

## Library Board Minutes

August 19, 2024

The Carroll Library Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Julie Perkins, Keith Cook, Dale Schmidt, Thomas Parrish, Brenda Hogue, Ralph von Qualen, Lisa Auen, Marcie Hircock, and Summer Parrott. Also present: Director Wendy Johnson and Misty Gray, State Library Consultant.

Parrott called the meeting to order at 5:34 pm. It was moved by Hircock and seconded by Perkins to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Minutes Approval: It was moved by Auen to approve the July minutes. The motion was seconded by Cook. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Financials/Approval of bills: Auen motioned to approve bills with a second by Hircock. All voted aye. Nays: none. Abstain: none. Absent: none. Motion passed 9-0.

Public Comment: The library received a Thank-you card for being the Best Library in Carroll County.

Old Business: none

Director's Report: Highlights of the directors' report include advising the board the regular library hours start September 3<sup>rd</sup>. The new custodian Kurt Mosman started August 5<sup>th</sup>, and the library will be closed October 10<sup>th</sup> for the staff to attend the Iowa Library Association conference. The summer reading program ended with 302 of the 556 patrons who signed up completing it. The library checkout challenge was a success and so were the programs.

New Business: Strategic Plan Prep: Planning for Results – Misty Gray, State Library Consultant discussed the steps and timeline of the Strategic Planning process.

Auen left at 6:15pm.

Director Annual Review: Hogue motioned to go into a closed session at 6:39 pm with a second by Hircock pursuant to Iowa Code 21.5(l)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. All voted aye. Nays: none. Abstain: none. Absent: Auen. Motion passed 8-0. The trustees went over Wendy's performance review. Wendy received a favorable review and Hircock motioned with a second by Parrish to approve the city's proposed pay increase. All voted aye. Nays: none. Abstain: Parrott. Absent: Auen. Motion passed 7-0. Hircock motioned to open the session at 7:11 pm with a second by Cook. All voted aye. Nays: none. Abstain: none. Absent: Auen. Motion passed 8-0

Board Education/Accreditation Prep: none.

Agenda Items for Next Meeting: bring names of community members that could be interviewed by Misty.

Adjourn: Perkins motioned to adjourn at 7:13pm with a second from Perkins. All voted aye. Nays: none. Abstain: none. Absent: Auen. Motion passed 8-0.

Next Special Meeting- Tuesday, September 10, 2024, at 5:30 at Carroll Public Library: Community Meeting Room-118 E. 5<sup>th</sup> St, Carroll, IA 51401

Next Regular meeting- September 16, 2024, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.