



## City Council Meeting

Monday, April 28, 2025 at 5:15 pm

### LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

### NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

### AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Employee Retirement Recognition - Perry Johnson, Building Official
4. Consent Agenda
  - a. Approval of Minutes of the April 14, 2025 Meeting
  - b. Approval of Bills and Claims
  - c. Licenses and Permits:
    - Renewal of Special Class "C" Retail Alcohol License - *Napoli's Italian Restaurant*
    - Renewal of Class "E" Retail Alcohol License - *Casey's General Store #3025*
    - Carroll County Softball
      - Resolution Allowing Carroll County Softball to Sell Alcoholic Beverages at the Adult Slow Pitch Softball Fields
      - New Special Class "C" Retail Alcohol License with Outdoor Service
5. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

### 6. Ordinances

**a. Carroll Recreation Center Fees - Proposed Rates - Second Reading**

- Consideration of Waiving 3rd Reading

Also see item 7.a - [April 14, 2025](#) - Carroll Recreation Center Fees - Proposed Rates - First Reading

**7. Resolutions**

**a. City Wide Telephone System**

**8. Reports**

**a. City of Carroll - Renovations at Merchants Park Project - Certificate of Substantial Completion**

Also see item VI.d - [September 13, 2021](#) - Professional Services Agreement - Merchants Park ARPA Tourism Grant Assistance

And item 8.b - [April 25, 2022](#) - Carroll Merchants Park: Destination Iowa Grant Opportunity

And item 7.d - [May 9, 2022](#) - Destination Iowa Grant Application for Merchants Park

And item 7.a - [October 24, 2022](#) - Destination Iowa Grant Application

And item 6.d - [May 22, 2023](#) - Merchants Park Baseball Stadium Upgrades - Budget Update and Professional Services Agreement

And item 6.a, 6.b, and 6.c - [September 25, 2023](#) - Bleachers, Netting and Dugouts - Public Hearing on Plans & Specifications and Rejection of Bids

And item 6.a - [February 12, 2024](#) - Merchants Park Baseball Stadium Project

And item 6.d - [April 8, 2024](#) - Shive Hattery, Inc. - Amendment to Agreement - Merchants Park

And item 8.b - [May 13, 2024](#) - City of Carroll - Renovations at Merchants Park Project - Public Hearing and Adoption of Plans, Specifications, Form of Contract and Estimated Cost

And item 6.a - [May 28, 2024](#) - City of Carroll - Renovations at Merchants Park Project - Report of Bid Opening and Award of Construction Contract

And item 7.c - [June 10, 2024](#) - Shive-Hattery, Inc. - Amendment to Agreement

And item 8.a - [August 12, 2024](#) - City of Carroll - Renovations at Merchants Park Project - Change Order No. 1 (No Council action)

And item 7.a - [September 9, 2024](#) - City of Carroll - Renovations at Merchants Park Project - Change Order No. 1

And item 9.c - [October 14, 2024](#) - City of Carroll - Renovations at Merchants Park Project - Change Order No. 2

**b. 2023 Municipal Golf Course Booster Pump Station Project**

- Pump Station Intake Pike Dredging

Also see item 7.a - [June 27, 2022](#) - Professional Services Agreement - JEO Consulting Group Inc. - Golf Course Well Improvements Project

and item 7.a - [December 12, 2022](#) - 2022 Golf Course Pump House Project

and item 7.a - [March 13, 2023](#) - 2022 Golf Course Well Improvements Project - Resolution

and Professional Services Agreement with JEO Consulting Group, Inc.  
and item 6.d - [September 25, 2023](#) - 2023 Municipal Golf Course Booster Pump Station Project - Public Hearing and Adopting Plans, Specifications, Form of Contract and Estimated Cost  
and item 7.a - [October 9, 2023](#) - 2023 Municipal Golf Course Booster Pump Station Project - Award of Construction Contract  
and item 3.d - [November 13, 2023](#) - 2023 Municipal Golf Course Booster Pump Station Project - Construction Materials Inspection and Testing Proposal  
and item 8.a - [November 25, 2024](#) - 2023 Municipal Golf Course Booster Pump Station Project - Change Order No. 1  
and item 3.e - [January 13, 2025](#) - 2023 Municipal Golf Course Booster Pump Station Project - Change Order No. 2  
and item 7.b - [March 10, 2025](#) - 2023 Municipal Golf Course Booster Pump Station Project - Certificate of Substantial Completion

**9. Committee Reports (Informational Only)**

**10. Comments from the Mayor**

**11. Comments from the City Council**

**12. Comments from the City Manager**

**13. Adjourn**

May Meetings:

\* Parks, Recreation and Cultural Advisory Board - May 5, 2025 - Recreation Center - 716 N Grant Rd

~~\* Board of Adjustment - May 5, 2025 - City Hall - 627 N Adams St~~

\* City Council – May 12, 2025 – City Hall – 627 N Adams St

\* Airport Commission – May 12, 2025 – Airport Terminal Building - 21177 Quail Ave

~~\* Planning and Zoning Commission - May 14, 2025 - City Hall - 627 N Adams St~~

\* Library Board of Trustees – May 19, 2025 – Carroll Public Library – 118 E 5th St

\* City Council – May 27, 2025 – City Hall – 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

# COUNCIL MEETING

APRIL 14, 2025

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirks, JJ Schreck and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

New Building Official Chris Flattery was introduced to Council. No Council action taken.

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Mayor Fleshner read a Proclamation declaring April 25, 2025 as Arbor Day in Carroll, Iowa and urged all citizens to participate in tree planting programs that will ensure a greener Carroll and a greener Iowa and to nurture, protect, and wisely use Iowa's natural wonder of trees. No Council action taken.

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It was moved by Bordenaro, seconded by Atherton, to approve the following items on the consent agenda: a) minutes of the March 24, 2025 meetings (5:00pm and 5:15pm), as written; b) bills and claims in the amount of \$1,194,545.18; c) Licenses and Permits: Renewal of Class "E" Retail Alcohol License – *Walgreens #10770*, Renewal of Class "C" Retail Alcohol License – *Carroll Brewing Company*; Renewal of Class "E" Retail Alcohol License – *Beer Thirty Carroll*; Renewal of Class "E" Retail Alcohol License – *Hy-Vee*; New 5-day Class "C" Retail Alcohol License – *Carroll Hy-Vee (Kuemper Ball on May 3, 2025)*; and New 5-day Class "C" Retail Alcohol License – *Lucky Wife Wine Slushies (Special Event at Midwest Style & Co. on May 3, 2025)*; d) Infill Housing Incentive Applications – Tawney Dettman (1524 E. 10th Street), Michael and Stacey Barta (1504 Woodland Drive), and H&H Custom Homes (1005 Northridge Drive); and e) to accept the quote from West Central Iowa Concrete Repair to replace a portion of the driveway at Rolling Hills Park in the amount of \$11,895.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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There were no oral requests or communications from the audience.

\* \* \* \* \*

An ordinance to amend the Carroll Recreation Center fees and charges was introduced by Council Member Atherton.

It was moved by Atherton, seconded by Bordenaro, to approve the first reading of said ordinance. Deb Quandt and Jean Ludwig, Parks, Recreation and Cultural Advisory Board Members, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.



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It was moved by Siemann, seconded by Bordenaro, to approve Resolution No. 25-17, Agreements for Health, Dental, Vision, and Life Insurance Coverage and Third Party Administration Services and set COBRA rates for FY 2026. Denise Ballard, Vice-President of Benefits with Iowa Governmental Health Care Plan, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-18, Agreement with Standard Insurance Company for an Employee Assistance Program (EAP). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Schreck, to approve Resolution No. 25-19, Revised Policy 0400 – Personnel Policies. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Dirx, seconded by Bordenaro, to approve Resolution No. 25-20, Providing Match Funds for the 2025 Down Payment Assistance Program. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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At 5:49 p.m. Mayor Fleshner opened a public hearing on the FY 2025/2026 Budget. Mayor Fleshner closed said hearing at 5:51 p.m.

It was moved by Bordenaro, seconded by Dirx, to approve Resolution No. 25-21, Adopting the Annual Budget for the Fiscal Year Ending June 30, 2026. On roll call, Ayes: Bauer, Bordenaro, Dirx and Siemann. Nays: Atherton and Schreck. Abstain: None. Absent: None. Motion carried 4-2.

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It was moved by Siemann, seconded by Dirx, to approve Resolution No. 25-22, Agreement with Snyder & Associates, Inc. for Professional Services for an estimated amount of \$34,800 for the US 30 Traffic Signal System Master Plan. On roll call, Ayes: Bauer, Bordenaro, Dirx and Siemann. Nays: Atherton and Schreck. Abstain: None. Absent: None. Motion carried 4-2.

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It was moved by Siemann, seconded by Bordenaro, to approve Resolution No. 25-23, Agreement with Veenstra & Kimm, Inc. for a Building Department Services Agreement. Marci Wernimont, Carroll County resident, addressed Council on this issue. On roll call, all present voted aye except Atherton voted nay. Abstain: None. Absent: None. Motion carried 5-1.

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It was moved by Bordenaro, seconded by Schreck, to approve the addition of one full time police officer and Resolution No. 25-24, 28E Agreement with Carroll Community School District to provide a School Resource Officer. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 25-25, Lease Agreement with Iowa High School Athletic Association for the use of Merchants Park for Classes 1A & 2A State Baseball Tournament through the 2028 season. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bordenaro, to allocate \$100,000 from Local Option Sales Tax collections and for the Mayor to sign on behalf of the City the Letter of Intent to Participate and the Project Assurances for the Iowa Economic Development Authority's Community Catalyst Building Remediation Program Grant for SCAC LLC's remodeling project located at 224 W 5<sup>th</sup> Street. Kimberly Tiefenthaler, Carroll County Growth Partnership Executive Director, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Atherton, to approve the method of disposal of the 2003 International Fire Rescue Vehicle by sealed bid. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 6:39 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Gerald H. Fleshner, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk



Carroll, IA

## COUNCIL CLAIMS 4/28/2025

By Vendor Name

Payment Dates 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 001720 - ACCESS SYSTEMS</b>				
INV1747562	LIBRARY - COPIER CONTRACT	133748	04/22/2025	302.55
<b>Vendor 001720 - ACCESS SYSTEMS Total:</b>				<b>302.55</b>
<b>Vendor: 001704 - ACCO</b>				
0251186-IN	RC- DIVING BOARD REPLACE...			2,469.36
0251186-IN	AQUATIC - DIVING BOARD RE...			2,469.36
0251417-IN	RC - SPA SEAL KIT			65.33
<b>Vendor 001704 - ACCO Total:</b>				<b>5,004.05</b>
<b>Vendor: 001910 - AHLERS &amp; COONEY P.C.</b>				
889918	MISC UR ISSUES			175.00
889919	9TH AMENDED URP			770.00
<b>Vendor 001910 - AHLERS &amp; COONEY P.C. Total:</b>				<b>945.00</b>
<b>Vendor: 036391 - ALL WRITES RESERVED PUBLISHING LLC</b>				
INV0001838	LIBRARY - BOOKS	133767	04/22/2025	30.00
INV0001838	LIBRARY - AUTHOR VISIT	133767	04/22/2025	70.00
<b>Vendor 036391 - ALL WRITES RESERVED PUBLISHING LLC Total:</b>				<b>100.00</b>
<b>Vendor: 012650 - ALLIANT ENERGY-IES UTILIT</b>				
INV0001823	GAS BILLS	133741	04/21/2025	167.13
INV0001823	GAS BILLS	133741	04/21/2025	592.49
INV0001823	GAS BILLS	133741	04/21/2025	720.55
INV0001823	GAS BILLS	133741	04/21/2025	250.69
INV0001823	GAS BILLS	133741	04/21/2025	129.65
INV0001823	GAS BILLS	133741	04/21/2025	196.07
INV0001823	GAS BILLS	133741	04/21/2025	4,202.99
INV0001823	GAS BILLS	133741	04/21/2025	31.30
INV0001823	GAS BILLS	133741	04/21/2025	93.49
INV0001823	GAS BILLS	133741	04/21/2025	101.62
INV0001823	GAS BILLS	133741	04/21/2025	97.55
INV0001823	GAS BILLS	133741	04/21/2025	212.87
INV0001823	GAS BILLS	133741	04/21/2025	3,611.77
<b>Vendor 012650 - ALLIANT ENERGY-IES UTILIT Total:</b>				<b>10,408.17</b>
<b>Vendor: 002370 - ARNOLD MOTOR SUPPLY</b>				
07NV158160	RUT - #28 AMBER REFLECTOR			3.59
07NV158297	WWTP - AIR COMPRESSOR PO...			32.38
07NV158395	RUT - #35 AIR FILTERS & ANTI...			279.43
<b>Vendor 002370 - ARNOLD MOTOR SUPPLY Total:</b>				<b>315.40</b>
<b>Vendor: 002818 - BAKER AND TAYLOR INC.</b>				
2038939403	LIBRARY - BOOKS	133752	04/22/2025	447.38
2038961800	LIBRARY - BOOKS	133752	04/22/2025	316.25
2038962691	LIBRARY - BOOKS	133752	04/22/2025	609.42
2038980664	LIBRARY - BOOKS	133752	04/22/2025	78.17
2038987057	LIBRARY - BOOKS	133752	04/22/2025	377.01
2038989323	LIBRARY - BOOKS	133752	04/22/2025	584.49
2039005783	LIBRARY - BOOKS	133752	04/22/2025	330.39
<b>Vendor 002818 - BAKER AND TAYLOR INC. Total:</b>				<b>2,743.11</b>
<b>Vendor: 002840 - BARRON'S</b>				
INV0001840	LIBRARY - 1 YR SUBSCRIPTION	133753	04/22/2025	385.07
<b>Vendor 002840 - BARRON'S Total:</b>				<b>385.07</b>
<b>Vendor: 003515 - BOMGAARS</b>				
21464055	RUT - #28 PAINT			62.91
21476052	WWTP - VACUUM PARTS			65.46
21476329	WATER - BATTERIES & SUPPLI...			168.47

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
21476329	WATER - BOOTS			143.99
21476582	MP - GLOVES, MOPS, BROOMS			64.95
21477292	WWTP - VACUUM PARTS RET...			-65.46
21477563	RUT - #28 PAINT MATERIALS			39.45
21479949	MP - SCREWS			26.99
21481177	CBD - PAINT FOR POLES			41.94
21481818	RC - TOWELS, CLEANER, MAR...			62.03
21481853	GC - SHOP TOWELS, SIMPLE G...			41.45
21484796	FD - DISPOSABLE GLOVES, BR...			68.93
21485731	RC - UTILITY BLADES			22.48
21486484	MUSEUM - BLINDS HARDWARE			9.21
Vendor 003515 - BOMGAARS Total:				752.80
Vendor: 002311 - BOOK FARM LLC				
REB15056	LIBRARY - BOOKS	133751	04/22/2025	1,808.68
REB15056-1	LIBRARY - BOOKS	133751	04/22/2025	36.95
Vendor 002311 - BOOK FARM LLC Total:				1,845.63
Vendor: 004138 - CAPITAL SANITARY SUPPLY				
R081160	LIBRARY - PAPER TOWELS	133758	04/22/2025	47.00
R081194	RC - HAND SOAP, BOWEL CLE...			384.59
R081198	RC - FITNESS ROOM WIPES			311.11
R081236	RC - FLOOR CLEANER, HAND ...			211.80
R081268	MP - CLEANER/PUMICE STICK...			366.68
R081271	MP - PUMICE STICK & TOILET ...			167.22
R081278	PARKS - TRASH CAN LINERS & ...			78.50
R081279	RC - FLOOR CLEANING PADS			55.73
R081316	RC - TOILET PAPER, TOWELS, ...			121.54
R081355	PARKS - GARBAGE BAGS, TO...			178.59
R081361	CITY HALL - PAPER TOWELS & ...			77.67
R081363	RC - BOWL CLEANER			40.10
Vendor 004138 - CAPITAL SANITARY SUPPLY Total:				2,040.53
Vendor: 025028 - CAROL SCHOEPPNER				
INV0001810	AIRPORT - SECRETARY CONTR...	133737	04/17/2025	350.00
Vendor 025028 - CAROL SCHOEPPNER Total:				350.00
Vendor: 000747 - CARROLL AUTO SUPPLY				
333418	GC - GOLF CART BATTERY			134.51
411193	RUT - #36 OIL AND FILTERS			207.52
411254	GC - GOLF CART BATTERIES			258.86
411255	GC - BATTERY CORE RETURNED			-30.00
411266	GC - GOLF CART BATTERIES RE...			-228.86
411267	GC - GOLF CART BATTERIES			134.51
Vendor 000747 - CARROLL AUTO SUPPLY Total:				476.54
Vendor: 004132 - CARROLL AVIATION INC.				
INV0001811	AIRPORT - CONTRACT	133731	04/17/2025	7,235.00
Vendor 004132 - CARROLL AVIATION INC. Total:				7,235.00
Vendor: 004146 - CARROLL CONTROL SYSTEMS				
5691	CITY HALL - HVAC REPAIRS			1,050.00
Vendor 004146 - CARROLL CONTROL SYSTEMS Total:				1,050.00
Vendor: 024005 - CARROLL EYE CARE ASSOC.				
INV0001825	PRE-EMPLOYMENT EYE TEST F...			26.00
Vendor 024005 - CARROLL EYE CARE ASSOC. Total:				26.00
Vendor: 004196 - CARROLL HYDRAULICS				
69610	AIRPORT - EQUIPMENT REPAI...	133732	04/17/2025	37.55
Vendor 004196 - CARROLL HYDRAULICS Total:				37.55
Vendor: 004200 - CARROLL LUMBER				
452207	MUSEUM - BASE TRIM GLUE			10.99
Vendor 004200 - CARROLL LUMBER Total:				10.99

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor: 002977 - CARROLL REFUSE SERVICE				
346112	AIRPORT - MARCH GARBAGE	133730	04/17/2025	68.83
Vendor 002977 - CARROLL REFUSE SERVICE Total:				68.83
Vendor: 004237 - CARROLL VETERINARY CLINIC				
INV0001830	PD - MAY DOG CARE CONTRA...			650.00
Vendor 004237 - CARROLL VETERINARY CLINIC Total:				650.00
Vendor: 002998 - CENTURYLINK				
INV0001849	WTP - BACK-UP TELEPHONE	133773	04/24/2025	84.81
Vendor 002998 - CENTURYLINK Total:				84.81
Vendor: 004525 - CITY OF CARROLL				
INV0001795	DOWNTOWN RESTROOM WA...	133728	04/15/2025	50.00
Vendor 004525 - CITY OF CARROLL Total:				50.00
Vendor: 002071 - COMPUTER REPAIR & SERVICE				
19737	LIBRARY FEB IT SERVICES	133750	04/22/2025	487.50
19785	LIBRARY - SONIC WALL ANTI-...	133750	04/22/2025	491.00
Vendor 002071 - COMPUTER REPAIR & SERVICE Total:				978.50
Vendor: 036390 - CONNER KANNE				
INV0001831	GOLF MEMBERSHIP REFUND			186.68
Vendor 036390 - CONNER KANNE Total:				186.68
Vendor: 003145 - CORE AND MAIN LP				
W517197	WTR - SEAL KITS			75.14
W567893	WTP - BUTTERFLY & GLOBE ST...			3,273.37
Vendor 003145 - CORE AND MAIN LP Total:				3,348.51
Vendor: 005395 - D & K PRODUCTS				
87410IN	MP - FERTILIZER & TOP DRESS...			1,604.10
87411IN	PARKS - FERTILIZER			3,391.50
87412IN	CEMETERY - FERTILIZER			1,792.00
87957IN	SOCCER FIELDS FERTILIZER & ...			2,505.00
87958IN	GC - SEED & WHITE PAINT			856.00
87959IN	GC - ULTRA MAX HOSE			225.50
Vendor 005395 - D & K PRODUCTS Total:				10,374.10
Vendor: 036392 - DARIN CROW				
INV0001839	LIBRARY - PROGRAM BEYOND...	133768	04/22/2025	300.00
Vendor 036392 - DARIN CROW Total:				300.00
Vendor: 005615 - DEMCO EDUCATIONAL CORP.				
7626276	LIBRARY - PAPERBACK BOOK ...	133759	04/22/2025	89.20
Vendor 005615 - DEMCO EDUCATIONAL CORP. Total:				89.20
Vendor: 005645 - DEPARTMENT OF PUBLIC SAFE				
1992	PD - APR-JUN IOWA SYSTEM			810.00
Vendor 005645 - DEPARTMENT OF PUBLIC SAFE Total:				810.00
Vendor: 003618 - DIRECT MAILER				
11305	PARKS - SUPERINTENDENT JOB..			472.50
INV0001828	PARKS - SUPERINTENDENT JOB..			472.50
Vendor 003618 - DIRECT MAILER Total:				945.00
Vendor: 006270 - DREES HEATING & PLUMBING				
66914	AIRPORT - SALT	133733	04/17/2025	96.00
73535	AIRPORT - WATER	133733	04/17/2025	16.00
74898	AIRPORT - WATER	133733	04/17/2025	16.00
75524	RC - WATER LEAK			320.93
Vendor 006270 - DREES HEATING & PLUMBING Total:				448.93
Vendor: 006275 - DREES OIL CO. INC.				
14074	AIRPORT - PROPANE	133734	04/17/2025	179.66
Vendor 006275 - DREES OIL CO. INC. Total:				179.66
Vendor: 012590 - ECHO ELECTRIC SUPPLY				
S011148591.001	RC - OUTLET COVERS			3.39
S011148591.002	RC - OUTLET COVER			0.48

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
S011155786.001	FD - BATTERIES			40.39
Vendor 012590 - ECHO ELECTRIC SUPPLY Total:				44.26
Vendor: 003971 - EMPLOYEE BENEFIT SYSTEMS				
INV0001853	HRA CHECKS	DFT0000710	04/24/2025	6,891.44
Vendor 003971 - EMPLOYEE BENEFIT SYSTEMS Total:				6,891.44
Vendor: 002029 - ENVISIONWARE INC.				
INV-US-75883	LIBRARY - SOFTWARE RENEW...	133749	04/22/2025	572.10
Vendor 002029 - ENVISIONWARE INC. Total:				572.10
Vendor: 008050 - FASTENAL COMPANY				
IACAR199581	PARKS - SAFETY GLASSES			24.23
IACAR199658	WATER - MARKING PAINT			249.02
Vendor 008050 - FASTENAL COMPANY Total:				273.25
Vendor: 001946 - FIRE SERVICE TRAINING BUREAU				
251881	FD - TESTING - PETER			50.00
Vendor 001946 - FIRE SERVICE TRAINING BUREAU Total:				50.00
Vendor: 000013 - FIRE/POLICE RETIREMENT SY				
INV0001802	MFPSI CONTRIBUTIONS	DFT0000699	04/17/2025	14,537.09
Vendor 000013 - FIRE/POLICE RETIREMENT SY Total:				14,537.09
Vendor: 003848 - FIRST IMPRESSION				
INV0001826	APRIL DOWNTOWN RESTRO...			300.00
Vendor 003848 - FIRST IMPRESSION Total:				300.00
Vendor: 002954 - FIRST WIRELESS INC.				
129836	PD - RADIO HOLSTER			76.79
Vendor 002954 - FIRST WIRELESS INC. Total:				76.79
Vendor: 002806 - FOUNDATION ANALYTICAL LABORATORY INC				
25-01585	WWTP - LAB TESTING			1,234.75
Vendor 002806 - FOUNDATION ANALYTICAL LABORATORY INC Total:				1,234.75
Vendor: 003534 - FUSEBOX MARKETING				
8931	KICK IT UP SOCCER WEBSITE ...			40.00
Vendor 003534 - FUSEBOX MARKETING Total:				40.00
Vendor: 009315 - GALLS INC.				
030852913	PD - GLOVES			66.49
030887324	PD - PEPPER SPRAY & HOLSTER			42.09
Vendor 009315 - GALLS INC. Total:				108.58
Vendor: 009500 - GEHLING WELDING & REPAIR				
158297	GC - MOWER RIM REPAIRS			90.00
158353	CBD - LIGHT POLE REPAIRS			520.00
Vendor 009500 - GEHLING WELDING & REPAIR Total:				610.00
Vendor: 010615 - HALEY IMPLEMENT CO.				
IC79018	AIRPORT - EQUIPMENT REPAI...	133736	04/17/2025	69.05
Vendor 010615 - HALEY IMPLEMENT CO. Total:				69.05
Vendor: 036241 - HEATH GOLWITZER				
INV0001814	GARAGE - STEEL TOED BOOTS	133746	04/21/2025	155.14
Vendor 036241 - HEATH GOLWITZER Total:				155.14
Vendor: 001066 - HENNINGSSEN CONSTRUCTION				
104584	RUT - COLD PATCH			712.25
Vendor 001066 - HENNINGSSEN CONSTRUCTION Total:				712.25
Vendor: 005635 - HOLIDAY INN AIRPORT				
518221	IMFOA SPRING CONFERENCE ...			237.44
Vendor 005635 - HOLIDAY INN AIRPORT Total:				237.44
Vendor: 002965 - HOTSYS CLEANING SYSTEMS INC.				
PSI-315371	GARAGE - VALVE REPAIRS			373.73
Vendor 002965 - HOTSYS CLEANING SYSTEMS INC. Total:				373.73

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 001389 - ILLINOIS LIBRARY ASSN.</b>				
INV0001833	LIBRARY - SUMMER READING ...	133747	04/22/2025	555.74
<b>Vendor 001389 - ILLINOIS LIBRARY ASSN. Total:</b>				<b>555.74</b>
<b>Vendor: 012593 - INTEGRATED INDUSTRIAL SYS</b>				
2181	WWTP - DIGESTER SCADA RE...			1,043.50
2182	WTP - INSTALL CHLORINE DET...			1,900.00
<b>Vendor 012593 - INTEGRATED INDUSTRIAL SYS Total:</b>				<b>2,943.50</b>
<b>Vendor: 003982 - IOWA INFORMATION MEDIA GROUP</b>				
39585	LIBRARY - CALENDAR AD	133756	04/22/2025	78.00
<b>Vendor 003982 - IOWA INFORMATION MEDIA GROUP Total:</b>				<b>78.00</b>
<b>Vendor: 012646 - IOWA INSURANCE DIVISION</b>				
INV0001841	2024 CEMETERY DEED FILING	DFT0000707	04/22/2025	411.00
<b>Vendor 012646 - IOWA INSURANCE DIVISION Total:</b>				<b>411.00</b>
<b>Vendor: 012642 - IOWA LAW ENFORCE ACADEMY</b>				
329512	PD - MMPI - HEFFERNAN			300.00
<b>Vendor 012642 - IOWA LAW ENFORCE ACADEMY Total:</b>				<b>300.00</b>
<b>Vendor: 012685 - IOWA SMALL ENGINE CENTER</b>				
146166	GC - WHEEL STUDS AND NUTS			30.00
<b>Vendor 012685 - IOWA SMALL ENGINE CENTER Total:</b>				<b>30.00</b>
<b>Vendor: 012706 - IPERS</b>				
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	13,556.88
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	528.57
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	31.46
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	14.82
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	2,599.60
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	3,209.42
INV0001805	IPERS CONTRIBUTIONS	DFT0000702	04/17/2025	2,776.05
<b>Vendor 012706 - IPERS Total:</b>				<b>22,716.80</b>
<b>Vendor: 003849 - JAMES HELLER</b>				
INV0001845	PD - BINDERS & DIVIDERS			25.62
<b>Vendor 003849 - JAMES HELLER Total:</b>				<b>25.62</b>
<b>Vendor: 002453 - JASON MATTHEW LAMBERTZ</b>				
165588	CAAT6 - PRODUCTION COSTS			885.00
<b>Vendor 002453 - JASON MATTHEW LAMBERTZ Total:</b>				<b>885.00</b>
<b>Vendor: 013917 - JEO CONSULTING GROUP INC.</b>				
160250	WATER TREATMENT BOOSTER...			382.50
160251	GC - IRRIGATION BOOSTER ST...			632.50
160252	ELEVATED STORAGE TANK			6,510.00
160252	ELEVATED STORAGE TANK			26,113.00
<b>Vendor 013917 - JEO CONSULTING GROUP INC. Total:</b>				<b>33,638.00</b>
<b>Vendor: 036393 - JODI BERLAU</b>				
INV0001846	GOLF MEMBERSHIP REFUND			165.00
INV0001846	GOLF MEMBERSHIP REFUND			81.36
<b>Vendor 036393 - JODI BERLAU Total:</b>				<b>246.36</b>
<b>Vendor: 025020 - JOHN DEERE FINANCIAL</b>				
6490054	RUT - #32 OIL FILTERS	133729	04/15/2025	222.90
6492955	GC - FLAGS & TEE MARKERS	133729	04/15/2025	911.00
6496047	GC - MOWER REPAIR PARTS &...	133729	04/15/2025	685.12
6507546	RUT - #31 HYDRAULIC OIL	133729	04/15/2025	1,097.03
6507577	RUT - #31 HYDRAULIC OIL	133729	04/15/2025	252.16
6508595	GC - CABLE, FILTERS AND OIL	133729	04/15/2025	1,103.29
6510377	GC - OIL	133729	04/15/2025	121.25
6513073	WWTP - MOWER BELT	133729	04/15/2025	95.36
6513236	CEMETERY - OIL AND FILTERS	133729	04/15/2025	55.26
6514224	RUT - #31 CUTTING EDGE	133729	04/15/2025	291.11
6514414	CEMETERY - FILTER	133729	04/15/2025	7.60

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
6516481	GC - FLAGSTICKS	133729	04/15/2025	131.00
Vendor 025020 - JOHN DEERE FINANCIAL Total:				4,973.08
Vendor: 004066 - KERSTEN POSTEL				
INV0001837	LIBRARY - MARCH OUTREACH	133757	04/22/2025	46.34
Vendor 004066 - KERSTEN POSTEL Total:				46.34
Vendor: 002698 - LANDSCAPERS PARADISE				
0000137178	CEMETERY - STRAW BLANKETS			116.66
Vendor 002698 - LANDSCAPERS PARADISE Total:				116.66
Vendor: 000560 - LAURA SCHAEFER				
INV0001816	IMFOA SPRING CONFERENCE	133739	04/21/2025	158.80
Vendor 000560 - LAURA SCHAEFER Total:				158.80
Vendor: 003022 - LAVERN DIRKX				
INV0001827	IA RURAL SUMMIT & NW IA L...			307.98
Vendor 003022 - LAVERN DIRKX Total:				307.98
Vendor: 002986 - LINDA J. MC CANN				
INV0001835	LIBRARY - BOOKS	133754	04/22/2025	30.00
INV0001835	LIBRARY - ROSIE THE RIVETERS..	133754	04/22/2025	150.00
Vendor 002986 - LINDA J. MC CANN Total:				180.00
Vendor: 002331 - MACQUEEN EQUIPMENT LLC				
P26783	RUT - SIDE SHIELDS			968.69
P26825	RUT - BUSHINGS & LOWER RE...			170.27
Vendor 002331 - MACQUEEN EQUIPMENT LLC Total:				1,138.96
Vendor: 017125 - MANNING MONITOR				
INV0001834	LIBRARY 1 YR SUBSCRIPTION	133760	04/22/2025	40.00
Vendor 017125 - MANNING MONITOR Total:				40.00
Vendor: 017133 - MASTERCARD				
INV0001817	PW - LODGING APWA CONFE...	133743	04/21/2025	315.84
INV0001818	FIN - IMMI CONFERENCE	133742	04/21/2025	270.36
INV0001819	PD - POSTAGE	133745	04/21/2025	14.20
INV0001819	IA RURAL SUMMIT LODGING - ...	133745	04/21/2025	333.76
INV0001819	IA RURAL SUMMIT REG. - DIR...	133745	04/21/2025	375.32
INV0001819	COUNCIL - ZOOM	133745	04/21/2025	15.99
INV0001819	FIN - ADOBE SOFTWARE	133745	04/21/2025	19.99
INV0001819	FIN - MAIL CHIMP	133745	04/21/2025	13.00
INV0001820	PD - PHONE ACCESSORIES - C...	133744	04/21/2025	112.11
INV0001820	PD - USB-C ADAPTER	133744	04/21/2025	16.18
INV0001820	PARKS - FOB BELT CLIP	133744	04/21/2025	13.98
INV0001820	PARKS - TENNIS COURT GEAR ...	133744	04/21/2025	228.85
INV0001820	GCSAA MEMBERSHIP - HAAK...	133744	04/21/2025	530.00
INV0001820	RC - IPRA LODGING	133744	04/21/2025	418.83
INV0001820	RC - TABLES - ACCOUNT ADJU...	133744	04/21/2025	-40.00
INV0001820	RC - IPD COLOR RIBBON	133744	04/21/2025	114.00
INV0001820	AQUATIC - LIFE TUBE STRAPS	133744	04/21/2025	66.76
INV0001820	RC - MICROFIBER CLOTHS	133744	04/21/2025	44.28
INV0001820	RC - BLOOD PRESSURE MONI...	133744	04/21/2025	25.49
INV0001820	RC - SHREDDER LUBE	133744	04/21/2025	6.53
INV0001820	LP - SOCCER BALLS	133744	04/21/2025	1,129.29
INV0001820	LP - SOCCER GOAL ANCHORS	133744	04/21/2025	59.97
INV0001820	SOCCER CONCESSIONS PRETZ...	133744	04/21/2025	311.15
INV0001820	LP - DRILL	133744	04/21/2025	66.57
INV0001820	RC - LIFE TUBE STRAPS	133744	04/21/2025	66.76
INV0001832	FD - STOVE THERMOSTAT	133763	04/22/2025	245.68
INV0001832	FD - TAX CREDIT	133763	04/22/2025	-15.94
INV0001832	FD - GAS	133763	04/22/2025	7.39
INV0001832	BLDG - CAR WASH	133763	04/22/2025	12.00
INV0001842	LIBRARY - DVDS RETURNED	133761	04/22/2025	-12.14
INV0001842	LIBRARY - DVDS	133761	04/22/2025	9.96
INV0001842	LIBRARY - BOOKS	133761	04/22/2025	49.57



## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0001842	LIBRARY - DVDS	133761	04/22/2025	227.36
INV0001842	LIBRARY - CANVASES & PENCI...	133761	04/22/2025	27.50
INV0001842	LIBRARY - SUMMER GAMES	133761	04/22/2025	158.39
INV0001843	PD VEST LIGHT	133762	04/22/2025	128.48
INV0001843	PD ARMORER SCHOOL LODGI...	133762	04/22/2025	221.76
INV0001843	PD TASER REPLACEMENT	133762	04/22/2025	1,214.00
INV0001843	BLDG - BACKGROUND CHECK ...	133762	04/22/2025	30.25
Vendor 017133 - MASTERCARD Total:				6,833.47
Vendor: 017220 - MC FARLAND CLINIC PC				
INV0001813	FD - PHYSICALS			701.00
Vendor 017220 - MC FARLAND CLINIC PC Total:				701.00
Vendor: 003966 - MICROBAC LABORATORIES INC				
NT2502895	WATER - MONTHLY BAC-T			107.25
Vendor 003966 - MICROBAC LABORATORIES INC Total:				107.25
Vendor: 002904 - MILLER AND SONS GOLF CARS LLC				
M35679	GC - GOLF CART - FILTER COV...			29.29
Vendor 002904 - MILLER AND SONS GOLF CARS LLC Total:				29.29
Vendor: 017730 - MOORHOUSE READY MIX CO.				
4195	ROW - 507 N MAPLE - WATER ...			626.50
Vendor 017730 - MOORHOUSE READY MIX CO. Total:				626.50
Vendor: 018408 - NAPA AUTO PARTS				
105542	PARKS - BATTERY			133.77
106037	FD - OIL			17.96
Vendor 018408 - NAPA AUTO PARTS Total:				151.73
Vendor: 003893 - ODEYS INC.				
125427	PARKS - BALLFIELD PITCHING ...			142.07
125427	MP - BALLFIELD PITCHING RU...			254.23
Vendor 003893 - ODEYS INC. Total:				396.30
Vendor: 020326 - OPTIONS INK				
INV0001836	LIBRARY - SUMMER READING ...	133764	04/22/2025	1,669.50
Vendor 020326 - OPTIONS INK Total:				1,669.50
Vendor: 021050 - P & H WHOLESALE INC.				
4007035-00	MP - PVC PIPES, COUPLING, U...			101.56
4007075-00	PARKS - TOILET CLEANER			163.82
4007191-00	PARKS - TUBING CUTTER & A...			26.21
4007191-01	PARKS - FAUCET CONNECTION			4.46
4009194-00	PARKS - URINAL REPAIR PARTS			26.57
4009377-0	PARKS - TOILET REPAIR PARTS			216.05
4009508-00	PARKS - TOILET REPAIR PARTS			95.46
S3071977.001	RC - AIR FILTERS			53.41
Vendor 021050 - P & H WHOLESALE INC. Total:				687.54
Vendor: 003228 - PAYSAFE MERCHANT				
INV0001854	REC - MAR EFT PROCESSING F...	DFT0000711	04/24/2025	97.62
Vendor 003228 - PAYSAFE MERCHANT Total:				97.62
Vendor: 001949 - PERFORMANCE TIRE & SERVICE				
0179387	#16 - TIRES/MOUNT/BALANCE			708.00
0179387	#16 OIL CHANGE			53.38
0179640	MP - UTILITY CART TIRES			72.00
Vendor 001949 - PERFORMANCE TIRE & SERVICE Total:				833.38
Vendor: 000169 - PERRY JOHNSON				
INV0001844	BLDG - FEBRUARY MILEAGE I...			148.40
Vendor 000169 - PERRY JOHNSON Total:				148.40
Vendor: 036394 - PHIL MCCREVIS SPRAY FOAM				
753	MUSEUM - WALL REPAIR			1,600.00
Vendor 036394 - PHIL MCCREVIS SPRAY FOAM Total:				1,600.00

## COUNCIL CLAIMS 4/28/2025

Payment Dates: 4/15/2025 - 4/28/2025

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
<b>Vendor: 021735 - POSTMASTER</b>				
INV0001847	WATER - POSTAGE TO MAIL ...	133774	04/24/2025	1,936.77
<b>Vendor 021735 - POSTMASTER Total:</b>				<b>1,936.77</b>
<b>Vendor: 021860 - PRESTO-X-COMPANY</b>				
75813094	PEST CONTROL 112 E 5TH ST			32.07
75813094	PEST CONTROL 112 E 5TH ST			32.08
75813095	CITY HALL - PEST CONTROL			116.23
<b>Vendor 021860 - PRESTO-X-COMPANY Total:</b>				<b>180.38</b>
<b>Vendor: 022075 - PUSH PEDAL PULL</b>				
401965	RC - TREADMILL REPLACEMENT			8,050.00
401966	RC - TREADMILL REPLACEMENT			8,184.00
<b>Vendor 022075 - PUSH PEDAL PULL Total:</b>				<b>16,234.00</b>
<b>Vendor: 036223 - PVS DX INC</b>				
817000635-25	WTP - WATER TREATMENT CH...			7,159.02
<b>Vendor 036223 - PVS DX INC Total:</b>				<b>7,159.02</b>
<b>Vendor: 009870 - RACCOON VALLEY ELECTRIC COOP</b>				
INV0001812	AIRPORT - MARCH ELECTRIC S...	133735	04/17/2025	1,388.47
<b>Vendor 009870 - RACCOON VALLEY ELECTRIC COOP Total:</b>				<b>1,388.47</b>
<b>Vendor: 000490 - RANDALL M. KRAUEL</b>				
INV0001848	PW - SUDAS WEST REGIONAL ...	133772	04/24/2025	39.90
<b>Vendor 000490 - RANDALL M. KRAUEL Total:</b>				<b>39.90</b>
<b>Vendor: 024630 - RUTTEN'S VACUUM CENTER</b>				
014308	LIBRARY - COMMERCIAL VAC...	133765	04/22/2025	544.98
<b>Vendor 024630 - RUTTEN'S VACUUM CENTER Total:</b>				<b>544.98</b>
<b>Vendor: 000612 - SENECA COMPANIES</b>				
S-INV054210	FREE PRODUCT RECOVERY			1,803.00
<b>Vendor 000612 - SENECA COMPANIES Total:</b>				<b>1,803.00</b>
<b>Vendor: 025250 - SHERWIN WILLIAMS CO.</b>				
0339-6	RC - PAINT SUPPLIES			11.42
0368-5	RC - PAINT			61.98
0612-6	RC - PAINT			61.98
<b>Vendor 025250 - SHERWIN WILLIAMS CO. Total:</b>				<b>135.38</b>
<b>Vendor: 028180 - STATE HYGIENIC LABORATORY-AR</b>				
297571	WTP - PERMIT REQUIRED TEST..			370.00
<b>Vendor 028180 - STATE HYGIENIC LABORATORY-AR Total:</b>				<b>370.00</b>
<b>Vendor: 025880 - STONE PRINTING CO.</b>				
115092	LIBRARY - THERMAL PRINTING...	133766	04/22/2025	149.99
13568	LIBRARY - POSTER LAMINATI...	133766	04/22/2025	4.00
13618	LIBRARY - POST-IT NOTES & P...	133766	04/22/2025	52.31
115125	RC - WHEEL CASTERS			25.00
13588	FIN - FILE FOLDERS			6.76
P10503	WATER - UTILITY BILLS ENVEL...			2,040.00
P10755	ICCAC TOURNAMENT SIGNS			283.46
<b>Vendor 025880 - STONE PRINTING CO. Total:</b>				<b>2,561.52</b>
<b>Vendor: 026940 - TOYNE INC.</b>				
IN0019384	FD - RESCUE VEHICLE LIGHTS			400.00
<b>Vendor 026940 - TOYNE INC. Total:</b>				<b>400.00</b>
<b>Vendor: 003812 - TRANSPARENT LANGUAGE INC.</b>				
35932	LIBRARY - TRANSPARENT LAN...	133755	04/22/2025	756.00
<b>Vendor 003812 - TRANSPARENT LANGUAGE INC. Total:</b>				<b>756.00</b>
<b>Vendor: 027060 - TREASURER OF IOWA</b>				
INV0001796	WTR INCOME OFFSET PROCES...	DFT0000695	04/15/2025	7.00
INV0001850	GC - MARCH SALES TAX	DFT0000712	04/24/2025	1,628.18
INV0001850	RC - MARCH SALES TAX	DFT0000712	04/24/2025	3,066.41
INV0001850	LP - MARCH SALES TAX	DFT0000712	04/24/2025	495.23
INV0001850	LP - MARCH SALES TAX	DFT0000712	04/24/2025	47.43

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Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0001850	AQUATIC - MARCH SALES TAX	DFT0000712	04/24/2025	26.17
<b>Vendor 027060 - TREASURER OF IOWA Total:</b>				<b>5,270.42</b>
<b>Vendor: 027079 - TRIPLE A SEEDS INC.</b>				
33657	PARKS - TUFF TURF			52.50
33678	RUT - GRASS SEED			157.50
33728	CEMETERY - TUFF TURF			105.00
<b>Vendor 027079 - TRIPLE A SEEDS INC. Total:</b>				<b>315.00</b>
<b>Vendor: 027085 - TROPHIES PLUS INC.</b>				
387604	LP - SOCCER MEDALS			292.80
387655	RETIREMENT PLAQUE - JOHN...			36.99
<b>Vendor 027085 - TROPHIES PLUS INC. Total:</b>				<b>329.79</b>
<b>Vendor: 003941 - US DEPARTMENT OF TRANSPORTATION</b>				
INV0001815	DOT CDL QUERIES - ANNUAL	DFT0000706	04/18/2025	25.00
<b>Vendor 003941 - US DEPARTMENT OF TRANSPORTATION Total:</b>				<b>25.00</b>
<b>Vendor: 028290 - USA BLUE BOOK</b>				
358140	WTP - RESPIRATORS WITH VA...			117.73
FTI_CN016401	WTP - FREIGHT CREDITED			-69.83
INV00640298	WTP - EAR PLUGS, SAFETY GL...			334.06
INV00658247	WTP - ORANGE PLASTIC SHO...			90.96
<b>Vendor 028290 - USA BLUE BOOK Total:</b>				<b>472.92</b>
<b>Vendor: 028814 - VAN METER COMPANY</b>				
S013768021.001	RC - POOL LIGHTS - STRIPS			2,234.26
S013806386.001	MP - AUDIO EQUIPMENT			68.79
<b>Vendor 028814 - VAN METER COMPANY Total:</b>				<b>2,303.05</b>
<b>Vendor: 030355 - WITTROCK MOTOR CO.</b>				
1220	AIRPORT - MARCH CAR RENTAL	133738	04/17/2025	550.00
<b>Vendor 030355 - WITTROCK MOTOR CO. Total:</b>				<b>550.00</b>
<b>Vendor: 003291 - WORLDPAY INTEGRATED PAYMENTS</b>				
INV0001851	MARCH ONLINE CC PROCESSI...	DFT0000708	04/24/2025	6.48
INV0001851	MARCH ONLINE CC PROCESSI...	DFT0000708	04/24/2025	61.58
INV0001851	MARCH ONLINE CC PROCESSI...	DFT0000708	04/24/2025	329.05
INV0001851	MARCH ONLINE CC PROCESSI...	DFT0000708	04/24/2025	29.34
INV0001852	MARCH IN-OFFICE CC PROCES...	DFT0000709	04/24/2025	5.39
INV0001852	MARCH IN-OFFICE CC PROCES...	DFT0000709	04/24/2025	495.20
INV0001852	MARCH IN-OFFICE CC PROCES...	DFT0000709	04/24/2025	31.90
<b>Vendor 003291 - WORLDPAY INTEGRATED PAYMENTS Total:</b>				<b>958.94</b>
<b>Vendor: 003970 - WORLDWIDE EXPRESS</b>				
2504055208	FREIGHT W/E 4/9/2025	133727	04/15/2025	29.96
2504055208	FREIGHT W/E 4/9/2025	133727	04/15/2025	22.96
2504119394	FREIGHT W/E 4/16/2025	133740	04/21/2025	13.39
2504119394	FREIGHT W/E 4/16/2025	133740	04/21/2025	30.72
2504119394	FREIGHT W/E 4/16/2025	133740	04/21/2025	24.45
<b>Vendor 003970 - WORLDWIDE EXPRESS Total:</b>				<b>121.48</b>
<b>Grand Total:</b>				<b>205,358.32</b>

**Report Summary****Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>	<b>Payment Amount</b>
001 - GENERAL FUND	126,590.15	73,557.76
010 - HOTEL/MOTEL TAX	14.82	14.82
110 - ROAD USE TAX FUND	7,064.41	4,462.80
121 - LOCAL OPTION SALES TAX	350.00	50.00
301 - C.P. - EQUIPMENT PURCHASE	400.00	0.00
311 - C.P.-PARKS & RECREATION	632.50	0.00
600 - WATER UTILITY FUND	21,568.28	5,609.10
602 - WATER UTILITY CAP. IMP.	33,005.50	0.00
610 - SEWER UTILITY FUND	8,841.22	6,530.59
850 - MEDICAL INSURANCE FUND	6,891.44	6,891.44
<b>Grand Total:</b>	<b>205,358.32</b>	<b>97,116.51</b>

Gross payroll \$241,240.39



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Laura A. Schaefer, City Clerk/Finance Director   
**DATE:** April 24, 2025  
**SUBJECT:** Carroll County Softball

- Resolution Granting Permission to Serve and Sell Alcoholic Beverages at the Adult Slow Pitch Softball Fields
- New Special Class “C” Retail Alcohol License with Outdoor Service

For many years Carroll County Softball, with Bob Fasbender as President, has obtained a liquor license for the sale of alcoholic beverages at the Adult Slow Pitch Softball Fields located next to Merchants Baseball Stadium. Many adult slow pitch softball games and tournaments are held throughout the summer at the Adult Slow Pitch Softball Fields. Carroll County Softball volunteers are in charge of the concession stand for these events. No city staff is involved.

There is a licensing requirement for a licensee that does not own an area being licensed to get permission from the owner to allow for the sale of alcoholic beverages on their premises. Attached is a resolution granting permission to Carroll County Softball to obtain a liquor license and sell alcoholic beverages at the Adult Slow Pitch Softball Fields.

**RECOMMENDATION:** Council consideration and approval of the following:

1. Resolution Granting Permission to Carroll County Softball to serve and sell alcoholic beverages at the Adult Slow Pitch Softball Fields
2. New Special Class “C” Retail Alcohol License with Outdoor Service

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ALLOWING CARROLL COUNTY SOFTBALL (d/b/a ROBERT FASBENDER) TO SERVE AND SELL ALCOHOLIC BEVERAGES AT THE ADULT SLOW PITCH SOFTBALL FIELDS**

WHEREAS, Carroll County Softball (d/b/a Robert Fasbender) has requested to serve and sell alcohol at the Adult Slow Pitch Softball Fields, located at 805 E 8<sup>th</sup> Street, Carroll, IA 51401 and;

WHEREAS, there is an alcoholic beverages licensing requirement to seek permission from the owner of a premise to serve and sell alcoholic beverages, and;

WHEREAS, the City of Carroll owns the Adult Slow Pitch Softball Fields.

NOW, THEREFORE, BE IT RESOLVED that the Carroll City Council grants permission to Carroll County Softball (d/b/a Robert Fasbender) to serve and sell alcoholic beverages at the Adult Slow Pitch Softball Fields located at 805 E 8<sup>th</sup> Street, Carroll, IA 51401, and to obtain a 12-month Special Class "C" Retail Alcohol License with outdoor service effective May 15, 2025 to May 14, 2026.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 28th day of April, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*  
**FROM:** Chad Tiemeyer, Director of Parks and Recreation *GT*  
**DATE:** April 21, 2025  
**SUBJECT:** Carroll Recreation Center Fees- Proposed Rates - Second Reading  
• Consideration of Waiving 3<sup>rd</sup> Reading

This is the second reading for proposed changes to REC Center Fees. At this time, staff has recorded several positive comments about the changes, no negative.

As one of the main priorities of the City Council, the Recreation Center rates have been under review with staff along with the Parks, Recreation and Cultural Advisory Board (PRCAB). The last time rates increased was on January 1, 2021. Since then, we endured a two-year-long construction period, where many of our normal areas in the center were closed to the public. Now that construction is complete, we feel comfortable with increasing and changing rates, and continuing to review on an annual basis.

## Main changes to memberships:

After reviewing not only membership prices, income, and expenses, there were areas staff and PRCAB discussed on changing to make for a more inclusive environment allowing us to offer more to each patron, adding more value to each membership, as well as making accounting and back-end management easier. Staff and PRCAB worked on these issues over the span of three meetings, and many hours of staff discussion. Changes include:

1. Eliminating 24-hour access memberships, offering 24-hour access to everyone.
  - i. Long term this will help cut down on overall staff time needed at front desk, allowing us to cut expenses with our hours of staff operation. This system has paid for itself many times over but will now be included in memberships. Each membership being assessed a few cents for this feature, strongly overtakes the amount of revenue previously brought in from a separate membership. The rules of the 24-hour access system will remain in place for members utilizing this feature.
2. Including fitness classes in regular membership - no additional fees.
  - i. After reviewing policies for 14 different Rec Centers and YMCAs across the state, 85% of these offered classes to members at no additional fee. The income from these memberships was calculated and built into to cover the previous shortfalls. This should in turn create larger fitness classes and better attendance. To help cover shortfalls in the past, rates were increased to help with the loss of participants, but instead, it drove away members who could no longer afford the classes.

**CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP - ANNUAL</u></b>	<b>CURRENT</b>	<b>PAMP (auto withdraw)</b>	<b>PROPOSED INCREASE</b>	<b>PAMP (auto withdraw)</b>
<b>Family</b>	<b>\$509.00</b>	<b>\$42.42</b>	<b>\$570.00</b>	<b>\$47.50</b>
<b>Single Parent</b>	<b>\$451.00</b>	<b>\$37.58</b>	<b>\$505.00</b>	<b>\$42.08</b>
<b>Adult</b>	<b>\$258.00</b>	<b>\$21.50</b>	<b>\$290.00</b>	<b>\$24.16</b>
<b>Senior (62yo &amp; older)</b>	<b>\$232.00</b>	<b>\$19.33</b>	<b>\$260.00</b>	<b>\$21.66</b>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$406.00</b>	<b>\$33.83</b>	<b>\$454.00</b>	<b>\$37.83</b>
<b>College Student</b>	<b>\$232.00</b>	<b>\$19.33</b>	<b>\$260.00</b>	<b>\$21.66</b>
<b>Youth (18yo &amp; younger)</b>	<b>\$180.00</b>	<b>\$15.00</b>	<b>\$200.00</b>	<b>\$16.67</b>
<b>24-hour Access – per member (added to above membership)</b>	<b>\$120.00</b>	<b>\$10.00</b>	<b>REMOVE</b>	<b>REMOVE</b>

**NON-CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP - ANNUAL</u></b>	<b>CURRENT</b>	<b>PAMP (auto withdraw)</b>	<b>PROPOSED INCREASE</b>	<b>PAMP (auto withdraw)</b>
<b>Family</b>	<b>\$535.00</b>	<b>\$44.58</b>	<b>\$620.00</b>	<b>\$51.66</b>
<b>Single Parent</b>	<b>\$474.00</b>	<b>\$39.50</b>	<b>\$550.00</b>	<b>\$45.83</b>
<b>Adult</b>	<b>\$270.00</b>	<b>\$22.50</b>	<b>\$313.00</b>	<b>\$26.08</b>
<b>Senior (62yo &amp; older)</b>	<b>\$244.00</b>	<b>\$20.33</b>	<b>\$283.00</b>	<b>\$23.58</b>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$426.00</b>	<b>\$35.50</b>	<b>\$495.00</b>	<b>\$41.25</b>
<b>College Student</b>	<b>\$244.00</b>	<b>\$20.33</b>	<b>\$283.00</b>	<b>\$23.58</b>
<b>Youth (18yo &amp; younger)</b>	<b>\$190.00</b>	<b>\$15.33</b>	<b>\$220.00</b>	<b>\$18.33</b>
<b>24-hour Access – per member (added to above membership)</b>	<b>\$126.00</b>	<b>\$10.50</b>	<b>REMOVE</b>	<b>REMOVE</b>



**CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP – 30 DAY</u></b>	<b><u>CURRENT</u></b>	<b><u>PROPOSED</u></b>
<b>Family</b>	<b>\$54.00</b>	<b>\$60.00</b>
<b>Single Parent</b>	<b>\$51.00</b>	<b>\$57.00</b>
<b>Adult</b>	<b>\$35.00</b>	<b>\$39.00</b>
<b>Senior (62yo &amp; older)</b>	<b>\$33.00</b>	<b>\$37.00</b>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$49.00</b>	<b>\$55.00</b>
<b>College Student</b>	<b>\$33.00</b>	<b>\$37.00</b>
<b>Youth (18yo &amp; younger)</b>	<b>\$27.00</b>	<b>\$30.00</b>
<b>24-hour Access – per member (added to above membership)</b>	<b>\$26.00</b>	<b>REMOVE</b>

**NON-CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP – 30 DAY</u></b>	<b><u>CURRENT</u></b>	<b><u>PROPOSED</u></b>
<b>Family</b>	<b>\$57.00</b>	<b>\$66.00</b>
<b>Single Parent</b>	<b>\$54.00</b>	<b>\$62.00</b>
<b>Adult</b>	<b>\$37.00</b>	<b>\$42.00</b>
<b>Senior (62yo &amp; older)</b>	<b>\$35.00</b>	<b>\$40.00</b>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$52.00</b>	<b>\$60.00</b>
<b>College Student</b>	<b>\$35.00</b>	<b>\$40.00</b>
<b>Youth (18yo &amp; younger)</b>	<b>\$29.00</b>	<b>\$33.00</b>
<b>24-hour Access – per member (added to above membership)</b>	<b>\$26.00</b>	<b>REMOVE</b>

<u>Type</u>	<u>FEE</u>	<u>PROPOSED</u>
<b>Daily Admission</b> Youth (5yo – 18yo) Adult 4yo & younger	\$6.00 \$9.00 One (1) free per one paying adult	<b>NO CHANGE</b>
<b>Group Rate</b> (10 people or more)	\$4.00 youth \$7.50 adult	<b>NO CHANGE</b>
<b>Unlimited Fitness Pass</b> (Annual)	\$420.00 (member) \$750.00 (non-member)	<b>REMOVE</b>
<b>Fitness Punch Card</b> (10 punches)	\$(member) \$20.00/month/class \$25.00 10-punch card	<b>REMOVE</b>
<b>Flex &amp; Stretch</b> <b>Aquasthenics</b> <b>Stretch &amp; Strengthen</b> <b>Afternoon Aqua</b>	(non-member) \$30.00/month/class \$35.00 10-punch card	<b>REMOVE</b>

PRCAB voted on this issue on March 3, the motion to accept rate increases passed 4-3. The three nays were due to suggesting we raise prices further. All agreed that we review standings of the membership rates on a year by year basis. If passed by the City Council, new rates would go into effect July 1, 2025. This allows City Personnel to get out notices and inform members of the increase.

**RECOMMENDATION:** Mayor and Council consideration and approval of the second reading and consideration of waiving the third reading of the Ordinance Amending Carroll Recreation Fees and Charges 114.03.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CITY OF CARROLL'S RECREATION CENTER FEES AND CHARGES

BE IT enacted by the City Council of the City of Carroll, Iowa;

SECTION 1. The City Council for the City of Carroll, Iowa, repeals Chapter 114.03 of the Carroll City Code and is replaced with the following:

**CARROLL RECREATION CENTER FEES & CHARGES**

(Effective July 1, 2025)

**CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP - ANNUAL</u></b>	<b><u>FEE</u></b>
Family	\$570.00
Single Parent	\$505.00
Adult	\$290.00
Senior (62yo & older)	\$260.00
Senior Couple (62yo & older-one person)	\$454.00
College Student	\$260.00
Youth (18yo & younger)	\$200.00
24-hour Access INCLUDED WITH ABOVE MEMBERSHIP	NA

**NON-CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP - ANNUAL</u></b>	<b><u>FEE</u></b>
Family	\$620.00
Single Parent	\$550.00
Adult	\$313.00
Senior (62yo & older)	\$283.00
Senior Couple (62yo & older-one person)	\$495.00
College Student	\$283.00
Youth (18yo & younger)	\$220.00
24-hour Access – per member INCLUDED WITH ABOVE MEMBERSHIP	NA

**CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP – 30 DAY</u></b>	<b><u>FEE</u></b>
<b>Family</b>	<b>\$60.00</b>
<i>Income Based</i>	<i>\$20.25</i>
<b>Single Parent</b>	<b>\$57.00</b>
<i>Income Based</i>	<i>\$18.00</i>
<b>Adult</b>	<b>\$39.00</b>
<i>Income Based</i>	<i>\$10.50</i>
<b>Senior (62yo &amp; older)</b>	<b>\$37.00</b>
<i>Income Based</i>	<i>\$9.50</i>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$55.00</b>
<i>Income Based</i>	<i>\$16.25</i>
<b>College Student</b>	<b>\$37.00</b>
<i>Income Based</i>	<i>\$9.50</i>
<b>Youth (18yo &amp; younger)</b>	<b>\$30.00</b>
<i>Income Based</i>	<i>\$7.50</i>
<b>24-hour Access – per member INCLUDED WITH ABOVE MEMBERSHIP</b>	NA

**NON-CITY OF CARROLL RESIDENTS**

<b><u>MEMBERSHIP – 30 DAY</u></b>	<b><u>FEE</u></b>
<b>Family</b>	<b>\$66.00</b>
<b>Single Parent</b>	<b>\$62.00</b>
<b>Adult</b>	<b>\$42.00</b>
<b>Senior (62yo &amp; older)</b>	<b>\$40.00</b>
<b>Senior Couple (62yo &amp; older-one person)</b>	<b>\$60.00</b>
<b>College Student</b>	<b>\$40.00</b>
<b>Youth (18yo &amp; younger)</b>	<b>\$33.00</b>
<b>24-hour Access – per member INCLUDED WITH ABOVE MEMBERSHIP</b>	NA

**MISCELLANEOUS**

<b><u>TYPE</u></b>	<b><u>FEE</u></b>
<b>Daily Admission</b> Youth (5yo – 18yo) Adult 4yo & younger	\$6.00 \$9.00 One (1) free per one paying adult
<b>Group Rate</b> (10 people or more)	\$4.00 youth \$7.50 adult
<b>Fitness Classes</b> <b>INCLUDED WITH MEMBERSHIP</b>	NA

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provisions of part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*  
**FROM:** Laura A. Schaefer, Finance Director/City Clerk *las*  
**DATE:** April 24, 2025  
**SUBJECT:** City Wide Telephone System

The current digital telephone systems at City Hall, Police Department, Library, Rec Center, Street Maintenance Building, Water Treatment Plant and Wastewater Treatment Plant were installed in 2014. More recently, some failures have occurred with one or more of the systems. In particular, the sound quality of the phone calls at the Rec Center are very staticky and City Hall recently had connection issues that many phone calls could not be answered.

In the past few weeks, staff began researching a new city-wide voice over IP (VOIP) phone system. A VOIP system uses internet service to deliver phone calls instead of the traditional phone line. By switching to VOIP system, the City would eliminate some phone line charges that are currently being paid. By switching all city buildings to the VOIP system, the monthly phone savings would be approximately \$1,187.00.

City staff requested quotes from three vendors: Western Iowa Networks (Carroll), SCI Communications, Inc. (SCI)(Des Moines), and T1 Technologies (Omaha). The proposals requested were to either lease phones or purchase phones.

A summary of the proposals to lease phones:

	<u>Western Iowa Networks*</u>	<u>SCI Communications**</u>	<u>T1 Technologies***</u>
One time costs	\$23,477.32	\$593.30	\$3,943.72
Monthly costs (36 months)	\$1,763.92	\$914.50	\$1,468.60

\* - One time costs include cost to purchase phones. WIN does not lease phones.

\*\* - Monthly costs include cost to lease phones.

\*\*\* - Monthly costs include rent to own for the phones.

If phones are purchased, the summary of proposals is:

	<u>Western Iowa Networks</u>	<u>SCI Communications</u>	<u>T1 Technologies***</u>
One time costs	\$23,477.32	\$10,391.30	\$3,943.72
Monthly costs (36 months)	\$1,763.92	\$552.00	\$1,468.60

\*\*\* - Monthly costs include rent to own for the phones. No other purchase option proposed.

Based upon the above information, staff would like to work with SCI to install a new city wide phone system. Staff believes the phone system solution presented by SCI will do all the necessary functions for city operations. Staff also checked references for SCI and all gave positive feedback. In fact, the City has worked well with SCI the past few years when we had issues with our current phone system.

Attached is a summary of the quote from SCI Communications to lease the phones. The City would own the phones at the end of the 36-month term. If a phone quits working, a new phone would be covered under the lease agreement. If you buy the phones and something goes wrong, a new phone costs \$102 - \$240 depending upon the type of phone needed to be replaced.

The attached quote also lists the per unit prices for phones and other necessary services. The number of units needed may vary slightly as we work through the phone installation process. The SCI quote is the lowest cost per unit for phones and other necessary services.

**RECOMMENDATION:** Council consideration and acceptance of the quoted unit prices for leased phones and other necessary services from SCI Communications, Inc. for a 36-month term allowing staff to adjust quantities, as necessary, during the phone installation process.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING A QUOTE FROM SCI COMMUNICATIONS, INC. FOR A  
CLOUD BASED PBX PHONE CITY FOR THE CITY OF CARROLL**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, City of Carroll and SCI Communications agree to the unit prices listed in the attached Quote for a cloud-based PBX phone system hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached Quote is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the attached Quote from SCI Communications, Inc. for a cloud-based PBX phone system be authorized and accepted for the quoted unit prices.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 28th day of April, 2025.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk



# **City of Carroll**

## **Hosted System - Rental**

City of Carroll,

Thank you for considering SCI for your telecommunication needs. This proposal will include information on our cloud-based PBX phone system. If you would like to modify any contents of this proposal, please feel free to contact me and I will address your requests.

Best Regards,

Caitlyn Brown

Territory Account Manager

[caitlyn@sci-iowa.com](mailto:caitlyn@sci-iowa.com)



SCI Communications, Inc.  
2001 E Army Post Rd Suite C  
Des Moines, IA 50320  
United States

T: 5153397860  
F: 5153813909

Prepared for    City of Carroll  
                     Laura Schaefer  
                     627 N Adams St  
                     Carroll, IA 51401  
                     United States  
  
                     T: 712-792-1000  
                     E: lschaefer@cityofcarroll.com

Quote #	10120 v2
Date	2025/04/21
Expires	2025/04/24
Contact	Jerry Brown

ACCEPT QUOTE

# City of Carroll Rental

## One-Time Fees

Category	Item	Qty	Price	Total
Item	<b>e911 Activation Per DID - Address Registration</b> Code: 23963-0126	14	\$2.95	\$41.30
Item	<b>Inbound CNAM Delivery - per DID</b> Code: 23963-0133	14	\$3.00	\$42.00
Item	<b>Grandstream - HT801 - 1 Port ATA</b> Code: 23963-0127	3	\$45.00	\$135.00
Item	<b>Instant-Fax ATA Device</b> Code: 23963-0134	3	\$125.00	\$375.00
Total One-Time			\$593.30 USD	

## Monthly Fees

Category	Item	Qty	Price	Total
Item	<b>1000 US &amp; Canada Minutes - plus overage</b> Code: 23963-0001	2	\$30.00	\$60.00
Item	<b>Call Recording - per user ( 30 days )</b> Code: 23963-0015	16	\$2.00	\$32.00
Product	<b>DID US and Canada</b> Code: 12346	20	\$1.50	\$30.00
Product	<b>Hosted Seat</b> Code: 12345	71	\$6.00	\$426.00
Item	<b>Yealink SIP-T54W With power supply</b> Code: 23963-0210	17	\$9.00	\$153.00
Item	<b>Yealink SIP-T33G with Power Supply</b> Code: 23963-0205	43	\$3.50	\$150.50
Item	<b>Yealink - W76P Package (W70 Base + W56 Handset)</b>	6	\$8.00	\$48.00
Item	<b>Yealink W56H DECT Handset</b>	2	\$5.00	\$10.00



Category	Item	Qty	Price	Total
Item	Yealink EXP50 Expansion Module	1	\$5.00	\$5.00
Please contact us if you have any questions.			<b>Total Monthly</b>	<b>\$914.50 USD</b>

**ACCEPT QUOTE**

## Cost Breakdown

Category	One-Time Fees	Monthly Fees
Item	\$593.30	\$458.50
Product	—	\$456.00
<b>Total</b>	<b>\$593.30 USD</b>	<b>\$914.50 USD</b>

## RESELLER NAME TERMS AND CONDITIONS OF VOICE SERVICES

These Terms of Service constitute the agreement between SCI Communications, Inc. and City of Carroll of SCI Communications, Inc. Business VOIP Services. Customer and RESELLER NAME may be collectively referred to herein as the "Parties", and individually as "Party". This Agreement governs the Service as well as use of SCI Communications, Inc.-supplied hardware, and any other IP-PSTN device used in conjunction with the Service. By signing the SCI Communications, Inc. Services Quote to activate SCI Communications, Inc. services, you acknowledge that you have read, understand, and agree to the Terms and Conditions of this Agreement, and are of legal age to enter into this Agreement.

### 1. SERVICE

**1.1 START OF SERVICE, BILLING DATES, AND PRORATING** - You agree to fulfill the Contract Term designated on the General Information Form of the SCI Communications, Inc. Services Quote that you signed. You will be placed on a Billing Cycle for the selected Contract Term. For Standard Billing Cycles, Monthly Service Term begins on the first day of the month and ends on the last day of the month. Billing is processed during the first week of each month. For high volume customers, the Billing Date is determined by SCI Communications, Inc. based on Contract Term/billing cycle with SCI Communications, Inc.. The Account Activation Date is the date that your account is set up on SCI Communications, Inc. The Service Activation Date is the date that Services become usable by you. Invoices will be generated at the start of the billing cycle nearest to your Account Activation Date. The first invoice includes charges for prorated Monthly Recurring Charges (MRCs) as well as Non-Recurring Fees (NRCs), plus usage charges. Prorated charges are based on the number of days in the month in which Service was activated and are for each day of Service up to the first day of the next billing cycle. MRCs or other charges are billed to your account and processed during the first week of each month, or on another date as determined by your Contract Term and billing cycle arrangement with SCI Communications, Inc.

**1.2 CONTRACT TERMS AND USE OF SERVICES** – The Contract Term refers to the initial length of the Term (in months) of Service that you ordered from SCI Communications, Inc. and appears on the General Information Form of the SCI Communications, Inc. Services Quote. SCI Communications, Inc. offers 36 (thirty-six), 48 (forty-eight), 60 (sixty), 72 (seventy-two), and 84 (eighty-four) month Contract Terms. The Contract Terms renew automatically without action by either Party. If you terminate Service prior to the end of your Contract Term, you will be responsible for the remaining Monthly Recurring Charges on all subscribed-to Services for each billable month left in your Contract Term, plus any applicable Cancellation/Disconnection Fees, a Cancellation Fee of \$39.95 per SIP trunk, plus any other unbilled charges, all of which become immediately due and payable upon termination or cancellation of Service/Contract. Expiration or Termination of a Contract Term does not free you from paying any and all unpaid charges to SCI Communications, Inc.. Any unused free months or minutes on special promotional offerings will not be credited to your account should you request an early cancellation of Services.

**1.3 BUSINESS SERVICES – LIMITATIONS OF USE OF SERVICE(S) AND INTEGRATED ACCESS DEVICE or IADS(S); PROHIBITION OF RESALE** - If you have subscribed to SCI Communications, Inc. Services, the Services are provided to you as a normal business user. This means that you must not resell or transfer the Services to any other person/entity for any purpose, without express written permission from SCI Communications, Inc.. You understand that subscribing to SCI Communications, Inc. Services does not grant you the right to use the Services for high volume applications such as auto-dialing, unless prior approval was given to you by SCI Communications, Inc. to use the Services in such a way. SCI Communications, Inc. offers Metered Services, which may be used for a variety of high volume applications. If you have subscribed to SCI Communications, Inc. Services such as hosted PBX, SIP Trunks, audio conferencing, IP fax, or other Services, you are permitted to use the Services at the agreed upon rates and/or applicable Monthly Recurring Charges as described in your original Services Quote Packet. SCI Communications, Inc. reserves the right to immediately modify and/or terminate the Services and/or Pricing, if SCI Communications, Inc. determines that your use of the Services exceeds the stated Limitations of Use for the Services that you have subscribed to.

**1.4 LAWFUL USE OF RESELLER NAME SERVICES(S) AND EQUIPMENT, PROHIBITED USES, UNAUTHORIZED USAGE** - You agree to use the Service(s) only for lawful purposes. This means that you will not use them for transmitting or receiving any communication(s) or material(s) of any kind when in SCI Communications, Inc. sole judgment the transmission, receipt, or possession of such communication(s) or material(s) (i) would constitute a criminal offense, create a civil liability, or violate any applicable local, state, national or international law or (ii) encourages conduct or activities that would constitute a criminal offense, give rise to a civil liability, or otherwise violate any applicable local, state, national or international law. SCI Communications, Inc. reserves the right to terminate your Service immediately and without advance notice if SCI Communications, Inc., in its sole discretion, believes you have violated any of the restrictions noted above. Upon termination, you are immediately responsible for the full month's charges plus any unbilled or past-due



charges accrued up to the end of the current Month-to-Month Term. You are liable for any and all use of the Service(s) and/or IAD(s) by yourself and by any person making use of the Service(s) or IAD(s) provided to you, and by accepting these Terms & Conditions, you agree to indemnify and hold harmless SCI Communications, Inc. against any and all liability for any such use. If SCI Communications, Inc., in its sole discretion believes that you have violated the above restrictions, SCI Communications, Inc. may forward the objectionable material, as well as your SCI Communications, Inc. communication records and your personally identifiable information to the appropriate local, state, national, or international authorities for investigation and prosecution and you hereby consent to such forwarding.

If your IAD or a SCI Communications, Inc.-issued IAD is stolen, or you become aware that your SCI Communications, Inc. Services are being stolen or fraudulently used by a third party (either directly, or through your own IAD/PBX equipment as in the case of SIP Trunking customers), you must notify SCI Communications, Inc. immediately by calling the SCI Communications, Inc. Customer Support Line (515-339-7860) or emailing [service@sci-iowa.com](mailto:service@sci-iowa.com). When you contact SCI Communications, Inc. to report the problem, provide your SCI Communications, Inc. account number and a description of the alleged theft or fraudulent use of Services. Until SCI Communications, Inc. receives notification of the theft or fraudulent use, unauthorized traffic and usage charges will continue to accumulate and will be automatically charged to your SCI Communications, Inc. account. You will be liable for all fraudulent use of the Services and/or device(s) stolen from you, and charges will be applied to your account. Notwithstanding anything to the contrary, SCI Communications, Inc. will not issue credits for charges resulting from fraudulent use that arises out of third parties hacking into your equipment, the internet, or your Services. This hacking includes, but is not limited to, modem hijacking, wireless hijacking or other fraud arising out of a failure of your internal/corporate procedures. Fraudulent continental USA calls will be billed at the rate of \$0.0290 per minute outbound and \$0.0290 inbound. International Calls will be billed per the International Rates associated with your SCI Communications, Inc. account. Failure to contact SCI Communications, Inc. as described above may result in termination of your Services.

**1.5 USE OF SERVICE(S) AND IAD(S) BY CUSTOMERS OUTSIDE THE UNITED STATES** - SCI Communications, Inc. encourages you to use the Service(s) and provides live and/or email technical support for the Services within the United States. If you take the IAD to a foreign country and use the Service from there, you do so at your own risk, including the risk that such activity violates the local or national laws in the country where you choose to do so. You are liable for any use of the Service(s) and/or IAD(s) by yourself or any person making use of the Service(s) or IAD(s) provided to you and you agree to indemnify and hold harmless SCI Communications, Inc. against any and all liability for such use. Should the removal from the United States or Canada of the IAD violate any export control law or regulation, you will be solely liable for such violation and agree to indemnify and hold harmless SCI Communications, Inc. against any and all liability for such violation. SCI Communications, Inc. reserves the right to terminate your Service immediately and without advance notice if it determines that you are using it outside the United States or Canada.

**1.6 LOSS OF CARRIER SERVICE(S) DUE TO POWER FAILURE, ISP OR BROADBAND OUTAGE, OR ACCOUNT SUSPENSION** - You acknowledge and understand that the SCI Communications, Inc. Service does not function in the event of power failure. You also understand that the Service is delivered to you through a broadband Internet connection, which is not provided by or managed by SCI Communications, Inc.. In the event of a power or service outage, or unavailability of service from your Internet service provider ("ISP"), SCI Communications, Inc. Service will not function. The Service will not function again until power is restored or the ISP outage is cured. You may have to reset or reconfigure RESELLER NAME equipment or IADs prior to utilizing the Service again after a power failure or other ISP or broadband service interruption. During such outages, you will continue to be billed for the Service unless and until you or SCI Communications, Inc. may terminate the Service in accordance with this Agreement. If your account was suspended by SCI Communications, Inc. for non-payment, you must pay any outstanding invoices, plus a Re-connection Fee of \$39.95 per SIP Trunk before Service is restored by SCI Communications, Inc.

**1.7 COPYRIGHT, TRADEMARK, UNAUTHORIZED USAGE OF SOFTWARE, HARDWARE, OR IAD(S)** - The SCI Communications, Inc. Service(s) any SCI Communications, Inc. issued hardware or software used to deliver the Service to you, plus all Services, information, documents and materials on SCI Communications, Inc. website(s) are protected by trademark, copyright, or other intellectual property laws and/or international treaty provisions. All websites, corporate names, service marks, trademarks, trade names, logos and domain names (collectively "marks") of SCI Communications, Inc. are the exclusive property of SCI Communications, Inc. and nothing in this Agreement grants you the right to use any such marks. You acknowledge that you are not given license to use the SCI Communications, Inc.-issued hardware or software, other than as a nontransferable, revocable license in object code form (without making any modification thereto) strictly in accordance with the terms of this Agreement. You agree that the IAD is exclusively for use in connection with the Service and that SCI Communications, Inc. will not provide any passwords, codes, or other information that would enable you to use the IAD for any other purpose. Do not reverse compile, disassemble, engineer, or otherwise manipulate the hardware or software. If you use the Service through an IAD not provided by SCI Communications, Inc. you warrant and represent that you possess all required rights, including software and/or hardware licenses, to use the IAD with the Service and you will indemnify and hold harmless SCI Communications, Inc. against any and all liabilities due to your use of such IAD with SCI Communications, Inc. Service.

**1.8 TAMPERING WITH SERVICE(S) OR RESELLER NAME ISSUED IAD(S)** - If SCI Communications, Inc. has issued you an IAD device, you may not change the electronic serial number or equipment identifier of the IAD, or perform factory reset of the IAD. SCI Communications, Inc. reserves the right to terminate your Service(s) if you tamper with the IAD, leaving you responsible for the remaining charges to the end of the agreed-to service term, plus any unbilled charges, plus applicable Cancellation Fee(s) all of which become due and payable and will immediately be charged to your credit card or account. Further, you agree not to hack or disrupt the Service or make any use of the Service that is inconsistent with its intended purpose.

**1.9 TRIAL PERIOD, RETURN OF IAD, AND DAMAGED PACKAGES** - SCI Communications, Inc. provides a fourteen (14) day Trial Period during which time you may decide if you wish to continue the Services through the end of the Contract Term. Hardware may be returned to SCI Communications, Inc. may for a refund of the net purchase price and the Services may be cancelled without penalty within fourteen (14) days of your Service Activation Date. You are responsible for all usage charges accrued during the Trial Period and must pay these charges immediately after the hardware IAD(s) has been returned to SCI Communications, Inc.. Any hardware IAD that you purchased from RSCI Communications, Inc. may be returned provided that the return package is received by SCI Communications, Inc. within 10 (ten) days of the end of the Trial Period. If you wish to return any hardware, you must first call the SCI Communications, Inc. Customer Care Line to obtain a Return Shipment Authorization Code, which must be displayed on the return package. Returned hardware must be received in the original and complete condition and packaging that it was originally sent in, meaning that all parts, accessories, documentation and materials are included with the return package. Upon receipt and inspection of the return package, SCI Communications, Inc. will issue a credit for the original purchase amount of the equipment to your account or credit card. You are responsible for all cost and risks associated with the return shipment of the hardware. In the event that a SCI Communications, Inc. package arrives to you in a visibly damaged condition, you must note the damage on the freight bill and retain a copy for your records. In such event, you must keep the original carton, all packing materials and parts intact in the same condition in which they were received from the carrier and contact SCI Communications, Inc. Customer Care Department immediately. To obtain a return authorization number, you must contact [service@sci-iowa.com](mailto:service@sci-iowa.com) or 515-339-7860.

**1.10 NUMBER RELEASE ON SERVICE TERMINATION** - Upon termination of Service, SCI Communications, Inc. may release a telephone number that you ported to SCI Communications, Inc. from a previous service provider and used in connection with the Service. At your request, the number may be released to your new service provider, provided that your SCI Communications, Inc. account is current including payment for any and all outstanding



charges (including any outstanding Monthly Recurring Charges that remain on your Contract Term) and any applicable Cancellation Fees. To request a Number Release, you must submit a LOA (Letter of Agency) to your new telephone/telephony service provider. Upon satisfaction of the above stated requirements for Number Release, SCI Communications, Inc. will release your number to your new service provider.

**1.11 TELEPHONE & ENHANCED TELEPHONY SERVICE DISTINCTIONS** - You understand that the Service is not a traditional telephone service, but an Enhanced Telephony Service. Distinctions exist between traditional telephone service and the Enhanced Telephony Service provided by SCI Communications, Inc. The Service is subject to different regulatory treatment than telephone service. This treatment may affect your rights of redress before Federal, State or Provincial telecommunications regulatory agencies.

**1.12 OWNERSHIP AND RISK OF LOSS** - You are the owner of the Service/IAD and bear all risk of loss of, theft, or damage to the Service/IAD, from the time it is shipped to you and/or activated by SCI Communications, Inc. until the time it is cancelled by you.

**1.13 411 SERVICES** - SCI Communications, Inc. supports 411 Standard and Enhanced 411 Information Services. All 411 calls are billed at \$0.85 per call. **1.14 NO 0+ CALLING/NO TRADITIONAL FAX SERVICE** - SCI Communications, Inc. Service does not support 0+ calling (collect, third party billing, or calling card calls). SCI Communications, Inc. does not support Traditional Fax Service at this time. SCI Communications, Inc. instead offers SCI Communications, Inc. IP FAX – an Internet faxing solution.

**1.15 LNP (PORTING)** - You may request that phone numbers be ported to the SCI Communications, Inc. by submitting a completed LOA (Letter of Agency) and a current bill copy (less than thirty days old) from your current service provider. No port shall be accepted or submitted without this information. Pricing for porting DIDs to SCI Communications, Inc. is \$25.00 Per Number. Standard porting time is ten (10) to forty-five (45) days. You should specify the desired port date in the appropriate section of the LOA. SCI Communications, Inc. will attempt to honor this date and will let you know the actual port date. Once the LOA and bill copy are received by SCI Communications, Inc. shall initiate the port request and shall obtain a FOC (Firm Order Commitment) date. You will be provided with a FOC (Firm Order Commitment) date informing you when numbers are scheduled to be ported to SCI Communications, Inc. The fees for cancelling or changing a port of a DID to SCI Communications, Inc. are determined by how soon before or after the FOC date a port is cancelled. Fees for cancelling a port are as follows:

PORT CANCELLATION/CHANGE FEE – PER DID WITH CANCELLATION OCCURRING 48 HOURS OR MORE BEFORE SCHEDULED PORT FOC DATE	\$30.00
PORT CANCELLATION/CHANGE FEE – PER DID WITH CANCELLATION OCCURRING 6 HOURS BEFORE OR AT ANYTIME AFTER SCHEDULED PORT FOC DATE	\$175.00
PORT CANCELLATION/CHANGE FEE – PER DID WITH CANCELLATION OCCURRING LESS THAN 6 HOURS BEFORE OR WITHIN 24 OR MORE HOURS AFTER THE SCHEDULED PORT FOC DATE (AS IN A "SNAP-BACK")	\$400.00

SCI Communications, Inc. shall assign the appropriate cancellation fees (as displayed above) to your SCI Communications, Inc. account for any port cancellation that you request. Payment for cancellation fees occurring within a given month shall be payable within ten (10) days of your receipt of the invoice displaying the port cancellation fee(s).

**2. EMERGENCY CALLING SERVICES- 911 DIALING** **2.1 AVAILABILITY OF 911/EMERGENCY DIALING SERVICES** In compliance with the Federal Communications Commission (FCC) WC Docket No. 05-196, SCI Communications, Inc. hereby advises all current retail SCI Communications, Inc. customers that enhanced E911/911 calling services are available at this time, but may not be available in all service areas and may/or may not function the same as traditional 911 Services.

**2.2 911 SERVICEABLE AREAS** - Presently, SCI Communications, Inc. offers E911/911 Services via underlying third party providers. 911 Services are available only within the Continental United States and Canada. SCI Communications, Inc. routes 911 calls originating in the United States via 10-digit routing to PSAPs (Public Safety Answering Points) as well as via Selective Routers (where available). Selective Routers automatically recognize where a call is originating from based on the CLID (Caller ID) information and deliver the call to the most appropriate local PSAP. Presently, most 911 calls are routed via Selective Routers to the 911 Trunks of the PSAPS (where available). Services are not available in countries other than the Continental U.S. and Canada.

**2.3 REGISTERED LOCATION AND E911/User Management Portal and 911 UPDATES** - SCI Communications, Inc. must have a 911 Registered Location Address on file for your phone number(s) in order to provide test or actual VOIP Services and/or 911 Emergency Calling Services to you. At the time your account is provisioned, SCI Communications, Inc. will register one (1) phone number in the 911 databases for you. The Registered Location for your account is obtained from the Registered Location information that you provided on the E911 Services tab of the Services Quote Packet that you completed and supplied to SCI Communications, Inc. for provisioning of test or actual Services. The Registered Location Information is then tied to the E911 CID (911 Caller ID) display of your registered phone number. Please note that no 911 services are available for toll free phone numbers. You will be informed which of your phone number is registered and enabled for 911 Services in the SCI Communications, Inc. E911 database.



**IMPORTANT:** You understand that E911 Calls are routed to PSAPS based on the E911 CLID field associated with your phone number. If you change the number that you use for 911 calling, your 911 Services may not be available to you and/or may operate differently than normal. If you change the phone number that you use for 911 calling, you must register the new E911 CLID number and its associated address with SCI Communications, Inc. in order to enable 911 capabilities for the number. Failure to do so may result in 911 services not being available to you when using an unregistered phone number. If the 911 call does not complete, it will be automatically routed to a National Emergency Call Center and you will be asked to verify your number and provide your physical location to the operator. There is a \$150.00 charge for each 911 call placed from an unregistered phone number on the SCI Communications, Inc. network. To register additional numbers or to manage your 911 Registered Location, please contact SCI Communications, Inc. at 515-339-7860.

**NOTE:** If the information that you supply for your Registered Location is incorrect or incomplete, Services may not be available to you. For help with problems updating your E911/911 Registered Location Information please contact SCI Communications, Inc. at 515-339-7860 or [service@sci-iowa.com](mailto:service@sci-iowa.com). You may also use the following methods to update your E911 CID and Registered Location information:

- Contact SCI Communications, Inc. Customer Service at 515-339-7860 during normal business hours (MONDAY-FRIDAY 7:30am TO 4:30pm CST). □
- Email ([service@sci-iowa.com](mailto:service@sci-iowa.com)) during normal business hours. □ **NOTE: CONTACTING SCI Communications, Inc. BY PHONE OR EMAIL MAY RESULT IN A DELAY OF UP TO 72 HOURS OF YOUR E911 UPDATE INFORMATION.** □ **2.4 ROUTING OF E911/911 CALLS** - E911/911 Calls are routed based on the E911CID field for your User within the SCI Communications, Inc. User Management Portal. If you have subscribed to a standard SCI Communications, Inc. Service Plan or IP Trunk Plan with a phone number, the main phone number on your SCI Communications, Inc. account will automatically be registered in the E911/911 database prior to release to you (unless you specify otherwise and/or request additional numbers to be registered). If you change the number that you use for 911 Calling purposes and fail to register the number for 911 via the User Management Portal, your phone number(s) will not be recognized when placing an E911/911 call, resulting in the call failing or being sent to a National Emergency Call Center Operator, who will require you to supply your current address information. Calls from all non-registered numbers will result in a charge of \$120.00 per call.
- **2.5 PSAP LIMITATIONS AND THE HANDLING OF E911/911 CALLS** - Presently, SCI Communications, Inc. routes E911/911 calls from Registered DIDs to Emergency Services Operators at the various PSAPs (Public Safety Answering Points). You understand that occasionally there may be instances where the limitations of the PSAPs determine the level of E911/911 services that you receive. For instance, E911/911 PSAP operators may or may not be able to access the ALI Database in order to automatically retrieve information pertaining to a registered DID, such as caller name and address, and so in such instances, you may be required to verbally provide this information to the PSAP operator at the time the call is placed. For this reason, SCI Communications, Inc. can make no guarantees about the consistency of the E911/911 services, with regard to PSAP operators being able to automatically retrieve and view caller information.
- **2.6 INSTANCES WHERE E911/911 SERVICES MAY NOT BE AVAILABLE** - You understand that while the SCI Communications, Inc. provided VOIP service closely approximates traditional 911 services, there may be instances in which the E911/911 Services may function differently from traditional 911 services, or may not be available. Additionally, there may be circumstances in which the E911/911 Services may be delayed or may not be available to you. Such circumstances may include, but are in no way limited to the following: □
  - Electrical Power Outage and/or Broadband Internet Service Provider (ISP) outage or unavailability; □
  - Suspension or Termination of Customer's account(s) or VOIP service(s); □
  - Relocation of Customer's VOIP IAD(s) to an address other than the one given at activation, without updating the E911 Registered Address Location with SCI Communications, Inc.; □
  - Unsuitable broadband internet connection such as satellite internet; Malfunction, Failure, and/or Improper Configuration of Subscribers' VOIP IAD(s) and/or using an □ unapproved or unsupported VOIP or IAD(s); □
  - Deficits or limitations of the PSAP, National Emergency Call Center, Emergency Services Operators or Personnel systems and/or equipment; □
  - Unforeseen congestion on the SCI Communications, Inc. VOIP network or network design factors which delay or prohibit Services; □
  - Incorrect Customer-supplied Registered Location Information; □
  - Customer or User tampering with the VOIP IAD(s), producing changes which prohibit utilization of the E911/911 services; □
  - E911 location updates to the SCI Communications, Inc. database will generally be available within forty-eight (48) hours or less. However, SCI Communications, Inc. cannot guarantee that this will □ always be the case, especially if the E911/911 Registered Location Address update provided by customer is lacking and/or incongruent with the parameters of the SCI Communications, Inc. customer portal/database and subsequently produces a rejection of the Registered Location Address update; □
  - Any other unspecified circumstances which affect the use of the E911/911 services.
- **2.7 ALTERNATIVE 911 OR EMERGENCY DIALING ARRANGEMENTS** - You acknowledge that SCI Communications, Inc. does not offer alternate primary line or lifeline services. It is strongly recommended that you always have an alternative means of accessing traditional 911 or Emergency Dialing Services.
- **3. ACCEPTANCE OF ELECTRONIC SIGNATURES & COMMUNICATION OF OFFICIAL BUSINESS** - When you visit SCI Communications, Inc. portals, send email or fax, or engage in IM (Instant Messenger) conversations, you are communicating with SCI Communications, Inc. electronically and understand that all such communication between you and SCI Communications, Inc. shall constitute official communication which is legally binding. You also consent to receive communications from us electronically and/or by traditional mail. You understand that all agreements, notices, disclosures, and other communications that we provide to you electronically satisfy any legal requirement that such communications be in writing. By initialing this document, you acknowledge that you have read and agree to the terms & conditions contained herein.
- **4. CHANGES TO THIS AGREEMENT** □
- **4.1 CHANGES OF THE TERMS AND CONDITIONS AGREEMENT AND CHANGES TO PRICING** - SCI Communications, Inc. may change the Terms and Conditions of this Agreement and/or Pricing at with a 90 day notice. Changes to the Agreement or Pricing will be considered effective as of the date that notice of such change is conveyed to you via email or other means. Changes are binding from the date sent from SCI Communications, Inc. to you without further notice by SCI Communications, Inc. □

**5.1 BILLING DISPUTES** - If you dispute any SCI Communications, Inc. charges appearing on your statement, you must make SCI Communications, Inc. aware of the dispute in writing (email or otherwise) with fourteen (14) days after receiving your SCI Communications, Inc. statement. If charges are not disputed with fourteen (14) days, SCI Communications, Inc. assumes that the charges are acceptable to you and valid. Billing disputes should be notified to Customer Care Billing Department, SCI Communications, Inc., 2001 E Army Post Road Suite C, Des Moines, Iowa 50320 or email [Caitlyn@sci-iowa.com](mailto:Caitlyn@sci-iowa.com)





**5.3 PAYMENT** - SCI Communications, Inc. accepts payments by check or bank wire transfer. Your use of the Service authorizes SCI Communications, Inc. to charge the account on file with SCI Communications, Inc., including any changed information given SCI Communications, Inc., for SCI Communications, Inc. charges. This authorization will remain valid until 30 days after SCI Communications, Inc. receives your written notice terminating SCI Communications, Inc. authority to charge your account, whereupon SCI Communications, Inc. will charge you the disconnect fee and any other outstanding charges and terminate the Service. SCI Communications, Inc. may terminate your Service at any time in its sole discretion, if any charge to your account on file with SCI Communications, Inc. is declined or reversed, or you have not provided SCI Communications, Inc. with a valid replacement account, or in case of any other non-payment of account charges. There is a \$30.00 charge for checks returned for NSF (non-sufficient funds). Termination of Service for declined or expired card, checks returned for NSF, reversed charges, or non-payment leaves you FULLY LIABLE to SCI Communications, Inc. for ALL CHARGES ACCRUED BEFORE TERMINATION as well as any other fees pertaining to remaining contractual obligations and for all costs incurred by SCI Communications, Inc. in collecting such amounts, such as (but not limited to) collection costs and attorney's fees..

**5.4 PREPAID ACCOUNTS** – SCI Communications, Inc. may offer or require certain accounts to be prepaid. Service types subject to prepayment may include, but may not be limited to: Calling Card, Call Center, IVR, or any other application as determined by SCI Communications, Inc. Prepayment is normally based on (1) month's estimated usage, plus a setup fee. The prepayment shall be applied to your account and will be drawn down against usage, monthly recurring or non-recurring fees. You will be notified by SCI Communications, Inc. when the only twenty percent (20%) of the prepayment amount remains on the account. At that time, you will be asked to replenish the prepayment amount so that Services may be continued. Failure to replenish the prepayment amount with SCI Communications, Inc. before the prepayment funds are depleted will result in cessation of Services. Services may be continued when prepayment funds are received by SCI Communications, Inc.

**5.5 TERMINATION/DISCONTINUATION OF SERVICE** - SCI Communications, Inc. reserves the right to suspend or discontinue the Service, or to terminate your Service, at any time in its sole discretion. If SCI Communications, Inc. discontinues providing the Service, or terminates your Service in its discretion without a stated reason, you will only be responsible for charges accrued through the date of termination, including a pro-rated portion of the final months' charges or the remaining Monthly Recurring Charges (MRCs) in your agreed-to Service Term. If your Service is terminated for any stated reason, or because of improper use of the Service or IAD, you will be responsible for the full month's charges to the end of the current term and any remaining MRCs in your agreed-to Contract Term, plus a disconnection fee of \$39.95 per SIP trunk, all of which immediately become due and payable.

**5.6 TAXES** - You are responsible for, and shall pay, any applicable federal, state, provincial, municipal, local or other governmental sales, use, excise, value-added, personal property, public utility or other taxes, fees or charges now in force or enacted in the future, that arise from or as a result of your subscription or use or payment for the Service or a IAD. Such amounts are in addition to payment for the Service or IADs and will be billed to your account as set forth in this Agreement. If you are exempt from payment of such taxes, you shall provide SCI Communications, Inc. with an original certificate that satisfies applicable legal requirement attesting to tax-exempt status. Tax exemption will only apply from and after the date SCI Communications, Inc. receives such certificate.

**5.7 TERMINATION OF SERVICES & DISCONNECTION FEES** - If you terminate Services prior to the end of your original Contract Term, you will be responsible for the remaining Monthly Recurring Plan Charges for each billable month left in your Contract Term, plus a cancellation fee of \$39.95 per IP trunk, a \$5.00 cancellation fee per DID, plus any other unbilled charges, all of which become immediately due and payable upon termination or cancellation of Service/Contract. If you are on a month-to-month Contract Term, you will be charged a disconnect fee of \$39.95 per SIP trunk upon disconnection or service termination. You will not be subject to a disconnection fee if you fulfill your agreed-to Contract Term. The disconnect fees become due and payable immediately upon Service disconnection/termination and will be billed directly to your account and/or credit card.

**5.8 PAYPHONE CHARGES** - If you make use of SCI Communications, Inc. Toll Free Services you acknowledge and agree that SCI Communications, Inc. is entitled to recover from you any charges imposed on SCI Communications, Inc. by payphone owners or operators, either directly or indirectly through SCI Communications, Inc. suppliers in connection with toll free calls made to your number, or any charges imposed upon SCI Communications, Inc. by its suppliers to recover such costs. SCI Communications, Inc. may recover these amounts by means of a per-call charge, rounded up to the next cent, or in such other fashion, as SCI Communications, Inc. deems appropriate for the recovery of these costs.

**5.9 INTERNATIONAL & DOMESTIC RATES** - SCI Communications, Inc. makes every attempt to keep the domestic and international per minute rates the consistent. From time to time, however, it may be necessary to increase or decrease the rates due to changes in underlying wholesale costs or legislation enactments that are not under the control of SCI Communications, Inc.. In the event that there must be change to SCI Communications, Inc. domestic or international rates, you will be notified in writing within twenty-four (24) hours of such change. The rate change will become effective immediately upon delivery of notice to you and will be reflected on your SCI Communications, Inc. bill from the delivery of notice date forward.

**6.0 WARRANTY OF SERVICES, LIMITATION OF LIABILITY AND INDEMNIFICATION** 6.1 AVAILABILITY OF SERVICES -SCI Communications, Inc. makes no warranties or claims, nor guarantees regarding the reliability or availability of the Services. Additionally, SCI Communications, Inc. is not liable for any delay or failure to provide the VOIP/E911/911 services including, at any time or from time to time, or any interruption or degradation of voice quality that is caused by, but in no way limited to, any of the following events: 1.) Act of an underlying carrier, service provider, vendor or other third party; 2.) Equipment, network or facility failure, upgrade, or modification; 3.) Events such as (but not limited to) natural disasters, acts of god, power outages; strikes; fire; war; riot; government actions; 4.) Equipment, network or facility shortage or relocation; 5.) Service, equipment, network or facility failure caused by loss of power; 8) Outage of Customer's ISP or broadband service provider; 9) Act of Customer or any person using the Service or IAD provided to Customer; or 10) Any other cause that is beyond SCI Communications, Inc. direct control, including without limitation a failure of or defect of IAD, failure of a communication, the inability of communications (including without limitation 411, E911/911, or Fax dialing) to be completed, or degradation of voice quality. SCI Communications, Inc. liability for (i) any failure or mistake; (ii) any claim with respect to SCI Communications, Inc. performance or nonperformance hereunder or (iii) any SCI Communications, Inc. act or omission in connection with the subject matter hereof shall in no event exceed Service charges with respect to the affected time period.

**6.2 DISCLAIMER OF DAMAGES** - IN no event shall SCI Communications, Inc. officers, affiliates, directors, employees, affiliates, or agents or any other service providers who furnishes underlying services in connection with the delivery of RESELLER NAME Services be liable for any direct, indirect, incidental, special, punitive, exemplary, or consequential damages, or for any other damages, including, but not limited to loss of life, profit, revenue, data, or any other damages associated with the use or inability to use the Service, including inability to dial fax, +, 411, 911 or access other emergency service personnel through the Service. The limitations set forth herein apply to claims founded in breach of contract, breach of warranty, product liability, tort and any and all other theories of liability and apply whether or not SCI Communications, Inc. was informed likelihood of any particular type of damages.

**6.3 INDEMNIFICATION AND LIMITATION OF LIABILITY** - By agreeing to these Terms and Conditions, you agree to indemnify, defend, and hold harmless SCI Communications, Inc., its directors, officers, employees, affiliates, agents, partners, technicians, and/or underlying service or database providers, from any and all direct, indirect, consequential, or special losses, damages or claims of any kind (including, but not limited to, attorney fees, third party claims, loss of life, loss of business or profits, loss of customers, and/or damage to reputation or goodwill) sustained by you, household family members,

colleagues, coworkers, employees, partners and/or affiliates, and end, circumstantial, or third party users of the Service, due to or resulting from any failure in or breakdown of the Service, facilities, or systems associated with providing the Service, or for any delay, interruption or degradation of the Services whatsoever shall be the cause or duration thereof, or for any other cause or claim arising under the Term of Service.

**6.4 NO WARRANTIES ON SERVICE** - SCI Communications, Inc. makes no warranties (express or implied and without limitation), any implied warranties of merchantability, fitness of the Services for a particular purpose, title or non-infringement or any warranty arising by usage or trade, course, or dealing or course of performance or any warranty that the Services will meet your expectations or requirements. Without limiting the foregoing, SCI Communications, Inc. does not warrant that the Service will be without failure, delay, interruption, error, and degradation of voice quality or loss of content, data or information. Neither SCI Communications, Inc. nor its officers, directors, employees, affiliates, agents or any other service provider or vendor who furnishes services or products which are used to deliver the Services, will be liable for unauthorized access to SCI Communications, Inc. or Customer's or Vendor's transmission facilities or premise equipment for unauthorized access to or alteration, theft, or destruction of your data files, information, programs, procedures, software or hardware through accident, fraudulent means or IADs or any other method, regardless of whether such damage occurs as a result of SCI Communications, Inc. or its underlying service providers or vendors negligence. Statements and descriptions concerning the Service or IAD, if any, by SCI Communications, Inc. or SCI Communications, Inc. employees, agents, installers or technicians are informational and are not given as warranty.

**6.5 NO WARRANTIES, OR LIMITED WARRANTIES, FOR IADS (IADS)** - If you received a new IAD from SCI Communications, Inc. and it included a limited manufacturer's warranty at the time of receipt, you should refer to the warranty documentation provided with the IAD for information on the rights, disclaimers, and limitations afforded to you as a purchaser of the IAD. If your IAD did not include a limited warranty at the time of receipt, you accept the IAD "as is" and understand that you are not entitled to a replacement or refund in the event of any defect or failure. SCI Communications, Inc. makes no warranties (express or implied) of any kind for the IAD other than the warranties expressly set forth in the documentation provided with the IAD. SCI Communications, Inc. specifically disclaims any warranty of merchantability, fitness of the IAD for a particular purpose, title or non-infringement, or any warranty arising by usage or trade, course of dealing, or course of performance or any warranty that the IAD or any hardware or software is "error free" or will meet your expectations or requirements. The foregoing will not be deemed to limit any disclaimer or limitation of warranty set forth in the documentation provided with the IAD.

**6.6 CONTENT** - You are responsible for any liability arising out of the content transmitted by or to you or your user\* when using the Services. You must assure that your or your user's use of the Services will at all times comply with all applicable laws, regulations and written and electronic instructions for use. SCI Communications, Inc. reserves the right to terminate or suspend affected Services, and/or remove your content from the Services, if SCI Communications, Inc. determines that such use or content does not conform with the requirements set forth in this Agreement or interferes with RESELLER NAME's ability to provide Services to you or others, or receives notice that your use or content may violate any laws or regulations. SCI Communications, Inc. actions or inaction under this Section shall not constitute review or approval of your use of the Services or your content. You agree to indemnify and hold SCI Communications, Inc. harmless against any and all liability arising from the content transmitted by or to you or your user while using the Services. \* A "USER" MEANS ANY PERSON, WHETHER AUTHORIZED OR UNAUTHORIZED, USING THE SERVICE AND/OR IAD PROVIDED TO THE RESELLER NAME CUSTOMER.

**7. GOVERNING LAW / RESOLUTION OF DISPUTES/ASSIGNMENT** **7.1 WAIVER OF TRIAL BY JURY** - Both Parties hereby knowingly, irrevocably, and voluntarily and intentionally waive any rights to a trial by jury in respect of any action proceeding, or counterclaim based on this Agreement or the SCI Communications, Inc. Service(s), or any course of conduct, course of dealing, statements, (verbal or written) or action of any Party hereto. This provision is a material inducement for SCI Communications, Inc. and the Customer entering into the subject transaction. You understand that this section 7.1. constitutes a waiver of any right to a trial by jury.

**7.2 GOVERNING LAW** - The Agreement and the relationship between you and SCI Communications, Inc. shall be governed by the laws of the State of Iowa, with venue in Polk County, Iowa without regard to conflict of law provisions. If court action is initiated to enforce an arbitration award or for any other reason, you and SCI Communications, Inc. agree to submit to the personal and exclusive jurisdiction of the courts located within the State of Iowa, with venue in Polk County, Iowa and hereby waive any objection as to venue. SCI Communications, Inc. failure to exercise any right or provision of the Agreement shall not constitute a waiver of such right or provision. If any provision of the Agreement is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and the other provisions of the Agreement remain in full force and effect. You agree that regardless of any statute or law to the contrary, any claim or cause of action arising out of or related to use of the Service or the Agreement must be filed within one (1) year after such claim or cause of action arose or be forever barred.

**7.3 ENTIRE AGREEMENT** - This Agreement, any Rate Schedule and applicable Services Quote paperwork signed by the Parties constitutes the entire agreement between the Parties and governs your use of the Service and/or IAD. This entire agreement supersedes any prior agreements between the Parties and any and all prior or contemporaneous statements, understandings, writings, commitments, or representations concerning its subject matter. No amendment to this Agreement shall be binding upon SCI Communications, Inc. unless and until posted in accordance with Section 3 hereof.

**7.4 SEVERABILITY** - If any part of this Agreement is ever legally declared invalid, all other parts of this Agreement are still valid and enforceable. Such invalidity or non- enforceability will not invalidate or render unenforceable any other portion of this Agreement.

**7.5 ASSIGNMENT** - This Agreement is personal to the Parties and may not be assigned or transferred by either Party without the prior written consent of the other Party which consent shall not be unreasonably withheld; except that RESELLER NAME may assign this Agreement without consent to any affiliated entity or to any successor in interest whether by merger, reorganization or transfer of all or substantially all of its assets or otherwise. Except as provided herein, any assignment in contravention of the above shall be void and ineffective.

**8. PRIVACY** - SCI Communications, Inc. Service utilizes the public Internet and various third party networks to transmit voice communications. SCI Communications, Inc. is not liable for any invasion of privacy experienced by Customer with regard to the Service.

**9. ACCEPTANCE OF DIGITAL SIGNATURES** - BY SIGNING THE SCI Communications, Inc. SERVICES QUOTE, I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS CONTAINED IN THIS TERMS & CONDITIONS DOCUMENT. I UNDERSTAND THAT MY DIGITAL OR WRITTEN SIGNATURE ON THE RESELLER NAME SERVICES QUOTE SERVES AS MY ACCEPTANCE OF THE RESELLER NAME TERMS AND CONDITIONS AS OUTLINED IN THIS DOCUMENT.



# City of Carroll



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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Chad Tiemeyer, Director of Parks and Recreation   
**DATE:** April 22, 2025  
**SUBJECT:** City of Carroll – Renovations at Merchants Park Project

- Certificate of Substantial Completion

The contractor, Badding Construction, has substantially completed the Merchants Park Improvement Project. The date of substantial completion was March 28, 2024.

The project has been reviewed by City Staff and Shive-Hattery. All that is left for final project completion is stated in the punch list of items and is expected to be finished before final payment. The final walk-through will be after these items are finished or installed.

**RECOMMENDATION:** Mayor and City Council consideration and acceptance of the Certificate of Substantial Completion for the Merchants Park Improvement Project.



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
City of Carroll - Merchants Park  
Renovations  
Vine Street  
Carroll, IA 51401

**CONTRACT INFORMATION:**  
Contract For:  
General Construction  
Date:  
04-15-2025

**CERTIFICATE INFORMATION:**  
Certificate Number:  
1  
Date:  
March 28, 2025

**OWNER:** *(name and address)*  
City of Carroll  
627 N Adams Street  
Carroll, IA 51401

**ARCHITECT:** *(name and address)*  
Shive-Hattery, Inc. - WDM Office  
4125 Westown Parkway, Suite 100  
West Des Moines, IA 50266

**CONTRACTOR:** *(name and address)*  
Badding Construction  
814 W 9th Street  
Carroll, IA 51401

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

Entire project.

*Karen Hardisty*

**ARCHITECT** *(Signature)*

BY: Karen Hardisty, Project Manager  
*(Printed name, title, and license number if required)*

03-28-2025  
*Date Of Substantial Completion*

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

All applicable warranties.

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

*(Identify the list of Work to be completed or corrected.)*

Items noted in Punch List dated 3/28/2025 (attached).

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty-Five(35) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$20,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

N/A

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

**Nick Badding**

Digitally signed by Nick  
Badding  
Date: 2025.04.16 14:59:49  
-05'00'

**CONTRACTOR** *(Signature)*

BY: Nick Badding, Project Manager  
*(Printed name and title)*

04.16.2025  
*Date*

**OWNER** *(Signature)*

BY: Chad Tiemeyer, Director of Parks and  
Recreation  
*(Printed name and title)*

*Date*



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Chad Tiemeyer, Director of Parks and Recreation   
**DATE:** April 22, 2025  
**SUBJECT:** 2023 Municipal Golf Course Booster Pump Station Project

- Pump Station Intake Pipe Dredging

In early November, during construction of the Municipal Golf Course Booster Station Project, staff decided to drain the pond to check on the pump station intake pipe to see if any repairs were needed to the structure. Once the pond was drained, it became very apparent that due to years of flooding, the “hole” around the intake that allows the water to be pumped through the intake freely, was nearly completely covered by silt (picture attached). The big issue with this is there are brand new pumps in the booster station and if we allow silt to be drawn into this system it can cause major damage to the pumps and the irrigation system itself.

Staff began making phone calls to local contractors to assess the possibilities of clearing these areas of silt, allowing the intake and pumps to work properly and efficiently. Unfortunately, the pumps we had access to for draining the pond struggled to keep up as rains and snow began in November and December, allowing the pond to fill to a level and freeze before many could get anyone on site to view. Since the ice has left, pumps have been brought in to remove the water from the pond. We’ve had a few contractors view the work. There is major difficulty in this project with the location of the intake and distance from the shore. The east portion of the intake is only accessible from the shore by 45-foot reach, and from the west by around 70-feet. This would require a long-reach excavator, which no local companies own or have consistent access to that we are aware of.

Staff also made phone calls to other golf courses with similar irrigation systems and were given contact information for a company that specializes in this type of excavation but does it by hydro excavation. They came and assessed our issues and determined the area around the intake had between 4.5-6 foot of sediment before the actual base of the pond. Staff believes hydro excavation is the best possible route due to several reasons:

1. The underwater crew will pump the excess silt to an area determined by staff directly. They run a discharge hose up to 300 feet of their pump, and let it sit either in the wooded area or an area that will drain away from the course itself. Normal excavation will require moving it several times before getting the silt into the correct place, adding large charges for overall time, or will have to truck it off, which adds a substantial amount to the project. It also requires side dumps due to the wetness of

- the silt. With the ground in its current condition, there would be added expenses for fixing the course once the trucks were finished hauling.
2. Rental of a long-reach excavator: No local excavation companies, that we are aware of, own their own long-reach excavator. This means that any company looking to do this work would need to rent the equipment, haul it in, as well as maneuver it across areas around the pond. This will also cause damage to the course that we will then have the added expenses to fix.
  3. Timing: The local excavation companies have noted their tight spring schedule. The underwater excavation company has a tight spring schedule but would consider this an emergency and would be able to come and get the work done as soon as approved.

This route is determined to be a short-term band aid solution good for around 5 years, unless further flooding occurs. Staff will begin looking at future dredging of the pond as well as silt mitigation to the west of the pond. However, due to the timeline and the immediate need for irrigation this short-term fix needs to be done before the irrigation system can be turned on. Part of Underwater Solution's bid would be to enter the wet-well under the booster pump station and determine if there is sediment to be excavated in the bottom of the well and remove it. This will add additional protection for the irrigation system, something no other company looking at the project can provide.

The City currently has around \$30,000 left over from the Municipal Pump House Project from unspent funds from expected contingency and testing services. We are requesting use of these funds for the excavation of the area in the pond, and any overages we can absorb within the regular general fund golf course budget.

#### **Estimates Received:**

Underwater Solutions LLC	10ft radius around intake	\$18,275
Underwater Solutions LLC	20ft radius around intake	\$25,662.50

Vonnahme Excavation- declined to bid due to issues discussed above. Very tough to get equipment in, truck off excess silt, very costly. Suggested going with underwater excavation services.

Hausman Dozing- waiting on response

**RECOMMENDATION:** Council and Mayor consideration and approval of pond dredging at the Carroll Municipal Golf Course for the estimated amount of \$25,662.50 from Underwater Solutions LLC.

**UNDERWATER SOLUTIONS LLC**

25611 Walleye Dr  
Spirit Lake, IA 51360 US  
+17122607818  
divedeep@underwatersolutionsllc.com  
Underwatersolutionsllc.com



## Quote

**ADDRESS**

Scott Haakenson  
Carroll Municipal Golf Course  
627 N Adams Street  
Carroll, Ia 51401  
(712) 830-9154

**QUOTE # 1902****DATE 04/17/2025**

ACTIVITY	QTY	RATE	AMOUNT
<b>Service: Mobilization</b> Load, travel and set up Includes: -divers, dive supervisor and surface help -2 trucks w/trailers -All dive equipment -All dredge equipment -All labor and travel expense	1	1,750.00	1,750.00
<b>Dive services</b> Diver Dredge Services -Diver operated dredging. 10ft radius X 40 inches deep around intake. -Includes a 8 hour work day and all equipment. -Lunch Break or break downs will not go towards the 'clock', -We will want a representative to check sediment depths before and after project to confirm work was done. We will work hard to move as much material as possible. 10ft radius x 40 inches deep equals approx. 38.79 cyds of material.	1.50	9,850.00	14,775.00
<b>Dive services</b> Dive Services Dive and Inspect wet well. Suction dredge bottom of wet well **Included in this quote**	1	0.00	0.00
<b>Service: Demobilize</b> Tear down, clean up and travel back to shop	1	1,750.00	1,750.00

Payment can be sent to  
Underwater Solutions llc  
25611 Walleye Dr  
Spirit Lake, IA 51360

SUBTOTAL 18,275.00  
TAX 0.00  
TOTAL **\$18,275.00**

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Accepted By

Accepted Date

**UNDERWATER SOLUTIONS LLC**

25611 Walleye Dr  
Spirit Lake, IA 51360 US  
+17122607818  
divedeeep@underwatersolutionsllc.com  
Underwatersolutionsllc.com



## Estimate

**ADDRESS**

Scott Haakenson  
Carroll Municipal Golf Course  
627 N Adams Street  
Carroll, Ia 51401  
(712) 830-9154

**ESTIMATE # 1900****DATE 04/17/2025**

ACTIVITY	QTY	RATE	AMOUNT
<b>Service: Mobilization</b>	1	1,750.00	1,750.00
Load, travel and set up			
Includes:			
-divers, dive supervisor and surface help			
-2 trucks w/trailers			
-All dive equipment			
-All dredge equipment			
-All labor and travel expense			
<b>Dive services</b>	2.25	9,850.00	22,162.50
Dive Services			
-Dive Services 20ft radius X 40 inches deep around intake			
-Includes a 8 hour work days plus and all equipment.			
-Lunch Break or break downs will not go towards the 'clock',			
-We will want a representative to check sediment depths before and after project to confirm work was done. We will work hard to move as much material as possible.			
-20ft radius X 40 inches deep equals approx. 155 cyds of material.			
<b>Dive services</b>	1	0.00	0.00
Dive Services			
Dive and Inspect wet well.			
Suction dredge bottom of wet well			
**Included in this quote**			
<b>Service: Demobilize</b>	1	1,750.00	1,750.00
Tear down, clean up and travel back to shop			

Payment can be sent to  
Underwater Solutions llc  
25611 Walleye Dr  
Spirit Lake, IA 51360

SUBTOTAL  
TAX

25,662.50  
0.00

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TOTAL

**\$25,662.50**

Accepted By

Accepted Date











Carroll Historic Preservation Commission

City of Carroll

City Hall Board Room

Wednesday, January 22, 2025

Meeting called to order at 5:00 p.m. by Vicki Gach. Members present: Vicki Gach, Denis Bormann, John Steffes, , Kathy Hansen, Linda Vangilder. Absent: Tim Fitzpatrick (called in at 5:20 via phone), Carolyn Siemann.

1. Minutes from September 11, 2024, meeting were reviewed. Motion to approve by John Steffes, seconded by Denis Bormann. All present voted Aye. Motion carried.

Gach welcomed Linda Vangilder, new alternate commissioner, and guest Ann Fitzpatrick to the meeting.

2. Officers: On a motion by John Steffes, seconded by Denis Bormann, Vicki Gach was selected as Chairperson. Vicki Gach proposed John Steffes as Vice president with a second by Denis Bormann, and John Steffes proposed Tim Fitzpatrick as Secretary, seconded by Vicki Gach. The slate of officers were approved unanimously,

3. Update on Band Shell fundraising. It has been going well with over \$113,000 raised. An additional \$281.80 had just come in this week. There is still an outstanding grant we are waiting to come in in January or February. Fundraising will continue through January 2025. Thank you letters have gone out to donors for tax purposes.

Ann Fitzpatrick asked when the start date of the project might occur. Vicki said hopefully this Spring 2025. The city hires the general contractor; first water mitigation occurs and then the last item of the project will be the handicapped ramp.

4. Donor Board. Vicki shared with members the examples of the donor board drawings /suggestions. Commissioners discussed the size and configuration of donor names. Suggestion was discussed about using the shelter house space for the donor board.

Chad Tiemeyer (Parks and Rec director) will need to approve using the shelter house for the donor board location. Discussion continued regarding the location, font size, and whether larger donors would have designated tiers of giving or larger font size on the board. The group consensus was to defer to what the Parks and Rec director suggests in this regard.

5. 2024 Annual Report – Projects report: The National Registry Certificate is in the trophy case in City Hall. Vicki will present the 2024 Projects report and the 2025 projects request and Budget to the City Council. This has to be sent to SHPO by the end of February 2025.

6. 2025 project(s) - 2025 projects include seeking donations to support the sandblasting and painting of the remaining areas of the cemetery fence, which may take two years to complete. The city Parks and Rec department will have to help with these projects.

Funding source for soda blasting -- Ann Fitzpatrick offered an idea which New Hope used last year in fundraising. It was through Facebook and specified a particular need (such as donations toward the cemetery repair project) and set a date where donations were requested. The Facebook post was shared and people could use Venmo or other social media utilized apps to send

donations directly to the project. It was successful for New Hope. John Steffes said that possibly the use of the Carroll Foundation via Venmo would work. Tim Fitzpatrick offered to talk to Ryan Milligan, Laura Schaefer and Chad Tiemeyer regarding this fundraising possibility. John also said that grant sources could be another avenue of securing funds for the soda blasting.

Carroll Historic Preservation Commission Budget Request for 2025: The total budget proposal request is for \$2000. This includes \$200 for required CLG training, \$100 for cemetery preservation supplies, \$100 for painting 50 sections of the cemetery metal fence, and \$1600 to supplement the Parks and Rec Budget for the soda blasting of the metal fence and tuck pointing of the stone wall.

NAPC MEMBERSHIP – Preserve Iowa Summit is in Muscatine June 5-7, 2025. NAPC webinars/emails are free for members, and we can watch the videos at any time. Vicki has renewed the CHPC membership for the year.

7. Cemetery Museum Clean up: May 14, 2025, was set as the Spring clean up day. Available commissioners will meet at 10:00 a.m. that morning at the Cemetery Museum. The schedule for the monthly cleaning from May through October will be determined. Each member is assigned one month to clean the museum.

Motion to adjourn at 5:45 p.m. by John Steffes and seconded by Denis Bormann. All present voted Aye.

Next meeting will be held May 7, 2025, at 5:00 p.m. in the City Hall Board room.

Respectfully submitted,

Kathy Hansen, Secretary Pro Tem

## CARROLL AIRPORT COMMISSION

### Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, April 14, 2025, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Kevin Wittrock and Dick Fulton. Gene Vincent did not attend. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

### MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the minutes. All present voted aye. Nays: None Abstain: None Absent: Gene Vincent. Motion carried 4/0.

### HANGER REPAIRS

The roof replacements on the hangers will start soon. The bi-fold door needed repair because of wind damage and a door on the storage building needs to be replaced.

### FLIGHT BREAKFAST

Comm. Fulton presented a request from the Masions to prepare the Flight Breakfast on September 7, 2025. A motion by Comm. Siemann and seconded by Comm. Wittrock was made to have the Masons prepare the breakfast. All present voted aye. Absent: Gene Vincent Abstain: None Nays: None. Motion carried 4/0.

### TOPICS DISCUSSED:

Don reported there are broken tiles and will call Pemble for repairs.

IPAA Meeting in Spencer on April 15th & 16th. Several Commission members plan to attend.

Don presented a Carroll County Planning & Zoning Building Permit & Agricultural Exemption Application from Janice Brincks, 21682 Phoenix Ave, Carroll, IA to erect a machine shed. After referring to the enclosed map, it was determined the machine shed would not be in restricted airspace. The Commission will check with Mr. Crawford before final approval.

April 14, 2025

Page 2

Don reported a sink hole on runway 3/21. There should be a State Grant for repair.

#### BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,235.00
Raccoon Valley Elec	March electric service	1,388.47
Drees Co/Eco Water	slat & water	128.00
Wittrock Motor	March car rental	550.00
Haley Equipment	equipment repair	69.05
Carroll Hydraulics	equipment repair	37.55
Carroll Refuse	March garbage	68.83
Drees Oil	propane	179.66
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Absent: Gene Vincent Abstain: None. Motion carried 4/0.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Fulton was made to adjourn at 6:17 P.M.. All present voted aye. Nays; None Absent: Gene Vincent Abstain: None. Motion carried 4/0.

The next regular meeting of the Carroll Airport Commission will be Monday, May 12, 2025, at the Arthur Neu Airport.

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Chairman-Vice-Chairman

ATTEST:

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, May 12, 2025

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

Hanger roof repair

IPAA Meeting

Farm report

New Business

Approve monthly bills

Library Board Minutes  
April 21, 2025

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Dale Schmidt, Brenda Hogue, Lisa Auen, Ralph von Qualen, Marsha Nuckels, Wes Treadway, Keith Cook, and Summer Parrott. Trustees absent: Julie Perkins. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:15pm. It was moved by Auen and seconded by Schmidt to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent Perkins. Motion passed 8-0.

Minutes Approval: It was moved by Treadway to approve the minutes of March 17th. The motion was seconded by Nuckels. All voted aye. Nays: none. Abstain: none. Absent: Perkins. Motion passed 8-0.

Perkins arrived at 5:18pm.

Financials/Approval of bills: Cook motioned to approve bills with the addition of paying Options Ink of Carroll \$1,786.37 for the summer reading program yard signs. The motion was seconded by von Qualen. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Public Comment: received 2 cards, 1 wishing the library a Happy Library week and a Thank-you card from an author who did a presentation.

Old Business: none

New Business: Maker Space 3D Printer Purchase: Parrott motioned to approve the purchase of a new 3D printer for the maker space with a second from Treadway. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Director's Report: The outreach programs at the local schools are winding down and the library is gearing up for summer reading with a theme of "Level Up at the Library." The telescope from the Omaha Astronomical Society has been received. The maker space area will be cleaned out to allow for the library of things to have a storage space. Over 2,000 email addresses are in the system for the newsletter. The newsletter is live and being sent out weekly. There will be new shelving purchased and installed that the Library Foundation purchased. Starting in May, the Board of Trustees will start reviewing their handbook as part of their continuing education.

Library Board Continuing Education: Discussion of I Work at a Public Library, no action needed, discussed stories of situations and how they are handled while working at the library.

Agenda Items for Next Meeting: Board of Trustees Education: Trustee Handbook Chapter 1

Adjourn: Perkins motioned to adjourn at 5:58pm with a second from Nuckels. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Next Regular meeting- 5:15pm May 19, 2025, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.



# Director's Report

April 2025



**Library Closures:** So far, April has been free of the blizzards that forced us to close a couple days in March. We are hoping the snowy weather is done for this year! Our planned library closures for April are closing at 2 pm to follow the City's holiday policy of a half day for Good Friday (April 18) and the full day closure for Saturday, April 19 to allow staff time to celebrate Easter with their families.

Looking ahead to May, we will start our summer hours on Saturday, May 24, which will be closing at 7 pm on Monday through Thursday evenings and closing at 2 pm on Saturday. The library will be closed for Memorial Day on Monday, May 26.

**Outreach:** At the end of March, the Children's Librarian, Kersten Postel, was able to take Dr. Whoot to Kuemper to visit the preschool there. They got to listen to some books about owls, answer some owl trivia, and get a class picture with Dr. Whoot. Everyone had a great time!

In April Kersten and I were able to lead an activity for all 18 classrooms at Fairview Elementary School. Due to late starts or no school days, we have not been able to see all the classrooms for several months. Students had the opportunity to free build with Legos this month, and much like the Carroll Middle School Lego Club, these students were extremely creative and had a lot of fun showcasing what they designed with their classmates.

April is the start of field trip season, which is a busy time of year for Ms. Kersten. She drops off library card applications to the teachers a couple weeks in advance of the field trips, so kids can make sure they have a library card before visiting the library. This year we have preschool, second grade, and fourth grade classes that will be getting a tour of the library and hearing about our summer reading program.

**Equipment:** Leroy Schulte has been making his way through the public computers, replacing the current computers with the new ones purchased in January. We have had a few setbacks along the way – the Envisionware program that runs our public computer login system and print management has not been easy to work with! Leroy has been patiently working through all the quirks that came from replacing the computer that controlled our Envisionware program, and we are cautiously optimistic the printing problems have been worked out.

On the agenda tonight, I would like to talk about replacing the 3D printer in our Maker Space. While it is not practical for us to be able to stay up to date on all technology, this printer is out of date by most standards. The newer models of 3D printers can make more intricate prints with better quality. Looking ahead at acquiring a new printer, I want to get something that all library staff (or at least all full-time staff) would be able to be trained on and be comfortable using in programming and assisting patrons with.

At long last, we received the telescope from the Omaha Astronomical Society. Before offering this to our patrons to check out, I want to take a little time to have full-time staff comfortable with working with the telescope, so we can troubleshoot issues or give patrons a general idea of how to get started.

**Buildings and Grounds Update:** The Library Foundation approved the purchase of replacement shelving for the library along with LFI installing the new shelves when they are delivered. I was able to get that order placed and the Foundation got me a check for the deposit. I will keep you updated when I know better the timeframe that we are looking at for the delivery and installation.

**Online Resources:** All patrons who have given the library their email address for correspondence have now been enrolled in the library's online newsletter. This is delivered to patrons weekly from Wowbrary, which generates the newsletter from our WhoFi calendar of events and our library's catalog of new materials. A nice feature of the newsletter is that patrons can customize what categories of books they would like to see for their newsletter. We can also add special announcements (like library hour changes and closings or the start of Summer Reading). Patrons can unenroll from the service by clicking a link in the welcome email or at any time through the newsletter. New patrons signing up for library cards are added to the newsletter mailing list weekly when I receive the library card applications for review. Patrons can let us know at the circulation desk or email the library to be added to the newsletter mailing list (information is found on the front page of the program guide).

**Library Materials Review:** April is a good time to start looking ahead to the next fiscal year for things like budget and review of library materials. I look at the budget to make sure we have room for our subscription renewals in this fiscal year and then I look at the circulation of those library materials to see if it makes sense to renew them. We do not want to keep a resource that is not being used just because there is money in the budget, but likewise we do not want to get rid of a resource if there is not room in the budget for this year (we can look at renewing it after July 1 if we can).

This year I have removed ten periodicals from our list due to low circulation or in-library use. Five magazines have been added since the last renewal cycle, and I will be adding three more magazines with our current renewal. Magazines are a resource that is used more often in-library than they are checked out. Our biggest hurdle here is to educate patrons to not put away the magazines after they are done looking at them – they should be put on our library cart. This is the only way we know they are being looked at, and we can collect that data for our in-library use numbers. All the newspaper subscriptions will be renewed this year.

Adult audiobooks (physical CDs) have been slowly declining in popularity over the last several years. At this point, the money that I have budgeted for audiobooks has been going towards children's VOX books and buying extra copies of audiobooks on Libby for our patrons. While I do not feel we are at a point where we can eliminate the adult audiobook section, we are not planning on buying more physical audiobooks to add to that collection. Our children's audiobook section is another matter. We have only had twelve check-outs from the children's audiobook section since the start of the fiscal year (July 2024). Circulation for children's audiobooks has been drastically increasing in our VOX books and our online Libby app, so this is where we are going to be focusing our purchasing and collection development. When the replacement library shelves are delivered, I am planning to weed the rest of the children's audiobooks.

Looking at databases, the online recordings of past author talks have been a great addition to our databases this year. Learning Express and Niche Academy were up for renewal this year, but their numbers do not justify renewal at this time. Brainfuse, a free resource from the State Library of Iowa, offers many of the same learning opportunities as Learning Express. I am not planning on renewing Blackstone Unlimited for this year, so I am in the process of looking for a different resource to offer in its place.

**Friends of the Carroll Public Library Update:** The Friends group hosted a white elephant bingo event at the library for Friends members. The small but mighty group in attendance were able to brainstorm

some other activities they would like to try to get the Friends membership more active at the library. The Friends group is currently looking for a new president, so if you have any suggestions or if you are interested in stepping into that position, please just let me know!

**Continuing Education for Trustees:** We will be discussing the book “I Work at a Public Library” by Gina Sheridan at this month’s board meeting. Beginning in May, we will discuss one chapter per week of the Trustees Handbook, which should prove to be a good resource for our new board members.

**Programs:** Looking ahead to May, we have a few special programs above and beyond our regularly scheduled programming. As many of you know, my family and I are big Carroll Merchants fans, so we are happy to be hosting two programs with the Merchants this year – a meet and greet in May and a gaming challenge in July.

May 3 – Star Wars Day Crafts

May 5 – Beyond the Beaten Path with Darren Crow

May 7 - Euchre Night

May 8 – Maker Space Craft: Tissue Paper-Stained Glass Art

May 9 – Dungeons and Dragons

May 12 – Lego Challenge

May 13 – Trivia Night

May 14 – Flash Wiggins: Photographer of Baseball’s Golden Age with M.L. Williams

May 15 – Pollinators with Carroll County Conservation

May 15 – Composting with Carroll County Solid Waste

May 15 – Family Game Night

May 16 – Libby/Blackstone Unlimited Class

May 17 – Celebrating the Cultures of Africa with CultureALL

May 21 – Puzzle Competition

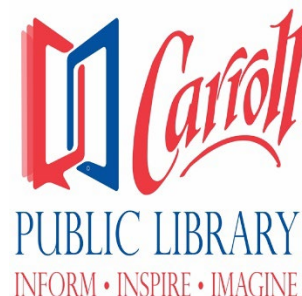
May 29 – Meet the Merchants

May 30 – Cribbage Night

**Summer Reading Preview:** Summer reading is the “big event” for libraries, especially looking at children’s programming. On top of our Beanstack reading challenges, this year we are offering a summer full of fun events for children and families with a schedule very similar to last year. Our theme this year is “Level Up at the Library,” and for the summer reading we are focusing on games.

- Mondays – Library Game Club with Ms. Kersten: lawn games, board games, card games, and video games
- Tuesdays – Rec Center Shows with Ms. Kersten and Wendy: I love this partnership! It is good for showing City departments working together and it gives us a great space for big crowds.
- Wednesdays – Drop-in crafts in the Maker Space with all library staff: game-themed crafts that most full-time staff will have a chance to help with.
- Thursdays – Programs with some of our Carroll County partners: Carroll County Conservation and Carroll County Solid Waste will be doing some fun programs with us this year.
- Fridays – special programs including Library Mini Golf, Library Frisbee Golf, Coffee and Coloring, Trivia, Bingo, and a family puzzle competition.
- Special programs mixed in – virtual author talks for the All Iowa Reads authors and popular children’s authors, Wild Robot movie and book discussion, Saturday morning movies, Lego challenge, and “Game On” with the Carroll Merchants.
- Library-wide Check Out Challenge

# CITY OF CARROLL MONTHLY ACTIVITY REPORT



Department/Division Carroll Public Library

Month: March Year 2025

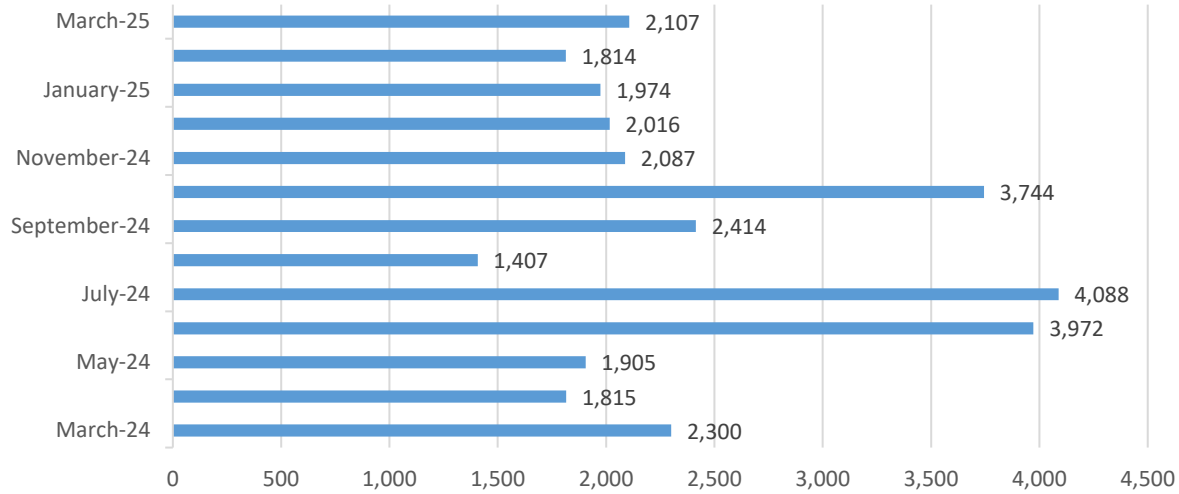
## Routine activities for the month/statistics:

Monthly Statistics:		Adult/Family Program Attendance:		Children's Programs:	
Total Print Circulation	7,497	Crafty Library Ladies (4)	52	Storytime (6)	98
BRIDGES Circulation	2,025	Trivia Night	12	Read, Play, Grow	7
Blackstone Unlimited	4	NAMI (4)	32	Book Visits (15)	286
Public Computer Use	199	Tech Friday	3	Drop-offs	2
Wi-Fi Use	670	Book Clubs (2)	15	Grab & Go Crafts	50
Website Visits	5,335*	Live Virtual Author Talks (3)	9	Coloring Pages	460
Daily Times Herald Archive	4,020*	Carroll Co. Cons. – Prairies	6	Dr. Whoot visits – Kuemper	172
Breda & Glidden News	475*	Read-a-Loud (3)	70	Preschool Field Trips (6)	119
Consumer Reports	472	Bingo	8	ISU Maker Day: Sculptures	7
Learning Express	0	Coffee & Coloring (2)	36	Ozobots	21
Freegal	767	Ag Coffee	4	Scavenger Hunt	78
Kanopy	217	Libby/Blackstone Class	2	Spring Picnic	25
Transparent Language	1	Antiques Appraisal	21	Jeff STEM (3)	9
LinkedIn Learning	2	Author Visit: Tim Johnston	11	Fairview Outreach (6)	114
Brainfuse	3	Thread Headz Quilters	8	Dungeons & Dragons	10
Novelist	1	NAMI Lunch & Learn	10	CMS Book Club (2)	12
Niche Academy	0	Senior Book Drops	10	CMS Lego Club (2)	40
Virtual authors (previous)	1,282				
March program guides	215	Maker Space: Tiny Canvases	22	Meeting Room Use	87
Emailed newsletters	8,481	Afternoon Movie	13	Study Room Use	39
		Puzzles (13 completed)	77	Maker Space/Craft Room	39
<b>Total Resources Utilized</b>	<b>31,665</b>			curbside	11
				<b>Total Program Attendance</b>	<b>2,107</b>
<b>Members Saved in March</b>		<b>\$107,394.81</b>		<b>Monthly Door Count</b>	<b>4,397</b>
<b>Members Saved FY25 to date</b>		<b>\$1,002,545.57</b>		<b>New Library Cards Issued</b>	<b>24</b>

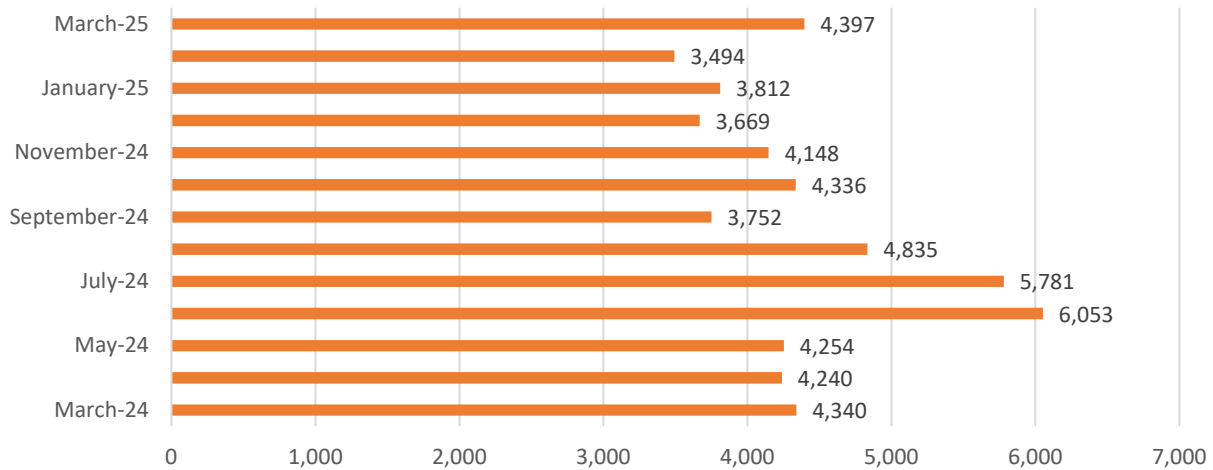
## Interesting Facts:

- **Craft Kits:** Previously, craft kits were prepared by volunteers and used for the craft at each week's Story Time program. Leftover craft kits were made available for any patron who wanted to pick them up in the children's library. After some discussion, we decided to offer more hands-on activities during Story Time and cut back to one craft kit per month. More craft kits will be offered during the summer.
- **Outreach:** This month marked the end of the Carroll Middle School outreach for this year for both the Lego Club and the Book Club. Dr. Whoot had fun getting to visit the Kuemper preschoolers, and they seemed to have a good time getting to see him and learn fun owl facts with Ms. Kersten. While we normally get to visit 18 classes at Fairview Elementary each month, the March weather was not cooperating with us! We were only able to visit 6 classrooms with our Lego theme, so we decided Legos would also be the theme for the April visits.
- **Weekly newsletter:** In March, we debuted the Wowbrary weekly newsletter to all library patrons who provided us with their email address. Patrons have the option of canceling the newsletter at any time. We have received many compliments on this service from patrons.

### Program Attendance



### Door Count



### Resources Utilized

