



## **City Council Meeting**

**Monday, May 12, 2025 at 5:15 pm**

### **LOCATION OF MEETING:**

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

### **NOTICE**

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

### **AGENDA**

**1. Pledge of Allegiance**

**2. Roll Call**

**3. Mental Health Awareness Proclamation**

**4. Consent Agenda**

**a. Approval of Minutes of the April 28 and May 7, 2025 Meetings**

**b. Approval of Bills and Claims**

**c. Licenses and Permits:**

- New Cigarette Permit - Rolling Cigars of the Heartland, LLC

**5. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

**6. Ordinances**

**a. Solid Waste Collection Fees**

- Residential Solid Waste Hauling Agreement (Resolution)
- Solid Waste Collection Fees Ordinance - First Reading

**b. Storm Water Utility Charges - First Reading**

**c. Water Rates - First Reading**

## **7. Resolutions**

### **a. Tree Removal - 2025**

- Report of Bid Opening
- Consideration of Acceptance of Proposal

### **b. City of Carroll Demonstration Grant - Brown's Shoe Fit Company**

See also item 9.a - [April 22, 2024](#) - Downtown Assessment Report Recommendations  
and item 7.d - [June 10, 2024](#) - Downtown Façade Grant Program

## **8. Reports**

### **a. Water Distribution Main Replacements - 2023**

- Certificate of Completion

Also see item 6.d – [November 14, 2022](#) – Water Distribution Main Replacements – 2023 -  
Professional Services Agreement  
and item 7.a – [August 28, 2023](#) – Water Distribution Main Replacements – 2023 -  
Professional Services Agreement Amendment No. 1  
and item 8.b – [September 11, 2023](#) – Water Distribution Main Replacements – 2023 – Public  
Hearing and Adoption of Plans, Specifications, Form of Contract and Estimated Cost  
and item 7.a – [September 25, 2023](#) – Water Distribution Main Replacements – 2023 – Report  
of Proposal Opening and Consideration of Deferral of Award of Contract  
and item 7.b – [October 9, 2023](#) – Water Distribution Main Replacements – 2023 –  
Consideration of Award of Contract  
and item 7.c – [March 25, 2024](#) – Water Distribution Main Replacements – Permanent  
Easement - Mufflerman, LLC - Temporary Easement - LBC of Carroll, LLC - Temporary  
Easement - Silverado, Inc.  
and item 8.c – [August 12, 2024](#) – Water Distribution Main Replacement - Change Order No. 1  
and item 9.b – [October 14, 2024](#) – Water Distribution Main Replacement - Change Order No.  
2  
and item 6.a – [January 13, 2025](#) – Water Distribution Main Replacement - Change Order No.  
3

### **b. Device Retail Permit**

### **c. Proceeds of Sale of Fire Rescue Vehicle**

Also see item 9.b – [April 14, 2025](#) – Sale of Fire Rescue Vehicle

### **d. Asphalt Street Patching**

### **e. Set Public Hearing Date FY 24/25 Budget Amendment #2**

## **9. Committee Reports (Informational Only)**

## **10. Comments from the Mayor**

## **11. Comments from the City Council**

## **12. Comments from the City Manager**

## **13. Adjourn**

- Airport Commission – May 12, 2025 – Airport Terminal Building - 21177 Quail Ave

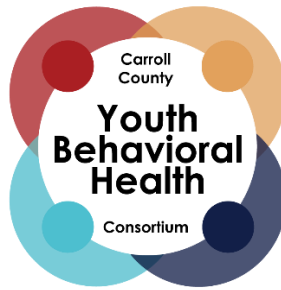
- ~~Planning and Zoning Commission – May 14, 2025 – City Hall – 627 N Adams St~~
- Library Board of Trustees – May 19, 2025 – Carroll Public Library – 118 E 5th St
- City Council – May 27, 2025 – City Hall – 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

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| Agenda published on 05/08/2025 at 3:17 PM



## Mental Health Awareness Proclamation

**WHEREAS**, the month of May has been declared as Mental Health Awareness Month; and

**WHEREAS**, mental health is essential to everyone's overall health and well-being; and

**WHEREAS**, all Americans experience times of difficulty and stress in their lives; good mental health sustains an individual's thought process, relationships, productivity and ability to adapt to change or face adversity; and

**WHEREAS**, mental health adversely affects those abilities and often is life threatening in nature; and

**WHEREAS**, serious mental illness, such as major depression, bipolar disorder, schizophrenia, obsessive-compulsive disorder, severe anxiety disorders, and post-traumatic stress disorders affect one in every five people annually and suicide is the second leading cause of death of our youth in Iowa; and

**WHEREAS**, education and prevention are effective ways to reduce the burdens associated with mental illness and we all share in the responsibility to help anyone with signs of mental illnesses and to help promote awareness and understanding of mental wellness, mental illness, and substance use disorders and support prevention efforts in our families, schools and community

**NOW THEREFORE:** I, Gerald Fleshner, Mayor of the City of Carroll declare the month of May as Mental Health Awareness Month and call upon our City Council and the community to promote awareness and understanding of mental wellness and to stand by those with mental health challenges and to remind them they are never alone.

**Dated:** May 12, 2025

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Gerald Fleshner – Mayor

*Consortium Partners for Child + Adolescent Mental Health:*

Carroll Community School District, Carroll County Public Health, Carroll Police Department, Catholic Charities of the Diocese of Sioux City, Coon Rapids-Bayard Community School District, Compass Healthcare Collaborative, Kuemper Catholic School System, NAMI, New Opportunities, St. Anthony Regional Hospital, Seasons Center for Behavioral Health, Plains Area Mental Health Center, United Methodist Church



COUNCIL MEETING

APRIL 28, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Tom Bordenaro, LaVern Dirxx, JJ Schreck and Carolyn Siemann. Absent: Kyle Bauer. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

Building Official Perry Johnson was recognized for his retirement. No Council action taken.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Atherton, to approve the following items on the consent agenda: a) minutes of the April 14, 2025 meeting, as written; b) bills and claims in the amount of \$446,598.71; and c) Licenses and Permits: Renewal of Special Class “C” Retail Alcohol License – *Napoli’s Italian Restaurant*, Renewal of Class “E” Retail Alcohol License – *Casey’s General Store #3025*, and Resolution No. 25-26, Allowing Carroll County Softball to Sell Alcoholic Beverages at the Adult Slow Pitch Softball Fields and New Special Class “C” Retail Alcohol License with Outdoor Service – *Carroll County Softball*. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

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There were no oral requests or communications from the audience.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Siemann, to approve the second reading and waive the third reading of an ordinance to amend the Carroll Recreation Center fees and charges. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

It was moved by Bordenaro, seconded by Schreck, to adopt said Ordinance No. 2505. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

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It was moved by Atherton, seconded by Bordenaro, to approve Resolution No. 25-27, Accepting a Quote from SCI Communications, Inc. for a Cloud Based PBX Phone System. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Atherton, to accept the Certificate of Substantial Completion for the Merchants Park Improvement Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

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Mayor Fleshner removed from the agenda the 2023 Municipal Golf Course Booster Pump Station Project – Pump Station Intake Pike Dredging agenda item. No Council action taken.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 5:30 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Bauer. Motion carried 5-0.

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Gerald H. Fleshner, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk

COUNCIL MEETING

MAY 7, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in special session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Bordenaro, seconded by Siemann, to approve a Memorandum of Understanding between the City of Carroll and Hoppe & Son, LLC to be used for the application for the Iowa Thriving Community Designation. Marcie Wernimont, Margaret Saddoris, Mark Beardmore, and Kim Tiefenthaler addressed Council on this issue. On roll call, Ayes: Bauer, Bordenaro, Dirkx, and Siemann. Nays: Atherton and Schreck. Abstain: None. Absent: None. Motion carried 4-2.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 5:49 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Gerald H. Fleshner, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk



Carroll, IA

## COUNCIL CLAIMS 05/12/2025

By Vendor Name

Payment Dates 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 003940 - A T &amp; T MOBILITY</b>				
287314044451X05062025	PD - PHONES	133850	05/08/2025	25.75
<b>Vendor 003940 - A T &amp; T MOBILITY Total:</b>				<b>25.75</b>
<b>Vendor: 001720 - ACCESS SYSTEMS</b>				
INV1771686	RC - COPIER CONTRACT			59.09
INV1771686	FIN - COPIER CONTRACT			119.99
INV1771686	WATER - COPIER CONTRACT			18.50
<b>Vendor 001720 - ACCESS SYSTEMS Total:</b>				<b>197.58</b>
<b>Vendor: 001621 - ACE HARDWARE</b>				
329892	RC - DOOR REPAIR			8.99
329909	RC - DEFOAMER			51.96
329980	WATER - PAINT FOR LOCATES			17.98
329983	MUSEUM - BOILER REPAIRS			15.99
329992	PARKS - TRASH CAN & DISINF...			80.97
329994	RC - CAULK & FOAM BACKING			17.97
330013	RUT - #28 YELLOW PAINT			63.98
330022	PARKS - PADLOCKS & BROOM			101.92
330034	PARKS - J-BENDS - RESTROOM...			17.97
330035	PARKS - RESTROOM REPAIR P...			11.99
330051	PARKS - BRASS HOSE SUPPLIES			47.98
330071	RC - MOUNTING TAPE			12.99
330086	PARKS - BRASS CAP			12.99
330091	PARKS - BROOM, HOSE NOZZL...			109.86
330230	GC - RESTROOM REPAIRS			31.97
330247	MP - LAWN AND GARDEN SRA...			23.99
330320	PARKS - PVC PRIMER & CEME...			27.98
330342	RC - WEIGHT ROOM TRASH C...			63.96
<b>Vendor 001621 - ACE HARDWARE Total:</b>				<b>721.44</b>
<b>Vendor: 001698 - ADVANCED LASER TECHNOLOGI</b>				
47718	WATER - TONER CARTRIDGES			189.95
<b>Vendor 001698 - ADVANCED LASER TECHNOLOGI Total:</b>				<b>189.95</b>
<b>Vendor: 001910 - AHLERS &amp; COONEY P.C.</b>				
890027	ADAMS STREET RECONSTRUCT..			11,700.00
<b>Vendor 001910 - AHLERS &amp; COONEY P.C. Total:</b>				<b>11,700.00</b>
<b>Vendor: 012650 - ALLIANT ENERGY-IES UTILIT</b>				
INV0001888	GAS BILLS	133852	05/08/2025	106.73
INV0001888	GAS BILLS	133852	05/08/2025	257.08
INV0001888	GAS BILLS	133852	05/08/2025	373.05
INV0001888	GAS BILLS	133852	05/08/2025	160.10
INV0001888	GAS BILLS	133852	05/08/2025	102.25
INV0001888	GAS BILLS	133852	05/08/2025	123.81
INV0001888	GAS BILLS	133852	05/08/2025	3,200.63
INV0001888	GAS BILLS	133852	05/08/2025	33.53
INV0001888	GAS BILLS	133852	05/08/2025	68.57
INV0001888	GAS BILLS	133852	05/08/2025	70.76
INV0001888	GAS BILLS	133852	05/08/2025	70.03
INV0001888	GAS BILLS	133852	05/08/2025	135.63
INV0001888	GAS BILLS	133852	05/08/2025	2,478.29
<b>Vendor 012650 - ALLIANT ENERGY-IES UTILIT Total:</b>				<b>7,180.46</b>
<b>Vendor: 002916 - AMERICAN RED CROSS</b>				
22776642	RC - LIFEGUARD TRAINING			329.00

## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
22776642	LP - LIFEGUARD TRAINING			235.00
Vendor 002916 - AMERICAN RED CROSS Total:				564.00
Vendor: 036395 - ANDREA FLUG				
INV0001884	GOLF MEMBERSHIP REFUND			66.68
INV0001884	GOLF MEMBERSHIP REFUND			286.68
Vendor 036395 - ANDREA FLUG Total:				353.36
Vendor: 002370 - ARNOLD MOTOR SUPPLY				
07NV158900	RUT - FILTERS			66.38
07NV158949	GARAGE - #203 MAINTAINER ...			69.72
07NV159208	RUT - FILTERS			276.34
07NV159229	RUT - ENGINE OIL FILTER			30.08
Vendor 002370 - ARNOLD MOTOR SUPPLY Total:				442.52
Vendor: 036283 - ASCENDANCE TRUCKS MIDWEST LLC				
XA302003502.01	FD - OIL FILTER			26.81
Vendor 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:				26.81
Vendor: 002539 - AUTO GRAPHICS PLUS				
2775	PD - GRAPHICS			525.00
2778	GC - AD SIGN			38.50
Vendor 002539 - AUTO GRAPHICS PLUS Total:				563.50
Vendor: 003515 - BOMGAARS				
21488094	FD - BRACES, BOLTS, FASTENE...			17.45
21491088	AQUATIC - SPRAY PAINT			6.99
21492594	RC - MITER SAW BLADE & ELE...			46.99
21494079	FD - STRAPS AND BOLTS			43.70
21494099	WWTP - HOSE REPAIRS/LAWN...			138.85
Vendor 003515 - BOMGAARS Total:				253.98
Vendor: 003661 - BRED A TELEPHONE CORPORATION				
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	268.47
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	133.48
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	186.85
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	225.13
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	99.65
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	262.22
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	275.29
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	402.96
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	144.25
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	148.99
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	447.52
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	383.58
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	300.98
10922527	LOCAL AND LONG DISTANCE	DFT0000730	05/07/2025	346.23
Vendor 003661 - BRED A TELEPHONE CORPORATION Total:				3,625.60
Vendor: 003670 - BRIGGS INC OF OMAHA				
2397210-00	RC - TOOL STORAGE CONTAIN...			68.94
Vendor 003670 - BRIGGS INC OF OMAHA Total:				68.94
Vendor: 003693 - BRUNER & BRUNER				
4963	ATTORNEY FEES - LIBRARY			340.00
4963	ATTORNEY FEES - GENERAL			68.00
4963	ATTORNEY FEES - NW PRESSU...			306.00
4964	POILCE/MAGISTRATE			714.00
4967	ATTY FEES - PUBLIC WORKS			68.00
4967	ATTY FEES - NW PRESSURE Z...			170.00
4968	ZONING & SUBDIVISION			68.00
Vendor 003693 - BRUNER & BRUNER Total:				1,734.00
Vendor: 003791 - CAPITAL ONE				
00668	LIBRARY - BATTERIES, POKEM...	133842	04/30/2025	35.23
00790	RC - HAND TOWELS	133842	04/30/2025	23.91

## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
01516	PARKS - DEGREASER, CAR WA...	133842	04/30/2025	25.88
02005	RC - WIRELESS KEYBOARD & ...	133842	04/30/2025	44.97
02776	WTP - CLEANING SUPPLIES, B...	133842	04/30/2025	74.66
04783	GC - BATTERY CHARGER	133842	04/30/2025	199.87
05116	GARAGE - LAUNDRY DETERGE...	133842	04/30/2025	39.88
06469	WWTP - SAMPLING REFRIGER...	133842	04/30/2025	100.97
07655	LP - HULA HOOPS	133842	04/30/2025	53.82
08289	LIBRARY - BATTERIES, PAINT ...	133842	04/30/2025	96.96
08937	RC - CLOCK	133842	04/30/2025	21.95
09489	PD - WINDSHIELD WIPERS	133842	04/30/2025	14.44
09489	PD - SOAP, BAND-AIDS	133842	04/30/2025	29.58
Vendor 003791 - CAPITAL ONE Total:				762.12

## Vendor: 004138 - CAPITAL SANITARY SUPPLY

R081404	RC - BAGS, TOWELS, BOWL CL...			257.21
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				257.21

## Vendor: 000747 - CARROLL AUTO SUPPLY

411540	RUT - #22 - BRAKES			296.16
411642	RUT - #203 ASPHALT PACKER ...			151.24
Vendor 000747 - CARROLL AUTO SUPPLY Total:				447.40

## Vendor: 004155 - CARROLL COUNTY

INV0001883	GASOLINE			1,319.94
INV0001883	GASOLINE			176.69
INV0001883	GASOLINE			46.64
INV0001883	GASOLINE			149.20
INV0001883	GASOLINE			169.26
INV0001883	GASOLINE			69.72
INV0001883	GASOLINE			98.47
INV0001883	GASOLINE			23.39
INV0001883	GASOLINE			1,736.17
INV0001883	GASOLINE			763.36
INV0001883	GASOLINE			743.24
Vendor 004155 - CARROLL COUNTY Total:				5,296.08

## Vendor: 004196 - CARROLL HYDRAULICS

70021	PARKS - LAWN TRACTOR HOS...			221.44
Vendor 004196 - CARROLL HYDRAULICS Total:				221.44

## Vendor: 004200 - CARROLL LUMBER

452214	RC - FLOORING TRIM			110.00
Vendor 004200 - CARROLL LUMBER Total:				110.00

## Vendor: 002977 - CARROLL REFUSE SERVICE

INV0001887	APRIL TRASH COLLECTIONS	133849	05/08/2025	13,956.12
Vendor 002977 - CARROLL REFUSE SERVICE Total:				13,956.12

## Vendor: 001148 - CERTIFIED TESTING SERVICES INC.

SC49088	NW PRESSURE ZONE - SOIL TE...			8,215.00
Vendor 001148 - CERTIFIED TESTING SERVICES INC. Total:				8,215.00

## Vendor: 001393 - CHAMPION FORD INC.

20261	PD - #16 TPMS SENSOR REPAIR			514.25
20916	PD - #14 SKID PLATE			50.70
21003	PD - CLEAR CODES			165.00
Vendor 001393 - CHAMPION FORD INC. Total:				729.95

## Vendor: 002867 - CINTAS FIRST AID &amp; SAFETY

5265630606	GARAGE - FIRST AID ITEMS			86.34
Vendor 002867 - CINTAS FIRST AID & SAFETY Total:				86.34

## Vendor: 004836 - COMMUNITY OIL CO. INC.

2614A	WWTP - GEAR BOX OIL			279.79
Vendor 004836 - COMMUNITY OIL CO. INC. Total:				279.79

## Vendor: 002071 - COMPUTER REPAIR &amp; SERVICE

19826	PD - RENEW ANTI- VIRUS			80.00
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## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
19885	CITY HALL - MISC COMPUTER I...			162.50
19891	PD - PHONE ISSUE			390.00
19945	GC - COMPUTER SCREEN REPA...			65.00
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				707.50
Vendor: 001384 - COPY SYSTEMS INC.				
IN560772	FOLDER/INSERTER REPAIRS			1.90
Vendor 001384 - COPY SYSTEMS INC. Total:				1.90
Vendor: 005395 - D & K PRODUCTS				
88208-IN	MP - GRASS SEED & FERTILIZER			465.00
88208-IN	PARKS - GRASS SEED & FERTIL...			552.00
Vendor 005395 - D & K PRODUCTS Total:				1,017.00
Vendor: 002648 - D/R ELECTRIC INC.				
5423	PULL WIRE FOR HWY 30 & NW...			453.60
Vendor 002648 - D/R ELECTRIC INC. Total:				453.60
Vendor: 006275 - DREES OIL CO. INC.				
14170	PARKS - PROPANE			217.12
14541	PARKS - #2 RED DIESEL			1,012.05
4989	PARKS - UNLEADED GASOLINE			1,667.96
Vendor 006275 - DREES OIL CO. INC. Total:				2,897.13
Vendor: 001075 - E & F CUSTOM PUMPING INC.				
INV0001880	WWTP - LAGOON CLEANING			40,883.50
Vendor 001075 - E & F CUSTOM PUMPING INC. Total:				40,883.50
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011132973.001	PD - POLE CAMERA CABLE	133844	04/30/2025	45.27
S011166745.001	RC - THEATER STAGE LIGHT B...	133851	05/08/2025	680.29
S011174958.001	RC - ELECTRICAL CEU CLASS	133851	05/08/2025	128.70
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				854.26
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
000047499	MAY HEALTH INSURANCE PR...	DFT0000728	05/01/2025	48,358.24
000047499	MAY VISION INSURANCE PRE...	DFT0000728	05/01/2025	422.86
000047499	MAY LIFE INSURANCE PREMI...	DFT0000728	05/01/2025	225.01
000047499	MAY DENTAL INSURANCE PR...	DFT0000728	05/01/2025	1,973.04
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				50,979.15
Vendor: 006860 - FELD FIRE EQUIPMENT CO.				
INV9063	FD - BUNKER GEAR			3,646.50
Vendor 006860 - FELD FIRE EQUIPMENT CO. Total:				3,646.50
Vendor: 003848 - FIRST IMPRESSION				
INV0001874	MAY DOWNTON RESTOOM C...			300.00
Vendor 003848 - FIRST IMPRESSION Total:				300.00
Vendor: 002806 - FOUNDATION ANALYTICAL LABORATORY INC				
25-01859	WWTP - LAB TESTING			1,438.00
Vendor 002806 - FOUNDATION ANALYTICAL LABORATORY INC Total:				1,438.00
Vendor: 003534 - FUSEBOX MARKETING				
9391	FIN - MAY WEB MAINTENANCE			255.00
Vendor 003534 - FUSEBOX MARKETING Total:				255.00
Vendor: 009315 - GALLS INC.				
031146120	PD - VEST			1,328.99
Vendor 009315 - GALLS INC. Total:				1,328.99
Vendor: 009535 - GENERAL RENTAL				
219897	RC - BATTERIES, BLADES AND ...			558.00
219938	RUT - FUEL - FORKLIFT			32.00
220041	RUT - CONCRETE SAW WHEELS			689.00
Vendor 009535 - GENERAL RENTAL Total:				1,279.00

## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 001992 - GOLF SERVICES LLC</b>				
INV0001879	MAY CLUBHOUSE MANAGER			4,100.00
		<b>Vendor 001992 - GOLF SERVICES LLC Total:</b>		<b>4,100.00</b>
<b>Vendor: 010615 - HALEY IMPLEMENT CO.</b>				
IC78589	PARKS - EDGE CUTTING ASSE...			233.43
		<b>Vendor 010615 - HALEY IMPLEMENT CO. Total:</b>		<b>233.43</b>
<b>Vendor: 002869 - I SAW THE SIGN LLC</b>				
5038	MP - ICCAC TOURNEY BANNER			450.00
		<b>Vendor 002869 - I SAW THE SIGN LLC Total:</b>		<b>450.00</b>
<b>Vendor: 003982 - IOWA INFORMATION MEDIA GROUP</b>				
39990	FIN - LEGAL PUBLICATIONS			562.59
		<b>Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:</b>		<b>562.59</b>
<b>Vendor: 012666 - IOWA ONE CALL</b>				
270488	WATER - JAN-MAR ONE CALLS			40.60
		<b>Vendor 012666 - IOWA ONE CALL Total:</b>		<b>40.60</b>
<b>Vendor: 012678 - IOWA PRISON INDUSTRIES</b>				
054864	GARAGE - FILTERS			246.40
300969	RUT - "ROAD CLOSED" SIGNS			714.78
		<b>Vendor 012678 - IOWA PRISON INDUSTRIES Total:</b>		<b>961.18</b>
<b>Vendor: 012685 - IOWA SMALL ENGINE CENTER</b>				
146443	FD - FAN REPAIR			140.19
146507	GC - FILLER CAP			47.85
146536	FD - INVERTER			1,100.00
146963	WTP - TRIMMER			359.99
		<b>Vendor 012685 - IOWA SMALL ENGINE CENTER Total:</b>		<b>1,648.03</b>
<b>Vendor: 002453 - JASON MATTHEW LAMBERTZ</b>				
165589	CAAT6 - PRODUCTION COSTS			885.00
		<b>Vendor 002453 - JASON MATTHEW LAMBERTZ Total:</b>		<b>885.00</b>
<b>Vendor: 013440 - JERRY'S AUTO SERVICE</b>				
78157	PARKS - INNER TUBE REPAIRS			44.00
		<b>Vendor 013440 - JERRY'S AUTO SERVICE Total:</b>		<b>44.00</b>
<b>Vendor: 036298 - JET DRAIN SERVICES LLC</b>				
INV0001882	WATER DISTR MAIN REPLACE...			3,325.00
		<b>Vendor 036298 - JET DRAIN SERVICES LLC Total:</b>		<b>3,325.00</b>
<b>Vendor: 014520 - KASPERBAUER CLEANING SER</b>				
183141	RC - LAUNDER MATS			118.82
		<b>Vendor 014520 - KASPERBAUER CLEANING SER Total:</b>		<b>118.82</b>
<b>Vendor: 001345 - KELTEK INCORPORATED</b>				
13122	PD - #14 - EQUIPMENT			8,813.35
		<b>Vendor 001345 - KELTEK INCORPORATED Total:</b>		<b>8,813.35</b>
<b>Vendor: 015190 - KNOBBE PLBG. &amp; HTG.</b>				
35571	PARKS - URINAL REPAIRS			452.08
		<b>Vendor 015190 - KNOBBE PLBG. &amp; HTG. Total:</b>		<b>452.08</b>
<b>Vendor: 036212 - LIGHTSPEED COMMERCE INC</b>				
INV0001873	GC - APRIL CC PROCESSING FE...	DFT0000727	04/30/2025	256.63
		<b>Vendor 036212 - LIGHTSPEED COMMERCE INC Total:</b>		<b>256.63</b>
<b>Vendor: 002331 - MACQUEEN EQUIPMENT LLC</b>				
P26641	RUT - #35 - LATCH-SEALED LE...			181.10
P26939	RUT - SPRINGS			61.64
		<b>Vendor 002331 - MACQUEEN EQUIPMENT LLC Total:</b>		<b>242.74</b>
<b>Vendor: 002040 - MATTHEW JACOB KENNEBECK</b>				
INV0001892	PD - SRO BOONE	133848	05/08/2025	75.60
		<b>Vendor 002040 - MATTHEW JACOB KENNEBECK Total:</b>		<b>75.60</b>
<b>Vendor: 002993 - MC CLURE ENGINEERING CO.</b>				
159200	12TH STREET RECONSTRUCTI...			8,595.00



## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
159215	ROOF REPLACEMENT PROJECT			1,430.00
Vendor 002993 - MC CLURE ENGINEERING CO. Total:				10,025.00
Vendor: 017220 - MC FARLAND CLINIC PC				
INV0001891	FD PHYSICAL - D. HANNASCH			373.00
INV0001891	FD PHYSICAL - S. QUANDT			276.00
INV0001891	FD PHYSICAL - A. GOETZINGER			46.00
INV0001891	FD PHYSICAL - B. BRINKMAN			46.00
INV0001891	FD PHYSICAL - M. BURGART			37.00
INV0001891	FD PHYSICAL - K. SNYDER			373.00
INV0001891	PRE-EMP PHYSICAL - C. FLATT...			259.00
Vendor 017220 - MC FARLAND CLINIC PC Total:				1,410.00
Vendor: 003966 - MICROBAC LABORATORIES INC				
NT2503065	WATER - MONTHLY BAC-TEES			87.50
Vendor 003966 - MICROBAC LABORATORIES INC Total:				87.50
Vendor: 012680 - MID AMERICAN ENERGY				
INV0001893	ELECTRIC BILLS	133853	05/08/2025	473.36
INV0001893	ELECTRIC BILLS	133853	05/08/2025	252.20
INV0001893	ELECTRIC BILLS	133853	05/08/2025	165.11
INV0001893	ELECTRIC BILLS	133853	05/08/2025	14,507.99
INV0001893	ELECTRIC BILLS	133853	05/08/2025	528.94
INV0001893	ELECTRIC BILLS	133853	05/08/2025	710.05
INV0001893	ELECTRIC BILLS	133853	05/08/2025	939.22
INV0001893	ELECTRIC BILLS	133853	05/08/2025	91.02
INV0001893	ELECTRIC BILLS	133853	05/08/2025	388.23
INV0001893	ELECTRIC BILLS	133853	05/08/2025	34.48
INV0001893	ELECTRIC BILLS	133853	05/08/2025	3,887.81
INV0001893	ELECTRIC BILLS	133853	05/08/2025	49.14
INV0001893	ELECTRIC BILLS	133853	05/08/2025	99.24
INV0001893	ELECTRIC BILLS	133853	05/08/2025	207.53
INV0001893	ELECTRIC BILLS	133853	05/08/2025	636.56
INV0001893	ELECTRIC BILLS	133853	05/08/2025	32.81
INV0001893	ELECTRIC BILLS	133853	05/08/2025	635.92
INV0001893	ELECTRIC BILLS	133853	05/08/2025	22.20
INV0001893	ELECTRIC BILLS	133853	05/08/2025	247.18
INV0001893	ELECTRIC BILLS	133853	05/08/2025	201.91
INV0001893	ELECTRIC BILLS	133853	05/08/2025	1,211.70
INV0001893	ELECTRIC BILLS	133853	05/08/2025	3,428.58
INV0001893	ELECTRIC BILLS	133853	05/08/2025	952.06
INV0001893	ELECTRIC BILLS	133853	05/08/2025	6,240.71
INV0001893	ELECTRIC BILLS	133853	05/08/2025	141.14
Vendor 012680 - MID AMERICAN ENERGY Total:				36,085.09
Vendor: 017585 - MIDWEST WHOLESALE BLDG PRODUCTS				
594212	RUT - FOAM BOARDS			117.60
Vendor 017585 - MIDWEST WHOLESALE BLDG PRODUCTS Total:				117.60
Vendor: 002945 - NICESWANGER PHOTOGRAPHY				
10320	RC - DIGITAL IMAGE REC CENT...			20.00
10320	MAYOR PORTRAIT			15.00
Vendor 002945 - NICESWANGER PHOTOGRAPHY Total:				35.00
Vendor: 003298 - NUTRIEN AG SOLUTIONS INC				
56523104	CBD - HERBICIDE FOR FLOWER...			412.00
Vendor 003298 - NUTRIEN AG SOLUTIONS INC Total:				412.00
Vendor: 020203 - OFFICE STOP				
323483	FIN - COPY PAPER			92.00
Vendor 020203 - OFFICE STOP Total:				92.00
Vendor: 020326 - OPTIONS INK				
INV0001877	BLDG - BUSINESS CARDS FLAT...			40.50
Vendor 020326 - OPTIONS INK Total:				40.50

## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 020330 - O'REILLY AUTO PARTS</b>				
0400-384157	FD - CLEANER			21.42
<b>Vendor 020330 - O'REILLY AUTO PARTS Total:</b>				<b>21.42</b>
<b>Vendor: 021050 - P &amp; H WHOLESALE INC.</b>				
4009377-00	PARKS - TOILET & URINAL PAR...	133854	05/08/2025	216.05
4012778-00	RC - DESCALER	133854	05/08/2025	27.30
<b>Vendor 021050 - P &amp; H WHOLESALE INC. Total:</b>				<b>243.35</b>
<b>Vendor: 021220 - PEPSI BEVERAGES COMPANY</b>				
29286010	LP - SOCCER CONCESSIONS			1,269.28
<b>Vendor 021220 - PEPSI BEVERAGES COMPANY Total:</b>				<b>1,269.28</b>
<b>Vendor: 001949 - PERFORMANCE TIRE &amp; SERVICE</b>				
0179761	PD - #18 - OIL CHANGE & AIR F..			97.70
0179763	PD - #17 - OIL CHANGE			44.48
0179764	PD - #15 - OIL CHANGE			95.64
<b>Vendor 001949 - PERFORMANCE TIRE &amp; SERVICE Total:</b>				<b>237.82</b>
<b>Vendor: 000169 - PERRY JOHNSON</b>				
INV0001875	BLDG - MARCH MILEAGE - INS...			147.70
INV0001889	BLDG - APRIL MILEAGE INSPE...			197.40
<b>Vendor 000169 - PERRY JOHNSON Total:</b>				<b>345.10</b>
<b>Vendor: 000625 - PRODUCTIVITY PLUS ACCOUNT</b>				
CB87868	GC - CARTRIDGE	133847	05/08/2025	12.70
CB87928	RUT - #33 FILTERS	133847	05/08/2025	983.79
CB87991	RUT - #33 TAIL LIGHT	133847	05/08/2025	204.70
CB88342	GC - OIL FILTER CARTRIDGE	133847	05/08/2025	25.40
CB88515	CEMETERY - FILTERS	133847	05/08/2025	22.33
CM0000028	COURTESY CREDIT	133847	05/08/2025	-0.22
<b>Vendor 000625 - PRODUCTIVITY PLUS ACCOUNT Total:</b>				<b>1,248.70</b>
<b>Vendor: 001136 - R &amp; R SEPTIC SERVICE INC</b>				
15897	GC - PORTABLE RESTROOM R...			280.00
<b>Vendor 001136 - R &amp; R SEPTIC SERVICE INC Total:</b>				<b>280.00</b>
<b>Vendor: 023640 - RAY'S REFUSE SERVICE</b>				
INV0001886	APRIL TRASH COLLECTIONS	133855	05/08/2025	36,846.83
INV0001878	APRIL GARBAGE PICKUP			39.68
INV0001878	APRIL GARBAGE PICKUP			25.00
INV0001878	APRIL GARBAGE PICKUP			54.94
INV0001878	APRIL GARBAGE PICKUP			39.68
INV0001878	APRIL GARBAGE PICKUP			261.60
INV0001878	APRIL GARBAGE PICKUP			193.41
INV0001878	APRIL GARBAGE PICKUP			14.00
INV0001878	APRIL GARBAGE PICKUP			112.00
INV0001878	APRIL RECYCLING			40.00
INV0001878	APRIL GARBAGE PICKUP			148.79
INV0001878	APRIL GARBAGE PICKUP			52.00
INV0001878	APRIL GARBAGE PICKUP			52.32
INV0001878	APRIL GARBAGE PICKUP			82.40
INV0001878	APRIL RECYCLING			9.92
INV0001878	APRIL GARBAGE PICKUP			29.73
INV0001878	APRIL GARBAGE PICKUP			225.09
INV0001878	APRIL GARBAGE PICKUP			136.00
<b>Vendor 023640 - RAY'S REFUSE SERVICE Total:</b>				<b>38,363.39</b>
<b>Vendor: 023815 - REGION XII COG</b>				
INV0001885	APRIL TAXI PROGRAM DONAT...	133856	05/08/2025	1,400.00
INV0001876	CITY/COUNTY ROUNDTABLE B...			20.00
INV0001876	CITY/COUNTY ROUNDTABLE F...			20.00
INV0001876	CITY/COUNTY ROUNDTABLE ...			40.00
INV0001876	CITY/COUNTY ROUNDTABLE B...			20.00
<b>Vendor 023815 - REGION XII COG Total:</b>				<b>1,500.00</b>

## COUNCIL CLAIMS 05/12/2025

Payment Dates: 4/29/2025 - 5/12/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 036396 - RIGID EDGE EXTERIORS</b>				
INV0001894	ROOF REPLACEMENT PROJECT...			133,977.91
<b>Vendor 036396 - RIGID EDGE EXTERIORS Total:</b>				<b>133,977.91</b>
<b>Vendor: 024630 - RUTTEN'S VACUUM CENTER</b>				
014382	RC - VACUUM FILTER			29.99
<b>Vendor 024630 - RUTTEN'S VACUUM CENTER Total:</b>				<b>29.99</b>
<b>Vendor: 025250 - SHERWIN WILLIAMS CO.</b>				
8309-0	RUT - PAINT SUPPLIES RETUR...			-810.83
8373-6	RUT LINE PAINTING BEAD DIS...			1,081.11
9844-6	RUT - LASER PAINT MACHINE ...			11,253.68
<b>Vendor 025250 - SHERWIN WILLIAMS CO. Total:</b>				<b>11,523.96</b>
<b>Vendor: 025260 - SHIELD TECHNOLOGY CORPORA</b>				
2025-033	PD - RMS SOFTWARE LICENSE			3,212.50
<b>Vendor 025260 - SHIELD TECHNOLOGY CORPORA Total:</b>				<b>3,212.50</b>
<b>Vendor: 025606 - SOPPE CHIROPRACTIC CLINIC</b>				
1213A	PRE-EMP PHYSICALS & DRUG ...			320.00
<b>Vendor 025606 - SOPPE CHIROPRACTIC CLINIC Total:</b>				<b>320.00</b>
<b>Vendor: 028180 - STATE HYGIENIC LABORATORY-AR</b>				
299149	RC - WATER SAMPLE ANALYSIS			45.50
<b>Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:</b>				<b>45.50</b>
<b>Vendor: 025880 - STONE PRINTING CO.</b>				
115352	GC - TONER CARTRIDGE & CO...			40.99
910862	AQUATIC - DAILY ADMISSION ...			128.00
P10801	GC - EVENT CALENDAR			548.20
P10803	GC - TEE TIME SCHEDULE BOO...			407.21
P10863	AQUATIC - RAIN DAY PASSES			95.30
P10883	FIN - CITY ENVELOPES			307.50
P10967	MP - ICCAC BRACKET STICKERS			94.03
<b>Vendor 025880 - STONE PRINTING CO. Total:</b>				<b>1,621.23</b>
<b>Vendor: 026401 - TEN POINT CONSTRUCTION CO</b>				
INV0001881	CBD - STREET RESURFACING #5			98,564.92
<b>Vendor 026401 - TEN POINT CONSTRUCTION CO Total:</b>				<b>98,564.92</b>
<b>Vendor: 002272 - TIGGES OVERHEAD DOORS</b>				
3926	GARAGE - OVERHEAD DOOR R...			205.00
<b>Vendor 002272 - TIGGES OVERHEAD DOORS Total:</b>				<b>205.00</b>
<b>Vendor: 026940 - TOYNE INC.</b>				
IN0019470	FD - MOUNTING EQUIPMENT			49.80
<b>Vendor 026940 - TOYNE INC. Total:</b>				<b>49.80</b>
<b>Vendor: 027060 - TREASURER OF IOWA</b>				
INV0001856	MARCH SALES TAX	DFT0000715	04/29/2025	5,476.37
INV0001856	MARCH SALES TAX	DFT0000715	04/29/2025	2,447.11
INV0001856	MARCH SALES TAX	DFT0000715	04/29/2025	589.95
<b>Vendor 027060 - TREASURER OF IOWA Total:</b>				<b>8,513.43</b>
<b>Vendor: 028174 - UNITED STATES CELLULAR</b>				
0723070928	CELL PHONES	133845	04/30/2025	39.49
0723070928	CELL PHONES	133845	04/30/2025	13.16
0723070928	CELL PHONES	133845	04/30/2025	75.60
0723070928	CELL PHONES	133845	04/30/2025	13.16
0723070928	CELL PHONES	133845	04/30/2025	13.16
0723070928	CELL PHONES	133845	04/30/2025	58.26
<b>Vendor 028174 - UNITED STATES CELLULAR Total:</b>				<b>212.83</b>
<b>Vendor: 029010 - VEENSTRA &amp; KIMM INC.</b>				
27366-17	WWTP -DIGESTER & VLR AIR P...			5,833.00
<b>Vendor 029010 - VEENSTRA &amp; KIMM INC. Total:</b>				<b>5,833.00</b>
<b>Vendor: 029013 - VERIZON BUSINESS</b>				
6111745763	PD - AIR CARDS	133857	05/08/2025	1,152.06

**COUNCIL CLAIMS 05/12/2025**

Payable Number	Description (Item)
6111745763	FD - CELL PHONES
6111745763	BLDG - CELL PHONES

**Vendor: 003970 - WORLDWIDE EXPRESS**

2504157994	FREIGHT W/E 4/23/2025
2504157994	FREIGHT W/E 4/23/2025
2504173346	FREIGHT W/E 4/30/2025
2504173346	FREIGHT W/E 4/30/2025

**Payment Dates: 4/29/2025 - 5/12/2025**

Payment Number	Payment Date	Amount
133857	05/08/2025	54.43
133857	05/08/2025	23.32
<b>Vendor 029013 - VERIZON BUSINESS Total:</b>		<b>1,229.81</b>

133843	04/30/2025	30.00
133843	04/30/2025	23.24
133846	05/05/2025	30.00
133846	05/05/2025	23.24

**Vendor 003970 - WORLDWIDE EXPRESS Total: 106.48**

**Grand Total: 543,520.03**

**Report Summary****Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
001 - GENERAL FUND	130,278.73	85,820.94
010 - HOTEL/MOTEL TAX	927.47	927.47
110 - ROAD USE TAX FUND	17,784.21	1,390.18
121 - LOCAL OPTION SALES TAX	410.00	0.00
301 - C.P. - EQUIPMENT PURCHASE	1,214.92	0.00
302 - C.P. - BUILDING IMPROVEMENTS	135,407.91	0.00
304 - C.P. STREETS	118,859.92	0.00
600 - WATER UTILITY FUND	13,573.37	12,093.59
602 - WATER UTILITY CAP. IMP.	12,016.00	0.00
610 - SEWER UTILITY FUND	55,645.40	11,800.93
612 - SEWER UTILITY CAP. IMP.	5,833.00	0.00
620 - STORM WATER UTILITY	589.95	589.95
850 - MEDICAL INSURANCE FUND	50,979.15	50,979.15
<b>Grand Total:</b>	<b>543,520.03</b>	<b>163,602.21</b>

Gross Payroll \$233,981.57

# City of Carroll



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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Laura A. Schaefer, Finance Director/City Clerk   
**DATE:** May 7, 2025  
**SUBJECT:** New Cigarette Permit – Rolling Cigars of the Heartland, LLC

The following establishment has made application for a cigarette/tobacco/nicotine/vapor permit to be effective until June 30, 2025:

Rolling Cigars of the Heartland, LLC  
5276 Carriage Road  
Council Bluffs, IA 51501

The establishment is a mobile trailer vendor planning to sell tobacco products at an event on May 31, 2025, at Harley Davidson of Carroll.

**RECOMMENDATION:** Council consideration and approval of the Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Rolling Cigars of the Heartland, LLC.

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Aaron Kooiker, City Manager 

**DATE:** May 6, 2025

**SUBJECT:** Solid Waste Collection Fees

- Residential Solid Waste Hauling Agreement (Resolution)
- Solid Waste Collection Fees Ordinance – First Reading

Staff met with the current solid waste haulers to discuss a contract extension. During the discussion, the waste haulers made a recommendation to increase removal fees to keep up with inflation. The recommended increase would be to \$15.17 per month with the city adding an \$0.80 administrative fee for a total monthly fee of \$15.97. This fee is very comparable with our comparable cities with only one city paying less than this currently. Current charges for Storm Lake are the highest in the area at \$28.29 per month.

In this agreement, the City would increase the haulers portion of the fees by three percent each year through the completion of the contract of June 30, 2033. This would still leave the City in the bottom half of garbage collection fees, even if the other cities didn't change their rates. This agreement is to extend the contract for another eight (8) years, which is the same as the current contract.

If Council approves the residential solid waste hauling agreement, an ordinance has been prepared to update the monthly solid waste collection fees which is comprised of the fee paid to the hauler and the City's administrative fee. The ordinance includes the collection fees for the next eight (8) years.

**RECOMMENDATION:** Mayor and City Council consideration and approval of the following:

1. Resolution approving the Residential Solid Waste Hauling Agreement
2. The first reading of an ordinance updating the solid waste collection fees

## **CITY OF CARROLL**

### **Residential Solid Waste Hauling Agreement**

This Agreement is made this \_\_\_\_\_ day of May 2025, between the City of Carroll, Iowa, with offices located at 627 N. Adams Street, Carroll, Iowa, hereinafter referred to as "City" and the independent contractors Ray's Refuse, Inc. and SGS, LLC dba Carroll Refuse Service, hereinafter referred to as "Hauler(s)".

This Agreement is the standard, non-exclusive Agreement between the City and qualified haulers to provide some of the solid waste collection service desired by the City for residential solid waste removal in zones established by the City.

The parties to this Agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

#### **SECTION ONE DEFINITIONS AND SCOPE**

A "Solid waste" is defined for this agreement as garbage, refuse, rubbish and other similar discarded solid or semi-solid materials from household and personal activities. "Solid waste" does not include any hazardous wastes listed in the Iowa or United States Codes, nor for this agreement does the term "solid waste" include any industrial, commercial or agricultural waste products.

1. "Garbage" is defined as all solid and semi-solid, animal and vegetable wastes resulting from the handling, preparing, cooking, storing, serving and consuming of food or of material intended for use as food, and all offal, excluding useful industrial by-products, and includes all such substances from all public and private establishments and from all residences.
2. "Yard waste" is defined as grass clippings, leaves, garden waste, brush and trees, from that residence. Yard waste does not include tree stumps.

B. Haulers will pick-up and remove all residential solid waste, except yard waste and except any other excluded items left to private enterprise, at all single family dwelling units, and all multi-family dwelling units which do not exceed 4 separate dwellings, and which have water meter installations for each separate unit.

C. Haulers will pick up at the curbside only. However, special arrangements may be made for pick up at housing units of handicapped persons and there shall be no additional charge made to such handicapped persons.

D. Haulers' pick up area, designated as a zone, will be defined by a map attached to this agreement. Newly annexed areas will be added to the closest contiguous zone.



E. Haulers will pick up all solid waste and recyclables once per week per family housing unit at the curb. The day and time of the pick-ups will be set by the City Manager.

F. Haulers are not obligated to pick up yard waste, but must notify the customers within their residential zone of the method, dates and times when yard waste will be picked up. Notification must be by one of the three allowable methods set out in Section Four, N, below.

## **SECTION TWO TERM**

The term of this Agreement shall be from July 1, 2025, until June 30, 2033.

## **SECTION THREE CITY PAYMENT TO HAULERS**

A. Payments collected by the City, based on family housing units with one regular water meter per family, will be made to the Haulers monthly, by the tenth (10th) day of each month.

B. City payments to Haulers will be as follows per household per month as the base rate:

1. For the July 1, 2025, fifteen dollars and seventeen cents (\$15.17 per cart)
2. Beginning July 1, 2026, fifteen dollars and sixty-three cents (\$15.63 per cart)
3. Beginning July 1, 2027, sixteen dollars and nine cents (\$16.09 per cart)
4. Beginning July 1, 2028, sixteen dollars and fifty-eight cents (\$16.58 per cart)
5. Beginning July 1, 2029, seventeen dollars and eight cents (\$17.08 per cart)
6. Beginning July 1, 2030, seventeen dollars and fifty-nine cents (\$17.59 per cart)
7. Beginning July 1, 2031, eighteen dollars and twelve cents (\$18.12 per cart)
8. Beginning July 1, 2032, eighteen dollars and sixty-six cents (\$18.66 per cart)

C. The City will pay the Haulers the above per cart rate for each trash cart if a household chooses to have additional trash carts. It is the responsibility of the Haulers to notify the City when a household has additional trash carts. The City will discontinue billing for additional trash carts when notified by the Hauler or when a utility user with additional trash carts changes. The City will notify the Haulers when a utility user with additional trash carts changes.

D. Haulers will pay all landfill "tipping" fees as established by the Carroll County Solid Waste Management Commission. Haulers shall pay such tipping fees out of the monthly fee paid by the City. If the tipping fees are not paid by the Hauler within five (5) days of the due date, the City will pay the tipping fees for that particular Hauler and

will automatically deduct the fees from that Hauler's next check. If the Hauler fails to pay its tipping fees by the due date (15th of the month) for two consecutive months, this will be considered a failure to perform under this agreement. The City's deduction of a prior month's delinquent tipping fees will not be considered a "payment" by the Hauler. All general increases in tipping fees shall be added to the monthly base rate paid to the Haulers as follows:

1. The current tipping fees are \$48.00 per ton.
2. It is agreed that for each dollar of increase in the current tipping fees over a rate of \$52.00 per ton, \$.07 will be added to the monthly base rate paid to the Haulers. Any surcharges or penalties that might be imposed by the landfill shall be the responsibility of the Haulers.

E. Any and all changes in the number of households counted for purposes of this agreement may be acknowledged by the City if requested by the Haulers.

F. This agreement is based on present Department of Natural Resources rules and regulations. If future DNR rules and regulations would materially effect the execution and performance of this agreement, the parties agreed to attempt to mutually resolve the issue and amend this agreement if necessary.

#### **SECTION FOUR HAULER'S OBLIGATIONS**

A. To collect all solid waste covered by the Agreement, in a neat, quiet and professional manner and in accordance with Chapters 105 and 106 of the Carroll City Code.

B. To keep current a contact person's name and phone number which information shall be updated for the City Manager whenever there is a change in such information.

C. To dispose of all solid waste in the Carroll County Solid Waste Management Commission landfill.

D. To keep all equipment neat and clean.

E. Not to subcontract any of this work without prior written approval by the City Manager.

F. To comply with all applicable City, State and Federal laws.

G. To pay the landfill's tipping fees.

H. To collect all recyclables required by the Carroll County Solid Waste

Management Commission and dispose of those recyclables at the Commission's recycling facility under the Commission's rules and regulations.

I. To collect all solid waste and recyclables once per week on the day and within the time frame designated by the City Manager. The City Manager may, if requested by a Hauler sufficiently in advance, grant permission to change the route day and/or time schedule. If such a change is permitted, it will be the Hauler's responsibility to notify the citizens. Mailing lists will be available from the City for a reasonable administrative fee. All local radio stations should be used by the Haulers when immediate notifications are necessary. Holidays or bad weather will be accommodated in the weekly schedule by allowing the pick up to slide one day. Holidays will be defined as those observed by the Carroll County Solid Waste Management Commission.

J. Haulers shall maintain their present pick up schedule as previously approved by the City Manager.

1. Annually by October 1st, Haulers shall submit a pickup schedule for the remainder of the current year and the entire upcoming year. Schedule shall specifically note delays of regular schedule pickup days due to holidays.

K. To maintain a Carroll telephone number which is available to the residents for receiving complaints, concerns, and questions.

L. To notify each residential customer in writing how to dispose of yard waste, tires, oversized furniture and any waste not picked up by the Hauler according to the notification method set out in paragraph N, below.

M. To participate actively with the City of Carroll and Carroll County Recycling Center to educate customers how to use the recycling program and how to prepare material for recycling.

1. Haulers shall supply at no cost to the City or households a recycling cart to each household within 12 months after the Carroll County Solid Waste Management Commission notifies the Haulers that the Carroll Recycling Center will be moving to single stream recycling. Each household shall have a choice between a 35, 65, or 96-gallon recycling cart.

N. To notify residential users of any material that was not picked up by the Hauler, including the reason, by one of the following methods:

1. A notice securely attached to any container left at curb side; or
2. A telephone call to the resident made the same day as the refusal to pick up the material; or
3. A letter mailed to the resident on the same day as the refusal to pick up the material.

O. By February 1, 2018, the Haulers shall exclusively collect trash in the City using automated trash collection systems. The Haulers shall supply at no cost to the City or households a trash cart to each household. Each household shall have a choice between a 35, 65, or 96-gallon trash cart. The Haulers shall not be obligated to pick up trash that is not contained in the trash cart with the lid fully closed.

## **SECTION FIVE CITY'S OBLIGATIONS**

A. To continue a mandatory collection ordinance and mandatory use of recycling containers in the City of Carroll, Iowa.

B. To monitor all new housing construction and keep the Haulers advised of housing units about to be constructed by letters to the Haulers at the addresses set forth in the Agreement, within a reasonable period of time.

C. To notify each household of the existence of this Agreement, the mandatory collection ordinance and the recycling program.

D. To approve a pre-payment resolution which will allow the Haulers to be paid by the tenth day of each month after the effective date of this Agreement.

E. To encourage citizens to use wind-resistant containers.

## **SECTION SIX HAULER'S FAILURE TO PERFORM**

A. Any breach of a material covenant of this Contract by a Hauler will be considered a failure to perform.

B. Hauler's failure to meet Hauler's schedule of pick-ups designated by the City manager will be considered a failure to perform. Hauler will be notified of such failure by ordinary mail at its address of record, and will be notified of the penalty.

C. Individual citizens who have complaints shall call the Hauler responsible for the pick up in their zone. If the City receives a citizen complaint, the City shall refer the call to the Hauler to remedy the situation.

If the Hauler fails to remedy the complaint, the City Manager shall order the Hauler to meet with the complainant and the City Manager and discuss the situation.

D. The following is a schedule of liquidated damages or penalties for failure to

perform:

1. Failure to complete the route on schedule, for any one day or time frame set by the City Manager:
  - a. for the first violation during the contract term \$100;
  - b. for the second violation during the contract term \$250;
  - c. for the third violation during the contract term, contract termination.
2. Failure to provide proof of insurance \$500.
3. Failure to have insurance in force at any time during the contract term, termination of the contract.
4. Failure to notify customers of a change in the day or time frame of pickups \$500.
5. Putting recyclables in with regular refuse \$100 for each violation.

## **SECTION SEVEN HAULER'S INSURANCE**

A. Each Hauler shall obtain the necessary Workers Compensation Insurance to insure adequate benefits are provided its workers pursuant to the law of the State of Iowa.

B. Each Hauler will obtain and maintain at all times, automobile or truck, public liability and property damage insurance, known in the insurance industry as comprehensive general liability with limits. Each Hauler shall maintain the following limits:

Commercial General Liability	\$1,000,000 each occurrence
Commercial General Liability	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 each accident
Umbrella Liability	\$1,000,000 each occurrence

C. The City will be named as an additional insured for each coverage listed in item "B" above.

D. Each Hauler will provide a current copy of the certificate of insurance to the City, verifying coverage of items "A" through "C." Each Hauler shall provide proof of renewal to the City prior to the expiration date of any insurance policy.

E. Failure to provide proof of insurance will be considered a failure to perform this agreement.

## **SECTION EIGHT PERMITS AND LICENSES**

Haulers will be responsible for acquiring all necessary permits and licenses at the expense of the Haulers, including the City collector's License under Chapter 106 of the Carroll City Code.

## **SECTION NINE INDEMNIFICATION OF CITY BY HAULER**

Hauler agrees to indemnify the City for any and all actions against the Hauler in which the City is named as a defendant. Hauler agrees to notify the City within five (5) City business days upon receiving notice that the Hauler has been sued or that a claim or suit might be filed that includes or names the city and arises from the operations of the Hauler. This duty of indemnification by the Hauler to the City will arise from any claims, whether they have merit or not, that are filed against the Hauler or the Hauler and the City. The only situation where the Hauler will not be required to indemnify the City will be if such a claim is brought and the City is found to be totally at fault with no fault assigned to Hauler.

## **SECTION TEN ASSIGNMENT OF AGREEMENT**

No assignment of this Agreement or any right accruing under this Agreement shall be made in whole or in part by the Haulers without the prior expressed written consent and approval of the City Council.

## **SECTION ELEVEN JOINT AND SEVERAL LIABILITY**

If the operation of a Hauler is comprised of more than one individual, corporation or other entity, each such individual corporation or entity comprising the Hauler's operation, shall be jointly and severally liable for all activities conducted by the Hauler.

## **SECTION TWELVE SEVERABILITY**

It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement is held by any court or agency to be illegal or in conflict with any law of the State of Iowa, the validity of the remaining portions or provisions shall not be

affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or provision held to be invalid.

**SECTION THIRTEEN  
BINDING EFFECT**

This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, and successors of the respective parties. However, such continuation will be limited to a reasonable time, not to exceed six months, during which time the heirs, executors, administrators and successors must obtain written consent and approval from the City Council for the continuation of the Agreement. In the absence of such written consent and approval within six months from the event causing the succession, the Agreement will terminate.

**SECTION FOURTEEN  
ENTIRE AGREEMENT**

This instrument contains the entire Agreement between the parties and no other statement, promises or inducements made by either party or agent of either party that is not contained in this written Agreement, shall be valid or binding; and this Agreement may not be enlarged, modified or altered except in writing signed by the parties and endorsed hereon.

**IN WITNESS WHEREOF**, the parties have executed this Agreement at Carroll, Iowa, on this \_\_\_\_\_ day of May, 2025.

CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

REFUSE HAULERS

Ray's Refuse, Inc.

SGS, LLC dba Carroll Refuse Service

By \_\_\_\_\_  
Tim Sapp, President

By \_\_\_\_\_  
Curt Snyder, Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE RESIDENTIAL SOLID WASTE HAULING AGREEMENT**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the Solid Waste Hauling Agreement is attached hereto; and

WHEREAS, it is determined that the approval of the attached Agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Solid Waste Hauling Agreement, be authorized and approved, and that the Mayor is authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 12th day of May, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA BY AMENDING PROVISIONS PERTAINING TO SOLID WASTE COLLECTION FEES.

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. The Code of Ordinances of the City of Carroll, Iowa is hereby amended. Chapter 106, Section 12, Sub-Sections 1 and 2 are repealed and the following adopted in lieu thereof:

106.12 COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter is declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees therefore in accordance with the following:

1. Schedule of Fees.

A. Effective beginning with the July 2025 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$15.97 monthly. Each additional trash cart requested will be billed an additional \$15.97 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$15.97 monthly. Each additional trash cart requested will be billed an additional \$15.97 monthly fee.

B. Effective beginning with the July 2026 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$16.43 monthly. Each additional trash cart requested will be billed an additional \$16.43 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$16.43 monthly. Each additional trash cart requested will be billed an additional \$16.43 monthly fee.

C. Effective beginning with the July 2027 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$16.89 monthly. Each additional trash cart requested will be billed an additional \$16.89 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$16.89 monthly. One additional trash cart can be requested for an additional \$16.89 monthly fee.

D. Effective beginning with the July 2028 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$17.38 monthly. Each additional trash cart requested will be billed an additional \$17.38 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$17.38 monthly. Each additional trash cart requested will be billed an additional \$17.38 monthly fee.

E. Effective beginning with the July 2029 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$17.88 monthly. Each additional trash cart requested will be billed an additional \$17.88 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$17.88 monthly. Each additional trash cart requested will be billed an additional \$17.88 monthly fee.

F. Effective beginning with the July 2030 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$18.39 monthly. Each additional trash cart can requested will be billed an additional \$18.39 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$18.39 monthly. Each additional trash cart requested will be billed an additional \$18.39 monthly fee.

G. Effective beginning with the July 2031 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$18.92 monthly. Each additional trash cart requested will be billed an additional \$18.92 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$18.92 monthly. Each additional trash cart requested will be billed an additional \$18.92 monthly fee.

H. Effective beginning with the July 2032 services, the fee for refuse collection and disposal service, used or available, shall be:

- (1) For each single-family residence – \$19.46 monthly. Each additional trash cart requested will be billed an additional \$19.46 monthly fee.
- (2) For each dwelling unit of a multiple-family dwelling serviced by an individual water meter – \$19.46 monthly. Each additional trash cart requested will be billed an additional \$19.46 monthly fee.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect for the refuse and collection services billed for July 2025.

Passed and approved by the Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** May 7, 2025

**SUBJECT:** Storm Water Utility Charges

During preparation of the F.Y. 25-26 Budget, discussions included review of storm water utility charges. One of the suggestions was to consider increasing the charges annually by an inflation factor. Adjustment of the charges by an inflation factor of approximately 2.5% would have the following impact on the rates.

- A. The monthly storm water utility charge shall be based on an ESU rate of ~~\$3.00~~ \$3.10 per ESU.
- B. The maximum monthly storm water utility charge shall be ~~\$50.00~~ \$51.25 per account.
- C. The maximum monthly storm water utility charge for schools shall be ~~\$25.00~~ \$25.65 per account.
- D. The maximum monthly storm water utility charge for churches shall be ~~\$40.00~~ \$40.25 per account

The attached ordinance has been prepared to enact this charge increase.

**RECOMMENDATION:** Mayor and City Council consideration of approval of the first reading of the proposed Ordinance Amending Provisions Pertaining to Storm Water Utility Charges.

RMK:lp  
attachments (1)

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY AMENDING PROVISIONS PERTAINING TO STORM WATER UTILITY CHARGES.**

**BE IT ENACTED** by the City Council of the City of Carroll, Iowa:

**SECTION 1. SECTION MODIFIED.** Chapter 100, Section 05, Subsection 2 of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**2. Rates**

Storm water utility charge billed after July 1, 2025.

- A. The monthly storm water utility charge shall be based on an ESU rate of \$3.10 per ESU.
- B. The maximum monthly storm water utility charge shall be \$51.25 per account.
- C. The maximum monthly storm water utility charge for schools shall be \$25.65 per account.
- D. The maximum monthly storm water utility charge for churches shall be \$10.25 per account.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof adjudged not invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted by the Carroll City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** May 7, 2025

**SUBJECT:** Water Rates

During preparation of the F.Y. 25-26 Budget, discussions included increasing water rates, primarily to finance the Northwest Pressure Zone project. Annual operation and maintenance costs, and proposed capital expenditures included in the Capital Improvement Plan were considered to establish projected revenue needs. The attached Revenue/Expenditure Projection details the revenue needs based on currently estimated costs. Current projections indicate the need for the following water rate increases for the next four years.

F.Y. 25-26	7.5%
F.Y. 26-27	7.5%
F.Y. 27-28	5.0%
F.Y. 28-29	5.0%

The Southgate Road Reconstruction project is included in the expenditure projections since it was included in the approved Capital Improvement Plan. The expenditure does not impact the currently proposed rate increase. Since the project has been terminated, it can be factored out of future rate analyses.

Attached is a copy of City Code Chapter 92 Water Rates marked-up with proposed rate increases and other updates. The water rates are proposed to be increased 7.5%. Other service fee increases are proposed to reflect current costs.

Also attached is a comparison of total Carroll Utilities bills that include the proposed rate increases over the next four years.

**RECOMMENDATION:** Mayor and City Council consideration of approval of the first reading of the proposed Ordinance Amending Provisions Pertaining to Water Rates.

RMK:lp  
attachments (4)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES.**

**BE IT ENACTED** by the City Council of the City of Carroll, Iowa:

**SECTION 1. SECTION MODIFIED.** Chapter 92, Section 02, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**92.02 RATES AND SERVICE.** Water service shall be furnished at the following monthly rates by the City:

1. All water use except irrigation water service as defined in Subsection 2:

Rates for water service billed after July 1, 2025.

- A. Minimum charge of \$5.38 per account per month.
- B. The first 200 cubic feet of water used per month, \$2.76 per 100 cubic feet.
- C. The next 600 cubic feet of water used per month, \$2.71 per 100 cubic feet.
- D. The next 1,900 cubic feet of water used per month, \$2.60 per 100 cubic feet.
- E. All over 2,700 cubic feet of water used per month, \$2.54 per 100 cubic feet.

2. Water service shall be furnished at the following monthly rates for irrigation water service by the City:

For irrigation water service billed after July 1, 2025.

- A. Minimum charge of \$5.38 per account per month.
- B. All water used per month, \$3.68 per 100 cubic feet.

Irrigation water service is defined as metered water that is primarily for outdoor use including, but not limited to, irrigation; use that does not include a sanitary sewer service charge; and use for which the wastewater is not discharged into the sanitary sewer system.

Meter rates shall be figured on the nearest ten (10) cubic feet.

**SECTION 2. SECTION MODIFIED.** Chapter 92, Section 03, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**92.03 BULK WATER SALES.** Water obtained at a fire hydrant, hauled by others, shall be furnished at the rate as follows:

For bulk water sales after July 1, 2025.

1. During regular working hours, \$6.35 per 1,000 gallons plus \$50.00 per call-out, with a minimum charge of \$56.35.

2. During off-duty hours, \$6.35 per 1,000 gallons plus \$65.00 per call-out, with a minimum charge of \$71.35.

**SECTION 3. SECTION MODIFIED.** Chapter 92, Section 04, Subsection 7, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

For temporary water service after July 1, 2025.

7. Water service under this section shall be furnished at the following rate: \$45.00 (lump sum) for a period not to exceed 90 days from the date of the new service connection to the water system and will be billed with the building permit for the applicable structure.

**SECTION 4. SECTION MODIFIED.** Chapter 92, Section 07, Subsection 4, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

Fees for restoration of discontinued service after July 1, 2025.

4. Fees. A fee of \$50.00 during regular working hours – or \$65.00 during off-duty hours – shall be charged before service is restored to a delinquent customer.

**SECTION 5. SECTION MODIFIED.** Chapter 92, Section 08, of the Code of Ordinances of the City of Carroll, Iowa is repealed and the following adopted in lieu thereof.

**92.08 CUSTOMER DEPOSITS.** There shall be required from every customer or prospective customer who is not the owner of the premises served a \$90.00 deposit intended to guarantee the payment of bills for service. Said deposit shall be retained by the City for so long as the customer is furnished with water and remains a non-owner. At the conclusion of water service or upon the customer becoming the owner of said property, such deposit, without interest, shall be returned to the customer after deducting therefrom any charge which the City may have against the customer for water or sewer service.

**SECTION 6. SECTION MODIFIED.** Chapter 92, Section 09 of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**92.09 DEFECTIVE METER.** Should a meter owned by the City become defective and fail to register properly, the customer will be charged at the average consumption for a corresponding time as shown by the meter when in order. Meter accuracy testing costs referenced in Section 91.09 shall be \$50.00.

**SECTION 7. SECTION MODIFIED.** Chapter 92, Section 10, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**92.10 DISCONTINUED, NEW AND RENEWED SERVICE.** Customers desiring to discontinue the use of water shall give notice to the City which shall then cause the water to be turned off. Water charges shall be made until the water is turned off. When water service is discontinued, all charges for water shall become due and payable. When water service is desired, a charge shall be made for turning on water. If a meter is removed temporarily because of an owner's absence or danger of meter damage, a charge will be made for renewing service. Charges for new and renewed service shall be \$50.00 during regular working hours and \$65.00 during off-duty hours.



**SECTION 8. SECTION MODIFIED.** Chapter 92, Section 11, of the Code of Ordinances of the City of Carroll, Iowa, is repealed and the following adopted in lieu thereof:

**92.11 SERVICE CALLS.** Service calls or requests for service may be provided at a fee of \$50.00 for each hour of regular time, or any part thereof, and \$65.00 for each hour of off-duty hours, with a minimum of one hour for either.

**SECTION 9. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof adjudged not invalid or unconstitutional.

**SECTION 10. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted by the Carroll City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

**WATER UTILITY FUND**  
Revenue/Expenditure Projection

02-10-25

	<u>F.Y. 24-25</u>	<u>F.Y. 25-26</u>	<u>F.Y. 26-27</u>	<u>F.Y. 27-28</u>	<u>F.Y. 28-29</u>
<b>Revenue</b>					
Metered Water Sales	\$1,500,000	\$1,500,000	\$1,612,500	\$1,733,500	\$1,820,200
Rate Increase		\$112,500 <sup>(2)</sup>	\$121,000 <sup>(2)</sup>	\$86,700 <sup>(8)</sup>	\$91,000 <sup>(8)</sup>
Other	<u>\$1,317,600</u>	<u>\$251,100</u>	<u>\$250,000</u>	<u>\$250,000</u>	<u>\$250,000</u>
<b>Total</b>	\$2,817,600	\$1,863,600	\$1,983,500	\$2,070,200	\$2,161,200
<b>Expenditure</b>					
Annual Operation	\$1,457,610	\$1,580,331	\$1,619,800 <sup>(3)</sup>	\$1,660,300 <sup>(3)</sup>	\$1,701,800 <sup>(3)</sup>
Capital Expenditures					
Cash					
NW Water Pressure Zone <sup>(1)</sup>	\$1,500,000	\$250,000			
Roof Replacements	\$150,000				
Watermain Replacement - 2023	\$15,000				
Twelfth Street Reconstruction <sup>(1)</sup>		\$500,000			
SCADA		\$100,000			
Southgate Road Reconstruction <sup>(1)</sup>			\$200,000		
Bond					
NW Water Pressure Zone <sup>(1)</sup>		\$10,500 <sup>(4)</sup>	\$220,000 <sup>(4)</sup>	\$220,000 <sup>(4)</sup>	\$220,000 <sup>(4)</sup>
Watermain Replacement <sup>(1)</sup>				\$42,000 <sup>(5)</sup>	\$42,000 <sup>(5)</sup>
WTP Storage Building <sup>(1)</sup>					\$30,000 <sup>(6)</sup>
<b>Total</b>	\$3,122,610	\$2,440,831	\$2,039,800	\$1,922,300	\$1,993,800
<b>Net</b>	(\$305,010)	(\$577,231)	(\$56,300)	\$147,900	\$167,400
Fund Balance <sup>(7)</sup>	\$1,055,020	\$477,789	\$421,489	\$569,389	\$736,789

Notes:

1. See Capital Improvement Plan
2. Rate Increase = 7.5%
3. Annual costs inflated by 2.5% per year
4. NW Pressure Zone financing \$2,771,000 at 4.4% TIC for 20 years
5. Watermain Construction financing \$330,000 at 4.5% for 10 years
6. WTP Storage Building financing \$235,000 at 4.5% for 10 years
7. Fund Balance minimum target = \$500,000
8. Capital Improvement Plan includes \$500,000 Water Utility funding for water related replacements in the Street Reconstruction - 2030 project. Three annual 5.0% rate increases would provide approximately \$500,000 every three (3) years.

## CHAPTER 92 WATER RATES

92.01 Service Charges	92.09 Defective Meter
92.02 Rates and Service	92.10 Discontinued, New and Renewed Service
92.03 Bulk Water Sales	92.11 Service Calls
92.04 Temporary Water Service and Rate	92.12 Supplies, Merchandise and Services
92.05 Rates Outside the City	92.13 Lien for Nonpayment
92.06 Billing for Water Service	92.14 Lien Exemption
92.07 Service Discontinued	92.15 Lien Notice
92.08 Customer Deposits	

### 92.01 SERVICE CHARGES.

Each customer shall pay for water service provided by the City based upon use of water as determined by meters provided for in Chapter 91. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.

### 92.02 RATES AND SERVICE.

Water service shall be furnished at the following monthly rates by the City:

1. All water use except irrigation water service as defined in Subsection 2:

Rates for water service billed after July 1, ~~2017~~. **2025**

- A. Minimum charge of ~~\$5.00~~ **\$5.38** per account per month.
- B. The first 200 cubic feet of water used per month, ~~\$2.57~~ **\$2.76** per 100 cubic feet.
- C. The next 600 cubic feet of water used per month, ~~\$2.52~~ **\$2.71** per 100 cubic feet.
- D. The next 1,900 cubic feet of water used per month, ~~\$2.42~~ **\$2.60** per 100 cubic feet.
- E. All over 2,700 cubic feet of water used per month, ~~\$2.36~~ **\$2.54** per 100 cubic feet.

2. Water service shall be furnished at the following monthly rates for irrigation water service by the City:

For irrigation water service billed after July 1, ~~2017~~. **2025**.

A. Minimum charge of ~~\$5.00~~ **\$5.38** per account per month.

B. All water used per month, ~~\$3.42~~ **\$3.68** per 100 cubic feet.

Irrigation water service is defined as metered water that is primarily for outdoor use, including, but not limited to, irrigation; use that does not include a sanitary sewer service charge; and use for which the wastewater is not discharged into the sanitary sewer system.

Meter rates shall be figured on the nearest ten (10) cubic feet.

~~(Ord. 1702 – May 17 Supp.)~~

### **92.03 BULK WATER SALES.**

Water obtained at a fire hydrant, hauled by others, shall be furnished at the rate as follows:

For bulk water sales after July 1, 2017. **2025**

1. During regular working hours, ~~\$5.90~~ **\$6.35** per 1,000 gallons plus ~~\$40.00~~ **\$50.00** per call-out, with a minimum charge of ~~\$45.90~~. **\$56.35**

2. During off-duty hours, ~~\$5.90~~ **\$6.35** per 1,000 gallons plus ~~\$55.00~~ **\$65.00** per call-out, with a minimum charge of ~~\$60.90~~. **\$71.35**

~~(Ord. 1702 – May 17 Supp.)~~

### **92.04 TEMPORARY WATER SERVICE AND RATE.**

This section is intended for new construction of residential, commercial, and industrial structures. "New construction" is defined as a structure not previously served by the City's water system or a structure previously served by the City's water system, which structure was totally destroyed or removed from the site. This section does not apply to remodeling, retrofitting, or similar projects.

1. This section is applicable only to construction sites having an approved building permit issued for the proposed structure to be built on the site.

2. This service shall not exceed 90 days from the date of the new service connection to the water system.

3. Water usage under this section shall be for the sole purpose of construction, relative to the structure permitted for the specific construction site, including sidewalks and driveways, and may not otherwise be used outside of the structure. This section shall not be utilized if the anticipated water usage is more than 200 cubic feet per month.

4. The City may monitor the usage to determine if it exceeds the intended purpose. If the City determines that the usage exceeds the intended purpose, the service will be discontinued and reconnected only as prescribed in other sections of this Code of Ordinances.

5. Service as delivered by this section shall be exempt from any fees, as prescribed in Section 92.10 of this chapter.

6. Failure to comply with any part of this section shall result in disconnection of service from the City water system. Any reconnection to the City water system thereafter shall be as allowed only by other sections of this Code of Ordinances and not as allowed in this section.

For temporary water service after July 1, 2017. **2025.**

7. Water service under this section shall be furnished at the following rate: ~~\$42.00~~ **\$45.00** (lump sum) for a period not to exceed 90 days from the date of the new service connection to the water system and will be billed with the building permit for the applicable structure.

~~(Ord. 1702 – May 17 Supp.)~~

## **92.05 RATES OUTSIDE THE CITY.**

Water service shall not be provided to any customer located outside the corporate limits of the City, except by special agreement of the Council. No such customer, however, will be served unless the customer shall have signed a service contract agreeing to be bound by the ordinances, rules, and regulations applying to water service established by the Council.

## **92.06 BILLING FOR WATER SERVICE.**

Water service shall be billed as part of a combined service account, payable in accordance with the following:

(Code of Iowa, Sec. 384.84)

1. Bills Issued. The Clerk shall prepare and issue bills for water service on or before the third (3rd) day of the month following the close of the billing period.
2. Bills Payable. Bills for water service shall be due and payable at the office of the Clerk by the fifteenth (15th) of the month following the close of the billing period.
3. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of ten percent (10%) of the amount due shall be added to each delinquent bill.

## **92.07 SERVICE DISCONTINUED.**

Water service to delinquent customers shall be discontinued in accordance with the following:

1. Notice. The Clerk shall notify each delinquent customer that service will be discontinued if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such notice shall be sent by ordinary mail to the customer in whose name the delinquent charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property or premises has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord.

3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the Clerk shall conduct an informal hearing and shall make a determination as to whether the disconnection is justified. The customer has the right to appeal the Clerk's decision to the Council, and if the Council finds that disconnection is justified, then such disconnection shall be made, unless payment has been received.

Fees for restoration of discontinued service after July 1, 2017. **2025**

4. Fees. A fee of \$40.00 **\$50.00** during regular working hours - or \$55.00 **\$65.00** during off-duty hours -shall be charged before service is restored to a delinquent customer.

*(Ord. 1702 – May 17 Supp.)*

#### **92.08 CUSTOMER DEPOSITS.**

There shall be required from every customer or prospective customer who is not the owner of the premises served a \$75.00 **\$90.00** deposit intended to guarantee the payment of bills for service. Said deposit shall be retained by the City for so long as the customer is furnished with water and remains a non-owner. At the conclusion of water service or upon the customer becoming the owner of said property, such deposit, without interest, shall be returned to the customer after deducting therefrom any charge which the City may have against the customer for water or sewer service.

#### **92.09 DEFECTIVE METER.**

Should a meter owned by the City become defective and fail to register properly, the customer will be charged at the average consumption for a corresponding time as shown by the meter when in order. Meter accuracy testing costs referenced in Section 91.09 shall be \$40.00. **\$50.00**

*(Ord. 1702 – May 17 Supp.)*

#### **92.10 DISCONTINUED, NEW AND RENEWED SERVICE.**

Customers desiring to discontinue the use of water shall give notice to the City which shall then cause the water to be turned off. Water charges shall be made until the water is turned off. When water service is discontinued, all charges for water shall become due and payable. When water service is desired, a charge shall be made for turning on water. If a meter is removed temporarily because of an owner's absence or danger of meter damage, a charge will be made for renewing service. Charges for new and renewed service shall be \$40.00 **\$50.00** during regular working hours and \$55.00 **\$65.00** during off-duty hours.

*(Ord. 1702 – May 17 Supp.)*

### **92.11 SERVICE CALLS.**

Service calls or requests for service may be provided at a fee of ~~\$40.00~~ **\$50.00** for each hour of regular time, or any part thereof, and ~~\$55.00~~ **\$65.00** for each hour of off-duty hours, with a minimum of one hour for either.

~~(Ord. 1702—May 17 Supp.)~~

### **92.12 SUPPLIES, MERCHANDISE AND SERVICES.**

Supplies, merchandise and services provided to customers by the City shall be at City cost plus fifteen percent (15%).

### **92.13 LIEN FOR NONPAYMENT.**

The owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for water service charges to the premises. Water service charges remaining unpaid and delinquent shall constitute a lien upon the premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.

(Code of Iowa, Sec. 384.84)

### **92.14 LIEN EXEMPTION.**

The lien for nonpayment shall not apply to a residential or commercial rental property where water service is separately metered and the rates or charges for the water service are paid directly to the City by the tenant, if the landlord gives written notice to the City that the property is residential or commercial rental property and that the tenant is liable for the rates or charges. The City may require a deposit not exceeding the usual cost of ninety (90) days of water service be paid to the City. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of the rental property and the date of occupancy. A change in tenant shall require a new written notice to be given to the City within thirty (30) business days of the change in tenant. When the tenant moves from the rental property, the City shall refund the deposit if the water service charges are paid in full. A change in the ownership of the residential or commercial rental property shall require written notice of such change to be given to the City within thirty (30) business days of the completion of the change of ownership. The lien exemption does not apply to delinquent charges for repairs to a water service.

(Ord. 1310 - Aug. 13 Supp.)

### **92.15 LIEN NOTICE.**

A lien for delinquent water service charges shall not be certified to the County Treasurer unless prior written notice of intent to certify a lien is given to the customer in whose name the delinquent charges were incurred. If the customer is a tenant and if the owner or landlord of the property or premises has made a written request for notice, the notice shall also be given to the owner or landlord. The notice shall be sent to the appropriate persons

by ordinary mail not less than thirty (30) days prior to certification of the lien to the County Treasurer.

(Code of Iowa, Sec. 384.84)



## TYPICAL RESIDENTIAL UTILITY BILL

05-08-25

## Water Rate Increase - Proposed/Projected

	F.Y. 24-25	F.Y. 25-26	F.Y. 26-27	F.Y. 27-28	F.Y. 28-29
Water <sup>(1,2)</sup>	\$30.10	\$32.36	\$34.78	\$36.55	\$38.37
Sewer <sup>(1)</sup>	\$54.71	\$54.71	\$54.71	\$54.71	\$54.71
Garbage Admin	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80
RR1 (Trash Collection)	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00
Stormwater	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Tax	\$1.81	\$1.94	\$2.09	\$2.19	\$2.30
<b>Total</b>	<b>\$104.42</b>	<b>\$106.81</b>	<b>\$109.38</b>	<b>\$111.25</b>	<b>\$113.18</b>
Utility Bill Increase - \$		\$2.39	\$2.57	\$1.87	\$1.93
Utility Bill Increase - %		2.29%	2.41%	1.71%	1.73%

## Water Rate Increase - Proposed/Projected

## Stormwater Charge Increase - Proposed/Projected

Water <sup>(1,2)</sup>	\$30.10	\$32.36	\$34.78	\$36.55	\$38.37
Sewer <sup>(1)</sup>	\$54.71	\$54.71	\$54.71	\$54.71	\$54.71
Garbage Admin	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80
RR1 (Trash Collection)	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00
Stormwater <sup>(3)</sup>	\$3.00	\$3.10	\$3.20	\$3.30	\$3.40
Tax	\$1.81	\$1.94	\$2.09	\$2.19	\$2.30
<b>Total</b>	<b>\$104.42</b>	<b>\$106.91</b>	<b>\$109.58</b>	<b>\$111.55</b>	<b>\$113.58</b>
Utility Bill Increase - \$		\$2.49	\$2.67	\$1.97	\$2.03
Utility Bill Increase - %		2.38%	2.50%	1.80%	1.82%

## Water Rate Increase - Proposed/Projected

## Stormwater Charge Increase - Proposed/Projected

## Trash Collection Increase - Proposed

Water <sup>(1,2)</sup>	\$30.10	\$32.36	\$34.78	\$36.55	\$38.37
Sewer <sup>(1)</sup>	\$54.71	\$54.71	\$54.71	\$54.71	\$54.71
Garbage Admin	\$0.80	\$0.80	\$0.80	\$0.80	\$0.80
RR1 (Trash Collection) <sup>(4)</sup>	\$14.00	\$15.17	\$15.63	\$16.09	\$16.58
Stormwater <sup>(3)</sup>	\$3.00	\$3.10	\$3.20	\$3.30	\$3.40
Tax	\$1.81	\$1.94	\$2.09	\$2.19	\$2.30
<b>Total</b>	<b>\$104.42</b>	<b>\$108.08</b>	<b>\$111.21</b>	<b>\$113.64</b>	<b>\$116.16</b>
Utility Bill Increase - \$		\$3.66	\$3.13	\$2.43	\$2.52
Utility Bill Increase - %		3.51%	2.90%	2.19%	2.22%

## Notes:

(1) Based on 1000 cubic feet of water use

(2) Water rate proposed/projected increases:

F.Y. 25-26 7.50% F.Y. 27-28 5.00%

F.Y. 26-27 7.50% F.Y. 28-29 5.00%

(3) Stormwater charge proposed/projected increases 2.5% per year rounded up to nearest \$0.05.

(4) Trash collection proposed increases:

F.Y. 25-26 \$15.17 F.Y. 27-28 \$16.09

F.Y. 26-27 \$15.63 F.Y. 28-29 \$16.58

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

*AK*

**FROM:** Randall M. Krauel, Director of Public Works

*RMK*

**DATE:** May 7, 2025

**SUBJECT:** Tree Removal – 2025

- Report of Bid Opening
- Consideration of Acceptance of Proposal

On May 6, bids for the Removal of Sixty (60) Dead or Dying Trees and Stumps were received, opened and tabulated. Sixteen bids were received. The bids are detailed on the attached Summary of Proposals Received and summarized as follows:

All Purpose Contractors, LLC	\$ 75,000.00
Arborpro Tree Service	\$ 86,679.60
Bock Tree Service	\$248,940.00
Cro Outdoor Services, LLC	\$214,200.00
CTC Disaster Response, Inc.	\$114,000.00
Eddy's Limbs	\$ 69,000.00 <sup>(1)</sup>
Forestry Services, LLC	\$177,540.00
Kautzky Tree Care, LLC	\$ 70,820.00
King's Tree Service, LLC	\$ 87,600.00
Stapes Concrete and Grading, LLC	\$ 93,000.00
Tallgrass Land Stewardship Co.	\$155,700.00
Top Saw Tree Service, LLC	\$ 47,985.00
Western Iowa Tree Service	\$ 58,429.80
Wiederin Stump Grinding	\$ 10,500.00 <sup>(2)</sup>
Wolfe General Construction	\$327,529.80
Wulf, LLC	\$138,000.00

Notes:

- (1) Tree Removal and Disposal only
- (2) Stump Removal, Disposal and Restoration only

Top Saw Tree Service, LLC submitted the lowest bid of \$47,985.00

**RECOMMENDATION:** Mayor and City Council consideration of passage and approval of the Resolution accepting the Proposal of Top Saw Tree Service, LLC for Removal of Sixty (60) Dead or Dying Trees and Stumps at their bid price of \$47,985.00

RMK:lp  
attachments (3)

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ACCEPTING THE PROPOSAL FOR REMOVAL OF SIXTY (60) DEAD OR DYING TREES AND STUMPS.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the following Proposal for the Removal of Sixty (60) Dead or Dying Trees and Stumps is the lowest responsive, responsible Proposal for said work as follows:

Contractor: Top Saw Tree Service, LLC  
Amount of Proposal: \$47,985.00  
Portion of Project: All Work

and,

WHEREAS, the City Council has determined that acceptance of the Proposal is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the Proposal of Top Saw Tree Service, LLC for the Removal of Sixty (60) Dead or Dying Trees and Stumps is accepted and the Mayor is authorized to execute the Proposal on behalf of the City.

Passed and approved by the Carroll City Council this 12<sup>th</sup> day of May, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

CITY OF CARROLL

PROPOSAL

The undersigned Bidder hereby proposes to complete the work as specified in the proposal documents at the following prices.

Item No.	Description	Quantity	Unit Price	Total Price
1	Tree Removal and Disposal	60 Ea.	\$ <u>700.25</u>	\$ <u>42,015.00</u>
2	Stump Removal, Disposal And Restoration	60 Ea.	\$ <u>99.50</u>	\$ <u>5,970.00</u>
Total				\$ <u>47,985.00</u>

See Exhibit A for locations.

The work performed under this Proposal shall be completed not later than October 4<sup>th</sup>, 2025.

The undersigned certifies that no Federal, State, County or Municipal Tax is included in the above quoted prices and that none will be added.

The Bidder hereby acknowledges that the City, in advertising for public bids for this project, reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to the best bid taking into consideration the City Manager's recommendation; and
2. Make such alterations in the Proposal documents as it determines necessary. Such alterations shall not be considered a waiver of any conditions of the documents, and shall not invalidate any of the provisions thereof.

The Bidder hereby certifies:

1. That this Proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the City; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to person regularly employed by the Bidder

whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and

4. That this Proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this proposal have the authority to execute this Proposal on behalf of the Bidder.

In compliance with the above invitation for bids and subject to all conditions contained in all bid documents, requirements and specifications, the undersigned offers and agrees to furnish all services, upon which the prices are quoted, at the prices set opposite each item, if this bid is accepted within 30 days after the date of opening. If accepted, the undersigned shall be responsible for the duties and responsibilities set out in all the above-mentioned documents.

BY: Andrew Blauvelt  
(signature)

NAME: Andrew Blauvelt  
(printed name)

COMPANY: Top Saw Tree Service LLC

ADDRESS: 709 7<sup>th</sup> avenue  
Wellman Iowa 52356

TELEPHONE: (O) n/a  
(C) 319-980-8908

EMAIL: topsawtreeservice@gmail.com

#### ACCEPTANCE OF PROPOSAL

The above prices, requirements, specifications and conditions are satisfactory and are accepted. Bidder is authorized to do the work as set out herein. Payment will be made monthly based on completed work. This proposal and all bid documents, including the requirements and specifications together make up this contract and agreement between the City and successful bidder, and the parties are responsible for their respective duties and responsibilities set out in the above-mentioned documents.

BY: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

DATE: \_\_\_\_\_

## SUMMARY OF PROPOSALS RECEIVED

Project: TREE REMOVAL - 2025  
Date: May 6, 2025  
Location: City Hall

Sheet No. 1 of 4

[illegible]

## SUMMARY OF PROPOSALS RECEIVED

Project: TREE REMOVAL - 2025  
Date: May 6, 2025  
Location: City Hall

Sheet No. 2 of 4

[illegible]



## SUMMARY OF PROPOSALS RECEIVED

Project: TREE REMOVAL - 2025  
Date: May 6, 2025  
Location: City Hall

Sheet No. 3 of 4

[illegible]

## SUMMARY OF PROPOSALS RECEIVED

Project: TREE REMOVAL - 2025  
Date: May 6, 2025  
Location: City Hall

Sheet No. 4 of 4

[illegible]

# City of Carroll

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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Aaron Kooiker, City Manager



**DATE:** May 7, 2025

**SUBJECT:** City of Carroll Demonstration Grant – Brown’s Shoe Fit Company

During the Downtown Assessment, one of the projects recommended by Iowa Economic Development Authority (IEDA) was a Demonstration Façade Grant for Brown’s Shoe Fit Company. Council had agreed with the recommendation for a \$100,000 demonstration match grant. I was contacted by Craig Jarrad, a representative for Brown’s Shoe Fit, contacted the City and are now ready to start the transformation to restore the building façade back to the original look.

Mr. Jarrad advised that they are planning on removing all the tin off the front returning the building to the original brick front. They are also planning on replacing all the display windows. With the removal of the tin, fixing the brick is an unknown cost but also they will need to place a new sign on the building. Mr. Jarrad also advised that they plan to return the interior of the building to a more original look.

Since it has been over a year, I felt it advisable for Council to review their decision and confirm their desire to fund this project. This project is meant to be funded through Local Option Sales Tax (LOST) collections and the city still has those funds in the LOST Fund cash balance.

**RECOMMENDATION:** Council consideration and approval of Brown’s Shoe Fit Company application for the demonstration grant for a matching \$100,000 to be funded by Local Option Sales Tax collections.



2025 City of Carroll  
Downtown Façade Demonstration Grant Application Form

Building Address: 521 N Adams St

Property Owner: Brown's Shoe Fit Company  
Company Name (if applicable)

Craig Jarrard  
Individual's Name Representing the Owner

210 S. 25th St, Fort Dodge IA 50501  
Mailing Address

515-955-8200 ftdodge@brownsshoeftco.com  
Phone Number Email Address

Applicant: \_\_\_\_\_  
Name (If not property owner)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number Email Address

Architect or General Contractor: C&D Masonry Inc  
Name

515-473-4887 Mark.devisbiss@yahoo.com  
Phone Number Email Address



Total Project Cost: \$200,000

Grant Requested: \$100,000  
(50% to a Maximum of \$100,000)

**Description of the Proposed Improvements**

Removal of tin and awning, replace windows, and return facade to original look.

Applicant's Signature

Signature

Print Name

Company Name

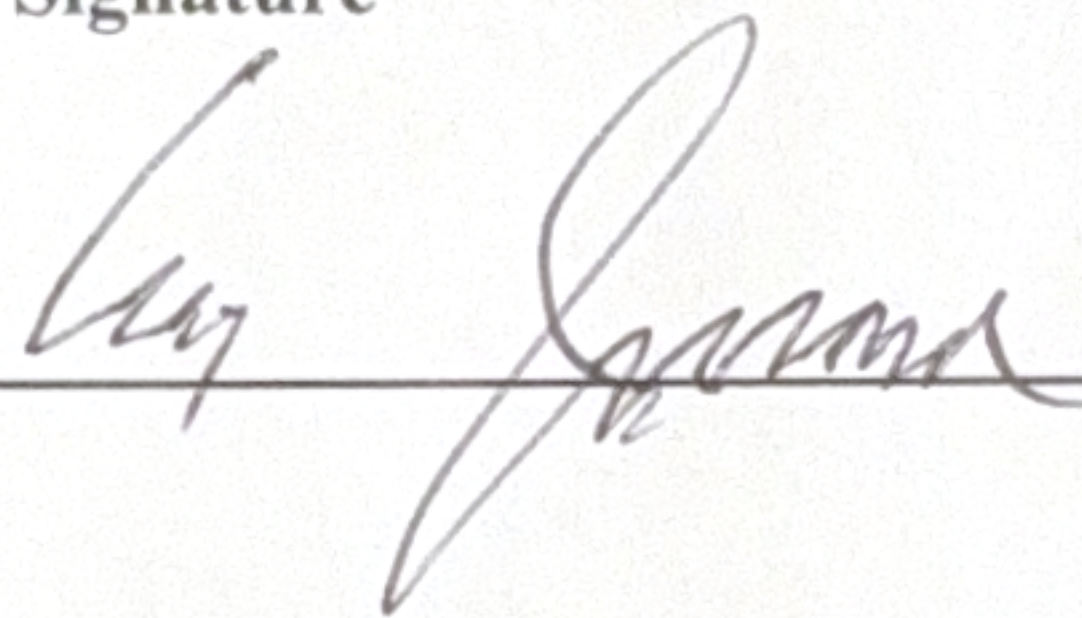
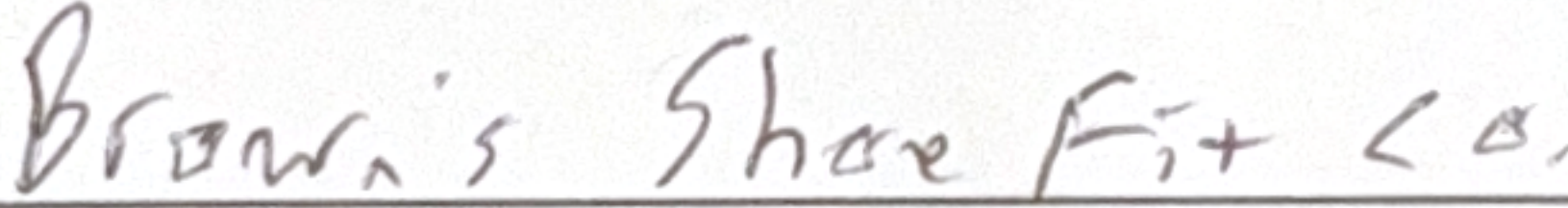
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**Required Attachments:**

Please attach the following:

1. A photograph of the façade(s) to be improved.
2. On another copy of the same photograph, mark the areas where the improvements are to occur (e.g., doors, windows, awnings or canopies, signage, etc.)
3. A cost estimate from a builder/contractor, or if the applicant is acting as the general contractor, a spreadsheet showing itemized costs. Note: Cost estimates may include 10% contingency.
4. If installation of signage is proposed, a drawing or photograph showing the type and style of signage proposed.

**Applicant's Signature**  
Signature  
Printed Name  
Representing (Company)



# City of Carroll

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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

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**MEMO TO:** Aaron Kooiker, City Manager

AK

**FROM:** Randall M. Krauel, Director of Public Works

RMK

**DATE:** May 7, 2025

**SUBJECT:** Water Distribution Main Replacements 2023  
Certificate of Completion

The Contractor, Jet Drain Services, LLC, has completed the Water Distribution Main Replacements – 2023 project. The date of substantial completion was December 20, 2024. The date of Final completion was April 11, 2025.

The final construction cost was \$537,064.45, compared to a contract cost of \$545,164.20.

**RECOMMENDATION:** Mayor and City Council consideration of acceptance of the Certificate of Completion for the Water Distribution Main Replacements – 2023 project.

RMK:lp  
attachments (1)

# CITY OF CARROLL

## CERTIFICATE OF COMPLETION

PROJECT: WATER DISTRIBUTION MAIN REPLACEMENTS - 2023  
OWNER: City of Carroll, Iowa OWNER'S Contract No.: Resolution #23-81  
CONTRACTOR: Jet Drain Services, LLC  
ENGINEER: JEO Consulting Group, Inc.

DATE OF SUBSTANTIAL COMPLETION: December 20, 2024  
DATE OF FINAL COMPLETION: April 11, 2025

This Certificate of Completion applies to all Work under the Contract Documents.

To: City of Carroll, Iowa  
And To: Jet Drain Services, LLC

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR, and ENGINEER, and that Work is hereby declared to be complete in accordance with the Contract Documents.

A site punch list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the site punch list shall be completed or corrected by CONTRACTOR by May 30, 2025.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows: See Specifications.

The following documents are attached and made part of this Certificate:

Site Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

JURISDICTIONAL ENGINEER issues this Certificate of Completion on: May 7, 2025.

City of Carroll, Iowa

By:



Randall M. Krauel

CONTRACTOR accepts this Certificate of Completion on:

05-06-2025

(Date)

Jet Drain Services, LLC

By:

Chantz Bersler (Authorized Signature)

OWNER accepts this Certificate of Completion on: May 12, 2025.

City of Carroll, Iowa

By:

Gerald H. Fleshner, Mayor



# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**MEMO TO:** Aaron Kooiker, City Manager



**FROM:** Brad Burke, Chief of Police



**DATE:** May 6, 2025

**SUBJECT:** Device Retail Permit

During the 2024 legislative session, Iowa legislators enacted Senate File 345 which became Iowa Code 453E, Regulation of Tobacco Products – Device Retailers and Delivery Sales. “Device” is defined as any equipment or product, made in whole or in part of glass or metal, that is designed for use in inhaling through combustion tobacco, hemp, other plant materials, or a controlled substance. This code became effective January 1, 2025, requiring retailers to apply for a device permit. We have now received our second request for a device permit, this time from Carroll’s Tobacco Outlet Plus LLC doing business as R Smokes Plus located at 1910 Kittyhawk Ave Suite C.

The City has the option to deny the permit request and should consider the two arguments below when making that decision.

1. Protection of the public. These devices are used primarily for the consumption of illegal substances.
2. Applicant has shown some disregard for Iowa law.

On March 6, 2025, an undercover officer entered R Smokes Plus and purchased a glass pipe commonly used to smoke marijuana. At that time the business did not have a device permit and had not applied for a device permit. I had been in the store approximately two weeks prior to this purchase and advised staff of the new Iowa Code 453E and advised them they were not allowed to sell glass devices.

During my career as a police officer, I have come across many glass and metal pipes, all of them being used for inhaling a controlled substance. Upon entering the local vape stores in Carroll before and after the new law, I observed that many of them including R Smokes Plus were selling pipes that I am familiar with being used to inhale methamphetamine or marijuana.

Finally, the Iowa Department of Health and Human Services Division of Compliance, Bureau of Cannabis Regulation has issued R Smokes Plus and the listed authorized individual of Carroll’s

Tobacco Outlet Plus LLC Lafi Alaqrabawi, civil violations for violating Iowa Code for failing to register as a consumable hemp retailer. Mr. Alaqrabawi failed to pay the civil penalties and was issued a suspension at all R Smoke Plus locations for consumable hemp sales in February 2025.

My arguments against the issuance of a device permit to Carroll's Tobacco Outlet Plus LLC doing business as R Smokes Plus are that they knowingly sold a glass device to an undercover officer after being advised of the law change, my knowledge that these devices are commonly used for marijuana consumption, and that the business has knowingly violated Iowa Code resulting in a suspension of their consumable hemp sales.

**RECOMMENDATION:** Denial of the device retail permit to Carroll's Tobacco Outlet Plus LLC dba R Smokes Plus at 1910 Kittyhawk Avenue Suite C., Carroll, IA 51401.

STATE OF IOWA  
BEFORE THE IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

<b>IN THE MATTER OF:</b>  R Smokes Plus 1910 Kittyhawk Avenue Carroll, Iowa 51401 Registration # 253344	Case No. 2024253344  <b>ORDER IMPOSING CIVIL PENALTY</b>
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YOU ARE HEREBY NOTIFIED that pursuant to Iowa Code section 204.14B and 641 Iowa Administrative Code (IAC) 156.2, the Iowa Department of Health and Human Services, Bureau of Cannabis Regulation is imposing a total **CIVIL PENALTY** of \$2,500.00 against the above-captioned entity. The total penalty represents \$500.00 for each of the R Smokes Plus locations confirmed to be selling consumable hemp products. (Spirit Lake (#253340), Storm Lake (#253342), Perry (#253345), Carroll (#253344), and Creston (#253346))

LEGAL GROUNDS

1. Retail sale. Iowa Code 204.7(8)(b)(1). A person is engaged in the retail sale of a consumable hemp product if any of the following apply:
  - a. The person offers to distribute a consumable hemp product to a consumer in exchange for consideration.
  - b. The person is an owner of a business that distributes consumable hemp products to consumers in exchange for consideration.
  - c. The person is a business that distributes consumable hemp products to consumers in exchange for consideration and presents a consumable hemp product to a consumer in the form of a gift.
2. Registration required. Iowa Code 204.7(8)(c). A person selling a consumable hemp product in this state shall register with the department of health and human services...
3. Civil penalty. Iowa Code 204.14B(1). A person engaged in the retail sale of a consumable hemp product in this state without being registered with the department of health and human services as required in section 204.7 shall be subject to a civil penalty of not more than ten thousand dollars. The department of health and human services shall impose, assess, and collect the civil penalty. Each day that a continuing violation occurs may be considered a separate offense.

FACTUAL BASIS

1. On April 18, 2024, in coordination with law enforcement, R Smokes Plus Spirit Lake was inspected by Bureau of Cannabis Regulation Compliance Program Manager Andrea Hoyt and Consumable Hemp Program Manager Bobby Barcelo. Multiple consumable hemp products for sale were observed, and the sales associate confirmed that the location did not have a consumable hemp registration. R Smokes Plus Spirit Lake was advised to apply for a consumable hemp registration immediately.
2. On May 11, 2024, R Smokes Plus owner Lafi Alaqrabawi submitted registrations for R Smokes Plus Iowa locations in Spirit Lake (#253340), Storm Lake (#253342), Perry

(#253345), Sioux City (#253343), Carroll (#253344), and Creston (#253346).

3. On May 15, 2024, Consumable Hemp Program Manager Bobby Barcelo spoke with R Smokes Plus Compliance Manager, Anan, via a Zoom call. He explained to Anan the need for accurate descriptions of products and product-specific Certificates of Analysis when providing the product list for registration. He then explained total THC and how many products were non-compliant. After this call, the registrations for all six facilities were placed in “Pending” status because there were no compliant products on the product list. R Smokes Plus was notified of this via email on May 15, 2024.
4. On May 30, 2024, follow-up notices were sent for each of the six facilities. Included in this notice was the statement, “Registrants are not legally authorized to sell Consumable Hemp products without an Issued Registration.”
5. On June 14, 2024, follow-up notices were again sent to the registered owner via the email listed on the registration for each of the six locations. This notice also included the statement, “Registrants are not legally authorized to sell Consumable Hemp products without an Issued Registration.”
6. On June 24, 2024, R Smokes Plus submitted product list updates for the Spirit Lake, Storm Lake, Perry, Sioux City, and Carroll stores. These product lists did not comply with legislative changes that were implemented on July 17, 2024. Mr. Alaqrabawi was notified of this via email on July 23, 2024.
7. On July 14, 2024, the same follow-up notice as was sent on June 14, 2024, was sent for each of the six locations.
8. On August 9, 2024, follow up notices from the July 23, 2024, denials were sent via email.
9. On August 28, 2024, cease and desist letters were issued to each of the six R Smokes locations for failure to register. These were sent via email and via standard mail.
10. On September 20, 2024, R Smokes Plus Storm Lake was inspected by Bureau of Cannabis Regulation Compliance Program Manager Andrea Hoyt and Inspector Alicia Hill with local law enforcement. Consumable hemp products were again observed and available for sale. R Smokes Plus Storm Lake was advised to apply for a consumable hemp registration immediately.
11. On September 23, 2024, Compliance Program Manager Andrea Hoyt contacted Mr. Alaqrabawi via phone and advised that R Smokes Plus needed to cease the sale of consumable hemp products until the stores were registered. Mr. Alaqrabawi informed Dr. Hoyt that his partner was working on the registration.
12. On September 23, 2024, law enforcement performed a compliance check of the Spirit Lake location and found consumable hemp products for sale without a registration.
13. On September 26, 2024, law enforcement performed a compliance check of the Storm Lake location and found consumable hemp products for sale without a registration.
14. On September 27, 2024, law enforcement performed a compliance check of the Carroll location and found consumable hemp products for sale without a registration.
15. On October 1, 2024, law enforcement performed a compliance check of the Creston location and found consumable hemp products for sale without a registration.
16. On October 11, 2024, law enforcement performed a compliance check of the Perry location and found consumable hemp products for sale without a registration.
17. On October 15, 2024, law enforcement performed a compliance check of the Sioux City location and found no consumable hemp products for sale.

ORDER IMPOSING CIVIL PENALTY

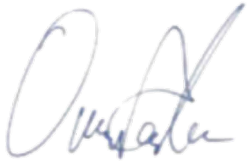
**Therefore, the State of Iowa, Department of Health and Human Services, Bureau of Cannabis Regulation hereby imposes a civil penalty of \$500.00 for each of the offending locations for a total of \$2,500.00.**

**You have the right to request a hearing concerning this order imposing civil penalty.** See the attached document for more information on the process to appeal.

If the request is made within the thirty (30) day time limit, the proposed action is suspended pending the outcome of the hearing.

**If no request for a hearing is received within the thirty (30) day time period, the civil penalty proposed herein shall become effective and shall be final agency action.**

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to “Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12<sup>th</sup> St, Des Moines, Iowa 50319.”



Owen Parker, MPH  
Chief, Bureau of Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

10/23/2024

Date

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
530 1st Avenue  
Perry, Iowa, 50220

**Re: Suspension (#253345) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

On November 25, 2024, a letter was sent informing Mr. Alaqrabawi and R Smokes Plus that failure to pay the civil penalties within 15 days would result in suspension of all consumable hemp retail registrations for R Smokes Plus.

As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

641 Iowa Administrative Code Chapter 156 states

***156.8: Denial, suspension, or revocation of registration.*** *The department may deny, suspend, or revoke a registration in any case where the department finds there has been repeated failure on the part of the consumable hemp establishment to comply with the provisions of this chapter, or for any of the following reasons:*

***156.8(5) Failure to comply.*** *Failing to comply with an order issued by the department under this chapter may result in the denial, suspension, or revocation of the registration.*

The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not



Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

Sincerely,

A handwritten signature in blue ink, appearing to read "Owen Parker".

Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
1609 18th Street  
Spirit Lake, Iowa, 51360

**Re: Suspension (#253340) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

On November 25, 2024, a letter was sent informing Mr. Alaqrabawi and R Smokes Plus that failure to pay the civil penalties within 15 days would result in suspension of all consumable hemp retail registrations for R Smokes Plus.

As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

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***156.8(5) Failure to comply.*** *Failing to comply with an order issued by the department under this chapter may result in the denial, suspension, or revocation of the registration.*

The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not





Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

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Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
600C West Taylor Street  
Creston, Iowa, 50801

**Re: Suspension (#253346) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

On November 25, 2024, a letter was sent informing Mr. Alaqrabawi and R Smokes Plus that failure to pay the civil penalties within 15 days would result in suspension of all consumable hemp retail registrations for R Smokes Plus.

As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

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***156.8: Denial, suspension, or revocation of registration.*** *The department may deny, suspend, or revoke a registration in any case where the department finds there has been repeated failure on the part of the consumable hemp establishment to comply with the provisions of this chapter, or for any of the following reasons:*

***156.8(5) Failure to comply.*** *Failing to comply with an order issued by the department under this chapter may result in the denial, suspension, or revocation of the registration.*

The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not



Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

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Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
1910 Kittyhawk Avenue  
Carroll, Iowa, 51401

**Re: Suspension (#253344) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

On November 25, 2024, a letter was sent informing Mr. Alaqrabawi and R Smokes Plus that failure to pay the civil penalties within 15 days would result in suspension of all consumable hemp retail registrations for R Smokes Plus.

As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

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***156.8(5) Failure to comply.*** *Failing to comply with an order issued by the department under this chapter may result in the denial, suspension, or revocation of the registration.*

The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not



Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

Sincerely,

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Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
1417 North Lake Avenue  
Storm Lake, Iowa, 50588

**Re: Suspension (#253342) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

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As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

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All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not



Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

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Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
9601 Humboldt Avenue South  
Minneapolis, Minnesota, 55431

**Re: Suspension – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

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The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not





Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

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Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services

Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

February 6, 2025

R Smokes Plus  
c/o Lafi Alaqrabawi  
5004 Sergeant Road  
Sioux City, Iowa 51106

**Re: Suspension (#253343) – Failure to Pay Civil Penalty**

Dear Lafi Alaqrabawi and R Smokes Plus,

On October 23, 2024, R Smokes Plus was issued five civil penalties by the Department of Health and Human Services, Case Numbers 2024253342, 2024253344, 2024253346, 2024253345, 2024253340, for failure to register the R Smokes Plus locations in Storm Lake, Carroll, Creston, Perry, and Spirit Lake for consumable hemp retail registrations. Each civil penalty was for an amount of \$500.00, with a total amount of \$2,500.00.

On November 25, 2024, a letter was sent informing Mr. Alaqrabawi and R Smokes Plus that failure to pay the civil penalties within 15 days would result in suspension of all consumable hemp retail registrations for R Smokes Plus.

As of the date of this letter, payment has not been received by the Department and an appeal was denied for timeliness.

641 Iowa Administrative Code Chapter 156 states

***156.8: Denial, suspension, or revocation of registration.*** *The department may deny, suspend, or revoke a registration in any case where the department finds there has been repeated failure on the part of the consumable hemp establishment to comply with the provisions of this chapter, or for any of the following reasons:*

***156.8(5) Failure to comply.*** *Failing to comply with an order issued by the department under this chapter may result in the denial, suspension, or revocation of the registration.*

The Iowa Department of Health and Human Services hereby **SUSPENDS all R Smokes Plus locations' consumable hemp registration for a period of 30 days from the confirmed receipt of this notice.**

All R Smokes Plus locations in Iowa owned by Mr. Alaqrabawi are prohibited from selling any consumable hemp products during this suspension. If payment has not



Kim Reynolds, Governor  
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

been made within 30 days of the date of this letter, the consumable hemp retail registrations for all R Smokes Plus locations owned by Lafi Alawrabawi will be revoked.

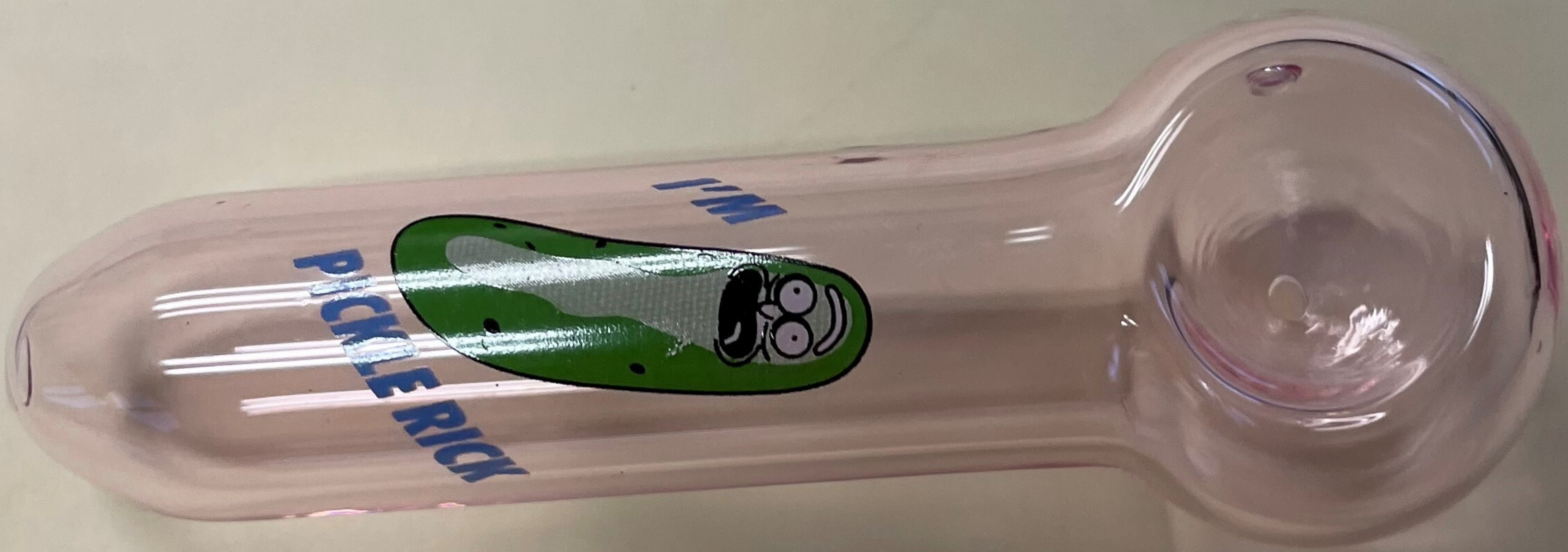
Payments shall be made via check made out to the State of Iowa. Checks can be mailed to "Iowa Department of Health and Human Services, c/o Cannabis Regulation, 321 E 12th St, Des Moines, Iowa 50319." If you have any questions or would like additional information regarding regulatory requirements for consumable hemp products, please contact the Bureau of Cannabis Regulation at (877) 214-9313 or at [consumable.hemp@hhs.iowa.gov](mailto:consumable.hemp@hhs.iowa.gov). You may also find information on our website: <https://hhs.iowa.gov/consumable-hemp>.

Sincerely,

A handwritten signature in blue ink, appearing to read "Owen Parker".

Owen Parker, MPH  
Bureau Chief, Cannabis Regulation  
Compliance Division  
Iowa Department of Health and Human Services







Carrolls Tobacco Outlet Plus  
1910 Kittyhawk Ave  
Carroll, IA 51401  
(712) 775-2223

SALES INVOICE

Glass Pipes	9.99 T
Subtotal	9.99
Glass and metal tax	4.00
sales tax	0.70
<b>Total Sale</b>	<b>\$ 14.69</b>
Cash	50.00
Change	35.31

**Sold Items : 1**  
Verified Age : 21

Thank you for shopping at our store. Our goal is  
your satisfaction every time you shop with us.

Please tell us your BOSS Revolution number with  
every order to receive BR Club benefits.

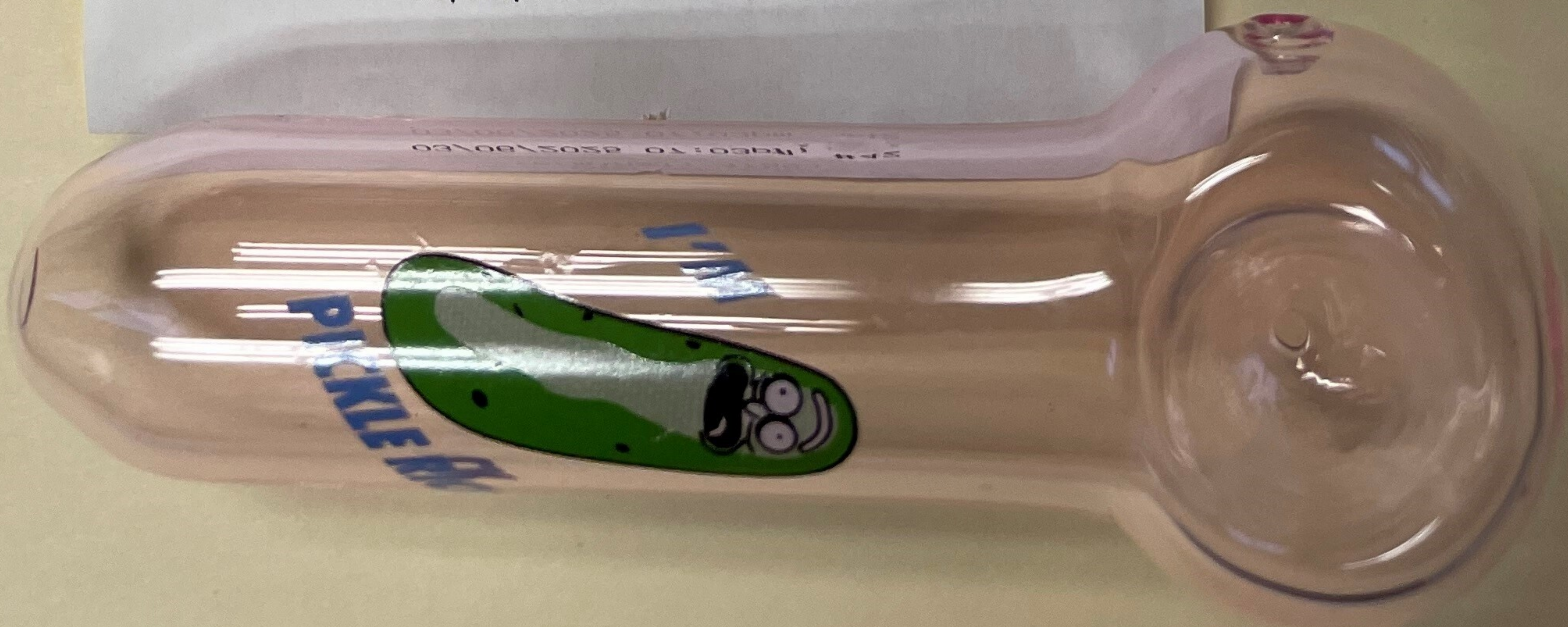
Visit: [BRCLUBSAVES.COM](http://BRCLUBSAVES.COM)



27435411077702

Your Cashier : Kylie  
Terminal: 47593

03/06/2025 07:03pm, #42





# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager



**FROM:** Dan Hannasch, Fire Chief and Building/Fire Safety Official



**DATE:** May 6, 2025

**SUBJECT:** Proceeds of Sale of Fire Rescue Vehicle

On April 14, 2025, the Council approved of the disposal of the 2003 International Fire Rescue Vehicle by sealed bid. On April 30, 2025, the City opened bids for the sale of the rescue vehicle. The results are attached. Below is the bid.

Newell Fire Dept

\$190,010.00

We would like to utilize the funds from the sale and save them until the Water Tanker Fire Truck chassis that is on order is delivered to Toyne's Inc. The chassis should be on the ground in Breda sometime in November of 2025.

**RECOMMENDATION:** Mayor and Council acceptance of the bid from the Newell Fire Department for \$190,010.00 and approval to utilize the proceeds from the sale for the Water Tanker Fire Truck chassis.

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

*AK*

**FROM:** Randall M. Krauel, Director of Public Works *RMK*

**DATE:** May 7, 2025

**SUBJECT:** Asphalt Street Patching

Carroll County currently has a large project of asphalt widening and overlay project being constructed on roads within the County. The size of the project has warranted the placement of a portable asphalt plant within the County. In addition to the asphalt paving project, Carroll County has employed Ten Point Construction to perform asphalt patching on other roads in the County.

Ten Point Construction has been approached to determine availability and provide costs to complete asphalt street patching within the City. They have proposed to perform City street patching at the same unit, square yard, price provided to the County.

Several street locations have been identified as potential asphalt surface patch locations. Patching all identified locations at the Ten Point Construction price would result in a total estimated cost of approximately \$83,300.00. There is no funding in the current Budget for an asphalt patching project. If approved, the proposal would be to amend the estimated project cost into the current Budget from the Road Use Tax Fund balance.

**RECOMMENDATION:** Mayor and City Council consideration of authorization of Ten Point Construction to perform asphalt street patching.

RMK:lp



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Laura A. Schaefer, Finance Director/City Clerk   
**DATE:** May 7, 2025  
**SUBJECT:** Set Public Hearing Date for FY 2024-2025 Budget Amendment #2

The budget is a document required by the State of Iowa to ensure proper use of public monies. A budget is prepared well in advance of the actual operations. Many things/projects can occur between the time a budget is adopted and the end of that operating year. The budget document is also the City's guide for tracking revenues and expenditures. State of Iowa prohibits spending more than what has been budgeted. Knowing the budget is a working document and events occur that were not originally planned in the budget, a budget amendment is often required to follow State of Iowa Code.

A summary of the items included in this proposed budget amendment are as follows:

**General Fund** – Police Department building repairs for the HVAC system, Fire Department trucks and equipment repairs, personnel expense for changes in the Building Department due to a retirement, building inspection contract services and various transfers into the General Fund.

**Hotel/Motel Tax Fund** – Marketing, branding and wayfinding expenses and transfer to the CP-Park & Rec Fund for the Bandshell Project.

**Road Use Tax Fund** – Street patching repairs.

**Local Option Sales Tax Fund** – Emerald Ash Borer tree removal expenses.

**Debt Service Fund** – Debt payment for the CBD Street Resurfacing/Traffic Signals projects.

The remaining items included in the proposed budget amendment are transfers from one fund to another to finance various park/rec, street, water and sewer capital projects.

Attached is the notice of public hearing to be published in the newspaper as required by Iowa Code. Also attached is a listing of the items and amounts included in the budget amendment. If you have any questions, please give me a call or stop by City Hall.

**RECOMMENDATION:** Council motion setting Tuesday, May 27, 2025, as the date for a public hearing for the F.Y. 2024/2025 Budget Amendment #2.



## BUDGET AMENDMENT #2 FY 24/25

### GENERAL FUND

PD - HVAC Building Repairs	(17,250)
FD Truck & Pager Repairs	(6,000)
Building - Personnel Changes	(5,000)
Building Services Contract	(5,000)
Transfer from Water Utility Fund	23,076
Transfer from Sewer Utility Fund	34,521

### HOTEL/MOTEL TAX FUND

Marketing, branding, wayfinding	(65,000)
Transfer to CP-Park & Rec Fund	(6,500)

### FEDERAL GRANTS SR FUND

Transfer to Sewer Utility Cap Imp Fund	(985,000)
Transfer to CP-Utility Fund	(6,411)

### ROAD USE TAX FUND

Street Patching	(83,300)
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### LOCAL OPTION SALES TAX FUND

Emerald Ash Borer	(100,000)
Transfer to CP-Park & Rec Fund	(110,125)
Transfer from Downtown UR Fund	100,000

### DOWNTOWN UR FUND

Transfer to Debt Service	(32,091)
Transfer to LOST Fund	(100,000)

### ASHWOOD UR FUND

Transfer to Debt Service	(41)
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### DEBT SERVICE FUND

2024B Interest Payment	(31,792)
2024B Debt Servicing Fee	(300)
Transfer from Ashwood UR Fund	41
Transfer from Downtown UR Fund	32,091

### C.P.-BUILDING IMPROVEMENTS

Transfer from Water Utility Fund	150,000
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### C.P. - PARKS & REC

Transfer from Hotel/Motel Fund	6,500
Transfer from LOST	110,125

### C.P. - UTILITY FUND

Transfer from Federal Grants SR Fund	6,411
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### WATER UTILITY FUND

Transfer to General Fund	(23,076)
Transfer to Water Capital Imp Fund	(1,015,000)
Transfer to CP-Buildings Fund	(150,000)

### WATER UTILITY CAP IMP FUND

Transfer from Water Utility Fund	1,015,000
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### SEWER UTILITY FUND

Transfer to General Fund	(34,521)
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### SEWER UTILITY CAP. IMP.

Transfer from Federal Grants SR Fund	985,000
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NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of CARROLL				
Fiscal Year July 1, 2024 - June 30, 2025				
The City of CARROLL will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025				
Meeting Date/Time: 5/27/2025 05:15 PM		Contact: Laura Schaefer		Phone: (712) 792-1000
Meeting Location: Council Chambers, City Hall, 627 N Adams Street, Carroll, IA 51401				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <a href="https://dom.iowa.gov/local-gov-appeals">https://dom.iowa.gov/local-gov-appeals</a> .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	6,282,490	0	6,282,490
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	6,282,490	0	6,282,490
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,183,723	0	1,183,723
Other City Taxes	6	2,654,497	0	2,654,497
Licenses & Permits	7	98,450	0	98,450
Use of Money & Property	8	441,735	0	441,735
Intergovernmental	9	2,463,288	0	2,463,288
Charges for Service	10	5,884,960	0	5,884,960
Special Assessments	11	0	0	0
Miscellaneous	12	724,150	0	724,150
Other Financing Sources	13	6,245,000	0	6,245,000
Transfers In	14	6,205,212	2,462,765	8,667,977
Total Revenues & Other Sources	15	32,183,505	2,462,765	34,646,270
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,926,755	33,250	2,960,005
Public Works	17	3,358,614	183,300	3,541,914
Health and Social Services	18	87,240	0	87,240
Culture and Recreation	19	4,098,024	0	4,098,024
Community and Economic Development	20	1,029,359	65,000	1,094,359
General Government	21	1,560,956	0	1,560,956
Debt Service	22	1,472,563	32,092	1,504,655
Capital Projects	23	9,638,753	0	9,638,753
Total Government Activities Expenditures	24	24,172,264	313,642	24,485,906
Business Type/Enterprise	25	8,644,842	0	8,644,842
Total Gov Activities & Business Expenditures	26	32,817,106	313,642	33,130,748
Transfers Out	27	6,205,212	2,462,765	8,667,977
Total Expenditures/Transfers Out	28	39,022,318	2,776,407	41,798,725
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-6,838,813	-313,642	-7,152,455
Beginning Fund Balance July 1, 2024	30	30,036,755	0	30,036,755
Ending Fund Balance June 30, 2025	31	23,197,942	-313,642	22,884,300
Explanation of Changes: Police/Fire building/equipment repairs, marketing/branding/wayfinding project, street patching repairs and various transfers from one fund to another to fund various capital projects				

# CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

April 8, 2025  
Unofficial minutes

1. The meeting was called to order at 6:32 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Jerry Fleshner, Mayor of Carroll; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; and Mary Wittry, Director.
2. Wittry requested to change agenda item 7 to “Auditing services for FY 2025 through FY 2027. Dales moved and Snyder seconded to approve the agenda as amended. Motion carried, all voting aye.
3. Johnson moved and Dales seconded to approve the minutes of the March 18, 2025, meeting as presented. Motion carried, all voting.
4. Dales reviewed the bills payable -see attached. Dales moved and Johnson seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Dales moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. A full-time production position and a part-time position were offered to interviewed candidates. Snyder moved and Fleshner seconded to approve the hirings at the approved hourly rate. Motion carried, all voting.
7. Fleshner moved and Johnson seconded to approve the proposal submitted by Bowman and Miller, PC for annual auditing services through fiscal year 2027. Motion carried, all voting aye.
8. Spring water sampling was completed at the landfill last week. The information will be analyzed and sent to the DNR. Inmates were on site for litter pickup.
9. The Environmental Management System (EMS) project for the baler for plastic bags is delayed due to waiting for a part for the baler.
10. The ground lease has been recorded by both parties. The Commission was approached by a community regarding a contract for solid waste disposal in the future. Airspace availability, timing of construction, need for a lagoon and equipment needs were discussed. Johnson moved and Snyder seconded to direct Wittry to negotiate on behalf of the Commission for providing disposal services for the interested party. Motion carried, all voting aye.
11. Next meeting will be held on Tuesday, May 13, 2025, at 6:30 a.m. at the Recycling Center.
12. Johnson moved and Fleshner seconded to adjourn at 7:38 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry