

Library Board Minutes  
September 16, 2024

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Keith Cook, Dale Schmidt, Brenda Hogue, Ralph von Qualen, and Summer Parrott. Trustees absent: Julie Perkins, Lisa Auen, Marcie Hircock, and Thomas Parrish. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:30 pm. It was moved by Hogue and seconded by Cook to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Perkins, Auen, Hircock and Parrish. Motion passed 5-0.

Minutes Approval: It was moved by Schmidt to approve the minutes from August 19 and the September 10<sup>th</sup> special meeting. The motion was seconded by von Qualen. All voted aye. Nays: none. Abstain: none. Absent: Perkins, Auen, Hircock and Parrish. Motion passed 5-0.

Financials/Approval of bills: Hogue motioned to approve bills with a second by Schmidt. All voted aye. Nays: none. Abstain: none. Absent: Perkins, Auen, Hircock and Parrish. Motion passed 5-0.

Correspondence: The library received multiple cards. The Carroll Chamber sent a congratulations card for being the best library in Carroll County, and three thank-you cards from patrons and former staff.

Public Comment: none

Old Business: List of Community Team Members for Strategic Planning with Misty Gray- the Trustees discussed and provided a list of patrons and community members to contact regarding the Strategic Plan. No board action taken.

New Business: Annual Report Data- Johnson went over information from 2024 for the annual report, no board action needed.

Director's Report: Highlights of the directors' report include that the library will be closed on 10/10/2024 for staff to attend the ILA conference, author talks will be offered virtually, Wowbrary will send customized newsletters to patrons, there will be a story walk at Swan Lake, CMS now offers a Lego and book club through the library and the accreditation process is going smoothly.

Board Education/Accreditation Prep: Public Library Standards Sections 7 & 8: Johnson reviewed programming, community outreach and library accessibility.

ADA Checklist Priority 2: Access to Goods and Services: Johnson reviewed the ADA compliant checklist, Hogue motioned to approve the checklist completed by Johnson with a second from Cook. All voted aye. Nays: none. Abstain: none. Absent: Perkins, Auen, Hircock and Parrish. Motion passed 5-0.

Agenda Items for Next Meeting: none

Adjourn: von Qualen motioned to adjourn at 6:14 pm with a second from Hogue. All voted aye. Nays: none. Abstain: none. Absent: Perkins, Auen, Hircock and Parrish. Motion passed 5-0.

Next Regular meeting- October 21,2024, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.