUDIO & VI...			7,114.32
Vendor 002987 - RIESBERG AUDIO AND DETAILING Total:				7,114.32
Vendor: 036396 - RIGID EDGE EXTERIORS				
INV0002431	ROOF REPLACEMENT PROJECT...			13,216.41
Vendor 036396 - RIGID EDGE EXTERIORS Total:				13,216.41
Vendor: 003900 - SAMPSON FARMS				
12082	BLDG - NUISANCE - 800 W 18...			80.00
Vendor 003900 - SAMPSON FARMS Total:				80.00
Vendor: 000939 - SCHMILLEN CONSTRUCTION INC.				
30525	RUT - CRUSH CONCRETE			20,259.00
Vendor 000939 - SCHMILLEN CONSTRUCTION INC. Total:				20,259.00
Vendor: 036445 - SHANNA L STUART				
INV0002424	LIBRARY - CARNEGIE LIBRARY ...	134923	09/16/2025	100.00
Vendor 036445 - SHANNA L STUART Total:				100.00
Vendor: 025250 - SHERWIN WILLIAMS CO.				
5793-9	WATER - PAINT FOR WELLS 12...			107.78
Vendor 025250 - SHERWIN WILLIAMS CO. Total:				107.78
Vendor: 004000 - SIGMA CONTROLS INC				
034423	WWTP - SENSORS, CABLES & S...			369.63
Vendor 004000 - SIGMA CONTROLS INC Total:				369.63
Vendor: 001652 - SNAPPY POPCORN CO. INC.				
200357	LS - SOCCER CONCESSIONS			240.00
Vendor 001652 - SNAPPY POPCORN CO. INC. Total:				240.00
Vendor: 028180 - STATE HYGIENIC LABORATORY-AR				
306838	AC - SAMPLE ANALYSIS			15.50
306839	WATER - BACTERIA TESTS			124.00
Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:				139.50
Vendor: 025880 - STONE PRINTING CO.				
116919	RC - COPY PAPER			249.95
116919	LS - COPY PAPER			249.95
Vendor 025880 - STONE PRINTING CO. Total:				499.90

COUNCIL CLAIMS 09/09/2025

Payment Dates: 9/9/2025 - 9/22/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 036440 - SUNRISE SYSTEMS				
INV0002457	BLDG - NUISANCE - 615 MC C...			435.00
Vendor 036440 - SUNRISE SYSTEMS Total:				435.00
Vendor: 036447 - THE JEFFERSON HERALD				
INV0002425	LIBRARY - PERIODICAL 2 YRS	134924	09/16/2025	98.00
Vendor 036447 - THE JEFFERSON HERALD Total:				98.00
Vendor: 003953 - TIM STORK				
INV0002430	WATER - RURAL WATER FALL ...	134909	09/16/2025	109.04
Vendor 003953 - TIM STORK Total:				109.04
Vendor: 026940 - TOYNE INC.				
CN0019694	FD - PRESSURE SWITCH RETU...			-59.62
IN0019694	FD - SWITCHES			74.57
Vendor 026940 - TOYNE INC. Total:				14.95
Vendor: 027060 - TREASURER OF IOWA				
INV0002417	GC - AUGUST SALES TAX	DFT0001137	09/16/2025	2,680.25
INV0002417	RC - AUGUST SALES TAX	DFT0001137	09/16/2025	2,192.42
INV0002417	LEIS - AUGUST SALES TAX	DFT0001137	09/16/2025	15.26
INV0002417	AC- AUGUST SALES TAX	DFT0001137	09/16/2025	301.63
Vendor 027060 - TREASURER OF IOWA Total:				5,189.56
Vendor: 027079 - TRIPLE A SEEDS INC.				
34003	WATER - GRASS SEED FOR DIG...			56.25
Vendor 027079 - TRIPLE A SEEDS INC. Total:				56.25
Vendor: 003165 - ULINE INC				
197439851	PD - BIOHAZARD BAGS			63.00
Vendor 003165 - ULINE INC Total:				63.00
Vendor: 028290 - USA BLUE BOOK				
INV00753655	WWTP - AVACADO FLOAT SWI...			441.99
INV00768128	WATER - GREASE			111.20
Vendor 028290 - USA BLUE BOOK Total:				553.19
Vendor: 028814 - VAN METER COMPANY				
S014042265.001	CBD - FUSES			303.24
S014042265.002	CBD - WIRE NUTS			13.87
Vendor 028814 - VAN METER COMPANY Total:				317.11
Vendor: 002666 - VAN WALL EQUIPMENT INC.				
66135191	WWTP - FRONTIER 72" MOW...			4,800.00
Vendor 002666 - VAN WALL EQUIPMENT INC. Total:				4,800.00
Vendor: 003962 - WENDY JOHNSON				
INV0002422	LIBRARY - ALL IOWA READS M...	134910	09/16/2025	136.78
Vendor 003962 - WENDY JOHNSON Total:				136.78
Vendor: 030355 - WITTROCK MOTOR CO.				
1225	AIRPORT - AUGUST CAR RENT...	134884	09/11/2025	550.00
Vendor 030355 - WITTROCK MOTOR CO. Total:				550.00
Vendor: 003970 - WORLDWIDE EXPRESS				
250907W001916	FREIGHT W/E 9/10/2025	134874	09/11/2025	29.05
250907W001916	FREIGHT W/E 9/10/2025	134874	09/11/2025	23.34
250914W004182	RC - FREIGHT W/E 9/17/2025	134928	09/18/2025	13.64
250914W004182	WATER - FREIGHT W/E 9/17/2...	134928	09/18/2025	29.09
250914W004182	SEWER - FREIGHT W/E 9/17/2...	134928	09/18/2025	24.84
Vendor 003970 - WORLDWIDE EXPRESS Total:				119.96
Vendor: 003747 - ZOOBEAN INC.				
38420	LIBRARY - BEANSTACK - 1 YR	134908	09/16/2025	1,029.00
Vendor 003747 - ZOOBEAN INC. Total:				1,029.00
Grand Total:				420,456.90

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	194,474.40	151,645.00
010 - HOTEL/MOTEL TAX	562.83	537.84
110 - ROAD USE TAX FUND	32,509.10	2,989.07
121 - LOCAL OPTION SALES TAX	37,414.32	0.00
177 - POLICE FORFEITURE	1,000.00	1,000.00
178 - CRIME PREV/SPEC PROJECTS	136.00	0.00
301 - C.P. - EQUIPMENT PURCHASE	114.40	0.00
302 - C.P. - BUILDING IMPROVEMENTS	13,321.41	105.00
304 - C.P. - STREETS	32,230.00	0.00
311 - C.P. - PARKS & RECREATION	850.00	0.00
600 - WATER UTILITY FUND	76,477.35	69,081.85
602 - WATER UTILITY CAP. IMP.	4,820.20	0.00
610 - SEWER UTILITY FUND	25,343.61	14,456.45
850 - MEDICAL INSURANCE FUND	1,203.28	1,203.28
Grand Total:	420,456.90	241,018.49

Gross payroll \$256,362.19

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Aaron Kooiker, City Manager

FROM: Brad Burke, Chief of Police

DATE: September 17, 2025

SUBJECT: Carroll City Ordinance Chapter 69.08 amendment – Anthony Street no parking between East and Maple Streets

Second Reading: Since holding the first reading of this ordinance change, I have not received any feedback for or against. Eric Salmonson will again be at the council meeting to discuss this change and answer any questions.

Saint Anthony Regional Hospital (SARH) has requested parking removed on Anthony Street between East Street and Maple Street. Currently, parking is allowed on the south side of the road in this area. Those utilizing the parking are mainly SARH employees. The removal of the parking is to prepare for changes to SARH campus.

RECOMMENDATION: Council consideration and approval of the second and waiving of the third reading of the ordinance which amends Chapter 69.08 of the City of Carroll Ordinances.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO PARKING.

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69 is amended by amending Section 08:

69.08 NO PARKING ZONES.

2. Anthony Street

A. "No Parking This Side"

1. From Maple Street (north leg) to Walnut Street – south side only.

B. "No Parking Anytime"

1. From East Street to Maple Street

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2025.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Gerald H. Fleshner., Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____

_____, 2025.

Laura A. Schaefer, City Clerk

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: September 17, 2025

SUBJECT: Roof Replacement Projects
Certificate of Substantial Completion

The contractor, Rigid Edge Exteriors, LLC, has completed the Roof Replacement Projects. The date of substantial completion was August 30, 2025. The contract required date of substantial completion was September 1, 2025.

The construction cost of the project is as follows:

Original Contract Price	\$635,206.96
Bid Option – Sheathing	\$10,573.75
Change Order No. 1	\$30,806.75
Contract Price with Bid Option and Change Order	\$676,587.46

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution accepting the Certificate of Substantial Completion for the Roof Replacement Projects.

RMK:lp

attachments (2)

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE ROOF REPLACEMENT PROJECTS.

WHEREAS, on November 24, 2024, the City Council authorized and accepted a contract with Rigid Edge Exteriors, LLC for the construction of public improvements described as Roof Replacement Projects; and,

WHEREAS, Rigid Edge Exteriors, LLC has substantially completed the construction of the public improvements; and,

WHEREAS, the City Council has determined that acceptance of the Certificate of Substantial Completion for the public improvements is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Certificate of Substantial Completion for the Roof Replacement Projects is accepted and the Mayor is authorized to sign the Certificate on behalf of the City.

Passed and approved by the Carroll City Council this 22nd day of September, 2025.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CITY OF CARROLL

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: ROOF REPLACEMENT PROJECTS
OWNER: City of Carroll, Iowa OWNER'S Contract No.: Resolution No. 24-90
CONTRACTOR: Rigid Edge Exteriors, LLC
ENGINEER: McClure Engineering Company

DATE OF SUBSTANTIAL COMPLETION: August 30, 2025

This Certificate of Substantial Completion applies to all Work under the Contract Documents.

To: City of Carroll, Iowa
And To: Rigid Edge Exteriors, LLC

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents.

A Deficiency List of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the Deficiency List shall be completed or corrected by CONTRACTOR by October 22, 2025

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows: See Specifications.

The following documents are attached and made part of this Certificate:
Site Punch List

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

ENGINEER issues this Certificate of Substantial Completion on September 17, 2025.

City of Carroll, Iowa
By: _____
Randall M. Krauel, City Engineer

CONTRACTOR accepts this Certificate of Substantial Completion on: _____

Rigid Edge Exteriors, LLC
By: _____
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on September 22, 2025.

City of Carroll, Iowa
By: _____
Gerald H. Fleshner, Mayor

SITE PUNCH LIST

Items to be Completed or Corrected

PROJECT: ROOF REPLACEMENT PROJECTS

OWNER: City of Carroll

CONTRACTOR: Rigid Edge Exteriors, LLC

ENGINEER: McClure Engineering Company

OWNER'S Contract No.: Resolution No. 24-90

Location	Description	Date Completed
Airport	Multiple roof leaks	
Airport	Turf damage restoration	

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: September 17, 2025

SUBJECT: Water System Pressure Zone Improvements

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

Plans, specifications, form of contract and estimated cost for the Water System Pressure Zone Improvements have been filed by JEO Consulting Group, Inc. The plans, specifications, form of contract and estimated cost are generally described as follows:

PLANS

The plans detail construction of water system pressure zone improvements in the northwest area of the City. The improvements include:

Group A: Distribution system improvements, including but not limited to installation of water mains, water services, pressure-reducing valves and vaults, and associated concrete removal and replacement.

Group B: Booster pump station improvements at the City-owned property located northwest of the intersection of U.S. Highway 71 and West 20th Street. Work includes building and foundation construction, grading and site work, concrete flatwork, distribution water main connections, electrical, and controls.

Group C: Design, foundation, erection, and coating of the proposed water tower at the booster pump station property. Work includes containment, debris cleanup, and removal.

SPECIFICATIONS

The Specifications further detail the improvements. The Specifications include the Statewide Urban Design and Specifications (SUDAS), Supplemental Specifications, Special Provisions and project specific specifications detailing booster pump station and elevated storage tank construction.

The contract documents provide for bidding and award of three contracts; Group 1 – Distribution System Improvements, Group 2 – Booster Pump Station Improvements and Group 3 – Elevated Storage Tank.

FORM OF CONTRACTS

The form of contracts is the SUDAS standard sample contract form.

ESTIMATED COST

The estimated construction cost of the project is \$4,915,500.00.

Based on the current construction cost estimate, the currently estimated total cost estimate is as follows:

Design (Contract)		\$ 498,500.00
Property		\$ 250,000.00
Bond Finance		\$ 70,000.00
Construction		
Group A – Distribution System	\$1,382,000.00	
Group B – Booster Pump Station	\$1,691,000.00	
Group C – Elevated Storage Tank	<u>\$1,842,500.00</u>	
Subtotal Construction		<u>\$4,915,500.00</u>
Total Estimated Project Cost		\$5,734,000.00

Funding for the project is currently estimated as follows:

Water Utility Fund – F.Y. 24-25	\$1,500,000.00
Water Utility Fund – F.Y. 25-26	\$ 250,000.00
Bond	\$3,013,000.00
Sewer Utility Fund – F.Y. 25-26	<u>\$ 971,000.00</u>
Total	\$5,734,000.00

The project schedule is anticipated as follows:

Bid Receipt and Opening	November 13, 2025
Bid Award	November 24, 2025
Construction Completion – Group A	December 31, 2026
Construction Completion – Group B, C	December 31, 2027

RECOMMENDATION: Mayor and City Council conduction of the required public hearing and consideration of adoption of the plans, specifications, form of contract and estimated cost of the Water System Pressure Zone Improvements.

RMK:lp

attachments (4)

RESOLUTION NO. _____

RESOLUTION ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATED COST FOR THE WATER SYSTEM PRESSURE ZONE IMPROVEMENTS

WHEREAS, plans, specifications, form of contract and estimated cost were filed for the construction of public improvements described in general as the Water System Pressure Zone Improvements; and,

WHEREAS, a public hearing on the plans, specifications, form of contract and estimated cost for said improvements was conducted by the City Council of the City of Carroll, Iowa; and,

WHEREAS, the City Council has determined that the plans, specifications, form of contract and estimated cost are in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that said plans, specifications, form of contract and estimated cost are hereby adopted as the plans, specifications, form of contract and estimated cost for the Water System Pressure Zone Improvements.

Passed and approved by the Carroll City Council this 22nd day of September, 2025.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

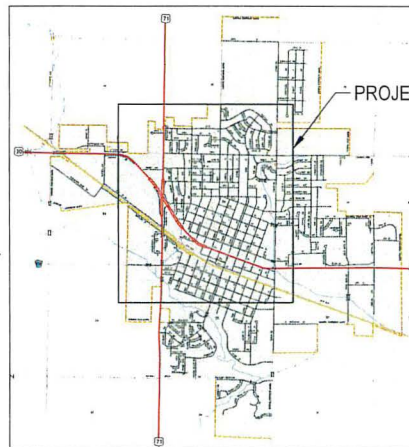
WATER SYSTEM PRESSURE ZONE IMPROVEMENTS - 2025

LETTING DATE: NOVEMBER 13TH, 2025

WATER SYSTEM PRESSURE ZONE IMPROVEMENTS 2025

CARROLL, IOWA

THE SUDAS STANDARD SPECIFICATIONS, 2025 EDITION, PLUS CURRENT AMENDMENTS SHALL APPLY TO CONSTRUCTION WORK ON THIS PROJECT					
THE FOLLOWING FIGURES SHALL BE CONSIDERED APPLICABLE TO CONSTRUCTION WORK ON THIS PROJECT					
Number	Date	Number	Date	Number	Date
3010.101	4/17/2016	7010.101	4/15/2025	8030.103	10/17/2017
3010.102	4/20/2021	7010.102	4/21/2020	8030.104	10/17/2017
3010.104	4/20/2021	7010.103	4/19/2022	8030.105	10/17/2017
4010.203	4/17/2016	7030.101	2/22/2022	8030.110	10/17/2017
4030.221	10/21/2021	7030.102	2/23/2022	8030.111	10/17/2017
4030.222	10/18/2016	7030.204	10/20/2015	8030.112	10/17/2017
4030.224	10/18/2016	7030.205	10/20/2015	8030.114	10/17/2017
5010.101	10/18/2016	7030.207	10/16/2012	8030.117	10/17/2017
5010.102	10/18/2016	7030.210	10/16/2012	9040.103	2/25/2025 Edition
5010.901	10/21/2014	7040.101	2/21/2022	9040.105	2/25/2025 Edition
5020.201	4/19/2022	7040.102	2/22/2022	9050.101	2024
6010.512	4/21/2020	8030.101	10/17/2017	9050.102	10/18/2011
6010.604	4/21/2020	8030.102	10/17/2017		



PROJECT LOCATION

VICINITY
MAP

I hereby certify that the engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

Steven Locke
(signature) _____ 9/15/2025
(date)

STEVEN L.
LOCKE
26455

PRINTED OR TYPED NAME: Steven L. Locke

LICENSE NUMBER: 26455

My license renewal date is December 31, 2026.

Pages or sheets covered by this seal:
A-1, C-1, C-11, M-1, M-15

I hereby certify that the information on this document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

William P. Murphy

9-15-2025
(date)

Printed or typed name: William P. Murphy

License Number: 17354

My license renewal date is December 31, 2025

Pages or sheets covered by this seal:
U.S.01 - U.S.04

I hereby certify that the engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.


(signature)


09-15-2025
(date)

Printed or typed name: Brian A. Haffield

License Number: 25918

My license renewal date is December 31, 2026.

Pages or sheets covered by this seal:
11 M 01 - 11 M 04

CITY OF CARROLL, IOWA REVIEWED	
 RANDALL M. KRAUEL, PE DIRECTOR OF PUBLIC WORKS	09-16-25 DATE

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Caleb T. White 7/15/25
(signature) (date)

Printed or typed name: Caleb T. White
License Number: P24593
My license renewal date is December 31, 2026.

Pages or sheets covered by this seal:
U.X.01 - U.C.01 - U.C.02 AND U.D.01 - U.D.05

I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly registered architect under the laws of the State of Iowa.

Corey E. Brodersen 9/15/2025
(Signature) (date)

Printed or typed name Corey E. Brodersen

License Number 05531

My license renewal date is 6/30/2026

Pages or sheets covered by this seal:
U.G.01 AND U.A.01 - U.A.08

I hereby certify that the engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.


(signature)

9/12/25
(date)

Printed or typed name: Zachary D. Trade

License Number: P25585

My license renewal date is December 31, 2026

Pages or sheets covered by this seal:
1-E-01 - 1-E-08

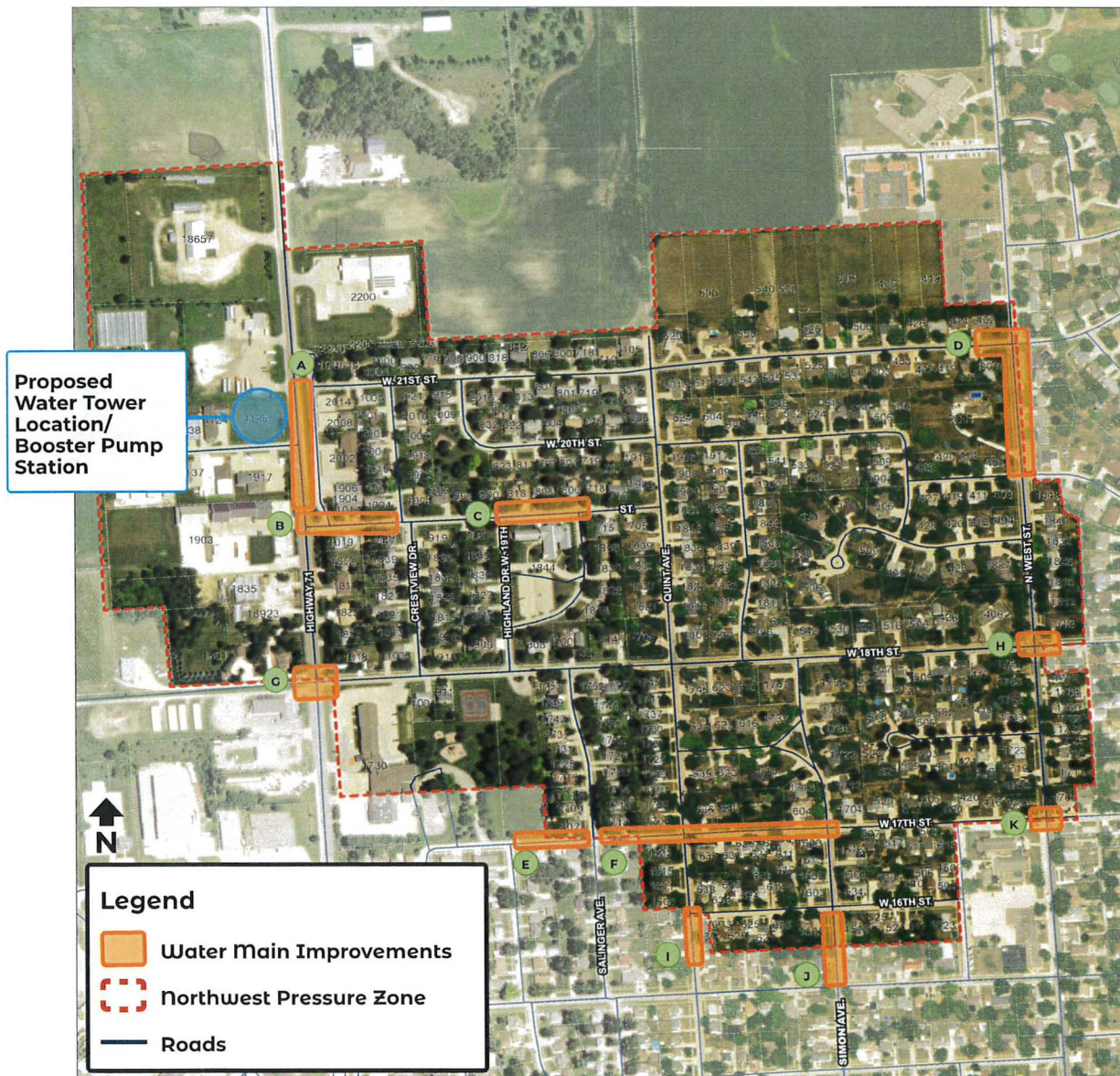


INDEX OF SHEETS	
NO.	TITLE
A.01	COVER SHEET
C.01	SYMBOLS SHEET
C.02	SITE PLAN & SHEET INDEX
C.03 - C.05	HORIZONTAL ALIGNMENT & CONTROL
C.06 - C.08	FLUSHING AND SAMPLING MAP
C.09 - C.10	QUANTITIES AND REFERENCE INFORMATION
C.11	GENERAL NOTES
M.01 - M.10	WATER MAIN PLAN AND PROFILE SHEETS
M.11 - M.13	WATER MAIN UTILITY MODIFICATION PLAN
M.14	WATER MAIN DETAILS
U.G.01	BOOSTER PUMP STATION & WATER TOWER SITE - GENERAL
U.X.01	BOOSTER PUMP STATION & WATER TOWER SITE - DEMOLITION
U.C.01 - U.C.02	BOOSTER PUMP STATION & WATER TOWER SITE - CIVIL
U.S.01 - U.S.04	BOOSTER PUMP STATION & WATER TOWER SITE - STRUCTURAL
U.A.01 - U.A.06	BOOSTER PUMP STATION & WATER TOWER SITE - ARCHITECTURAL
U.D.01 - U.D.05	BOOSTER PUMP STATION & WATER TOWER SITE - PROCESS
U.M.01 - U.M.04	BOOSTER PUMP STATION & WATER TOWER SITE - MECHANICAL
U.E.01 - U.E.06	BOOSTER PUMP STATION & WATER TOWER SITE - ELECTRICAL
59	TOTAL NUMBER OF SHEETS

PROJECT OVERVIEW

The City of Carroll is planning to increase water system pressures in the northwest portion of the city. This project will improve available pressure and fire flows in the newly created northwest pressure zone.

Project Location Map



BOOSTER PUMP STATION & WATER TOWER

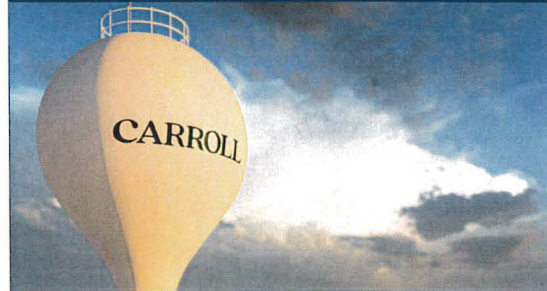
Site Overview



Proposed Water Tower



Proposed Water Tower



Proposed Booster Pump Station



Proposed Site Layout



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: September 17, 2025

SUBJECT: WWTP Digester & VLR Air Piping Improvements
Change Order No. 1

During design of the Wastewater Treatment Plant Digester & VLR Air Piping Improvements, it was determined that the cause/source of a wall leak in Digester 2 could not be definitively identified without draining and cleaning the digester. Since draining and cleaning the digester would be required as part of the project construction work, it was decided to review the leak following the construction contractor's completion of draining and cleaning the digester. The leak has been reviewed and the sealing procedure recommended is resin injection followed by application of a high performance joint sealing system.

Conversion of the digesters from anaerobic to aerobic sludge digestion required the removal of some anaerobic digestion mechanical equipment and patching the walls where the removals were cut out. The infill patching procedure could not accommodate a water stop. High performance joint sealing of the patch joints is recommended to help seal those joints.

The proposed cost of the leak and joint sealing is \$18,117.75. A proposed Change Order No. 1 has been prepared to add this work to the project contract.

The impact of proposed Change Order No. 1 on the Contract Price is as follows:

Original Contract Price	\$2,997,000.00
Proposed Change Order No. 1	\$ 18,117.75
Contract Price with Change Order	\$3,015,117.75

No change in Contract Time is included in proposed Change Order No. 1.

RECOMMENDATION: Mayor and City Council consideration of approval of Change Order No. 1 to the WWTP Digester & VLR Air Piping Improvements Contract in the amount of \$18,117.75

RMK:lp

attachments (1)

CHANGE ORDER
NO. 1

PROJECT: WWTP DIGESTER & VLR AIR PIPING IMPROVEMENTS

OWNER: City of Carroll, Iowa

OWNER'S Contract No.: Resolution No. 24-102

CONTRACTOR: Blue Ribbon Builders, LLC

ENGINEER: Veenstra & Kimm, Inc.

DATE OF ISSUANCE: September 17, 2025

EFFECTIVE DATE: September 22, 2025

You are directed to make the following changes in the Contract Documents:

Description: See Attached

Reason for Change Order: See Attached

Attachments: Attachment A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ 2,997,000.00	Original Contract Times: Plant in Full Operation: June 1, 2026 All Work Complete: July 1, 2026
Net Increase (Decrease) from previous Change Order No. 1: \$ 0.00	Net change from previous Change Orders No. --- to No. ---: Plant in Full Operation: 0 days All Work Complete: 0 days
Contract Price prior to this Change Order: \$ 2,997,000.00	Contract Times prior to this Change Order: Plant in Full Operation: June 1, 2026 All Work Complete: July 1, 2026
Net Increase of this Change Order: \$ 18,117.75	Net increase (decrease) this Change Order: Plant in Full Operation: 0 days All Work Complete: 0 days
Contract Price with all approved Change Orders: \$ 3,015,117.75	Contract Times with all approved Change Orders: Plant in Full Operation: June 1, 2026 All Work Complete: July 1, 2026

RECOMMENDED:

City of Carroll

By: _____
Randall M. Krauel, City Engineer

Date: September 17, 2025

APPROVED:

City of Carroll

By: _____
Gerald H. Fleshner, Mayor

Date: September 22, 2025

ACCEPTED:

Blue Ribbon Builders, LLC

By: _____
(Authorized Signature)

Date: _____

**WASTEWATER TREATMENT PLANT
DIGESTER & VLR AIR PIPING IMPROVEMENTS**

**CHANGE ORDER NO. 1
ATTACHMENT A**

Description:

Seal approximately 10 linear feet of crack between wall and floor of Digester 2 (north digester) by resin injection. Following injection apply high performance joint sealing system. Apply high performance joint sealing system to four infilled wall penetrations.

Reason for Change Order:

Digester 2 had historically exhibited a wall leak. During project design it was determined that the cause/source of the leak could not be definitively identified without draining and cleaning the digester. Since draining and cleaning would be required as part of the project construction work, it was decided to review the leak following that and propose the most applicable sealing procedure. The requirement for infill of four digester wall penetrations resulted from the removal of anaerobic sludge digestion equipment. The infill procedure could not satisfactorily accommodate a water stop. The high performance joint sealing system is proposed as an alternative.

Cost:

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1.1	Resin Injection and High Performance Joint Seal	LS	1		\$ 18,117.75
					<hr/>
Total Change Order No. 1					\$ 18,117.75

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura A. Schaefer, Finance Director/City Clerk *las*
DATE: September 17, 2025
SUBJECT: Set Public Hearing Date for FY 2025/2026 Budget Amendment #1

The budget is a document required by the State of Iowa to ensure proper use of public monies. A budget is prepared well in advance of the actual operations. Many things/projects can occur between the time a budget is adopted and the end of that operating year. The budget document is also the City's guide for tracking revenues and expenditures. State of Iowa prohibits spending more than what has been budgeted. Knowing the budget is a working document and events occur that were not originally planned in the budget, a budget amendment is often required to follow State of Iowa Code. Below is a listing of the items to be included in this first budget amendment for FY 2025/2026. All items were budgeted or re-estimated in FY 2025 but were not completed as of June 30, 2025.

- 1) **Hotel/Motel Tax Fund** – Improvements for the Rec Center theater including flooring, sound system and lighting. The Rec Department plans to work with other community members to construct a shed for soccer field storage.
- 2) **Federal Grants Special Revenue Fund** – This is for the remaining housing incentives to be paid upon completion of the home being constructed.
- 3) **Road Use Tax Fund** – Final payment for a medium duty truck that has been ordered.
- 4) **Local Option Sales Tax (LOST) Fund** – The City is currently under contract for the removal of 60 ash trees. This also allows funding to enter into another contract upon completion of the first one. The Parks & Recreation Department has several items for repair including the cemetery wall, Rec building, Skate Park, and sport courts. The final projects in the LOST Fund is funding for the Downtown Façade Grants and Demonstration Grant approved in FY 2025 to be paid in FY 2026.
- 5) **Capital Projects** – This includes funding for several capital projects that were under contract in FY 2025 and will be finishing up in FY 2026 including the Fire Rescue Vehicle, Roof Replacements, CDB Street Resurfacing, Golf Course Pump Station, Merchants Park Improvements, Rec Center Building, and Streets Maintenance Building. Also included is the Graham Park Bandshell Renovations Project. This project is mostly funded by private donations and grants received.
- 6) **Water Utility Fund** – This is for payment of a truck purchased.

7) **Sewer Utility Fund** – This is for the purchase of a generator for the Wastewater Treatment Plant.

Attached is the notice of public hearing to be published in the newspaper as required by Iowa Code. Also attached is a listing of the items and amounts included in the budget amendment. If you have any questions, please give me a call or stop by City Hall.

RECOMMENDATION: Council motion setting Monday, October 13, 2025 as the date for a public hearing for the F.Y. 2025/2026 Budget Amendment #1.

BUDGET AMENDMENT #1 FY 25/26

HOTEL/MOTEL TAX FUND

Theater improvements	(100,000)
Soccer field shed	(8,000)

FEDERAL GRANTS SR FUND

Housing Incentives	(80,000)
--------------------	----------

ROAD USE TAX FUND

Medium duty trucks (2) - partial payments	(241,995)
---	-----------

LOCAL OPTION SALES TAX FUND

Emerald Ash Borer Tree Removal	(100,000)
Cemetery wall repair	(17,500)
Rec Center Building Updates	(53,950)
Skate Park Repairs	(15,000)
Sport Court Repairs	(43,560)
Downtown Façade Grants	(66,100)
Demonstration Grant - Brown's Shoe Fit	(100,000)

C.P. EQUIPMENT PURCHASE

Fire Rescue Vehicle	(15,000)
---------------------	----------

C.P. BUILDING IMPROVEMENTS

Roof Replacement Project	(140,500)
--------------------------	-----------

C.P. - STREETS

CBD Street Resurfacing	(108,000)
------------------------	-----------

C.P. - PARKS & RECREATION

Graham Park Bandshell Renovations	(150,000)
Graham Park Bandshell Donations	103,000
Golf Course Pump Station Project	(33,000)
Merchants Park Improvement Project	(12,300)
Merchants Park Improvement Project Donations	90,000
Merchants Park Improvement Project CAT Grant	203,000

C.P. - REC CENTER BLDG

Rec Center Building Project	(141,200)
-----------------------------	-----------

C.P. - STREETS MAINT BUILDING

Streets Maintenance Building	(34,175)
------------------------------	----------

WATER UTILITY FUND

Utility Truck	(55,056)
---------------	----------

SEWER UTILITY FUND

Generator, 30KW	(40,000)
-----------------	----------

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of CARROLL				
Fiscal Year July 1, 2025 - June 30, 2026				
The City of CARROLL will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2026				
Meeting Date/Time: 10/13/2025 05:15 PM		Contact: Laura Schaefer	Phone: (712) 792-1000	
Meeting Location: Carroll City Hall, Council Chambers, 627 N Adams Street, Carroll, IA 51401				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	6,381,806	0	6,381,806
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	6,381,806	0	6,381,806
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,154,158	0	1,154,158
Other City Taxes	6	2,645,214	0	2,645,214
Licenses & Permits	7	108,500	0	108,500
Use of Money & Property	8	730,285	0	730,285
Intergovernmental	9	2,701,248	203,000	2,904,248
Charges for Service	10	6,051,470	0	6,051,470
Special Assessments	11	0	0	0
Miscellaneous	12	357,375	193,000	550,375
Other Financing Sources	13	8,840,000	0	8,840,000
Transfers In	14	6,102,032	0	6,102,032
Total Revenues & Other Sources	15	35,072,088	396,000	35,468,088
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	3,065,064	0	3,065,064
Public Works	17	2,811,194	341,995	3,153,189
Health and Social Services	18	80,240	0	80,240
Culture and Recreation	19	3,659,023	238,010	3,897,033
Community and Economic Development	20	926,714	246,100	1,172,814
General Government	21	1,605,630	0	1,605,630
Debt Service	22	2,086,071	0	2,086,071
Capital Projects	23	3,230,000	634,175	3,864,175
Total Government Activities Expenditures	24	17,463,936	1,460,280	18,924,216
Business Type/Enterprise	25	6,809,579	95,056	6,904,635
Total Gov Activities & Business Expenditures	26	24,273,515	1,555,336	25,828,851
Transfers Out	27	6,102,032	0	6,102,032
Total Expenditures/Transfers Out	28	30,375,547	1,555,336	31,930,883
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	4,696,541	-1,159,336	3,537,205
Beginning Fund Balance July 1, 2025	30	23,570,630	5,134,555	28,705,185
Ending Fund Balance June 30, 2026	31	28,267,171	3,975,219	32,242,390
Explanation of Changes: Revenue: Donations for the Merchants Park Improvement Project and Graham Park Bandshell Project, and CAT Grant for the Merchants Park Improvement Project				
Expenses: Emerald Ash Borer Tree Removal, Park & Rec repairs including cemetery wall, skate park and other sport courts, Downtown facade grants & demonstration grant in the Downtown Business District, various capital projects including Roof Replacements Project, CDB Street Resurfacing, Graham Park Bandshell, Golf Course Pump Station, Merchants Park Improvement Project, Rec Center Building Project and Streets Maintenance Building Project.				

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

September 9, 2025

Unofficial minutes

1. The meeting was called to order at 6:33 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Dan Snyder, Mayor of Breda; Jerry Fleshner, Mayor of Carroll (6:37 a.m.); Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; and Mary Wittry, Director.
2. Wittry requested to add ICAP Proxy under other agenda item. Dales moved and Johnson seconded to approve the amended agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the August 13, 2025, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Johnson moved and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Johnson moved and Fleshner seconded to approve the reports as presented. Motion carried, all voting aye.
6. The Board reviewed the resolution that was passed on December 10, 2024, regarding transferring funds from out of county waste revenues to equipment replacement account, operating account, and planning account. No action taken.
7. Johnson moved and Snyder seconded to sell 5.41 acres up from 4 to 5 acres to Olsen Outdoor Equipment, 10% earnest money and closing date of December 1, 2025. Motion carried, all voting aye.
8. Johnson moved and Fleshner seconded to enter into an agreement with HDR Engineering, Inc for Director Role Recruitment Assistance. Motion carried, all voting aye.
9. Johnson moved and Snyder seconded to approve a quote from Midwest Automatic Fire Sprinkler Company for \$14,422 to replace two existing 6" dry valves which are original form the 1990 build. Motion carried, all voting aye.
10. Wittry provided an update on the Environmental Management System internal audit, external - audit and a preproposal application due date of September 15, 2025. More information will be brought at a later date regarding replacing the heating system at the recycling center with a new infrared system or with geothermal heating.
11. Bowman & Miller P.C. will be on site on Wednesday to work on the FY 25 audit.
12. A new chain and paddles were put on the scraper which is used to haul cover for the landfill.
13. Two part-time sorters have been hired through Caring Hearts, with one working in the morning and one working in the afternoon.
14. Wittry will add the ICAP Proxy to the October meeting agenda. The next board meeting will be held Tuesday, October 14, 2025, at 6:30 a.m. at the recycling center.
15. Fleshner moved and Snyder seconded to adjourn the meeting at 7:32 a.m.

Respectfully submitted:

Mary Wittry

PARKS, RECREATION AND CULTURAL ADVISORY BOARD MEETING MINUTES

September 15, 2025 @ 5:15 PM

Carroll Rec Center

The Parks, Recreation and Cultural Advisory Board met in person on this date at 5:15 P.M. Members Present: Jean Ludwig, Deb Quandt, Chad Lawson, Sheila Dentlinger arrived at 5:20, Josh Sporrer, and Casey Berlau. Absent: Collin Mowrey, Jamie Venteicher and Chad Ross. Staff Present: Chad Tiemeyer. Council Member: LaVern Dirx.

The meeting was called to order at 5:15 P.M.

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It was moved by Sporrer and seconded by Berlau to approve the September 2025 agenda as presented. All present voted aye. Nays: none. Abstain: none. Absent: Collin Mowrey, Jamie Venteicher, Chad Ross. Motion carried 5-0.

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It was moved by Lawson and seconded by Berlau to approve the July 7, 2025, minutes. All present voted aye. Nays: none. Abstain: none. Absent: Collin Mowrey, Jamie Venteicher, Chad Ross. Motion carried 5-0.

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Board Election. Deb Quandt was voted back as President. Chad Ross was voted back as Vice President.

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Public Comments: None present.

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Director of Parks and Recreation Report: Park staff doing a lot of reseeding in parks and playing surfaces. Will begin winterization as the weather allows for bathrooms and parks. Getting items ready for winter.

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Superintendent Search: Tiemeyer discussed previous Superintendent Heithoff decided to step down from his roll as Superintendent, due to the excess time needed to perform his job. Said he missed a lot of family time and is no longer interested in the position. Protocol is to self-demote into an open Municipal Service Worker Position and hire new superintendent. Interviews are currently happening. No action required.

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2025 Parks and Open Spaces Projects: Tiemeyer presented timeline for the NW Park shelter house. Ball is in engineers court to come up with a proposal on fixing the structure. This was recommended by the insurance company. Once proposal is back, engineers and insurance will meet to make sure everything looks good before moving forward. No action needed.

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Bandshell Update: Tiemeyer discussed meeting with contractors to make sure the bidding process and packets are exactly what we want. Lead Base Paint was found on the structure. Tiemeyer hired a company to test the levels of the LBP. Test results came back with minimal amounts, so no specialized removal is necessary. Bids will be going out now that this issue is resolved. No action required.

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Tennis Court Resurfacing: The plan to resurface the NW Tennis Courts is on temporary hold, two companies that specialize in tennis courts came to look at the project. Major issues are developing under the courts. A simple overlay is not likely possible. Paths forward include complete tear out and rebuild, or possibility of aggressive crack work followed by overlay and finish. Tiemeyer worries about the longevity for option B. No action required.

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State Baseball 25: Tiemeyer discussed the positivity that came from wrap up meeting with state baseball. State officials were very impressed once again, naming Carroll “a comfort”, knowing they can show up and everything is handled with no issues on our end. They are very excited to continue this partnership long-term. No action required.

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Cemetery Rate Review: Tiemeyer presented small rate increases to the cemetery pricing. While lot fees were increased in 2021, the opening and closing rates were not. Lot fees are in a very comfortable and competitive range, so only openings and closings are being looked at. Tiemeyer and staff looked at several different cemeteries across Western Iowa in comparison. While prices were similar, staff looked at several new policies and procedures that will greatly benefit our Cemetery. These procedures will also be discussed in a meeting with both local funeral homes. Main changes in policy are hours of burials, adding Winter Rates due to cost of propane and extra work added, limiting disinterment, and adding information about urns set in monuments, and combination urns. Berlau motioned to approve the rates as presented. Second by Ludwig. All present voted aye. Nays: none. Abstain: none. Absent: Collin Mowrey, Jamie Venteicher, Chad Ross. Motion carried 6-0.

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Rate Review Golf Course: Tiemeyer presented to the board multiple options for increasing golf course membership rates. Tiemeyer also turned the floor over to Lawson, who did a very creative analysis of the information Tiemeyer provided as well as more information that he had found. Rates haven't been increased since 2023 season. While the course has been very successful with its membership over the last couple of years, prices of goods and services continue to rise. Side discussion was had about possible irrigation issues and resolving those, as well as some fall tree trimming work needing done. Lawson made motion to approve rate increases as presented. Ludwig second. All present voted aye. Nays: none. Abstain: none. Absent: Collin Mowrey, Jamie Venteicher, Chad Ross. Motion carried 6-0.

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Tiemeyer quickly presented on a pool recoating project that will either be completed this fall or spring of 2026. Will be done before next pool season. Will have an update from staff on exactly how pool season 2025 went at next meeting. No action required.

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Motion by Lawson to adjourn the meeting. Second by Quandt. All present voted aye. Nays: none. Abstain: none. Absent: Collin Mowrey, Jamie Venteicher, Chad Ross. Motion carried 6-0.