



City Council Meeting

Monday, October 28, 2024 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance

2. Roll Call

3. Consent Agenda

a. Approval of Minutes of the October 14 and 21, 2024 Meetings

b. Approval of Bills and Claims

c. Licenses and Permits:

- Renewal of Class "C" Retail Alcohol License with Outdoor Service - *Don Roy's, Inc. (dba The Hub/Piranha Club)*
- New 5-day Class "C" Retail Alcohol License - *Carroll Hy-Vee (Family Resource Center Giving Gala Event on November 8, 2024 at Carpet One)*

d. Bid Opening Report - Parks Pickup

4. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

5. Ordinances

- None

6. Resolutions

a. \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024B (CBD Street Resurfacing & US30 Traffic Signals)

- Receipt of bids
- Resolution directing sale

Also see and item 7.a – [June 10, 2024](#) - CBD Street Resurfacing - 2024 Report of Proposal Opening and Consideration of Award of Contract

and item 7.c - [August 26, 2024](#) - General Obligation Capital Loan Notes, Series 2024B (Reimbursement Resolution)

and item 6.a - [September 9, 2024](#) - Not to exceed \$1,655,000 General Obligation Urban Renewal Capital Loan Notes (CBD Street Resurfacing & US 30 Traffic Signals Project) - Set Public Hearing

and item 6.b - [September 23, 2024](#) - Not to exceed \$1,655,000 General Obligation Urban Renewal Capital Loan Notes (CBD Street Resurfacing & US 30 Traffic Signals Project) - Public Hearing and Resolution instituting proceedings to take additional action

and item 8.b - [October 14, 2024](#) - \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Urban Renewal Capital Loan Notes, Series 2024B (CBD Street Resurfacing & US30 Traffic Signals) - Resolution directing the advertisement for sale and approving electronic bidding procedures and Distribution of Preliminary Official Statement

7. Reports

- None

8. Committee Reports (Informational Only)

9. Comments from the Mayor

10. Comments from the City Council

11. Comments from the City Manager

12. Work Session - City/County 2-mile Zoning 28E Agreement Discussion

See also item 6 – [October 14, 2024](#) – City/County 2-mile Zoning 28E Agreement Discussion

13. Adjourn

November Meetings:

* Board of Adjustment - November 4, 2024 - City Hall - 627 N Adams St

* City Council – November 11, 2024 – City Hall – 627 N Adams St

* Airport Commission – November 11, 2024 – Airport Terminal Building - 21177 Quail Ave

- * Planning and Zoning Commission – November 13, 2024 – City Hall - 627 N Adams St
- * Library Board of Trustees – November 18, 2024 – Carroll Public Library – 118 E 5th St
- * City Council – November 25, 2024 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

| Agenda published on 10/24/2024 at 3:14 PM

COUNCIL MEETING

OCTOBER 14, 2024

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck, and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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Mayor Fleshner read a proclamation declaring October 6-12, 2024 as National Fire Prevention Week and urged all citizens of Carroll to develop a home fire escape plan with all members of the household and practice it twice a year, and to participate in the many public safety activities and efforts of Carroll's fire and emergency services throughout the year. No Council action taken.

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It was moved by Bordenaro, seconded by Atherton, to approve the following items on the consent agenda: a) minutes of the September 23 and 30, 2024 meetings, as written; b) bills and claims in the amount of \$2,030,545.23; c) Licenses and permits: New 5-day Class "C" Retail Alcohol License - *Apres Bar Co LLC (Event at Van Meter, Inc. on November 8, 2024)*, New 5-day Special Class "C" Retail Alcohol License - *Lucky Wife Wine Slushies (Event at Katy Lynn Boutique on November 27, 2024)* and Renewal of Class "C" Retail Alcohol License with Outdoor Service - *Rancho Grande*; and d) Firefighter appointment of Matt Burgart as a member of the Fire Department. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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There were no oral requests or communications from the audience.

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Council discussed the City/County 2-mile Zoning 28E Agreement with the Carroll County Board of Supervisors. Carroll County Board of Supervisors Steph Hausman and Mike Anderson and Carroll County Attorney John Werden addressed Council on this issue. No Council action taken.

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There was no Council action taken regarding the West Golfview Subdivision to reconsider the proposals submitted previously at the September 23, 2024 Council meeting.

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It was moved by Atherton, seconded by Bordenaro, to approve Resolution No. 24-79, Directing the Advertisement for Sale of \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Urban Renewal Capital Loan Notes, Series 2024B, and Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement for the CBD Street Resurfacing – 2024 Project and design services for the US 30 Traffic Signals Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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At 6:05 p.m. Mayor Fleshner opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Roof Replacement Projects. Mayor Fleshner closed said public hearing at 6:07 p.m.

It was moved by Bauer, seconded by Schreck, to approve Resolution No. 24-80, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Roof Replacement Projects. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Schreck, seconded by Siemann, to approve Resolution No. 24-81, Development Agreement with 504 Holdings LLC for a Community Catalyst Building Remediation Grant. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Siemann, seconded by Bauer, to approve Change Order No. 4 to the Adams Street Reconstruction Project in the amount of \$3,487.50. The effect of the change order on the contract price is as follows:

Original Contract Price	\$3,550,680.08
Change Order No. 1 (09-11-23)	(\$4,984.97)
Change Order No. 2 (10-09-23)	\$19,225.69
Change Order No. 3 (12-11-23)	\$3,767.72
Change Order No. 4 (10-14-24)	<u>\$3,487.50</u>
Contract Price with Change Orders	<u>\$3,572,176.02</u>

On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Atherton, to approve Change Order No. 2 to the Water Distribution Main Replacements Project in the amount of \$10,766.20. The effect of the change order on the contract price is as follows:

Original Contract Price	\$523,910.00
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Change Order No. 1 (08-12-24)	\$1,000.00
Change Order No. 2 (10-14-24)	<u>\$10,766.20</u>
Contract Price with Change Orders	<u>\$535,676.20</u>

On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to approve Change Order No. 2 to the Merchants Park Improvement Project in the amount of \$1,357.00. The effect of the change order on the contract price is as follows:

Original Contract Price	\$1,307,800.00
Change Order No. 1 (09-09-24)	(\$3,088.00)
Change Order No. 2 (10-14-24)	<u>\$1,357.00</u>
Contract Price with Change Orders	<u>\$1,306,069.00</u>

On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bauer, seconded by Schreck, to adjourn at 6:24 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

COUNCIL MEETING
OCTOBER 21, 2024

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in special session on this date at 3:30 p.m. in the Carroll Chamber of Commerce Board Room, 407 W 5th Street. Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, and Carolyn Siemann. Absent: JJ Schreck. Mayor Jerry Fleshner presided.

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Ben Muldrow, Partner with Arnett Muldrow & Associates, and Jim Thompson, Downtown Economic Development Specialist with Iowa Economic Development Authority, presented an economic analysis of the City of Carroll and held a discussion with Council regarding housing. No Council action taken.

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It was moved by Bordenaro, seconded by Atherton, to adjourn at 4:35 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried: 5-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 10/28/2024

By Vendor Filed As

Payment Dates 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 001720 - ACCESS SYSTEMS				
INV1642426	LIBRARY - COPIER CONTRACT	132452	10/23/2024	227.56
INV1653994	RC - COPIER CONTRACT			30.99
INV1653994	FIN - COPIER CONTRACT			159.10
Vendor Filed As 001720 - ACCESS SYSTEMS Total:				417.65
Vendor Filed As: 003484 - ADAPTIVE AUDIOL				
103400	PRE-EMPLOYMENT TESTING -...			35.00
Vendor Filed As 003484 - ADAPTIVE AUDIOL Total:				35.00
Vendor Filed As: 001698 - ADVANCED LASER				
47367	BUILDING - TONER			89.95
Vendor Filed As 001698 - ADVANCED LASER Total:				89.95
Vendor Filed As: 003305 - ADVANTAGE ARCHI				
4100	DAILY TIMES HERALD DIGITALI...	132459	10/23/2024	2,225.00
Vendor Filed As 003305 - ADVANTAGE ARCHI Total:				2,225.00
Vendor Filed As: 001910 - AHLERS COONEY				
875600	MISC LEGAL MATTERS			120.00
Vendor Filed As 001910 - AHLERS COONEY Total:				120.00
Vendor Filed As: 002916 - AMERICAN RED CR				
22689261	RC - LIFE GUARDING CLASS			138.00
22689261	LS - LIFE GUARDING CLASS			598.00
Vendor Filed As 002916 - AMERICAN RED CR Total:				736.00
Vendor Filed As: 002370 - ARNOLD MOTOR SU				
07NV147635	RUT - CONCRETE SAW BATTE...			39.99
07NV147896	GARAGE - WINDOW CLEANER			31.98
07NV148073	GARAGE - ANTI-FREEZE			46.02
07NV148109	RUT CHIPPER OIL			329.88
07NV148116	RUT - WOOD CHIPPER HYDRA...			47.88
07NV148472	PARKS - ANTI-FREEZE			76.70
Vendor Filed As 002370 - ARNOLD MOTOR SU Total:				572.45
Vendor Filed As: 036283 - ASCENDANCE TRUCKS MIDWEST LLC				
RA302000233.01.1	FD - SUPPLIES FOR TRUCK REP...			17.25
XA302001888.01	RUT HYDRAULIC CONNECTOR ...			86.55
XA302001908.01	RUT #29 AIR PLUG			11.12
Vendor Filed As 036283 - ASCENDANCE TRUCKS MIDWEST LLC Total:				114.92
Vendor Filed As: 002818 - BAKER AND TAYLO				
20383563308	BOOKS	132455	10/23/2024	242.92
2038570827	BOOKS	132455	10/23/2024	937.65
2038596794	BOOKS	132455	10/23/2024	192.99
2038609721	BOOKS	132455	10/23/2024	1,701.41
Vendor Filed As 002818 - BAKER AND TAYLO Total:				3,074.97
Vendor Filed As: 002445 - BARGEN INC				
224050	TRAIL REPAIR 10% - FINAL			1,012.50
Vendor Filed As 002445 - BARGEN INC Total:				1,012.50
Vendor Filed As: 036323 - BASEPOINT BUILDING AUTOMATIONS				
153281	LIBRARY DOOR OPENER REPAI...	132476	10/23/2024	559.40
Vendor Filed As 036323 - BASEPOINT BUILDING AUTOMATIONS Total:				559.40
Vendor Filed As: 001943 - BAUER BUILT TIR				
120190161	PARKS - TIRE REPAIRS			27.00
Vendor Filed As 001943 - BAUER BUILT TIR Total:				27.00

COUNCIL CLAIMS 10/28/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 002862 - BOELL, TRAVIS				
INV0001179	IRWA FALL CONFERENCE EXP...	132456	10/23/2024	333.61
Vendor Filed As 002862 - BOELL, TRAVIS Total:				333.61
Vendor Filed As: 000949 - BOHLMANN INC.				
B16999	PARKS BENCH PLAQUE AT PIC...			85.00
Vendor Filed As 000949 - BOHLMANN INC. Total:				85.00
Vendor Filed As: 003515 - BOMGAARS				
21356719	AIRPORT RODENT CONTROL	132437	10/16/2024	64.96
21362814	AIRPORT REPAIRS	132437	10/16/2024	67.39
21371337	GOLF - BATTERIES AND HAND ...			15.99
21378142	WTP BATTERIES, TOWELS			74.00
21378142	WTP CAULK & SUPPLIES FOR ...			188.37
21378450	SEWER TRASH PUMP TIRES			49.98
Vendor Filed As 003515 - BOMGAARS Total:				460.69
Vendor Filed As: 036326 - BROTHERS ON MAIN				
INV0001206	DOWNTOWN FACADE GRANT			24,351.50
Vendor Filed As 036326 - BROTHERS ON MAIN Total:				24,351.50
Vendor Filed As: 003700 - BSN SPORTS INC.				
927073323	LS - FOOTBALL FLAGS/SOCCER...			3,202.12
Vendor Filed As 003700 - BSN SPORTS INC. Total:				3,202.12
Vendor Filed As: 004138 - CAPITAL SANITAR				
R079907	LIBRARY PAPER TOWELS & AIR...	132463	10/23/2024	112.00
R080053	LIBRARY HAND SOAP & PAPER...	132463	10/23/2024	124.68
R080030	GARAGE - HAND CLEANER			132.02
R080054	PD - PAPER TOWELS			139.89
R080055	CITY HALL - TRI-FOLD PAPER T...			43.20
R080107	RC - TOILET PAPER & FLOOR C...			150.02
R080116	RC - FLOOR BUFFING PADS			21.80
R080120	WTP TOILET PAPER, PAPER T...			158.89
Vendor Filed As 004138 - CAPITAL SANITAR Total:				882.50
Vendor Filed As: 000747 - CARROLL AUTO SU				
355316	WATER - OIL FILTER FOR TRUC...			6.52
355444	RUT #20 OIL FILTER			17.57
Vendor Filed As 000747 - CARROLL AUTO SU Total:				24.09
Vendor Filed As: 004132 - CARROLL AVIATIO				
INV0001174	AIRPORT CONTRACT	132439	10/16/2024	7,235.00
Vendor Filed As 004132 - CARROLL AVIATIO Total:				7,235.00
Vendor Filed As: 004155 - CARROLL COUNTY				
INV0001177	AIRPORT GOLF CART GAS FLI...	132440	10/16/2024	25.49
INV0001180	GASOLINE			1,914.83
INV0001180	GASOLINE			84.64
INV0001180	GASOLINE			40.48
INV0001180	GASOLINE			105.57
INV0001180	GASOLINE			443.06
INV0001180	GASOLINE			56.48
INV0001180	GASOLINE			69.38
INV0001180	GASOLINE			20.31
INV0001180	GASOLINE			1,029.74
INV0001180	GASOLINE			466.87
INV0001180	GASOLINE			797.54
Vendor Filed As 004155 - CARROLL COUNTY Total:				5,054.39
Vendor Filed As: 004173 - CARROLL COUNTY				
2024CFD2	FD - PAGERS			225.66
Vendor Filed As 004173 - CARROLL COUNTY Total:				225.66
Vendor Filed As: 004183 - CARROLL COUNTY				
INV0001207	LIEN PAYMENT 502 E 7TH ST			387.91

COUNCIL CLAIMS 10/28/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0001207	LIEN PAYMENT 502 E 7TH ST			5.00
Vendor Filed As: 002977 - CARROLL REFUSE				392.91
319372	AIRPORT SEPTEMBER GARBA...	132434	10/16/2024	68.83
Vendor Filed As 002977 - CARROLL REFUSE Total:				68.83
Vendor Filed As: 036321 - CARROLL ROTARY CLUB				75.00
INV0001185	APRIL- JUNE ROTARY DUES K...			75.00
Vendor Filed As 036321 - CARROLL ROTARY CLUB Total:				75.00
Vendor Filed As: 002071 - COMPUTER REPAIR				
18862	LIBRARY - 5 COMPUTERS	132453	10/23/2024	5,350.00
18921	AUGUST IT SERVICES	132453	10/23/2024	455.00
19064	PARKS - ANTI VIRUS RENEWAL			30.00
19064	RC - ANTI VIRUS RENEWAL			30.00
19064	CAAT6 - ANTI VIRUS RENEWAL			30.00
Vendor Filed As 002071 - COMPUTER REPAIR Total:				5,895.00
Vendor Filed As: 036325 - CULTUREALL				
INV0001199	LATIN SOCIAL DANCE WORKS...	132478	10/23/2024	290.00
Vendor Filed As 036325 - CULTUREALL Total:				290.00
Vendor Filed As: 006270 - DREES HEATING &				
62481	AIRPORT WATER	132441	10/16/2024	12.00
63560	AIRPORT SOFTNER SALT	132441	10/16/2024	80.00
63749	AIRPORT WATER	132441	10/16/2024	16.00
64817	AIRPORT WATER	132441	10/16/2024	16.00
65152	AIRPORT SOFTNER SALT	132441	10/16/2024	80.00
64269	AIRPORT WATER	132441	10/16/2024	12.00
Vendor Filed As 006270 - DREES HEATING & Total:				216.00
Vendor Filed As: 012590 - ECHO ELECTRIC S				
S010835942.001	AIRPORT BUIILDING BULBS A...	132443	10/16/2024	166.40
Vendor Filed As 012590 - ECHO ELECTRIC S Total:				166.40
Vendor Filed As: 007253 - ELECTRIC MOTOR				
0008836	RC - FAN REPAIRS			236.25
Vendor Filed As 007253 - ELECTRIC MOTOR Total:				236.25
Vendor Filed As: 003971 - EMPLOYEE BENEFI				
INV0001201	HRA CHECKS	DFT0000454	10/16/2024	1,399.68
Vendor Filed As 003971 - EMPLOYEE BENEFI Total:				1,399.68
Vendor Filed As: 008032 - FARM & HOME PUB				
M31308	LIBRARY - FARM & HOME - 1 Y...	132464	10/23/2024	68.50
Vendor Filed As 008032 - FARM & HOME PUB Total:				68.50
Vendor Filed As: 002700 - FERRIN, JUSTIN				
INV0001191	PD COMMAND LEADERSHIP T...	132454	10/23/2024	353.92
Vendor Filed As 002700 - FERRIN, JUSTIN Total:				353.92
Vendor Filed As: 003848 - FIRST IMPRESSIO				
INV0001183	OCT DOWNTOWN RESTROOM...			300.00
Vendor Filed As 003848 - FIRST IMPRESSIO Total:				300.00
Vendor Filed As: 002806 - FOUNDATION ANAL				
24-04717	WWTP LAB TESTING			1,029.25
Vendor Filed As 002806 - FOUNDATION ANAL Total:				1,029.25
Vendor Filed As: 009500 - GEHLING WELDING				
156450	RUT - #29 HITCH BRACKET			25.40
Vendor Filed As 009500 - GEHLING WELDING Total:				25.40
Vendor Filed As: 036196 - GQ				
INV0001196	GQ MAGAZINE - 2 YEARS	132474	10/23/2024	20.00
Vendor Filed As 036196 - GQ Total:				20.00
Vendor Filed As: 010156 - GRAPHIC EDGE LL				
10257245	AQUATIC - LIFEGUARD SHIRTS			407.76

COUNCIL CLAIMS 10/28/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
10277093	PARKS - STATE BB VOLUNTEER...			509.71
10277095	PARKS - STATE BB VOLUNTEER...			63.00
Vendor Filed As 010156 - GRAPHIC EDGE LL Total:				980.47
Vendor Filed As: 000992 - GUTE TREE SERVI				
5661	AIRPORT TREE REMOVAL	132430	10/16/2024	1,800.00
Vendor Filed As 000992 - GUTE TREE SERVI Total:				1,800.00
Vendor Filed As: 011831 - HY-VEE INC.				
48787071804	FOUNDATION/BOARD PLANN...	132465	10/23/2024	98.27
48797334115	PD - BAND DAY SUPPLIES	132466	10/23/2024	19.99
48797334115	LIBRARY TAX CREDIT	132466	10/23/2024	-1.88
48797334115	AQUATIC TAX CREDIT	132466	10/23/2024	-0.45
Vendor Filed As 011831 - HY-VEE INC. Total:				115.93
Vendor Filed As: 036322 - INCREDIBLEBATS INC				
INV0001197	INCREDIBLE BATS PROGRAM	132475	10/23/2024	450.00
Vendor Filed As 036322 - INCREDIBLEBATS INC Total:				450.00
Vendor Filed As: 036324 - INTERACTIVE SCIENCES INC				
INV0001198	NEWSLETTER SOFTWARE	132477	10/23/2024	500.00
Vendor Filed As 036324 - INTERACTIVE SCIENCES INC Total:				500.00
Vendor Filed As: 012666 - IOWA ONE CALL				
265741	WATER SEPT. ONE CALLS			134.50
Vendor Filed As 012666 - IOWA ONE CALL Total:				134.50
Vendor Filed As: 012685 - IOWA SMALL ENGI				
143697	WTP - LEAF BLOWER			54.55
Vendor Filed As 012685 - IOWA SMALL ENGI Total:				54.55
Vendor Filed As: 036235 - IRLBECK TRUCK & AUTO DETAILING				
INV0001181	PD CERAMIC COATING #21			500.00
Vendor Filed As 036235 - IRLBECK TRUCK & AUTO DETAILING Total:				500.00
Vendor Filed As: 013917 - JEO CONSULTING				
155396	WATER SYS IMP ELEVATED ST...			13,850.00
155935	GC IRRIGATION BOOSTER STAT..			1,733.75
Vendor Filed As 013917 - JEO CONSULTING Total:				15,583.75
Vendor Filed As: 025020 - JOHN DEERE FINA				
6367409	GC - WASHERS, RING, NUTS, ...	132446	10/16/2024	132.10
6368803	PARKS CHAIN LINK, NUTS, RIN...	132446	10/16/2024	79.37
Vendor Filed As 025020 - JOHN DEERE FINA Total:				211.47
Vendor Filed As: 036320 - JRBADGES				
20566	PD JR. BADGE STICKERS			398.00
Vendor Filed As 036320 - JRBADGES Total:				398.00
Vendor Filed As: 003973 - KARL CHEVROLET				
11500/72734	PD #19 NEW SQUAD CAR EQU...			2,638.12
Vendor Filed As 003973 - KARL CHEVROLET Total:				2,638.12
Vendor Filed As: 001345 - KELTEK INCORPOR				
11705	PD #19 & #21 PRINTERS MOU...			641.48
11742	PD - #21 POWER SUPPLY			107.77
Vendor Filed As 001345 - KELTEK INCORPOR Total:				749.25
Vendor Filed As: 002985 - KERSEY, PAUL				
INV0001178	IRWA FALL CONFERENCE EXP...	132458	10/23/2024	667.27
Vendor Filed As 002985 - KERSEY, PAUL Total:				667.27
Vendor Filed As: 014940 - KITT PLBG. AND				
33219343	AIRPORT RESTROOM REPAIRS	132444	10/16/2024	1,196.65
Vendor Filed As 014940 - KITT PLBG. AND Total:				1,196.65
Vendor Filed As: 000490 - KRAUEL, RANDALL				
INV0001195	SUDAS MEETING	132449	10/23/2024	36.18
Vendor Filed As 000490 - KRAUEL, RANDALL Total:				36.18

COUNCIL CLAIMS 10/28/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 002453 - LAMBERTZ, JASON				
165577	PRODUCTION COSTS			960.00
Vendor Filed As 002453 - LAMBERTZ, JASON Total:				960.00
Vendor Filed As: 002969 - LINKEDIN CORPOR				
10112492023	LIBRARY LINKEDIN LEARING D...	132457	10/23/2024	2,500.00
Vendor Filed As 002969 - LINKEDIN CORPOR Total:				2,500.00
Vendor Filed As: 002331 - MACQUEEN EQUIPM				
W04990A	WWTP - WINDOWS REPLACED...			1,568.56
W04991A	WWTP - CAMERA PM KIT/RO...			4,115.25
Vendor Filed As 002331 - MACQUEEN EQUIPM Total:				5,683.81
Vendor Filed As: 017133 - MASTERCARD				
INV0001188	IOWA LEAGUE CONF. HOTEL D...	132470	10/23/2024	452.32
INV0001188	ZOOM FOR COUNCIL	132470	10/23/2024	15.99
INV0001188	IOWA LEAGUE CONF. HOTEL S...	132470	10/23/2024	313.68
INV0001188	ADOBE SOFTWARE	132470	10/23/2024	19.99
INV0001188	MAIL CHIMP	132470	10/23/2024	13.00
INV0001188	EMPLOYEE RECOGNITION	132470	10/23/2024	58.30
INV0001187	ELECTRICAL INSPECTOR ACAD...	132469	10/23/2024	75.00
INV0001189	HOUSING CONF DIRKX	132467	10/23/2024	23.18
INV0001189	IA LEAGUE CONF. HOTEL KOO...	132467	10/23/2024	460.28
INV0001189	ACCESS WASHINGTON KOOKI...	132467	10/23/2024	990.54
INV0001192	PD WATER FILTER	132471	10/23/2024	16.63
INV0001192	PARKS DOG WASTE BAGS	132471	10/23/2024	267.77
INV0001192	GC - DNR IRRIGATION PERMIT	132471	10/23/2024	126.50
INV0001192	RC - IPRA FALL WORKSHOP	132471	10/23/2024	199.36
INV0001192	RC MEMBERSHIP	132471	10/23/2024	4.99
INV0001192	RC - BATTERIES	132471	10/23/2024	35.01
INV0001192	RC - TOWELS	132471	10/23/2024	90.60
INV0001192	RC - PRINTER CARTRIDGE	132471	10/23/2024	190.95
INV0001192	LS - TIMERS FOR REFS	132471	10/23/2024	74.75
INV0001192	LS - TRAINING TOOLS	132471	10/23/2024	9.99
INV0001192	LS - TRUCK OR TREAT SUPPLIES	132471	10/23/2024	129.65
INV0001192	FIN - OFFICE SUPPLIES	132471	10/23/2024	23.49
INV0001193	PD OFFICE RESPONSE COURSE	132472	10/23/2024	95.00
INV0001193	PD - TINT METER	132472	10/23/2024	89.00
INV0001193	PD #19 & 21 FLOOR MATS	132472	10/23/2024	212.27
INV0001193	PD - CAMERA POLE	132472	10/23/2024	13.00
INV0001193	CAMERA POLE	132472	10/23/2024	13.00
INV0001193	RC BACKGROUND CK POTTEB...	132472	10/23/2024	29.00
INV0001193	RC BACKGROUND CK SCHETTL...	132472	10/23/2024	29.00
INV0001193	RC BACKGROUND CK OHRTM...	132472	10/23/2024	29.00
INV0001200	ILA CONFERENCE REFUND HA...	132468	10/23/2024	-190.00
INV0001200	LOOMLY DATABASES 1 YEAR	132468	10/23/2024	300.00
INV0001200	ADOBE ACROBAT PRO SUBSCR...	132468	10/23/2024	253.38
INV0001200	LIBRARY - 3D PRINTER REPAIRS	132468	10/23/2024	266.43
Vendor Filed As 017133 - MASTERCARD Total:				4,731.05
Vendor Filed As: 002993 - MC CLURE ENGINE				
154919	LED LIGHTING PROJECT	132435	10/16/2024	766.00
Vendor Filed As 002993 - MC CLURE ENGINE Total:				766.00
Vendor Filed As: 017220 - MC FARLAND CLIN				
INV0001184	PRE-EMPLOY PHYSICALS - B P...			203.00
INV0001184	PRE-EMPLOY PHYSICALS - S. ...			217.00
INV0001184	PRE-EMPLOY PHYSICALS - N. S...			482.00
Vendor Filed As 017220 - MC FARLAND CLIN Total:				902.00
Vendor Filed As: 003966 - MICROBAC LABORA				
NT2410155	WATER MONTHLY BACTERIA ...			107.25
NT2410320	WATER MONTHLY BACTERIA ...			87.50
Vendor Filed As 003966 - MICROBAC LABORA Total:				194.75

COUNCIL CLAIMS 10/28/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 017585 - MIDWEST WHOLESA				
587704	ST MAINT FORM BOARDS			76.80
Vendor Filed As 017585 - MIDWEST WHOLESA Total:				76.80
Vendor Filed As: 018408 - NAPA AUTO PARTS				
084119	AIRPORT DIMP TRUCK PARTS	132445	10/16/2024	25.95
086808	HSPS GENERATOR BATTERIES			681.26
086982	HSPS GENERATOR BATTERIES ...			-144.00
087441	RUT WOOD CHIPPER HYDRAU...			137.86
087991	RUT SNOW BLOWER FILTERS			147.54
Vendor Filed As 018408 - NAPA AUTO PARTS Total:				848.61
Vendor Filed As: 003263 - NETBANX				
INV0001202	SEPT EFT PROCESSING FEES	DFT0000455	10/23/2024	88.76
INV0001202	SEPT EFT PROCESSING FEES	DFT0000455	10/23/2024	0.58
Vendor Filed As 003263 - NETBANX Total:				89.34
Vendor Filed As: 003298 - NUTRIEN AG SOLU				
55664249	AIRPORT GRASS FERTILIZER	132436	10/16/2024	597.50
Vendor Filed As 003298 - NUTRIEN AG SOLU Total:				597.50
Vendor Filed As: 020326 - OPTIONS INK				
11175	LIBRARY - INSTALL DOOR SIGNS	132473	10/23/2024	12.50
11446	BUSINESS CARDS D POTTEBA...			22.25
11446	BUSINESS CARDS B POTTEBA...			22.25
11446	BUSINESS CARDS M KILLEEN			22.25
11446	BUSINESS CARDS S KLEESPIES			22.25
178766	WATER - MONTHLY BACTERIA...			16.24
178846	WATER MONTHLY BAC-T			13.50
Vendor Filed As 020326 - OPTIONS INK Total:				131.24
Vendor Filed As: 001520 - OUR IOWA				
INV0001194	OUR IOWA MAGAZINE 2 YEARS	132451	10/23/2024	39.98
Vendor Filed As 001520 - OUR IOWA Total:				39.98
Vendor Filed As: 021050 - P & H WHOLESALE				
S3028628.001	SS PARK - TOILET REPAIRS			20.86
Vendor Filed As 021050 - P & H WHOLESALE Total:				20.86
Vendor Filed As: 001949 - PERFORMANCE TIR				
0177355	AIRPORT SNOW PLOW REPAIRS	132431	10/16/2024	317.70
0177457	RUT TIRES - ASPHALT TRAILER			336.00
0177525	HYBRID #14 - OIL CHANGE			40.83
0177527	#17 OIL CHANGE			48.85
0177528	#19 OIL CHANGE			37.23
0177530	#18 OIL CHANGE			40.83
0177537	#16 OIL CHANGE			40.83
0177539	UNMARKED OIL CHANGE			40.83
0177686	RC - VEHICLE OIL CHANGE			66.05
Vendor Filed As 001949 - PERFORMANCE TIR Total:				969.15
Vendor Filed As: 003785 - PEUGH, RICK				
INV0001190	2024 ELECTRICAL INSPECTION...	132460	10/23/2024	36.31
Vendor Filed As 003785 - PEUGH, RICK Total:				36.31
Vendor Filed As: 003127 - PLANET TECHNOLO				
I010447	LS - PROGRAM SPECIALIST 03...			202.40
Vendor Filed As 003127 - PLANET TECHNOLO Total:				202.40
Vendor Filed As: 004066 - POSTEL, KERSTEN				
INV0001186	LIBRARY SEPTEMBER OUTREA...	132462	10/23/2024	45.56
Vendor Filed As 004066 - POSTEL, KERSTEN Total:				45.56
Vendor Filed As: 021860 - PRESTO-X-COMPAN				
68419982	CH - PEST CONTROL			105.66
Vendor Filed As 021860 - PRESTO-X-COMPAN Total:				105.66

COUNCIL CLAIMS 10/28/2024

Payable Number	Description (Item)
Vendor Filed As: 000625 - PRODUCTIVITY PL	
CB84556	AIRPORT KUBOTA REPAIRS
CB84940	AIRPORT REPAIR PARTS RETU...

Vendor Filed As: 009870 - RACCOON VALLEY	
INV0001176	AIRPORT SEPT. ELECTRIC SERV...

Vendor Filed As: 004076 - RAGALLER DRYWAL	
2263	HISTORICAL BLDG DEMO WAL...

Vendor Filed As: 036250 - RR BOWMAN TRUCKING LLC	
3531	MP - RED BALL DIAMOND AG...
3532	YSC - RED BALL DIAMOND AG...

Vendor Filed As: 024900 - SAINT ANTHONY H	
INV0001182	PD - CPR TRAINING

Vendor Filed As: 000560 - SCHAEFER, LAURA	
INV0001205	IMFOA FALL CONFERENCE

Vendor Filed As: 003528 - SCHAEFFER MANUF	
DGN2484-INV1	RUT - GREASE

Vendor Filed As: 025028 - SCHOEPPNER, CAR	
INV0001173	SECRETARY CONTRACT

Vendor Filed As: 003696 - SCI COMMUNICATI	
12588	CITY HALL PHONE ISSUES
12588	WWTP MOVED DIALER LINE #2
12651	CITY HALL - PHONE ISSUES

Vendor Filed As: 000016 - SECURITY TITLE	
24404	WEST GOLFVIEW SUBD ABST...

Vendor Filed As: 025250 - SHERWIN WILLIAM	
4366-5	THEATER - CHANGING ROOM...

Vendor Filed As: 000155 - SHIVE HATTERY I	
2142302790-10	MERCHANTS PARK IMPROVE...

Vendor Filed As: 025880 - STONE PRINTING	
112478	RC - LASET JET TONER CARTRI...
112611	FIN - ADDING MACHINE PAPER
P9159	RC - PAMP AGREEMENT FOR...

Vendor Filed As: 027085 - TROPHIES PLUS I	
385094	LS - SOCCER MEDALS & LABELS

Vendor Filed As: 003220 - TURFWERKS	
WE04940	GC - GPS PLAN

Vendor Filed As: 028814 - VAN METER COMPA	
S013500263.001	WTP - BATTERIES

Payment Dates: 10/15/2024 - 10/28/2024

Payment Number	Payment Date	Amount
DFT0000452	10/18/2024	351.37
DFT0000453	10/18/2024	-12.59
Vendor Filed As 000625 - PRODUCTIVITY PL Total:		338.78
132442	10/16/2024	1,074.60
Vendor Filed As 009870 - RACCOON VALLEY Total:		1,074.60
		774.00
Vendor Filed As 004076 - RAGALLER DRYWAL Total:		774.00
		3,576.00
		1,930.40
Vendor Filed As 036250 - RR BOWMAN TRUCKING LLC Total:		5,506.40
		112.00
Vendor Filed As 024900 - SAINT ANTHONY H Total:		112.00
132450	10/23/2024	129.98
Vendor Filed As 000560 - SCHAEFER, LAURA Total:		129.98
		603.90
Vendor Filed As 003528 - SCHAEFFER MANUF Total:		603.90
132447	10/16/2024	350.00
Vendor Filed As 025028 - SCHOEPPNER, CAR Total:		350.00
		203.12
		203.13
		125.00
Vendor Filed As 003696 - SCI COMMUNICATI Total:		531.25
		1,295.00
Vendor Filed As 000016 - SECURITY TITLE Total:		1,295.00
		132.27
Vendor Filed As 025250 - SHERWIN WILLIAM Total:		132.27
		3,750.00
Vendor Filed As 000155 - SHIVE HATTERY I Total:		3,750.00
		1,175.97
		12.99
		186.00
Vendor Filed As 025880 - STONE PRINTING Total:		1,374.96
		250.10
Vendor Filed As 027085 - TROPHIES PLUS I Total:		250.10
		3,850.00
Vendor Filed As 003220 - TURFWERKS Total:		3,850.00
		1,218.24
Vendor Filed As 028814 - VAN METER COMPA Total:		1,218.24

COUNCIL CLAIMS 10/28/2024

Payable Number **Description (Item)**

Vendor Filed As: 002666 - VAN WALL EQUIPM

6356942 AIRPORT RUNWAY SWEEPER

Vendor Filed As: 002381 - WESTMOR FLUID S

2082535 RI AIRPORT FUEL DELIVERY REPA...

2086505 RI AIRPORT FUEL DELIVERY REPA...

Vendor Filed As: 030355 - WITTROCK MOTOR

1214 AIRPORT SEPT. CAR RENTAL

Vendor Filed As: 003291 - WORLDWAY INTEGR

INV0001203 SEPT. INOFFICE CC PROCESSI...

INV0001203 SEPT. INOFFICE CC PROCESSI...

INV0001203 SEPT. INOFFICE CC PROCESSI...

INV0001204 SEPT ONLINE CC PROCESSING ...

INV0001204 SEPT ONLINE CC PROCESSING ...

INV0001204 SEPT ONLINE CC PROCESSING ...

Vendor Filed As: 003970 - WORLDWIDE EXPRE

2410055430 FREIGHT W/E 10.9/2024

2410121906 FREIGHT W/E 10/16/2024

Payment Dates: 10/15/2024 - 10/28/2024

Payment Number	Payment Date	Amount
132433	10/16/2024	6,890.00
Vendor Filed As 002666 - VAN WALL EQUIPM Total:		6,890.00
132432	10/16/2024	308.58
132432	10/16/2024	60.75
Vendor Filed As 002381 - WESTMOR FLUID S Total:		369.33
132448	10/16/2024	550.00
Vendor Filed As 030355 - WITTROCK MOTOR Total:		550.00
DFT0000456	10/23/2024	13.77
DFT0000456	10/23/2024	521.72
DFT0000456	10/23/2024	21.34
DFT0000457	10/23/2024	16.80
DFT0000457	10/23/2024	279.85
DFT0000457	10/23/2024	-8.40
Vendor Filed As 003291 - WORLDWAY INTEGR Total:		845.08
132438	10/16/2024	16.90
132461	10/23/2024	16.90
Vendor Filed As 003970 - WORLDWIDE EXPRE Total:		33.80
Grand Total:		136,273.39

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	68,518.97	43,958.99
010 - HOTEL/MOTEL TAX	132.27	0.00
110 - ROAD USE TAX FUND	2,890.23	0.00
121 - LOCAL OPTION SALES TAX	24,651.50	0.00
178 - CRIME PREV/SPEC PROJECTS	398.00	0.00
303 - C.P. - AIRPORT	766.00	766.00
311 - C.P.-PARKS & RECREATION	10,072.25	0.00
316 - C.P. - UTILITY FUND	1,295.00	0.00
600 - WATER UTILITY FUND	3,512.65	33.80
602 - WATER UTILITY CAP. IMP.	13,850.00	0.00
610 - SEWER UTILITY FUND	8,786.84	1,000.88
850 - MEDICAL INSURANCE FUND	1,399.68	1,399.68
Grand Total:	136,273.39	47,159.35

Gross Payroll \$228,972.19

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

FROM: Chad Tiemeyer, Director of Parks and Recreation

DATE: October 18, 2024

SUBJECT: Bid Opening Report- Parks Pickup

On October 17, 2024, bids were collected and opened for a pickup for the Parks Department. Three bids were received, the low bid that met all bid requirements is shown below:

	<u>Price of Truck</u>	<u>Trade In</u>	<u>Total</u>
Champion Ford	\$45,317	\$2,000	\$43,317
Budgeted amount	\$50,000		

RECOMMENDATION: Mayor and City Council consideration and approval of the bid from Champion Ford for a new pickup in the amount of \$43,317.

CITY OF CARROLL
Department of Parks & Rec
 627 N Adams Street
 CARROLL, IOWA 51401
 (712) 792-1000

BID OPENING REPORT

For:

Bids were opened on: **17-Oct-2024**

2:00PM

Pre-Bid Estimate : **\$50,000.00**

CONTRACTOR:

1. Motor Inn - "Chevy"
2. Wittrock Motor Co. "Ram"
3. Champion Ford "Ford"
4. New Way Ford "Ford"
5. _____
6. _____
7. _____
8. _____

Unit Amount	Trade In	Total Bid
<u>48,445.⁰⁰</u>	<u>500.⁰⁰</u>	<u>47,945.⁰⁰</u>
<u>46,913.⁰⁰</u>	<u>3500.⁰⁰</u>	<u>43,413.⁰⁰</u>
<u>45,317.⁰⁰</u>	<u>2000.⁰⁰</u>	<u>43,317.⁰⁰</u>
<u>46,420.⁰⁰</u>	<u>1500.⁰⁰</u>	<u>44,920.⁰⁰</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signed: Kelly J Slechta

Date: 10-17-24

*S HAVE NOT BEEN CHECKED.

3JECT TO CORRECTION AFTER

I COMPLETELY REVIEWED.

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: October 22, 2024

SUBJECT: \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024B (CDB Street Resurfacing & US30 Traffic Signals)

- Receipt of bids
- Resolution directing sale

At the October 14, 2024 Council meeting, Council directed the advertisement and approved the electronic bidding procedures and distribution of the Preliminary Official Statement for the \$1,555,000 General Obligation Capital Loan Notes, Series 2024B for the CDB Street Resurfacing & US30 Traffic Signals Projects.

Notice of the bond sale was emailed to all the local banks and other potential bidders to seek interest rate bids on this debt issuance. Sealed bids are due by 10AM on Monday, October 28. PFM will review the bids received and make a recommendation after the bid opening.

If interest rates are acceptable, attached is a resolution to direct the sale (or award the bid) of the general obligation capital loan notes to the best bidder.

If you have any questions, please call me or stop by City Hall.

RECOMMENDATION: Council consideration and approval of a resolution directing the sale of the \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024B for the CDB Street Resurfacing & US30 Traffic Signals Projects.

October 28, 2024

The City Manager, or his designee, of the City of Carroll, State of Iowa, met in the office of the City Manager, in City Hall, 627 N. Adams Street, Carroll, Iowa, 51401, at 10:00 A.M., on the above date, to open sealed bids received, access electronic bids and to refer the sale of the Notes to the best and most favorable bidder for cash, subject to approval by the City Council at 5:15 P.M. on the above date.

The following persons were present:

* * * * *

This being the time and place for the opening of bids for the sale of \$1,555,000* (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024B, the meeting was opened for the receipt of bids for the Notes. The following actions were taken:

1. Sealed bids were filed and listed in the minutes while unopened, as follows:

Name & Address of Bidders:

(Attach List of Bidders)

2. The City Manager then declared the time for filing of sealed bids to be closed and that the sealed bids be opened. The sealed bids were opened and announced.
3. Electronic bids received were accessed and announced as follows:

Name & Address of Bidders:

(Attach List of Bidders)

4. The best bid was determined to be as follows:

Name & Address of Bidder: _____

True Interest Rate (as-bid): _____%

Net Interest Cost (as-bid): \$ _____

In consultation with PFM Financial Advisors, LLC, the City considered the adjustment of the aggregate principal amount of the Notes and each scheduled maturity thereof in accordance with the Terms of Offering and the following actions were taken:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

All bids were then referred to the Council for action.

October 28, 2024

The City Council of the City of Carroll, State of Iowa, met in regular session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at 5:15 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING SALE OF \$1,555,000* (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024B," and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION NO. _____ - _____

**RESOLUTION DIRECTING SALE OF \$1,555,000* (SUBJECT
TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL
OBLIGATION CAPITAL LOAN NOTES, SERIES 2024B**

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

**\$1,555,000* (SUBJECT TO ADJUSTMENT PER TERMS OF
OFFERING) GENERAL OBLIGATION CAPITAL LOAN
NOTES, SERIES 2024B**

Bidder: _____ of _____

The terms of award:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

True Interest Rate: _____ %

Net Interest Cost: \$ _____

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF CARROLL, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That all acts of the Clerk done in furtherance of the sale of the Notes are hereby ratified and approved.

PASSED AND APPROVED this 28th day of October, 2024.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF CARROLL

)

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2024.

City Clerk, City of Carroll, State of Iowa

(SEAL)

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, October 14, 2024, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the special meeting on September 25th and the previous meeting minutes were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the special meeting minutes and the previous meeting minutes. All present voted aye. Nays: None Absent: None Abstain: None . Motion carried 5/0.

LED LIGHTING PROJECT

The replacement parts have not been delivered. The FAA has not scheduled the flight check and will not do so until all lights are working. Voltmer Electric will be on the field when this takes place to make adjustments as needed. The FAA was at the airport to check on the project.

FARM REPORT

Comm. Vincent reported 200 bushels per acre corn, 60 bushels per acre beans and 30 bales of hay. All grain is in storage.

TOPICS DISCUSSED:

Don did not run for re-election on the IPAA Board. He reported the future of aviation will be electric airplanes. This will mandate more power at the airports. Drones were also discussed.

Next month the City will let the bids for the storm damage to city property roofs. Mr. Crawford will be at the bid letting. Repairs will not be done until next year. Insulation of the shop hanger was discussed.

Waiting for the State to approve the grant to repair runway 13/31.

Don reported the sweeper works good.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,235.00
Wittrock Motor	September car rental	550.00
Gute Tree Service	tree removal	1,800.00
Nutrien Ag Solutions	grass fertilizer	597.50
Performance Tire	snow plow repair	317.70
Kitt Plumbing & Heat	restroom repair	1,196.65
Echo Group, Inc	bulbs	166.40
Rueter's	tractor repair	338.80
NAPA Auto Parts	dump truck repair	25.95
Bomgaars	rodent control/repairs	132.35
Westmore Fluid Sol	fuel delivery repair	369.33
Drees/Ecowater	cooler rent/water/salt	216.00
Carroll Refuse	September garbage	68.83
Carroll County	golf cart gas/Flight Bkf	25.49
Raccoon Valley Elec	September electric service	1,074.60
McClure Engineering	LED LGT Project	766.00
VanWall Equipment	runway sweeper	6,890.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Vincent was made to adjourn at 6:07 P.M.. All present voted aye. Nays: None Abstain: None Absent: None. Motion carried 5/0.

The next regular meeting of the Carroll Airport Commission will be Monday, November 11, 2024, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, November 11, 2024

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

LED Lighting Project

Runway 13/31 Repair

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

October 15, 2024

Unofficial Minutes

1. The meeting was called to order at 6:30 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll (left at 7:40 a.m.); Mary Wittry, Director; (Eric Thielen, Zachary Schwarz, Victor Emery, and Nathan Konz- left at 7:11 a.m.)
2. Wittry requested to add the November meeting to the agenda. Dales moved and Fleshner seconded to approve the amended agenda. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the September 17, 2024, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Fleshner seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Johnson moved and Fleshner seconded to approve the reports as presented. Motion carried, all voting aye.
6. Konz presented on the possibility of extending the current public shooting range further west using the old railroad bed. Discussion included compliance, safety, future operations, expansion plans for the landfill, requested distance and time frame. No action was taken at this time with further discussion slated for a future date.
7. Nathan Minkel with Bowman and Miller, P.C. presented the FY 24 audit by zoom. Minkel recommended that any member that has questions to reach out. The audit will be on the agenda in November for approval.
8. No action was taken on donation to the fire department.
9. Wittry provided a staff update including Regional XII providing transportation for inmates for sorting and litter pickup.
10. The cleanup due to the train derailment near Glidden continues with over 1,100 tons of waste delivered. Training is being offered by Metro Waste Authority for a 25-hour landfill certification. Two employees will attend either this month or next spring.
11. Recycling tonnage continues to decrease due to less generation of paper.
12. Marketing efforts for solid waste disposal and recycling processing were discussed.
13. Projects that continue to be completed were reviewed.
14. November 12, 2024, the board meeting is scheduled at 5:00 p.m. at a location to be determined with the lifecycle financial report and the facility strategic plan presented.
15. Snyder moved and Johnson seconded to adjourn the meeting at 8:06 a.m.

Respectfully submitted,

Mary Wittry

CARROLL PUBLIC LIBRARY MONTHLY ACTIVITY REPORT

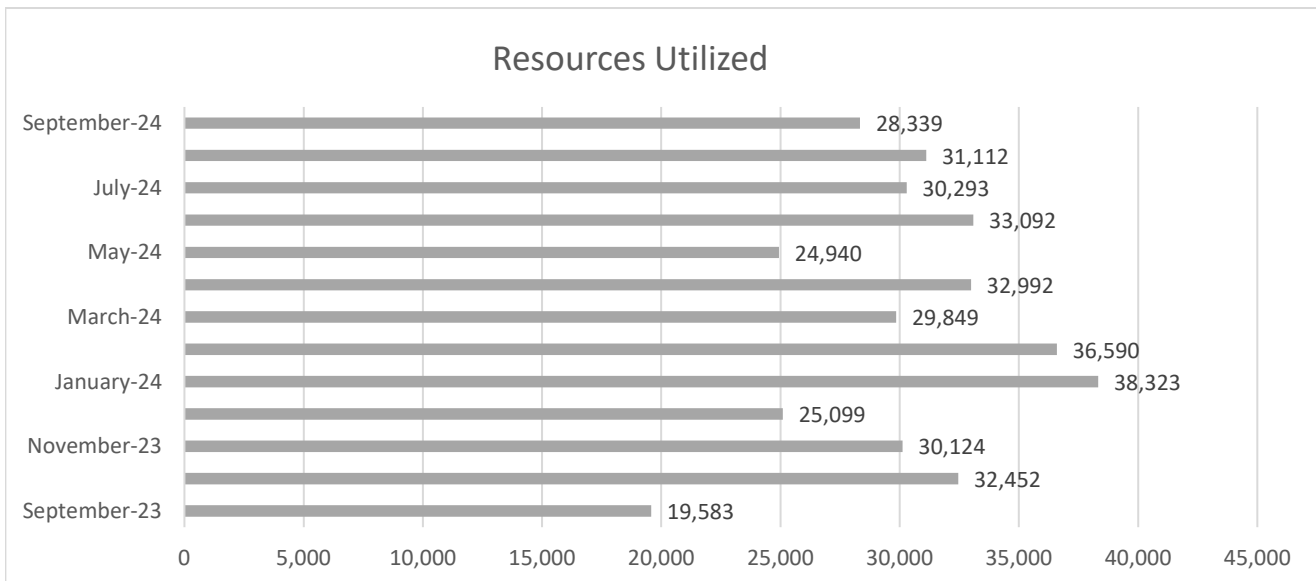
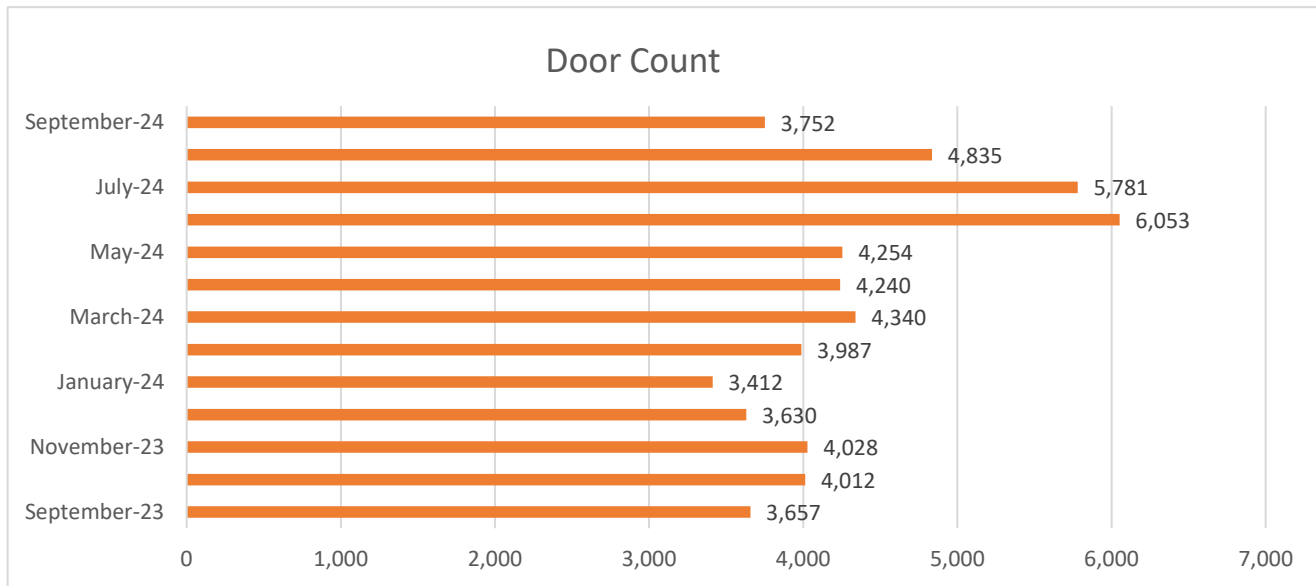
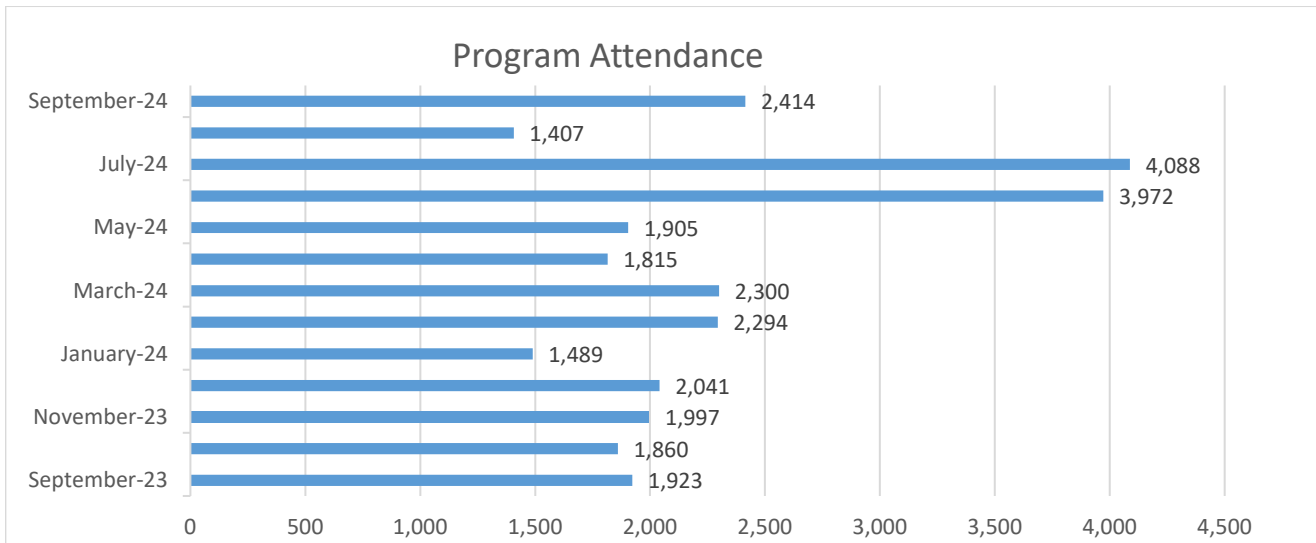
September 2024



Monthly Statistics:		Adult/Family Program Attendance:		Children's Programs:	
Total Print Circulation	7,310	Crafty Library Ladies (4)	48	Storytime (8)	120
BRIDGES Circulation	1,714	Trivia Night	13	Craft Kits	210
Blackstone Unlimited	17	NAMI (4)	32	Coloring Pages	150
Public Computer Use	214	Tech Friday	1	Book Visits (14)	248
Wi-Fi Use	636	Book Clubs (2)	15	Read, Play, Grow	3
Website Visits	9,500	Thread Headz Quilters	9	Ozobots	21
Daily Times Herald Archive	6,178	Stay Independent Series (3)	32	Maker Day: Take a Chance	15
Breda & Glidden News	924	Monarchs	10	Homeschool: Coding	27
Consumer Reports	145	Alzheimer's Support Group	8	Fairview Outreach (18)	375
Learning Express	3	Read-a-Loud (4)	106		
Freegal	742	Senior Book Drops	7	Dungeons & Dragons	10
Kanopy	31	Coffee & Coloring (2)	23		
Transparent Language	4				
LinkedIn Learning	47	Maker Space Quilled Paper	9		
Brainfuse	0	Maker Space Button Making	13	Study Room Use	127
Niche Academy	1	Haunted Bison Hollow	71	Meeting Room Use	28
Virtual Author Talks	693	Swan Lake Story Walk	600	Makers/Craft Room Use	21
September Program Guides	180			Curbside Pickup	11
Total Resources Utilized	28,339	Finale Party Facebook views	2,900		
Members Saved		\$100,097.44	Total Program Attendance	2,414	
Members Saved Calendar 2024		\$1,095,368.32	Monthly Door Count	3,752	
Members Saved FY25 to Date		\$381,381.86	New Library Cards Issued	53	

Special activities/accomplishments:

- Children's Programs:** We started offering programs for a local homeschool group and we started our outreach programs at Fairview Elementary school. These are both groups that we are excited to start working with more!
- Adult Programs:** This fall (September and October) we worked with Carroll County ISU Extension to have them present the Stay Independent series for seniors. We opted for offering 4 programs, which is the same number as we offered last year. We have had good feedback from this series. We are also hosting information classes with Carroll County Conservation, starting with Monarchs in September.
- Maker Space:** In the Maker Space we offered Ozobots and coding for the homeschool group for technology classes and quilled paper trees and button making for crafts. Jeff and Marilyn Halbur are the volunteers that run our coding and Ozobot classes, and we appreciate the time they spend here with our young (and young at heart) patrons.



Library Board Minutes

October 21, 2024

The Carroll Library Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Keith Cook, Dale Schmidt, Brenda Hogue, Lisa Auen, Thomas Parrish, Marcie Hircock and Summer Parrott. Trustees absent: Julie Perkins and Ralph von Qualen. Also present: Director Wendy Johnson and Misty Gray, District Consultant.

Parrott called the meeting to order at 5:30 pm. It was moved by Auen and seconded by Hircock to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Perkins and von Qualen. Motion passed 7-0.

Minutes Approval: It was moved by Hircock to approve the minutes from September 16th. The motion was seconded by Auen. All voted aye. Nays: none. Abstain: none. Absent: Perkins and von Qualen. Motion passed 7-0.

Financials/Approval of bills: Hircock motioned to approve bills with a second by Cook. All voted aye. Nays: none. Abstain: none. Absent: Perkins and von Qualen. Motion passed 7-0.

Correspondence: none

Public Comment: none

Old Business: none

New Business:

2025 Board Meeting Planning Calendar: Johnson reviewed event calendar for 2025 Library of Trustees Board meetings-no action needed.

ILA Conference Overview- Johnson went over highlights of the ILA conference the staff attended-no action needed.

Director's Report: Highlights of the directors' report include Wendy being asked to join the Adult All Iowa Reads Book committee and that the 2025 list has been announced. The partnership with Ryan Milligan (Commercial Savings Bank) is going well.

Accreditation Prep:

Strategic Plan: Choose Service Responses: The Trustees reviewed the responses provided by Misty Gray that she received when making calls to community members. Based on the responses, the Trustees picked four focus areas for the upcoming strategic plan. No vote needed.

Agenda Items for Next Meeting:

Internet Use Policy Review

Budget Prep Work Session

Adjourn: Hogue motioned to adjourn at 7:03pm with a second from Hircock. All voted aye. Nays: none. Abstain: none. Absent: Perkins and von Qualen. Motion passed 7-0.

Next Regular meeting- November 18, 2024, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.

Director's Report

October 2024



Library Hours/Closures: The library was closed on Thursday, October 10 to allow staff to attend the ILA Conference in Des Moines.

Looking ahead at the Thanksgiving holiday, the library will be closing at 6 pm on Wednesday, November 27 and will be closed on Thursday, November 28 and Friday, November 29.

All Iowa Reads: The All Iowa Reads books for 2025 were announced on Iowa Public Radio's Talk of Iowa program on Thursday, October 17, 2024. The adult selection is *Distant Sons* by Tim Johnston, the teen selection is *Rez Ball* by Byron Graves, and the kid's selection is *Jawbreaker* by Christina Wyman. We have already purchased these books for the library, but we have ordered a book club set for the adult selection. These books will be discussed at our monthly book clubs and then will be available for other libraries throughout the state to borrow for their book discussions.

I was contacted by the Adult All Iowa Reads Committee Chair, Helen Dagley, about the opportunity to join the selection committee for the next two years. The committee typically meets three times a year, to compile a list of recommendations, to narrow that list down to 5 or 6 titles for everyone to read, and then finally to vote on the All Iowa Reads book of the year. Since I generally read a variety of books for our book clubs and for pleasure, I feel this committee is a good fit for me. I am honored to serve on the Adult All Iowa Reads Committee!

Online Resources: Our newest online resource, Virtual Author Talks through Library Speakers Consortium, had a fantastic start! Ryan Milligan from Commercial Savings Bank and I have been looking for a project to partner together on, and this is such a great opportunity for us. When we signed up, not only did we have access to the live virtual author talks going forward (which are counted as programs), we also had access to the posted past author talks (with views counting as online resource usage). When I checked the website for our September usage data, I was not expecting to see much use for the approximately two weeks we were members of the consortium. I was pleasantly surprised to see 693 views of past author talks. I hope we continue to see usage for past author talks as well as attendance at our library watch parties for current live author talks. We appreciate Commercial Savings Bank sponsoring this program!

Outreach Programs: Fairview Elementary library programs have been going well. Kersten Postel, our children's librarian, visits Fairview for two mornings and then I visit the other morning so we can reach all elementary students. Our September program included introducing ourselves and talking about the library and our elementary library programs followed by reading a story and designing their own library card. Our October program focused on learning about building through play with Legos, magnetic tiles, blocks, a marble run, and a couple motion stations provided through a kit from the State Library of Iowa.

Haunted Bison Hollow at Swan Lake State Park was a lot of fun this year. I led the Antler Toss game, which had 71 participants. Our Halloween themed Story Walk was installed the Friday before Haunted Bison Hollow and Carroll County Conservation estimated most of the 600 participants were able to enjoy the Story Walk this year.

Programs: Please see the attached October and November program guides for upcoming events.

To highlight a few new programs/events coming in November: there is a CultureALL program on Latin Dance, an in-person author visit, a card game night (Euchre), continued programming for homeschoolers with a Turkey Day, a new collaboration with the Alzheimer's Association Iowa Chapter to provide watch parties for their Holiday Alzheimer's Education Series, and what I believe is the Carroll Public Library's first program offered solely in Spanish. As you can see, there are some new and exciting things happening at the Carroll Public Library starting in November!

Software/Equipment: Computer Repair and Service was able to get in the five new staff computers that were budgeted for this year. Leroy has been working through getting those computers installed during the times he is normally scheduled for IT services at the library. Once these computers are installed, all staff computers will be updated to Windows 11. Looking forward, we will try to get as many additional computers purchased and installed for Windows 11 compatibility as possible this year with our budget re-estimates and will need to put the remaining computers into the planned budget for FY2026 to get all library computers updated to Windows 11 before the security updates on Windows 10 are discontinued.

When we received a notification last year that someone used our network to illegally download videos from the internet, we put two safety measures in place to stop that from happening. We instituted a password on our public WiFi, with that password being posted in the library and we purchased/installed Sonic Wall Anti-Malware software. Since its installation, Leroy has noted there have been no threats detected on the software. That software is now up for renewal, and Leroy would like to know if the board wants to purchase that software for another year.

State Library of Iowa: Parveen Karim and I attended the state's annual Learning Circuit, which we hosted here at the Carroll Public Library again this year. The theme was Trending Technology and the Future of Your Library, which dealt with artificial intelligence in libraries. It was an interesting class in that it not only taught you how to recognize when AI is being used, but also instances when it can be used effectively for the library. A generative AI tool can be a great starting point for something that requires a decent amount of research, such as library policies, because it is able to search for and look for similarities among any related policy it can locate on the internet (which would be a lot!).

All full-time library staff attended the Iowa Library Association Conference on Thursday, October 10 in Des Moines. Taken all together, we were able to attend sessions on Scalable Programming, Becoming Interwoven, Young Adult Literature, Combatting Burnout, STEM, Collaboration with Businesses, Promoting Communities Ties, Intellectual Freedom, and Alternative Formats. This was a valuable team-building experience along with all the gems we gathered and the other librarians we were able to network with along the way. I met Shana Stewart, Director of the Carnegie Libraries in Iowa Project during one of my sessions and she struck up a conversation about why the Carroll Carnegie Library was so unique. Through our conversation I learned that this project didn't have any blueprints from the original Carnegie Library, and I was able to provide her with some of those images. We are hoping to arrange a program with Shana next year for the 190th Anniversary of the Carnegie libraries.

Accreditation Planning: The State Library of Iowa just announced that Scott Dermont will be retiring as of December 31, 2024. Scott is the main administrator for state accreditation. Due to this development, all accreditations that were due in 2025 will be extended for 1 year, so ours will now be due in February 2026. Since we are so close to completion, I am going to suggest continuing with our current plan to get the process completed. Getting everything done this year will make for a low-stress situation next year to submit our accreditation.