



City Council Meeting

Monday, August 25, 2025 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

AGENDA

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Introduction of and Oath of Office for New Police Officers**
- 4. Consent Agenda**
 - a. Approval of Minutes of the August 11, 2025 Meeting**
 - b. Approval of Bills and Claims**
 - c. Licenses and Permits:**
 - New 5-day Special Class "C" Retail Alcohol License - *Apres Bar Co LLC (Event at Van Meter, Inc. on September 18, 2025)*
 - New 5-day Class "C" Retail Alcohol License - *Carroll Hy-Vee (Kuemper Homecoming Event on September 19, 2025)*
 - d. Employment Contracts - Officer Klocke & Officer Smith**
 - e. Persons with Disabilities Parking Space - 1600 Block N. Adams Street**
 - f. Bid Opening Report - Golf Course Utility Vehicle**
- 5. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.
- 6. Ordinances**
 - a. Carroll City Ordinance Chapter 65.02(97) Amendment - Stop Sign on Vine at 11th Street Southbound Only - Second Reading**

- Consideration of Waiving Third Reading

Also see item 5.b – [August 11, 2025](#) – Carroll City Ordinance Chapter 65.02(97) Amendment
- Stop Sign on Vine at 11th Street Southbound Only

7. Resolutions

- None

8. Reports

- None

9. Committee Reports (Informational Only)

10. Comments from the Mayor

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

September Meetings:

- * Board of Adjustment - September 2, 2025 - City Hall - 627 N Adams St
- * City Council – September 8, 2025 – City Hall – 627 N Adams St
- * Airport Commission – September 8, 2025 – Airport Terminal Building - 21177 Quail Ave
- * Planning and Zoning Commission – September 10, 2025 – City Hall - 627 N Adams St
- * Library Board of Trustees – September 15, 2025 – Carroll Public Library – 118 E 5th St
- * Parks, Recreation and Cultural Advisory Board - September 15, 2025 - Recreation Center - 716 N Grant Rd
- * City Council – September 22, 2025 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

AUGUST 11, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, JJ Schreck and Carolyn Siemann. Absent: LaVern Dirkx. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

* * * * *

The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Bordenaro seconded by Atherton, to approve the following items on the consent agenda: a) minutes of the July 28, 2025 meeting, as written; b) bills and claims in the amount of \$1,391,121.20; c) Licenses and Permits: New Special Class “C” Retail Alcohol License – *Bee Kind LLC (519 N Main)*, New Class “C” Retail Alcohol License – *Carroll Brewing (226 E 5th Street)*, and Renewal of Class “C” Retail Alcohol License with Outdoor Service – *Jalisco*; d) Employment Contract with Police Officer Tyler Mollhoff; and e) Acceptance of Tobacco Settlement with Hy-Vee Food Store. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirkx. Motion carried 5-0.

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There were no oral requests or communications from the audience.

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An ordinance pertaining to amending Mayor and City Council compensation was introduced by Council Member Atherton.

It was moved by Atherton, seconded by Bordenaro, to approve the first reading of an ordinance pertaining to Mayor and City Council compensation. On roll call: Ayes: Atherton, Bordenaro, Schreck. Nays: Bauer and Siemann. Abstain: None. Absent: Dirkx. Motion failed 3-2.

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An ordinance amending provisions pertaining to stop signs by adding a stop sign on Vine Street at 11th Street for southbound only traffic was introduced by Council Member Bordenaro.

It was moved by Bordenaro, seconded by Schreck, to approve the first reading of an ordinance amending provisions pertaining to stop signs by adding a stop sign on Vine Street at 11th Street for southbound only traffic. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirkx. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-49, FY 2024/2025 Year End Transfers. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirkx. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Siemann, to approve Change Order No. 1 for the Roof Replacement Projects in the amount of \$30,806.75. The effect of Change Order No. 1 on the Contract price is as follows:

Original Contract Price	\$635,206.96
Change Order No. 1	<u>\$30,806.75</u>
Contract Price with Change Order No. 1	<u>\$666,013.71</u>

On roll call, all present voted aye except Atherton voted nay. Abstain: None. Absent: Dirkx. Motion carried 4-1.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 6:15 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirkx. Motion carried 5-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 08/25/2025

By Vendor Name

Payment Dates 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 004008 - AARON KOOIKER				
INV0002315	ICMA NATIONAL CONFERENCE..			281.00
Vendor 004008 - AARON KOOIKER Total:				281.00
Vendor: 001704 - ACCO				
0255902-IN	AQUATIC - POOL CHEMICALS			1,193.00
Vendor 001704 - ACCO Total:				1,193.00
Vendor: 036435 - ACE SPORT ACADEMY				
INV0002284	LP - REVENUE SHARING KICK IT..			3,022.72
Vendor 036435 - ACE SPORT ACADEMY Total:				3,022.72
Vendor: 003958 - ADB SAFEGATE AMERICAS LLC				
90179611	AIRPORT - RUNWAY LIGHTS	134684	08/12/2025	162.98
Vendor 003958 - ADB SAFEGATE AMERICAS LLC Total:				162.98
Vendor: 001698 - ADVANCED LASER TECHNOLOGI				
47858	LIBRARY - PRINTER TONER	134697	08/20/2025	94.95
47903	PD - INK CARTRIDGE			209.90
Vendor 001698 - ADVANCED LASER TECHNOLOGI Total:				304.85
Vendor: 002178 - ALEX KLEVER				
INV0002297	PD - INTERVIEW	134698	08/20/2025	12.54
Vendor 002178 - ALEX KLEVER Total:				12.54
Vendor: 012650 - ALLIANT ENERGY-IES UTILIT				
INV0002278	GAS BILLS	134688	08/12/2025	42.34
INV0002278	GAS BILLS	134688	08/12/2025	81.21
INV0002278	GAS BILLS	134688	08/12/2025	88.61
INV0002278	GAS BILLS	134688	08/12/2025	63.50
INV0002278	GAS BILLS	134688	08/12/2025	73.76
INV0002278	GAS BILLS	134688	08/12/2025	113.43
INV0002278	GAS BILLS	134688	08/12/2025	1,203.15
INV0002278	GAS BILLS	134688	08/12/2025	1,580.24
INV0002278	GAS BILLS	134688	08/12/2025	36.88
INV0002278	GAS BILLS	134688	08/12/2025	38.36
INV0002278	GAS BILLS	134688	08/12/2025	44.30
INV0002278	GAS BILLS	134688	08/12/2025	73.76
INV0002278	GAS BILLS	134688	08/12/2025	1,232.25
Vendor 012650 - ALLIANT ENERGY-IES UTILIT Total:				4,671.79
Vendor: 002370 - ARNOLD MOTOR SUPPLY				
07NV165542	CEMETERY - SIPHON SPRAY B...			54.99
07NV165699	BLDG - VEHICLE OIL CHANGE			25.26
Vendor 002370 - ARNOLD MOTOR SUPPLY Total:				80.25
Vendor: 036283 - ASCENDANCE TRUCKS MIDWEST LLC				
RA302001533.01	FD - ENGINE #2 FUEL FILTER R...			311.10
XA302005074.01	FD - TANKER FILTERS			65.84
XA302005074.02	FD - FILTER			15.13
Vendor 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:				392.07
Vendor: 002818 - BAKER AND TAYLOR INC.				
2039187585	LIBRARY - BOOKS	134699	08/20/2025	639.91
2039207714	LIBRARY - BOOKS	134699	08/20/2025	271.25
2039213899	LIBRARY - BOOKS	134699	08/20/2025	391.71
2039224579	LIBRARY - BOOKS	134699	08/20/2025	323.72
Vendor 002818 - BAKER AND TAYLOR INC. Total:				1,626.59
Vendor: 003515 - BOMGAARS				
21555736	RC - SCREWS			9.16

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
21559433	RC - PRESSURE WASHER NOZZ...			24.99
21559970	RUT - #23 PAINT			93.12
21560524	RC - DRY SPRAY LUBE			6.49
21562487	RUT - DUCT TAPE			23.96
21563478	RUT - #23 PRIMER			15.98
21563795	RUT - #29 INTAKE VALVE SHUT..			16.94
21566351	CEMETERY - CHAINS & GREASE			101.88
21566375	WATER - PVC PLUGS, COUPLI...			396.11
21566426	FD - WRENCH, SPOTLIGHT & ...			858.90
21566898	PARKS - ROUNDUP PRO			99.99
21567019	WATER - MILDEW CLEANER F...			33.98
21568157	PARKS - FASTENERS, KNIFE & ...			13.84
Vendor 003515 - BOMGAARS Total:				1,695.34
Vendor: 001134 - BRAD BURKE				
INV0002296	PD - ILEA PHYSICAL TESTING	134696	08/20/2025	24.37
Vendor 001134 - BRAD BURKE Total:				24.37
Vendor: 003661 - BRED TELEPHONE CORPORATION				
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	257.84
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	133.48
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	186.39
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	224.69
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	134.87
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	262.22
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	212.94
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	400.74
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	180.19
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	138.48
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	150.51
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	429.40
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	376.85
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	300.98
INV0002280	LOCAL AND LONG DISTANCE	DFT0000894	08/12/2025	343.50
Vendor 003661 - BRED TELEPHONE CORPORATION Total:				3,733.08
Vendor: 003670 - BRIGGS INC OF OMAHA				
2421866-00	RC - TOILET VAC BREAKER RE...			22.20
2423928-00	RC - TOILET SEAT			24.85
Vendor 003670 - BRIGGS INC OF OMAHA Total:				47.05
Vendor: 004138 - CAPITAL SANITARY SUPPLY				
R081998	LIBRARY - PAPER TOWELS AND..	134704	08/20/2025	191.27
R082000	PD - TOILET PAPER			64.86
R082042	RC - TOWELS, TRASH BAGS, CL...			149.78
R082074	PARKS - TRASH BAGS			71.40
R082094	RC - TOILET PAPER AND HAND...			109.22
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				586.53
Vendor: 025028 - CAROL SCHOEPPNER				
INV0002281	AIRPORT - SECRETARY CONTR...	134689	08/12/2025	350.00
Vendor 025028 - CAROL SCHOEPPNER Total:				350.00
Vendor: 004132 - CARROLL AVIATION INC.				
INV0002282	AIRPORT - CONTRACT	134685	08/12/2025	7,485.00
Vendor 004132 - CARROLL AVIATION INC. Total:				7,485.00
Vendor: 004196 - CARROLL HYDRAULICS				
70857	RUT - #34 HYDRAULIC HOSE			438.56
Vendor 004196 - CARROLL HYDRAULICS Total:				438.56
Vendor: 002977 - CARROLL REFUSE SERVICE				
364104	AIRPORT - JULY GARBAGE	134683	08/12/2025	68.83
Vendor 002977 - CARROLL REFUSE SERVICE Total:				68.83

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002998 - CENTURYLINK				
INV0002295	WTP - BACKUP PHONE LINE	134700	08/20/2025	90.81
Vendor 002998 - CENTURYLINK Total:				90.81
Vendor: 002867 - CINTAS FIRST AID & SAFETY				
5285686009	GARAGE - ANTIBIOTIC OINTM...			33.16
Vendor 002867 - CINTAS FIRST AID & SAFETY Total:				33.16
Vendor: 002071 - COMPUTER REPAIR & SERVICE				
20453	FIN - MISC COMPUTER ISSUES			143.00
20543	PD - PHONE SETUP SONIC WA...			5,257.60
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				5,400.60
Vendor: 004862 - CONTINENTAL RESEARCH CORP				
0065470	GC - GREASE & POND TREAT...			845.46
Vendor 004862 - CONTINENTAL RESEARCH CORP Total:				845.46
Vendor: 003145 - CORE AND MAIN LP				
W997179.2	WATER - METER REGISTERS			4,017.24
W997179	WATER - METER REGISTERS			4,017.34
W997179.1	CREDIT INVOICE			-4,017.34
Vendor 003145 - CORE AND MAIN LP Total:				4,017.24
Vendor: 005395 - D & K PRODUCTS				
93461IN	MP - GRASS SEED			1,505.00
93461IN	PARKS - GRASS SEED			352.50
93462IN	GC - HERBICIDE & FERTILIZER			763.67
Vendor 005395 - D & K PRODUCTS Total:				2,621.17
Vendor: 003988 - DAKOTA SUPPLY GROUP				
INV0002289	RUT - CONCAVE GATE			1,309.37
Vendor 003988 - DAKOTA SUPPLY GROUP Total:				1,309.37
Vendor: 003618 - DIRECT MAILER				
12304	PARKS - JOB POSTING			132.75
12359	PARKS - PARKS SUPT AD			132.75
Vendor 003618 - DIRECT MAILER Total:				265.50
Vendor: 006270 - DREES HEATING & PLUMBING				
78754	AIRPORT - SOFTNER SALT	134686	08/12/2025	250.00
79597	AIRPORT - WATER	134686	08/12/2025	8.00
80075	AIRPORT - WATER	134686	08/12/2025	16.00
Vendor 006270 - DREES HEATING & PLUMBING Total:				274.00
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011328684.001	SLOW PITCH FIELD - DISCONN...			239.80
S011328684.002	SLOW PITCH FIELD - FUSES, S...			371.92
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				611.72
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0002279	HRA CHECKS	DFT0000893	08/12/2025	7,816.34
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				7,816.34
Vendor: 036439 - EVANGELINE LO				
INV0002317	RC - ONLINE PILATES RECERTIF...			271.78
Vendor 036439 - EVANGELINE LO Total:				271.78
Vendor: 008027 - FAREWAY STORES				
00122809	AQUATIC - GALLON FREEZER ...			6.48
00213007	COUNCIL MEETING SUPPLIES			11.88
Vendor 008027 - FAREWAY STORES Total:				18.36
Vendor: 008050 - FASTENAL COMPANY				
IACAR200992	RUT - SIGN BOLTS			543.89
Vendor 008050 - FASTENAL COMPANY Total:				543.89
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV13818	WATER - FILL SCBA TANK			12.00
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				12.00

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 000013 - FIRE/POLICE RETIREMENT SY				
INV0002304	MFPRSI CONTRIBUTIONS	DFT0000899	08/21/2025	15,307.40
			Vendor 000013 - FIRE/POLICE RETIREMENT SY Total:	15,307.40
Vendor: 003848 - FIRST IMPRESSION				
INV0002285	AUGUST DOWNTOWN RESTR...			300.00
			Vendor 003848 - FIRST IMPRESSION Total:	300.00
Vendor: 009315 - GALLS INC.				
032089377	PD - UNIFORM SHIRTS & EMB...			189.81
032089378	PD - UNIFORM SHIRTS AND E...			83.94
032089400	PD - BOOTS			244.27
032091745	PD - NAME PLATES			27.33
			Vendor 009315 - GALLS INC. Total:	545.35
Vendor: 009500 - GEHLING WELDING & REPAIR				
159452	PARKS - SNOW BLOWER SKIDS			66.25
			Vendor 009500 - GEHLING WELDING & REPAIR Total:	66.25
Vendor: 009535 - GENERAL RENTAL				
220995	RUT - PROPANE - FORK LIFT			32.00
			Vendor 009535 - GENERAL RENTAL Total:	32.00
Vendor: 010605 - HACH CHEMICAL COMPANY				
14586332	WATER - LAB SUPPLIES			6,910.20
			Vendor 010605 - HACH CHEMICAL COMPANY Total:	6,910.20
Vendor: 002965 - HOTSYS CLEANING SYSTEMS INC.				
PSI-317996	GARAGE - HOTSYS MAINTENA...			447.17
			Vendor 002965 - HOTSYS CLEANING SYSTEMS INC. Total:	447.17
Vendor: 012520 - IMFOA				
INV0001727	FIN - IMFOA FINANCE CERT. R...	134692	08/18/2025	75.00
INV0001728	IMFOA CLERK CERT. RENEWAL	134693	08/18/2025	75.00
			Vendor 012520 - IMFOA Total:	150.00
Vendor: 003982 - IOWA INFORMATION MEDIA GROUP				
41440	LIBRARY -CALENDAR AD	134702	08/20/2025	78.00
			Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:	78.00
Vendor: 012685 - IOWA SMALL ENGINE CENTER				
149575	WATER - AIR FILTER COVER			7.06
149596	FD - SPARK PLUGS			5.51
149719	PARKS - CAPS			13.42
149765	SEWER - HYDRO EXCAVATION...			58.17
149839	PARKS - 2 TRIMMERS			959.98
149840	PARKS - TRIMMER ATTACHM...			258.14
149856	FD - IGNITION MODULE FOR ...			40.31
			Vendor 012685 - IOWA SMALL ENGINE CENTER Total:	1,342.59
Vendor: 012706 - IPERS				
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	54.45
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	560.98
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	14,234.49
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	14.81
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	2,599.26
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	3,110.92
INV0002310	IPERS CONTRIBUTIONS	DFT0000905	08/21/2025	2,859.80
			Vendor 012706 - IPERS Total:	23,434.71
Vendor: 002453 - JASON MATTHEW LAMBERTZ				
165596	CAAT6 - PRODUCTION COSTS			1,015.00
			Vendor 002453 - JASON MATTHEW LAMBERTZ Total:	1,015.00
Vendor: 025020 - JOHN DEERE FINANCIAL				
6624875	CEMETERY - OIL AND OIL FILT...	134710	08/20/2025	38.62
6626446	GC - NUTS, WHEEL BEARINGS...	134710	08/20/2025	320.81
6640162	RUT - #31 - TIRE REPAIR - NEW...	134710	08/20/2025	389.08

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
6640179	PARKS - V-BELT	134710	08/20/2025	175.16
6649020	PARKS - V-BELT	134710	08/20/2025	175.16
6649065	PARKS - LOCK NUTS, FUEL FILT...	134710	08/20/2025	458.73
Vendor 025020 - JOHN DEERE FINANCIAL Total:				1,557.56
Vendor: 001742 - KAM LINE HIGHWAY MARKINGS				
702487	RUT - TRAFFIC LINE PAINTING			7,910.32
Vendor 001742 - KAM LINE HIGHWAY MARKINGS Total:				7,910.32
Vendor: 014520 - KASPERBAUER CLEANING SER				
185616	RC - LAUNDER MATS			115.32
Vendor 014520 - KASPERBAUER CLEANING SER Total:				115.32
Vendor: 004066 - KERSTEN POSTEL				
INV0002290	LIBRARY - JULY OUTREACH	134703	08/20/2025	22.75
Vendor 004066 - KERSTEN POSTEL Total:				22.75
Vendor: 001550 - KING CONSTRUCTION LLC				
INV0002288	WATER - HIGH SERVICE PUMP...			92,374.77
Vendor 001550 - KING CONSTRUCTION LLC Total:				92,374.77
Vendor: 002331 - MACQUEEN EQUIPMENT LLC				
13649	PD - VEHICLE COMPUTER & S...			1,118.50
Vendor 002331 - MACQUEEN EQUIPMENT LLC Total:				1,118.50
Vendor: 003838 - MARY GREELEY MEDICAL CENTER				
INV0002287	PD - 3 OFFICERS PHYSICALS			2,914.50
Vendor 003838 - MARY GREELEY MEDICAL CENTER Total:				2,914.50
Vendor: 002752 - MASTER METER SYSTEMS				
285784	WATER - METER READING SO...			2,195.00
Vendor 002752 - MASTER METER SYSTEMS Total:				2,195.00
Vendor: 017133 - MASTERCARD				
INV0002291	LIBRARY - ILA CONFERENCE K...	134706	08/20/2025	230.00
INV0002291	LIBRARY - SUMMER READING -...	134706	08/20/2025	67.01
INV0002291	LIBRARY - ILA CONFERENCE P...	134706	08/20/2025	230.00
INV0002291	LIBRARY - ILA CONFERENCE J...	134706	08/20/2025	265.00
INV0002291	LIBRARY - ILA CONFERENCE H...	134706	08/20/2025	230.00
INV0002291	LIBRARY - BOOKS	134706	08/20/2025	12.92
INV0002291	LIBRARY - BOOKS	134706	08/20/2025	30.53
INV0002291	LIBRARY - BOOKS	134706	08/20/2025	44.11
INV0002291	LIBRARY - SUMMER READING ...	134706	08/20/2025	12.14
INV0002291	LIBRARY - POSTAGE	134706	08/20/2025	8.52
INV0002292	COUNCIL - ZOOM	134709	08/20/2025	15.99
INV0002292	FIN - ADOBE SOFTWARE	134709	08/20/2025	19.99
INV0002292	FIN - MAIL CHIMP	134709	08/20/2025	13.00
INV0002293	FIN - EMPLOYEE RECOGNITION	134707	08/20/2025	52.74
INV0002294	BLDG - TRAINING BOOK	134705	08/20/2025	25.60
INV0002294	GC - KEYS FOR GOLF CARTS	134705	08/20/2025	40.95
INV0002294	RC - WALL MOUNT KEY LOCK ...	134705	08/20/2025	35.72
INV0002294	RC - CABLES	134705	08/20/2025	38.00
INV0002294	RC - SANI WIPES	134705	08/20/2025	246.90
INV0002294	RC - PICKLEBALL TAPE	134705	08/20/2025	112.75
INV0002294	LP - BASEBALL TEES	134705	08/20/2025	27.02
INV0002294	AQUATIC - FOOD LICENSE REN...	134705	08/20/2025	3.75
INV0002294	AQUATIC - FOOD LICENSE REN...	134705	08/20/2025	150.00
INV0002294	AQUATIC - SANITIZER TABLETS	134705	08/20/2025	21.97
INV0002294	FIN - PENS	134705	08/20/2025	27.00
INV0002294	RC - MOULDING FOR CUPBOA...	134705	08/20/2025	84.54
INV0002298	PD - HOLSTER	134708	08/20/2025	201.50
INV0002298	PD - BODY CAM MOUNT	134708	08/20/2025	207.63
INV0002298	PD - TASER REPLACEMENT	134708	08/20/2025	1,813.00
INV0002298	RC - EMPLOYEE BACKGROUND...	134708	08/20/2025	30.25
INV0002320	APWA FALL CONFERENCE KR...	134714	08/21/2025	225.00
INV0002320	STS & ROADS WORKSHOP PO...	134714	08/21/2025	300.00

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0002320	IA RURAL WATER CONFERENC...	134714	08/21/2025	225.00
INV0002320	IA RURAL WATER CONFERENC...	134714	08/21/2025	225.00
Vendor 017133 - MASTERCARD Total:				5,273.53
Vendor: 003966 - MICROBAC LABORATORIES INC				
NT2507249	WATER - MONTHLY BAC T			107.25
NT2507508	WATER - MONTHLY BAC TEES			87.50
Vendor 003966 - MICROBAC LABORATORIES INC Total:				194.75
Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS				
597593	RUT - REBAR			79.50
597776	RUT - CONCRETE FOR STORM ...			35.70
598125	WATER - CAULK FOR WELL H...			17.00
598197	WATER - CAULK FOR WELL H...			17.00
Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total:				149.20
Vendor: 017730 - MOORHOUSE READY MIX CO.				
5088.1	VALVE REPLACEMENT 18TH &...			525.00
4888	RUT - SOUTHDALE PATCH			962.50
4897	ROW - 818 W 19TH ST			1,225.00
4984	RUT - 8TH & VINE PATCH			1,093.75
4985	RUT - 8TH & VINE PATCH			1,093.75
5008	RUT - 8TH & VINE PATCH			1,837.50
5137	RUT - FIELD CREST & MEADO...			1,487.50
5148	10TH & CRAWFORD PATCH - T...			268.50
5153	RUT - FIELD CREST & SUMMITT			984.50
Vendor 017730 - MOORHOUSE READY MIX CO. Total:				9,478.00
Vendor: 003263 - NETBANX				
INV0002325	RC - JULY EFT PROCESSING FE...	DFT0000913	08/21/2025	108.64
Vendor 003263 - NETBANX Total:				108.64
Vendor: 001792 - NEW OPPORTUNITIES				
PY26-1	1/2 FY 26 FUNDING REQUEST			5,460.00
Vendor 001792 - NEW OPPORTUNITIES Total:				5,460.00
Vendor: 020326 - OPTIONS INK				
19242	WATER BAC T - WELL #15 POS...			13.17
19242	WATER DISINFECTION BYPRO...			15.84
19242	WATER MONTHLY BAC TEES			14.17
19242	WATER MONTHLY BAC TEES			16.38
Vendor 020326 - OPTIONS INK Total:				59.56
Vendor: 021050 - P & H WHOLESALE INC.				
4043847-00	HSPS - CHECK VALVE FOR SU...			40.97
Vendor 021050 - P & H WHOLESALE INC. Total:				40.97
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0180842	RUT - PAINT TRAILER TIRE REP...			32.10
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				32.10
Vendor: 003127 - PLANET TECHNOLOGIES, INC.				
I012491	PD - OFFICE 365 SOFTWARE LI...			1,781.12
I012503	PD - OFFICE 365 CREDIT			-517.44
Vendor 003127 - PLANET TECHNOLOGIES, INC. Total:				1,263.68
Vendor: 021860 - PRESTO-X-COMPANY				
81143367	RC - PEST CONTROL			92.19
81143421	PEST CONTROL - 627 N ADAM...			116.23
Vendor 021860 - PRESTO-X-COMPANY Total:				208.42
Vendor: 036438 - PROMESING IMAGE SALON & SPA LLC				
INV0002318	DOWNTOWN FACADE GRANT			25,000.00
Vendor 036438 - PROMESING IMAGE SALON & SPA LLC Total:				25,000.00
Vendor: 003730 - QUADIENT INC.				
62153793	PD - POSTAGE METER RENTAL	134701	08/20/2025	7.09
62153793	LIBRARY - POSTAGE METER R...	134701	08/20/2025	7.99

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
62153793	FIN - POSTAGE METER RENTAL	134701	08/20/2025	57.59
62153793	WATER - POSTAGE METER RE...	134701	08/20/2025	37.10
62153793	SEWER - POSTAGE METER RE...	134701	08/20/2025	1.23
Vendor 003730 - QUADIENT INC. Total:				111.00
Vendor: 001136 - R & R SEPTIC SERVICE INC				
16232	RESTROOM RENTAL FOR ROO...	134711	08/21/2025	150.00
Vendor 001136 - R & R SEPTIC SERVICE INC Total:				150.00
Vendor: 009870 - RACCOON VALLEY ELECTRIC COOP				
INV0002283	AIRPORT - JULY ELECTRIC SERV...	134687	08/12/2025	1,136.94
Vendor 009870 - RACCOON VALLEY ELECTRIC COOP Total:				1,136.94
Vendor: 002987 - RIESBERG AUDIO AND DETAILING				
11251	PD - #15 SPOTLIGHT & 20 CA...			75.00
Vendor 002987 - RIESBERG AUDIO AND DETAILING Total:				75.00
Vendor: 036441 - ROCKFORD PUBLIC LIBRARY				
INV0002319	LIBRARY - BOOK	134715	08/21/2025	29.99
Vendor 036441 - ROCKFORD PUBLIC LIBRARY Total:				29.99
Vendor: 003455 - ROZANNE SWARTZENDRUBER				
891029	PD - SHIRT AND COAT ALTERA...			150.00
891031	PD - UNIFORM SHIRT ALTERAT...			100.00
Vendor 003455 - ROZANNE SWARTZENDRUBER Total:				250.00
Vendor: 003900 - SAMPSON FARMS				
11729	BLDG - NUISANCE MOWING -...			80.00
11730	BLDG - NUISANCE MOWING - ...			160.00
Vendor 003900 - SAMPSON FARMS Total:				240.00
Vendor: 024915 - SARGENT DRILLING				
42935	WATER - WELL #15 REHABILIT...			51,428.00
Vendor 024915 - SARGENT DRILLING Total:				51,428.00
Vendor: 025250 - SHERWIN WILLIAMS CO.				
8986-5	WATER - HYDRANT PAINT			37.52
9037-6	RC - PAINT			69.51
Vendor 025250 - SHERWIN WILLIAMS CO. Total:				107.03
Vendor: 003057 - SIMMERING-CORY & IOWA CODIFICATION				
2025-IC-0277	AUGUST 2025 SUPPLEMENT			1,312.00
Vendor 003057 - SIMMERING-CORY & IOWA CODIFICATION Total:				1,312.00
Vendor: 028180 - STATE HYGIENIC LABORATORY-AR				
304723	AQUATIC - WATER SAMPLE A...			15.50
304724	WATER - BACTERIA TESTING			62.00
Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:				77.50
Vendor: 025880 - STONE PRINTING CO.				
116492	FIN - CALCULATOR & INK RIB...			123.84
116513	WATER - UTILITY BILLING FO...			148.50
14109	GARAGE - FOLDERS AND WHI...			44.98
Vendor 025880 - STONE PRINTING CO. Total:				317.32
Vendor: 036440 - SUNRISE SYSTEMS				
INV0002316	BLDG - NUISANCE MOWING 6...			240.00
Vendor 036440 - SUNRISE SYSTEMS Total:				240.00
Vendor: 001705 - TITAN MACHINERY				
SO0244536-1	RUT - #33 NO POWER SOFTW...			2,205.13
Vendor 001705 - TITAN MACHINERY Total:				2,205.13
Vendor: 027060 - TREASURER OF IOWA				
INV0002321	GC - JULY SALES TAX	DFT0000909	08/21/2025	2,396.34
INV0002321	RC - JULY SALES TAX	DFT0000909	08/21/2025	2,128.37
INV0002321	LS - JULY SALES TAX	DFT0000909	08/21/2025	153.63
INV0002321	AQUATIC - JULY SALES TAX	DFT0000909	08/21/2025	865.55
Vendor 027060 - TREASURER OF IOWA Total:				5,543.89

COUNCIL CLAIMS 08/25/2025

Payment Dates: 8/12/2025 - 8/25/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 003220 - TURFWERKS				
WW03043	GC - REPAIR IRRIGATION ELEC...			786.73
Vendor 003220 - TURFWERKS Total:				786.73
Vendor: 003165 - ULINE INC				
195869283	PD - GLOVES			168.60
Vendor 003165 - ULINE INC Total:				168.60
Vendor: 002449 - UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE				
273384	RANDOM DRUG TESTING			210.00
Vendor 002449 - UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE Total:				210.00
Vendor: 003138 - WHEN TO WORK INC.				
82115555-80-12-PRO-25	RC - ONLINE SCHEDULING			512.00
82115555-80-12-PRO-25	AQUATIC - ONLINE SCHEDULI...			265.00
Vendor 003138 - WHEN TO WORK INC. Total:				777.00
Vendor: 002762 - WITTRUCK ELECTRIC LLC				
33414	AIRPORT - PHOTOCELL & LAM...	134712	08/21/2025	222.90
Vendor 002762 - WITTRUCK ELECTRIC LLC Total:				222.90
Vendor: 030355 - WITTRUCK MOTOR CO.				
1224	AIRPORT - JULY CAR RENTAL	134690	08/12/2025	550.00
Vendor 030355 - WITTRUCK MOTOR CO. Total:				550.00
Vendor: 003291 - WORLDPAY INTEGRATED PAYMENTS				
INV0002322	PARKS - JULY ONLINE CC PRO...	DFT0000910	08/21/2025	10.66
INV0002322	RC - JULY ONLINE CC PROCESS...	DFT0000910	08/21/2025	26.80
INV0002322	LS - JULY ONLINE CC PROCESS...	DFT0000910	08/21/2025	124.64
INV0002323	PARKS - JULY IN-OFFICE CC PR...	DFT0000911	08/21/2025	1.89
INV0002323	RC - JULY IN-OFFICE CC PROCE...	DFT0000911	08/21/2025	367.32
INV0002323	LS - JULY IN-OFFICE CC PROCE...	DFT0000911	08/21/2025	10.64
INV0002323	AQUATIC - JULY IN-OFFICE CC ...	DFT0000911	08/21/2025	14.18
INV0002324	AC - JULY CC PROCESSING FEES	DFT0000912	08/21/2025	267.65
Vendor 003291 - WORLDPAY INTEGRATED PAYMENTS Total:				823.78
Vendor: 003970 - WORLDWIDE EXPRESS				
250809W004497	FREIGHT W/E 8/13/2025	134691	08/13/2025	14.80
250809W004497	FREIGHT W/E 8/13/2025	134691	08/13/2025	32.23
250809W004497	FREIGHT W/E 8/13/2025	134691	08/13/2025	24.91
250817W002732	FREIGHT W/E 8/2/2025	134713	08/21/2025	13.64
250817W002732	FREIGHT W/E 8/2/2025	134713	08/21/2025	29.09
250817W002732	FREIGHT W/E 8/2/2025	134713	08/21/2025	24.67
Vendor 003970 - WORLDWIDE EXPRESS Total:				139.34
Vendor: 034110 - ZIEGLER INC.				
IN002014466	WWTP - FILTERS AND TRANSM..			367.78
Vendor 034110 - ZIEGLER INC. Total:				367.78
Grand Total:				322,684.12

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	91,880.11	61,156.55
010 - HOTEL/MOTEL TAX	14.81	14.81
110 - ROAD USE TAX FUND	23,184.41	2,988.34
121 - LOCAL OPTION SALES TAX	30,844.54	84.54
301 - C.P. - EQUIPMENT PURCHASE	858.90	0.00
302 - C.P. - BUILDING IMPROVEMENTS	150.00	150.00
600 - WATER UTILITY FUND	70,647.93	4,546.04
602 - WATER UTILITY CAP. IMP.	92,374.77	0.00
610 - SEWER UTILITY FUND	4,912.31	4,486.36
850 - MEDICAL INSURANCE FUND	7,816.34	7,816.34
Grand Total:	322,684.12	81,242.98

Gross payroll \$248,065.80

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Aaron Kooiker, City Manager

FROM: Brad Burke, Chief of Police

DATE: August 5, 2025

SUBJECT: Employment Contract – Smith & Klocke

Owen Klocke has been hired as a police officer with the City of Carroll effective August 15, 2025. Jake Smith has been hired as a police officer with the City of Carroll effective August 18, 2025. They will both attend the Iowa Law Enforcement Academy beginning on September 2, 2025. Attached to this memo is the resolution and employment contract with Officers Owen Klocke and Jake Smith.

RECOMMENDATION: Council approval of the employment contract with Police Officers Owen Klocke and Jake Smith.

RESOLUTION NO. ____

**A RESOLUTION APPROVING THE EMPLOYMENT CONTRACT FOR POLICE
OFFICER OWEN KLOCKE**

WHEREAS: Chapter 17 of the code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS: the employment contract for Police Officer Owen Klocke is attached hereto as Exhibit A; and

WHEREAS: it is determined that the approval of the attached employment contract with Police Officer Owen Klocke is in the best interest of the City of Carroll, Iowa:

THEREFORE: BE IT RESOLVED, that the employment contract with Police Officer Owen Klocke, attached as Exhibit A, be authorized and approved and that the Mayor is authorized to execute the employment contract on behalf of the City of Carroll.

Passed and approved by the City Council of the City of Carroll, IA,
this 25th day of August 2025.

CITY COUNCIL OF THE CITY OF
CARROLL, IOWA

Gerald H. Fleshner, Mayor

ATTEST: _____
Laura Schaefer, City Clerk

REIMBURSEMENT OF TRAINING EXPENSES AGREEMENT

This agreement is entered into by the City of Carroll, Iowa, hereinafter referred to as "City" and OWEN MICHAEL KLOCKE, hereinafter referred to as "Employee".

THE INTENT OF THIS AGREEMENT IS TO PROVIDE TRAINING OF EMPLOYEE AS A POLICE OFFICER, AND TO SPECIFY THE CONSIDERATION THAT EMPLOYEE PROVIDE THE CITY IN RETURN FOR TRAINING. THIS DOCUMENT SHALL NOT BE CONSTRUED IN ANY WAY AS AN EMPLOYMENT AGREEMENT, WHICH WOULD PROFFER A PROPERTY RIGHT OR INTEREST ON EMPLOYEE.

1. The City and the Employee agree that the Employee will attend the Iowa Law Enforcement Academy at the expense of the City to receive certification as a Law Enforcement Officer in accordance with the Academy's training requirements. The training at the Academy is scheduled to begin September 2, 2025. The City shall pay the expense of training and shall pay the employee's regular wages during this training. The Employee agrees that he or she will be responsible for reimbursing the City in accordance with the rules for reimbursement as stated hereafter in this agreement. The expenses which the Employee agrees to reimburse include the City's cost of the Employee's paid time (salary over \$15 per hour during 639 hours of academy training, pension, F.I.C.A., health insurance & worker's compensation insurance) while attending the Academy, as well as the City's expenditure for the Employee's mileage, food, lodging, clothing, ammunition and tuition while attending the academy. All of these reimbursable costs are referred to generally as "total training expenses". The Employee will not be responsible for reimbursing the City for any time spent by the Employee performing services such as dispatching, filing, patrol work, or other work assigned by the City. An estimate of the costs of the "total training expenses" as set out above is listed on Exhibit "A", which is attached hereto and by this reference incorporated into this Agreement. "Total training expenses" will be based on the actual cost incurred by the City as these costs become known.
2. The Employee may, at the City's option, be required to work for the Carroll Police Department while attending the training program, and may be required to patrol, dispatch, operate computer system, perform clerical tasks, or do other duties as assigned by the Chief of Police or the Chief's designees. The hours expended by the Employee in attendance at the training course and service to the police department shall be subject to the same limitations and compensatory time policies as apply to all police officers of the City.
3. The Employee shall have a probationary period consistent with the Union Contract, City Personnel Policies and/or the Code of Iowa. This probationary period will end nine months after the date of graduation from the academy.

4. The Employee shall serve as a full-time police officer of the City, after graduation from the Iowa Law Enforcement Academy and meeting all criteria needed to receive proper certification.
5. In the event the Employee does not successfully complete the training program, the Employee shall be released from employment with the City, and the Employee shall reimburse the City for its "total training expenses" incurred to that date in accordance with the terms set forth in Section 6.
6. In the event the Employee voluntarily resigns from the Carroll Police Department without having served as a certified police officer (academy graduation) for at least three years, the Employee shall reimburse the City for total training expenses incurred per the following schedule:
 - a. The amount of reimbursement shall be determined as follows:
 1. If the Employee resigns less than six months **following completion of approved training**, one hundred percent of the total training expenses.
 2. If the Employee resigns six months or more, but less than one year **following completion of approved training**, seventy-five percent of the total training expenses.
 3. If the Employee resigns one year or more, but less than two years **following completion of approved training**, fifty percent of the total training expenses.
 4. If the Employee resigns two years or more, but less than three years **after completion of approved training**, twenty-five percent of the total training expenses.
7. If the Employee is dismissed during the probationary period, or properly terminated without having served as a certified police officer for at least three years, the employee shall reimburse the City for total training expenses incurred. If the Employee is dismissed for any other reason, such as a reduction in force, the Employee shall not be required to pay the City for any unpaid training costs owed.
8. At the end of three years as a certified police officer with the City, the amount owed for training expenses by Employee shall be zero dollars.
9. Payment of any training costs owed to the City by the Employee shall be made in either a lump sum payment or consecutive monthly payments. The lump sum payment, or the first monthly payment, is due thirty days from the last day of employment. Monthly payments shall be made in accordance with the following schedule:

Minimum Monthly Payment Annual Interest Rate

\$250

8%

Although the minimum monthly payment is set at \$250, the entire balance must

be paid in no more than 48 months. If the employee elects to make a lump sum payment within thirty days of the last day of employment, the City will discount the balance due by 10%. Additionally, at any time during the repayment period the employee elects to pay off the balance, the City will discount the remaining balance by 10%.

10. If the Employee is killed or permanently and totally disabled as defined in Chapter 411 of the Iowa Code, while in the employ of the City any training expenses shall be considered reimbursed in full.
11. This agreement may be amended or canceled only upon written agreement of both the City and the Employee.
12. The Employee shall notify the City of the Employee's place of residence while in the employ of the City and/or until such time as the debt for total training expenses is satisfied in full.
13. If reimbursement is not made in accordance with this agreement, the employee understands that the City, at its option, may seek the Employee's decertification as an Iowa law enforcement officer. Additionally, the City reserves the option of seeking reimbursement through civil action.

I have read this agreement and fully understand that I may be obligated to repay the total training expenses that are incurred on my behalf while receiving training at the Iowa Law Enforcement Academy. I further acknowledge that my signature is voluntary and this agreement was signed before beginning employment with the City of Carroll.

Executed this 15th day of August, 2025

CITY OF CARROLL
CARROLL COUNTY, IOWA
CITY COUNCIL

EMPLOYEE

Gerald H. Fleshner, Mayor

Owen Klocke
Owen Michael Klocke

ATTEST:

Date

Laura A. Schaefer, City Clerk/Finance Director

EXHIBIT A

ESTIMATE OF "TOTAL TRAINING EXPENSES"

The following is an **estimate** of expenses which will be incurred by the City of Carroll to provide Iowa Law Enforcement Academy Basic Training Certification. This estimate is based on attendance at the 16-week ILEA basic training academy.

PAID TIME

Salary	Approximately \$11,335
Pension	Approximately \$2,570
F.I.C.A.	Approximately \$165
Worker's Compensation	Approximately \$25
Health Insurance	Approximately \$1,000

MILEAGE

None

FOOD - ILEA

\$1,500

CLOTHING

ILEA required clothing = \$225

AMMUNITION

250 rounds of duty ammunition for qualifications = approximately \$175.00

TUITION

\$4,800

TOTAL ESTIMATED TRAINING COSTS = approximately \$21,795 plus any expenses incurred that are not anticipated in this document.

RESOLUTION NO. ____

**A RESOLUTION APPROVING THE EMPLOYMENT CONTRACT FOR POLICE
OFFICER JACOB SMITH**

- WHEREAS: Chapter 17 of the code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and
- WHEREAS: the employment contract for Police Officer Jacob Smith is attached hereto as Exhibit B; and
- WHEREAS: it is determined that the approval of the attached employment contract with Police Officer Jacob Smith is in the best interest of the City of Carroll, Iowa:
- THEREFORE: BE IT RESOLVED, that the employment contract with Police Officer Jacob Smith, attached as Exhibit B, be authorized and approved and that the Mayor is authorized to execute the employment contract on behalf of the City of Carroll.

Passed and approved by the City Council of the City of Carroll, IA,
this 25th day of August 2025.

CITY COUNCIL OF THE CITY OF
CARROLL, IOWA

Gerald H. Fleshner, Mayor

ATTEST: _____
Laura Schaefer, City Clerk

REIMBURSEMENT OF TRAINING EXPENSES AGREEMENT

This agreement is entered into by the City of Carroll, Iowa, hereinafter referred to as "City" and JACOB MICHAEL SMITH, hereinafter referred to as "Employee".

THE INTENT OF THIS AGREEMENT IS TO PROVIDE TRAINING OF EMPLOYEE AS A POLICE OFFICER, AND TO SPECIFY THE CONSIDERATION THAT EMPLOYEE PROVIDE THE CITY IN RETURN FOR TRAINING. THIS DOCUMENT SHALL NOT BE CONSTRUED IN ANY WAY AS AN EMPLOYMENT AGREEMENT, WHICH WOULD PROFFER A PROPERTY RIGHT OR INTEREST ON EMPLOYEE.

1. The City and the Employee agree that the Employee will attend the Iowa Law Enforcement Academy at the expense of the City to receive certification as a Law Enforcement Officer in accordance with the Academy's training requirements. The training at the Academy is scheduled to begin September 2, 2025. The City shall pay the expense of training and shall pay the employee's regular wages during this training. The Employee agrees that he or she will be responsible for reimbursing the City in accordance with the rules for reimbursement as stated hereafter in this agreement. The expenses which the Employee agrees to reimburse include the-City's cost of the Employee's paid time (salary over \$15 per hour during 639 hours of academy training, pension, F.I.C.A., health insurance & worker's compensation insurance) while attending the Academy, as well as the City's expenditure for the Employee's mileage, food, lodging, clothing, ammunition and tuition while attending the academy. All of these reimbursable costs are referred to generally as "total training expenses". The Employee will not be responsible for reimbursing the City for any time spent by the Employee performing services such as dispatching, filing, patrol work, or other work assigned by the City. An estimate of the costs of the "total training expenses" as set out above is listed on Exhibit "A", which is attached hereto and by this reference incorporated into this Agreement. "Total training expenses" will be based on the actual cost incurred by the City as these costs become known.
2. The Employee may, at the City's option, be required to work for the Carroll Police Department while attending the training program, and may be required to patrol, dispatch, operate computer system, perform clerical tasks, or do other duties as assigned by the Chief of Police or the Chief's designees. The hours expended by the Employee in attendance at the training course and service to the police department shall be subject to the same limitations and compensatory time policies as apply to all police officers of the City.
3. The Employee shall have a probationary period consistent with the Union Contract, City Personnel Policies and/or the Code of Iowa. This probationary period will end nine months after the date of graduation from the academy.

4. The Employee shall serve as a full-time police officer of the City, after graduation from the Iowa Law Enforcement Academy and meeting all criteria needed to receive proper certification.
5. In the event the Employee does not successfully complete the training program, the Employee shall be released from employment with the City, and the Employee shall reimburse the City for its "total training expenses" incurred to that date in accordance with the terms set forth in Section 6.
6. In the event the Employee voluntarily resigns from the Carroll Police Department without having served as a certified police officer (academy graduation) for at least three years, the Employee shall reimburse the City for total training expenses incurred per the following schedule:
 - a. The amount of reimbursement shall be determined as follows:
 1. If the Employee resigns less than six months **following completion of approved training**, one hundred percent of the total training expenses.
 2. If the Employee resigns six months or more, but less than one year **following completion of approved training**, seventy-five percent of the total training expenses.
 3. If the Employee resigns one year or more, but less than two years **following completion of approved training**, fifty percent of the total training expenses.
 4. If the Employee resigns two years or more, but less than three years **after completion of approved training**, twenty-five percent of the total training expenses.
7. If the Employee is dismissed during the probationary period, or properly terminated without having served as a certified police officer for at least three years, the employee shall reimburse the City for total training expenses incurred. If the Employee is dismissed for any other reason, such as a reduction in force, the Employee shall not be required to pay the City for any unpaid training costs owed.
8. At the end of three years as a certified police officer with the City, the amount owed for training expenses by Employee shall be zero dollars.
9. Payment of any training costs owed to the City by the Employee shall be made in either a lump sum payment or consecutive monthly payments. The lump sum payment, or the first monthly payment, is due thirty days from the last day of employment. Monthly payments shall be made in accordance with the following schedule:

Minimum Monthly Payment Annual Interest Rate

\$250

8%

Although the minimum monthly payment is set at \$250, the entire balance must

be paid in no more than 48 months. If the employee elects to make a lump sum payment within thirty days of the last day of employment, the City will discount the balance due by 10%. Additionally, at any time during the repayment period the employee elects to pay off the balance, the City will discount the remaining balance by 10%.

10. If the Employee is killed or permanently and totally disabled as defined in Chapter 411 of the Iowa Code, while in the employ of the City any training expenses shall be considered reimbursed in full.
11. This agreement may be amended or canceled only upon written agreement of both the City and the Employee.
12. The Employee shall notify the City of the Employee's place of residence while in the employ of the City and/or until such time as the debt for total training expenses is satisfied in full.
13. If reimbursement is not made in accordance with this agreement, the employee understands that the City, at its option, may seek the Employee's decertification as an Iowa law enforcement officer. Additionally, the City reserves the option of seeking reimbursement through civil action.

I have read this agreement and fully understand that I may be obligated to repay the total training expenses that are incurred on my behalf while receiving training at the Iowa Law Enforcement Academy. I further acknowledge that my signature is voluntary and this agreement was signed before beginning employment with the City of Carroll.

Executed this Aug. day of 20, 2025

CITY OF CARROLL
CARROLL COUNTY, IOWA
CITY COUNCIL

EMPLOYEE

Gerald H. Fleshner, Mayor



Jacob Michael Smith

ATTEST:

Aug. 20. 2025
Date

Laura A. Schaefer, City Clerk/Finance Director

EXHIBIT A

ESTIMATE OF "TOTAL TRAINING EXPENSES"

The following is an **estimate** of expenses which will be incurred by the City of Carroll to provide Iowa Law Enforcement Academy Basic Training Certification. This estimate is based on attendance at the 16-week ILEA basic training academy.

PAID TIME

Salary	Approximately \$11,335
Pension	Approximately \$2,570
F.I.C.A.	Approximately \$165
Worker's Compensation	Approximately \$25
Health Insurance	Approximately \$1,000

MILEAGE

None

FOOD - ILEA

\$1,500

CLOTHING

ILEA required clothing = \$225

AMMUNITION

250 rounds of duty ammunition for qualifications = approximately \$175.00

TUITION

\$4,800

TOTAL ESTIMATED TRAINING COSTS = approximately \$21,795 plus any expenses incurred that are not anticipated in this document.

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: August 20, 2025

SUBJECT: Persons with Disabilities Parking Space
1600 Blk. N. Adams Street

The First United Methodist Church has requested an additional Persons with Disabilities Parking space in the 1600 Block of N. Adams Street. There are currently three Persons with Disabilities Parking spaces in that block adjacent to the church.

The Iowa Code details the requirements for Parking for Persons with Disabilities. The Persons with Disabilities Parking spaces provided for in the City Code of Ordinances are established by motion of the Council.

RECOMMENDATION: Mayor and City Council consideration of designation of a Persons with Disabilities Parking space located in the 1600 Block of North Adams Street, east side, fourth space south of 16th Street.

RMK:lp

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: August 19, 2025
SUBJECT: Bid Opening Report- Golf Course Utility Vehicle

On August 19, 2025, bids were collected and opened for a Utility Vehicle in the Golf Department. Six total bids were received, the low bid that met all bid requirements is shown below:

	<u>Price of Cart</u>
Speeds Automotive Supply	\$16,771.93

Budgeted amount \$25,000

Trade in value was low, so we recommend selling this on Govdeals or local sourced bidding.

*The lowest bid came in \$300 cheaper than the one being recommended but did not meet specifications due to towing capacity rating.

RECOMMENDATION: Mayor and City Council consideration and approval of the bid from Speeds Automotive Supply for a Utility Vehicle in the amount of \$16,771.93 and allowing staff to sell the replaced unit per City Policy 304.


CITY OF CARROLL
Department of Parks & Rec
627 N Adams Street
CARROLL, IOWA 51401
(712) 792-1000

BID OPENING REPORT

For: **Utility Vehicle- Golf**

Bids were opened on: **19-Aug-2025**

Pre-Bid Estimate **\$25,000.00**

CONTRACTOR:		Unit Price	Trade in	Total
1.	One Nation Distribution	\$28,898.00	—	\$28,898.00
2.	MTI Distributing	\$21,540.40	—	\$21,540.40
3.	Olsen's Outdoor	\$18,053.00	—	\$18,053.00
4.	Van Wall	\$21,210.85	—	\$21,210.85
5.	Van Wall	\$16,471.32	—	\$16,471.32
6.	Speeds Automotive	\$16,771.93	—	\$16,771.93
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
Signed: 				
Date: 8.19.25				

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Aaron Kooiker, City Manager

FROM: Brad Burke, Chief of Police

DATE: August 19, 2025

SUBJECT: Carroll City Ordinance Chapter 65.02(97) amendment – stop sign on Vine at 11th Street Southbound only

Second Reading: Since the previous council meeting, I have not had any feedback in support of or against the placement of the stop sign at Vine and 11th Street for southbound traffic.

Chapter 65 of the Carroll City Code deals with Stop or Yield Regulations and specifically 65.02(97) deals with stop requirements on Vine Street. The City has received a request for a stop sign at the intersection of Vine Street and Eleventh Street. A stop sign has been put in place for northbound traffic from the Aquatic Center parking lot. This ordinance will then require stopping vehicle traffic southbound on Vine Street.

RECOMMENDATION: Council consideration and approval of the second and waiving of the third reading of the ordinance which amends Chapter 65.02, subsection 97 of the City of Carroll Ordinance.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO STOP OR YIELD REQUIRED

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 65, Section 02, Subsection 97, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is repealed and the following is adopted in lieu thereof:

65.02(19)

Vine Street. Vehicles traveling on Vine Street shall stop at the following street intersections:

- A. U.S. Highway No. 30 – southbound only
- B. Eleventh Street – southbound only

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2025.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2025.

Laura A. Schaefer, City Clerk

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, August 11, 2025, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent and Kevin Wittrock. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Dick Fulton did not attend. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Siemann and seconded by Comm. Wittrock was made to approve the minutes. All present voted aye. Nays: None Abstain: None Absent: Dick Fulton. Motion carried 4/0.

ROOF REPAIR

All T-hanger roofs have been replaced and the shop hanger should be finished by the end of the week. Don commented the roofing company was very good about getting rid of unwanted items and cleaning the area.

FARM REPORT

Comm, Vincent presented invoices from Nutrien Ag Solutions for pre-paid chemicals. As of July 31, 2025 there is a credit of \$22.24. There was a discount to pre-pay.

TOPICS DISCUSSED:

Wittrock Motor rental car contract is on a per month extended contract.

Don will put the Flight Breakfast add in the State bullentins.

Masonic Lodge is ready for the Flight Breakfast.

Don and parking crew hoping for dry grounds the day of the Flight Breakfast.

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,485.00
Rueter's	equipment repair	95.60
Wittrock Electric	photo cell/lamp holder	222.90
ADB Safegate	runway lights	162.98
Wittrock Motor	July car rental	550.00
Carroll Refuse	July garbage	68.83
Raccoon Valley Elec	July electric service	1,136.94
R&R Septic Systems	restroom/roofers	150.00
Drees Co/EcoWater	salt & water	274.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Abstain: None Absent: Dick Fulton. Motion carried 4/0.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Vincent was made to adjourn at 6:02 P.M.. All present voted aye. Nays: None Abstain: None Absent; Dick Fulton. Motion carried 4/0.

The next regular meeting of the Carroll Airport Commission will be September 8, 2025, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, September 8, 2025

5:30 P.M.

Arthur Neu Airport

AGENDA

Approve previous meeting minutes

Drainage Tile

Flight Breakfast

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

August 13, 2025

Unofficial minutes

1. The meeting was called to order at 6:30 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Dan Snyder, Mayor of Breda; Jerry Fleshner, Mayor of Carroll; Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; Mary Wittry, Director and Dan Bacehowski, HDR.
2. Johnson moved and Dales seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the July 15, 2025, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Johnson moved and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Johnson moved and Fleshner seconded to approve the reports as presented. Motion carried, all voting aye.
6. Dales moved and Fleshner seconded to move into closed session at 6:45 a.m. Per Iowa Code 21.5(1)(j) Potential Purchase or Sale of Real Estate. On roll call vote, all voting aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0. Johnson moved and Snyder seconded to move back into open session at 6:51 a.m. On roll call vote, all voting Aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0. Johnson moved and Dales seconded to approve the sale of approximately 4.28 acres to Olsen Outdoor Power under the terms and conditions established. Motion carried, all voting aye.
7. Dan Bacehowski with HDR will lead the process of hiring a new director for the Commission. Fleshner moved and Snyder seconded to approve a subcommittee made up of Johnson, Dales, and Wittry to work with Bacehowski through the process. Motion carried, all voting aye.
8. Wittry provided an update of several waste streams received in July and early August.
9. The baler used to bale #1 plastics on the container line has a leak on the cylinder and is losing oil. Staff visited with the service technician for Harmony Enterprises regarding repairing the cylinder. Cost for a new cylinder, travel and installation would be over \$33,000. Cost of a new baler including travel and installation would be \$104,042. Johnson moved and Snyder seconded to purchase a T60XDRC baler from Harmony Enterprises for \$104,042 and to retain the old baler for parts. Motion carried, all voting aye.
10. The next board meeting will be held on Tuesday, September 9, 2025, at 6:30 a.m. at the recycling center. Fleshner moved and Snyder seconded to adjourn the meeting at 7:52 a.m.

Respectfully submitted:

Mary Wittry