



## **City Council Meeting**

**Monday, June 24, 2024 at 5:15 pm**

### **LOCATION OF MEETING:**

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

### **NOTICE**

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

### **AGENDA**

**1. Pledge of Allegiance**

**2. Roll Call**

**3. Consent Agenda**

**a. Approval of Minutes of the June 10, 2024 Meeting**

**b. Approval of Bills and Claims**

**c. Licenses and Permits**

- None

**d. Appointments to Committees, Commissions and Boards**

Appointment by Council

Jamie Venteicher (new appointment) - Parks, Recreation and Cultural Advisory Board (3-year unexpired term to expire 05-31-26)

**4. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

## **5. Ordinances**

### **a. Carroll City Ordinance Chapter 69.03 & 69.08 Amendment - 2nd Reading**

- Parking Changes Along Bluff Street and Clark Street

Also see item 6.a - [June 10, 2024](#) - Carroll City Ordinance Chapter 69.03 & 69.08 Amendment  
- Parking Changes Along Bluff Street and Clark Street

### **b. Rezoning of Lots 12 and 13, Block 5, Highland Park Addition**

- Public Hearing
- Ordinance

### **c. Amendment to City Code Chapter 170.33, Special Provisions**

## **6. Resolutions**

### **a. FY 2025 Property, Liability and Workers' Compensation Insurance Renewal**

### **b. West Golfview Subdivision**

- Preliminary Plat
- Final Plat

Also see item 8.c – [June 26, 2023](#) – Housing Discussion – JEO Design-Golf Course Site and  
Region XII COG, Inc.-Home Construction Agreement

and item 6.a – [July 10, 2023](#) – N. West Street – Golf Course Property Development –  
Professional Services Agreement

and item 7.b – [November 13, 2023](#) – West Golfview Subdivision - Paving Section Selection

Also see item 8.a - [February 26, 2024](#) - Not to Exceed \$1,282,500 General Obligation Capital  
Loan Notes (Golfview Subdivision and Fire Rescue Vehicle) - Set Public Hearing

and item 6.a - [March 11, 2024](#) - Not to Exceed \$650,000 General Obligation Capital Loan  
Notes (Fire Rescue Vehicle) - Public Hearing

and item 7.a - [March 25, 2024](#) - \$1,130,000\* (Dollar Amount Subject to Change) General  
Obligation Capital Loan Notes, Series 2024 - Acceptance of Proposal

and item 6.b - [April 8, 2024](#) - \$1,130,000 General Obligation Capital Loan Notes, Series  
2024A - Resolution approving and authorizing a form of Loan Agreement and authorizing and  
providing for the issuance, and levying a tax to pay the Notes; Approval of the Tax Exemption  
Certificate

and item 6.e - [April 8, 2024](#) - Vacation of a Portion of North West Street - Resolution Setting a  
Public Hearing

and item 6.f - [April 8, 2024](#) - Rezoning Proposal from A-1, Agricultural District to R-3, Low-  
Density Residential District - Resolution Setting Public Hearing

and item 7.c - [April 22, 2024](#) - Vacation of a Portion of North West Street - Public Hearing and  
Ordinance

and item 7.d - [April 22, 2024](#) - Rezoning Request from A-1, Agricultural District to R-3, Low-  
Density Residential District - Public Hearing and Ordinance

and item 7.a - [May 13, 2024](#) - Vacation of a Portion of North West Street - 2nd Reading  
and item 7.b - [May 13, 2024](#) - Rezoning Request from A-1, Agricultural District to R-3, Low-Density Residential District - 2nd Reading  
and item 5.a - [May 28, 2024](#) - Rezoning Request from A-1, Agricultural District to R-3, Low-Density Residential District - 3rd Reading

**c. FY 2024/2025 Salary Resolution**

Also see item 7.f - [June 10, 2024](#) - FY 2024/2025 Salary Resolution

**d. General Urban Renewal/Economic Development Matters Engagement Agreement**

**7. Reports**

**a. MW Capital Group 2 LLC (Fairview Village Apartments)**

- Letter of Support for Workforce Housing Tax Credit Program

Also see item 8.a - [June 10, 2024](#) - MW Capital Group 2 LLC (Fairview Village Apartments) - Letter of Support for Workforce Housing Tax Credit Program

**b. Heavy Duty Truck Purchase - Street Division**

**c. Tractor with Front Loader Purchase - Wastewater Division**

**8. Committee Reports (Informational Only)**

**9. Comments from the Mayor**

**10. Comments from the City Council**

**11. Comments from the City Manager**

**12. Closed Session Per Iowa Code 21.5(1)(j) - Potential Purchase of Real Estate**

**13. Adjourn**

July Meetings:

- \* Parks, Recreation and Cultural Advisory Board - July 1, 2024 - Recreation Center - 716 N Grant Rd
- \* Board of Adjustment - July 1, 2024 - City Hall - 627 N Adams St
- \* City Council – July 8, 2024 – City Hall – 627 N Adams St
- \* Airport Commission – July 8, 2024 – Airport Terminal Building - 21177 Quail Ave
- \* Planning and Zoning Commission – July 10, 2024 – City Hall - 627 N Adams St
- \* Library Board of Trustees – July 15, 2024 – Carroll Public Library – 118 E 5th St
- \* City Council – July 22, 2024 – City Hall – 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

## COUNCIL MEETING

JUNE 10, 2024

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N. Adams Street. Council Members present: Jason Atherton, Kyle Bauer, Tom Bordenaro, LaVern Dirkx, JJ Schreck, and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

Carroll County Growth Partnership/Carroll Chamber of Commerce Executive Director Kimberly Tiefenthaler gave an update on the Carroll County Growth Partnership and Carroll Chamber of Commerce. No Council action was taken.

\* \* \* \* \*

It was moved by Atherton, seconded by Bordenaro, to approve the following items on the consent agenda: a) minutes of the May 28, 2024 meeting, as written; b) bills and claims in the amount of \$2,972,178.47; c) Licenses and permits: Renewal of Class “C” Retail Alcohol License – *Brothers on Main*, Renewal of Class “B” Retail Alcohol License – *Drees Oil Co, Inc.*, New 5-day Special Class “C” Retail Alcohol License (Car Show Event at Choice Auto on August 29, 2024) – *Lucky Wife Wine Slushies* and Cigarette Permits for the following: Beer Thirty, Carroll’s Tobacco Outlet Plus LLC, Casey’s General Store #3082, Casey’s General Store #3025, Dollar General #2756, Drees Oil Co., Inc., Fareway Stores, Inc. #409, Golf Services, LLC, Greenleaf Tobacco, Hy-Vee Food Store, Hy-Vee Fast and Fresh Express, Kimmes Carroll Country Store 1, Kimmes Carroll Country Store 2, Kimmes Country Store #15, Sparky’s One Stop #25, Sparky’s One Stop #29, The Vaped Ape, Walgreens #10770, and Wal-Mart Supercenter #1787; and d) Infill Housing Incentive Application for David & Renee Anderson (1528 E. 10<sup>th</sup> Street). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Barry Bruner, Carroll resident, addressed Council during the oral requests and communications from the audience thanking Council for their support of the Merchants Park Project. No Council action taken.

\* \* \* \* \*

An ordinance amending the Code of Ordinances for parking and loading zone changes along Clark Street and Bluff Street was introduced by Council Member Schreck.



It was moved by Schreck, seconded by Atherton, to approve the first reading of the ordinance to change parking and loading zones along Clark Street and Bluff Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bordenaro, to accept the report of bid opening and approve Resolution No. 24-43, Making Award of the Construction Contract for the CBD Street Resurfacing – 2024 Project to Ten Point Construction Co. Inc. at their bid price of \$1,794,719.95. On roll call, all present vote aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Bordenaro, seconded by Atherton, to approve Resolution No. 24-44, Consulting Services Agreement Amendment with McClure Engineering Company for the CBD Street Resurfacing – 2024 Project at a lump sum fee of \$2,200.00. On roll call, all present vote aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bordenaro, to approve Resolution No. 24-45, Amendment to Agreement with Shive-Hattery, Inc. in the amount of \$37,500.00 for Contract Administration Services for the Renovations at Merchants Park Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Atherton, seconded by Bauer, to approve the 2024 Carroll Downtown Façade Demonstration Grant Guidelines. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Atherton, seconded by Schreck, to approve the 2024 Carroll Downtown Façade Improvements Grants Guidelines. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Atherton, seconded by Bauer, to approve Resolution No. 24-46, Authorizing Advancement of Costs for An Urban Renewal Project and Certification of Expenses for the Downtown Demonstration and Façade Improvement Grants. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bauer, seconded by Siemann, to approve Resolution No. 24-47, Approving the Employment Contract for City Manager. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Schreck, to postpone the discussion of the FY 2024/2025 Salary Resolution to the next Council meeting on June 24, 2024. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Schreck, seconded by Atherton, to postpone the discussion of the Letter of Support for the Workforce Housing Tax Credit Program for MW Capital Group 2 LLC (Fairview Village Apartments) to the next Council meeting on June 24, 2024. Margaret Saddoris, owner of Camden Apartments, and Mark Beardmore, Carroll resident, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to adjourn at 6:57 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Gerald H. Fleshner, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk



Carroll, IA

## COUNCIL CLAIMS 6/24/2024

By Vendor Filed As

Payment Dates 6/11/2024 - 6/24/2024

| Payable Number   | Description (Item)           | Payment Number | Payment Date | Amount           |
|--|------------------------------|----------------|--------------|------------------|
| <b>Vendor Filed As: 036266 - 704 DEVELOPMENT CORP.</b>       |                              |                |              |                  |
| INV0000734   | FY 24 TIF REFUNDING PAYME... |                |              | 10,890.72        |
| <b>Vendor Filed As 036266 - 704 DEVELOPMENT CORP. Total:</b> |                              |                |              | <b>10,890.72</b> |
| <b>Vendor Filed As: 001720 - ACCESS SYSTEMS</b>              |                              |                |              |                  |
| INV1586810   | COPIER CONTRACT              |                |              | 22.94            |
| INV1586810   | COPIER CONTRACT              |                |              | 110.90           |
| <b>Vendor Filed As 001720 - ACCESS SYSTEMS Total:</b>        |                              |                |              | <b>133.84</b>    |
| <b>Vendor Filed As: 001704 - ACCO</b>                        |                              |                |              |                  |
| 0243265-IN   | AQUATIC - POOL CHEMICALS     |                |              | 1,913.00         |
| 0243407-IN   | RC - POOL/SPA CHEMICALS      |                |              | 2,106.00         |
| <b>Vendor Filed As 001704 - ACCO Total:</b>                  |                              |                |              | <b>4,019.00</b>  |
| <b>Vendor Filed As: 001621 - ACE HARDWARE</b>                |                              |                |              |                  |
| 325291   | GC - SUPPLIES                |                |              | 8.99             |
| 325304   | PARKS - CABLE TIES           |                |              | 31.99            |
| 325310   | PARKS - TARP STRAP           |                |              | 11.96            |
| 325318   | PARKS - NUTS/BOLTS/SCREWS    |                |              | 2.38             |
| 325321   | RC - SHELF END CAPS          |                |              | 4.99             |
| 325385   | AQUATIC - CAULK              |                |              | 27.98            |
| 325432   | RC - STRAP HANGERS           |                |              | 4.99             |
| 325460   | RC - TIEDOWN STRAPS          |                |              | 12.99            |
| 325494   | RC - FEBREEZE                |                |              | 7.98             |
| 325530   | AQUATIC PRESSURE TANK RE...  |                |              | 53.96            |
| 325603   | MP - OIL                     |                |              | 13.98            |
| 325613   | AQUATIC - CLAMPS             |                |              | 5.98             |
| 325623   | LIBRARY KEYS                 |                |              | 16.95            |
| 325658   | AQUATIC - BUNGEE CORDS       |                |              | 19.96            |
| 325737   | RC - HOSE AND ANT BAIT       |                |              | 69.98            |
| <b>Vendor Filed As 001621 - ACE HARDWARE Total:</b>          |                              |                |              | <b>295.06</b>    |
| <b>Vendor Filed As: 012650 - ALLIANT ENERGY-</b>             |                              |                |              |                  |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 57.77            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 140.09           |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 140.72           |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 86.66            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 77.44            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 112.82           |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 3,800.63         |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 36.19            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 38.54            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 38.54            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 44.37            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 77.37            |
| INV0000715   | GAS BILLS                    | 131473         | 06/14/2024   | 2,869.55         |
| <b>Vendor Filed As 012650 - ALLIANT ENERGY- Total:</b>       |                              |                |              | <b>7,520.69</b>  |
| <b>Vendor Filed As: 002370 - ARNOLD MOTOR SU</b>             |                              |                |              |                  |
| 07NV140114   | RUT- CONCRETE SAW BATTER...  |                |              | 199.11           |
| 07NV140476   | #53 - BRAKE LINE HOSE        |                |              | 34.99            |
| <b>Vendor Filed As 002370 - ARNOLD MOTOR SU Total:</b>       |                              |                |              | <b>234.10</b>    |
| <b>Vendor Filed As: 002805 - BADDING CONSTRU</b>             |                              |                |              |                  |
| INV0000725   | REC CENTER PROJECT - FINAL   |                |              | 25,330.15        |
| <b>Vendor Filed As 002805 - BADDING CONSTRU Total:</b>       |                              |                |              | <b>25,330.15</b> |
| <b>Vendor Filed As: 002818 - BAKER AND TAYLO</b>             |                              |                |              |                  |
| 2038293974   | BOOKS                        | 131488         | 06/19/2024   | 346.03           |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number   | Description (Item)             | Payment Number | Payment Date | Amount    |
|--|--------------------------------|----------------|--------------|-----------|
| 2038308966   | BOOKS                          | 131488         | 06/19/2024   | 993.09    |
| 2038310938   | BOOKS                          | 131488         | 06/19/2024   | 297.30    |
| 2038340219   | BOOKS                          | 131488         | 06/19/2024   | 654.50    |
| 2038340253   | BOOKS                          | 131488         | 06/19/2024   | 757.92    |
| Vendor Filed As 002818 - BAKER AND TAYLO Total:        |                                |                |              | 3,048.84  |
| Vendor Filed As: 000609 - BIERSCHBACH EQU              |                                |                |              |           |
| 045350   | WARNING PLATES RETURNED        |                |              | -404.80   |
| SO045887   | DRILL BITS                     |                |              | 527.80    |
| Vendor Filed As 000609 - BIERSCHBACH EQU Total:        |                                |                |              | 123.00    |
| Vendor Filed As: 003515 - BOMGAARS                     |                                |                |              |           |
| 21295062   | RUT - FORK LIFE MIRROR REPA..  |                |              | 12.99     |
| 21295504   | GARAGE - PTO PINS              |                |              | 37.44     |
| 21300310   | PARKS - PRESSURE WASHER/H...   |                |              | 475.97    |
| 21302341   | RC - CARPET TAPE & DUCT TA...  |                |              | 30.48     |
| 21305115   | GC - POWER PACK JUMPSTAR...    |                |              | 269.98    |
| Vendor Filed As 003515 - BOMGAARS Total:               |                                |                |              | 826.86    |
| Vendor Filed As: 002311 - BOOK FARM INC.               |                                |                |              |           |
| 14670  | BOOKS                          | 131485         | 06/19/2024   | 1,734.28  |
| Vendor Filed As 002311 - BOOK FARM INC. Total:         |                                |                |              | 1,734.28  |
| Vendor Filed As: 036267 - BORDENAROS MEAT MARKET       |                                |                |              |           |
| INV0000736   | CHAMBER COFFEE PASTRIES        |                |              | 59.76     |
| Vendor Filed As 036267 - BORDENAROS MEAT MARKET Total: |                                |                |              | 59.76     |
| Vendor Filed As: 003661 - BRED A TELEPHONE             |                                |                |              |           |
| INV0000723   | 1/2 FY 24 TIF REFUNDING        |                |              | 28,732.36 |
| Vendor Filed As 003661 - BRED A TELEPHONE Total:       |                                |                |              | 28,732.36 |
| Vendor Filed As: 003670 - BRIGGS INC OF O              |                                |                |              |           |
| 2321321-00   | PARKS - TOILET REPAIRS         |                |              | 208.20    |
| Vendor Filed As 003670 - BRIGGS INC OF O Total:        |                                |                |              | 208.20    |
| Vendor Filed As: 003700 - BSN SPORTS INC.              |                                |                |              |           |
| 925877609  | RC NETS FOR BB HOOPS           |                |              | 55.08     |
| Vendor Filed As 003700 - BSN SPORTS INC. Total:        |                                |                |              | 55.08     |
| Vendor Filed As: 004138 - CAPITAL SANITAR              |                                |                |              |           |
| R079161  | AIRPORT TOILET PAPER           | 131466         | 06/14/2024   | 64.86     |
| R079162  | MP - TRASH BAGS                |                |              | 84.00     |
| R079195  | MP - TOILET PAPER              |                |              | 72.21     |
| R079160  | RC - VACUUM MOTOR REPAIRS      |                |              | 113.00    |
| R079183  | LL - TOILET PAPER & GARBAGE... |                |              | 216.89    |
| R079184  | RC - TOILET REPAIR PARTS       |                |              | 31.50     |
| R079194  | RC - TOILET PAPER & BOWL C...  |                |              | 99.02     |
| R079194  | AQUATIC - TOILET PAPER & B...  |                |              | 97.38     |
| R079247  | PARKS TRASH BAGS               |                |              | 68.00     |
| R079266  | MP - PAPER TOWELS/GARBAG...    |                |              | 198.38    |
| Vendor Filed As 004138 - CAPITAL SANITAR Total:        |                                |                |              | 1,045.24  |
| Vendor Filed As: 004122 - CARROLL AREA CH              |                                |                |              |           |
| INV0000729   | FY 24 FUNDING REQUEST          |                |              | 17,000.00 |
| Vendor Filed As 004122 - CARROLL AREA CH Total:        |                                |                |              | 17,000.00 |
| Vendor Filed As: 000747 - CARROLL AUTO SU              |                                |                |              |           |
| 138215   | BRAKE LINE HOSE TRUCK #53      |                |              | 39.80     |
| 351166   | GARAGE - CARBURETOR CLEA...    |                |              | 11.42     |
| 351311   | #53 BRAKE CALIPER              |                |              | 144.43    |
| 351312   | #53 - BRAKE FLUID TRUCK        |                |              | 8.54      |
| 351350   | #53 BRAKE LINE HOSE RETUR...   |                |              | -39.80    |
| 351368   | #53 BRAKE CALIPER CORE RE...   |                |              | -78.00    |
| Vendor Filed As 000747 - CARROLL AUTO SU Total:        |                                |                |              | 86.39     |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number                                   | Description (Item)            | Payment Number   | Payment Date | Amount           |
|--|-------------------------------|--|--------------|------------------|
| <b>Vendor Filed As: 004132 - CARROLL AVIATIO</b> |                               |  |              |                  |
| INV0000706                                       | CONTRACT                      | 131465   | 06/14/2024   | 7,085.00         |
|  |                               | <b>Vendor Filed As 004132 - CARROLL AVIATIO Total:</b> |              | <b>7,085.00</b>  |
| <b>Vendor Filed As: 004133 - CARROLL BROADCA</b> |                               |  |              |                  |
| 38-00059-0000                                    | AD - SALUTE TO GRADUATES      |  |              | 67.00            |
| 38-00060-0000                                    | AD SALUTE TO GRADUATES        |  |              | 67.00            |
| 38-00061-0000                                    | AD SALUTE TO GRADUATES        |  |              | 66.00            |
| 38-00062-0000                                    | AD SALUTE TO GRADUATES        |  |              | 50.00            |
|  |                               | <b>Vendor Filed As 004133 - CARROLL BROADCA Total:</b> |              | <b>250.00</b>    |
| <b>Vendor Filed As: 004146 - CARROLL CONTROL</b> |                               |  |              |                  |
| 4667   | AQUATIC - BACKFLOW REPAIRS    |  |              | 1,266.65         |
|  |                               | <b>Vendor Filed As 004146 - CARROLL CONTROL Total:</b> |              | <b>1,266.65</b>  |
| <b>Vendor Filed As: 004155 - CARROLL COUNTY</b>  |                               |  |              |                  |
| INV0000709                                       | AIRPORT COURTESY CAR GAS      | 131467   | 06/14/2024   | 53.03            |
|  |                               | <b>Vendor Filed As 004155 - CARROLL COUNTY Total:</b>  |              | <b>53.03</b>     |
| <b>Vendor Filed As: 004174 - CARROLL COUNTY</b>  |                               |  |              |                  |
| INV0000724                                       | MAY FINGERPRINTS              |  |              | 90.00            |
|  |                               | <b>Vendor Filed As 004174 - CARROLL COUNTY Total:</b>  |              | <b>90.00</b>     |
| <b>Vendor Filed As: 004183 - CARROLL COUNTY</b>  |                               |  |              |                  |
| INV0000719                                       | LIEN FILED - 127 N MAIN ST    | 131468   | 06/14/2024   | 5.00             |
|  |                               | <b>Vendor Filed As 004183 - CARROLL COUNTY Total:</b>  |              | <b>5.00</b>      |
| <b>Vendor Filed As: 024005 - CARROLL EYE CAR</b> |                               |  |              |                  |
| 238780   | PRE-EMPLOYMENT - PETERS...    |  |              | 26.00            |
|  |                               | <b>Vendor Filed As 024005 - CARROLL EYE CAR Total:</b> |              | <b>26.00</b>     |
| <b>Vendor Filed As: 004196 - CARROLL HYDRAUL</b> |                               |  |              |                  |
| 67195  | GC - POLY SEAL                |  |              | 9.03             |
| 67271  | #27 - HYDRAULIC HOSES         |  |              | 71.34            |
|  |                               | <b>Vendor Filed As 004196 - CARROLL HYDRAUL Total:</b> |              | <b>80.37</b>     |
| <b>Vendor Filed As: 004200 - CARROLL LUMBER</b>  |                               |  |              |                  |
| 442665   | RC - SHELVING SUPPLIES        |  |              | 254.39           |
| 442809   | AQUATIC - CONCRETE CRACK ...  |  |              | 89.95            |
|  |                               | <b>Vendor Filed As 004200 - CARROLL LUMBER Total:</b>  |              | <b>344.34</b>    |
| <b>Vendor Filed As: 002977 - CARROLL REFUSE</b>  |                               |  |              |                  |
| 301554   | AIRPORT MAY GARBAGE PICK...   | 131459   | 06/14/2024   | 68.83            |
|  |                               | <b>Vendor Filed As 002977 - CARROLL REFUSE Total:</b>  |              | <b>68.83</b>     |
| <b>Vendor Filed As: 004300 - CENTER POINT PU</b> |                               |  |              |                  |
| 2096472  | BOOKS - YRLY SUBSCRIPTION     | 131494   | 06/19/2024   | 4,098.96         |
|  |                               | <b>Vendor Filed As 004300 - CENTER POINT PU Total:</b> |              | <b>4,098.96</b>  |
| <b>Vendor Filed As: 002998 - CENTURYLINK</b>     |                               |  |              |                  |
| INV0000753                                       | BACK UP PHONE LINE            |  |              | 159.82           |
| INV0000754                                       | BACKUP PHONE LINE             |  |              | 78.70            |
|  |                               | <b>Vendor Filed As 002998 - CENTURYLINK Total:</b>     |              | <b>238.52</b>    |
| <b>Vendor Filed As: 004137 - CHAMBER OF COMM</b> |                               |  |              |                  |
| INV0000726                                       | TOURISM MARKETING             |  |              | 13,987.30        |
|  |                               | <b>Vendor Filed As 004137 - CHAMBER OF COMM Total:</b> |              | <b>13,987.30</b> |
| <b>Vendor Filed As: 002867 - CINTAS FIRST AI</b> |                               |  |              |                  |
| 5214600409                                       | RC - FIRST AID SUPPLIES       |  |              | 121.82           |
| 5214600462                                       | PARKS - EYEWASH KIT & LENS... |  |              | 72.50            |
|  |                               | <b>Vendor Filed As 002867 - CINTAS FIRST AI Total:</b> |              | <b>194.32</b>    |
| <b>Vendor Filed As: 003633 - CLEANING SOLUTI</b> |                               |  |              |                  |
| 2299   | MAY LIBRARY CLEANING          | 131490   | 06/19/2024   | 3,120.00         |
|  |                               | <b>Vendor Filed As 003633 - CLEANING SOLUTI Total:</b> |              | <b>3,120.00</b>  |
| <b>Vendor Filed As: 004836 - COMMUNITY OIL C</b> |                               |  |              |                  |
| 67844  | AIRPORT EQUIPMENT FUEL        | 131469   | 06/14/2024   | 1,256.85         |
| 67572  | CEMETERY - #2 RED FUEL        |  |              | 1,088.10         |

## COUNCIL CLAIMS 6/24/2024

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| Payable Number                                       | Description (Item)            | Payment Number | Payment Date | Amount   |
|--|-------------------------------|----------------|--------------|----------|
| 67790  | CEMETERY - #2 RED FUEL        |                |              | 1,156.40 |
| 265025AA   | GEAR BAR OIL                  |                |              | 553.08   |
| Vendor Filed As 004836 - COMMUNITY OIL C Total:      |                               |                |              | 4,054.43 |
| <b>Vendor Filed As: 002071 - COMPUTER REPAIR</b>     |                               |                |              |          |
| 18037  | MARCH IT SERVICES             | 131482         | 06/19/2024   | 390.00   |
| 18292  | APRIL IT SERVICES             | 131482         | 06/19/2024   | 585.00   |
| 18485  | MAY IT SERVICES               | 131482         | 06/19/2024   | 390.00   |
| 18318  | WWTP - MONITOR                |                |              | 200.00   |
| 18399  | AQUATIC - ANTI-VIRUS RENE...  |                |              | 90.00    |
| 18402  | COMPUTER ISSUES               |                |              | 180.00   |
| 18402  | COMPUTER ISSUES               |                |              | 240.00   |
| 18415  | CLIMATE CONTROL - ANDY'S ...  |                |              | 150.00   |
| 18443  | RC - ERASED - REFURBISHED ... |                |              | 140.00   |
| 18459  | CHIEF - COMPUTER SETUP        |                |              | 300.00   |
| 18465  | COMPUTER SETUP - LOIS         |                |              | 90.00    |
| 18487  | CONTROL DESK PRINTER REPA...  |                |              | 200.00   |
| Vendor Filed As 002071 - COMPUTER REPAIR Total:      |                               |                |              | 2,955.00 |
| <b>Vendor Filed As: 003214 - CORE-MARK MIDCO</b>     |                               |                |              |          |
| 1626736  | KICK IT UP SOCCER CONCESSI... |                |              | 601.56   |
| 1642301  | AQUATIC - CONCESSIONS         |                |              | 1,417.63 |
| Vendor Filed As 003214 - CORE-MARK MIDCO Total:      |                               |                |              | 2,019.19 |
| <b>Vendor Filed As: 036263 - CRAIG AUGUSTUS</b>      |                               |                |              |          |
| INV0000731   | AQ CENTER MEMBERSHIP RE...    |                |              | 186.92   |
| INV0000731   | AQ CENTER MEMBERSHIP RE...    |                |              | 13.08    |
| Vendor Filed As 036263 - CRAIG AUGUSTUS Total:       |                               |                |              | 200.00   |
| <b>Vendor Filed As: 005395 - D &amp; K PRODUCTS</b>  |                               |                |              |          |
| 78530IN  | LL & MP FIELD MARKING PO...   |                |              | 532.00   |
| 78531IN  | MP - INFIELD TOPDRESSING      |                |              | 750.00   |
| 78975IN  | LL - TOPDRESSING              |                |              | 210.00   |
| 79063IN  | GC - FUNGICIDE                |                |              | 5,429.00 |
| 79220IN  | GC - TURF CHEMICALS           |                |              | 225.10   |
| Vendor Filed As 005395 - D & K PRODUCTS Total:       |                               |                |              | 7,146.10 |
| <b>Vendor Filed As: 036265 - DEAN ONKEN</b>          |                               |                |              |          |
| INV0000733   | MEMBERSHIP REFUND             |                |              | 11.51    |
| Vendor Filed As 036265 - DEAN ONKEN Total:           |                               |                |              | 11.51    |
| <b>Vendor Filed As: 006270 - DREES HEATING &amp;</b> |                               |                |              |          |
| 60548  | RC - TOP LOAD WASHER REPA...  |                |              | 242.00   |
| Vendor Filed As 006270 - DREES HEATING & Total:      |                               |                |              | 242.00   |
| <b>Vendor Filed As: 006275 - DREES OIL CO.</b>       |                               |                |              |          |
| 13400  | GC - #2 RED DIESEL            |                |              | 1,375.64 |
| 13454  | GC - #2 RED DIESEL            |                |              | 1,448.05 |
| 4543   | GC - UNLEADED GASOLINE        |                |              | 1,056.43 |
| 4579   | GC - UNLEADED GASOLINE        |                |              | 734.25   |
| Vendor Filed As 006275 - DREES OIL CO. Total:        |                               |                |              | 4,614.37 |
| <b>Vendor Filed As: 006725 - EARL MAY STORE</b>      |                               |                |              |          |
| 00039895   | AIRPORT - FLOWERS             | 131470         | 06/14/2024   | 14.97    |
| 00011712   | FLOWERS FOR CBD               |                |              | 78.00    |
| 00011841   | GC - FLOWERS                  |                |              | 573.97   |
| 00041475   | CBD FLOWERS                   |                |              | 12.99    |
| 00041820   | GRAHAM PARK FLOWERS           |                |              | 350.73   |
| 0041002  | CBD FLOWERS                   |                |              | 824.49   |
| Vendor Filed As 006725 - EARL MAY STORE Total:       |                               |                |              | 1,855.15 |
| <b>Vendor Filed As: 000258 - EBSCO SUBSCRIPT</b>     |                               |                |              |          |
| 1000232457-1   | DATABASE - CONSUMER REP...    | 131479         | 06/19/2024   | 2,765.00 |
| Vendor Filed As 000258 - EBSCO SUBSCRIPT Total:      |                               |                |              | 2,765.00 |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number   | Description (Item)            | Payment Number   | Payment Date | Amount          |
|--|-------------------------------|--|--------------|-----------------|
| <b>Vendor Filed As: 012590 - ECHO ELECTRIC S</b>               |                               |  |              |                 |
| S010665831.001   | SOUTHSIDE SHELTER - LIGHTS    |  |              | 21.19           |
|  |                               | <b>Vendor Filed As 012590 - ECHO ELECTRIC S Total:</b>               |              | <b>21.19</b>    |
| <b>Vendor Filed As: 006810 - ECOWATER SYSTEM</b>               |                               |  |              |                 |
| 196712   | AIRPORT COOLER RENT AND ...   | 131471   | 06/14/2024   | 127.72          |
|  |                               | <b>Vendor Filed As 006810 - ECOWATER SYSTEM Total:</b>               |              | <b>127.72</b>   |
| <b>Vendor Filed As: 002616 - EHLERS, JEREMY</b>                |                               |  |              |                 |
| INV0000738   | STEEL TOED SHOES              | 131486   | 06/19/2024   | 82.39           |
|  |                               | <b>Vendor Filed As 002616 - EHLERS, JEREMY Total:</b>                |              | <b>82.39</b>    |
| <b>Vendor Filed As: 007383 - ENVIRONMENTAL H</b>               |                               |  |              |                 |
| INV0000722   | POOL AND SPA REGISTRATIO...   |  |              | 396.00          |
| INV0000722   | POOL REGISTRATIONS            |  |              | 568.00          |
|  |                               | <b>Vendor Filed As 007383 - ENVIRONMENTAL H Total:</b>               |              | <b>964.00</b>   |
| <b>Vendor Filed As: 008027 - FAREWAY STORES</b>                |                               |  |              |                 |
| 00038159   | WATER FOR GUARDS              |  |              | 13.92           |
| 00038515   | AQUATIC - WATER FOR GUAR...   |  |              | 19.52           |
| 00068489   | AQUATIC CONCESSIONS - SP...   |  |              | 11.94           |
| 00069437   | AQUATIC - WATER FOR GUAR...   |  |              | 19.52           |
| 00069630   | RC - CHAMBER COFFEE           |  |              | 79.98           |
|  |                               | <b>Vendor Filed As 008027 - FAREWAY STORES Total:</b>                |              | <b>144.88</b>   |
| <b>Vendor Filed As: 036210 - FIRST CLASS MULTISERVICES INC</b> |                               |  |              |                 |
| 061024   | RC 5/24-6/8/24 NIGHT CLEAN... |  |              | 1,603.06        |
|  |                               | <b>Vendor Filed As 036210 - FIRST CLASS MULTISERVICES INC Total:</b> |              | <b>1,603.06</b> |
| <b>Vendor Filed As: 003848 - FIRST IMPRESSIO</b>               |                               |  |              |                 |
| INV0000735   | JUNE DOWNTOWN RESTROO...      |  |              | 300.00          |
|  |                               | <b>Vendor Filed As 003848 - FIRST IMPRESSIO Total:</b>               |              | <b>300.00</b>   |
| <b>Vendor Filed As: 002806 - FOUNDATION ANAL</b>               |                               |  |              |                 |
| 24-02750   | LAB TESTING                   |  |              | 1,629.25        |
|  |                               | <b>Vendor Filed As 002806 - FOUNDATION ANAL Total:</b>               |              | <b>1,629.25</b> |
| <b>Vendor Filed As: 009500 - GEHLING WELDING</b>               |                               |  |              |                 |
| 154930   | #31 - WELDON BUCKET HOOKS     |  |              | 37.00           |
|  |                               | <b>Vendor Filed As 009500 - GEHLING WELDING Total:</b>               |              | <b>37.00</b>    |
| <b>Vendor Filed As: 009535 - GENERAL RENTAL</b>                |                               |  |              |                 |
| 216552   | GARAGE - CHAIN SAW REPLAC...  |  |              | 442.00          |
|  |                               | <b>Vendor Filed As 009535 - GENERAL RENTAL Total:</b>                |              | <b>442.00</b>   |
| <b>Vendor Filed As: 001992 - GOLF SERVICES L</b>               |                               |  |              |                 |
| INV0000755   | JUNE CLUBHOUSE MANAGER        |  |              | 4,100.00        |
|  |                               | <b>Vendor Filed As 001992 - GOLF SERVICES L Total:</b>               |              | <b>4,100.00</b> |
| <b>Vendor Filed As: 000992 - GUTE TREE SERVI</b>               |                               |  |              |                 |
| INV0000728   | SOUTHSIDE PARK TREE/STUM...   |  |              | 1,500.00        |
|  |                               | <b>Vendor Filed As 000992 - GUTE TREE SERVI Total:</b>               |              | <b>1,500.00</b> |
| <b>Vendor Filed As: 010660 - HAWKEYE TRUCK E</b>               |                               |  |              |                 |
| 162754   | RUT - #23 SEAL KIT            |  |              | 395.95          |
|  |                               | <b>Vendor Filed As 010660 - HAWKEYE TRUCK E Total:</b>               |              | <b>395.95</b>   |
| <b>Vendor Filed As: 010680 - HAWKINS WATER T</b>               |                               |  |              |                 |
| 6778463  | CHLORINE GAS & FLUOROSILIC..  |  |              | 645.00          |
|  |                               | <b>Vendor Filed As 010680 - HAWKINS WATER T Total:</b>               |              | <b>645.00</b>   |
| <b>Vendor Filed As: 011630 - HUTCHESON, NORM</b>               |                               |  |              |                 |
| INV0000711   | IPAA CONFERENCE MILEAGE       | 131472   | 06/14/2024   | 175.54          |
|  |                               | <b>Vendor Filed As 011630 - HUTCHESON, NORM Total:</b>               |              | <b>175.54</b>   |
| <b>Vendor Filed As: 011831 - HY-VEE INC.</b>                   |                               |  |              |                 |
| 48737345597  | TRIVIA PROGRAM - SNACKS       | 131496   | 06/19/2024   | 12.98           |
|  |                               | <b>Vendor Filed As 011831 - HY-VEE INC. Total:</b>                   |              | <b>12.98</b>    |

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| Payable Number   | Description (Item)             | Payment Number | Payment Date | Amount          |
|--|--------------------------------|----------------|--------------|-----------------|
| <b>Vendor Filed As: 012587 - INTERSTATE BATT</b>       |                                |                |              |                 |
| 1900303017558  | BATTERIES                      |                |              | 570.10          |
| <b>Vendor Filed As 012587 - INTERSTATE BATT Total:</b> |                                |                |              | <b>570.10</b>   |
| <b>Vendor Filed As: 003982 - IOWA INFORMATIO</b>       |                                |                |              |                 |
| 34862  | LEGAL PUBLICATIONS             |                |              | 604.28          |
| 34862  | 1114 N MAIN ST NOTICE OF P...  |                |              | 19.39           |
| 35125  | HISTORIC PRESERVATION ADS      |                |              | 400.00          |
| <b>Vendor Filed As 003982 - IOWA INFORMATIO Total:</b> |                                |                |              | <b>1,023.67</b> |
| <b>Vendor Filed As: 012685 - IOWA SMALL ENGI</b>       |                                |                |              |                 |
| 140624   | GC - CARBURETOR                |                |              | 48.15           |
| 139717   | WWTP - LAWN MOWER              |                |              | 419.99          |
| 140779   | GARAGE - CHAINSAW OIL          |                |              | 63.35           |
| <b>Vendor Filed As 012685 - IOWA SMALL ENGI Total:</b> |                                |                |              | <b>531.49</b>   |
| <b>Vendor Filed As: 012693 - IOWA STATE UNIV</b>       |                                |                |              |                 |
| HT0057   | RURAL HOUSING ASSESSMENT       |                |              | 5,000.00        |
| <b>Vendor Filed As 012693 - IOWA STATE UNIV Total:</b> |                                |                |              | <b>5,000.00</b> |
| <b>Vendor Filed As: 013917 - JEO CONSULTING</b>        |                                |                |              |                 |
| 150932   | GC IRRIGATION BOOSTER STAT..   |                |              | 1,539.20        |
| <b>Vendor Filed As 013917 - JEO CONSULTING Total:</b>  |                                |                |              | <b>1,539.20</b> |
| <b>Vendor Filed As: 003243 - JET'S OUTDOOR P</b>       |                                |                |              |                 |
| 17241  | GOLF CARTS RENTED              |                |              | 1,245.00        |
| 17271  | GC - E-Z-GO KEYS               |                |              | 36.00           |
| <b>Vendor Filed As 003243 - JET'S OUTDOOR P Total:</b> |                                |                |              | <b>1,281.00</b> |
| <b>Vendor Filed As: 025020 - JOHN DEERE FINA</b>       |                                |                |              |                 |
| 6226556  | PARKS - BLADE                  | 131502         | 06/19/2024   | 160.38          |
| 6240293  | PW - ELECTRONICS CLEANER       | 131502         | 06/19/2024   | 58.86           |
| 6246233  | PW - BOLTS FOR MOWER           | 131502         | 06/19/2024   | 7.80            |
| 6246469  | CEMETERY - NUTS/BUSHINGS...    | 131502         | 06/19/2024   | 63.87           |
| 6247545  | GC - WASHERS AND LOCK NU...    | 131502         | 06/19/2024   | 1.31            |
| 6251348  | RUT MOWER SICKLE PARTS         | 131502         | 06/19/2024   | 69.90           |
| 6254616  | GC - MOWER REEL/FASTNERS...    | 131502         | 06/19/2024   | 832.27          |
| 6258005  | GC - BELTS/WASHERS/BLADES...   | 131502         | 06/19/2024   | 1,104.57        |
| 6260988  | PARKS MOWER REPAIRS            | 131502         | 06/19/2024   | 381.70          |
| 6261497  | PARKS - OIL AND FUEL FILTERS   | 131502         | 06/19/2024   | 51.36           |
| <b>Vendor Filed As 025020 - JOHN DEERE FINA Total:</b> |                                |                |              | <b>2,732.02</b> |
| <b>Vendor Filed As: 002627 - KATHOL, ETHAN</b>         |                                |                |              |                 |
| INV0000739   | EVIDENCE TRANSPORT             | 131487         | 06/19/2024   | 9.55            |
| <b>Vendor Filed As 002627 - KATHOL, ETHAN Total:</b>   |                                |                |              | <b>9.55</b>     |
| <b>Vendor Filed As: 014940 - KITT PLBG. AND</b>        |                                |                |              |                 |
| 30656696   | AIRPORT HEAT PUMP REPAIRS      | 131475         | 06/14/2024   | 530.89          |
| <b>Vendor Filed As 014940 - KITT PLBG. AND Total:</b>  |                                |                |              | <b>530.89</b>   |
| <b>Vendor Filed As: 003846 - KRUSE, NOAH</b>           |                                |                |              |                 |
| 181716   | NUISANCE - 624 SAN SALVAD...   |                |              | 100.00          |
| 181716   | NUISANCE - 320 W 11TH ST - 2.. |                |              | 300.00          |
| 181716   | NUISANCE - 502 E 7TH ST        |                |              | 150.00          |
| 181716   | NUISANCE - 1205 N GRANT RD     |                |              | 150.00          |
| 181716   | NUISANCE - 738 MOCKINGBIR...   |                |              | 150.00          |
| <b>Vendor Filed As 003846 - KRUSE, NOAH Total:</b>     |                                |                |              | <b>850.00</b>   |
| <b>Vendor Filed As: 002453 - LAMBERTZ, JASON</b>       |                                |                |              |                 |
| 165569   | PRODUCTION COSTS               |                |              | 960.00          |
| <b>Vendor Filed As 002453 - LAMBERTZ, JASON Total:</b> |                                |                |              | <b>960.00</b>   |
| <b>Vendor Filed As: 016510 - LOGAN CONTRACTO</b>       |                                |                |              |                 |
| D85520   | FILTERS                        |                |              | 558.93          |
| <b>Vendor Filed As 016510 - LOGAN CONTRACTO Total:</b> |                                |                |              | <b>558.93</b>   |



## COUNCIL CLAIMS 6/24/2024

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| Payable Number   | Description (Item)            | Payment Number | Payment Date | Amount           |
|--|-------------------------------|----------------|--------------|------------------|
| <b>Vendor Filed As: 002331 - MACQUEEN EQUIPM</b>       |                               |                |              |                  |
| P23359   | #35 RUNNERS AND LOWER DI...   |                |              | 929.40           |
| <b>Vendor Filed As 002331 - MACQUEEN EQUIPM Total:</b> |                               |                |              | <b>929.40</b>    |
| <b>Vendor Filed As: 001193 - MARKET ON 30</b>          |                               |                |              |                  |
| 316742   | AQUATIC - CONCESSIONS - SP... |                |              | 9.49             |
| <b>Vendor Filed As 001193 - MARKET ON 30 Total:</b>    |                               |                |              | <b>9.49</b>      |
| <b>Vendor Filed As: 017133 - MASTERCARD</b>            |                               |                |              |                  |
| INV0000741   | ZOOM FOR COUNCIL              | 131497         | 06/19/2024   | 15.99            |
| INV0000741   | MUNICIPAL PROF ACADEMY R...   | 131497         | 06/19/2024   | 200.00           |
| INV0000741   | ADOBE SOFTWARE                | 131497         | 06/19/2024   | 19.99            |
| INV0000741   | MAIL CHIMP                    | 131497         | 06/19/2024   | 13.00            |
| INV0000742   | PRINTER CARTRIDGE             | 131498         | 06/19/2024   | 46.92            |
| INV0000743   | PD - BLOODBORNE PATHOGEN..    | 131499         | 06/19/2024   | 29.15            |
| INV0000743   | PARKS - PAINT SPRAYER REPA... | 131499         | 06/19/2024   | 200.60           |
| INV0000743   | WRISTBANDS                    | 131499         | 06/19/2024   | 69.95            |
| INV0000743   | RC - TELEPHONE                | 131499         | 06/19/2024   | 109.94           |
| INV0000743   | RC AMAZON BUSINESS MEMB...    | 131499         | 06/19/2024   | 179.00           |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 24.00            |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 2.59             |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 24.00            |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 1.41             |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 24.00            |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 24.00            |
| INV0000743   | SOFTBALL FACE MASK            | 131499         | 06/19/2024   | 138.12           |
| INV0000743   | ADS                           | 131499         | 06/19/2024   | 374.00           |
| INV0000743   | AQUATIC CONCESSIONS DON...    | 131499         | 06/19/2024   | 181.80           |
| INV0000743   | AQUATIC - CONCESSIONS - PR... | 131499         | 06/19/2024   | 387.48           |
| INV0000743   | WRISTBANDS                    | 131499         | 06/19/2024   | 69.95            |
| INV0000743   | AQUATIC STARTING BLOCK C...   | 131499         | 06/19/2024   | 299.70           |
| INV0000751   | SUMMER READING TRAINING       | 131500         | 06/19/2024   | 47.53            |
| INV0000751   | VIDEOS                        | 131500         | 06/19/2024   | 17.95            |
| INV0000751   | VIDEOS                        | 131500         | 06/19/2024   | 16.98            |
| INV0000751   | VIDEOS                        | 131500         | 06/19/2024   | 85.83            |
| INV0000751   | VIDEOS                        | 131500         | 06/19/2024   | 70.39            |
| INV0000751   | BOOKS                         | 131500         | 06/19/2024   | 38.17            |
| INV0000751   | VIDEOS                        | 131500         | 06/19/2024   | 24.78            |
| INV0000751   | PROGRAMMING - BAGS            | 131500         | 06/19/2024   | 69.46            |
| INV0000751   | OFFICE ORGANIZER              | 131500         | 06/19/2024   | 44.97            |
| INV0000751   | SIGN HOLDERS                  | 131500         | 06/19/2024   | 39.58            |
| INV0000751   | CHARGING STATION              | 131500         | 06/19/2024   | 459.00           |
| <b>Vendor Filed As 017133 - MASTERCARD Total:</b>      |                               |                |              | <b>3,350.23</b>  |
| <b>Vendor Filed As: 003210 - MC CARTY, PATRI</b>       |                               |                |              |                  |
| INV0000714   | ALERRT TRAINING EXPENSES      | 131461         | 06/14/2024   | 23.83            |
| <b>Vendor Filed As 003210 - MC CARTY, PATRI Total:</b> |                               |                |              | <b>23.83</b>     |
| <b>Vendor Filed As: 002993 - MC CLURE ENGINE</b>       |                               |                |              |                  |
| 152577   | LED LIGHTING PROJECT          | 131460         | 06/14/2024   | 17,003.79        |
| <b>Vendor Filed As 002993 - MC CLURE ENGINE Total:</b> |                               |                |              | <b>17,003.79</b> |
| <b>Vendor Filed As: 012680 - MID AMERICAN EN</b>       |                               |                |              |                  |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 473.61           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 241.66           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 14,748.23        |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 540.60           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 172.52           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 710.41           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 123.13           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 1,315.48         |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 480.56           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 108.34           |
| INV0000716   | ELECTRIC BILLS                | 131474         | 06/14/2024   | 5,552.98         |

COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number                                  | Description (Item) | Payment Number | Payment Date | Amount    |
|---|--------------------|----------------|--------------|-----------|
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 1,445.42  |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 74.97     |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 717.79    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 187.38    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 40.14     |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 21.07     |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 517.36    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 353.47    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 208.59    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 1,303.51  |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 3,899.13  |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 937.19    |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 7,408.04  |
| INV0000716                                      | ELECTRIC BILLS     | 131474         | 06/14/2024   | 144.16    |
| Vendor Filed As 012680 - MID AMERICAN EN Total: |                    |                |              | 41,725.74 |

Vendor Filed As: 036270 - MIDWEST JUGGLING COMPANY

|  |                           |        |            |        |
|--|---------------------------|--------|------------|--------|
| INV0000748   | SUMMER READING PERFORM... | 131505 | 06/19/2024 | 495.00 |
| Vendor Filed As 036270 - MIDWEST JUGGLING COMPANY Total: |                           |        |            | 495.00 |

Vendor Filed As: 017585 - MIDWEST WHOLESA

|   |                      |  |  |        |
|---|----------------------|--|--|--------|
| 581914  | FORM BOARDS          |  |  | 75.80  |
| 582173  | NW PARK - GRAVEL MIX |  |  | 49.50  |
| Vendor Filed As 017585 - MIDWEST WHOLESA Total: |                      |  |  | 125.30 |

Vendor Filed As: 000250 - MOLITOR, JAMES

|  |                  |        |            |        |
|--|------------------|--------|------------|--------|
| INV0000737                                     | STEEL TOED BOOTS | 131478 | 06/19/2024 | 196.87 |
| Vendor Filed As 000250 - MOLITOR, JAMES Total: |                  |        |            | 196.87 |

Vendor Filed As: 017730 - MOORHOUSE READY

|   |                                |  |  |          |
|---|--------------------------------|--|--|----------|
| 1288  | CRAWFORD & BLUFF ST PATCH      |  |  | 170.50   |
| 1303  | ELM & LENZ PATCH               |  |  | 895.13   |
| 1352  | ELM & LENZ PATCH               |  |  | 1,696.38 |
| 1365  | 519 S CLARK ST - SANITARY M... |  |  | 170.50   |
| 1409  | 121 S WEST ROW - SCHECK'S ...  |  |  | 852.50   |
| 1429  | ELMWOOD & GRANT                |  |  | 255.75   |
| Vendor Filed As 017730 - MOORHOUSE READY Total: |                                |  |  | 4,040.76 |

Vendor Filed As: 003894 - NOAH RIEMER PRO

|   |                           |        |            |        |
|---|---------------------------|--------|------------|--------|
| INV0000756                                      | SUMMER READING PERFORM... | 131506 | 06/20/2024 | 500.00 |
| Vendor Filed As 003894 - NOAH RIEMER PRO Total: |                           |        |            | 500.00 |

Vendor Filed As: 003298 - NUTRIEN AG SOLU

|   |                             |        |            |          |
|---|-----------------------------|--------|------------|----------|
| INV0000710                                      | FARM CHEMICALS              | 131462 | 06/14/2024 | 882.37   |
| 54510813  | SLOWPITCH FIELDS FERTILIZER |        |            | 171.00   |
| Vendor Filed As 003298 - NUTRIEN AG SOLU Total: |                             |        |            | 1,053.37 |

Vendor Filed As: 003270 - OLSEN'S OUTDOOR

|   |              |  |  |       |
|---|--------------|--|--|-------|
| 21449   | GC - KEY SET |  |  | 78.50 |
| Vendor Filed As 003270 - OLSEN'S OUTDOOR Total: |              |  |  | 78.50 |

Vendor Filed As: 020310 - OMAHA WORLD HER

|   |                 |        |            |        |
|---|-----------------|--------|------------|--------|
| INV0000745                                      | PERIODICAL 1 YR | 131501 | 06/19/2024 | 968.99 |
| Vendor Filed As 020310 - OMAHA WORLD HER Total: |                 |        |            | 968.99 |

Vendor Filed As: 020326 - OPTIONS INK

|   |                           |  |  |       |
|---|---------------------------|--|--|-------|
| 9407  | FREIGHT - SAMPLE ANALYSIS |  |  | 24.46 |
| Vendor Filed As 020326 - OPTIONS INK Total: |                           |  |  | 24.46 |

Vendor Filed As: 002219 - OVERDRIVE INC

|   |                     |        |            |          |
|---|---------------------|--------|------------|----------|
| CD0649724169377                               | AUDIOBOOKS - YEARLY | 131483 | 06/19/2024 | 7,200.00 |
| Vendor Filed As 002219 - OVERDRIVE INC Total: |                     |        |            | 7,200.00 |

Vendor Filed As: 021050 - P & H WHOLESALE

|   |                            |  |  |       |
|---|----------------------------|--|--|-------|
| S2978816.001                                    | LL - PLUMBING REPAIR PARTS |  |  | 21.96 |
| S2983458.001                                    | RC - AIR FILTERS           |  |  | 62.59 |
| Vendor Filed As 021050 - P & H WHOLESALE Total: |                            |  |  | 84.55 |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number   | Description (Item)              | Payment Number | Payment Date | Amount          |
|--|---------------------------------|----------------|--------------|-----------------|
| <b>Vendor Filed As: 000956 - PAUL KERSEY</b>               |                                 |                |              |                 |
| INV0000720   | REC CENTER MEMBERSHIP RE...     | 131456         | 06/14/2024   | 21.21           |
| <b>Vendor Filed As 000956 - PAUL KERSEY Total:</b>         |                                 |                |              | <b>21.21</b>    |
| <b>Vendor Filed As: 021220 - PEPSI BEVERAGES</b>           |                                 |                |              |                 |
| 62414012   | AQUATIC - CONCESSIONS           |                |              | 581.00          |
| <b>Vendor Filed As 021220 - PEPSI BEVERAGES Total:</b>     |                                 |                |              | <b>581.00</b>   |
| <b>Vendor Filed As: 001949 - PERFORMANCE TIR</b>           |                                 |                |              |                 |
| 0175891  | #35 TOW TO SHOP                 |                |              | 278.00          |
| 0176073  | #22 TIRE REPAIRS                |                |              | 29.96           |
| <b>Vendor Filed As 001949 - PERFORMANCE TIR Total:</b>     |                                 |                |              | <b>307.96</b>   |
| <b>Vendor Filed As: 001540 - PETTY CASH</b>                |                                 |                |              |                 |
| INV0000740   | REPLENISH PETTY CASH            | 131480         | 06/19/2024   | 37.60           |
| <b>Vendor Filed As 001540 - PETTY CASH Total:</b>          |                                 |                |              | <b>37.60</b>    |
| <b>Vendor Filed As: 001802 - PIZZA RANCH</b>               |                                 |                |              |                 |
| 21267547   | KICK IT UP - PIZZAS CONCESSI... |                |              | 204.00          |
| <b>Vendor Filed As 001802 - PIZZA RANCH Total:</b>         |                                 |                |              | <b>204.00</b>   |
| <b>Vendor Filed As: 002304 - PLASTICARDS INC</b>           |                                 |                |              |                 |
| 00161273   | LIBRARY CARDS                   | 131484         | 06/19/2024   | 900.00          |
| <b>Vendor Filed As 002304 - PLASTICARDS INC Total:</b>     |                                 |                |              | <b>900.00</b>   |
| <b>Vendor Filed As: 004066 - POSTEL, KERSTEN</b>           |                                 |                |              |                 |
| INV0000746   | MAY OUTREACH MILEAGE            | 131493         | 06/19/2024   | 40.87           |
| <b>Vendor Filed As 004066 - POSTEL, KERSTEN Total:</b>     |                                 |                |              | <b>40.87</b>    |
| <b>Vendor Filed As: 003769 - PRECISION ARC L</b>           |                                 |                |              |                 |
| 2111   | AQUATIC - LILY PADS REPAIRED    |                |              | 1,468.61        |
| 2124   | RC - SWIMMING TEAM FLAG ...     |                |              | 1,820.82        |
| <b>Vendor Filed As 003769 - PRECISION ARC L Total:</b>     |                                 |                |              | <b>3,289.43</b> |
| <b>Vendor Filed As: 021860 - PRESTO-X-COMPAN</b>           |                                 |                |              |                 |
| 61516056   | REC CENTER PEST CONTROL         |                |              | 84.58           |
| <b>Vendor Filed As 021860 - PRESTO-X-COMPAN Total:</b>     |                                 |                |              | <b>84.58</b>    |
| <b>Vendor Filed As: 000625 - PRODUCTIVITY PL</b>           |                                 |                |              |                 |
| CB82632  | PARKS OIL AND MOWER REPA...     | 131455         | 06/14/2024   | 258.64          |
| CB82840  | AIRPORT EQUIPMENT REPAIRS       | 131455         | 06/14/2024   | 301.48          |
| CB82886  | CEMETERY - OIL AND ASSEMB...    | 131455         | 06/14/2024   | 87.99           |
| CB82898  | AIRPORT EQUIPMENT REPAIRS       | 131455         | 06/14/2024   | 122.28          |
| <b>Vendor Filed As 000625 - PRODUCTIVITY PL Total:</b>     |                                 |                |              | <b>770.39</b>   |
| <b>Vendor Filed As: 003931 - QUEEN BEANS COF</b>           |                                 |                |              |                 |
| 215923   | REC CENTER CHAMBER COFFEE       |                |              | 79.97           |
| <b>Vendor Filed As 003931 - QUEEN BEANS COF Total:</b>     |                                 |                |              | <b>79.97</b>    |
| <b>Vendor Filed As: 001136 - R &amp; R SEPTIC SE</b>       |                                 |                |              |                 |
| 15118  | KICK IT UP RESTROOM RENTAL      |                |              | 170.00          |
| <b>Vendor Filed As 001136 - R &amp; R SEPTIC SE Total:</b> |                                 |                |              | <b>170.00</b>   |
| <b>Vendor Filed As: 009870 - RACCOON VALLEY</b>            |                                 |                |              |                 |
| INV0000744   | MAY ELECTRIC SERVICE            | 131495         | 06/19/2024   | 925.52          |
| <b>Vendor Filed As 009870 - RACCOON VALLEY Total:</b>      |                                 |                |              | <b>925.52</b>   |
| <b>Vendor Filed As: 023640 - RAY'S REFUSE SE</b>           |                                 |                |              |                 |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 39.68           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 54.94           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 39.68           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 56.00           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 63.00           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 261.60          |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 193.41          |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 63.00           |
| INV0000721   | MAY RECYCLING                   |                |              | 45.00           |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 126.00          |
| INV0000721   | MAY GARBAGE PICKUP              |                |              | 148.79          |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number  | Description (Item)            | Payment Number | Payment Date | Amount           |
|---|-------------------------------|----------------|--------------|------------------|
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 50.00            |
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 52.32            |
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 82.40            |
| INV0000721  | MAY RECYCLING                 |                |              | 9.92             |
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 29.73            |
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 225.09           |
| INV0000721  | MAY GARBAGE PICKUP            |                |              | 136.00           |
| <b>Vendor Filed As: 023815 - REGION XII COG</b>         |                               |                |              |                  |
| INV0000727  | APRIL-MAY FY 24 FUNDING       |                |              | 1,947.00         |
| <b>Vendor Filed As: 002987 - RIESBERG AUDIO</b>         |                               |                |              |                  |
| 9595  | #15 EQUIPMENT INSTALLATI...   |                |              | 3,950.00         |
| 9596  | CAMERAS INSTALLED IN 6 POL... |                |              | 2,910.00         |
| 9180  | RC - SMART TV FOR TRAINING... |                |              | 1,697.96         |
| 9279  | RC - SPEAKER SYSTEM REPAIRS   |                |              | 51.00            |
| 9319  | RC SMART TV AND INSTALLAT...  |                |              | 169.98           |
| 9327  | AUDIO REPAIRS                 |                |              | 42.50            |
| 9337  | RC - ORGANIZED SPEAKER & O... |                |              | 157.50           |
| 9353  | APPLE LIGHTNING TO HDMI A...  |                |              | 49.50            |
| 9705  | MP - SOUND SYSTEM REPAIRS     |                |              | 1,500.84         |
| <b>Vendor Filed As: 002987 - RIESBERG AUDIO Total:</b>  |                               |                |              | <b>10,529.28</b> |
| <b>Vendor Filed As: 023831 - RUETER'S</b>               |                               |                |              |                  |
| CB82544   | CEMETERY - BALL BEARINGS      |                |              | 6.78             |
| MB08388   | PARKS - 2 MOWERS REPLACED     |                |              | 50,500.00        |
| <b>Vendor Filed As: 023831 - RUETER'S Total:</b>        |                               |                |              | <b>50,506.78</b> |
| <b>Vendor Filed As: 024630 - RUTTEN'S VACUUM</b>        |                               |                |              |                  |
| 013623  | RC - VACUUM REPAIRS           |                |              | 29.94            |
| 013710  | RC - VACUUM REPAIRS           |                |              | 133.93           |
| <b>Vendor Filed As: 024630 - RUTTEN'S VACUUM Total:</b> |                               |                |              | <b>163.87</b>    |
| <b>Vendor Filed As: 036269 - SAM REZZ LLC</b>           |                               |                |              |                  |
| INV0000749  | SUMMER READING PERFORM...     | 131504         | 06/19/2024   | 450.00           |
| <b>Vendor Filed As: 036269 - SAM REZZ LLC Total:</b>    |                               |                |              | <b>450.00</b>    |
| <b>Vendor Filed As: 003813 - SCHINDLER ELEVA</b>        |                               |                |              |                  |
| 8106561535  | ELEVATOR SERVICE YEARLY       | 131492         | 06/19/2024   | 3,264.96         |
| <b>Vendor Filed As: 003813 - SCHINDLER ELEVA Total:</b> |                               |                |              | <b>3,264.96</b>  |
| <b>Vendor Filed As: 025028 - SCHOEPPNER, CAR</b>        |                               |                |              |                  |
| INV0000707  | AIRPORT SECRETARY CONTRA...   | 131476         | 06/14/2024   | 350.00           |
| <b>Vendor Filed As: 025028 - SCHOEPPNER, CAR Total:</b> |                               |                |              | <b>350.00</b>    |
| <b>Vendor Filed As: 001596 - SCHROEDER'S</b>            |                               |                |              |                  |
| 38738   | AIRPORT REPLACED SOFFIT       | 131458         | 06/14/2024   | 347.75           |
| <b>Vendor Filed As: 001596 - SCHROEDER'S Total:</b>     |                               |                |              | <b>347.75</b>    |
| <b>Vendor Filed As: 025250 - SHERWIN WILLIAM</b>        |                               |                |              |                  |
| 8446-9  | RUT - PAINT MACHINE REPAIRS   |                |              | 1,339.95         |
| 9529-3  | SLOW PITCH FIELDS - PAINT     |                |              | 60.77            |
| <b>Vendor Filed As: 025250 - SHERWIN WILLIAM Total:</b> |                               |                |              | <b>1,400.72</b>  |
| <b>Vendor Filed As: 001515 - SIEMANN, GREG</b>          |                               |                |              |                  |
| INV0000718  | IPAA CONFERENCE REGISTRAT...  | 131457         | 06/14/2024   | 200.00           |
| <b>Vendor Filed As: 001515 - SIEMANN, GREG Total:</b>   |                               |                |              | <b>200.00</b>    |
| <b>Vendor Filed As: 001652 - SNAPPY POPCORN</b>         |                               |                |              |                  |
| 169964  | AQUATICS - POPCORN AND N...   |                |              | 196.00           |
| <b>Vendor Filed As: 001652 - SNAPPY POPCORN Total:</b>  |                               |                |              | <b>196.00</b>    |
| <b>Vendor Filed As: 025606 - SOPPE CHIROPAC</b>         |                               |                |              |                  |
| 947A  | PRE-EMPLOY DRUG TESTING &..   |                |              | 240.00           |
| <b>Vendor Filed As: 025606 - SOPPE CHIROPAC Total:</b>  |                               |                |              | <b>240.00</b>    |

## COUNCIL CLAIMS 6/24/2024

Payment Dates: 6/11/2024 - 6/24/2024

| Payable Number  | Description (Item)             | Payment Number | Payment Date | Amount     |
|---|--------------------------------|----------------|--------------|------------|
| Vendor Filed As: 028180 - STATE HYGIENIC                  |                                |                |              |            |
| 279204  | AQUATIC - WATER SAMPLE A...    |                |              | 14.50      |
| Vendor Filed As 028180 - STATE HYGIENIC Total:            |                                |                |              | 14.50      |
| Vendor Filed As: 001944 - STEINKAMP, CHAD                 |                                |                |              |            |
| 907826  | AIRPORT - FARM SEED & CHE...   | 131481         | 06/19/2024   | 6,162.55   |
| Vendor Filed As 001944 - STEINKAMP, CHAD Total:           |                                |                |              | 6,162.55   |
| Vendor Filed As: 025880 - STONE PRINTING                  |                                |                |              |            |
| 110950  | LEGAL SIZE FOLDERS             |                |              | 157.54     |
| 12093   | SCRATCH PADS & SCISSORS        |                |              | 5.59       |
| 12094   | PW - THUMB DRIVES              |                |              | 26.97      |
| 12098   | WATER PLANT - OFFICE SUPPL...  |                |              | 41.12      |
| 12129   | CLUBHOUSE - INK CARTRIDGES     |                |              | 58.98      |
| Vendor Filed As 025880 - STONE PRINTING Total:            |                                |                |              | 290.20     |
| Vendor Filed As: 003248 - STUCK, WILLIAM                  |                                |                |              |            |
| INV0000747  | SUMMER READING PERFORM...      | 131489         | 06/19/2024   | 350.00     |
| Vendor Filed As 003248 - STUCK, WILLIAM Total:            |                                |                |              | 350.00     |
| Vendor Filed As: 036217 - SUPERCITY DOTS LLC              |                                |                |              |            |
| I24613368   | AQUATIC DIPPIN' DOTS CONC...   |                |              | 2,019.00   |
| Vendor Filed As 036217 - SUPERCITY DOTS LLC Total:        |                                |                |              | 2,019.00   |
| Vendor Filed As: 002457 - THERMO PLAZ                     |                                |                |              |            |
| 1659  | BANNERS - LEISURE FALL REGI... |                |              | 340.00     |
| Vendor Filed As 002457 - THERMO PLAZ Total:               |                                |                |              | 340.00     |
| Vendor Filed As: 003812 - TRANSPARENT LAN                 |                                |                |              |            |
| 35126   | DATABASES TRANSPARENT L...     | 131491         | 06/19/2024   | 720.00     |
| Vendor Filed As 003812 - TRANSPARENT LAN Total:           |                                |                |              | 720.00     |
| Vendor Filed As: 027092 - TRUE PITCH INC                  |                                |                |              |            |
| INV-01435   | MP - FLEX-A-CLAY               |                |              | 1,169.60   |
| Vendor Filed As 027092 - TRUE PITCH INC Total:            |                                |                |              | 1,169.60   |
| Vendor Filed As: 003220 - TURFWERKS                       |                                |                |              |            |
| WI18802A  | GC - FREIGHT FOR 2 ROTORS      |                |              | 23.20      |
| Vendor Filed As 003220 - TURFWERKS Total:                 |                                |                |              | 23.20      |
| Vendor Filed As: 003499 - UMB BANK                        |                                |                |              |            |
| 978016  | BOND FEES                      |                |              | 250.00     |
| Vendor Filed As 003499 - UMB BANK Total:                  |                                |                |              | 250.00     |
| Vendor Filed As: 004060 - VOLTMER INC.                    |                                |                |              |            |
| INV0000708  | LED LIGHTING PROJECT           | 131464         | 06/14/2024   | 125,432.23 |
| Vendor Filed As 004060 - VOLTMER INC. Total:              |                                |                |              | 125,432.23 |
| Vendor Filed As: 036268 - WILLIAM SEBASTIAN HARTONG       |                                |                |              |            |
| INV0000750  | SUMMER READING PERFORM...      | 131503         | 06/19/2024   | 500.00     |
| Vendor Filed As 036268 - WILLIAM SEBASTIAN HARTONG Total: |                                |                |              | 500.00     |
| Vendor Filed As: 030355 - WITTROCK MOTOR                  |                                |                |              |            |
| 1210  | AIRPORT MAY CAR RENTAL         | 131477         | 06/14/2024   | 550.00     |
| Vendor Filed As 030355 - WITTROCK MOTOR Total:            |                                |                |              | 550.00     |
| Vendor Filed As: 003970 - WORLDWIDE EXPRE                 |                                |                |              |            |
| 2406062860  | FREIGHT W/E 6/12/2024          | 131463         | 06/14/2024   | 16.90      |
| Vendor Filed As 003970 - WORLDWIDE EXPRE Total:           |                                |                |              | 16.90      |
| Grand Total:  |                                |                |              | 480,216.36 |

Report Summary

Fund Summary

| Fund                          | Expense Amount | Payment Amount |
|-------------------------------|----------------|----------------|
| 001 - GENERAL FUND            | 222,567.73     | 87,203.30      |
| 010 - HOTEL/MOTEL TAX         | 14,340.77      | 353.47         |
| 110 - ROAD USE TAX FUND       | 7,930.78       | 286.29         |
| 121 - LOCAL OPTION SALES TAX  | 300.00         | 0.00           |
| 132 - WESTFIELD UR SPEC REV   | 39,623.08      | 0.00           |
| 168 - LIBRARY TRUST FUND      | 2,242.30       | 2,242.30       |
| 200 - DEBT SERVICE FUND       | 250.00         | 0.00           |
| 303 - C.P. - AIRPORT          | 142,436.02     | 142,436.02     |
| 311 - C.P.-PARKS & RECREATION | 1,539.20       | 0.00           |
| 313 - C.P. - REC CENTER BLDG  | 27,456.09      | 0.00           |
| 600 - WATER UTILITY FUND      | 7,215.31       | 6,316.07       |
| 610 - SEWER UTILITY FUND      | 14,315.08      | 10,421.75      |
| Grand Total:                  | 480,216.36     | 249,259.20     |

Gross Payroll \$188,192.28

# City of Carroll

**Brad Burke, Chief of Police**

**Police Department**

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

**MEMO TO:** Aaron Kooiker, City Manager



**FROM:** Brad Burke, Chief of Police



**DATE:** June 19, 2024

**SUBJECT:** Carroll City Ordinance Chapter 69.03 & 69.08 amendment

Second Reading: Since the first reading I have not received any feedback for or against the change. Kuemper Catholic Schools have indicated that the change in the parking on Bluff Street is due to traffic flow. Most vehicle traffic enters Bluff Street from Clark Street traveling eastbound. The change of angle parking to the southside of Bluff Street will allow vehicles to park in those locations without having to make a U-turn before parking. The estimated cost for this change will be provided at or before the council meeting.

First Reading: Kuemper Catholic School has requested parking changes along Clark and Bluff Streets adjacent to Kuemper High School and Holy Spirit Elementary School.

One change will be flipping the angle and parallel parking on Bluff Street between the two schools, which also adds a no parking zone due to stairs leading into the elementary school.

A second change will be to amend the loading zone on Clark Street that has been used for the Kuemper Cares Daycare.

The third change is for the movement of the Persons with Disabilities Parking locations on Clark Street. The move will put these parking locations near the curb cutout and closer to the main doors of Kuemper High school. The Persons with Disabilities Parking spaces provided for in the City Code of Ordinances are established by motion of the Council as such, no action will need to be taken on this change until the ordinance change is approved.

Other changes in the ordinance are to clean up the language and correct measurements for parking restrictions already in place.

**RECOMMENDATION:** Council consideration and discussion of the ordinance change amendment to Chapter 69.03 & 69.08 of the City of Carroll Ordinance. Also, by motion, deletion of the Persons with Disabilities Parking in the 100 block of South Clark Street, east side, southerly most two (2) spaces and by motion, adding Persons with Disabilities Parking in the 100 block of South Clark Street, east side, fifth and sixth spaces north of 1<sup>st</sup> Street.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

SECTION 1. Chapter 69, Section 03, of the Code of Ordinances of the City of Carroll, Iowa, 2011, is amended by adding the following provisions:

69.03(10)

“Angle or diagonal parking is permitted only in the following locations:”

10. Bluff Street.

A. On the north side from Maple Street to East Street;

B. On the south side from Maple Street to Clark Street.

69.08

“NO PARKING ZONES”

5. Bluff Street.

A. “No Parking Anytime.”

(1) From Main Street to Clark Street.

B. “No Parking Here To Corner.”

(1) From 63 feet east of the centerline of East Street to 110 feet west of the centerline of East Street – south side only

(2) From 114 feet east of the centerline of East Street to 62 feet west of the centerline of East Street – north side only

(3) From 60 feet west of the westerly curb line of Main Street to Main Street – north side only.

C. “No Parking – Loading and Unloading Only.”

(1) From 104 feet east of the centerline of Clark Street to Clark Street – south side only.

D. “No Parking 7:30 a.m. – 8:30 a.m., 2:30 p.m. – 3:30 p.m., Monday through Friday, School Days Only.”

(1) From Clark Street to East Street.

8. Clark Street.

A. “No Parking Anytime.”

(1) From Fourth Street to Fifth Street – east side only;

(2) Second Street to 700 feet north of Valley Drive – west side only, and from 500 feet south of Valley Drive to Grant Road – south side only;

(3) 537 feet south of Bluff Street to Grant Road – east and north sides only;



(4) 50 feet south of First Street to First Street – east side only.

B. "No Parking Here To Corner."

(1) From 40 feet south of U.S. Highway No. 30 to U.S. Highway No. 30 – west side only;

(2) 30 feet north of Fifth Street to Fifth Street – west side only;

(3) 60 feet north of First Street to First Street – east side only;

(4) 30 feet north of Bluff Street to Bluff Street – east side only.

C. "15 Minute Parking -7:30 a.m. - 5:30 p.m. Monday through Friday".

(1) Parking space one, two and three beginning 80 feet north of the centerline of Bluff Street - east side only.

D. "30 Minute Parking - 7:30 a.m. - 4:30 p.m. Monday through Friday School Days Only."

(1) Parking space (1) beginning 115 feet south of the centerline of First Street east side only.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

\_\_\_\_\_  
Carolyn Siemann., Mayor pro tem

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Aaron Kooiker, City Manager 

**DATE:** June 19, 2024

**SUBJECT:** Rezoning of Lots 12 and 13, Block 5, Highland Park Addition

## **Background:**

An Application for Zoning Change was received from Eugene R. Brincks and Joni M. Brincks and Mike Franey of Franey Properties, L.L.C. to rezone the property legally described as Lot 12, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa and Lot 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa from R-2, Low-Density Residential District to R-5, High-Density Residential District. The parcels are located on the northeast corner of Quint Ave and W 13<sup>th</sup> St. These two parcels were transferred by Warranty Deed to Two Bald Hawks, LLC (Michael Franey and Curt Kirsch) on June 14, 2024.

## **Analysis:**

When considering rezoning requests, the Planning and Zoning Commission and City Council should consider the following: Comprehensive Plan and Public Input.

## **Comprehensive Plan:**

A comprehensive plan serves as a long-range plan for community improvement, development, and growth. Iowa Code recommends for communities to adopt comprehensive plans, and that these plans should "include information on the amount, type, intensity and density of existing land use, trends in the market price, and plans for future land use throughout the municipality" (Chapter 18B). Said plans serve as policy guides and are intended to be flexible and adaptive over time, setting forth the basic framework to guide activities and manage change.

After reviewing the 2013 Carroll Comprehensive Plan, this specific area was identified as future High-Density Residential and Low-Density Residential land use. Other surrounding parcels to the east, north and west are zoned R-2 in the Carroll Future Land Use Plan. The parcels on the south side of W 13<sup>th</sup> Street are zoned R-5 in the Carroll Future Land Use Plan. Rezoning of these two parcels would create a cohesive land use pattern that abuts existing residential land uses that currently exist and comply with the Carroll Comprehensive Plan.

## **Public Input:**

As required by the City's Zoning Ordinance, letters were sent to property owners within 200' of the proposed rezoning and notice was published in the Carroll Times Herald on May 31, 2024, notifying the public of the requested rezoning. As of the date of this memo, no comments, outside of the June 12, 2024, Planning and Zoning meeting, have been received by the City.

**Alternatives:**

At the close of the public hearing to permit objections or recommendations from the public, the City Council shall approve or deny the rezoning request. The following options exist for the Council:

1. Recommended approval of the rezoning request from R-2, Low-Density Residential District to R-5, High-Density Residential District for Lot 12 and 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa;
2. Recommend denial of the rezoning request from R-2, Low-Density Residential District to R-5, High-Density Residential District for Lot 12 and 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa;
3. Table pending additional comment/feedback.

**PLANNING AND ZONING COMMISSION DISCUSSION:** The Planning and Zoning Commission reviewed the rezoning request at their June 12, 2024, meeting. One public objection was received during the meeting.

**PLANNING AND ZONING COMMISSION RECOMMENDATION:** The Commission voted 4-1 to recommend that the City Council approve the proposed rezoning.

**STAFF RECOMMENDATION:**

Mayor and City Council conduction of the required public hearing and passage and approval of the Ordinance rezoning Lot 12, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa and Lot 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa from R-2, Low-Density Residential District to R-5, High-Density Residential District.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE ZONING MAP REFERRED TO IN SECTION 6-5.06 OF THE ZONING ORDINANCE INCORPORATED IN CHAPTER 170 OF THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA AND ALTERING THE ZONING DISTRICT FOR REAL ESTATE SITUATION IN THE CITY OF CARROLL, CARROLL COUNTY, IOWA:

BE IT ORDAINED by the City Council of the City of Carroll, Iowa as follows:

SECTION 1. The Zoning Map referred to and incorporated as a part of Section 6-5.06, Chapter 170 of the Code of Ordinances, City of Carroll, Iowa is hereby amended to the extent of altering the Zoning District of the following property described from R-2, Low-Density Residential District to R-5, High-Density Residential District:

Lot 12, Block 5, Highland Park Addition, Carroll, Carroll County, Iowa

AND

Lot 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa

SECTION 2. The City Clerk is directed to attach a copy of the Ordinance to the official Zoning Map.

SECTION 3. The remainder of the Zoning Map, other than herein specified, shall remain the same as previously drawn and published.

SECTION 4. The Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Carroll City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk









# City of Carroll



---

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager   
**FROM:** Dan Hannasch, Fire Chief and Building/Fire Safety Official   
**DATE:** June 18, 2024  
**SUBJECT:** Amendment to City Code Chapter 170.33, Special Provisions

Staff has recently been advised of and confirmed the use of unacceptable materials being used for the building of fences in Carroll. Currently, there is nothing in our Code that requires proper fence building materials. Staff has added a section to 170.33(4) which details the materials permitted for a permanent fence. The added section is detailed in the attached Ordinance.

**RECOMMENDATION:** Mayor and City Council consideration and first reading of the attached Ordinance amending the Code of Ordinances of the City of Carroll by adding section (E) Materials Permitted to 170.33(4), Special Provisions section of Chapter 170, Zoning Regulations.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY AMENDING SECTION 170.33(4) PERTAINING TO FENCES, WALLS, AND HEDGES**

BE IT ENACTED by the City Council of the City of Carroll, Iowa:

**SECTION 1. AMENDED SUBSECTION.** Section 170.33.4 of the Code of Ordinances of the City of Carroll, Iowa, is amended by adding a new subsection E to section 170.33(4), and the following is adopted:

170.33(4)(E) Materials Permitted; With the exception of temporary fences as provided herein, and fences in the interior of a property around the perimeter of a garden or animal enclosures, permanent fences shall comply with the following:

1. Be constructed of customarily used materials such as, but not limited to: wrought iron, aluminum, metal, wood, polyvinyl chloride (PVC), chain link, composite and other similar materials that are durable and can be installed in such a way as to provide a clean finished appearance.
2. Fence building materials not permitted include, but are not limited to: pallets, scrap lumber, scrap metal, snow fence and other materials not specifically designed or intended for fence construction.
3. Fences for the protection of gardens in single family zoning districts may be allowed in the interior of the property.
4. Temporary fences installed to provide site security and/or safety in conjunction with construction work shall be allowed to be comprised of cloth screening fabric and plastic snow fence type materials. Any such temporary fences shall be removed if construction ceases for a period of six (6) months or upon issuance of an occupancy permit, including temporary occupancy.
5. All fences shall be constructed in a sound and sturdy manner and shall be maintained in an upright, non-sagging manner and in good condition, including the replacement of defective or missing parts, painting, and other acts required for upkeep and maintenance.
6. Any fence previously constructed that does not meet standards set forth by this ordinance and are presently existing on any property in the City of Carroll on the date of final passage of this ordinance shall be removed from such property or be brought into compliance with the provisions of this section within thirty (30) days of final passage of this ordinance.



**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED by the Council the \_\_\_\_\_ day of \_\_\_\_\_, 2024 and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Gerald H. Fleshner, Mayor

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

**FROM:** Laura A. Schaefer, Finance Director/City Clerk

**DATE:** June 18, 2024

**SUBJECT:** FY 2025 Property, Liability and Workers' Compensation Insurance Renewal

The City's property, liability and workers' compensation insurance is due for renewal on July 1, 2024. Attached is a comparison of premiums for the upcoming year and the past two years. The City works with a local agent, Mid-Iowa Insurance & Real Estate.

The total cost is \$636,950 which is \$156,050 more than the previous year. The main reasons for the increase in premium are discussed below:

1. Property insurance typically goes up each year as the building values are increased to help cover cost of construction inflation. This year building values were automatically increased 10% by ICAP where in prior years the values were only increased 2% - 4%.

Over the last few years, the property insurance industry has seen a huge increase in the total number and severity of property damage claims. This has even caused some insurance companies to not write anymore property insurance policies until the market stabilizes.

2. The worker's compensation premium increased for a number of reasons including an increase in the experience modification factor (mod factor) and less IMWCA discounts received. The mod factor is based upon many things including the number and severity of claims over the three preceding years. The City's mod factor did increase from 0.99 to 1.24 for this renewal. Also, the amount of IMWCA discounts decreased approximately \$4,000 from the prior year.

Beginning in FY 2022, Council did increase the liability limit from \$5 million to \$7 million. Staff's recommendation is to continue with the \$7 million liability limit.

Staff worked with Mid-Iowa to seek another liability and property insurance quote from EMC Insurance Company. EMC declined to give the City a quote. Currently, EMC is the only other insurance company that offers insurance coverage to municipalities.

Staff also worked with Mid-Iowa to get premium quotes for increased deductibles for auto liability and property insurance coverage. Based upon the increased deductible exposure, Staff felt the cost savings were not justified. Staff would recommend continuing with the same deductibles as this current year.

These insurance renewal premiums are more than the FY 2025 budget amount of \$576,432. The City can either use General Fund reserve balances to cover the difference or ask for taxes in FY 2026. These options will be evaluated when preparing the FY 2026 budget.

The premiums are due July 1. As in the past, we are requesting Council consideration and approval to pay the premiums on July 1, 2024 out of the FY 2024/2025 budget.

Mid-Iowa Insurance Agent Terry Axman plans to attend the Council meeting and can help answer any questions you may have.

**RECOMMENDATION:** Council discussion and approval of the attached resolution approving contracts for property, liability and workers' compensation insurance coverage which includes payment of premiums on July 1, 2024 and appoint City Manager Aaron Kooiker and City Clerk/Finance Director Laura Schaefer as contacts to act as liaisons between the City and ICAP.

## RESOLUTION NO. \_\_\_\_\_

### A RESOLUTION APPROVING CONTRACTS FOR LIABILITY, PROPERTY AND WORKERS' COMPENSATION INSURANCE COVERAGES

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of contracts with Iowa Community Assurance Pool (ICAP) for liability and property insurance coverage and with Iowa Municipal Workers' Compensation Association (IMWCA) for worker compensation insurance coverage effective July 1, 2024 to June 30, 2025 is in the best interest of the City of Carroll, Iowa;

WHEREAS, City Manager Aaron Kooiker is appointed as the primary contact and City Clerk/Finance Director Laura Schaefer is appointed as the alternate contact to act as liaisons between the City of Carroll and ICAP for purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the City imposed by signing the Iowa Risk Management Agreement.

NOW, THEREFORE, BE IT RESOLVED that the contracts with Iowa Community Assurance Pool (ICAP) for liability and property insurance coverage and with Iowa Municipal Workers' Compensation Association (IMWCA) for worker compensation insurance coverage be authorized and approved and appoint City Manager Aaron Kooiker and City Clerk/Finance Director Laura Schaefer as contacts to act as liaisons between the City and ICAP.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 24th day of June, 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

# CITY OF CARROLL

## Premium Comparison

|   | <u>FY 22/23</u>             | <u>FY 23/24</u>             | <u>FY 24/25</u>             |
|---|-----------------------------|-----------------------------|-----------------------------|
| <b>Iowa Community Assurance Pool (ICAP)</b>       |                             |                             |                             |
| General Liability                                 | \$ 97,438.00                | \$ 111,326.00               | \$ 118,684.00               |
| Auto Liability                                    | \$ 13,510.00                | \$ 15,131.00                | \$ 15,888.00                |
| Auto Physical Damage                              | \$ 21,642.00                | \$ 26,620.00                | \$ 39,930.00                |
| Public Officials Liability                        | \$ 4,415.00                 | \$ 5,044.00                 | \$ 5,385.00                 |
| Police Professional                               | \$ 7,656.00                 | \$ 9,051.00                 | \$ 9,704.00                 |
| <b>Sub-Total:</b>                                 | <b>\$ 144,661.00</b>        | <b>\$ 167,172.00</b>        | <b>\$ 189,591.00</b>        |
| Less Credit:                                      | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>                 |
| <b>Total:</b>                                     | <b>\$ 144,661.00</b>        | <b>\$ 167,172.00</b>        | <b>\$ 189,591.00</b>        |
| <b>ICAP PROPERTY</b>                              | <b>\$ 154,865.00</b>        | <b>\$ 206,047.00</b>        | <b>\$ 329,313.00</b>        |
| (including Inland Marine and boiler coverage)     |                             |                             |                             |
| <b>BUILDER'S RISK (Streets Maintenance Bldg.)</b> | <b>\$ 12,653.00</b>         | <b>\$ -</b>                 | <b>\$ -</b>                 |
| <b>Iowa Municipal Workers Comp. Assoc.</b>        |                             |                             |                             |
| Worker's Compensation                             | \$ 91,895.00                | \$ 97,267.00                | \$ 118,046.00               |
| Audit Adjustment                                  | <u>\$ 2,198.00</u>          | <u>\$ 10,414.00</u>         | <u>to be adjusted</u>       |
| <b>Total:</b>                                     | <b>\$ 94,093.00</b>         | <b>\$ 107,681.00</b>        | <b>\$ 118,046.00</b>        |
| <b>TOTAL PREMIUM:</b>                             | <b><u>\$ 406,272.00</u></b> | <b><u>\$ 480,900.00</u></b> | <b><u>\$ 636,950.00</u></b> |

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

*AK*

**FROM:** Randall M. Krauel, Director of Public Works

*RMK*

**DATE:** June 19, 2024

**SUBJECT:** West Golfview Subdivision

- Preliminary Plat

A Preliminary Plat for the proposed West Golfview Subdivision is submitted. The proposed Subdivision is 4.45 acres of land located on the east side of N. West Street south of 30<sup>th</sup> Street.

The proposed subdivision property is zoned R-3 Low-Density Residential District.

A copy of the proposed Preliminary Plat of the Subdivision is attached. The proposed Plat illustrates nine (9) lots, four (4) of which are 26,000 square feet each and five (5) are 18,000 square feet each. The proposed Plat conceptually illustrates public infrastructure improvements serving the Subdivision. The public infrastructure improvements generally include sanitary sewer gravity main, a lift station and sanitary force main, limited storm sewer, roadway widening with curb and gutter, trail reconstruction and site grading.

The Planning and Zoning Commission, at their meeting on June 12, 2024, recommended Tentative Approval of the Preliminary Plat.

**RECOMMENDATION:** Mayor and City Council consideration of Tentative Approval of the Preliminary Plat of the West Golfview Subdivision.

RMK:lp

attachments

RESOLUTION NO.: \_\_\_\_\_

WHEREAS, a Preliminary Plat for West Golfview Subdivision, City of Carroll, Carroll County, Iowa has been filed; and,

WHEREAS, the Preliminary Plat was recommended for Tentative Approval by the City Planning and Zoning Commission at their meeting of June 12, 2024;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby Tentatively Approve the West Golfview Subdivision, City of Carroll, Carroll County, Iowa, and gives authorization to proceed with preparation of the Final Plat pursuant to Section 6-6.0308 of the City of Carroll Subdivision Ordinance.

Passed and approved by the Carroll City Council this 24<sup>th</sup> day of June 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa        )  
                                  ss.  
Carroll, County     )

We, Carolyn Siemann, Mayor Pro Tem and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 24<sup>nd</sup> day of June, 2024, the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor Pro Tem, duly entered into the record of the City Council meeting of that date, and we further certify that the Final Plat is found to conform to the law as approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Final Plat as provided by law.

\_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

State of Iowa     )  
                                  ss.  
Carroll County )

On this 24<sup>th</sup> day of June 2024, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Carolyn Siemann, and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor Pro Tem and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor Pro Tem and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



| Index Legend          |  |
|-----------------------|--|
| Location:             | PART OF THE NW1/4 NE1/4 AND THE SW1/4 NE1/4, SEC.13-T84N-R35W GRANT TWP, CARROLL COUNTY  |
| Requestor:            | CITY OF CARROLL  |
| Proprietor:           | CITY OF CARROLL  |
| Surveyor/Prepared By: | DANIEL L. MARTI<br>1615 SW MAIN ST., SUITE 205, ANKENY, IA 50023<br>PHONE # 515-964-5310 |
| Surveyor Company:     | JEO CONSULTING GROUP INC.  |
| Return To:            | 1615 SW MAIN ST., SUITE 205, ANKENY, IA 50023  |

FOR RECORDER'S USE ONLY

PRELIMINARY PLAT  
WEST GOLFVIEW SUBDIVISION  
CITY OF CARROLL  
CARROLL COUNTY, IOWA



2024  
WEST GOLFVIEW SUBDIVISION  
CARROLL, IOWA

COVER SHEET

|                   |                          |
|-------------------|--------------------------|
| PROJECT NO.       | 231132                   |
| DATE              | 4/2/2024                 |
| DRAWN BY          | JAR                      |
| FILE NAME         | 231132 - Prelim Plat.dwg |
| FIELD BOOK        | CARROLL # 49             |
| FIELD CREW        | JAR                      |
| SURVEY FILE NO.   | 231132                   |
| PLAN IN HAND      | PH IN                    |
| 70 PERCENT REVIEW | 70% IN                   |
| 95 PERCENT REVIEW | 95% IN                   |
| REVISIONS         | 95% DATE                 |

BUILDING SETBACKS:

|                |      |
|----------------|------|
| FRONT YARD     | 30'  |
| REAR YARD MIN. | 15'  |
| SIDE YARD MIN. | 7.5' |

ATTACHED GARAGE MAY BE 5' FROM THE SIDE LOT LINE, BUT NOT A STREET LINE.

NOTE: ALL FRONT YARD BUILDING SETBACK LINE ARE TO BE MEASURED FROM THE STREET RIGHT-OF-WAY.

NOTE: ALL BEARINGS ARE ASSUMED, ALL MONUMENTS SET ARE 5/8" X 24" REBAR WITH PURPLE PLASTIC CAP #22021. MONUMENTS TO BE SET UPON COMPLETION OF CONSTRUCTION.

DEDICATION:

KNOW ALL MEN BY THESE PRESENT: THAT THE CITY OF CARROLL IS THE OWNER OF THE LAND DESCRIBED WITHIN THE PERIMETER DESCRIPTION AND EMBRACED WITHIN THIS PLAT AND HAVE CAUSED SAID LAND TO BE SUBDIVIDED INTO LOTS TO BE NAMED AND NUMBERED AS SHOWN, SAID SUBDIVISION TO BE HEREAFTER KNOWN AS WEST GOLFVIEW SUBDIVISION. SAID OWNER HEREBY RATIFIES AND APPROVES OF THE DISPOSITION OF ITS PROPERTY AS SHOWN ON THIS PLAT. SAID OWNER FURTHER GRANTS PERPETUAL UTILITY EASEMENTS AND PUBLIC DRAINAGE EASEMENTS TO THE CITY OF CARROLL AND ANY PUBLIC OR PRIVATE UTILITY FOR RECIPROCAL USE BY THE LICENSEES OF SAID SUBDIVISION TO BUILD, ERECT, MAINTAIN AND OR REPAIR THE FOLLOWING: STORM SEWER, SANITARY SEWER, WATERLINES, DRAINAGE FACILITIES, NATURAL GAS LINES, WIRES AND CABLES FOR CARRYING TRANSMISSION OF ELECTRICAL CURRENT FOR LIGHT, HEAT, POWER AND FOR THE TRANSMISSION AND RECEPTION OF SIGNALS AND SOUNDS OF ALL KINDS ON, OVER, THROUGH, UNDER AND ACROSS ALL STRIPS OF LAND LABELED AS UTILITY EASEMENTS ON THIS PLAT. THE GRADE, ELEVATION OR CONTOUR OF ANY PART OF THE EASEMENT AREA SHALL NOT BE CHANGED WITHOUT OBTAINING THE PRIOR WRITTEN CONSENT OF THE CITY OF CARROLL. NO LANDSCAPING OR STRUCTURE SHALL BE ERECTED OVER OR WITHIN THE EASEMENT AREA WITHOUT OBTAINING THE PRIOR WRITTEN APPROVAL OF THE CITY OF CARROLL.

OWNER / SUBDIVIDER

CITY OF CARROLL  
627 N. ADAMS STREET  
CARROLL, IA 51401

LAND SURVEYOR

DANIEL L. MARTI, PLS  
1615 SW MAIN ST. SUITE 205  
ANKENY, IA 50023

DESIGN ENGINEER

KYLE CROUCH  
11213 DAVENPORT STREET SUITE 200  
OMAHA, NE 68154

ACREAGE TABLE

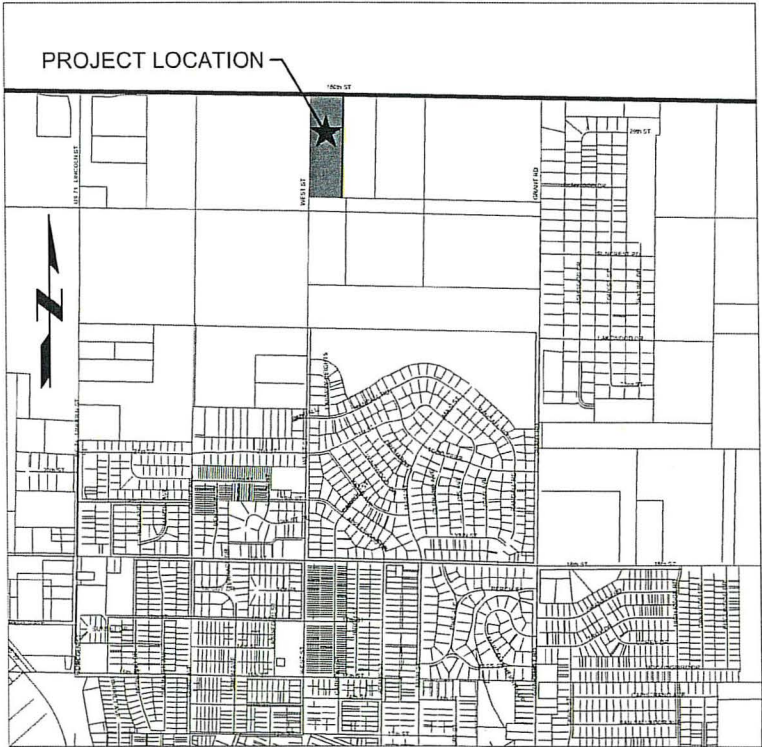
|                  |            |
|------------------|------------|
| TOTAL ACREAGE    | 4.45 ACRES |
| NUMBER OF LOTS   | 9          |
| MIN. LOT AREA    | 18,000 SF  |
| AVG. LOT AREA    | 21,538 SF  |
| MAX. LOT AREA    | 26,000 SF  |
| PUBLIC LAND AREA | 0.00 SF    |
| ROW LAND AREA    | 0.00 SF    |

ZONING

|          |    |
|----------|----|
| EXISTING | A1 |
| PROPOSED | R3 |

NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP:

COMMUNITY - PANEL NUMBER: 190041 0153 C  
SEPTEMBER 15, 2017  
MAP NUMBER: 19027C0153C  
ZONE X (AREA OF MINIMAL FLOOD HAZARD)



CITY OF CARROLL, IOWA

| CITY APPROVALS  |      |
|---|------|
| RECOMMENDED TENTATIVE APPROVAL - PLANNING & ZONING COMMISSION |      |
| CHAIRPERSON   | DATE |
| TENTATIVE APPROVAL - CITY OF CARROLL, IOWA                    |      |
| CLERK   | DATE |

|  |  |
|--|--|
|  | I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. |
|  | (signature)  (date) 4/4/24   |
|  | Printed or typed name: Kyle Crouch   |
|  | License Number: 22863  |
|  | My license renewal date is December 31, 2025   |
| Pages or sheets covered by this seal: SHEETS 1 - 4 |  |





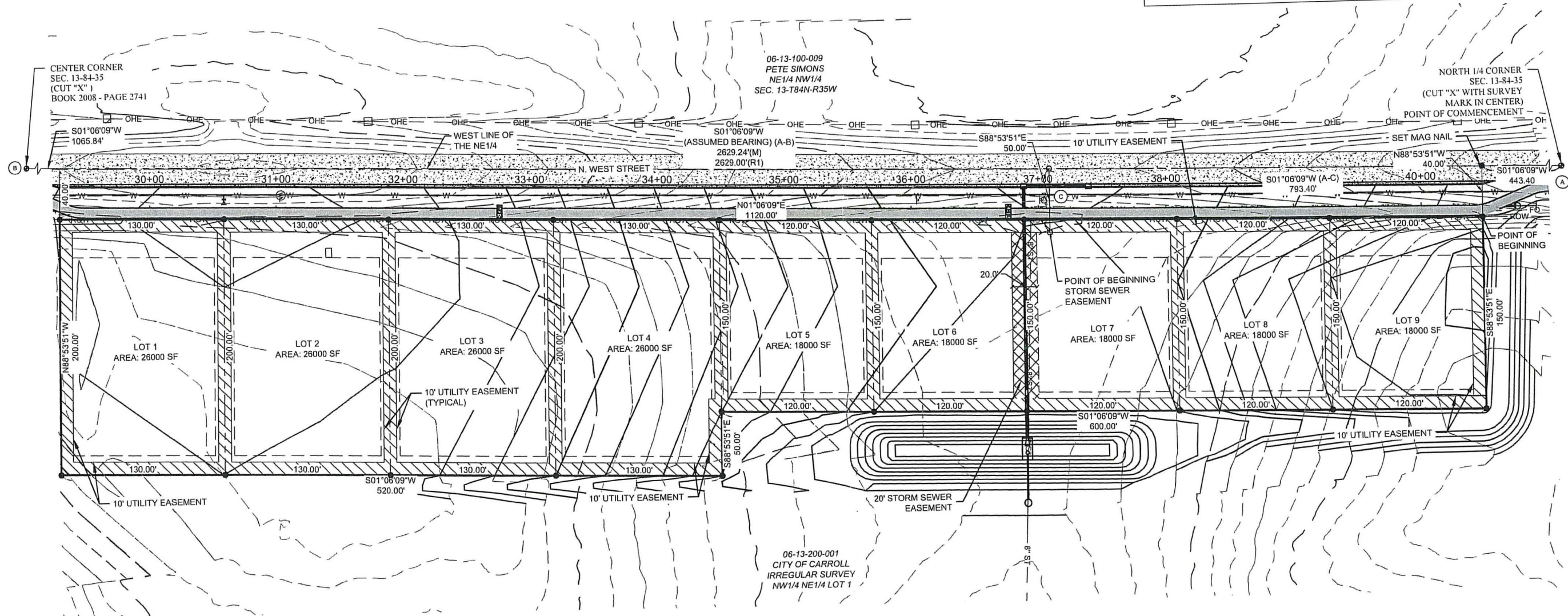
# PRELIMINARY PLAT

## WEST GOLFVIEW SUBDIVISION

### CITY OF CARROLL

### CARROLL COUNTY, IOWA

| LEGEND                |                       |
|-----------------------|-----------------------|
| UTILITY EASEMENT      | MEASURED DISTANCE (M) |
| BUILDING SETBACK LINE | PLATTED DISTANCE (P)  |
| MONUMENT FOUND        | RIGHT-OF-WAY (ROW)    |
| MONUMENT SET          | PROPOSED (PROP)       |
| CALCULATED POINT      | ELECTRICAL (ELEC.)    |
| STORM SEWER EASEMENT  |                       |



**SURVEYORS NOTE:**  
RIGHT OF WAY ALONG N. WEST STREET  
OWNED BY THE CITY OF CARROLL AS  
RECORDED IN INSTRUMENT #2024-0264 IN  
THE CARROLL COUNTY RECORDERS OFFICE.

**RECORD SURVEYS:**  
R1 BOOK 7, PAGE 131

#### BOUNDARY DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 84 NORTH, RANGE 35 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 13; THENCE S01°06'09"W (ASSUMED BEARING) ON THE WEST LINE OF SAID NORTHEAST QUARTER, 443.40 FEET; THENCE S88°53'51"E, 40.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S88°53'51"E, 150.00 FEET; THENCE S01°06'09"W, 600.00 FEET; THENCE S88°53'51"E, 50.00 FEET; THENCE S01°06'09"W, 520.00 FEET; THENCE N88°53'51"W, 200.00 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER; THENCE N01°06'09"E ON SAID WEST LINE, 1120.00 FEET TO THE POINT OF BEGINNING.

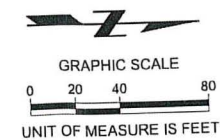
PARCEL CONTAINS 4.45 ACRES, MORE OR LESS.

#### STORM SEWER EASEMENT DESCRIPTION:

A STORM SEWER EASEMENT LOCATED IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 84 NORTH, RANGE 35 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 13; THENCE S01°06'09"W (ASSUMED BEARING) ON THE WEST LINE OF SAID NORTHEAST QUARTER, 782.72 FEET; THENCE S88°53'51"E, 50.00 FEET TO THE POINT OF BEGINNING; THENCE S48°44'44"E, 16.56 FEET; THENCE S88°53'51"E, 117.35 FEET; THENCE S01°06'09"W, 20.00 FEET; THENCE N88°53'51"W, 130.00 FEET; THENCE N01°06'09"E, 30.68 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 0.06 ACRES, MORE OR LESS.



2024  
WEST GOLFVIEW SUBDIVISION  
CARROLL, IOWA

PRELIMINARY PLAT

|                   |                          |
|-------------------|--------------------------|
| PROJECT NO.       | 231132.00                |
| DATE              | 4/2/2024                 |
| DRAWN BY          | JAR                      |
| FILE NAME         | 231132 - Prelim Plat.dwg |
| FIELD BOOK        | CARROLL # 49             |
| FIELD CREW        | JAR                      |
| SURVEY FILE NO    | 231132.00                |
| PLAN (1) HAND     | PH (1) IN                |
| DATE              | DATE                     |
| 75 PERCENT REVIEW | 70% IN                   |
| DATE              | DATE                     |
| 95 PERCENT REVIEW | 95% IN                   |
| DATE              | DATE                     |
| REVISIONS         |                          |



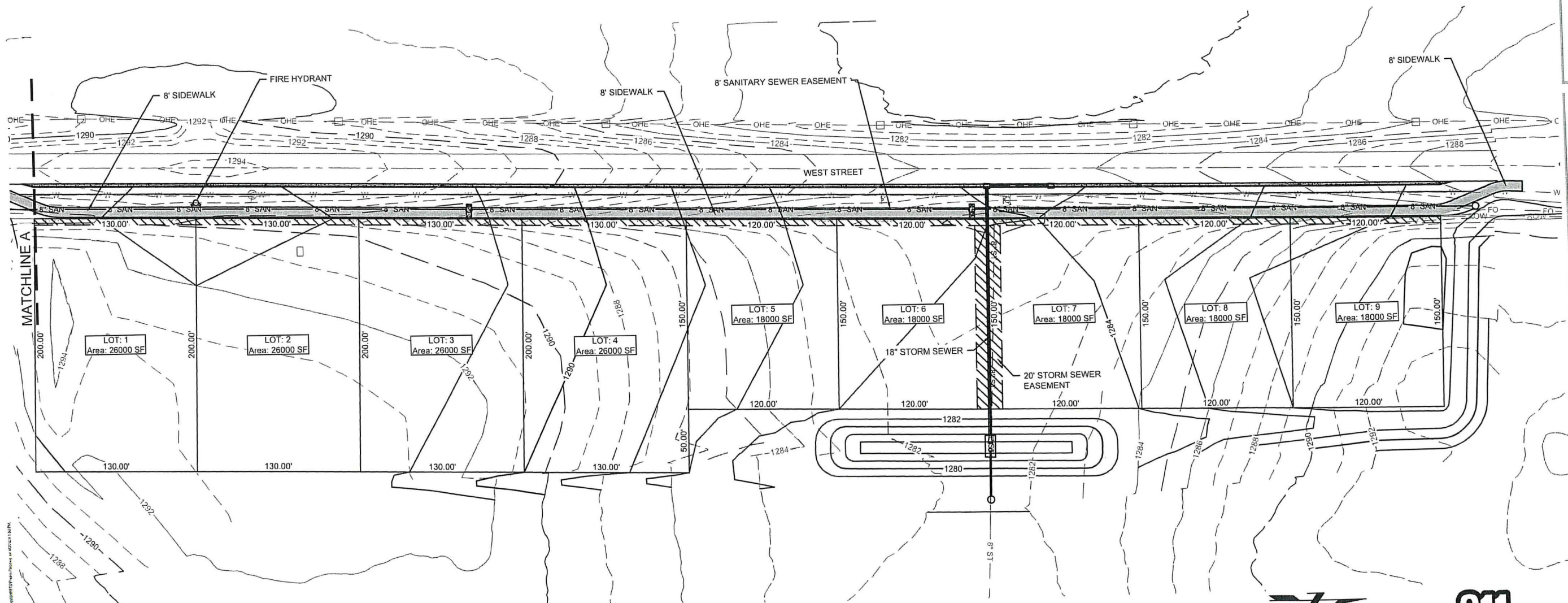


EXISTING LEGEND

- OHE — EXISTING OVERHEAD ELECTRIC
- UGE — EXISTING UNDERGROUND ELECTRIC
- — EXISTING FENCE
- 8" SAN — EXISTING SANITARY
- 6" W — EXISTING WATER
- ST — EXISTING STORM
- BENCHMARK
- MONUMENT FOUND (PROPERTY)
- CURB INLET
- GRATE INLET
- CATCH BASIN
- STORM SEWER MANHOLE
- SANITARY MANHOLE
- GUY WIRE ANCHOR
- POWER POLE (EXISTING)
- POWER (ELEC) PEDESTAL
- WATER MANHOLE
- FIRE HYDRANT

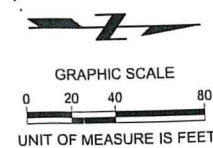
PROPOSED LEGEND

- UTILITY EASEMENT
- BUILDING SET BACK LINE
- PROPERTY LINE
- 8" SAN — PROPOSED SANITARY
- 6" W — PROPOSED WATER
- PROPOSED STORM
- PROPOSED EDGE OF PAVING
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- PROPOSED FIRE HYDRANT



2024  
WEST GOLFVIEW SUBDIVISION  
CARROLL, IOWA

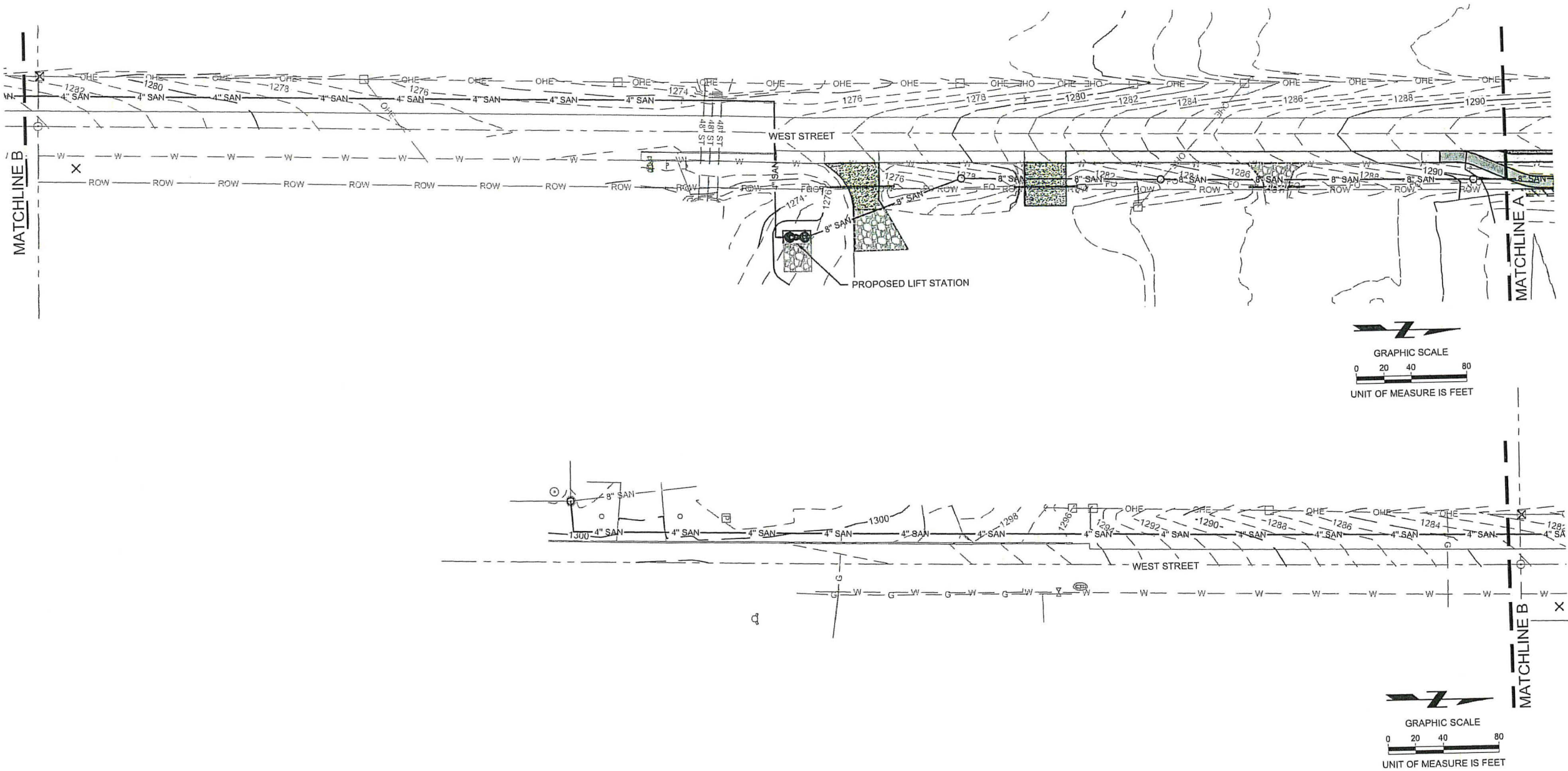
PRELIMINARY PLAT



Know what's below.  
Call before you dig.

|                   |                 |
|-------------------|-----------------|
| PROJECT NO.       | 231132.00       |
| DATE              | 3/28/2024       |
| DRAWN BY          | SDO             |
| FILE NAME         | Prelim Plat.dwg |
| FIELD BOOK        | CARROLL #49     |
| FIELD CREW        | JAR             |
| SURVEY FILE NO.   | 231132.00       |
| PLAN IN HAND      | PH IN           |
| INITIALS          | PH DATE         |
| 75 PERCENT REVIEW | 70% IN          |
| INITIALS          | 70% DATE        |
| 95 PERCENT REVIEW | 95% IN          |
| INITIALS          | 95% DATE        |
| REVISIONS         |                 |

|                           |                 |
|---------------------------|-----------------|
| PROJECT NO.               | 231132.00       |
| DATE                      | 3/28/2024       |
| DRAWN BY                  | SDO             |
| FILE NAME                 | Prelim Plat.dwg |
| FIELD BOOK                | CARROLL 449     |
| FIELD CREW                | JAR             |
| SURVEY FILE NO.           | 231132.00       |
| PLAN IN HAND<br>DATE      | PH DATE         |
| 70 PERCENT REVIEW<br>DATE | 70% DATE        |
| 95 PERCENT REVIEW<br>DATE | 95% DATE        |
| REVISIONS                 |                 |





# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

AK

**FROM:** Randall M. Krauel, Director of Public Works

RMK

**DATE:** June 19, 2024

**SUBJECT:** West Golfview Subdivision

- Final Plat

A Final Plat for the proposed West Golfview Subdivision is submitted. The proposed Subdivision is 4.45 acres of land located on the east side of N. West Street south of 30<sup>th</sup> Street.

A copy of the proposed Final Plat is attached. The proposed Plat consists of nine (9) lots, four (4) of which are 26,000 square feet each and five (5) are 18,000 square feet each. Easement dedication is proposed for utility accommodation. The Subdivision is proposed to be served by public sanitary sewer and watermain.

The Planning and Zoning Commission, at their meeting on June 12, 2024, recommended Approval of the Final Plat.

**RECOMMENDATION:** Mayor and City Council consideration of Acceptance of the Final Plat of the West Golfview Subdivision.

Pending acceptance of the Final Plat, the City Approvals will be updated to include Mayor Pro Tem.

RMK:lp

attachments

RESOLUTION NO. \_\_\_\_\_

WHEREAS, the City of Carroll owner of certain real estate described in a Final Plat filed with the City Clerk of the City of Carroll, Iowa, known as West Golfview Subdivision, City of Carroll, Carroll County, Iowa; and,

WHEREAS, the said Final Plat has been duly examined by the City Planning and Zoning Commission, which has recommended approval of the same on June 12, 2024, and found same to conform to the general plan of the City; and,

WHEREAS, said Final Plat has been examined by the City Council and found to conform to the City of Carroll Subdivision Ordinance and falls within the general plan of the City of Carroll, Iowa, and is found to comply with Chapter 354 of the 2023 Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the Final Plat of West Golfview Subdivision, City of Carroll, Carroll County, Iowa, is found to conform with the law and is hereby accepted.
2. That this Resolution shall be fully binding upon the owners, their assigns, purchasers or successors in interest.
3. That the Mayor Pro Tem and City Clerk of the City of Carroll, Iowa, are hereby directed to certify this Resolution and cause the same to be affixed to the said Final Plat as provided by law.

Passed and approved by the Carroll City Council this 24<sup>th</sup> day of June 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

CERTIFICATE

State of Iowa        )  
                                  ss.  
Carroll, County     )

We, Carolyn Siemann, Mayor Pro Tem and Laura A. Schaefer, City Clerk of the City of Carroll, Iowa hereby certify that at a meeting of the City Council of the City of Carroll, Iowa, held on the 24<sup>th</sup> day of June, 2024 the attached Resolution was adopted by the City Council of the City of Carroll, Iowa, approved by the Mayor Pro Tem, duly entered into the record of the City Council meeting of that date, and we further certify that the Preliminary Plat is found to conform to the law as tentatively approved and accepted and we hereby certify this Resolution and cause the same to be affixed to the Preliminary Plat as provided by law.

\_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

State of Iowa     )  
                                  ss.  
Carroll County )

On this 24<sup>th</sup> of June, 2024, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Carolyn Siemann, and Laura A. Schaefer, to me personally known, who, being by me duly sworn did say that they are the Mayor Pro Tem and City Clerk respectively, of the City of Carroll, Iowa, executing the within and foregoing instrument, and that said instrument was signed and sealed on behalf of the City of Carroll, Iowa, by authority of its City Council and that said Mayor Pro Tem and City Clerk, as such officers acknowledged the execution of said instrument to be the voluntary act and deed of the City of Carroll, Iowa, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



2024  
WEST GOLFVIEW SUBDIVISION  
CARROLL, IOWA

FINAL PLAT

PROJECT NO. 231132  
DATE 4/2/2024  
DRAWN BY JAR  
FILE NAME 231132 - FINAL PLAT.dwg  
FIELD BOOK CARROLL # 49  
FIELD CREW JAR  
SURVEY FILE NO 231132

| Index Legend |   |
|--------------|---|
| Location:    | PART OF THE NE1/4, SEC.13-T84N-R35W           |
|              | GRANT TWP, CARROLL COUNTY                     |
| Requestor:   | CITY OF CARROLL                               |
| Proprietor:  | CITY OF CARROLL                               |
| Surveyor/    | DANIEL L. MARTI                               |
| Prepared     | 1615 SW MAIN ST., SUITE 205, ANKENY, IA 50023 |
| By:          | PHONE # 515-964-5310                          |
| Surveyor     |   |
| Company:     | JEO CONSULTING GROUP INC.                     |
| Return To:   | 1615 SW MAIN ST., SUITE 205, ANKENY, IA 50023 |

FOR RECORDER'S USE ONLY

# FINAL PLAT

## WEST GOLFVIEW SUBDIVISION

### CITY OF CARROLL

### CARROLL COUNTY, IOWA

#### BUILDING SETBACKS:

FRONT YARD 30'  
REAR YARD MIN. 15'  
SIDE YARD MIN. 7.5'

ATTACHED GARAGE MAY BE 5' FROM  
THE SIDE LOT LINE, BUT NOT A  
STREET LINE.

NOTE: ALL FRONT YARD BUILDING SETBACK LINE ARE TO BE  
MEASURED FROM THE STREET RIGHT-OF-WAY.

NOTE: ALL BEARINGS ARE ASSUMED AND ALL MONUMENTS  
SET ARE 5/8" X 24" REBAR WITH PURPLE PLASTIC CAP #22021.  
MONUMENTS TO BE SET UPON COMPLETION OF  
CONSTRUCTION.

#### DEDICATION:

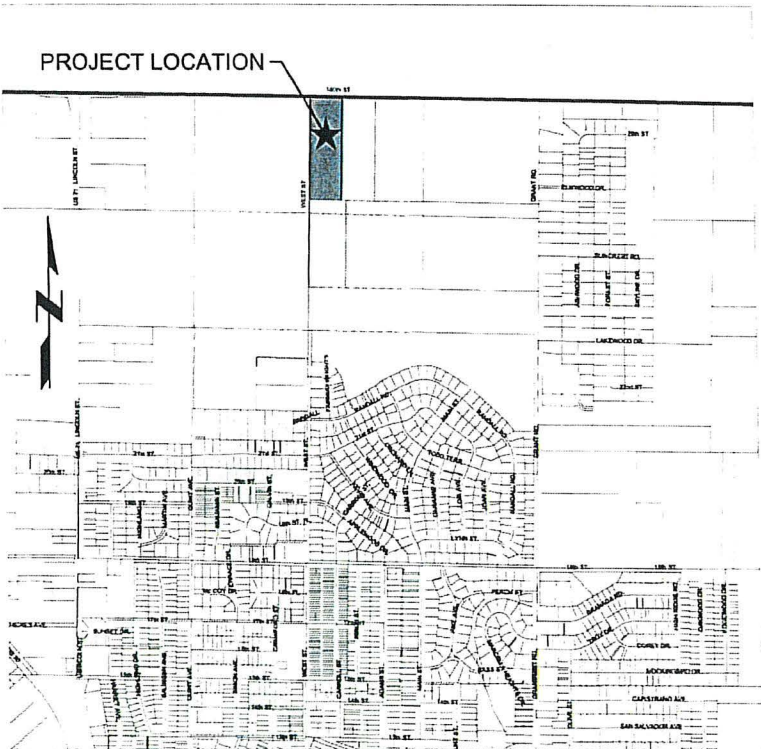
KNOW ALL MEN BY THESE PRESENT: THAT THE CITY OF CARROLL IS THE OWNER OF THE LAND DESCRIBED WITHIN THE PERIMETER DESCRIPTION AND EMBRACED WITHIN THIS PLAT AND HAVE CAUSED SAID LAND TO BE SUBDIVIDED INTO LOTS TO BE NAMED AND NUMBERED AS SHOWN, SAID SUBDIVISION TO BE HEREFTER KNOWN AS WEST GOLFVIEW SUBDIVISION. SAID OWNER HEREBY RATIFIES AND APPROVES OF THE DISPOSITION OF ITS PROPERTY AS SHOWN ON THIS PLAT. SAID OWNER FURTHER GRANTS PERPETUAL UTILITY EASEMENTS AND PUBLIC DRAINAGE EASEMENTS TO THE CITY OF CARROLL AND ANY PUBLIC OR PRIVATE UTILITY FOR RECIPROCAL USE BY THE LICENSEES OF SAID SUBDIVISION TO BUILD, ERECT, MAINTAIN AND OR REPAIR THE FOLLOWING: STORM SEWER, SANITARY SEWER, WATERLINES, DRAINAGE FACILITIES, NATURAL GAS LINES, WIRES AND CABLES FOR CARRYING TRANSMISSION OF ELECTRICAL CURRENT FOR LIGHT, HEAT, POWER AND FOR THE TRANSMISSION AND RECEPTION OF SIGNALS AND SOUNDS OF ALL KINDS ON, OVER, THROUGH, UNDER AND ACROSS ALL STRIPS OF LAND LABELED AS UTILITY EASEMENTS ON THIS PLAT. THE GRADE, ELEVATION OR CONTOUR OF ANY PART OF THE EASEMENT AREA SHALL NOT BE CHANGED WITHOUT OBTAINING THE PRIOR WRITTEN CONSENT OF THE CITY OF CARROLL. NO LANDSCAPING OR STRUCTURE SHALL BE ERECTED OVER OR WITHIN THE EASEMENT AREA WITHOUT OBTAINING THE PRIOR WRITTEN APPROVAL OF THE CITY OF CARROLL.

#### NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP:

COMMUNITY - PANEL NUMBER: 190041 0153 C  
SEPTEMBER 15, 2017  
MAP NUMBER: 19027C0153C  
ZONE X (AREA OF MINIMAL FLOOD HAZARD)

#### INDEX OF SHEETS:

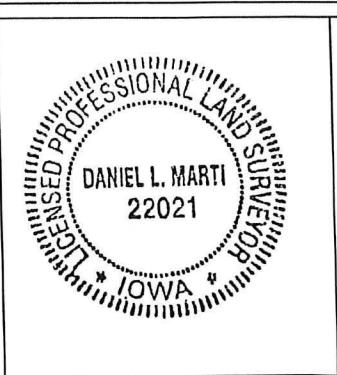
SHEET NO: SHEET NAME:  
1. COVER SHEET  
2. FINAL PLAT



CITY OF CARROLL, IOWA

| CITY APPROVALS                                      |      |
|---|------|
| RECOMMENDED APPROVAL - PLANNING & ZONING COMMISSION |      |
| CHAIRPERSON   | DATE |
| SECRETARY   | DATE |
| ACCEPTED - CITY OF CARROLL, IOWA                    |      |
| MAYOR   | DATE |
| CLERK   | DATE |

| ACKNOWLEDGED CITY OF CARROLL, IOWA |      |
|------------------------------------|------|
| NAME                               | DATE |
| NAME                               | DATE |



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

*Daniel L. Marti* 4/2/2024  
(signature) (date)

Printed or typed name: Daniel L. Marti

License Number: 22021

My license renewal date is December 31, 2025

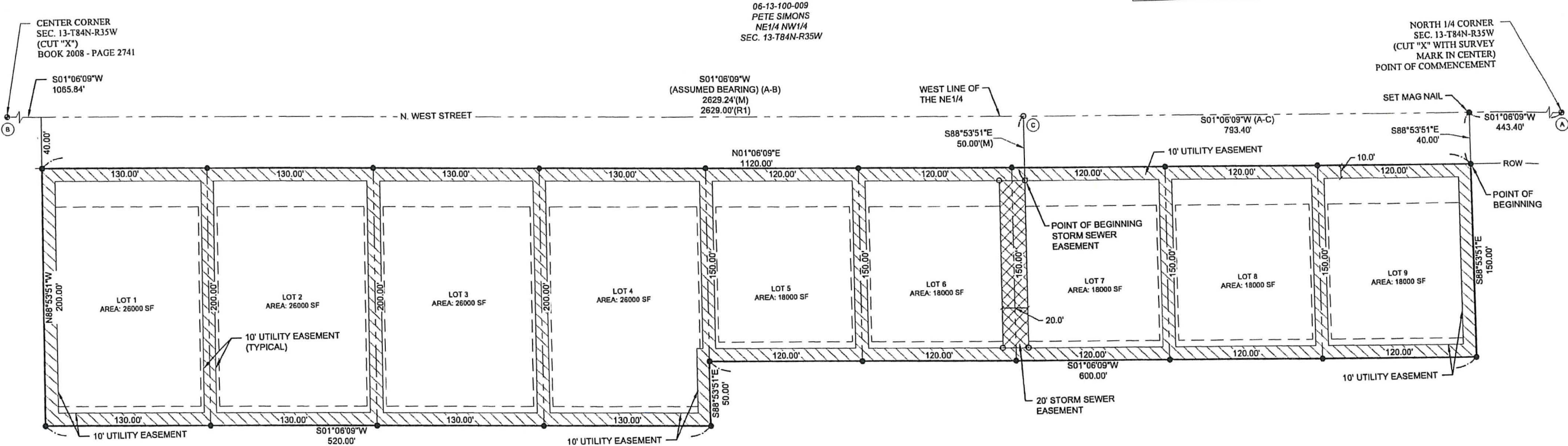
Pages or sheets covered by this seal:  
SHEETS 1 -2





FINAL PLAT  
WEST GOLFVIEW SUBDIVISION  
CITY OF CARROLL  
CARROLL COUNTY, IOWA

| LEGEND                |                       |
|-----------------------|-----------------------|
| UTILITY EASEMENT      | MEASURED DISTANCE (M) |
| BUILDING SETBACK LINE | PLATTED DISTANCE (P)  |
| MONUMENT FOUND        | RIGHT-OF-WAY (ROW)    |
| MONUMENT SET          | PROPOSED (PROP)       |
| CALCULATED POINT      | ELECTRICAL (ELEC.)    |
| STORM SEWER EASEMENT  |                       |



**SURVEYORS NOTE:**  
RIGHT OF WAY ALONG N. WEST STREET OWNED BY THE CITY OF CARROLL AS RECORDED IN INSTRUMENT #2024-0264 IN THE CARROLL COUNTY RECORDERS OFFICE.

**RECORD SURVEYS:**  
R1 BOOK 7, PAGE 131

06-13-200-001  
CITY OF CARROLL  
IRREGULAR SURVEY  
NW1/4 NE1/4 LOT 1

**BOUNDARY DESCRIPTION:**

A PARCEL OF LAND LOCATED IN PART OF LOT 2 AND LOT 3 OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF LOT 2 LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, ALL IN SECTION 13, TOWNSHIP 84 NORTH, RANGE 35 WEST OF THE 5TH P.M., CITY OF CARROLL, CARROLL COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 13; THENCE S01°06'09"W (ASSUMED BEARING) ON THE WEST LINE OF THE NORTHEAST QUARTER, A DISTANCE OF 443.40 FEET; THENCE S88°53'51"E, A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE S88°53'51"E, A DISTANCE OF 150.00 FEET; THENCE S01°06'09"W, A DISTANCE OF 600.00 FEET; THENCE S88°53'51"E, A DISTANCE OF 50.00 FEET; THENCE S01°06'09"W, A DISTANCE OF 520.00 FEET; THENCE N88°53'51"W, A DISTANCE OF 200.00 FEET; THENCE N01°06'09"E, A DISTANCE OF 1120.00 FEET TO THE POINT OF BEGINNING.

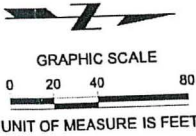
PARCEL CONTAINS 4.45 ACRES, MORE OR LESS AND IS SUBJECT TO EASEMENTS OF RECORD.

**STORM SEWER EASEMENT DESCRIPTION:**

A STORM SEWER EASEMENT LOCATED IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 84 NORTH, RANGE 35 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 13; THENCE S01°06'09"W (ASSUMED BEARING) ON THE WEST LINE OF SAID NORTHEAST QUARTER, A DISTANCE OF 793.40 FEET; THENCE S88°53'51"E, A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; THENCE S88°53'51"E, A DISTANCE OF 130.00 FEET; THENCE S01°06'09"W, A DISTANCE OF 20.00 FEET; THENCE N88°53'51"W, A DISTANCE OF 130.00 FEET; THENCE N01°06'09"E, A DISTANCE OF 20.00 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 0.06 ACRES, MORE OR LESS.



2024  
WEST GOLFVIEW SUBDIVISION  
CARROLL, IOWA

FINAL PLAT

PROJECT NO 231132.00  
DATE 4/2/2024  
DRAWN BY JAR  
FILE NAME 231132 - FINAL PLAT.dwg  
FIELD BOOK CARROLL # 49  
FIELD CREW JAR  
SURVEY FILE NO 231132.00

# City of Carroll

---


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Aaron Kooiker, City Manager 

**DATE:** June 5, 2024

**SUBJECT:** FY 2024/2025 Salary Resolution

Attached please find the salary resolution for the top of pay or ranges of pay for all city positions beginning July 1, 2024. For full time positions, the numbers were derived from union contracts with Police and Public Works that are required to be provided as of July 1, 2024. The negotiated Public Works contract was 4% and the Police contract was 5%. Following past practice, most of the non-represented, full-time positions were adjusted by the same percentage increase as the full-time Public Works union positions.

Police command staff were adjusted to maintain a separation between the different positions and command structure. Command staff is not covered by the union negotiation.

**RECOMMENDATION:** Council consideration and approval of the resolution setting top of pay or ranges of pay for city employees beginning July 1, 2024.

## RESOLUTION NO. 24- \_\_\_\_

### A RESOLUTION SETTING SALARIES/WAGES FOR EMPLOYEES OF THE CITY OF CARROLL FOR THE FISCAL YEAR 2024/2025

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLL, IOWA THAT:

Section 1. The positions named in the Fiscal Year 2025 Wage Schedule below shall be paid the salaries or wages indicated and the City Clerk and/or City Manager is hereby authorized to issue checks less legally required or authorized deductions from the amounts set out below on a bi-weekly basis, and also make such contributions to Social Security, I.P.E.R.S., or other purpose as required by law or authorization of the Council, all subject to audit and review by the Council.

Section 2. All City personnel are subject to the provisions contained in the City of Carroll Personnel Policy Manual adopted on February 24, 2003 and last updated on May 28, 2024. All employees and positions covered by bargaining units or other employment related contracts are subject to the terms and conditions of those agreements in addition to the City's Personnel Policy Manual.

| Position  | July 1, 2024 Hourly Rate / Salary |
|---|-----------------------------------|
| City Manager  | 166,400.00                        |
| Engineer/Public Works Director  | 130,338.94                        |
| Police Chief  | 118,020.00                        |
| Finance Director/City Clerk   | 106,000.00                        |
| Wastewater Superintendent   | 103,590.32                        |
| Police Captain  | 98,614.00                         |
| Parks & Recreation Director   | 95,999.04                         |
| Fire Chief  | 94,491.53                         |
| Library Director  | 93,430.07                         |
| Water Superintendent  | 91,093.33                         |
| Street Superintendent   | 86,187.66                         |
| Park Superintendent   | 86,187.66                         |
| Golf Course Superintendent  | 86,187.66                         |
| Recreation Superintendent   | 86,187.66                         |
| Chief Building Official   | 86,187.66                         |
| Building / Fire Safety Official   | 86,187.66                         |
| Building Official   | 76,633.12                         |
| Police Sergeant   | 31.139 - 40.972                   |
| Engineering Technician  | 29.831 - 39.251                   |
| Wastewater Plant Operator IV  | 29.410 - 38.697                   |
| Police Officer  | 28.283 - 37.214                   |
| Wastewater Plant Operator III   | 27.855 - 36.651                   |
| Wastewater Plant Operator II  | 26.299 - 34.604                   |
| Water Plant Operator II (must also have Water Distribution System Grade II) | 26.299 - 34.604                   |
| Building Maintenance Specialist   | 26.173 - 34.438                   |
| Wastewater Plant Operator   | 24.743 - 32.557                   |
| Water Plant Operator  | 24.743 - 32.557                   |
| Code Compliance Officer   | 24.743 - 32.557                   |
| Mechanic  | 24.743 - 32.557                   |
| Deputy City Clerk   | 24.343 - 32.030                   |
| Crew Supervisor   | 24.343 - 32.030                   |
| Cemetery Sexton   | 22.725 - 29.901                   |
| Municipal Service Worker  | 21.917 - 28.838                   |
| Program Specialist  | 21.917 - 28.838                   |
| Assistant Golf Course Superintendent  | 21.411 - 28.172                   |
| Administrative Assistant  | 20.686 - 27.218                   |
| Assistant Library Director  | 20.666 - 27.192                   |
| Secretary   | 18.644 - 24.532                   |
| Library Worker  | 18.644 - 24.532                   |
| Receptionist/Clerk  | 16.016 - 21.074                   |
| Recreation Center Worker  | 16.016 - 21.074                   |

\*Police Officer assigned to Detective shall receive an additional \$2.00/hour

\*Police Officer regularly assigned to the 1st shift shall receive an additional \$.20/hour

\*\*any employee required to hold a pesticide and/or herbicide certification shall receive an additional \$.12/hour

| <b>Position</b>                        | <b>July 1, 2024 Hourly Rate/Salary</b> |
|--|--|
| Volunteer Assistant Fire Chief         | 1,300.00                               |
| Fitness Instructors                    | 15.250 - 32.000                        |
| Technology Specialist                  | 15.000 - 30.000                        |
| Recreation Center Building Supervisor  | 15.000 - 20.000                        |
| Aquatic Center Pool Manager            | 15.000 - 20.000                        |
| Custodians                             | 15.000 - 20.000                        |
| Aquatic Center Pool Assistant Managers | 14.000 - 18.750                        |
| Head Lifeguards* #                     | 14.000 - 18.750                        |
| Control Room Operator (CRO)/Lifeguard  | 14.000 - 18.750                        |
| Leisure Services Supervisor            | 13.500 - 25.000                        |
| Parks/Golf/Cemetery Seasonal Workers   | 10.000 - 18.000                        |
| Control Room Operators (CRO)           | 13.500 - 18.000                        |
| Library Assistants                     | 13.500 - 18.000                        |
| City Maintenance Worker                | 10.000 - 18.000                        |
| Lifeguards * #                         | 12.000 - 16.000                        |
| Leisure Services Assistant             | 11.000 - 20.000                        |
| Concession Workers                     | 11.000 - 14.750                        |
| Library Pages                          | 11.000 - 14.750                        |

**\* a lifeguard with W.S.I. training is eligible for an additional \$.25/hour**

**# eligible for premium pay of \$.25/hr for all hours worked upon reaching 175 hours worked from 5/11 - 8/30**

**# eligible for premium pay of \$.50/hr for all hours worked upon reaching 325 hours worked from 5/11 - 8/30**

|                            |  |
|----------------------------|--|
| Firefighters               | <u>Per Hr. Calls &gt; 1 hr.</u><br>15.00 |
| Officials/Referees/Umpires | up to \$35/game                          |

Passed and approved on this 24th day of June, 2024

\_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

**FROM:** Laura A. Schaefer, Finance Director/City Clerk

**DATE:** June 18, 2024

**SUBJECT:** General Urban Renewal/Economic Development Matters Engagement Agreement

The City has been working with Nathan Overberg at Ahlers & Cooney, P.C. for many years to guide the City through the process and develop the required documentation to create or amend urban renewal plans, development agreements, urban revitalization plans and other economic development matters.

In particular, the City is currently working with Mr. Overberg on numerous new or amended urban renewal plans and development agreements. Instead of seeking Council approval for each individual economic development matter, Mr. Overberg has prepared a General Urban Renewal/Economic Development Matters Engagement Agreement so City Staff can continue to work with him on all the new or amended plans/development agreements as the need arises.

The attached Engagement Agreement essentially provides the same services as in the past where Mr. Overberg will offer advice, answer questions and prepare documents in accordance with State of Iowa Code. Billing services would continue as currently provided at the firm's hourly rates in effect at the time the work is performed.

**RECOMMENDATION:** Council discussion and approval of the attached resolution approving a General Urban Renewal/Economic Development Matters Engagement Agreement with Ahlers & Cooney, P.C.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING A GENERAL URBAN RENEWAL/ECONOMIC DEVELOPMENT  
MATTERS ENGAGEMENT AGREEMENT

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, a General Urban Renewal/Economic Development Matters Engagement Agreement with Ahlers & Cooney, P.C. is attached as Exhibit A.

WHEREAS, it is determined that the approval of the General Urban Renewal/Economic Development Matters Engagement Agreement with Ahlers & Cooney, P.C. is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the General Urban Renewal/Economic Development Matters Engagement Agreement with Ahlers & Cooney, P.C. is approved.

Passed and approved by the Carroll City Council this 24th day of June, 2024.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Carolyn Siemann, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

June 10, 2024

Sent via email: [akooiker@cityofcarroll.com](mailto:akooiker@cityofcarroll.com)

Aaron Kooiker  
City Manager  
City of Carroll  
112 East 5<sup>th</sup> Street  
Carroll, IA 51401

RE: City of Carroll General Urban Renewal/Economic Development Matters  
Engagement Agreement

Dear Aaron:

The purpose of this Engagement Agreement (“Agreement”) is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. (the “Firm”) will represent the City of Carroll, Iowa (the “City”) from time to time in connection with the City’s economic development activities, including urban renewal matters, development agreements, urban revitalization matters, and similar projects (the “Economic Development Matters”).

### **SCOPE OF ENGAGEMENT**

We agree to represent the City in the City’s Economic Development Matters for which the City requests our services. In the course of representing the City on such Economic Development Matters, we will perform the following services, as applicable, for the fees we charge under this Agreement.

#### *Urban Renewal Plans and Amendments to Urban Renewal Plans*

In the role of representing the City with respect to the City’s urban renewal plans currently in existence and with respect to the creation of new urban renewal plans or the amendment of existing plans, upon request for such services by the City, we will provide the following services:

1. Prepare urban renewal plan and amendment documents and/or review drafts of such documents prepared by the City or third parties (depending on City’s selected approach) in accordance with Iowa Code Chapter 403;
2. Prepare related adoption proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Prepare TIF ordinance(s) to create or modify TIF district(s);

4. Answer questions and advise City staff and the Council throughout the adoption process for urban renewal plans and amendments, and thereafter with respect to questions raised by the City related to administration of urban renewal activities under adopted urban renewal plans and amendments.
5. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the plans/amendments

#### *Development Agreements*

In the role of representing the City with respect to development agreements (including agreements involving the purchase or sale of real property), upon request for such services by the City, we will provide the following services:

1. Draft development agreements incorporating terms negotiated by the parties;
2. Prepare related approval proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Answer questions and advise City staff and the Council throughout the drafting, negotiation, and approval process for development agreements, and thereafter with respect to questions raised by the City related to interpretation or administration of development agreements.
4. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the agreement/amendments

#### *Urban Revitalization Plans and Amendments to Urban Revitalization Plans*

In the role of representing the City with respect to the City's urban revitalization plans currently in existence and with respect to the creation of new urban revitalization plans or the amendment of existing plans, upon request for such services by the City, we will provide the following services:

1. Prepare urban revitalization plan and amendment documents in accordance with Iowa Code Chapter 404;
2. Prepare related adoption proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Prepare designating ordinance(s) to designate or modify urban revitalization area boundaries;
4. Answer questions and advise City staff and the Council throughout the adoption process for urban revitalization plans and amendments, and thereafter with respect to questions raised by the City related to administration of adopted urban revitalization plans and amendments.
5. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the plans/amendments.

#### *Other Economic Development Matters*

In the role of representing the City with respect to other economic development matters, upon request for such services by the City, we will provide the following services:



1. Consult with and advise City staff regarding the matters;
2. Draft legal documents, letters, memorandums, and other documents as requested by the City;
3. Prepare related proceedings for Council meetings, related notices, and letters of instructions for Council proceedings, as needed.

### **COOPERATION**

To enable us to provide effective representation, the City agrees to: (1) disclose to us, fully and accurately and on a timely basis, all facts and documents that are or might be material or that we may request; (2) keep us apprised on a timely basis of all developments relating to the representation that are or might be material; (3) attend meetings, conferences, and other proceedings when it is reasonable to do so; and (4) cooperate fully with us in all matters relating to the engagement. During the course of this engagement, we will rely on the City's staff to provide us with complete and timely information on all developments pertaining to any aspect of the Economic Development Matters for which the City seeks our services.

### **LIMITATIONS**

Our duties under this Agreement are limited to those expressly set forth above, and shall be on a case-by-case or project-by-project basis, as directed by the City. Absent a separate engagement agreement regarding one or more of the following services, the services we provide and the fees we charge hereunder do not include:

1. Preparing legal descriptions;
2. Services related to Economic Development Matters for which our assistance is not requested by City staff and/or the City Council;
3. Independently administering and/or monitoring compliance with documents approved as part of Economic Development Matters, including but not limited to preparing annual reports, monitoring compliance with terms of development agreements, or preparing or filing certifications related to urban renewal areas (provided however that our engagement would include advising the City on specific questions raised by the City regarding the City's ongoing administration and monitoring related to such documents);
4. Defending any legal challenges to or arising out of Economic Development Matters (absent a separate, written engagement agreement for such representation);
5. Acting in a financial advisory role, including but not limited to confirming or calculating any potential tax increment anticipated within urban renewal areas; or
6. Any bond (finance) related services.

It is not anticipated that it will be necessary for us to personally attend Council meetings in order to accomplish our work. We will be coordinating our services with you and other City staff, as directed by the City. In the event that public hearings or litigation should occur in the course of this matter, we would expect the same to be handled by the Firm's attorneys working with the City as the designated City Attorney, under the Firm's separate engagement with the City for such work.

## **ATTORNEY-CLIENT RELATIONSHIP**

As confirmed by the execution of this Agreement, the City will be our client and an attorney-client relationship will exist between us for the Economic Development Matters for which the City staff requests our assistance. Our services are limited to those contracted for in this letter and the City's execution of this Agreement will constitute an acknowledgement of those limitations.

## **OTHER REPRESENTATIONS**

As you are aware, the Firm represents many political subdivisions, companies, and individuals. It is possible that during the time that we are representing the City in its Economic Development Matters, one or more of our present or future clients will have transactions with the City. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this Agreement, either because such matters will be sufficiently different from the Economic Development Matters so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the Economic Development Matters. However, if a conflict with one or more of our present or future clients arises in connection with our representation under this Agreement, we will (i) notify you of the conflict of interest and (ii) decline to participate in any matter where the interests of our clients, including the City, may differ to the point where separate representation is advisable. The Firm historically has arranged its practice to hold such occasions to a minimum, and intends to continue doing so. Occasionally circumstances may arise in which a conflict between clients may be waived, if the informed written consent of the involved clients is obtained. If such circumstances arise, we would submit a separate letter to the City Council requesting such informed, written consent to waive the conflict, which the City Council could consider at that time. Execution of this Agreement will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

## **FEES**

The attorneys working in the economic development practice area of the Firm, including Nathan Overberg and Jenna Sabroske, will be the attorneys chiefly responsible for providing you with these legal services. However, if efficient and appropriate, other attorneys and legal assistants may assist with the provision of services from time to time.

The fees charged for all legal services provided under this Agreement will be based on the hours worked by Firm personnel at their hourly rates in effect at the time the work is performed. Mr. Overberg's current hourly rate is \$340 and Ms. Sabroske's current hourly rate is \$270. Work performed by other attorneys will be billed at their current hourly rate (currently ranging from \$200-\$430 per hour). Work by legal assistants is currently billed at \$140-\$155 per hour. The hourly rates reflected herein are subject to our periodic review and adjustment. Our rates are typically adjusted annually as of January 1<sup>st</sup> of each year. We will provide a current rate schedule upon request at any time during the engagement covered under this Agreement.

It is difficult to estimate the total cost for the work on any given project undertaken hereunder. We will charge for our time by the hour, and there are many variables that impact the number of hours spent on the work. Expenses will be billed at the amount incurred. Our statement for services and expenses will be due and payable within 30 days of receipt of the invoice, which in most instances, will be sent monthly throughout our work on a given project. Should you have any questions about a statement or a fee, please do not hesitate to call. We do reserve the right to withdraw from representation for any reason, including failure to pay the monthly statement in accordance with this policy. If, for any reason, the City terminates the engagement governed by this Agreement, we will bill the City for the services rendered as of the date of termination based on the hourly rates of those who provided services.

### **ELECTRONIC DOCUMENTS AND DATA**

In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this Agreement, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

### **RECORDS**

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the Economic Development Matters will be retained by us. We may store some or all client file materials in a digital format. After any or all paper documents are digitized, we may destroy all paper documents in the client file. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement.

### **APPROVAL**

Please carefully review the terms and conditions of this Agreement. ***If the above correctly reflects our mutual understanding, please so indicate by returning a signed and dated copy of this letter, retaining an original for your file as well.***

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact us. As always, we appreciate the opportunity to represent the City and we look forward to working with you on the City's Economic Development Matters.

Ahlers & Cooney, P.C.

Sincerely,

By:

  
Nathan J. Overberg

Accepted and approved on behalf of the City Council of the City of Carroll\*

By: \_\_\_\_\_ Dated: \_\_\_\_\_

Title: \_\_\_\_\_

\*Authorized by action of the governing body, approved on \_\_\_\_\_, 2024.

02363293\10275-065

# City of Carroll


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members

**FROM:** Aaron Kooiker, City Manager 

**DATE:** June 20, 2024

**SUBJECT:** MW Capital Group 2 LLC (Fairview Village Apartments)

- Letter of Support for Workforce Housing Tax Credit Program

Per the request of the Council, Mr. Hanson will be at the June 24<sup>th</sup> Council meeting.

I was contacted by Dalton Hanson, MW Capital Group 2 LLC, for a letter of support for a workforce housing tax credit application. To support this application, the City is being asked to provide a match through tax abatement. This allows a city to abate the taxes on the property for only the increased value of the property. MW Capital Group 2 LLC would need to increase today's value of the property to receive a benefit. I am proposing that the City amend the current urban revitalization plan to add a 10-year 100% abatement schedule for multi-family housing which will act as the match for this program.

When the previous owner was involved with the property, it had been discussed to support the new owners any way possible. I am aware of a number of cities that participate in a tax abatement that gives 100% abatement for ten years for multi-family housing. As we know, multi-family housing is a difficult financial investment. I believe this will give us a competitive edge in the future and allow investors to secure funds to make developments like this happen in Carroll.

**RECOMMENDATION:** Council consideration and approval of a letter of support for a Workforce Housing Tax Credit Program application for MW Capital Group 2 LLC (Fairview Village Apartments).

# City of Carroll

---

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

June 6, 2024

Iowa Economic Development Authority  
1963 Bell Avenue, Suite 200  
Des Moines, IA 50315

RE: Workforce Housing Tax Credit Program

To Whom It May Concern:

It is with great pleasure for me to write this letter of support for the Workforce Housing Tax Credit Program. The City is very excited to work with Dalton Hanson and MW Capital Group 2 LLC to rehabilitate Fairview Village Apartments in Carroll, Iowa. Fairview Village Apartments have become an eyesore for the community where less than half of the 72 units were occupied and most of those were uninhabitable.

The City plans to change its revitalization plan to allow for 10 years of 100% tax abatement for multi-family housing. We believe, with the assistance of this program, all 72 units will be available for rent again. As our most recent housing study has shown, the Carroll community is in need of 50 additional units per year for the next 5 years.

Thank you very much for your consideration.

Sincerely,  
CITY OF CARROLL

Aaron Kooiker  
City Manager

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

AK

**FROM:** Randall M. Krauel, Director of Public Works

RMK

**DATE:** June 19, 2024

**SUBJECT:** Heavy Duty Truck Purchase - Street Division

On June 18, Proposals for the purchase of a Heavy Duty Truck, 39,000 Pounds G.V.W.R. w/Dump Body, Front and Underbody Snow Plows and Slide-In Sander for use in the Street Division were received, opened and tabulated. The Proposals received are summarized as follows:

|                          | <u>w/Trade-in</u> | <u>w/o Trade-in</u> |
|--------------------------|-------------------|---------------------|
| Ascendance Truck Centers | \$241,995.00      | Bid Error           |
| Housby Mack              | \$289,965.00      | \$296,465.00        |
| Truck Center Companies   | \$254,987.00      | \$262,487.00        |

A detailed Summary of Proposals Received is attached.

The Notes in the Summary of Proposals Received include two possible price changes to the Ascendance Proposal. If the truck is built in 2026, an additional \$15,000.00 is proposed to be added due to emission changes and the trade-in value is proposed to be reduced by \$2,500.00. The impact of these two changes on the Net Price would be as follows:

|                     |                    |
|---------------------|--------------------|
| Proposed base price | \$273,995.00       |
| Emissions increase  | \$ 15,000.00       |
| Trade-in            | (\$ 32,000.00)     |
| Trade-in adjustment | \$ <u>2,500.00</u> |
| Adjusted Net Price  | \$259,495.00       |

Ascendance cannot guarantee at this time that the truck would not roll into 2026 production. If it does, Ascendance proposes that the Net Price be adjusted from \$241,995.00 to \$259,495.00.

GovDeals has been contacted for information regarding recent sales of similar trucks and equipment. The information that GovDeals provided indicates that between September, 2023, and

February, 2024, GovDeals sold five similar trucks with snow removal equipment at prices ranging from \$14,500.00 to \$30,000.00.

The recommendation is based on current pricing provided. The risk is assumed that, depending on the production year, the price may increase.

**RECOMMENDATION:** Mayor and City Council consideration of approval of purchase of a Heavy Duty Truck from Ascendance Truck Centers at their Proposal price of \$241,995.00 with the understanding that, if the truck rolls into the 2026 production year, the price may increase.

RMK:lp

attachments



## CITY OF CARROLL

## SUMMARY OF PROPOSALS RECEIVED

Project: Heavy Duty Truck, 39,000 G.V.W.R. w/Dump Body, Front and Underbody Snow Plows and Slide-In Sander

Date: 6/18/2024 3:00

Location: City Hall

Sheet No. 1 of 1

| ITEM NO.   | ITEM CODE | DESCRIPTION  | QUANTITY | UNIT | ENGINEER'S ESTIMATE |        | Ascendance Truck Centers<br>21064 180th St.<br>Carroll, IA 51401 |                  | Housby Mack<br>8700 SE Convenience Blvd.<br>Ankeny, IA 50021 |              | Truck Center Companies<br>3601 Adventureland Dr.<br>Altoona, IA 50009 |              |            |        |
|--|-----------|--|----------|------|---------------------|--------|--|------------------|--|--------------|---|--------------|------------|--------|
|  |           |  |          |      | UNIT PRICE          | AMOUNT | UNIT PRICE   | AMOUNT           | PRICE  | AMOUNT       | UNIT PRICE  | AMOUNT       | UNIT PRICE | AMOUNT |
| 1  |           | One (1) Heavy Duty Truck, 39,000 G.V.W.R. w/Dump Body<br>Front and Underbody Snow Plows and Slide-In Sander,<br>per Specifications   | 1.00     | EA   |                     |        |  | \$273,995.00 (A) |  | \$296,465.00 |   | \$262,487.00 |            |        |
|  |           | Less: One (1) 2008 International 7300 SFA with Dump Body,<br>Front and Underbody Snow Plow and Monroe Slide-In Sander,<br>VIN No. 1HTWAAARZ9J094614, less strobe light,<br>communications radio and accessories; condition as-is at time of<br>new truck delivery  | 1.00     | EA   |                     |        |  | \$32,000.00 (B)  |  | \$6,500.00   |   | \$7,500.00   |            |        |
|  |           | Net price  |          |      |                     |        |  | \$241,995.00     |  | \$289,965.00 |   | \$254,987.00 |            |        |
| 1A   |           | One (1) Heavy Duty Truck, 39,000 G.V.W.R. w/Dump Body<br>Front and Underbody Snow Plows and Slide-In Sander,<br>per Specifications   | 1.00     | EA   |                     |        |  | \$241,995.00 (C) |  | \$296,465.00 |   | \$262,487.00 |            |        |
|  |           | Notes:   |          |      |                     |        |  |                  |  |              |   |              |            |        |
|  |           | A. "... The EPA is scheduled to take another step in Diesel<br>truck emissions for trucks built in 2026. With this new emissions<br>mandate Cummins Engines is telling us to plan on a \$15,000.00<br>additional cost to the truck. Ascendance will attempt to produce<br>your truck prior to this, however we cannot guarantee that this<br>will not be an add on to the bid price. Currently, the expected<br>increase of \$15,000.00 is not included in the bid price. ." |          |      |                     |        |  |                  |  |              |   |              |            |        |
|  |           | B. "Should the truck roll into 2026 production we would reduce<br>the trade value by an additional \$2,500.00"   |          |      |                     |        |  |                  |  |              |   |              |            |        |
|  |           | C. Bid error.  |          |      |                     |        |  |                  |  |              |   |              |            |        |
|  |           |  |          |      |                     |        | International HV 507<br>Estimated delivery Feb. 2026             |                  | Mack Granite<br>Estimated delivery Jun. 2025                 |              | Freightliner 108SD<br>Estimated delivery Mar. 2025                    |              |            |        |
| I hereby certify that the above is a true and correct summary of proposals received. |           |  |          |      | COMMENTS            |        | F.Y. 23-24 Budget<br>\$250,000.00                                |                  |  |              |   |              |            |        |
| Project Manager _____  |           |  |          |      |                     |        |  |                  |  |              |   |              |            |        |

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

AK

**FROM:** Randall M. Krauel, Director of Public Works

RMK

**DATE:** June 19, 2024

**SUBJECT:** Tractor with Front Loader Purchase - Wastewater Division

On June 18, Proposals for the purchase of a Tractor with Front Loader for use in the Wastewater Division were received, opened and tabulated. The Proposals received are summarized as follows:

|                       | <u>w/Trade-in</u> | <u>w/o Trade-in</u> |
|-----------------------|-------------------|---------------------|
| Haley Equipment, Inc. | \$23,920.00       | \$37,950.00         |
| Olsen's Outdoor Power | \$24,000.00       |                     |
| Van Wall Equipment    | \$27,300.00       | \$37,300.00         |
| Van Wall Equipment    | \$25,000.00       | \$35,000.00         |
| Ziegler               | \$22,008.00       | \$30,568.00         |

A detailed Summary of Proposals Received is attached.

Ziegler submitted the lowest priced Proposal.

**RECOMMENDATION:** Mayor and City Council consideration of approval of purchase of a Tractor with Front Loader from Ziegler at their Proposal price of \$22,008.00.

RMK:lp

attachments

**CITY OF CARROLL**

## SUMMARY OF PROPOSALS RECEIVED

Project: Tractor with Front Loader

Date: 6/18/2024 3:00

Location **City Hall**

Sheet No. 1 of 1

[illegible]

## CARROLL AIRPORT COMMISSION

### Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, June 10, 2024, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

### MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Wittrock and seconded by Comm. Vincent was made to approve the minutes. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0.

### LED LIGHTING PROJECT

Mr. Crawford reported he had a progress report with Voltmer Electric. The project completion date was the end of June but due to the weather the completion should be around July 19th. Mr. Crawford presented the Commission with the 4th payment to Voltmer Electric in the amount of \$125,432.23. A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve and pay Voltmer Electric. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0.

### EQUIPMENT

Last month a motion by Comm. Siemann and seconded by Comm. Fulton was made to replace the mower in fiscal year 23/24 and the tractor in fiscal year 24/25 and have Don get quotes from local dealers. All present voted aye. Nays: None Absent: None Abstain: None Motion carried 5/0.

All quotes are with trade-in:

|                            |               |
|----------------------------|---------------|
| New Holland 17.210 tractor | \$ 119,500.00 |
| John Deere 6R175 tractor   | \$ 168,062.00 |
| Case Puma 165 tractor      | \$ 166,000.00 |
| Rueter 20 ft Schulte mower | \$ 41,300.00  |
| Rueter 26 ft Schulte mower | \$ 58,300.00  |
| Haley 20 ft mower          | \$ 26,500.00  |

After discussion a motion by Comm. Siemann and seconded by Comm. Wittrock was made to purchase the 20ft bush hog from Haley Implement for \$26,500.00 in this fiscal year. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0. Don will get an invoice to the City. A motion by Comm. Siemann and seconded by Comm. Fulton was made to purchase the New Holland 17.210 tractor in fiscal year 24/25 for \$119,500.00. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0.

### FARM REPORT

Comm. Vincent reported there are 52 acres of corn. 70 acres of beans and first cutting of hay was 23 bales.

### TOPICS DISCUSSED

Discussed the placement of the corporate hanger door. Mr. Crawford said there are State funds for taxiways,

Don will get golf carts for the Flight Breakfast.

A motion by Comm. Wittrock and seconded by Comm. Vincent was made to eliminate the tip jar. All present voted aye. Nays: None Absent: None Abstain: None. Motion carried 5/0.

Four State Meeting in Kansas City-August 21/23.

### BILLS

The following bills were presented to the Carroll Airport Commission for approval;

|                     |                           |             |
|---------------------|---------------------------|-------------|
| Carroll Aviation    | contract                  | \$ 7,085.00 |
| Wittrock Motor      | May car rental            | 550.00      |
| Chad Steinkamp      | farm seed& chemicals      | 6,162.55    |
| Raccoon Valley Elec | May electric service      | 925.52      |
| Schroeder's         | building repair           | 347.75      |
| Kitt Plumbing       | repair heat pump          | 530.89      |
| Nutrien Ag          | farm chemicals            | 882.37      |
| Community Oil       | equipment fuel            | 1,256.85    |
| Rueter's            | equipment repair          | 423.76      |
| Norman Hutcheson    | mileage for IPAA meeting  | 175.54      |
| Greg Siemann        | IPAA meeting registration | 200.00      |
| Carroll Cleaning    | cleaning supplies         | 64.86       |
| Carroll Refuse      | May garbage               | 68.83       |
| Earl May            | flowers                   | 14.97       |
| Ecowater            | cooler rent/water         | 127.72      |
| Carroll County      | courtsey car gas          | 53.03       |
| Voltmer Electric    | LED LGT Project           | 125,432.23  |
| McClure Engineering | LED LGT Project           | 17,003.79   |
| Carol Schoeppner    | secretary contract        | 350.00      |

June 10, 2024

Page 3

A motion by Comm. Vincent and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None  
Absent: None Abstain: None. Motion carried 5/0.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Vincent was made to adjourn at 7:00 P.M..

The next regular meeting of the Carroll Airport Commission will be July 8, 2024, at the Arthur Neu Airport.

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Chairman/Vice-Chairman

ATTEST

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CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, July 8, 2024

5:30 P.M.

Arthur Neu Airport

AGENDA

Approve previous meeting minutes

LED Lighting Project

Equipment purchases

Fiscal year end report

New Business

Approve monthly bills



# CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

June 11, 2024

Unofficial Minutes

1. The meeting was called to order at 6:31 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll and Mary Wittry, Director.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Fleshner seconded to approve the minutes of the May 11, 2024, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Fleshner seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices and investment account summary. No deposit will be made to the financial assurance account for May and June as the account is fully funded for the current fiscal year. Wittry discussed the shortfall in funding the expansion account for April – June 2024. Fleshner moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. The Commission has been in contract with Metro Waste Authority for hazardous waste disposal since 2000. The contract is up for renewal every 3 years. The contract is based on population and the cost per person. The program will cost \$21,175.20 based on 20,760 residents at \$1.02 each. Dales moved and Johnson seconded to approve the contract for three years. Motion carried, all voting aye.
7. The Commission accepts used motor oil from residents for free and has the resident pour the oil into a 250-gallon tank. The building is locked, and customers come to the office to get the key. The oil is evaluated when the tank is full to see if the oil is contaminated. If not contaminated, an oil recycling company picks it up for refinery. The last test showed that the oil is contaminated with excessive amounts of chlorine and the refinery will not accept it. Another sample will be sent to the lab to confirm the contamination. If it comes back with chlorine contamination it will need to be treated as hazardous waste. Wittry had reached out to a commercial hazardous waste company for a cost quote to dispose of it as hazardous waste and it would be in the range of \$1,500 to \$5,000. Snyder moved and Johnson seconded to retest the oil and bring results to the July meeting. Motion carried, all voting aye.
8. Dales moved and Johnson seconded to accept the low bid for 15,000 gallons of propane for FY25. Motion carried, all voting aye.
9. No further discussion will take place for the next year about waste disposal from an interested party.
10. Wittry provided a staffing update for the office, sorting lines and for hiring a landfill operator due to retirement.
11. Wittry provided information on the increased tonnage for this fiscal year due to the hailstorm in Carroll County last May.
12. The amount of newspapers generated continues to decrease due to technology.
13. The Executive Board was updated on projects that are work in process.
14. The next Executive Board meeting will be Tuesday, July 9, 2024, at 6:30 a.m. at the Recycling Center.
15. Johnson moved to adjourn the meeting at 7:32 a.m.

Respectfully submitted,

Mary Wittry

PLANNING AND ZONING COMMISSION  
MINUTES OF JUNE 12, 2024

The Carroll Planning and Zoning Commission met in regular session on June 12, 2024, 5:15 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Sylvia Balk-Hanks, Richard Boes, Ron Juergens, Mike Long and Michelle Prichard. Absent: Shelley Diehl, Ron Meiners, Jayne Pietig and Daniel Sturm. Also present: Aaron Kooiker, City Manager, David Bruner, City Attorney, Perry Johnson, Building/Fire Safety Official and Randy Krauel, Director of Public Works/City Engineer. Chairperson Prichard presided over the meeting.

\* \* \* \* \*

MOTION by Juergens, second by Prichard, to approve the minutes of the April 10, 2024 Planning and Zoning Commission meeting, as provided. All present voted Aye. Nays: None. Abstain: None. Absent: Diehl, Meiners, Pietig and Sturm. Motion carried 5-0.

\* \* \* \* \*

A request from Eugene R. Brincks and Joni M. Brincks and Mike Franey of Franey Properties, L.L.C., to change the zoning from R-2, Low-Density Residential District to R-5, High-Density Residential District for an area legally described as:

Lot 12, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa and Lot 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa.

All adjacent property owners were notified of the hearing by mail and proof of public notice of a hearing was presented. The public hearing was opened at 5:17 PM. Mike Franey was present to represent and support the request. Richard Janning of 1603 Simon Ave appeared in opposition. The public hearing was closed at 5:32 P.M. MOTION by Boes, second by Juergens to recommend to the City Council approval of the rezoning of Lot 12, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa and Lot 13, Block 5, Highland Park Addition to the City of Carroll, Carroll County, Iowa from R-2, Low-Density Residential District to R-5, High-Density Residential District. Ayes: Boes, Juergens, Long and Prichard. Nays: Balk-Hanks. Abstain: None. Absent: Diehl, Meiners, Pietig and Sturm. Motion carried 4-1.

\* \* \* \* \*

A Preliminary Plat for West Golfview Subdivision, City of Carroll, Carroll County, Iowa was submitted for review by the Commission. Randy Krauel, Director of Public Works/City Engineer, was present to represent and support the request. No comments from the public,

written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Prichard to recommend to the Carroll City Council tentative approval of the Preliminary Plat. Ayes: Balk-Hanks, Juergens, Long and Prichard. Nays: Boes. Abstain: None. Absent: Diehl, Meiners, Pietig and Strum. Motion carried 4-1.

\* \* \* \* \*

A Final Plat for West Golfview Subdivision, City of Carroll, Carroll County, Iowa was submitted for review by the Commission. Randy Krauel, Director of Public Works/City Engineer, was present to represent and support the request. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Prichard, to recommend to the Carroll City Council approval of the Final Plat. Ayes: Balk-Hanks, Juergens, Long and Prichard. Nays: Boes. Abstain: None. Absent: Diehl, Meiners, Pietig and Strum. Motion carried 4-1.

\* \* \* \* \*

MOTION by Juergens, second by Prichard, to adjourn at 5:43 PM. All present voted Aye. Nays: None. Abstain: None. Absent: Diehl, Meiners, Pietig and Strum. Motion carried 5-0

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Michelle Prichard, Chairperson

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Aaron Kooiker, City Manager

# CARROLL PUBLIC LIBRARY

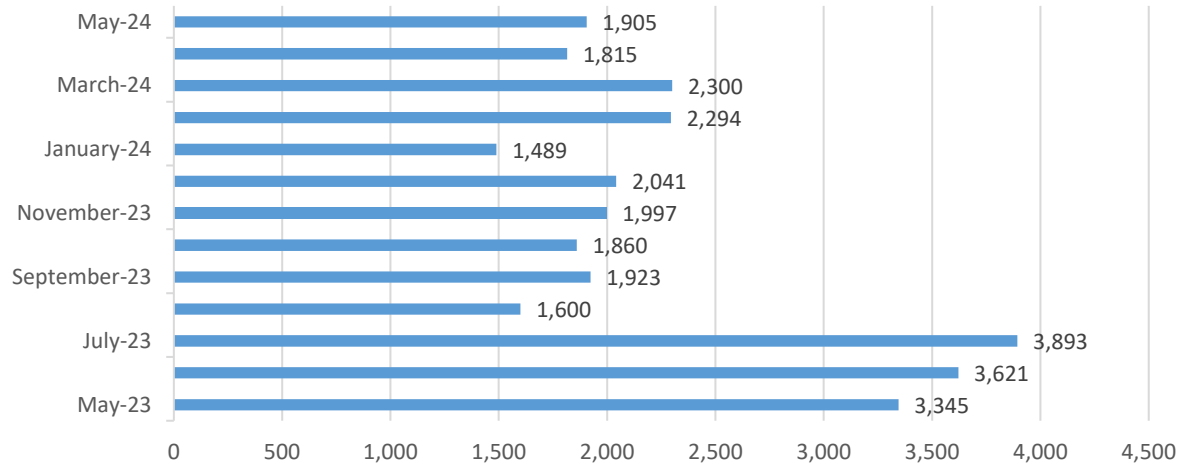
## Monthly Activity Report

May 2024

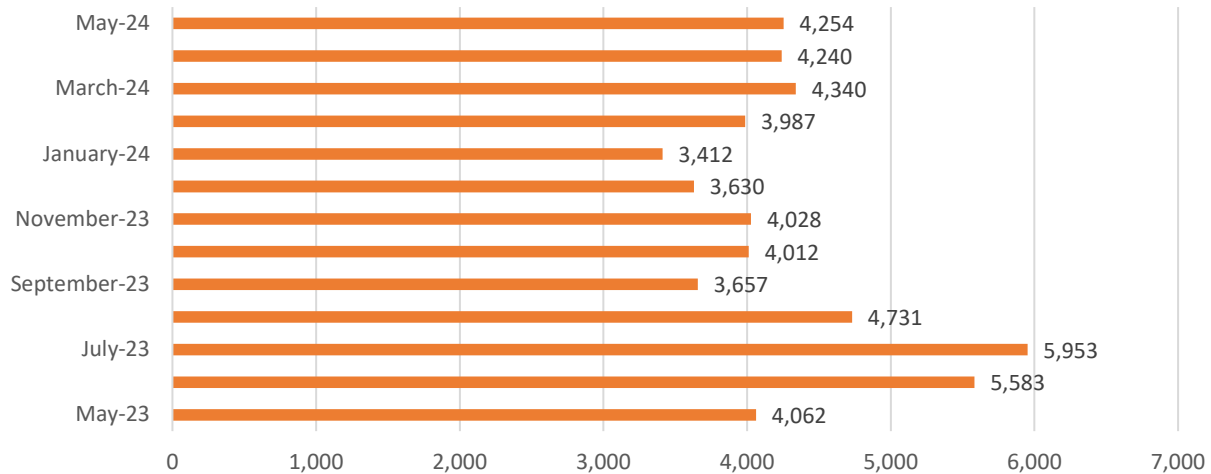


| Program Attendance                 |       | Monthly Statistics                |                |
|------------------------------------|-------|-----------------------------------|----------------|
| Storytime                          | 143   | Total Print Circulation           | 7,760          |
| Grab & Go Cratfs                   | 260   | Libby Circulation                 | 1,843          |
| Coloring pages                     | 100   | Blackstone Unlimited              | 26             |
| Book Visits                        | 208   | Public Computer Use               | 246            |
| Preschool Drop-offs                | 2     | Wi-Fi Use                         | 470            |
| Daycare Drop-offs                  | 3     | Website Use                       | 6,947          |
| Read, Play, Grow                   | 3     | Daily Times Herald Archives Views | 5,218          |
| Field Trips                        | 555   | Breda & Glidden News Views        | 1,191          |
| Ozobots                            | 10    | Consumer Reports                  | 177            |
| Star Wars Day                      | 27    | Global Road Warrior               | 0              |
| Book Drops - seniors               | 4     | Learning Express                  | 2              |
| Crafty Library Ladies              | 46    | Freegal                           | 973            |
| Read-a-Loud                        | 153   | Kanopy                            | 68             |
| NAMI                               | 24    | Transparent Language              | 3              |
| Tech Friday                        | 5     | LinkedIn Learning                 | 9              |
| Brown Bag Book Club                | 13    | Brainfuse                         | 0              |
| Evening Book Club                  | 8     | Novelist                          | 0              |
| Alzheimers Group                   | 8     | Auto Repair Source                | 0              |
| Kanopy class                       | 7     | Niche Academy                     | 7              |
| Sewing Classes with Nancy          | 16    | ABC Mouse                         | 0              |
| Trivia Night                       | 12    |                                   |                |
| National Parks                     | 9     | Total Resources Used              | 24,940         |
| Coffee and Coloring                | 12    |                                   |                |
| Bingo                              | 1     |                                   |                |
| Makers: In Case You Missed It      | 8     |                                   |                |
| Puzzle Competition                 | 32    | New Library Cards Issued          | 213            |
| Dungeons & Dragons                 | 7     |                                   |                |
| Family Game Night                  | 4     |                                   |                |
| Puzzle (8 finished)                | 55    |                                   |                |
| Meeting Room Use                   | 29    |                                   |                |
| Study Room Use                     | 96    |                                   |                |
| Makers Space/Children's Craft Room | 33    |                                   |                |
| curbside                           | 12    |                                   |                |
|                                    |       | Members Saved this month          | \$108,802.51   |
| Total Program Attendance           | 1,905 |                                   |                |
| Monthly Door Count                 | 4,254 | Members Saved FY24 to date        | \$1,220,711.57 |

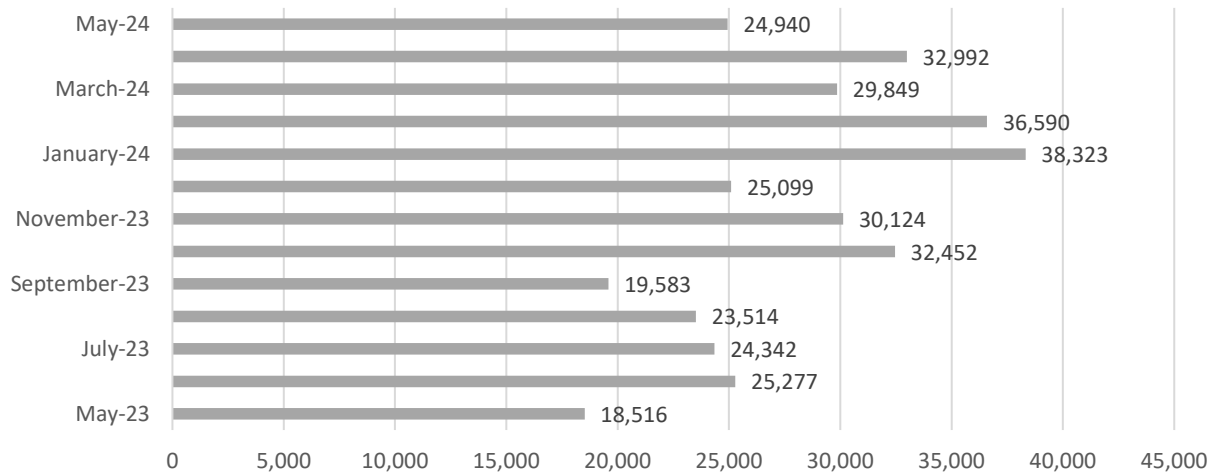
### Program Attendance



### Door Count



### Resources Utilized



# Director's Report

June 2024

**Library Hours/Closures:** The library will be closed on July 4, 2024, for Independence Day.

**Financial:** Fiscal year 2024 concludes on June 30, 2024, so we will be looking at end of the fiscal year information for financials at this library board meeting. We will not have the official financial information for the end of the fiscal year from the city until the July board meeting, but we can look at the numbers that I have so far to get a good idea of where the library will be concluding their budget year.

Our cities that contract with the Carroll Public Library for library services (Arcadia, Breda, Dedham, Halbur, Lidderdale, Templeton, and Willey) have all submitted their FY24 payments. We have also received all funds from Carroll County for FY24.

**Personnel:** We anticipate being fully staffed as of July 1, 2024! We have a high school student starting as a page for this summer, Taryn Oxendale. We also had Connie Ankenbauer start for the summer as a part-time library assistant. Both employees would be willing to stay on in their positions throughout the school year if needed. We are also anticipating a start date of July 1, 2024, for the full-time adult services librarian position for an employee that was discussed at a previous meeting. Out of an abundance of caution, I will wait to announce the new employee until she gets started, but staff are very happy to be welcoming another employee to the library!

**Circulation/Resource Use Notes:** The door count for May was again over 4,000. It will be interesting to see how high this statistic is going to be for June and July, which are typically the busiest months for library visitors! Door count is increased over the summer due to increased programming, the preschools and daycares that Kersten normally visits during the school year come to the library for Story Times, and some people have more time for reading/using library materials during the summer.

- Classes are being offered in the library for our newest library resources Kanopy and Blackstone Unlimited as well as the Libby app. Taught by the Library Director, the goal is to familiarize patrons with these services, help them get signed up, and answer any questions they may have. I will continue to offer these classes while there is a need for them, especially while these resources are still so new!
- Generally, we do not offer book clubs during the summer. This year we are offering book clubs in July and August for our participants to bring their own book for discussions. This has been a suggestion from both book clubs to have a session where there is not an assigned book, so we will see how it goes!
- With the fiscal year ending on June 30, I will be able to present some end of the fiscal year statistics at the next library board meeting – which I know you all look forward to every year as much as I do!

**Programs:** Summer reading is in full swing! July is also going to be a hectic month with all the summer reading program, which is exactly what we had planned. We had a lot of feedback from families last year who were appreciative of all the programming during summer, so we decided to continue with our increased summer schedule for this year as well.

*July Repeating Programming:*

Tuesdays – Crafty Library Ladies

Tuesdays – Read-a-Loud.

Tuesdays – NAMI Family Support Group/ NAMI Connections

Wednesdays & Thursdays – Story Time

*July Special Programming:*

July 5 – Coffee & Coloring

July 8 – Kanopy Class

July 9 – Rec Center: Will Stuck

July 9 – Trivia Night

July 10 – Bingo

July 11 – Brown Bag Book Club

July 12 – Afternoon Movie: Migration

July 15 – Blackstone Unlimited and Libby Class

July 16 – Rec Center: Jolly Pops

July 16 – Evening Book Club

July 17 - Alzheimer's Family Support Group

July 18 – Ozobots with Jeff and Marilyn

July 19 – Coffee & Coloring

July 19 – Libby Class

July 23 – Rec Center: Let's Run Away with the Circus

July 23 – Recycling Program with Carroll County Solid Waste Commission

July 23 – Rebel Readers

July 26 – Tech Friday

July 26 – Read, Play, Grow

July 26 – Dungeons & Dragons

July 29 – Blackstone Unlimited and Libby class

July 30 – Rec Center: Juggler with the Yellow Shoes

\*Please see attached program guide to see all the programs being offered during the month of June, as most of the summer reading programs are not listed here to save space!

**Summer Reading Updates:**

- Patrons can start logging books on Monday, June 3 on Beanstack.
- Programs are being offered at the library Monday through Friday for June and July.
- Through June 14, 2024, we have 405 patrons signed up for the summer reading program with 8 completed so far. Just as a point of reference, we had 405 patrons signed up for summer reading last year throughout the entire summer.
- Summer reading takes place in two fiscal years, so we will have numbers for this summer reading that count towards attendance and program numbers for both FY24 and FY25, but we will also have comparisons for this calendar year's summer reading in August. The calendar year comparison is what I generally present to the library board, the board of supervisors, and the city council at the end of the year during our budget process. However, I think it is important to go to the city council and the board of supervisors more than just when we are asking for funds. A quick check-in to brag about how well the library did during our busiest and most well-known event of the year sounds like a good idea to me. I will be reaching out to the other Carroll County libraries to see if they would like to join me for that supervisor check-in as well.

- Library Check-Out Challenge – The number of checkouts is being monitored closely by staff (who seem like they just want to see the library director get a whipped cream pie in the face at the end of the summer reading party) and updated on our posters displayed on the Maker Space glass on Monday mornings. The first weekly update had our physical items checked out at 3,191 – which passed the level for our representative from ISU Extension.
- Sponsors for our summer reading program have all received a thank you letter as well as a certificate of appreciation for businesses to display to show them we appreciate their generosity.
- We have several name drawings for each age level that we will have ready to pick up at the End of Summer Reading Ice Cream Party and several coupons that will be in each bag for patrons to pick up during the week of August 5-9.

**Board Education:** We will be discussing Section 5: Library Access – Virtual Spaces of the Public Library Standards set forth by the State of Iowa Public Library, which can be found at:

<https://www.statelibraryofiowa.gov/index.php/libraries/search/accred-stand>. If you have any questions about any of the standards, you can let me know and I would be happy to walk you through it.

**Library Materials:** Judy Behm was able to finish weeding the adult non-fiction section, located on the second floor, and the biography section located on the first floor. She is currently working on the large print section. Parveen Karim has been slowly working her way through the movie section, which is more difficult to do during the summer when there are an increased number of checkouts and more people visiting the circulation desk. Weeding is not fun to do, but it is a necessity! We would quickly run out of room available for our new books if we were not able to weed our collection. Another benefit of weeding is to make our collection look more up-to-date, and patrons can find what they are looking for more easily when the shelves are not as full.

**Facilities:** I was able to purchase the additional Kwik Boost charging station for the library in May. The new charging station is located near the magazines and newspapers, while the older charging station with the updated cords was brought to the lobby area. Several patrons have commented about the charging station, and I have seen more patrons using it to charge their devices with it being in the lobby.



## Library Board Minutes

June 17, 2024

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library and via Teams. Trustees present: Julie Perkins, Keith Cook, Dale Schmidt, Thomas Parrish, Brenda Hogue, Ralph Von Qualen and Lisa Auen. Also present: Director Wendy Johnson

Parrish called the meeting to order at 5:33 pm. It was moved by Cook and seconded by Von Qualen to approve the agenda with Old Business being before New Business. All voted aye. Nays: none. Abstain: none. Absent: Parrott and Hircock. Motion passed 7-0.

Minutes Approval: It was moved by Hogue to approve the April minutes, amending the spelling of Von Qualen in the Policy review section from Van Qualen to Von Qualen. The motion was seconded by Schmidt. All voted aye. Nays: none. Abstain: none. Absent: Parrott and Hircock. Motion passed 7-0.

Public Comment: none

Financials/Approval of bills: Von Qualen motioned to approve bills with a second by Perkins. All voted aye. Nays: none. Abstain: none. Absent: Parrott and Hircock. Motion passed 7-0.

Old Business: none

New Business: Summer Reading update: will discuss in Director's report- no action needed

Director's report: Highlights of the director's report include that the library door count has continued to be high over 4000 patrons in May based on the door count. There were 213 new library cards issued in May. The weeding of the non-fiction section is complete. The summer reading programs have been well attended and 405 patrons have signed up so far for summer reading with 8 patrons already completing the goal!

Board Education/Accreditation Prep: Public Library Standards Section 5: Johnson reviewed the tier 3 requirements a library needs to meet. The Carroll Public Library meets all the requirements.

Agenda Items for Next Meeting: none.

Adjourn: Perkins motioned to adjourn at 6:09 pm with a second from Cook. All voted aye. Nays: none. Abstain: none. Absent: Parrott and Hircock. Motion passed 7-0.

Next Regular meeting- July 15, 2024, at Carroll Public Library: Community Meeting Room—118 E. 5th St, Carroll, IA 51401.