



City Council Meeting

Monday, March 25, 2024 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Employee Retirement Recognition - Jeff Warnke, Public Works Department Street & Wastewater Division
4. Consent Agenda
 - a. Approval of Minutes of the March 11, 2024 Meeting
 - b. Approval of Bills and Claims
 - c. Licenses and Permits:
 - Renewal Class "C" Retail Alcohol License - *Carroll Brewing Company*
 - New 5-day Class "C" Retail Alcohol License - *Carroll Hy-Vee (Kuemper Ball - April 27, 2024)*
 - d. Appointments to Committees, Commissions and Boards
 - Appointment by Mayor with Council Approval
 - Todd Bierl - Civil Service Commission (4-year term to expire 04-01-28)
 - e. Infill Housing Incentive Application Approval and Cancellations
5. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

6. Ordinances

- None

7. Resolutions

a. **\$1,130,000* (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2024A**

- Resolution Directing the Acceptance of a Proposal to Purchase \$1,130,000* General Obligation Capital Loan Notes, Series 2024A

Also see item 8.a - [February 26, 2024](#) - Not to Exceed \$1,282,500 General Obligation Capital Loan Notes (Golfview Subdivision and Fire Rescue Vehicle) - Set Public Hearing and item 6.a - [March 11, 2024](#) - Not to Exceed \$650,000 General Obligation Capital Loan Notes (Fire Rescue Vehicle) - Public Hearing

b. **Carroll Area Access Television Coordinator Agreement Amendment**

Also see item 8.b - [February 26, 2024](#) - Carroll Area Access Television Coordinator Agreement Amendment

c. **Water Distribution Main Replacements**

- Permanent Easement – Mufflerman LLC
- Temporary Easement – LBC of Carroll, LLC
- Temporary Easement – Silverado, Inc.

Also see item 6.d – [November 14, 2022](#) – Water Distribution Main Replacements – 2023 - Professional Services Agreement
and item 7.a – [August 28, 2023](#) – Water Distribution Main Replacements – 2023 - Professional Services Agreement Amendment No. 1
and item 8.b – [September 11, 2023](#) – Water Distribution Main Replacements – 2023 – Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost and Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost
and item 7.a – [September 25, 2023](#) – Water Distribution Main Replacements – 2023 – Report of Proposal Opening and Consideration of Deferral of Award of Contract
and item 7.b – [October 9, 2024](#) – Water Distribution Main Replacements – 2023 – Consideration of Award of Contract

d. **Easement for Sanitary Sewer Right-of-Way - Lot 3, Wendl Subdivision Plat 2**

Also see item 7.c – [February 26, 2024](#) – Rezoning Request from Matt Wendl, Carroll County Redemption, LLC - Public Hearing and Ordinance
and item 5.b – [March 11, 2024](#) – Rezoning Request from Matt Wendl, Carroll County

8. Reports

a. FY 2024/2025 Budget - Set Public Hearing Date

A copy of the 2024-2025 Preliminary Budget can be found using this [link](#).

Also see item 9.b - [February 26, 2024](#) - FY 2024/2025 Proposed Property Tax Levy
and item 3.a - [March 25, 2024](#) - FY 2024/2025 Proposed Property Tax Levy Public Hearing

b. Carroll Recreation Center Improvements Project - 2021

- Certificate of Substantial Completion

Also see item VI.C - [March 8, 2021](#) - Contract for Services Agreement - Carroll Recreation Center Building Improvements Project - 2021
and item VII.D - [June 14, 2021](#) - Carroll Recreation Center Building Improvements Project - 2021
and item 7.a - [December 20, 2021](#) - Carroll Recreation Center Building Improvements Project - 2021 - Public Hearing on Plans & Specifications
and item 7.c - [February 14, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Bid Options Rejected
and item 6.a - [February 28, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Bid Options Rejected and Authorize additional engineering services
and item 6.a - [March 14, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Additional Engineering Services Contract
and item 6.e - [May 23, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Public Hearing on Plans & Specifications
and item 7.c - [June 27, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Award Construction Contract
and item 3.e - [August 22, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Construction Materials Testing Proposal
and item 8.d - [October 10, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 1
and item 8.b - [October 24, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 2
and item 7.a - [December 19, 2022](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 3
and item 7.a - [January 9, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 3
and item 7.a - [February 13, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 4
and item 8.a - [June 26, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 5

and item 7.b - [July 10, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 6

and item 7.c - [October 23, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 7

and item 9.a - [December 18, 2023](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 8

and item 7.a - [February 12, 2024](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 9

and item 9.a - [February 26, 2024](#) - Carroll Recreation Center Building Improvements Project - 2021 - Change Order No. 10

c. U.S. 30 Traffic Signal Removal Study

d. Street Closure - Carroll Chamber of Commerce Live + Local

e. Request for Bids - 1114 N. Main Street

9. Committee Reports (Informational Only)

10. Comments from the Mayor

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

April Meetings:

* Board of Adjustment - April 1, 2024 - City Hall - 627 N Adams St

* City Council – April 8, 2024 – City Hall – 627 N Adams St

* Airport Commission – April 8, 2024 – Airport Terminal Building - 21177 Quail Ave

* Planning and Zoning Commission – April 10, 2024 – City Hall - 627 N Adams St

* Library Board of Trustees – April 15, 2024 – Carroll Public Library – 118 E 5th St

* City Council – April 22, 2024 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

MARCH 11, 2024

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Jason Atherton (via Zoom conference call), Kyle Bauer, Tom Bordenaro, LaVern Dirx, JJ Schreck, and Carolyn Siemann. Absent: None. Mayor Jerry Fleshner presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Bordenaro, seconded by Dirx, to approve the following items on the consent agenda: a) minutes of the February 26, 2024 Council meeting, as written; b) bills and claims in the amount of \$637,891.55; c) Licenses and Permits: Renewal of Class “C” Retail Alcohol License – *Carroll Moose Lodge #273* and Resolution No. 24-13, Allowing Carroll Merchants Baseball Club to Sell Alcoholic Beverages at Merchants Park and New 8-month Special “C” Retail Alcohol License with Outdoor Service – *Carroll Merchants Baseball Club*; and d) the bid from New Way Ford for the purchase of a new pickup for the Cemetery at their bid amount of \$48,000. On roll call, all present voted aye. Nays: None. Abstain due to a conflict of interest for the Cemetery pickup bid consent agenda item: Bauer. Absent: None. Motion carried 5-0.

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There were no oral requests or communications from the audience.

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It was moved by Bordenaro, seconded by Siemann, to approve the second reading and waive the third reading of an ordinance amending the Code of Ordinances by Adding New Section 170.39 in Chapter 170 entitled “Temporary Portable Storage Containers”. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Dirx, seconded by Bordenaro, to adopt said Ordinance No. 2405. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to approve the second reading and waive the third reading of an ordinance to rezone Lot 3, Wendl Subdivision Plat 2 from R-6, Mobile Home Parks to B-2, General Business District. On roll call, all present voted aye. Nays: None. Abstain due to conflict of interest: Atherton. Absent: None. Motion carried 5-0.

It was moved by Siemann, seconded by Schreck, to adopt said Ordinance No. 2406. On roll call, all present voted aye. Nays: None. Abstain due to conflict of interest: Atherton. Absent: None. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Schreck, to approve the second reading and waive the third reading of an ordinance to amend Carroll City Code Chapter 50.08 by amending provisions pertaining to the nuisance abatement procedure as it relates to mowing of properties. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Siemann, seconded by Bordenaro, to adopt said Ordinance No. 2407. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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At 5:24 p.m. Mayor Fleshner opened a public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder for the Not to Exceed \$650,000 General Obligation Capital Loan Notes for the purchase of a fire rescue vehicle. Mayor Fleshner closed said hearing at 5:26 p.m.

It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 24-14, Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$650,000 General Obligation Capital Loan Notes for the purchase of a fire rescue vehicle. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Dirx, to approve Resolution No. 24-15, An Agreement Between the City of Carroll and Iowa Community College Athletic Conference for the Merchants Park Lease for the Iowa Community College Athletic Conference Tournament to be held in May 2025. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Schreck, seconded by Bordenaro, to approve the removal of the Persons with Disabilities Parking Space on Court Street – 500 Block North, east side, southerly most parking space and approve the placement of the Persons with Disabilities Parking Space on Fifth Street – 200 Block East, north side, westerly most parking space. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to approve the purchase of the Motorola WatchGuard in-car and body-worn camera system with a first year payment of \$43,780.80 and years 2 – 5 payments of \$22,852.80 each year. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Dirkx, to participate in the Carroll County Aquatic Center Reciprocal Card Program beginning summer 2024. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to adjourn at 5:44 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Gerald H. Fleshner, Mayor

ATTEST:

Laura A. Schaefer, City Clerk



Carroll, IA

COUNCIL CLAIMS 3/25/2024

By Vendor Filed As

Payment Dates 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 001704 - ACCO				
0240872-IN	POOL CHEMICALS			1,839.20
				Vendor Filed As 001704 - ACCO Total: 1,839.20
Vendor Filed As: 003484 - ADAPTIVE AUDIOL				
102091	PRE-EMPLOY HEARING - H. G...			35.00
				Vendor Filed As 003484 - ADAPTIVE AUDIOL Total: 35.00
Vendor Filed As: 002816 - ALL PRO DOOR CO				
23456	GARAGE DOOR REPAIRS			817.00
				Vendor Filed As 002816 - ALL PRO DOOR CO Total: 817.00
Vendor Filed As: 012650 - ALLIANT ENERGY-				
INV0000384	GAS BILLS	130725	03/13/2024	210.24
INV0000384	GAS BILLS	130725	03/13/2024	994.27
INV0000384	GAS BILLS	130725	03/13/2024	1,067.08
INV0000384	GAS BILLS	130725	03/13/2024	315.35
INV0000384	GAS BILLS	130725	03/13/2024	176.07
INV0000384	GAS BILLS	130725	03/13/2024	204.27
INV0000384	GAS BILLS	130725	03/13/2024	5,570.39
INV0000384	GAS BILLS	130725	03/13/2024	33.53
INV0000384	GAS BILLS	130725	03/13/2024	98.49
INV0000384	GAS BILLS	130725	03/13/2024	152.49
INV0000384	GAS BILLS	130725	03/13/2024	111.38
INV0000384	GAS BILLS	130725	03/13/2024	236.08
INV0000384	GAS BILLS	130725	03/13/2024	4,142.25
				Vendor Filed As 012650 - ALLIANT ENERGY- Total: 13,311.89
Vendor Filed As: 002370 - ARNOLD MOTOR SU				
07NV134662	#22 THERMOSTAT			24.99
07NV134761	SPARK PLUGS			10.36
07NV135049	BALL JOINT FOR MOTOR			8.99
07NV135429	#35 BATTERY			158.99
				Vendor Filed As 002370 - ARNOLD MOTOR SU Total: 203.33
Vendor Filed As: 002805 - BADDING CONSTRU				
INV0000410	REC CENTER PROJECT #19			299,987.75
				Vendor Filed As 002805 - BADDING CONSTRU Total: 299,987.75
Vendor Filed As: 000528 - BLUEGLOBES LLC				
CIN-61544	RUNWAY BULBS	130717	03/13/2024	238.84
				Vendor Filed As 000528 - BLUEGLOBES LLC Total: 238.84
Vendor Filed As: 003515 - BOMGAARS				
21225367	LITTLE LEAGUE BASE PAINT	130731	03/20/2024	13.98
21225465	LINE PAINTER REPAIRS	130731	03/20/2024	17.98
21225765	LINE PAINTER REPAIRS	130731	03/20/2024	3.99
21225874	LITTLE LEAGUE BASE PAINT	130731	03/20/2024	6.99
21228730	CONCRETE SAW VALVE			12.99
21228741	PRESSURE GAUGE			25.99
21229137	SUPPLIES			14.99
21229517	MASKS			22.99
21229586	CLEANING SUPPLIES			48.96
21229632	SUPPLIES			17.98
21229767	FILTER			17.99
21231829	CRACK SEALER			19.98
21233964	SUPPLIES			22.36
				Vendor Filed As 003515 - BOMGAARS Total: 247.17

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 003791 - CAPITAL ONE				
00271	SUPPLIES	130720	03/13/2024	23.42
03906	SUPPLIES	130720	03/13/2024	10.66
05137	WWTP SUPPLIES	130720	03/13/2024	217.45
05862	SUPPLIES	130720	03/13/2024	19.88
06718	HDMI CABLE	130720	03/13/2024	19.74
08494	CLEANING SUPPLIES	130720	03/13/2024	9.48
08504	SUPPLIES	130720	03/13/2024	92.10
08986	CHAIR LEG GLIDERS	130720	03/13/2024	13.16
09457	WEB CAM	130720	03/13/2024	27.47
09936	CLEANING SUPPLIES	130720	03/13/2024	35.18
Vendor Filed As 003791 - CAPITAL ONE Total:				468.54

Vendor Filed As: 004138 - CAPITAL SANITAR				
R078477	BOWL CLEANER			67.92
R078287	SCRUBBER REPAIRS			142.63
R078336	SUPPLIES			198.06
R078354	FLOOR CLEANER			57.47
R078366	SUPPLIES			97.00
R078367	FLOOR CLEANER			84.00
R078369	CLEANING SUPPLIES			291.90
R078430	SUPPLIES			246.00
R078488	CLEANING SUPPLIES			134.48
R078489	CLEANING SUPPLIES			27.00
R078500	CLEANING SUPPLIES			73.50
R078513	CLEANING SUPPLIES			574.64
R078542	SUPPLIES			164.00
R078549	SUPPLIES			221.38
R078573	CLEANING SUPPLIES			315.92
Vendor Filed As 004138 - CAPITAL SANITAR Total:				2,695.90

Vendor Filed As: 004132 - CARROLL AVIATIO				
INV0000386	CONTRACT	130721	03/13/2024	7,085.00
Vendor Filed As 004132 - CARROLL AVIATIO Total:				7,085.00

Vendor Filed As: 004146 - CARROLL CONTROL				
4441	BOILER REPAIRS			595.75
Vendor Filed As 004146 - CARROLL CONTROL Total:				595.75

Vendor Filed As: 036225 - CARROLL COUNTY REDEMPTION LLC				
INV0000408	EASEMENT			12,700.00
Vendor Filed As 036225 - CARROLL COUNTY REDEMPTION LLC Total:				12,700.00

Vendor Filed As: 004170 - CARROLL COUNTY				
24-740	ROLLING HILLS SOUTH 5TH PL...			87.00
Vendor Filed As 004170 - CARROLL COUNTY Total:				87.00

Vendor Filed As: 004183 - CARROLL COUNTY				
INV0000383	LIEN FILING FEE 229 N MAPLE ...	130714	03/12/2024	5.00
INV0000383	LIEN FILING FEE 507 MEADOW..	130714	03/12/2024	5.00
INV0000383	LIEN FILING FEE 419 E 7TH ST	130714	03/12/2024	5.00
INV0000383	LIEN FILING FEE 409 E 6TH ST	130714	03/12/2024	5.00
INV0000383	LIEN FILING FEE 2235 FAIRWA...	130714	03/12/2024	5.00
INV0000383	LIEN FILING FEE 1205 N GRAN...	130714	03/12/2024	5.00
Vendor Filed As 004183 - CARROLL COUNTY Total:				30.00

Vendor Filed As: 024005 - CARROLL EYE CAR				
INV0000409	SAFETY GLASSES - MOSMAN			146.75
Vendor Filed As 024005 - CARROLL EYE CAR Total:				146.75

Vendor Filed As: 004196 - CARROLL HYDRAUL				
66470	FIELD DRAG REPAIRS			14.66
66481	#23 REPAIR PARTS			6.68
66487	MP - FIELD DRAG SUPPLIES			77.24
Vendor Filed As 004196 - CARROLL HYDRAUL Total:				98.58

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 000785 - CARROLL REFUSE				
INV0000379	FEB 2024 TRASH COLLECTIONS	130710	03/12/2024	11.93
Vendor Filed As 000785 - CARROLL REFUSE Total:				11.93
Vendor Filed As: 002977 - CARROLL REFUSE				
INV0000380	FEB TRASH COLLECTIONS	130712	03/12/2024	12,621.48
INV0000387	FEBRUARY GARBAGE	130718	03/13/2024	68.83
Vendor Filed As 002977 - CARROLL REFUSE Total:				12,690.31
Vendor Filed As: 002998 - CENTURYLINK				
INV0000419	BACKUP PHONE LINE	130747	03/21/2024	160.77
INV0000420	BACKUP PHONE LINE	130748	03/21/2024	70.37
Vendor Filed As 002998 - CENTURYLINK Total:				231.14
Vendor Filed As: 001148 - CERTIFIED TESTI				
SC47424	GEOTECHNICAL REPORT W. G...			2,200.00
Vendor Filed As 001148 - CERTIFIED TESTI Total:				2,200.00
Vendor Filed As: 001393 - CHAMPION FORD I				
13830	#20 BATTERY ISSUE			375.65
Vendor Filed As 001393 - CHAMPION FORD I Total:				375.65
Vendor Filed As: 004835 - COMMERCIAL SAVI				
INV0000425	MARCH ACH PROCESSING FEES	DFT0000136	03/13/2024	126.60
Vendor Filed As 004835 - COMMERCIAL SAVI Total:				126.60
Vendor Filed As: 002071 - COMPUTER REPAIR				
18030	WATCHGUARD REPAIRS			60.00
Vendor Filed As 002071 - COMPUTER REPAIR Total:				60.00
Vendor Filed As: 001384 - COPY SYSTEMS IN				
IN517764	OFFICE SUPPLIES			45.00
Vendor Filed As 001384 - COPY SYSTEMS IN Total:				45.00
Vendor Filed As: 003214 - CORE-MARK MIDCO				
1481435	CLEANING SUPPLIES			244.30
1481435	CLEANING SUPPLIES			243.35
1481435	CLEANING SUPPLIES			234.15
1481435	CLEANING SUPPLIES			198.90
Vendor Filed As 003214 - CORE-MARK MIDCO Total:				920.70
Vendor Filed As: 005110 - CULLIGAN SOFT W				
14325	SOFTNER SALT			441.00
14326	WATER SOFTNER SERVICE & P...			238.00
Vendor Filed As 005110 - CULLIGAN SOFT W Total:				679.00
Vendor Filed As: 003988 - DAKOTA SUPPLY G				
S103510945.001	ROAD MAXX UNDERBODY SYS...			2,550.00
Vendor Filed As 003988 - DAKOTA SUPPLY G Total:				2,550.00
Vendor Filed As: 003924 - DELTA DENTAL				
INV0000417	APRIL DENTAL PREMIUMS	130750	03/21/2024	1,419.02
Vendor Filed As 003924 - DELTA DENTAL Total:				1,419.02
Vendor Filed As: 005617 - DEPARTMENT OF I				
192763	BOILER INSPECTION			160.00
Vendor Filed As 005617 - DEPARTMENT OF I Total:				160.00
Vendor Filed As: 006000 - DLT SOLUTIONS L				
S1644299	AUTOCAD SUBSCRIPTION REN...			451.86
Vendor Filed As 006000 - DLT SOLUTIONS L Total:				451.86
Vendor Filed As: 006270 - DREES HEATING &				
57586	SHOP HEATER REPAIRS	130722	03/13/2024	2,013.20
58262-1	SHOP HEATER REPLACEMENT	130722	03/13/2024	18,036.00
Vendor Filed As 006270 - DREES HEATING & Total:				20,049.20
Vendor Filed As: 006275 - DREES OIL CO.				
10990	PROPANE	130723	03/13/2024	125.65
Vendor Filed As 006275 - DREES OIL CO. Total:				125.65

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 006810 - ECOWATER SYSTEM				
193560	WATER COOLER AND RENT	130724	03/13/2024	163.13
194918	WATER COOLER AND RENT	130724	03/13/2024	144.13
195338	WATER COOLER AND RENT	130724	03/13/2024	140.11
Vendor Filed As 006810 - ECOWATER SYSTEM Total:				447.37
Vendor Filed As: 003971 - EMPLOYEE BENEFIT				
INV0000421	HRA CHECKS	DFT0000133	03/21/2024	2,997.81
INV0000426	HRA CHECKS	DFT0000137	02/27/2024	2,754.70
Vendor Filed As 003971 - EMPLOYEE BENEFIT Total:				5,752.51
Vendor Filed As: 008050 - FASTENAL COMPAN				
IACAR194539	NUTS AND BOLTS			34.87
IACAR194667	SUPPLIES			42.36
Vendor Filed As 008050 - FASTENAL COMPAN Total:				77.23
Vendor Filed As: 006860 - FELD FIRE EQUIP				
0435713-IN	FIRE EXTINGUISHERS INSPECT...			248.00
0436521-IN	NOMEX HOOD			114.33
Vendor Filed As 006860 - FELD FIRE EQUIP Total:				362.33
Vendor Filed As: 000633 - FILTER CARE				
131385	FILTERS CLEANED			352.95
Vendor Filed As 000633 - FILTER CARE Total:				352.95
Vendor Filed As: 000013 - FIRE/POLICE RET				
INV0000400	MFPSRI CONTRIBUTIONS	DFT0000127	03/21/2024	14,756.22
Vendor Filed As 000013 - FIRE/POLICE RET Total:				14,756.22
Vendor Filed As: 036210 - FIRST CLASS MULTISERVICES INC				
INV0000393	NIGHT CLEANING 3/3-3/16-20...			1,601.06
Vendor Filed As 036210 - FIRST CLASS MULTISERVICES INC Total:				1,601.06
Vendor Filed As: 003848 - FIRST IMPRESSIO				
INV0000394	MAR DOWNTOWN RESTROO...			300.00
Vendor Filed As 003848 - FIRST IMPRESSIO Total:				300.00
Vendor Filed As: 002954 - FIRST WIRELESS				
125969	UNIT #15 ANTENNA			25.92
Vendor Filed As 002954 - FIRST WIRELESS Total:				25.92
Vendor Filed As: 002806 - FOUNDATION ANAL				
24-01307	LAB TESTING			971.75
Vendor Filed As 002806 - FOUNDATION ANAL Total:				971.75
Vendor Filed As: 009535 - GENERAL RENTAL				
214904	CONCRETE DRILL BITS			63.00
215140	BATTERIES			278.00
Vendor Filed As 009535 - GENERAL RENTAL Total:				341.00
Vendor Filed As: 036220 - GLOBAL INDUSTRIAL				
121632362	LOCKER ROOM BENCHES			716.79
Vendor Filed As 036220 - GLOBAL INDUSTRIAL Total:				716.79
Vendor Filed As: 000480 - HALBUR HARDWARE				
116005	REPLACE CURB STOP AND BOX..			2,353.04
Vendor Filed As 000480 - HALBUR HARDWARE Total:				2,353.04
Vendor Filed As: 010615 - HALEY IMPLEMENT				
IC74132	MP - FIELD DRAG REPAIRS			7.35
Vendor Filed As 010615 - HALEY IMPLEMENT Total:				7.35
Vendor Filed As: 012552 - INDUSTRIAL BEAR				
IN229171	#35 BEARINGS			116.18
Vendor Filed As 012552 - INDUSTRIAL BEAR Total:				116.18
Vendor Filed As: 012670 - IOWA PARK & REC				
4497	IPRA TRAINING KRAUS			275.00
Vendor Filed As 012670 - IOWA PARK & REC Total:				275.00
Vendor Filed As: 012706 - IPERS				
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	473.62

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	11,780.63
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	13.65
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	2,491.16
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	2,894.47
INV0000402	IPERS CONTRIBUTIONS	DFT0000129	03/21/2024	2,427.35
Vendor Filed As 012706 - IPERS Total:				20,080.88

Vendor Filed As: 003243 - JET'S OUTDOOR P

16623	GOLF CART REPAIRS			12.95
16629	VEHICLE REPAIRS			93.50
Vendor Filed As 003243 - JET'S OUTDOOR P Total:				106.45

Vendor Filed As: 025020 - JOHN DEERE FINA

6140735	FILTERS AND OIL	130758	03/21/2024	223.49
Vendor Filed As 025020 - JOHN DEERE FINA Total:				223.49

Vendor Filed As: 000169 - JOHNSON, PERRY

INV0000392	FEBRUARY MILEAGE - INSPECT...			164.15
Vendor Filed As 000169 - JOHNSON, PERRY Total:				164.15

Vendor Filed As: 003097 - JP FLOORING

4524	FLOOR CLEANING - CLUBHOU...			743.50
Vendor Filed As 003097 - JP FLOORING Total:				743.50

Vendor Filed As: 036218 - KANNE REALTY TRUST

INV0000427	PURCHASE 1114 N MAIN ST	130759	03/21/2024	8,271.29
Vendor Filed As 036218 - KANNE REALTY TRUST Total:				8,271.29

Vendor Filed As: 002627 - KATHOL, ETHAN

INV0000378	PRISONER TRANSPORT	130711	03/12/2024	10.42
Vendor Filed As 002627 - KATHOL, ETHAN Total:				10.42

Vendor Filed As: 001345 - KELTEK INCORPOR

10146	ANTENNA AND LIGHTHEADS			318.23
Vendor Filed As 001345 - KELTEK INCORPOR Total:				318.23

Vendor Filed As: 002178 - KLEVER, ALEX

INV0000418	WARRANT PICKUP	130746	03/21/2024	8.28
Vendor Filed As 002178 - KLEVER, ALEX Total:				8.28

Vendor Filed As: 002453 - LAMBERTZ, JASON

165563	PRODUCTION COSTS			960.00
Vendor Filed As 002453 - LAMBERTZ, JASON Total:				960.00

Vendor Filed As: 017133 - MASTERCARD

INV0000428	SUPPLIES	130753	03/21/2024	18.37
INV0000428	NRPA MEMBERSHIP TIEMEYER	130753	03/21/2024	115.00
INV0000428	FIELD PAINTER REPAIRS	130753	03/21/2024	77.30
INV0000428	MEMBERSHIP RENEWAL HAA...	130753	03/21/2024	540.00
INV0000428	GCSAA MEMBERSHIP RENEW...	130753	03/21/2024	240.00
INV0000428	MEMBERSHIP RENEWAL EHLE...	130753	03/21/2024	130.00
INV0000428	REFUND	130753	03/21/2024	-75.00
INV0000428	SUPPLIES	130753	03/21/2024	4.05
INV0000428	POS SOFTWARE	130753	03/21/2024	135.00
INV0000428	2024 IPRA SPRING CONFEREN...	130753	03/21/2024	275.00
INV0000428	WATER SAMPLE	130753	03/21/2024	70.00
INV0000428	SUPPLIES	130753	03/21/2024	49.89
INV0000428	SUPPLIES	130753	03/21/2024	27.49
INV0000428	LIFEGUARD RESCUE SUPPLIES	130753	03/21/2024	24.00
INV0000428	LIFEGUARD RESCUE SUPPLIES	130753	03/21/2024	78.00
INV0000428	SUPPLIES	130753	03/21/2024	101.98
INV0000428	TELEPHONE	130753	03/21/2024	131.11
INV0000428	SUPPLIES	130753	03/21/2024	84.70
INV0000428	WATER SAMPLE	130753	03/21/2024	140.00
INV0000428	LIFEGUARD RESCUE SUPPLIES	130753	03/21/2024	24.00
INV0000428	SUPPLIES	130753	03/21/2024	101.98
INV0000414	EMPLOYEE RECOGNITION	130754	03/21/2024	51.51

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
INV0000414	FOLDING CHAIRS	130754	03/21/2024	1,471.99
INV0000414	8 FT TABLES	130754	03/21/2024	800.00
INV0000415	ZOOM FOR COUNCIL	130757	03/21/2024	15.99
INV0000415	ADOBE SOFTWARE	130757	03/21/2024	19.99
INV0000415	MAIL CHIMP	130757	03/21/2024	13.00
INV0000413	GASOLINE	130755	03/21/2024	17.57
INV0000413	COMPUTER SPEAKERS	130755	03/21/2024	20.94
INV0000413	CLEANING SUPPLIES	130755	03/21/2024	41.32
INV0000413	SUPPLIES	130755	03/21/2024	5.00
INV0000413	ACCOUNT CREDITS	130755	03/21/2024	-71.20
INV0000429	POLLUTION PREVENTION PLA...	130756	03/21/2024	719.04

Vendor Filed As 017133 - MASTERCARD Total: 5,398.02

Vendor Filed As: 002993 - MC CLURE ENGINE

150814	MARCH LED LIGHTING PROJE...	130719	03/13/2024	4,565.24
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Vendor Filed As 002993 - MC CLURE ENGINE Total: 4,565.24

Vendor Filed As: 017510 - MICHAEL TODD &

213647	CROSS CHAIN			1,444.72
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Vendor Filed As 017510 - MICHAEL TODD & Total: 1,444.72

Vendor Filed As: 003966 - MICROBAC LABORA

NT2402149	WATER SAMPLE ANALYSIS			107.25
NT2402199	QUARTERLY NITRATE			39.50

Vendor Filed As 003966 - MICROBAC LABORA Total: 146.75

Vendor Filed As: 012680 - MID AMERICAN EN

INV0000382	ELECTRIC BILLS	130715	03/12/2024	743.72
INV0000382	ELECTRIC BILLS	130715	03/12/2024	287.72
INV0000382	ELECTRIC BILLS	130715	03/12/2024	169.53
INV0000382	ELECTRIC BILLS	130715	03/12/2024	14,606.96
INV0000382	ELECTRIC BILLS	130715	03/12/2024	767.56
INV0000382	ELECTRIC BILLS	130715	03/12/2024	1,115.59
INV0000382	ELECTRIC BILLS	130715	03/12/2024	844.96
INV0000382	ELECTRIC BILLS	130715	03/12/2024	104.92
INV0000382	ELECTRIC BILLS	130715	03/12/2024	391.57
INV0000382	ELECTRIC BILLS	130715	03/12/2024	10.00
INV0000382	ELECTRIC BILLS	130715	03/12/2024	4,869.94
INV0000382	ELECTRIC BILLS	130715	03/12/2024	97.40
INV0000382	ELECTRIC BILLS	130715	03/12/2024	174.66
INV0000382	ELECTRIC BILLS	130715	03/12/2024	44.34
INV0000382	ELECTRIC BILLS	130715	03/12/2024	892.23
INV0000382	ELECTRIC BILLS	130715	03/12/2024	215.44
INV0000382	ELECTRIC BILLS	130715	03/12/2024	866.99
INV0000382	ELECTRIC BILLS	130715	03/12/2024	62.65
INV0000382	ELECTRIC BILLS	130715	03/12/2024	309.89
INV0000382	ELECTRIC BILLS	130715	03/12/2024	208.17
INV0000382	ELECTRIC BILLS	130715	03/12/2024	1,216.76
INV0000382	ELECTRIC BILLS	130715	03/12/2024	4,015.33
INV0000382	ELECTRIC BILLS	130715	03/12/2024	1,312.36
INV0000382	ELECTRIC BILLS	130715	03/12/2024	6,125.37
INV0000382	ELECTRIC BILLS	130715	03/12/2024	155.84

Vendor Filed As 012680 - MID AMERICAN EN Total: 39,609.90

Vendor Filed As: 001922 - MIDWEST AUTOMAT

28490	FIRE SPRINKLER INSPECTION			114.50
28490	FIRE SPRINKLER INSPECTION			114.50

Vendor Filed As 001922 - MIDWEST AUTOMAT Total: 229.00

Vendor Filed As: 017585 - MIDWEST WHOLESA

577500	SOUND BOARD			106.20
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Vendor Filed As 017585 - MIDWEST WHOLESA Total: 106.20

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 036222 - MUFLERMAN LLC				
INV0000411	EASEMENT			6,000.00
Vendor Filed As 036222 - MUFLERMAN LLC Total:				6,000.00
Vendor Filed As: 018408 - NAPA AUTO PARTS				
063957	MOWER PARTS			192.11
064843	#24 WIPER BLADES			20.20
064982	OIL AND AIR FILTERS			157.42
Vendor Filed As 018408 - NAPA AUTO PARTS Total:				369.73
Vendor Filed As: 036219 - ORIGINAL WATERMEN INC				
86715	GUARD SUITS			761.88
86715	GUARD SUITS			761.89
Vendor Filed As 036219 - ORIGINAL WATERMEN INC Total:				1,523.77
Vendor Filed As: 021050 - P & H WHOLESALE				
S2950438.001	WATER VALVE SUPPLIES			40.95
Vendor Filed As 021050 - P & H WHOLESALE Total:				40.95
Vendor Filed As: 003228 - PAYSAFE MERCHAN				
INV0000423	FEB EFT PROCESSING FEES	DFT0000134	03/21/2024	84.08
INV0000423	FEB EFT PROCESSING FEES	DFT0000134	03/21/2024	0.38
Vendor Filed As 003228 - PAYSAFE MERCHAN Total:				84.46
Vendor Filed As: 001949 - PERFORMANCE TIR				
0175226	#29 TIRE REPAIRS			494.59
INV0000388	TOW VREELAND VEHICLE			150.00
Vendor Filed As 001949 - PERFORMANCE TIR Total:				644.59
Vendor Filed As: 001540 - PETTY CASH				
INV0000390	GOLF COURSE STARTING CASH..	130728	03/15/2024	400.00
Vendor Filed As 001540 - PETTY CASH Total:				400.00
Vendor Filed As: 036224 - PINPOINT LAND SURVEYING PLLC				
INV0000407	EASEMENT PLATTING/RECORD..			483.75
Vendor Filed As 036224 - PINPOINT LAND SURVEYING PLLC Total:				483.75
Vendor Filed As: 021860 - PRESTO-X-COMPAN				
58223984	PEST CONTROL 627 N ADAMS ...			105.66
Vendor Filed As 021860 - PRESTO-X-COMPAN Total:				105.66
Vendor Filed As: 036223 - PVS DX INC				
817000421-24	WATER TREATMENT SUPPLIES			8,320.75
Vendor Filed As 036223 - PVS DX INC Total:				8,320.75
Vendor Filed As: 009870 - RACCOON VALLEY				
INV0000412	FEBRUARY ELECTRIC SERVICE	130752	03/21/2024	1,354.64
Vendor Filed As 009870 - RACCOON VALLEY Total:				1,354.64
Vendor Filed As: 036221 - RANDY JANNING				
1547	TILE & INSTALLATION			4,846.53
1548	TILE REPAIR - HOT TUB LEAK			535.00
Vendor Filed As 036221 - RANDY JANNING Total:				5,381.53
Vendor Filed As: 023640 - RAY'S REFUSE SE				
INV0000381	FEB TRASH COLLECTIONS	130716	03/12/2024	34,483.17
Vendor Filed As 023640 - RAY'S REFUSE SE Total:				34,483.17
Vendor Filed As: 003137 - RDG PLANNING &				
56477	REC CENTER IMPROVEMENTS			4,462.44
Vendor Filed As 003137 - RDG PLANNING & Total:				4,462.44
Vendor Filed As: 025028 - SCHOEPPNER, CAR				
INV0000385	SECRETARY CONTRACT	130726	03/13/2024	350.00
Vendor Filed As 025028 - SCHOEPPNER, CAR Total:				350.00
Vendor Filed As: 025250 - SHERWIN WILLIAM				
5900-0	PAINT			21.45
5987-1	PAINT			56.48
Vendor Filed As 025250 - SHERWIN WILLIAM Total:				77.93

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 025332 - SIRCHIE FINGER				
0633870-IN	EVIDENCE BAGS			32.45
Vendor Filed As 025332 - SIRCHIE FINGER Total:				32.45
Vendor Filed As: 025333 - SNYDER & ASSOCI				
123.1363.09-3	US 30 W SANITARY SEWER/W...			8,600.00
Vendor Filed As 025333 - SNYDER & ASSOCI Total:				8,600.00
Vendor Filed As: 004178 - SOLID WASTE MAN				
00451445	LITTLE LEAGUE TURF DISPOSAL			41.36
Vendor Filed As 004178 - SOLID WASTE MAN Total:				41.36
Vendor Filed As: 025606 - SOPPE CHIROPAC				
865A	PRE-EMPLOYMENT PHYSICALS			120.00
865A	PRE-EMPLOYMENT DRUG TES...			40.00
865A	RANDOM DRUG TESTING			100.00
Vendor Filed As 025606 - SOPPE CHIROPAC Total:				260.00
Vendor Filed As: 025880 - STONE PRINTING				
109593	COLORED COPY PAPER			96.92
109617	OFFICE SUPPLIES			114.59
109724	OFFICE SUPPLIES			67.98
109748	UTILITY BILLING PAPER			518.40
109787	CLUBHOUSE SUPPLIES			92.50
109790	SUPPLIES			54.51
11182	COPY PAPER			55.99
11627	PRINTER INK			21.46
11644	PRINTER INK			189.96
P7003	GOLF COURSE SCORECARDS			1,999.20
Vendor Filed As 025880 - STONE PRINTING Total:				3,211.51
Vendor Filed As: 027079 - TRIPLE A SEEDS				
32636	GRASS SEED			53.75
Vendor Filed As 027079 - TRIPLE A SEEDS Total:				53.75
Vendor Filed As: 004016 - TRIVISTA				
RA101001244.01	#28 EXHAUST MANIFOLD LEAK			5,467.90
XA101003992.01	#26 PARKING BRAKE			257.94
Vendor Filed As 004016 - TRIVISTA Total:				5,725.84
Vendor Filed As: 027085 - TROPHIES PLUS I				
382352	PLAQUES IN CLUBHOUSE			796.00
Vendor Filed As 027085 - TROPHIES PLUS I Total:				796.00
Vendor Filed As: 003165 - ULINE INC				
175324444	PADLOCKS			344.37
175324445	PADLOCKS			312.50
Vendor Filed As 003165 - ULINE INC Total:				656.87
Vendor Filed As: 028435 - UTILITY EQUIPME				
20056960-000	REPAIR CLAMP			209.54
20056960-001	FREIGHT CREDITED			-9.73
Vendor Filed As 028435 - UTILITY EQUIPME Total:				199.81
Vendor Filed As: 002666 - VAN WALL EQUIPM				
6125747	REPAIR PARTS			786.70
6125753	FREIGHT FOR REPAIR PARTS			61.93
Vendor Filed As 002666 - VAN WALL EQUIPM Total:				848.63
Vendor Filed As: 029009 - VESSCO INC.				
093477	OPERATING SUPPLIES			407.68
093478	OPERATING SUPPLIES			429.94
093538	OPERATING SUPPLIES			38.89
Vendor Filed As 029009 - VESSCO INC. Total:				876.51
Vendor Filed As: 003377 - WELLMARK BLUE C				
INV0000416	APRIL HEALTH INSURANCE PR...	130749	03/21/2024	44,721.85
Vendor Filed As 003377 - WELLMARK BLUE C Total:				44,721.85

COUNCIL CLAIMS 3/25/2024

Payment Dates: 3/12/2024 - 3/25/2024

Payable Number	Description (Item)	Payment Number	Payment Date	Amount
Vendor Filed As: 030300 - WEST CENTRAL IA				
INV0000391	WCICA DUES			10.00
Vendor Filed As 030300 - WEST CENTRAL IA Total:				10.00
Vendor Filed As: 030355 - WITTRUCK MOTOR				
1207	FEBRUARY CAR RENTAL	130727	03/13/2024	550.00
Vendor Filed As 030355 - WITTRUCK MOTOR Total:				550.00
Vendor Filed As: 003291 - WORLDOAY INTEGR				
INV0000424	FEB ONLINE CC PROCESSING ...	DFT0000135	03/21/2024	11.37
INV0000424	FEB IN-OFFICE CC PROCESSIN...	DFT0000135	03/21/2024	5.76
INV0000424	FEB IN-OFFICE CC PROCESSIN...	DFT0000135	03/21/2024	329.33
INV0000424	FEB ONLINE CC PROCESSING ...	DFT0000135	03/21/2024	52.05
INV0000424	FEB ONLINE CC PROCESSING ...	DFT0000135	03/21/2024	251.56
INV0000424	FEB IN-OFFICE CC PROCESSIN...	DFT0000135	03/21/2024	31.45
Vendor Filed As 003291 - WORLDOAY INTEGR Total:				681.52
Vendor Filed As: 003970 - WORLDWIDE EXPRE				
2403029946	FREIGHT W/E 3/6/2024	130713	03/12/2024	23.85
2403029946	FREIGHT W/E 3/6/2024	130713	03/12/2024	21.06
2403072308	FREIGHT W/E 03/13/2024	130751	03/21/2024	42.92
2403072308	FREIGHT W/E 03/13/2024	130751	03/21/2024	22.01
Vendor Filed As 003970 - WORLDWIDE EXPRE Total:				109.84
Grand Total:				624,986.29

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	171,672.31	151,875.68
010 - HOTEL/MOTEL TAX	323.54	323.54
110 - ROAD USE TAX FUND	13,690.44	2,699.33
121 - LOCAL OPTION SALES TAX	300.00	0.00
303 - C.P. - AIRPORT	4,565.24	4,565.24
313 - C.P. - REC CENTER BLDG	312,942.37	2,271.99
316 - C.P. - UTILITY FUND	10,800.00	0.00
600 - WATER UTILITY FUND	22,917.24	10,050.12
602 - WATER UTILITY CAP. IMP.	6,000.00	0.00
610 - SEWER UTILITY FUND	29,881.77	14,010.88
850 - MEDICAL INSURANCE FUND	51,893.38	51,893.38
Grand Total:	624,986.29	237,690.16

Payroll Total \$214,741.90

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura Schaefer, City Clerk/Finance Director *LS*
DATE: March 21, 2024
SUBJECT: Infill Housing Incentive Application Approval and Cancellations

The City of Carroll received once Infill Housing Incentive application:

Applicant: Adam & Bailey Warnke
Property Location: 209 S. Elm
Estimated Building Value: \$400,000

According to the program eligibility rules, construction must start within three (3) months after the application is approved. Construction has not started on the following applications within the required timeframe:

Applicant: MB Construction & Real Estate
Property Location: 1413 – 1415 E. 10th Street
Application Approved Date: August 28, 2023

Applicant: MB Construction & Real Estate
Property Location: 1417 - 1419 E. 10th Street
Application Approved Date: August 28, 2023

Applicant: MB Construction & Real Estate
Property Location: 1421 - 1425 E. 10th Street
Application Approved Date: August 28, 2023

Applicant: Jake Vonnahme
Property Location: 1528 E. 10th Street
Application Approved Date: August 28, 2023

Staff is recommending the cancellation of those applications. If the one application above is approved and the other four cancelled, there would be six (6) incentives still available.

RECOMMENDATION: City Council consideration and approval of the requested Infill Housing Incentive application for Adam & Bailey Warnke (209 S. Elm) and cancellation of the applications for MB Construction & Real Estate (1413 – 1415 E. 10th Street, 1417 – 1419 E. 10th Street, and 1421 – 1425 E. 10th Street) and Jake Vonnahme (1528 E. 10th Street).

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

(209 S Elm)

Property address: Daniels First Subdivision lot 1 Pin 0625281015

Legal Description or Parcel Number: Daniels First Subdivision lot 2 Pin 0625281016

Applicant: Adam & Bailey Warnke

Address: 327 S. Walnut St

City: Carroll State: IA

Phone: 712-210-4969

Current Property Value (from assessor's records)

Land: \$ 18,030 (-015) Building(s): \$ 0
18,920 (-016)

Brief Description of Project: Building handicap assessable House for our son slab Home

Estimated Cost of Actual Building Improvements: \$ 400,000

Start Date: April 30th 2024

Estimated or Actual Completion Date: Dec. 2024

Note: No change may be made once an application is approved without approval of the Carroll City Council.

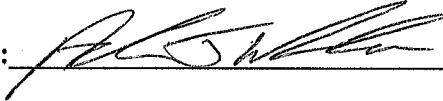
Rec'd 3/6/24

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature:  Date Signed: 2-26-2024

City Council Action:

_____ Approved Date: _____

_____ Disapproved Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 3/06/2024

PERMIT #: 240053

DATE ISSUED: 3/06/2024

PROJECT ADDRESS: 209 S ELM
LOCATION: 209 S ELM
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: ADAM WARNKE
ADDRESS: 327 S WALNUT ST
CITY: CARROLL
STATE: IA
ZIP: 51401-3145
PHONE:

CONTRACTOR: ADAM WARNKE
ADDRESS: 327 S WALNUT ST
CITY: CARROLL
ST: IA
ZIP: 51401-3145
PHONE:

VALUATION: \$ 400,000.00
WORK: RESIDENTIAL NEW
PROP. USE:
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,191.00
	TOTAL	\$1,191.00

NOTES: NEW HOUSE

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

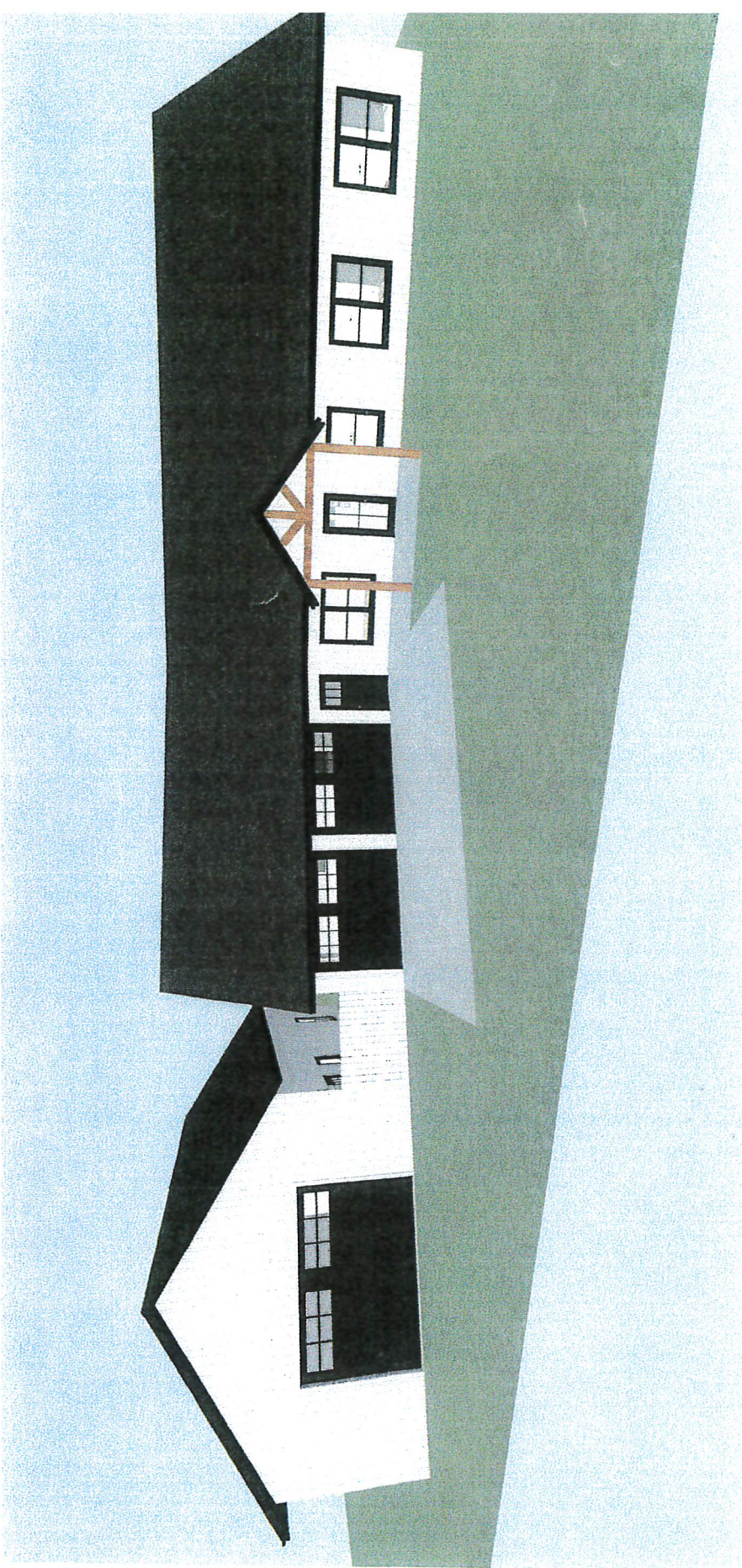
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

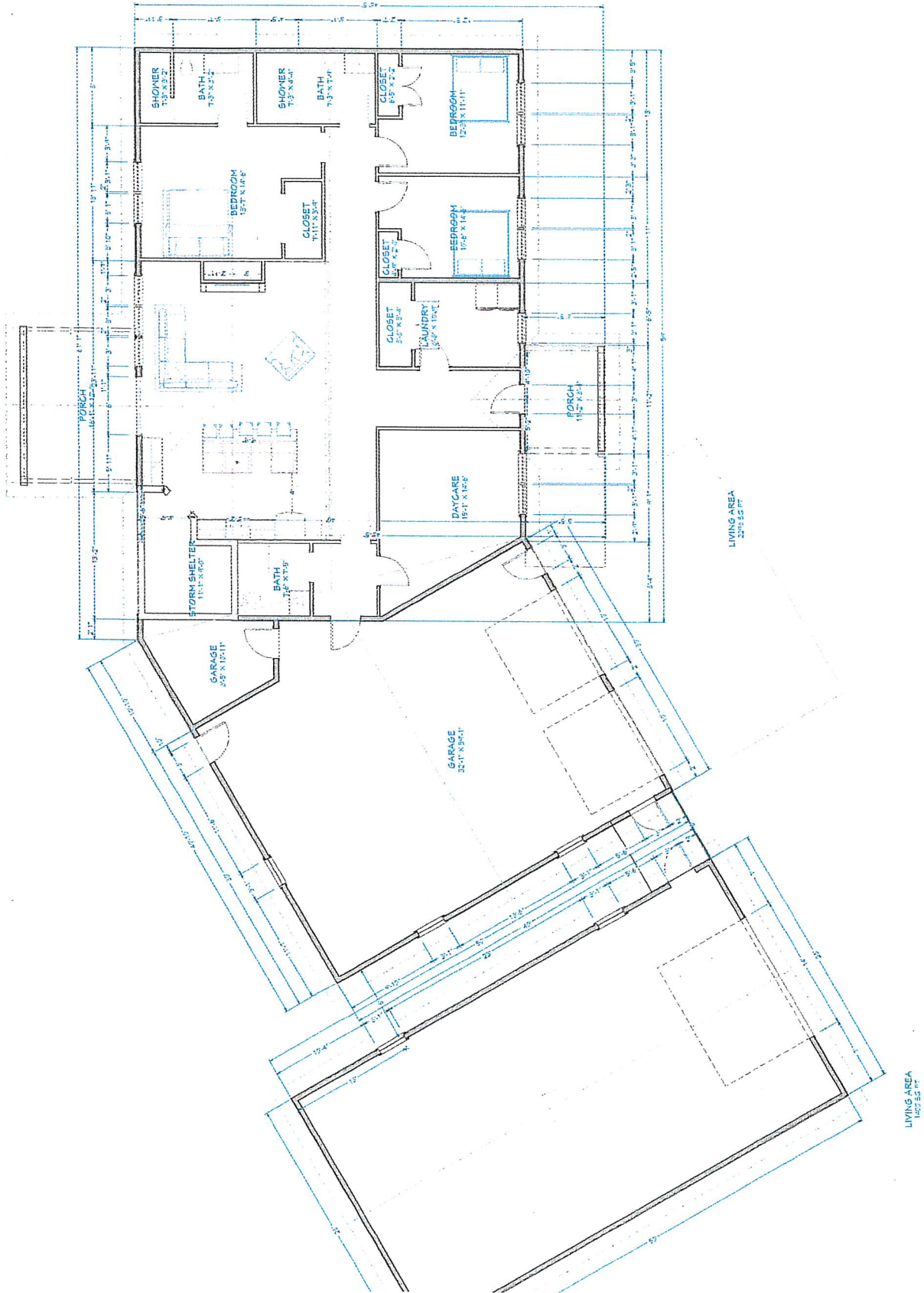
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE





City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Laura A. Schaefer, Finance Director/City Clerk *las*

DATE: March 19, 2024

SUBJECT: \$1,130,000* (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2024A

- Resolution Directing the Acceptance of a Proposal to Purchase \$1,130,000* General Obligation Capital Loan Notes, Series 2024A

At the March 11, 2024 Council meeting, Council held a public hearing on the debt issuance not to exceed \$650,000 General Obligation Capital Loan Notes for the purchase of a fire rescue vehicle. As you will recall, this debt is planned to be combined with a debt issuance for funding for the Rec Center project for a total amount of \$1,130,000.

Requests for Proposals were emailed to all the local banks to seek interest rate bids on this debt issuance. Proposals are due by 10AM on Monday, March 25 and will be presented to Council for consideration.

The attached resolution will approve the best proposal and authorizes the Mayor and City Clerk to proceed on behalf of the City to enter into a loan agreement, to negotiate the final terms of the loan agreement, and to take all action necessary to permit the entering into of a loan agreement on a basis favorable to the City and acceptable to the Purchaser.

A final loan agreement will be presented to Council for consideration at the April 8 Council meeting with closing on the loan set for May 9. The repayment schedule is for a principal and interest payment to be made on June 1, 2024 and final principal and interest payment on June 1, 2025.

RECOMMENDATION: Council consideration and approval of a resolution directing the acceptance of a proposal to purchase \$1,130,000 (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2024A.

ITEMS TO INCLUDE ON AGENDA

CITY OF CARROLL, IOWA

\$1,130,000* (Dollar Amount Subject to Change) General Obligation Capital Loan Notes, Series 2024A

- Resolution Directing the Acceptance of a Proposal to Purchase \$1,130,000* General Obligation Capital Loan Notes, Series 2024A.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

March 25, 2024

The City Council of the City of Carroll, State of Iowa, met in regular session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at 5:15 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$1,130,000* (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024A" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$1,130,000* (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024A

WHEREAS, the City of Carroll, sometimes hereinafter referred to as the City, is a municipal corporation duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

WHEREAS, it is deemed necessary that the City should enter into a Loan Agreement and borrow the amount of \$1,130,000* (Dollar Amount Subject to Change) as authorized by Sections 384.24A, 384.25, 384.26 and 384.28, Code of Iowa as amended; and

WHEREAS, proposals have been requested and received from financial institutions offering to enter into such Loan Agreement; and

WHEREAS, after a review of all the proposals received, it has been determined that the best and most favorable proposal is that of _____ of _____, Iowa; and

WHEREAS, it is the intention of this City Council to enter into a Loan Agreement in accordance with said proposal dated March 25, 2024.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:

Section 1. That this City Council does hereby accept the attached proposal of _____ of _____, Iowa, and takes additional action to permit the entering into of a Loan Agreement.

Section 2. The Mayor and City Clerk are authorized and directed to proceed on behalf of the City to enter into such Loan Agreement, to negotiate the final terms of a Loan Agreement to take all action necessary to permit the entering into of a Loan Agreement on a basis favorable to the City and acceptable to the Purchaser, and to proceed to meet the conditions of this accepted proposal.

PASSED AND APPROVED this 25th day of March, 2024.

Mayor

ATTEST:

City Clerk

(Attach Copy of Terms of Proposal)

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF CARROLL)

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2024.

City Clerk, City of Carroll, State of Iowa

(SEAL)


City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members
FROM: Aaron Kooiker, City Manager 
DATE: March 20, 2024
SUBJECT: Carroll Area Access Television Coordinator Agreement Amendment

After the February 26 Council Meeting, Council requested more information regarding Carroll Community School District's interest in funding their school board meetings on Carroll Area Access Television Channel 6 (CAAT6) and if those changes would mean an increase in cost. After a discussion with Superintendent Dr. Casey Berlau, he advised that they were not interested in paying for their meetings to be on CAAT6. Their meetings can be viewed on other platforms.

Also checking with City Attorney, council has the authority to determine what is broadcast on the CAAT6 Channel. In the past the Council has felt that having the County Board of Supervisors and School Board meetings has been beneficial to the public. The funding source is the franchise fee paid by Western Iowa Networks and Mediacom subscribers. As a City, we are the only entity that receives this franchise fee and these funds are supposed to support CAAT6 and then can be used for any lawful purpose.

Jason Lambertz has requested that his contract with the City regarding CAAT6 be adjusted for cost of living and costs of equipment. Currently the contract pays \$300 per week to oversee the community calendar and \$90 per video that is edited and ran. This has been the ongoing cost for the last 10 years.

Mr. Lambertz would propose a change to \$400 per week for the community calendar and \$100 for every meeting recorded and broadcast and \$70 for every meeting downloaded and edited for broadcasting on the channel.

RECOMMENDATION: Council action items:

1. Discussion of any change in services provided.
2. Approval of a resolution for an amended contract.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN AMENDED CARROLL AREA ACCESS TELEVISION
COORDINATOR AGREEMENT**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the amended Carroll Area Access Television Coordinator Agreement is attached hereto; and

WHEREAS, it is determined that the approval of the attached Agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Amended Carroll Area Access Television Coordinator Agreement, be authorized and approved, and that the Mayor is authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 25th day of March, 2024.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CARROLL AREA ACCESS TELEVISION COORDINATOR AGREEMENT

This Agreement is entered into as of the 25th day of March, 2024, between the City of Carroll (City) and Jason Lambertz dba Finer Detail, (CAAT Coordinator). The Carroll Area Access Television (CAAT) Board of Directors supervises the operation of the CAAT channel.

1. **Independent Contractor.** Subject to the terms and conditions of this Agreement the City hereby affirms the CAAT Coordinator as an independent contractor to perform the services set forth herein on behalf of the City, and the CAAT Coordinator hereby agrees to such. This Agreement is a continuation and reaffirmation of a long-term independent contractor relationship between the parties or predecessors.

2. **Duties and Responsibilities.** The CAAT Coordinator's duties and responsibilities are set forth in the By Laws of Carroll Area Access Television and the Cable Access Policy and Procedure Guidelines, and copies thereof are attached as Exhibit A, which may be amended in writing from time to time, or supplemented with subsequent services to be rendered by the CAAT Coordinator.

3. **Term.** This Agreement shall begin upon execution by the parties and will continue unless cancelled by either party with minimum 30 days notice. This Agreement shall also terminate upon the CAAT Coordinator's death.

4. **Compensation.** The CAAT Coordinator shall be paid \$400 a week for performing his duties and responsibilities and an additional \$100 for every meeting recorded and broadcast on the channel and \$70 for every meeting downloaded and edited including but not limited to Carroll City Council meetings, Carroll Community School District Board meetings and Carroll County Board of Supervisors meetings.

5. **Confidentiality.** The CAAT Coordinator acknowledges that during this engagement he may have access to and become acquainted with various information, records and operations of the City including, without limitation, customer lists, account information and procedures. The CAAT Coordinator agrees that he will not disclose any of the aforesaid, or use any of them in any manner, either during the term of this Agreement or at any time thereafter. All files, records, documents, information, letters, notes, lists, notebooks, and similar items relating to the business of CAAT, whether prepared by the Coordinator or otherwise coming into his possession, shall remain the exclusive property of CAAT. The CAAT Coordinator shall not retain any copies of the foregoing without prior written permission. Upon the expiration or earlier termination of this Agreement, or whenever requested by the City, the CAAT Coordinator shall immediately deliver to the City all such files, records, documents, information, and other items in his possession or under his control.

6. **Conflicts of Interest.** The CAAT Coordinator represents that he is free to enter into this Agreement and that this engagement does not violate the terms of any agreement between he and any third party. During the term of this agreement, he shall devote as much of his time, energy and abilities to the performance of his duties hereunder as is necessary to perform the required duties in a timely and productive manner.

7. **Property.** All City owned equipment used in the CAAT productions shall remain at its present location in City Hall and shall not be removed therefrom. On termination of this Agreement, or whenever requested, the CAAT Coordinator shall immediately deliver and return all property in his possession, or under his care and control, if any, belonging to the City.

The Coordinator shall provide all cameras and tripods necessary to carry out his duties herein.

8. **Termination.** The City may terminate this Agreement at any time by thirty (30) days written notice to the CAAT Coordinator. In addition, if the CAAT Coordinator is convicted of any crime or offense, fails or refuses to comply with his duties and responsibilities, is guilty of serious misconduct in connection with performance hereunder, or materially breaches provisions of this Agreement, the City at any time may terminate the engagement of the Coordinator immediately and without prior written notice to him.

9. **Independent Contractor.** The CAAT Coordinator has never been a City of Carroll employee and this Agreement shall not render him an employee, partner, agent of, or joint venture with the City for any purpose. He is and will remain an independent contractor in his relationship with the City. The City shall not be responsible for withholding taxes with respect to the Contractor's compensation hereunder. The CAAT Coordinator shall have no claim against the City of Carroll for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

10. **Insurance.** CAAT Coordinator shall provide certificates of insurance acceptable to the City of Carroll. In addition, the CAAT Coordinator shall include the City of Carroll as an additional insured for claims caused by the CAAT Coordinator. Commercial General Liability Insurance shall be provided in the following amounts:

\$1,000,000.00 Each Occurrence
\$2,000,000.00 General Aggregate
\$1,000,000.00 Auto Liability
Workers Compensation State Statutory Limits

11. **Successors and Assigns.** All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs or successors.

12. **Jurisdiction and Choice of Law.** The laws and courts of the State of Iowa shall govern the validity of this Agreement, the construction of its terms and the interpretation of the rights and duties of the parties hereto.

13. **Headings.** Section headings are not to be considered a part of this Agreement and are not intended to be a full and accurate description of the contents hereof.

14. **Waiver.** Waiver by one party of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.

15. **Assignment.** The CAAT Coordinator shall not assign any of his rights under this Agreement, or delegate the performance of any of his duties hereunder, without the prior written consent of the City.

16. **Notices.** Any and all notices, demands or other communications required or desired to be given hereunder by any party shall be in writing and shall be validly given or made to another party if personally served, or if deposited in the United States mail, certified, postage prepared, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail, such notice shall be conclusively deemed given five days after deposit thereof in the United States mail addressed to the party to whom such notice, demand or other communication is to be given as follows:

CAAT COORDINATOR:	Jason Lambertz dba Finer Detail _____ _____
City:	CAAT %Aaron Kooiker City Hall 627 N Adams Street Carroll, IA 51401

A party may change its address for purposes of this paragraph by written notice given to the other party.

17. **Modification or Amendment.** No amendment, change or modification of this Agreement shall be valid unless in writing signed by both parties.

18. **Entire Understanding.** This document and the attached Exhibit A constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings and representations are hereby terminated and canceled in their entirety and are of no further force and effect.

19. **Unenforceability of Provisions.** If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, the remainder of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF the undersigned have executed this agreement as of the day and year first written above.

CITY OF CARROLL

CAAT COORDINATOR

By _____
Gerald H. Fleshner, Mayor

Jason Lambertz dba Finer Detail

ATTEST:

By _____
Laura A. Schaefer, City Clerk

EXHIBIT A

BY-LAWS OF CARROLL AREA ACCESS TELEVISION

Introduction

On April 11, 2005, the City of Carroll ("City") renewed its cable television franchise with MCC Iowa, LLC, doing business as Mediacom ("Mediacom"). Included in the ordinance renewing the Mediacom franchise is paragraph 3.14 "Education and Government Access." This paragraph of the franchise states that Mediacom will provide an additional public access channel with a grant for construction costs and an additional capital grant for equipment and facilities for the additional access channel. Public, educational and governmental ("PEG") channels are provided by the 1992 Federal Cable Act, 47 U.S.C. Section 531.

Purpose

It is the purpose of these By-Laws to create a citizens' Board of Directors to oversee the operation of this new access channel. This Board shall be known as the "Carroll Area Access Television (CAAT) Board." Those serving as directors on this Board shall do so as volunteers. Their stated purpose will be to supervise the operation of this channel so that the channel will accomplish the purpose of serving the public, and furthering the public, educational and governmental uses of this local access channel within the intent of the 1992 Cable Act.

Organization

The City hereby designates the CAAT Board as a volunteer organization with the following structure:

The Board shall consist of at least five and not more than nine persons. No less than two persons shall be designated representatives from each of the school systems located in the City of Carroll. One representative may be nominated from the Carroll Chamber of Commerce. At least two other persons shall be community representatives. The City Manager of Carroll shall be an ex-officio member without voting power.

The charge of this Board shall be to supervise the operation of the local access channel created by the 2005 Franchise Agreement between the City of Carroll and Mediacom including but not limited to programming content, fees, personnel to operate the channel, and any other general tasks necessary to see that the channel serves the public interests. Included in the tasks of the Board will be regular meetings to set policy for the operation of the channel, and to receive reports from the Coordinator of the channel. Meetings may be set at such intervals as the Board determines are necessary for the carrying out of these tasks. The CAAT Board will adopt access policy and procedure guidelines for administration by the Coordinator, and amend these guidelines from time to time as may be required.

An additional duty of the CAAT Board will be to hear and decide appeals of programming decisions made by the Coordinator, when a program provider is dissatisfied with a

decision of the Coordinator. Appeals will be held on adequate notice to the dissatisfied person(s). Decisions on appeal will be by majority vote of a quorum of the Board. No further appeal shall be allowed.

Coordinator

The regular, daily operation of this local access channel will be conducted by the Coordinator. The Coordinator will be hired by the City Manager. The duties of the Coordinator will include but not be limited to the following:

1. Deciding which programs are broadcast on this CAAT access channel, and which programs should not be broadcast. The Coordinator is expressly charged with preventing the broadcast of obscene material, sexually explicit material, indecency, nudity or material soliciting or promoting unlawful conduct.
2. Requiring that each provider of programming for the CAAT channel must sign a CAAT Channel Agreement proving among other things that the programs provided are suitable for broadcast to the general public, do not violate the above-stated decency standards, and that the program provider will indemnify the City of Carroll from any violations of law including but not limited to libel, slander or copyright infringement actions.
3. Reporting periodically to the CAAT Board at regular meetings or special meetings including the programming content, projected changes in programming, and the specific compliance by the program providers with the cable access policy and procedure guidelines adopted by the CAAT Board.
4. Collecting any fees for either copying video tape or DVDs, or any other fees for services provided by CAAT.

Any compensation for the Coordinator must be approved by the City Manager, who will also have authority to replace the Coordinator should that ever be necessary

Nomination of Board Members

Members of the CAAT Board will be nominated by the City Manager, with approval by the City Council of Carroll. Their terms will be indefinite, and it is requested that any Board member desiring to end his or her service as a Board member should give the City Manager 60 days notice in advance so that the position may be filled. Board Members may be removed and/or replaced by the City Manager, with approval by the City Council of Carroll.

Board members shall not have the authority to expend money of the City of Carroll, but if expense money is needed for purposes of this Board, they may make such requests through the City Manager.

Manner of Acting

The act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the Board. A director shall be considered present at a meeting of the Board of Directors or of a committee designated by the Board if he or she participates in such meeting by conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other.

Presumption of Assent

A director of the corporation who is present at a meeting of the Board of Directors at which action on any matter is taken shall be presumed to have assented to the action taken unless his or her dissent shall be entered in the minutes of the meeting or unless he or she shall file his or her written dissent to such action with the person acting as the Secretary of the meeting before the adjournment thereof, or unless he or she shall forward such dissent by registered or certified mail to the Secretary of the Board immediately after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.

Indemnification

The City of Carroll and its insurer shall indemnify any director, Coordinator or employee of CAAT against all expenses and liabilities reasonably incurred by or imposed upon him or her in connection with any proceeding or settlement to which he or she may be made a party, or in which he or she may become involved, by reason of his or her being or having been a director, Coordinator or employee of CAAT except in such cases wherein the director, Coordinator or employee is adjudged to be liable for misconduct in the performance of duty, provided that in the event of a settlement the indemnification herein shall apply only when the Board of Directors approve such settlement and reimbursement as being for the best interests of the corporation. The foregoing right of indemnification shall be in addition to and not exclusive of all other rights to which such director or officer may otherwise be entitled.

Amendments

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted only by resolution of the Board of Directors.

*Adopted
6-28-05
by Board of
Directors*

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CITY OF CARROLL

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CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

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I. PEG ACCESS PROGRAMMING

The City of Carroll defines three (3) types of access programming for Access Channel 6 as follows:

A. PUBLIC ACCESS:

1. Any citizen of Carroll or Carroll County may produce and/or submit a program for cablecast, by completion of a Program Provider Agreement form.
2. Requires personal identification, sponsorship and DISCLAIMER:
 - a. Must run at least thirty (30) seconds.
 - b. Must contain the name of the citizen(s) who produced and/or sponsored the program.
 - c. Must contain the DISCLAIMER (which is the DISCLAIMER referred to throughout this text):

“THE VIEWS EXPRESSED IN THE FOLLOWING VIDEO PRESENTATION ARE THE SOLE RESPONSIBILITY OF THE PRODUCER(S) AND THUS DO NOT REPRESENT THE VIEWS OR OPINIONS OF THE CITY OF CARROLL, THE MAYOR, CITY COUNCIL, OR CITY STAFF”.

3. The Telecommunications Production Coordinator shall attempt to resolve conflicts. (See Section V, “Formal Grievance Policy and Procedure”)

B. EDUCATIONAL ACCESS:

1. Programming produced or supplied by recognized representatives of an educational institution, public or private; such as:
 - Carroll Community School District.
 - Kuemper Catholic Schools.
 - Glidden-Ralston Community Schools.
 - Other local or area educational institutions.
2. Educational institution representatives determine if content is “educational”.
3. Requires personal identification DISCLAIMER

C. GOVERNMENT ACCESS:

1. Programming supplied or produced by local government agencies.
2. Content of program qualifies as an open meeting as defined by Iowa Code.
3. Meeting may be taped by Coordinator or the person(s) designated by the Coordinator.
4. Highest priority in scheduling.
5. As a guide, priority in taping and scheduling shall be in this order:
 - a. The Coordinator shall ensure that the following public meetings are routinely cablecast live or taped for showing on local PEG access channel:
 - Carroll City Council
 - Carroll Planning and Zoning Commission
 - b. The following public meetings may be cablecast live or taped at the

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

-3-

discretion of the Coordinator, in consultation with the City Manager:

- Carroll Library Board
 - Carroll Parks and Recreation Board
 - Carroll CAAT Board
 - Carroll Board of Adjustment
- c. The following public meetings may be cablecast live or taped at the discretion of the Coordinator, in consultation with the administrator or person in charge of the meeting:
- Carroll Community School District School Board
 - Carroll County Board of Supervisors
6. Programming should include personal identification of sponsorship and producer responsibility.
7. These meetings will be taped gavel to gavel, if personnel and technology permit.

II. PROGRAM CONTENT

In accordance with federal, state and local law, a program being cablecast live or on tape on the PEG Channel may not include gambling or obscenity/pornography. If the Telecommunications Production Coordinator believes herein that a program may violate the guidelines stated, the Telecommunications Production Coordinator will contact the City or County Attorney and follow the instruction given by same. The recommendation of the City or County Attorney may include removing the program in question from cablecast pending review and finding of the City or County Attorney. "Time, place, and manner restriction" may be applied by the City or County Attorney on the PEG Channel.

- A. GAMBLING.** No program may promote or conduct any commercial lottery, raffle, contest or game involving prizes award in whole or in part by lot or chance.
- B. OBSCENITY/PORNOGRAPHY.** The program may not contain material which is obscene as defined by:
1. The average person, applying contemporary community standards, would find that the work, taken as a whole, appeals to the prurient interest.
 2. The work depicts or describes, in a patently offensive way, sexual conduct specifically defined by the applicable state law.
 3. The work, taken as a whole, lacks serious literary, artistic, political or scientific value.
- C. SOLICITATION.** The program may not solicit funds or other property of value from viewers, except for non-profit or charitable organizations or functions.
- D. ADVERTISING.** The program may not promote the sale of products or services, including prices, or promote or endorse a trade or business.
- E. PRODUCTS OR SERVICE.** The program may not discuss or show products or service made available by persons, corporation or institutions which have a commercial interest in the subject of the programs. It may, however, identify underwriters providing grants or contributions to defray the cost of programs.

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

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The identification format must be exactly like the following:

THIS PROGRAM HAS BEEN MADE POSSIBLE (IN PART) BY A GRANT FROM/BY SUPPORT FROM THE (SPONSOR'S FULL NAME).

- F. COMMERCIAL IDENTIFICATION.** The program may not promote, or make reference to any products, service, trademark or brand name in any manner which does not in some way correlate with the message being brought forth in the program on the access channel, providing grants or contributions to defray the cost of programs.
- G. MISREPRESENTATION.** The program may not contain any material intended to defraud the viewer or designed to obtain money by false or fraudulent pretenses, representation or promises.
- H. ILLEGALITIES.** The program may not contain any material which constitutes libel, slander, defamation, invasion of privacy or publicity rights, unfair competition or violation of trademark or copyright or which may otherwise violate any local, state or federal law.
- I. PROGRAM DISCLAIMER.** The following DISCLAIMER will appear preceding every program that is submitted for cablecast. It is the responsibility of the producer to edit on this DISCLAIMER before the first cablecast of a program. If the DISCLAIMER does not appear on the program, that program will be pulled out of the cablecasting schedule and the producer notified that her/his program will not be cablecast again until the program DISCLAIMER is edited onto the program. See Section I, "PEG Access Programming," Article A, "Public Access," Section 2-c for complete DISCLAIMER.
- J. APPROVALS, CLEARANCES.** Producers must obtain in writing, and be able to produce upon request, all necessary approvals, clearances, licenses, etc... for the use of any program material to be cablecast. This includes, but is not limited to, approvals by broadcasting stations, networks, sponsors, music licensing organizations, copyright owners, performers' representative, and all persons featured in the program material, and any other approvals that may be necessary to transmit the program via public access channel.
- K. PROGRAM UNDERWRITING.** The underwriting of community access programs to defray cost is permitted on the PEG access channel provided that such underwriting does not constitute commercial exploitation of the PEG Access Channel.
- L. UNDERWRITING GUIDELINES.**
1. Advertising, as defined in the "content" section, is not permitted.
 2. Corporate logos with an accompanying slogan are permitted at the opening and/or close of programming.
 3. Underwriters' phone numbers are not permitted.
 4. Underwriting acknowledgments may be spoken and/or written but are limited to ten (10) seconds each at the beginning or the end of the program.
 5. Any mention of product or services performed is prohibited.
 6. The picture of the commercial establishment underwriting a program is not permitted, unless it is part of the copyrighted company or corporation logo.
- M. POLITICAL GUIDELINES.** Legally qualified candidates for public office desiring to use the PEG access channel must adhere to the following:

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

-5-

1. For municipal, state and county offices, material is cable cast after the last official deadline for filing papers has passed, and ending at 6:00 p.m. the Saturday before the election.
2. For federal officers, the material is cablecast beginning six months before the election and ending at 6:00 p.m. the Saturday before the election.
3. The minimum length of any program in which a candidate appears is five minutes.
4. The total amount of time allotted to any one candidate from public office to appear on the PEG Access Channel is one hour per month, excluding panel discussions or candidate forums.

III. DISCS AND TAPES REFUSED FOR CABLECAST

Discs and tapes that are refused to be cablecast must be retrieved within fourteen (14) days notification for correction. If not retrieved within that time, or if a stamped self-addressed mailer has not been provided, the City and Telecommunications Production Coordinator reserves the right to erase and recycle or discard these materials.

IV. DISC AND TAPE LABELING

All programs must be accurately timed and labeled on the storage case and/or disc or tape cassette with the following:

- A. Producer's name.
- B. Producer's telephone number.
- C. Series or program title.
- D. Program record date.
- E. Type of access programming (educational access, government access, public access).
- F. Preroll (length of tape to run before switching to cable) and total run times.

V. FORMAL GRIEVANCE POLICY AND PROCEDURE

Any person may present a formal written grievance to the Telecommunications Production Coordinator, in person, by email, or by mail. All formal written grievances requires the following information in order to be processed:

- A. Name of all persons participating in filing of the grievance, or identification of a single "contact" person to whom the response should be presented by an individual in the event that a person claims to represent a group or organization.
- B. The current addresses of all persons participating in the filing to the grievance or of the designated "contact" person.
- C. Current names and work telephone numbers of all persons participating in the filing of the grievance, or of the designated "contact" person.
- D. An indication of the time of day and location at which persons filing the grievance and/or the designated "contact" person can most likely be reached.
- E. The nature of the grievance clearly stated with relevant details as follows:
 1. If the grievance is based on a policy or procedure, or program content, it should include:
 - a. An explanation of which policy or procedure is in question.
 - b. The nature of the grievance against the policy or procedure.
 - c. The recommendation(s) for change in policy or procedure that is believed needed.

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

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2. If the grievance is based on an incident, it should include the following relevant information:
 - a. The name of, or a description of, the staff person(s) involved in the grievance incident.
 - b. The name of, or a description of, any other person(s) involved in the grievance incident.
 - c. The date and the time of day of the grievance incident.
 - d. The location where the grievance incident occurred.
 - e. A clear and complete explanation of what occurred and/or the behavior of the staff person(s) and/or other person(s) involved in the incident.
- F. Once the grievance is received, the Telecommunications Production Coordinator will attempt to make an initial contact with the person(s) filing the grievance, or with the designated "contact" person, within five (5) working days. A written response can be expected no later than 14 working days from the date that the grievance was received, with appropriate allowance given for postal delay.
- G. If party requesting grievance is not satisfied with the Telecommunications Production Coordinator's decision, they can then take their appeal to the CAAT Board. If not satisfied with the CAAT Board, they may appeal to the City Manager. The City Manager's decision will be final and conclusive.
- H. Failure to follow the grievance policies and procedures as stated above may result in a delayed response to any grievance. Successive failure to follow grievance policies and procedures will relieve the City from any responsibility to respond to the grievance.

VI. GUIDELINES FOR ENFORCEMENT PROCEDURE

- A. When the Telecommunications Production Coordinator determines that there has been an apparent violation of any of the guidelines that have been previously mentioned in this document the Telecommunications Production Coordinator may:
 1. With regard to alleged violations of any of these guidelines and procedures he/she will send the user written notification of the alleged violation and advise the user of her/his right to meet with the Telecommunications Production Coordinator before a final determination, including possible sanctions, is made. The user shall be advised that her/his request for a meeting must be made to the Telecommunications Production Coordinator orally or in writing within two weeks of the date of the letter of notification.
 2. Immediately suspend cablecast of a program, provided that the program contains alleged violations of procedures previously stated in these guidelines, or provided that continued cablecast of the program would create clear and substantial risk of legal liability for Public Access Channel. In the event of suspension of Cablecast, the user shall be sent written notification of the alleged violation within 48 hours of the suspension. Copies of that notice shall be sent at the same time to all members of the CAAT Board, City Council and City Manager. All other procedures for processing alleged violations, indicated in the following section, shall also apply.
- B. After meeting with user, or if no meeting is requested, after two weeks from the date the user was notified of the infraction, the Telecommunications Production Coordinator

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

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must take one or more of the following actions:

1. Take no further action.
 2. Suspend for a period of time, or revoke in whole or in part, the user's rights to use the Public Access Channel.
 3. Take such other action as is fair, reasonable and equitable.
- C. No person shall have user rights suspended or revoked unless the Telecommunications Production Coordinator determines that the user's conduct is an aggravated infraction of the PEG Access Channel rules and regulations. In determining whether an infraction is aggravated, the Telecommunications Production Coordinator shall consider whether:
1. The user has been involved in previous infractions.
 2. The infraction reflects a serious disregard by the user of the personal or property rights of others.
 3. The infraction was intentional or demonstrated a willful disregard for these rules and procedures.
- D. The Telecommunications Production Coordinator shall notify the user in writing of a decision to impose sanctions as soon as possible. If the Telecommunications Production Coordinator suspends or revokes user rights and if the Telecommunications Production Coordinator determines that the user's conduct seriously endangered the person or property of others, the notice shall so state, and the revocation or suspension shall take effect immediately. Otherwise, sanctions shall not take effect until 20 days after the user is notified of the Telecommunications Production Coordinator's decision. The CAAT Board, Mayor, City Council and City Manager shall be sent a copy of any notice required by this section. If party is not satisfied with Telecommunications Production Coordinator's decision, they may appeal to the CAAT Board.
- E. Upon receipt of appeal from a user, the CAAT Board shall include the matter in its agenda, granting priority over all the other agenda matters except for the appeals made under this section. That portion of a CAAT Board meeting at which an appeal is heard shall be open to the public and shall be recorded. At the meeting the Telecommunications Production Coordinator shall describe any sanctions imposed and the basis for alleging a violation of the Public Access Channel's rules. The user shall then be entitled to testify regarding the alleged violation and any sanctions. Both user and the Telecommunications Production Coordinator may present witnesses or evidence related to the alleged violation. Public comment will be taken at the discretion of the Board.
- F. If the CAAT Board determines that there is sufficient basis to justify the Telecommunications Production Coordinator's determination of a violation of the Public Access Channel's rules, then that determination shall be affirmed. The CAAT Board may modify the Telecommunications Production Coordinator determination or any sanctions imposed or may make a new determination or impose new sanctions. If the CAAT Board determines there was no basis for the Telecommunications Production Coordinator's determination of a violation of the Public Access Channel's rules, the CAAT Board shall remove any sanctions which were based upon the determination. All decisions made by the CAAT Board shall be final and conclusive.

CARROLL CABLE ACCESS POLICY AND PROCEDURE GUIDELINES

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VII. MISCELLANEOUS RULES AND REGULATIONS

There will be no charge for playing videos over the channel.

The Telecommunications Production Coordinator can make copies of CAAT and City programs at her/his discretion. Arrangements may be made directly with the Coordinator for copies and charges will be set by the Coordinator.

Y:\Van Dyke & Werden\Jim\Word\City-CAAT\CAATGuidelines.docjrv

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: March 20, 2024

SUBJECT: Water Distribution Main Improvements

- Permanent Easement – Mufflerman LLC
- Temporary Easement – LBC of Carroll, LLC
- Temporary Easement – Silverado, Inc.

To facilitate construction of the Water Distribution Main Improvements project, three easements on private property are necessary, one permanent and two temporary. All three easements are on the East U.S. Hwy. 30 segment of the project. The easements are illustrated on the attached Plan and Profile sheets, described in the attached easement documents and summarized as follows:

Permanent Easement – Mufflerman LLC

A Permanent Easement is necessary in the northeast corner of U.S. Hwy. 30 and Grant Road. The easement is granted by Mufflerman LLC. The easement area is approximately 1,272.68 square feet. The easement is highlighted on the attached Plan and Profile Sheet No. D.02. Consideration for granting the easement is \$6,000.00.

Temporary Easement – LBC of Carroll, LLC

A Temporary Easement for construction is necessary on the south side of U.S. Hwy. 30 approximately 110 feet east of Grant Road. The easement is granted by LBC of Carroll, LLC. The easement area is approximately 1,673.11 square feet. The easement is highlighted on the attached Plan and Profile Sheet No. D.02.

Temporary Easement – Silverado, Inc.

A second Temporary Easement for construction is necessary on the south side of U.S. Hwy. 30 approximately 35 feet east of Vine Street. The easement is granted by Silverado, Inc. The easement area is approximately 1,672.73 square feet. The easement is highlighted on the attached Plan and Profile Sheet No. D.03.

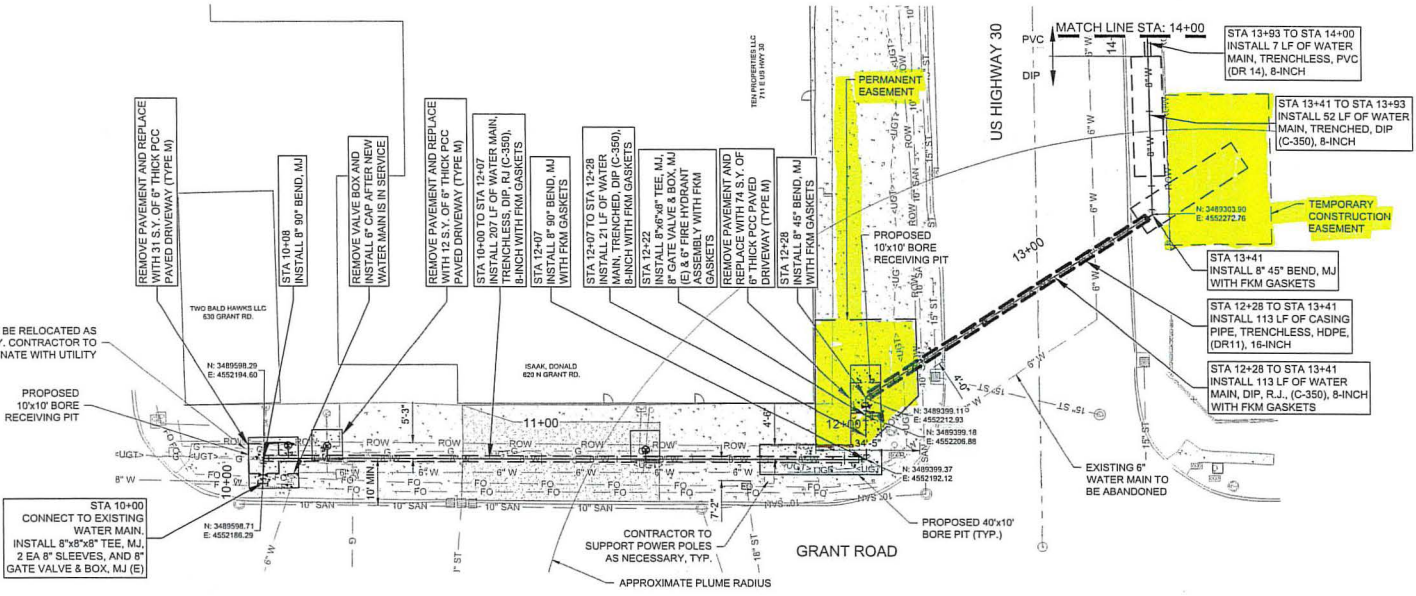
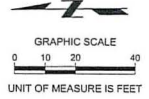
RECOMMENDATION: Mayor and City Council consideration and passage and approval of the Resolutions approving and accepting the easements for the Water Distribution Main Improvements.

RMK:ds

attachments (8)

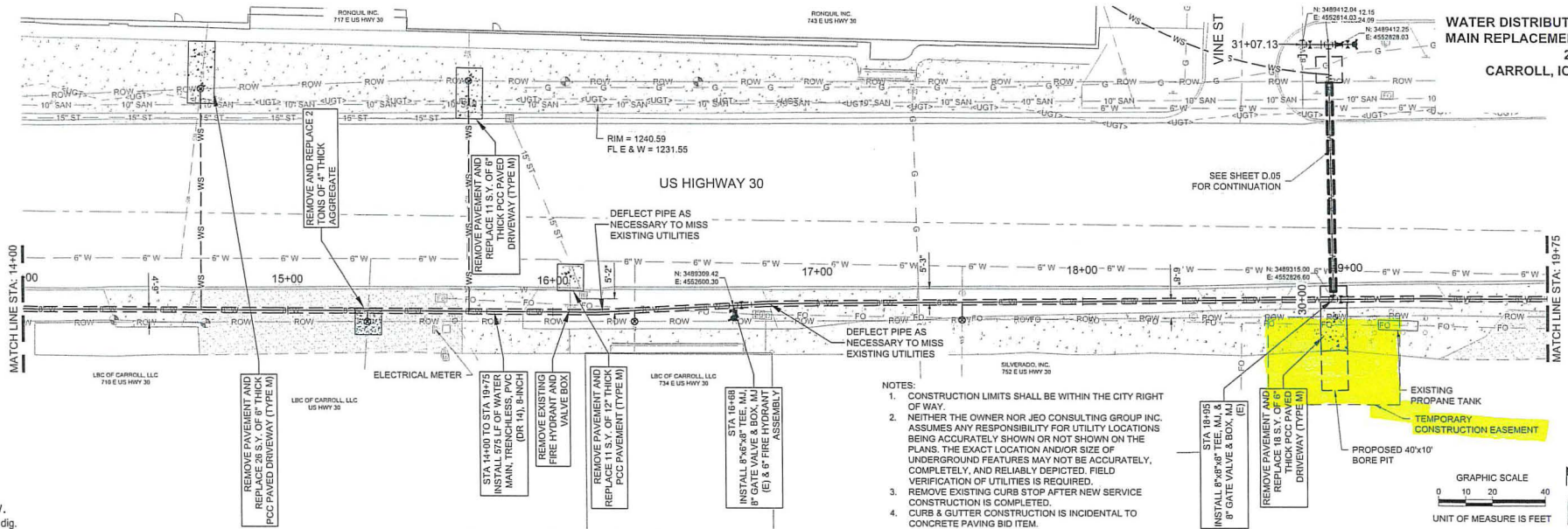
**WATER DISTRIBUTION
MAIN REPLACEMENTS
2023
CARROLL, IOWA**

- NOTES:
1. CONSTRUCTION LIMITS SHALL BE WITHIN THE CITY RIGHT OF WAY.
 2. NEITHER THE OWNER NOR JEO CONSULTING GROUP INC. ASSUMES ANY RESPONSIBILITY FOR UTILITY LOCATIONS BEING ACCURATELY SHOWN OR NOT SHOWN ON THE PLANS. THE EXACT LOCATION AND/OR SIZE OF UNDERGROUND FEATURES MAY NOT BE ACCURATELY, COMPLETELY, AND RELIABLY DERICTED. FIELD VERIFICATION OF UTILITIES IS REQUIRED.
 3. REMOVE EXISTING CURB STOP AFTER NEW SERVICE CONSTRUCTION IS COMPLETED.
 4. CURB & GUTTER CONSTRUCTION IS INCIDENTAL TO CONCRETE PAVING BID ITEM.



WATER SERVICE CONNECTION TABLE								MATCH LINE STA: 14+00		
STA.	SIDE	DIA.	LF	MATERIAL	REPLACE CURB STOP & BOX	CARD ADDRESS	DIRECTIONAL BORE	CASING	HORIZ. SCALE	VERT. SCALE
1255	10+16	L	3/4"	13	COPPER	YES	630 GRANT RD	-	0 10 20	2.5 5
	10+29	L	3/4"	4	COPPER	YES	711 E US HWY 30	-		
	11+35	L	3/4"	3	COPPER	YES	620 N GRANT RD	-		
1250										1250
1245										1245
1240										1240
1235										1235
1230										1230
1225										1225
1220										1220
1215										1215

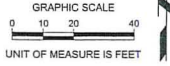
**WATER DISTRIBUTION
MAIN REPLACEMENTS
2023
CARROLL, IOWA**



- NOTES:**
1. CONSTRUCTION LIMITS SHALL BE WITHIN THE CITY RIGHT OF WAY.
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 3. REMOVE EXISTING CURB STOP AFTER NEW SERVICE CONSTRUCTION IS COMPLETED.
 4. CURB & GUTTER CONSTRUCTION IS INCIDENTAL TO CONCRETE PAVING BID ITEM.

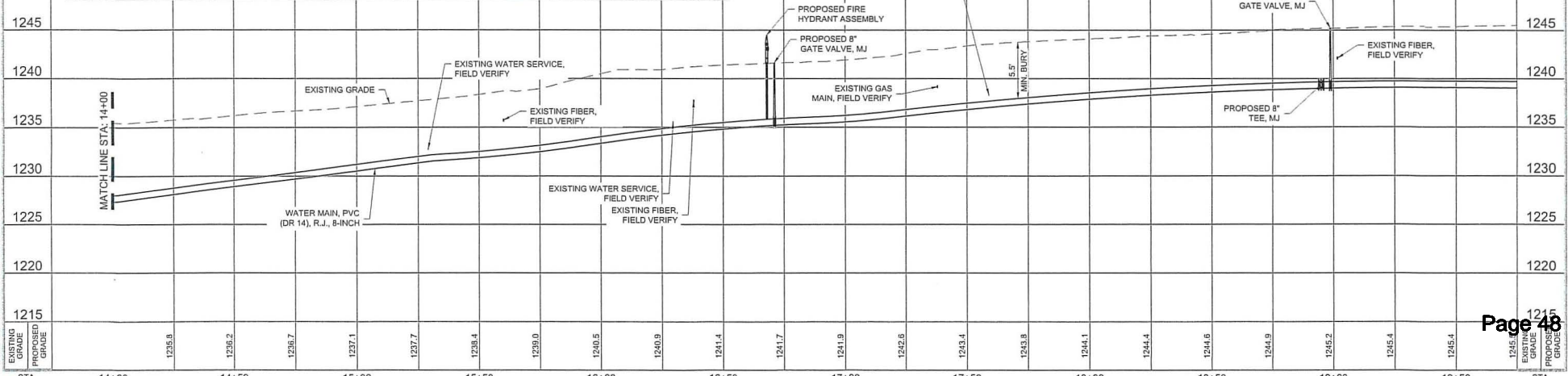


Know what's below.
Call before you dig.



WATER SERVICE CONNECTION TABLE

STA.	SIDE	DIA.	LF	REPLACE CURB STOP & BOX	CARD ADDRESS	DIRECTIONAL BORE	CASING
1255	14+67	L	3/4"	84	YES	713 E US HWY 30	YES 3" HDPE, DR 11
	15+30	R	3/4"	4	YES	UNKNOWN	NO -
1250	15+68	L	1"	88	YES	717 E US HWY 30	YES 3" HDPE, DR 11
	16+31	R	1"	4	YES	734 E US HWY 30	NO -
	17+55	R	1"	7	YES	752 E US HWY 30	NO -



RESOLUTION NO. _____

RESOLUTION APPROVING AND ACCEPTING A PERMANENT EASEMENT FOR WATERMAIN RIGHT-OF-WAY GRANTED BY MUFFLERMAN LLC FOR THE WATER DISTRIBUTION MAIN IMPROVEMENT PROJECT.

WHEREAS, the City desires to construct the Water Distribution Main Improvement project; and,

WHEREAS, an easement on privately owned property is necessary for the construction of the project; and,

WHEREAS, a permanent Easement for Watermain Right-of-Way has been granted by Mufflerman LLC and attached as Exhibit A; and,

WHEREAS, the City Council has determined that approval and acceptance of the easement is in the best interest of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED that the Easement for Watermain Right-of-Way granted by Mufflerman LLC is approved and accepted and the Clerk is authorized and directed to certify the same on behalf of the City.

Passed and approved by the Carroll City Council this 25th day of March, 2024.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

Prepared by and Return to: City of Carroll, 627 N. Adams Street, Carroll, Iowa 51401 (712) 792-1000

EASEMENT FOR WATERMAIN RIGHT-OF-WAY

KNOW ALL PERSONS BY THESE PRESENTS:

That Mufflerman LLC (hereinafter called "Grantor") in consideration of the sum of Six thousand and 00/100 dollars (\$6,000.00) to be paid by the City of Carroll upon final approval and acceptance of this Easement by the City of Carroll, does hereby convey unto the City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a perpetual Easement for Watermain Right-of-Way under, over, through and across the following described real estate:

PERMANENT EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE SOUTHWEST CORNER OF SAID SECTION 19; THENCE N01°04'18"E (ASSUMED BEARING) ON THE WEST LINE OF SECTION 19, 75.35 FEET; THENCE S88°51'37"E, 33.00 FEET TO THE POINT OF BEGINNING AND THE EAST RIGHT-OF-WAY LINE OF GRANT ROAD; THENCE CONTINUING S88°51'37"E, 41.93 FEET; THENCE S01°04'18"W, 33.26 FEET TO THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 30; THENCE S89°05'47"W ON SAID RIGHT-OF-WAY LINE, 24.85 FEET; THENCE CONTINUING ON SAID LINE N43°32'44"W, 24.35 FEET; THENCE CONTINUING ON SAID LINE N01°04'18"E, 16.83 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 1272.68 SQUARE FEET OR 0.03 ACRES, MORE OR LESS.

(hereinafter called "Easement Area") for the purpose of the Jurisdiction constructing, reconstructing, enlarging, repairing, and maintaining a watermain, together with necessary appurtenances thereto, under, over, through and across said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. ERECTION OF STRUCTURES PROHIBITED. Grantor shall not erect any structure over or within the Easement Area without obtaining the prior written approval of the Jurisdiction.
2. CHANGE OF GRADE PROHIBITED. Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the Jurisdiction.
3. RIGHT OF ACCESS. The Jurisdiction shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including but not limited to, the right to remove any unauthorized obstructions or structures placed or erected on the Easement Area.
4. PROPERTY TO BE RESTORED. The Jurisdiction, upon completion of any constructing, reconstructing, enlarging, repairing, or maintaining the watermain, shall restore the easement area in good and workmanlike manner as nearly as practical to its condition prior to initiating work, including but not limited to, the restoration of lawns by seeding and restoration of driveways damaged by the Jurisdiction during the course of work.
5. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's successors and assigns.
6. APPROVAL BY THE JURISDICTION. This Easement shall not be binding until it has received the final approval and acceptance by the Jurisdiction.

Grantor does HEREBY COVENANT with the Jurisdiction that Grantor holds equitable title; that Grantor has good and lawful authority to convey the same; and said Grantor covenant to WARRANT AND DEFEND the said premises against the lawful claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein including acknowledgment hereof shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 5th day of March, 2024.

Mufflerman LLC

By: [Signature]

Title: owner/officer

By: [Signature]

Title: owner

STATE OF IOWA, COUNTY OF CARROLL

This record was acknowledged before me on March 5, 2024, by Nancy Jansonius as Todd Jansonius of Mufflerman LLC.



A handwritten signature in cursive script, appearing to read "Cynthia L. Heuton", written over a horizontal line.

Signature of Notary Public

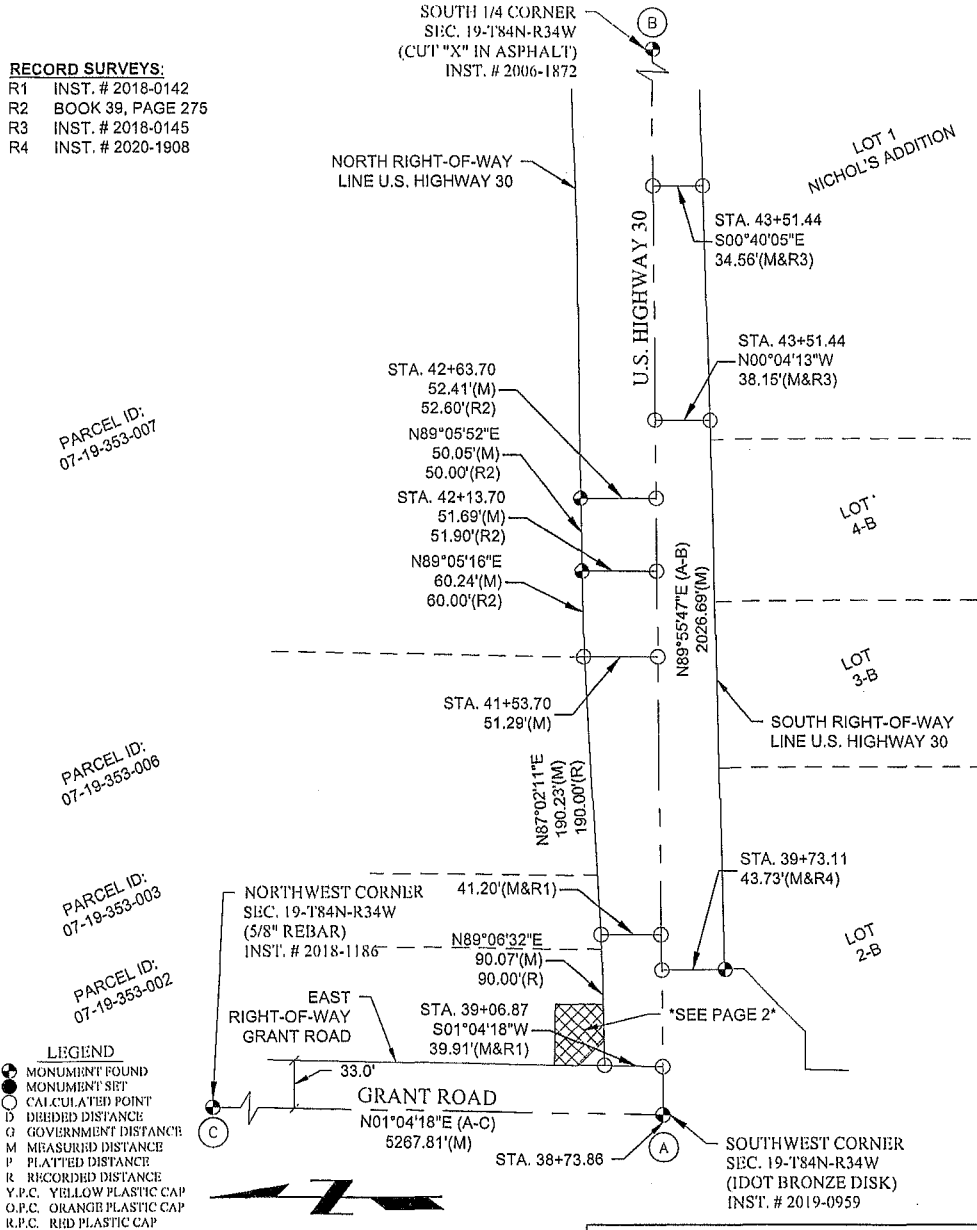
I, Laura A. Schaefer, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City of Carroll by Resolution No. _____, passed on the ____ day of _____, 20 _____, and this certificate is made pursuant to authority contained in said Resolution.

Signed this _____ day of _____, 20 _____.

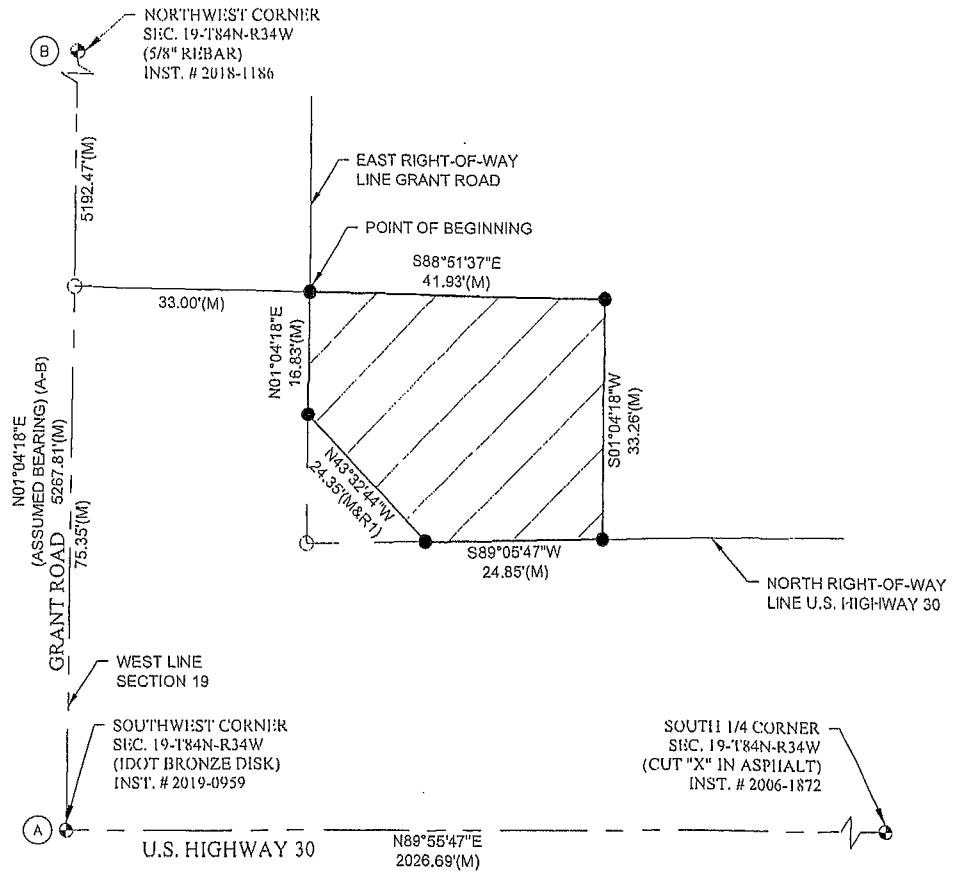
Laura A. Schaefer, City Clerk

Index Legend	
Location:	PART OF THE SW1/4 SEC. 19-T84N-R34W
Requestor:	CITY OF CARROLL, CARROLL COUNTY, IA
Proprietor:	CITY OF CARROLL
Proprietor:	DONALD AND RUTH ISAAK
Surveyor/ Prepared By:	MATTHEW A. FOUTS
Surveyor Company:	JEO CONSULTING GROUP INC.
Return To:	724 SIMON AVE. CARROLL, IA 51401
	FOR RECORDER'S USE ONLY

PERMANENT EASEMENT



DATE 9/20/2023	 JEO CONSULTING GROUP 800.723.8567 Carroll, IA 712-792-9711 Ankeny, Iowa 515-964-5310 www.jeo.com	GRAPHIC SCALE 0 25 50 100 1" = 100' CARROLL COUNTY IOWA R34W 	MATTHEW A. FOUTS 23586 LICENSED PROFESSIONAL LAND SURVEYOR IOWA	I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa. <i>Matthew A. Fouts</i> 9-20-23 (signature) (date) Printed or typed name: Matthew A. Fouts License Number: 23586 My license renewal date is December 31, 2023 Pages or sheets covered by this seal: SHEET 1 OF 1
SCALE 1" = 100'				
DRAWN JAR				
JOB NO. 220311				
FIELD BOOK CARROLL CO. # 1				
FIELD WORK JAR				
SHEET 1 OF 2				
FILE NO.				
PERM. EASE				



PERMANENT EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE SOUTHWEST CORNER OF SAID SECTION 19; THENCE N01°04'18"E (ASSUMED BEARING) ON THE WEST LINE OF SECTION 19, 75.35 FEET; THENCE S88°51'37"E, 33.00 FEET TO THE POINT OF BEGINNING AND THE EAST RIGHT-OF-WAY LINE OF GRANT ROAD; THENCE CONTINUING S88°51'37"E, 41.93 FEET; THENCE S01°04'18"W, 33.26 FEET TO THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 30; THENCE S89°05'47"W ON SAID RIGHT-OF-WAY LINE, 24.85 FEET; THENCE CONTINUING ON SAID LINE N43°32'44"W, 24.35 FEET; THENCE CONTINUING ON SAID LINE N01°04'18"E, 16.83 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 1272.68 SQUARE FEET OR 0.03 ACRES, MORE OR LESS.



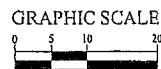
- LEGEND**
- ⊙ MONUMENT FOUND
 - MONUMENT SET
 - CALCULATED POINT
 - D DIMENSIONED DISTANCE
 - G GOVERNMENT DISTANCE
 - M MEASURED DISTANCE
 - P PLATTED DISTANCE
 - R RECORDED DISTANCE
 - Y.P.C. YELLOW PLASTIC CAP
 - O.P.C. ORANGE PLASTIC CAP
 - R.P.C. RED PLASTIC CAP

NOTE: ALL BEARINGS ARE ASSUMED.

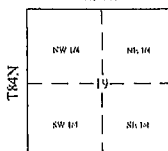
NOTE: ALL MONUMENTS SET ARE MAG NAILS UNLESS OTHERWISE NOTED.

DATE	9/20/2023
SCALE	1" = 20'
DRAWN	JAR
JOB NO.	220311
FIELD BOOK	CARROLL CO. # 1
FIELD WORK	JAR
SHEET	2 OF 2
FILE NO.	PERM. EASE

800.723.8567
Carroll, IA 712-792-9711
Ankeny, Iowa 515-964-5310
www.jeo.com



CARROLL COUNTY
IOWA
R.34W



RESOLUTION NO. _____

RESOLUTION APPROVING AND ACCEPTING A TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION GRANTED BY LBC OF CARROLL, LLC FOR THE WATER DISTRIBUTION MAIN IMPROVEMENT PROJECT.

WHEREAS, the City desires to construct the Water Distribution Main Improvement project; and,

WHEREAS, an easement on privately owned property is necessary for the construction of the project; and,

WHEREAS, a Temporary Easement For Watermain Construction has been granted by LBC of Carroll, LLC and attached as Exhibit A; and,

WHEREAS, the City Council has determined that approval and acceptance of the easement is in the best interest of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED that the Temporary Easement for Watermain Construction granted by LBC of Carroll, LLC is approved and accepted and the Clerk is authorized and directed to certify the same on behalf of the City.

Passed and approved by the Carroll City Council this 25th day of March, 2024.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION

KNOW ALL PERSONS BY THESE PRESENTS:

That LBC of Carroll, LLC (hereinafter called "Grantor") in consideration of the sum of One dollar (\$1.00) and other valuable consideration, to be paid by the City of Carroll upon final approval and acceptance of this easement by the City of Carroll, do hereby CONVEY UNTO THE City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a TEMPORARY EASEMENT in connection with the construction of a watermain, which easement shall be over, through and across the following described real estate:

TEMPORARY EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE NORTHWEST CORNER OF SAID SECTION 30; THENCE ON THE NORTH LINE OF SAID SECTION 30, N89°55'47"E (ASSUMED BEARING), 99.49 FEET; THENCE S00°52'31"E, 43.73 FEET TO THE POINT OF BEGINNING AND THE SOUTH RIGHT-OF-WAY OF U.S. HIGHWAY 30; THENCE N89°04'25"E ON SAID RIGHT-OF-WAY LINE, 50.00 FEET; THENCE S00°52'31"E, 33.46 FEET; THENCE S89°04'25"W, 50.00 FEET; THENCE N00°52'31"W, 33.46 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 1673.11 SQUARE FEET 0.04 ACRES, MORE OR LESS.

(hereinafter called "Easement Area").

This easement shall be subject to the following terms and conditions:

1. Purpose of Easement. This easement is granted only for the purpose of allowing the Jurisdiction, its agents, employees, and contractors a right of temporary use of the Easement Area to facilitate the construction of a watermain on other property. A watermain shall not be installed over or under the Easement Area.
2. Property to be Restored. The Jurisdiction, upon completion of the project, shall restore the easement area in good and workmanlike manner to its original condition as nearly as possible, including but not limited to the restoration of lawns by seeding and restoration of any driveways damaged by the Jurisdiction during the course of construction.
3. Term of Easement. The rights granted to the Jurisdiction under this easement shall terminate 90 days after the above-described watermain project has been completed.

Signed this 1 day of March, 2024.

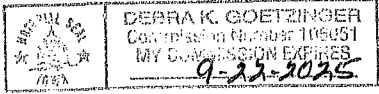
LBC of Carroll, LLC

By: 

Title: mgr

STATE OF IOWA, COUNTY OF CARROLL

This record was acknowledged before me on March 1, 2024, by Matt Bretteman as Manager of LBC of Carroll, LLC.



Debra K. Goetzing
Signature of Notary Public

I, Laura A. Schaefer, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City of Carroll by Resolution No. _____, passed on the ____ day of _____, 20 ____, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 20 ____.

Laura A. Schaefer, City Clerk

Index Legend	
Location:	PART OF THE NW1/4 SEC. 30-T84N-R34W
Requestor:	CITY OF CARROLL, CARROLL COUNTY, IA
Proprietor:	LBC OF CARROLL, LLC
Surveyor/ Prepared By:	MATTHEW A. FOUTS
Surveyor Company:	JEO CONSULTING GROUP INC.
Return To:	724 SIMON AVE. CARROLL, IA 51401

FOR RECORDER'S USE ONLY

TEMPORARY EASEMENT

RECORD SURVEYS:
R1 INST. # 2018-0142
R2 BOOK 39, PAGE 275
R3 INST. # 2018-0145
R4 INST. # 2020-1908

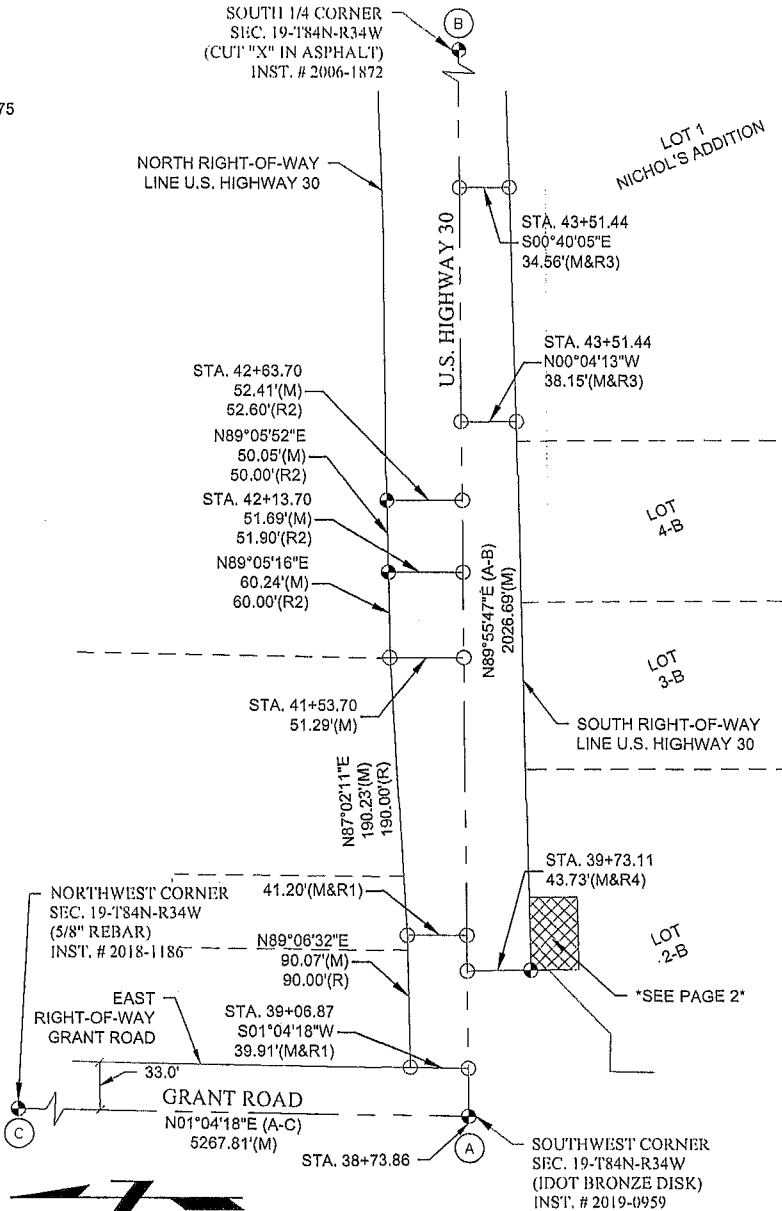
PARCEL ID:
07-19-353-007

PARCEL ID:
07-19-353-006

PARCEL ID:
07-19-353-003

PARCEL ID:
07-19-353-002

- LEGEND**
- MONUMENT FOUND
 - MONUMENT SET
 - CALCULATED POINT
 - D DIMENSIONED DISTANCE
 - G GOVERNMENT DISTANCE
 - M MEASURED DISTANCE
 - P PLATTED DISTANCE
 - R RECORDED DISTANCE
 - Y.P.C. YELLOW PLASTIC CAP
 - O.P.C. ORANGE PLASTIC CAP
 - R.P.C. RED PLASTIC CAP



DATE	9/20/2023
SCALE	1" = 100'
DRAWN	JAR
JOB NO.	220311
FIELD BOOK	CARROLL CO. # 1
FIELD WORK	JAR
SHEET	1 OF 2
FILE NO.	
TEMP. EASE	

JEO CONSULTING GROUP

800.723.8567
Carroll, IA 712-792-9711
Ankeny, Iowa 515-964-5310
www.jeo.com

GRAPHIC SCALE

0 25 50 100

CARROLL COUNTY
IOWA
R34W

NW 1/4	NE 1/4
SW 1/4	SE 1/4

T84N

MATTHEW A. FOUTS
23586

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Matthew A. Fouts 9-20-23
(signature) (date)

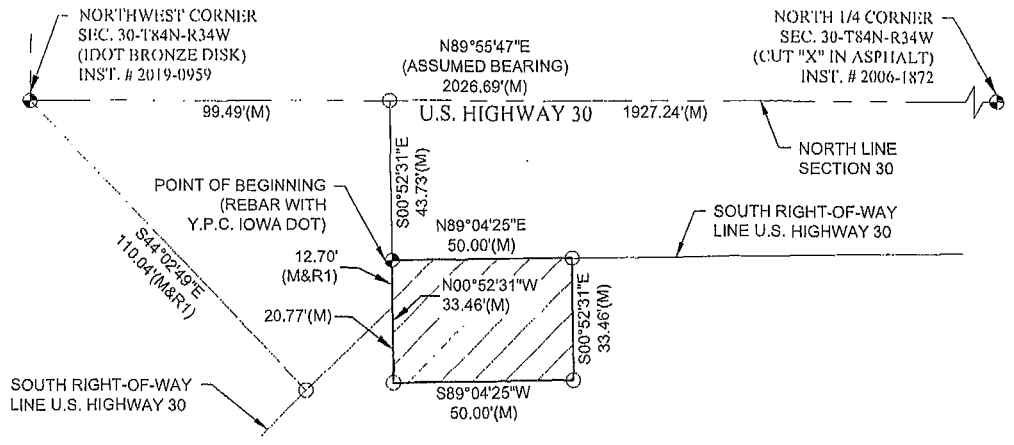
Printed or typed name: Matthew A. Fouts

License Number: 23586

My license renewal date is December 31, 2023

Pages or sheets covered by this seal:
SHEET 1 OF 1

P:\Engineering\220311-00 - Carroll 2022 Watermain Replacement\016 Survey\Drawings\220311 - EASEMENTS.dwg, on 9/20/2023 11:13 AM.



RECORD SURVEYS:
R1 INST. # 2020-1908

TEMPORARY EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE NORTHWEST CORNER OF SAID SECTION 30; THENCE ON THE NORTH LINE OF SAID SECTION 30, N89°55'47"E (ASSUMED BEARING), 99.49 FEET; THENCE S00°52'31"E, 43.73 FEET TO THE POINT OF BEGINNING AND THE SOUTH RIGHT-OF-WAY OF U.S. HIGHWAY 30; THENCE N89°04'25"E ON SAID RIGHT-OF-WAY LINE, 50.00 FEET; THENCE S00°52'31"E, 33.46 FEET; THENCE S89°04'25"W, 50.00 FEET; THENCE N00°52'31"W, 33.46 FEET TO THE POINT OF BEGINNING.

EASEMENT CONTAINS 1673.11 SQUARE FEET OR 0.04 ACRES, MORE OR LESS.



- LEGEND**
- MONUMENT FOUND
 - MONUMENT SET
 - CALCULATED POINT
 - D DIMENSIONED DISTANCE
 - G GOVERNMENT DISTANCE
 - M MEASURED DISTANCE
 - P PLATTED DISTANCE
 - R RECORDED DISTANCE
 - Y.P.C. YELLOW PLASTIC CAP
 - O.P.C. ORANGE PLASTIC CAP
 - R.P.C. RED PLASTIC CAP

NOTE: ALL BEARINGS ARE ASSUMED.
NOTE: ALL MONUMENTS SET ARE 5/8" X 24" REBAR WITH A YELLOW PLASTIC CAP "23586" UNLESS OTHERWISE NOTED.

DATE	9/20/2023
SCALE	1" = 20'
DRAWN	JAR
JOB NO.	220311
FIELD BOOK	CARROLL CO. # 1
FIELD WORK	JAR
SHEET	2 OF 2
TITLE	TEMP. EASE

800.723.8567
Carroll, IA 712-792-9711
Ankeny, Iowa 515-964-5310
www.jeo.com

GRAPHIC SCALE

CARROLL COUNTY
IOWA
R.34W

RESOLUTION NO. _____

RESOLUTION APPROVING AND ACCEPTING A TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION GRANTED BY SILVERADO, INC. FOR THE WATER DISTRIBUTION MAIN IMPROVEMENT PROJECT.

WHEREAS, the City desires to construct the Water Distribution Main Improvement project; and,

WHEREAS, an easement on privately owned property is necessary for the construction of the project; and,

WHEREAS, a Temporary Easement For Watermain Construction has been granted by Silverado, Inc. and attached as Exhibit A; and,

WHEREAS, the City Council has determined that approval and acceptance of the easement is in the best interest of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED that the Temporary Easement for Watermain Construction granted by Silverado, Inc. is approved and accepted and the Clerk is authorized and directed to certify the same on behalf of the City.

Passed and approved by the Carroll City Council this 25th day of March, 2024.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

TEMPORARY EASEMENT FOR WATERMAIN CONSTRUCTION

KNOW ALL PERSONS BY THESE PRESENTS:

That Silverado, Inc. (hereinafter called "Grantor") in consideration of the sum of One dollar (\$1.00) and other valuable consideration, to be paid by the City of Carroll upon final approval and acceptance of this easement by the City of Carroll, do hereby CONVEY UNTO THE City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a TEMPORARY EASEMENT in connection with the construction of a watermain, which easement shall be over, through and across the following described real estate:

TEMPORARY EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

REFERRING TO THE NORTHWEST CORNER OF SAID SECTION 30; THENCE ON THE NORTH LINE OF SAID SECTION 30, N89°55'47"E (ASSUMED BEARING), 639.03 FEET; THENCE S00°40'05"E, 34.59 FEET TO THE POINT OF BEGINNING AND THE SOUTH RIGHT-OF-WAY OF U.S. HIGHWAY 30; THENCE N88°39'16"E ON SAID RIGHT-OF-WAY LINE, 50.00 FEET; THENCE S00°40'05"E, 33.45 FEET; THENCE S88°39'16"W, 50.00 FEET; THENCE N00°40'05"W, 33.45 FEET TO THE POINT OF BEGINNING AND THE SOUTH LINE OF SAID RIGHT-OF-WAY.

EASEMENT CONTAINS 1672.73 SQUARE FEET 0.04 ACRES, MORE OR LESS.

(hereinafter called "Easement Area").

This easement shall be subject to the following terms and conditions:

1. Purpose of Easement. This easement is granted only for the purpose of allowing the Jurisdiction, its agents, employees, and contractors a right of temporary use of the Easement Area to facilitate the construction of a watermain on other property. A watermain shall not be installed over or under the Easement Area.
2. Property to be Restored. The Jurisdiction, upon completion of the project, shall restore the easement area in good and workmanlike manner to its original condition as nearly as possible, including but not limited to the restoration of lawns by seeding and restoration of any driveways damaged by the Jurisdiction during the course of construction.
3. Term of Easement. The rights granted to the Jurisdiction under this easement shall terminate 90 days after the above-described watermain project has been completed.

Signed this 18 day of March, 2024.

Silverado, Inc.

By:

H. Teifenthaler

Title:

President

STATE OF IOWA, COUNTY OF CARROLL

This record was acknowledged before me on March 18, 2024, by
John Seifenthaler as President of
Silverado, Inc.



Caitly Heiman
Signature of Notary Public

I, Laura A. Schaefer, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City of Carroll by Resolution No. _____, passed on the ____ day of _____, 20 ____, and this certificate is made pursuant to authority contained in said Resolution.

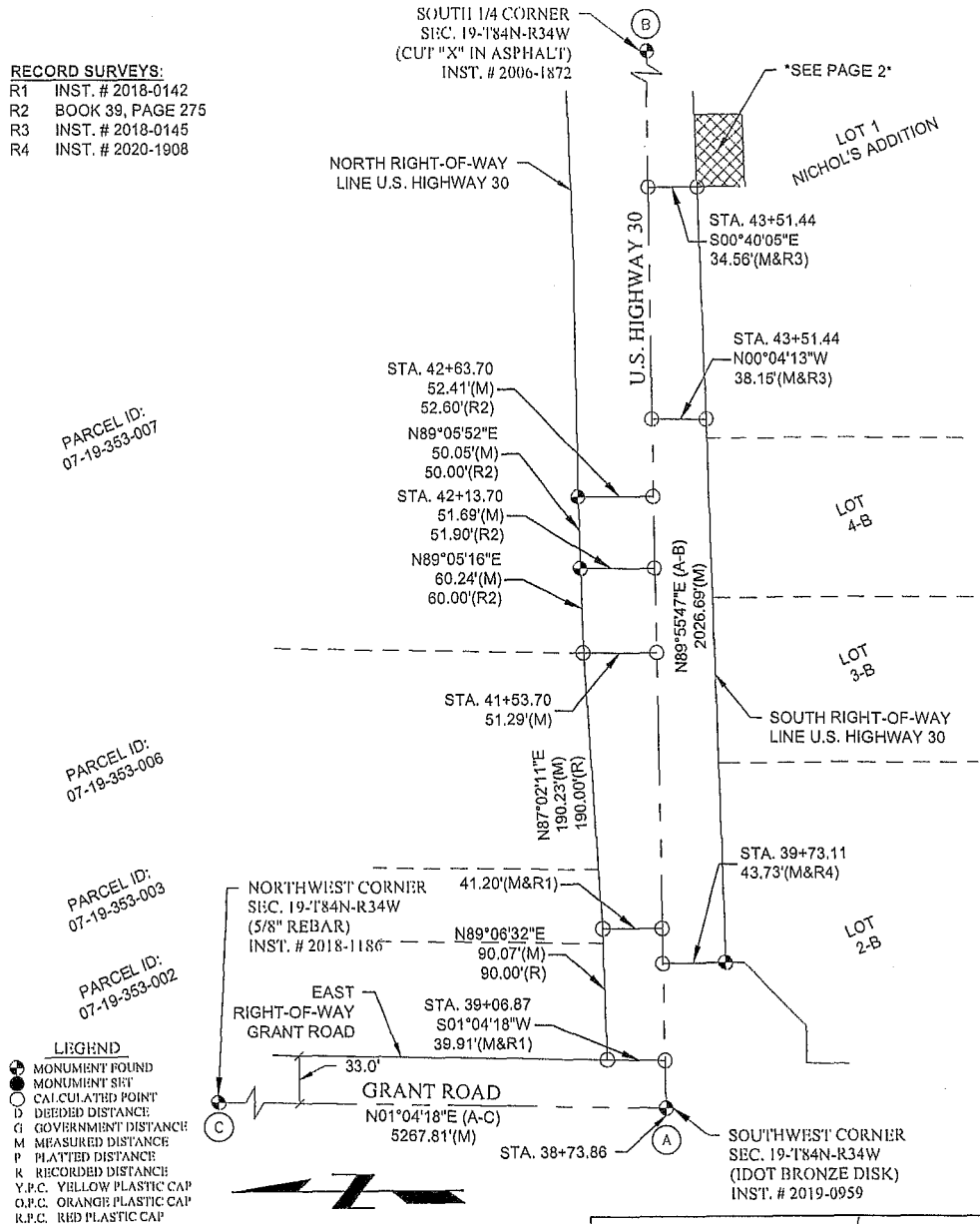
Signed this ____ day of _____, 20 ____.

Laura A. Schaefer, City Clerk

Index Legend:		
Location:	PART OF THE NW1/4 SEC. 30-T84N-R34W	FOR RECORDER'S USE ONLY
Requestor:	CITY OF CARROLL, CARROLL COUNTY, IA	
Proprietor:	SILVERADO, INC	
Surveyor/Prepared By:	MATTHEW A. FOUTS	
Surveyor Company:	JEO CONSULTING GROUP INC.	
Return To:	724 SIMON AVE. CARROLL, IA 51401	

TEMPORARY EASEMENT

- RECORD SURVEYS:**
R1 INST. # 2018-0142
R2 BOOK 39, PAGE 275
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DATE	9/25/2023
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FIELD BOOK	CARROLL CO. # 1
FIELD WORK	JAR
SHEET	1 OF 2
FILE NO.	
TEMP. EASE	

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800.723.8567
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GRAPHIC SCALE
0 25 50 100

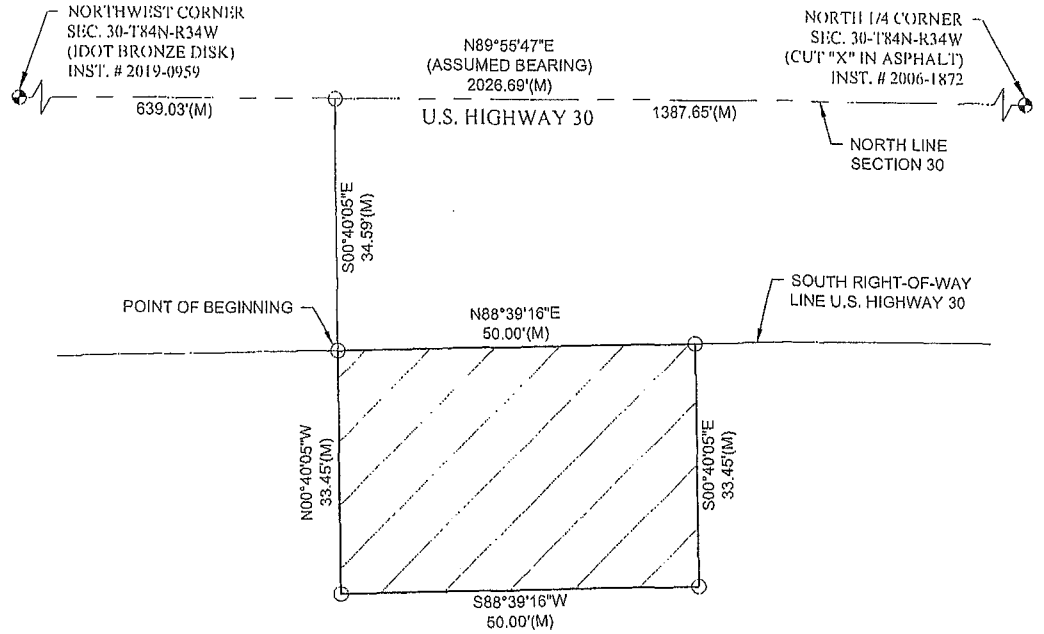
CARROLL COUNTY
IOWA
R34W

MATTHEW A. FOUTS
23586

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

(signature) *Matthew A. Fouts* (date) *9-25-23*

Printed or typed name: Matthew A. Fouts
License Number: 23586
My license renewal date is December 31, 2023
Pages or sheets covered by this seal:
SHEET 1 OF 1



TEMPORARY EASEMENT DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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EASEMENT CONTAINS 1672.73 SQUARE FEET 0.04 ACRES, MORE OR LESS.



LEGEND

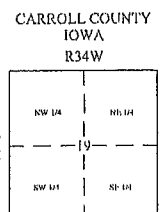
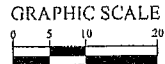
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NOTE: ALL BEARINGS ARE ASSUMED.

NOTE: ALL MONUMENTS SET ARE 5/8" X 24" REBAR WITH A YELLOW PLASTIC CAP "23586" UNLESS OTHERWISE NOTED.

DATE	9/25/2023
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FIELD WORK	JAR
SHEET	2 OF 2
FILE NO.	
TEMP. EASE	

800.723.8567
Carroll, IA 512-792-9711
Ankeny, Iowa 515-964-3310
www.jeo.com



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager



FROM: Randall M. Krauel, Director of Public Works



DATE: March 20, 2024

SUBJECT: Easement for Sanitary Sewer Right-of-Way
Lot 3, Wendl Subdivision Plat 2

Carroll County Redemption, LLC has granted the attached Easement for Sanitary Sewer Right-of-Way in Lot 3, Wendl Subdivision Plat 2. The easement is 20 feet wide centered on an existing sanitary sewer. The Sanitary Sewer is illustrated on the attached. The existing Sanitary Sewer was constructed circa 1969 and does not have a recorded easement. The easement area is approximately 20,000 square feet. Consideration for granting the easement is included at \$12,700.00.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution approving and accepting the Easement for Sanitary Sewer Right-of-Way granted by Carroll County Redemption, LLC.

RMK:ds

attachments (4)

RESOLUTION NO. _____

RESOLUTION APPROVING AND ACCEPTING AN EASEMENT FOR SANITARY SEWER RIGHT-OF-WAY GRANTED BY CARROLL COUNTY REDEMPTION, LLC IN LOT 3, WENDL SUBDIVISION PLAT 2.

WHEREAS, the City desires an easement on an existing sanitary sewer in Lot 3, Wendl Subdivision Plat 2; and,

WHEREAS, an Easement for Sanitary Sewer Right-of-Way has been granted by Carroll County Redemption, LLC attached as Exhibit A; and,

WHEREAS, the City Council has determined that approval and acceptance of the easement is in the best interest of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED that the Easement for Sanitary Sewer Right-of-Way granted by Carroll County Redemption, LLC is approved and accepted and the Clerk is authorized and directed to certify the same on behalf of the City.

Passed and approved by the Carroll City Council this 25th day of March, 2024.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Gerald H. Fleshner, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

Prepared by and Return to: City of Carroll, 627 N. Adams Street, Carroll, Iowa 51401 (712) 792-1000

EASEMENT FOR SANITARY SEWER RIGHT-OF-WAY

KNOW ALL PERSONS BY THESE PRESENTS:

That Carroll County Redemption, LLC (hereinafter called "Grantor") in consideration of the sum of Twelve thousand seven hundred and 00/100 dollars (\$12,700.00) to be paid by the City of Carroll upon final approval and acceptance of this Easement by the City of Carroll, do hereby convey unto the City of Carroll, Iowa, a municipal corporation, (hereinafter called "Jurisdiction") a perpetual Easement for Sanitary Sewer Right-of-Way under, over, through and across the following described real estate:

TWENTY (20) FEET WIDE SANITARY SEWER LINE EASEMENT ON LOT 3 OF WENDL SUBDIVISION PLAT 2, CITY OF CARROLL, CARROLL COUNTY, IOWA WHICH CENTERLINE IS MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 'A' OF LOT 22, SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 5TH P.M., CARROLL COUNTY, IOWA, THENCE S 45° 35' 41" W (ASSUMED BEARING) ON THE EAST LINE OF SAID LOT 22, A DISTANCE OF 130.53 FEET TO A TEMPORARY POINT ON AN EXISTING SANITARY SEWER LINE, SAID POINT BEING THE POINT OF BEGINNING (P.O.B.);

THENCE S 55° 41' 36" E ON SAID SEWER LINE, A DISTANCE OF 207.80 FEET TO A TEMPORARY POINT;

THENCE S 55° 46' 32" E ON SAID SEWER LINE, A DISTANCE OF 398.00 FEET TO A TEMPORARY POINT;

THENCE S 55° 39' 10" E ON SAID SEWER LINE, A DISTANCE OF 394.14 FEET TO A TEMPORARY POINT, SAID POINT BEING ON THE EAST INE OF LOT 3 OF WENDL SUBDIVISION PLAT 2

(hereinafter called "Easement Area") for the purpose of the Jurisdiction constructing, reconstructing, repairing, enlarging and maintaining a sanitary sewer, together with necessary appurtenances thereto, under, over, through and across said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION OF STRUCTURES PROHIBITED.** Grantor shall not erect any structure over or within the Easement Area without obtaining the prior written approval of the Jurisdiction.
2. **CHANGE OF GRADE PROHIBITED.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the Jurisdiction.
3. **RIGHT OF ACCESS.** The Jurisdiction shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including but not limited to, the right to remove any unauthorized obstructions or structures placed or erected on the Easement Area.
4. **PROPERTY TO BE RESTORED.** The Jurisdiction, upon completion of any reconstructing, enlarging, repairing or maintaining the sanitary sewer, shall restore the easement area in good and workmanlike manner as nearly as practical to its condition prior to initiating work, including, but not limited to, the restoration of lawns by seeding and restoration of driveways and fences damaged by the Jurisdiction during the course of work.
5. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's successors and assigns.
6. **APPROVAL BY THE JURISDICTION.** This Easement shall not be binding until it has received the final approval and acceptance by the Jurisdiction.

Grantor does HEREBY COVENANT with the Jurisdiction that Grantor holds said real estate described in this Easement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenant to WARRANT AND DEFEND the said premises against the lawful claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein including acknowledgment hereof shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 5 day of March, 2025.

Carroll County Redemption, LLC

By: Matt Wendt

Title: Owner

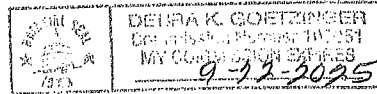
STATE OF IOWA, COUNTY OF CARROLL, ss

On this 5th day of March, 20 24, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared Matt Wendt

to me known to be the identical person(s) named in and who executed the same as their voluntary act and deed.

Melba K. Goetzinger

Notary Public in and for Carroll County, Iowa



I, _____, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City of Carroll by Resolution No. _____, passed on the _____ day of _____, 20 _____, and this certificate is made pursuant to authority contained in said Resolution.

Signed this _____ day of _____, 20 _____.

Authorized Signature of Laura A. Schaefer, City Clerk

CONSENT OF MORTGAGEE

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, the present holder of Mortgages, the first dated the 5th day of June 2014 and recorded in the records of the office of the Recorder of Carroll County, State of Iowa, in Book 2014 at Page 1449 on the 9th day of June 2014, and the second recorded in Book 2015 at Page 0793 on the 26th day of March 2015, does hereby consent to the granting of the foregoing easement and further covenant and agree that its Mortgage shall be subordinated and subject thereto.

Executed this 18th day of March, 20 24.

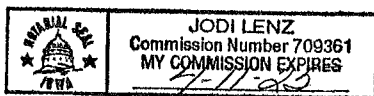
BANK: Commercial Savings Bank

By: [Signature]
Title: President

By: [Signature]
Title: Vice President

STATE OF IOWA)
) ss:
COUNTY OF CARROLL)

On this 18th day of March, 20 24, before me, the undersigned, a Notary Public in and for the State of Iowa personally appeared RYAN P. MILLIGAN and Craig J. Mertz to me personally known, who, being by me duly sworn, did say that they are the President and Vice President of Bank executing the within and foregoing instrument to which this is attached, that the seal affixed hereto has been procured by said corporation (no seal has been procured by the said corporation); that said instrument was signed (and sealed) on behalf of said corporation by authority of its Board of Directors; and that the said President and Vice President as such officers acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.



[Signature]
Notary Public for the State of Iowa

INDEX LEGEND	
LOCATION:	20' SAN. SEWER EASE., LOT 3 WENDL SUBDIVISION PLAT 2, 30-84-34
REQUESTOR:	RANDY KRAUEL
PROPRIETOR:	CARROLL COUNTY REDEMPTION LLC
SURVEYOR:	DANIEL G. MESSERICH
COMPANY:	PINPOINT LAND SURVEYING, PLLC
RETURN TO:	DANIEL G. MESSERICH 919 BROOKDALE DRIVE, CARROLL, IOWA 51401 712-790-8513

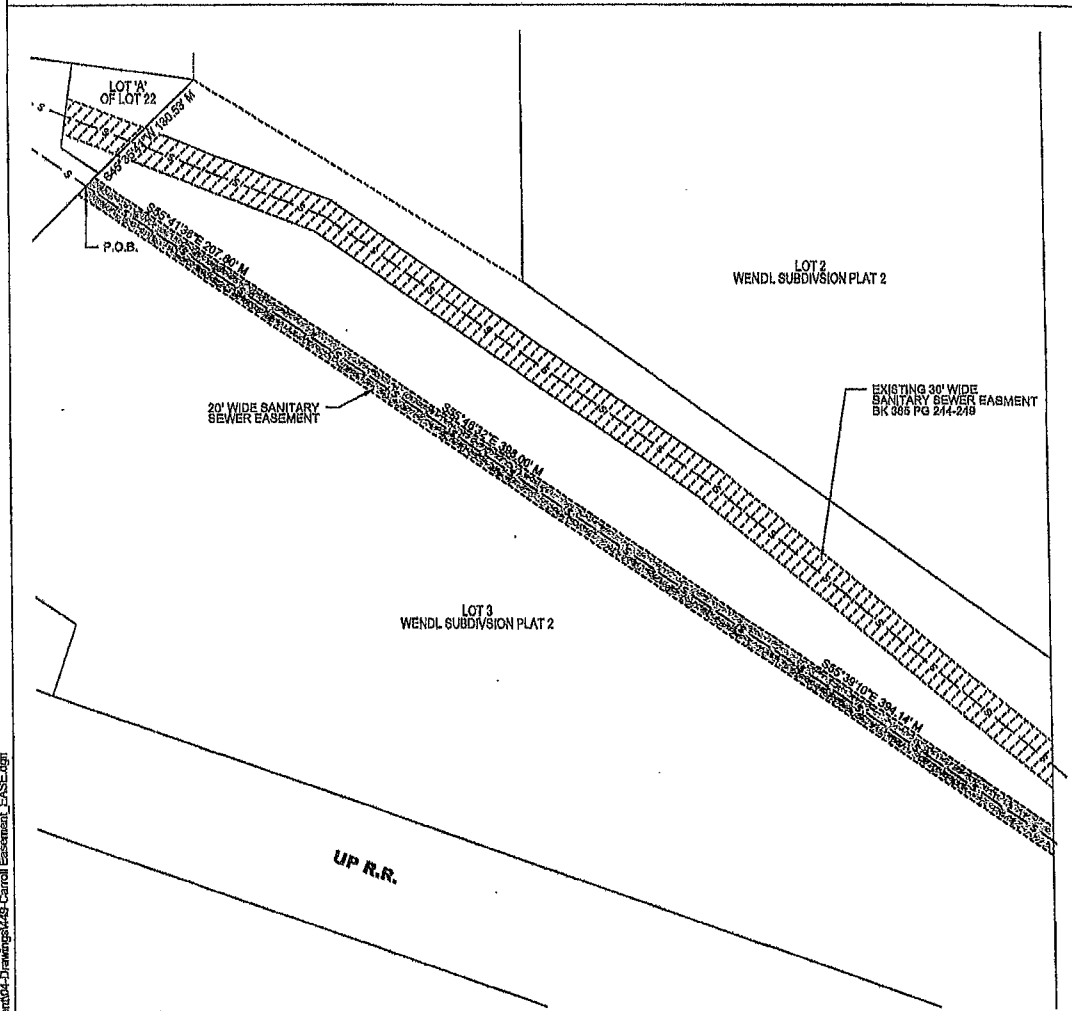
PREPARED BY AND RETURN TO: DANIEL G. MESSERICH, 919 BROOKDALE DRIVE, CARROLL, IOWA 51401, 712-790-8513

SANITARY SEWER EASEMENT

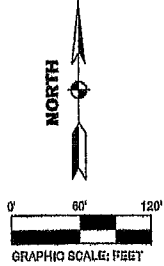
20 FEET WIDE SANITARY SEWER EASEMENT ON
LOT 3 OF WENDL SUBDIVISION PLAT 2
CITY OF CARROLL, CARROLL COUNTY, IOWA



PINPOINT
LAND
SURVEYING



C:\Users\Pinpoint\OneDrive\Projects\46-Carroll Easement\04-Drawings\46-Carroll Easement_EASE.dgn



- NOTES:
- ALL BEARINGS ARE ASSUMED UNLESS OTHERWISE NOTED.
 - ALL DISTANCES ARE SHOWN ON A HORIZONTAL PLANE.
 - ALL DISTANCES ARE SHOWN IN U.S. SURVEY FEET.



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Daniel G. Messerich

2/13/2024

DANIEL G. MESSERICH, PLS
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024.
SHEETS COVERED BY THIS SEAL: SHEETS 1 AND 2

DATE

DATE	SCALE	SHEET
2/13/2024	120.00' / 1 in.	1 OF 2

SANITARY SEWER EASEMENT

20 FEET WIDE SANITARY SEWER EASEMENT ON
LOT 3 OF WENDL SUBDIVISION PLAT 2
CITY OF CARROLL, CARROLL COUNTY, IOWA



PINPOINT
LAND
SURVEYING

SURVEYOR'S REPORT

THIS SURVEY WAS PERFORMED AT THE REQUEST OF RANDY KRAUEL. THE PURPOSE OF THIS SURVEY WAS TO CREATE A SANITARY SEWER EASEMENT WITH ASSOCIATED METES AND BOUNDS DESCRIPTION ON THE CENTER LINE OF AN EXISTING SANITARY SEWER LINE. SAID EASEMENT SHALL BE 10 FEET PARALLEL ON EACH SIDE OF SAID SANITARY SEWER LINE. THE INTENT OF THIS EASEMENT IS TO FOLLOW THE EXISTING SANITARY SEWER. THE BEARINGS AND DISTANCES SHOWN ON THIS PLAT ARE OBSERVED BY CONNECTING LINES BETWEEN EXISTING MANHOLE COVERS. THE ACTUAL SEWER LINES WERE NOT UNCOVER AND OBSERVED.

BOUNDARY DESCRIPTION

20 FEET WIDE SANITARY SEWER LINE EASEMENT ON LOT 3 OF WENDL SUBDIVISION PLAT 2, CITY OF CARROLL, CARROLL COUNTY, IOWA WHICH CENTERLINE IS MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 'A' OF LOT 22, SECTION 30, TOWNSHIP 84 NORTH, RANGE 34 WEST OF THE 6TH P.M., CARROLL COUNTY, IOWA, THENCE S 45° 36' 41" W (ASSUMED BEARING) ON THE EAST LINE OF SAID LOT 22, A DISTANCE OF 130.63 FEET TO A TEMPORARY POINT ON AN EXISTING SANITARY SEWER LINE, SAID POINT BEING THE POINT OF BEGINNING (P.O.B.);

THENCE S 66° 41' 38" E ON SAID SEWER LINE, A DISTANCE OF 207.80 FEET TO A TEMPORARY POINT;
THENCE S 68° 48' 32" E ON SAID SEWER LINE, A DISTANCE OF 308.00 FEET TO A TEMPORARY POINT;
THENCE S 65° 39' 10" E ON SAID SEWER LINE, A DISTANCE OF 394.14 FEET TO A TEMPORARY POINT, SAID POINT BEING ON THE EAST LINE OF LOT 3 OF WENDL SUBDIVISION PLAT 2.

C:\Users\Pat\OneDrive\Projects\449-Carroll Easement\104-Drawings\449-Carroll Easement_EASE.dgn

DATE	SCALE	SHEET
2/13/2024	120.00' / in.	2 OF 2



Address: 838-902 E US HWY 30
PIN: 07-30-126-011
Owner: CARROLL COUNTY REDEMPTION LLC
Class: COMMERCIAL

07-30-2

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura A. Schaefer, City Clerk/Finance Director *las*
DATE: March 21, 2024
SUBJECT: FY 2024/2025 Budget – Set Public Hearing Date

Since Fall 2023, City staff has been preparing the FY 2024/2025 proposed budget. Early February 2024, Council held work sessions on the proposed budget. With the State legislators passing House File 718 (HF718) during the 2023 session, cities are required to hold a hearing on the proposed property tax levy at a separate meeting before a public hearing can be set on the full FY 2024/2025 budget. The proposed property tax dollars public hearing will be held at the special Council meeting scheduled for 5PM on March 25, right before the regularly scheduled Council meeting.

Attached is a copy of the State of Iowa budget forms that includes the public hearing notice to be published in the Carroll Times Herald no later than Friday, March 29, 2024, for a public hearing date of April 8, 2024. The state budget forms and notice of public hearing have been prepared based upon the discussions held during the budget work sessions.

The public hearing notice summarizes the actual revenues and expenses for FY 2023, re-estimated revenues and expenses for FY 2024, and proposed FY 2025 revenues and expenses as well as the proposed tax levy (\$12.16046) for FY 2025. Once the public hearing date is set, the maximum expense amounts and tax levy for FY 2025 will also be set. If there are any increases to the budgeted expenses, those changes would need to be approved prior to setting the public hearing date. A decrease to the budget can be approved at the budget public hearing, prior to approval.

RECOMMENDATION: Council consideration and approval of the proposed FY 2024/2025 budget which includes setting April 8, 2024 as the date for a public hearing for the proposed FY 2024/2025 budget and directs the City Clerk to publish said public hearing notice.

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025
 ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
 The City of: CARROLL County Name: CARROLL COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

		With Gas & Electric		Without Gas & Electric		City Number: 14-116 Last Official Census: 10,321
Regular	2a	519,573,902	2b	510,857,590		
DEBT SERVICE	3a	568,065,184	3b	559,348,872		
Ag Land	4a	778,203				

Consolidated General Fund Levy Calculation

	CGFL Max Rate	CGFL Max Dollars	Non-TIF Taxable w/ G&E	Taxable Growth %
FY 2024 Budget Data	8.10000	4,112,140	507,671,594	2.34
	Limitation Percentage			
	0			
	CGFL Max Rate	CGFL Max Dollars	Revenue Growth %	
Max Allowed CGFL for FY 2025	8.10000	4,208,549	2.34	

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	ENTER FIRE DISTRICT RATE BELOW		(A) Request with Utility Replacement	(B) Property Taxes Levied		(C) Rate
384.1	8.10000	Consolidated General Fund		5	4,208,549	4,137,946	43	8.10000
		Non-Voted Other Permissible Levies						
384.12(1)	0.95000	Opr & Maint publicly owned Transit		7		0	45	0.00000
384.12(2)	0.27000	Aviation Authority (under sec.330A.15)		11		0	49	0.00000
384.12(3)	Amt Nec	Liability, property & self insurance costs		14	281,450	276,726	52	0.54169
384.12(5)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.		462		0	465	0.00000
		Voted Other Permissible Levies						
28E.22	1.50000	Unified Law Enforcement		24		0	62	0.00000
		Total General Fund Regular Levies (5 thru 24)		25	4,489,999	4,414,672		
384.1	3.00375	Ag Land		26	2,338	2,338	63	3.00375
		Total General Fund Tax Levies (25 + 26)		27	4,492,337	4,417,010		Do Not Add
		Special Revenue Levies						
384.6	Amt Nec	Police & Fire Retirement		29	250,000	245,804		0.48116
	Amt Nec	FICA & IPERS (if general fund at levy limit)		30	450,000	442,449		0.86609
Rules	Amt Nec	Other Employee Benefits		31	400,850	394,127		0.77150
		Subtotal Employee Benefit Levy (29,30,31)		32	1,100,850	1,082,380	65	2.11875
			Valuation					
386	As Req	With Gas & Elec		Without Gas & Elec				
	SSMID 1 (A)	0 (B)		0	34	0	66	0.00000
	SSMID 2 (A)	0 (B)		0	35	0	67	0.00000
	SSMID 3 (A)	0 (B)		0	36	0	68	0.00000
	SSMID 4 (A)	0 (B)		0	37	0	69	0.00000
	SSMID 5 (A)	0 (B)		0	555	0	565	0.00000
	SSMID 6 (A)	0 (B)		0	556	0	566	0.00000
	SSMID 7 (A)	0 (B)		0	1177	0	1179	0.00000
	SSMID 8 (A)	0 (B)		0	1185	0	1187	0.00000
		Total Special Revenue Levies		39	1,100,850	1,082,380		
384.4	Amt Nec	Debt Service Levy 76.10(6)		40	795,300	783,100	70	1.40002
384.7	0.67500	Capital Projects (Capital Improv. Reserve)		41		0	71	0.00000
		Total Property Taxes (27+39+40+41)		42	6,388,487	6,282,490	72	12.16046

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

 (City Representative)

 (Date)

 (County Auditor)

 (Date)

CITY NAME: NOTICE OF PUBLIC HEARING - CITY OF CARROLL - PROPOSED PROPERTY TAX LEVY **CITY #:** 14-116
CARROLL Fiscal Year July 1, 2024 - June 30, 2025

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/25/2024 Meeting Time: 05:00 PM Meeting Location: Council Chambers, City Hall, 627 N Adams Street

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
 www.cityofcarroll.com

City Telephone Number
 (712) 792-1000

Iowa Department of Management	Current Year Certified Property Tax 2023 - 2024	Budget Year Effective Property Tax 2024 - 2025	Budget Year Proposed Property Tax 2024 - 2025
Taxable Valuations for Non-Debt Service	498,832,647	510,857,590	510,857,590
Consolidated General Fund	4,040,544	4,040,544	4,137,946
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	270,213	270,213	276,726
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	225,996	225,996	245,804
FICA & IPERS (If at General Fund Limit)	393,035	393,035	442,449
Other Employee Benefits	437,870	437,870	394,127
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	549,973,939	559,348,872	559,348,872
Debt Service	774,363	774,363	783,100
CITY REGULAR TOTAL PROPERTY TAX	6,142,021	6,142,021	6,280,152
CITY REGULAR TAX RATE	12.16844	11.89154	12.16046
Taxable Value for City Ag Land	722,440	778,203	778,203
Ag Land	2,171	2,171	2,338
CITY AG LAND TAX RATE	3.00375	2.78976	3.00375
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Residential	665	564	-15.19
Commercial property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Commercial	665	564	-15.19

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

To cover an increase in property and liability insurance expenses and an increase in employee benefit expenses

City Name: CARROLL
 Fiscal Year July 1, 2024 - June 30, 2025

FUND BALANCE

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2023										
Beginning Fund Balance July 1	1	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	15,491,636	10,128,376	25,620,012
Actual Revenues Except Beg Balance	2	8,583,009	5,564,279	1,111,256	1,777,293	8,844,518	32,263	25,912,618	6,906,072	32,818,690
Actual Expenditures Except End Balance	3	8,774,717	4,562,830	1,065,396	1,776,617	4,999,881	0	21,179,441	6,241,435	27,420,876
Ending Fund Balance June 30	4	4,823,204	5,853,765	112,494	97,636	8,643,363	694,351	20,224,813	10,793,013	31,017,826
Re-Estimated FY 2024										
Beginning Fund Balance	5	4,823,204	5,853,765	112,494	97,636	8,643,363	694,351	20,224,813	10,793,013	31,017,826
Re-Est Revenues	6	8,827,169	4,810,076	1,253,567	1,707,688	6,944,440	42,000	23,584,940	6,817,915	30,402,855
Re-Est Expenditures	7	10,061,276	5,656,880	1,136,932	1,685,786	11,058,152	0	29,599,026	7,986,652	37,585,678
Ending Fund Balance	8	3,589,097	5,006,961	229,129	119,538	4,529,651	736,351	14,210,727	9,624,276	23,835,003
Budget FY 2025										
Beginning Fund Balance	9	3,589,097	5,006,961	229,129	119,538	4,529,651	736,351	14,210,727	9,624,276	23,835,003
Revenues	10	8,742,228	4,844,463	1,188,783	1,473,158	5,599,833	42,000	21,890,465	10,075,540	31,966,005
Expenditures	11	9,600,465	3,991,398	1,244,279	1,472,563	8,594,253	0	24,902,958	11,324,172	36,227,130
Ending Fund Balance	12	2,730,860	5,860,026	173,633	120,133	1,535,231	778,351	11,198,234	8,375,644	19,573,878

LOCAL EMC SUPPORT

City Name: **CARROLL**
Fiscal Year July 1, 2024 - June 30, 2025

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2025	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: CARROLL
 Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
PUBLIC SAFETY										
Police Department/Crime Prevention	1	2,103,317	25,215						2,128,532	1,790,298
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	197,277							197,277	168,088
Ambulance	6								0	0
Building Inspections	7	226,420							226,420	218,113
Miscellaneous Protective Services	8	150,000							150,000	220,656
Animal Control	9								0	0
Other Public Safety	10	7,300							7,300	2,175
TOTAL (lines 1 - 10)	11	2,684,314	25,215				0		2,709,529	2,399,330
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	27,025	1,142,638						1,169,663	712,602
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	176,000							176,000	176,022
Traffic Control and Safety	15								0	359
Snow Removal	16		144,545						144,545	116,224
Highway Engineering	17								0	0
Street Cleaning	18		25,760						25,760	19,291
Airport (if not Enterprise)	19	254,600							254,600	186,015
Garbage (if not Enterprise)	20	754,455							754,455	719,549
Other Public Works	21	264,230	163,254						427,484	408,956
TOTAL (lines 12 - 21)	22	1,476,310	1,476,197				0		2,952,507	2,339,018
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	87,240							87,240	69,397
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	69,397
CULTURE & RECREATION										
Library Services	31	605,538	10,000						615,538	550,262
Museum, Band and Theater	32	267,587							267,587	11,520
Parks	33	981,550	100,700						1,082,250	706,438
Recreation	34	1,937,978	161,275						2,099,253	1,682,008
Cemetery	35	308,094							308,094	144,454
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	1,000							1,000	2,225
TOTAL (lines 31 - 37)	38	4,101,747	271,975				0		4,373,722	3,096,907

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: CARROLL
Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
COMMUNITY & ECONOMIC DEVELOPMENT									
Community Beautification	39							0	0
Economic Development	40	82,400						82,400	132,400
Housing and Urban Renewal	41	8,000	420,000					428,000	42,147
Planning & Zoning	42	3,000						3,000	2,181
Other Com & Econ Development	43	72,000	6,700					78,700	186,698
TIF Rebates	44			91,159				91,159	18,520
TOTAL (lines 39 - 44)	45	165,400	426,700	91,159		0		683,259	381,946
GENERAL GOVERNMENT									
Mayor, Council, & City Manager	46	30,747						30,747	33,400
Clerk, Treasurer, & Finance Adm.	47	632,058						632,058	586,939
Elections	48	3,500						3,500	0
Legal Services & City Attorney	49	50,633						50,633	44,665
City Hall & General Buildings	50	115,998						115,998	104,956
Tort Liability	51	481,346						481,346	406,820
Other General Government	52	63,850						63,850	50,409
TOTAL (lines 46 - 52)	53	1,378,132	0	0		0		1,378,132	1,227,189
DEBT SERVICE									
Gov Capital Projects	54			1,685,786				1,685,786	1,776,617
TIF Capital Projects	55				8,316,700			8,316,700	4,985,396
TOTAL CAPITAL PROJECTS	56				1,570,726			1,570,726	14,485
TOTAL CAPITAL PROJECTS	57	0	0	0	9,887,426	0		9,887,426	4,999,881
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	9,893,143	2,200,087	91,159	1,685,786	9,887,426	0	23,757,601	16,290,285
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF									
Water Utility	59						1,292,166	1,292,166	1,126,700
Sewer Utility	60						1,006,513	1,006,513	948,856
Electric Utility	61							0	0
Gas Utility	62							0	0
Airport	63							0	0
Landfill/Garbage	64							0	0
Transit	65							0	0
Cable TV, Internet & Telephone	66							0	0
Housing Authority	67							0	0
Storm Water Utility	68						11,890	11,890	6,753
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0
Enterprise DEBT SERVICE	70						727,400	727,400	719,960
Enterprise CAPITAL PROJECTS	71						1,321,345	1,321,345	710,966
Enterprise TIF CAPITAL PROJECTS	72							0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73						4,359,314	4,359,314	3,513,235
TOTAL ALL EXPENDITURES (lines 58+73)	74	9,893,143	2,200,087	91,159	1,685,786	9,887,426	0	4,359,314	28,116,915
Regular Transfers Out	75	168,133	3,456,793					2,627,338	6,252,264
Internal TIF Loan Transfers Out	76			1,045,773		1,170,726		1,000,000	3,216,499
Total ALL Transfers Out	77	168,133	3,456,793	1,045,773	0	1,170,726	0	3,627,338	9,468,763
Total Expenditures and Other Fin Uses (lines 74+77)	78	10,061,276	5,656,880	1,136,932	1,685,786	11,058,152	0	7,986,652	37,585,678
Ending Fund Balance June 30	79	3,589,097	5,006,961	229,129	119,538	4,529,651	736,351	9,624,276	23,835,003

RE-ESTIMATED REVENUES DETAIL

City Name: CARROLL
Fiscal Year July 1, 2023 - June 30, 2024

REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2024	ACTUAL 2023
Taxes Levied on Property	1	4,389,311	1,075,627		786,809				6,251,747	6,332,819
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,389,311	1,075,627		786,809	0			6,251,747	6,332,819
Delinquent Property Taxes	4								0	0
TIF Revenues	5			1,248,357					1,248,357	1,108,635
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	208,500							208,500	214,161
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	240,000							240,000	242,608
Other Local Option Taxes	12		2,100,000						2,100,000	2,162,626
Subtotal - Other City Taxes (lines 6 thru 12)	13	448,500	2,100,000		0	0			2,548,500	2,619,395
Licenses & Permits	14	96,900							96,900	84,712
Use of Money & Property	15	205,675	43,134	5,210		102,502	22,000	272,400	650,921	629,506
Intergovernmental:										
Federal Grants & Reimbursements	16	800				860,579			861,379	769,679
Road Use Taxes	17		1,362,372						1,362,372	1,420,286
Other State Grants & Reimbursements	18	269,435	67,647		43,325				380,407	185,750
Local Grants & Reimbursements	19	79,577							79,577	79,770
Subtotal - Intergovernmental (lines 16 thru 19)	20	349,812	1,430,019	0	43,325	860,579		0	2,683,735	2,455,485
Charges for Fees & Service:										
Water Utility	21							1,583,100	1,583,100	1,514,170
Sewer Utility	22							2,187,000	2,187,000	2,110,831
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	624,000							624,000	599,100
Hospital	28								0	0
Transit	29	20,000							20,000	9,870
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							266,890	266,890	269,967
Other Fees & Charges for Service	33	1,123,970	5,000						1,128,970	1,249,918
Subtotal - Charges for Service (lines 21 thru 33)	34	1,767,970	5,000		0	0	0	4,036,990	5,809,960	5,753,856
Special Assessments	35								0	0
Miscellaneous	36	361,157	4,640			45,000	20,000	77,400	508,197	420,667
Other Financing Sources:										
Regular Operating Transfers In	37	1,118,374	151,656		875,601	2,665,633		1,441,000	6,252,264	5,570,480
Internal TIF Loan Transfers In	38	53,695			1,953	2,170,726		990,125	3,216,499	2,046,876
Subtotal ALL Operating Transfers In	39	1,172,069	151,656	0	877,554	4,836,359	0	2,431,125	9,468,763	7,617,356
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					1,100,000			1,100,000	5,796,259
Proceeds of Capital Asset Sales	41	35,775							35,775	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	1,207,844	151,656	0	877,554	5,936,359	0	2,431,125	10,604,538	13,413,615
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	8,827,169	4,810,076	1,253,567	1,707,688	6,944,440	42,000	6,817,915	30,402,855	32,818,690
Beginning Fund Balance July 1	44	4,823,204	5,853,765	112,494	97,636	8,643,363	694,351	10,793,013	31,017,826	25,620,012
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	13,650,373	10,663,841	1,366,061	1,805,324	15,587,803	736,351	17,610,928	61,420,681	58,438,702

EXPENDITURES SCHEDULE PAGE 1

City Name: CARROLL
 Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
PUBLIC SAFETY											
Police Department/Crime Prevention	1	2,157,186	62,000						2,219,186	2,128,532	1,790,298
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	216,707							216,707	197,277	168,088
Ambulance	6								0	0	0
Building Inspections	7	237,759							237,759	226,420	218,113
Miscellaneous Protective Services	8	150,000							150,000	150,000	220,656
Animal Control	9								0	0	0
Other Public Safety	10	4,300							4,300	7,300	2,175
TOTAL (lines 1 - 10)	11	2,765,952	62,000				0		2,827,952	2,709,529	2,399,330
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	24,025	1,130,820						1,154,845	1,169,663	712,602
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	176,000							176,000	176,000	176,022
Traffic Control and Safety	15								0	0	359
Snow Removal	16		144,545						144,545	144,545	116,224
Highway Engineering	17								0	0	0
Street Cleaning	18		25,760						25,760	25,760	19,291
Airport	19	247,500							247,500	254,600	186,015
Garbage (if not Enterprise)	20	754,455							754,455	754,455	719,549
Other Public Works	21	255,430	176,619						432,049	427,484	408,956
TOTAL (lines 12 - 21)	22	1,457,410	1,477,744				0		2,935,154	2,952,507	2,339,018
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	87,240							87,240	87,240	69,397
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	87,240	69,397
CULTURE & RECREATION											
Library Services	31	624,149	12,000						636,149	615,538	550,262
Museum, Band and Theater	32	17,843							17,843	267,587	11,520
Parks	33	704,566	116,500						821,066	1,082,250	706,438
Recreation	34	1,968,947							1,968,947	2,099,253	1,682,008
Cemetery	35	161,019							161,019	308,094	144,454
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	2,000							2,000	1,000	2,225
TOTAL (lines 31 - 37)	38	3,478,524	128,500				0		3,607,024	4,373,722	3,096,907

EXPENDITURES SCHEDULE PAGE 2

City Name: CARROLL
Fiscal Year July 1, 2024 - June 30, 2025

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39							0	0	0
Economic Development	40	82,400						82,400	82,400	132,400
Housing and Urban Renewal	41	3,500	170,000					173,500	428,000	42,147
Planning & Zoning	42	1,000						1,000	3,000	2,181
Other Com & Econ Development	43	77,000	4,200					81,200	78,700	186,698
TIF Rebates	44			99,259				99,259	91,159	18,520
TOTAL (lines 39 - 44)	45	163,900	174,200	99,259			0	437,359	683,259	381,946
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	32,247						32,247	30,747	33,400
Clerk, Treasurer, & Finance Adm.	47	630,962						630,962	632,058	586,939
Elections	48							0	3,500	0
Legal Services & City Attorney	49	58,539						58,539	50,633	44,665
City Hall & General Buildings	50	122,259						122,259	115,998	104,956
Tort Liability	51	576,432						576,432	481,346	406,820
Other General Government	52	62,500						62,500	63,850	50,409
TOTAL (lines 46 - 52)	53	1,482,939	0	0			0	1,482,939	1,378,132	1,227,189
DEBT SERVICE	54			1,472,563				1,472,563	1,685,786	1,776,617
Gov Capital Projects	55				3,749,253			3,749,253	8,316,700	4,985,396
TIF Capital Projects	56				4,845,000			4,845,000	1,570,726	14,485
TOTAL CAPITAL PROJECTS	57	0	0	0	8,594,253		0	8,594,253	9,887,426	4,999,881
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	9,435,965	1,842,444	99,259	1,472,563	8,594,253	0	21,444,484	23,757,601	16,290,285
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59						1,612,454	1,612,454	1,292,166	1,126,700
Sewer Utility	60						1,023,070	1,023,070	1,006,513	948,856
Electric Utility	61						0	0	0	0
Gas Utility	62						0	0	0	0
Airport	63						0	0	0	0
Landfill/Garbage	64						0	0	0	0
Transit	65						0	0	0	0
Cable TV, Internet & Telephone	66						0	0	0	0
Housing Authority	67						0	0	0	0
Storm Water Utility	68						6,890	6,890	11,890	6,753
Other Business Type (city hosp., ISF, parking, etc.)	69						0	0	0	0
Enterprise DEBT SERVICE	70						735,420	735,420	727,400	719,960
Enterprise CAPITAL PROJECTS	71						5,205,000	5,205,000	1,321,345	710,966
Enterprise TIF CAPITAL PROJECTS	72						0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73						8,582,834	8,582,834	4,359,314	3,513,235
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	9,435,965	1,842,444	99,259	1,472,563	8,594,253	0	8,582,834	30,027,318	28,116,915
Regular Transfers Out	75	164,500	2,148,954					2,741,338	5,054,792	6,252,264
Internal TIF Loan / Repayment Transfers Out	76			1,145,020				1,145,020	3,216,499	2,046,876
Total ALL Transfers Out	77	164,500	2,148,954	1,145,020	0	0	0	2,741,338	6,199,812	7,617,356
Total Expenditures & Fund Transfers Out (lines 74+77)	78	9,600,465	3,991,398	1,244,279	1,472,563	8,594,253	0	11,324,172	36,227,130	37,585,678
Ending Fund Balance June 30	79	2,730,860	5,860,026	173,633	120,133	1,535,231	778,351	8,375,644	23,835,003	31,017,826

REVENUES DETAIL

City Name: CARROLL
Fiscal Year July 1, 2024 - June 30, 2025

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	4,417,010	1,082,380		783,100	0			6,282,490	6,251,747	6,332,819
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,417,010	1,082,380		783,100	0			6,282,490	6,251,747	6,332,819
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			1,183,723					1,183,723	1,248,357	1,108,635
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	75,327	18,470		12,200	0			105,997	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	208,500							208,500	208,500	214,161
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	240,000							240,000	240,000	242,608
Other Local Option Taxes	12		2,100,000						2,100,000	2,100,000	2,162,626
Subtotal - Other City Taxes (lines 6 thru 12)	13	523,827	2,118,470		12,200	0			2,654,497	2,548,500	2,619,395
Licenses & Permits	14	98,450							98,450	96,900	84,712
Use of Money & Property	15	155,675	23,100	5,060		22,000	22,000	213,900	441,735	650,921	629,506
Intergovernmental:											
Federal Grants & Reimbursements	16	800				223,333			224,133	861,379	769,679
Road Use Taxes	17		1,372,693						1,372,693	1,362,372	1,420,286
Other State Grants & Reimbursements	18	276,737	73,373		46,775	240,000			636,885	380,407	185,750
Local Grants & Reimbursements	19	79,577				50,000			129,577	79,577	79,770
Subtotal - Intergovernmental (lines 16 thru 19)	20	357,114	1,446,066	0	46,775	513,333		0	2,363,288	2,683,735	2,455,485
Charges for Fees & Service:											
Water Utility	21							1,583,100	1,583,100	1,583,100	1,514,170
Sewer Utility	22							2,187,000	2,187,000	2,187,000	2,110,831
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	624,000						624,000	624,000	624,000	599,100
Hospital	28							0	0	0	0
Transit	29	20,000						20,000	20,000	20,000	9,870
Cable TV, Internet & Telephone	30							0	0	0	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							266,890	266,890	266,890	269,967
Other Fees & Charges for Service	33	1,198,970	5,000						1,203,970	1,128,970	1,249,918
Subtotal - Charges for Service (lines 21 thru 33)	34	1,842,970	5,000		0	0	0	4,036,990	5,884,960	5,809,960	5,753,856
Special Assessments	35								0	0	0
Miscellaneous	36	207,800	2,850			305,000	20,000	76,400	612,050	508,197	420,667
Other Financing Sources:											
Regular Operating Transfers In	37	1,134,382	166,597		629,313	514,500		2,610,000	5,054,792	6,252,264	5,570,480
Internal TIF Loan Transfers In	38	5,000			1,770			1,138,250	1,145,020	3,216,499	2,046,876
Subtotal ALL Operating Transfers In	39	1,139,382	166,597	0	631,083	514,500	0	3,748,250	6,199,812	9,468,763	7,617,356
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					4,245,000		2,000,000	6,245,000	1,100,000	5,796,259
Proceeds of Capital Asset Sales	41								0	35,775	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	1,139,382	166,597	0	631,083	4,759,500	0	5,748,250	12,444,812	10,604,538	13,413,615
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	8,742,228	4,844,463	1,188,783	1,473,158	5,599,833	42,000	10,075,540	31,966,005	30,402,855	32,818,690
Beginning Fund Balance July 1	44	3,589,097	5,006,961	229,129	119,538	4,529,651	736,351	9,624,276	23,835,003	31,017,826	25,620,012
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	12,331,325	9,851,424	1,417,912	1,592,696	10,129,484	778,351	19,699,816	55,801,008	61,420,681	58,438,702

ADOPTED BUDGET SUMMARY

City Name: CARROLL
 Fiscal Year July 1, 2024 - June 30, 2025

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2025	RE-ESTIMATED 2024	ACTUAL 2023
Revenues & Other Financing Sources										
Taxes Levied on Property	1	4,417,010	1,082,380		783,100	0		6,282,490	6,251,747	6,332,819
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0		0	0	0
Net Current Property Taxes	3	4,417,010	1,082,380		783,100	0		6,282,490	6,251,747	6,332,819
Delinquent Property Taxes	4	0	0		0	0		0	0	0
TIF Revenues	5			1,183,723				1,183,723	1,248,357	1,108,635
Other City Taxes	6	523,827	2,118,470		12,200	0		2,654,497	2,548,500	2,619,395
Licenses & Permits	7	98,450	0				0	98,450	96,900	84,712
Use of Money and Property	8	155,675	23,100	5,060	0	22,000	22,000	441,735	650,921	629,506
Intergovernmental	9	357,114	1,446,066	0	46,775	513,333		0	2,363,288	2,683,735
Charges for Fees & Service	10	1,842,970	5,000		0	0	0	4,036,990	5,809,960	5,753,856
Special Assessments	11	0	0		0	0		0	0	0
Miscellaneous	12	207,800	2,850		0	305,000	20,000	76,400	612,050	508,197
Sub-Total Revenues	13	7,602,846	4,677,866	1,188,783	842,075	840,333	42,000	4,327,290	19,521,193	19,405,075
Other Financing Sources:										
Total Transfers In	14	1,139,382	166,597	0	631,083	514,500	0	3,748,250	6,199,812	9,468,763
Proceeds of Debt	15	0	0	0	0	4,245,000		2,000,000	6,245,000	5,796,259
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	35,775	0
Total Revenues and Other Sources	17	8,742,228	4,844,463	1,188,783	1,473,158	5,599,833	42,000	10,075,540	31,966,005	32,818,690
Expenditures & Other Financing Uses										
Public Safety	18	2,765,952	62,000	0			0	2,827,952	2,709,529	2,399,330
Public Works	19	1,457,410	1,477,744	0			0	2,935,154	2,952,507	2,339,018
Health and Social Services	20	87,240	0	0			0	87,240	87,240	69,397
Culture and Recreation	21	3,478,524	128,500	0			0	3,607,024	4,373,722	3,096,907
Community and Economic Development	22	163,900	174,200	99,259			0	437,359	683,259	381,946
General Government	23	1,482,939	0	0			0	1,482,939	1,378,132	1,227,189
Debt Service	24	0	0	0	1,472,563		0	1,472,563	1,685,786	1,776,617
Capital Projects	25	0	0	0		8,594,253	0	8,594,253	9,887,426	4,999,881
Total Government Activities Expenditures	26	9,435,965	1,842,444	99,259	1,472,563	8,594,253	0	21,444,484	23,757,601	16,290,285
Business Type Proprietary: Enterprise & ISF	27							8,582,834	8,582,834	4,359,314
Total Gov & Bus Type Expenditures	28	9,435,965	1,842,444	99,259	1,472,563	8,594,253	0	8,582,834	30,027,318	19,803,520
Total Transfers Out	29	164,500	2,148,954	1,145,020	0	0	0	2,741,338	6,199,812	9,468,763
Total ALL Expenditures/Fund Transfers Out	30	9,600,465	3,991,398	1,244,279	1,472,563	8,594,253	0	11,324,172	36,227,130	27,420,876
Excess Revenues & Other Sources Over	31									
(Under) Expenditures/Transfers Out	32	-858,237	853,065	-55,496	595	-2,994,420	42,000	-1,248,632	-4,261,125	-7,182,823
Beginning Fund Balance July 1	33	3,589,097	5,006,961	229,129	119,538	4,529,651	736,351	9,624,276	23,835,003	31,017,826
Ending Fund Balance June 30	34	2,730,860	5,860,026	173,633	120,133	1,535,231	778,351	8,375,644	23,835,003	31,017,826

LONG TERM DEBT SCHEDULE - LT DEBT1

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2020A - Fire Truck/Street Improvements	1	1,505,000	GO	20-17	130,000	34,650	164,650	600			165,250
2021A - Refunding Library/City Hall/Park Projects	2	3,325,000	GO	21-67	245,000	37,400	282,400	600		283,000	0
2022A - Rec Center LOSST Debt	3	5,400,000	GO	22-90	215,000	178,713	393,713	600		394,313	0
SRF Sewer Loan	4	10,998,000	NON-GO		721,000	12,618	733,618	1,802		735,420	0
PROPOSED 2024A - Rec/Fire Vehicle	5	1,165,000	GO	24-	600,000	30,050	630,050				630,050
	6	-	-				0				0
	7	-	-				0				0
	8	-	-				0				0
	9	-	-				0				0
	10	-	-				0				0
	11	-	-				0				0
	12	-	-				0				0
	13	-	-				0				0
	14	-	-				0				0
	15	-	-				0				0
	16	-	-				0				0
	17	-	-				0				0
	18	-	-				0				0
	19	-	-				0				0
	20	-	-				0				0
	21	-	-				0				0
	22	-	-				0				0
	23	-	-				0				0
	24	-	-				0				0
	25	-	-				0				0
	26	-	-				0				0
	27	-	-				0				0
	28	-	-				0				0
	29	-	-				0				0
	30	-	-				0				0
TOTALS					1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT2

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	31	-					0				0
	32	-					0				0
	33	-					0				0
	34	-					0				0
	35	-					0				0
	36	-					0				0
	37	-					0				0
	38	-					0				0
	39	-					0				0
	40	-					0				0
	41	-					0				0
	42	-					0				0
	43	-					0				0
	44	-					0				0
	45	-					0				0
	46	-					0				0
	47	-					0				0
	48	-					0				0
	49	-					0				0
	50	-					0				0
	51	-					0				0
	52	-					0				0
	53	-					0				0
	54	-					0				0
	55	-					0				0
	56	-					0				0
	57	-					0				0
	58	-					0				0
	59	-					0				0
	60	-					0				0
TOTALS					1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT3

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	61	-					0				0
	62	-					0				0
	63	-					0				0
	64	-					0				0
	65	-					0				0
	66	-					0				0
	67	-					0				0
	68	-					0				0
	69	-					0				0
	70	-					0				0
	71	-					0				0
	72	-					0				0
	73	-					0				0
	74	-					0				0
	75	-					0				0
	76	-					0				0
	77	-					0				0
	78	-					0				0
	79	-					0				0
	80	-					0				0
	81	-					0				0
	82	-					0				0
	83	-					0				0
	84	-					0				0
	85	-					0				0
	86	-					0				0
	87	-					0				0
	88	-					0				0
	89	-					0				0
	90	-					0				0
TOTALS					1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT4

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	91	-				0				0
	92	-				0				0
	93	-				0				0
	94	-				0				0
	95	-				0				0
	96	-				0				0
	97	-				0				0
	98	-				0				0
	99	-				0				0
	100	-				0				0
	101	-				0				0
	102	-				0				0
	103	-				0				0
	104	-				0				0
	105	-				0				0
	106	-				0				0
	107	-				0				0
	108	-				0				0
	109	-				0				0
	110	-				0				0
	111	-				0				0
	112	-				0				0
	113	-				0				0
	114	-				0				0
	115	-				0				0
	116	-				0				0
	117	-				0				0
	118	-				0				0
	119	-				0				0
	120	-				0				0
TOTALS				1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT5

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	121	-				0				0
	122	-				0				0
	123	-				0				0
	124	-				0				0
	125	-				0				0
	126	-				0				0
	127	-				0				0
	128	-				0				0
	129	-				0				0
	130	-				0				0
	131	-				0				0
	132	-				0				0
	133	-				0				0
	134	-				0				0
	135	-				0				0
	136	-				0				0
	137	-				0				0
	138	-				0				0
	139	-				0				0
	140	-				0				0
	141	-				0				0
	142	-				0				0
	143	-				0				0
	144	-				0				0
	145	-				0				0
	146	-				0				0
	147	-				0				0
	148	-				0				0
	149	-				0				0
	150	-				0				0
TOTALS				1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT6

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	151	-				0				0
	152	-				0				0
	153	-				0				0
	154	-				0				0
	155	-				0				0
	156	-				0				0
	157	-				0				0
	158	-				0				0
	159	-				0				0
	160	-				0				0
	161	-				0				0
	162	-				0				0
	163	-				0				0
	164	-				0				0
	165	-				0				0
	166	-				0				0
	167	-				0				0
	168	-				0				0
	169	-				0				0
	170	-				0				0
	171	-				0				0
	172	-				0				0
	173	-				0				0
	174	-				0				0
	175	-				0				0
	176	-				0				0
	177	-				0				0
	178	-				0				0
	179	-				0				0
	180	-				0				0
TOTALS				1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - LT DEBT7

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
	181	-				0				0
	182	-				0				0
	183	-				0				0
	184	-				0				0
	185	-				0				0
	186	-				0				0
	187	-				0				0
	188	-				0				0
	189	-				0				0
	190	-				0				0
	191	-				0				0
	192	-				0				0
	193	-				0				0
	194	-				0				0
	195	-				0				0
	196	-				0				0
	197	-				0				0
	198	-				0				0
	199	-				0				0
	200	-				0				0
	201	-				0				0
	202	-				0				0
	203	-				0				0
	204	-				0				0
	205	-				0				0
	206	-				0				0
	207	-				0				0
	208	-				0				0
	209	-				0				0
	210	-				0				0
TOTALS				1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

LONG TERM DEBT SCHEDULE - GRAND TOTALS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2025	Interest Due FY 2025	Total Obligation Due FY 2025	Bond Reg./ Paying Agent Fees Due FY 2025	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	1,190,000	280,813	1,470,813	1,800	0	677,313	795,300
NON GO - TOTAL	721,000	12,618	733,618	1,802	0	735,420	0
GRAND - TOTAL	1,911,000	293,431	2,204,431	3,602	0	1,412,733	795,300

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET
Fiscal Year July 1, 2024 - June 30, 2025

City of: **CARROLL**

The City Council will conduct a public hearing on the proposed Budget at: **Council Chambers, City Hall, 627 N Adams Meeting Date: 4/8/2024 Meeting Time: 05:15 PM**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property				12.16046
The estimated tax levy rate per \$1000 valuation on Agricultural land is				3.00375
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number (712) 792-1000		City Clerk/Finance Officer's NAME Laura Schaefer		
		Budget FY 2025	Re-estimated FY 2024	Actual FY 2023
Revenues & Other Financing Sources				
Taxes Levied on Property	1	6,282,490	6,251,747	6,332,819
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	6,282,490	6,251,747	6,332,819
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	1,183,723	1,248,357	1,108,635
Other City Taxes	6	2,654,497	2,548,500	2,619,395
Licenses & Permits	7	98,450	96,900	84,712
Use of Money and Property	8	441,735	650,921	629,506
Intergovernmental	9	2,363,288	2,683,735	2,455,485
Charges for Fees & Service	10	5,884,960	5,809,960	5,753,856
Special Assessments	11	0	0	0
Miscellaneous	12	612,050	508,197	420,667
Other Financing Sources	13	6,245,000	1,135,775	5,796,259
Transfers In	14	6,199,812	9,468,763	7,617,356
Total Revenues and Other Sources	15	31,966,005	30,402,855	32,818,690
Expenditures & Other Financing Uses				
Public Safety	16	2,827,952	2,709,529	2,399,330
Public Works	17	2,935,154	2,952,507	2,339,018
Health and Social Services	18	87,240	87,240	69,397
Culture and Recreation	19	3,607,024	4,373,722	3,096,907
Community and Economic Development	20	437,359	683,259	381,946
General Government	21	1,482,939	1,378,132	1,227,189
Debt Service	22	1,472,563	1,685,786	1,776,617
Capital Projects	23	8,594,253	9,887,426	4,999,881
Total Government Activities Expenditures	24	21,444,484	23,757,601	16,290,285
Business Type / Enterprises	25	8,582,834	4,359,314	3,513,235
Total ALL Expenditures	26	30,027,318	28,116,915	19,803,520
Transfers Out	27	6,199,812	9,468,763	7,617,356
Total ALL Expenditures/Transfers Out	28	36,227,130	37,585,678	27,420,876
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-4,261,125	-7,182,823	5,397,814
Beginning Fund Balance July 1	30	23,835,003	31,017,826	25,620,012
Ending Fund Balance June 30	31	19,573,878	23,835,003	31,017,826

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: March 21, 2024
SUBJECT: Carroll Recreation Center Building Improvements-2021
• Certificate of Substantial Completion

The Contractor, Badding Construction, has substantially completed the Carroll Recreation Center Improvements-2021 Project. The date of substantial completion date was February 22, 2024.

The project has been reviewed by City Staff and RDG Planning and Design. All that is left for final project completion is stated in the punch list of items and are expected to be finished within the next few weeks. The final walk through will be after these items are finished or installed.

RECOMMENDATION: Mayor and City Council consideration and acceptance of the Certificate of Substantial Completion for the Carroll Recreation Center Building Improvements-2021 Project.



AIA Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
Carroll Recreation Center Building Improvements 2021
716 N. Grant Road
Carroll, Iowa 51401

CONTRACT INFORMATION:
Contract For: Carroll Recreation Center Building Improvements 2021
Date: February 7, 2021

CERTIFICATE INFORMATION:
Certificate Number: #02
Date: 2.22.2024

OWNER: *(name and address)*
City of Carroll
627 N Adams Street
Carroll, Iowa 51401
Phone Number: 712-792-1000

ARCHITECT: *(Name and address)*
RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309
Architect's Project Number: R3003.272.01

CONTRACTOR: *(Name and address)*
Badding Construction
814 W 9th Street
Carroll, Iowa 51401
712-792-4123

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Previously issued Certificate #01, which included Exhibit A, identified parts of the project deemed to be 'Substantially Complete', ready to be used for the intended purpose. Certificate #02 is being issued for the remainder of the project not identified within Certificate #01.

RDG Planning & Design

Bradley M. Rodenburg, AIA, RDG - February 22, 2024
Project Architect / Project Manager

ARCHITECT *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

The remainder of the project no identified as part of 'Certificate #01', has been deemed to be 'Substantially Complete', ready to be used for its intended purpose. All warranties applicable for the materials and equipment included within these areas, as part of the contract documents, to commence on the stated 'Substantial Completion' date. All warranties applicable to the areas not highlighted within Exhibit A will commence on the 'Substantial Completion' date of these areas. Estimated 'Substantial Completion' date of December 1, 2023.

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Exterior North Railing - Temporary rail has been installed so the public can start using this entrance. Will be replaced with permanent, once procured. (3-4 Weeks)

Interior Walking Track Radius Wiid Cap Rail - working on templating the steel so wood can be fabricated (2 Weeks).

Walking Track Flooring - Finish transitions at ramp and stairs. (1 Week)

Men's Locker Room Tile - (1 Week)

Exterior Painting - Will complete when weather allows.

RTU-1 - Working with Trane for final commissioning. Final balancing will be completed after commissioning.


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$57,000

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Badding Construction		Nick Badding, President	02.27.2024
CONTRACTOR (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE
City of Carroll, Iowa		Gerald H. Fleshner, Mayor	03.25.2024
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

FROM: Randall M. Krauel, Director of Public Works

DATE: March 20, 2024

SUBJECT: U.S. 30 Traffic Signal Removal Study

On December 21, 2023, traffic signal heads on U.S. 30 at Adams Street and Court Street were covered to begin a 90-day removal study period pursuant to the Manual on Uniform Traffic Control Devices. The removal study period ended March 20. The information collected during the study is summarized as follows:

SPEED

Speed data was collected by the Police Department between January 25 and February 12. Data was collected for U.S. 30 westbound and eastbound at/near Adams Street and Court Street. The average speed data collected is summarized as follows:

Location	U.S. 30 Eastbound (Ave. Speed, MPH)	U.S. 30 Westbound (Ave. Speed, MPH)
Adams Street	22.8	23.0
Court Street	23.9	21.2

The posted speed is 25 miles per hour.

CRASHES

During the study period, the Police department recorded no motor vehicle crashes related to the Adams Street or Court Street intersections. Recorded crashes within the study corridor, Carroll Street to Clark Street, are summarized as follows:

01-05-24: U.S. 30 and Clark Street. U.S. 30 westbound vehicle turned south on Clark Street and was hit by a U.S. 30 eastbound vehicle.

01-22-24: U.S. 30 and Main Street. Vehicle turned south on Main Street from U.S. 30 and had to slow for traffic. Second vehicle turned south on Main Street from U.S. 30 and failed to slow for traffic, rear ending first vehicle.

01-26-24: U.S. 30 and Main Street. U.S. 30 westbound vehicle stopped for a red light was rear ended by a second U.S. 30 westbound vehicle.

- 01-29-24: U.S. 30 and Carroll Street. U.S. 30 eastbound vehicle failed to stop for a red light, colliding with a Carroll Street northbound vehicle.
- 01-30-24: U.S. 30 and Clark Street. Two U.S. 30 eastbound vehicles stopped for a red light were rear ended by a third U.S. 30 eastbound vehicle.
- 02-12-24: U.S. 30 and Carroll Street. U.S. 30 westbound vehicle failed to stop for a red light, colliding with a Carroll Street southbound vehicle.

COMMENTS

Comments were received and logged at City Hall during the study period. The comments filed cannot be considered scientifically collected and may not be considered statistically significant. As of March 20, they are generally summarized as follows:

Do Not Remove		Remove	
Adams Street	Court Street	Adams Street	Court Street
57	31	49	55

Comments not favoring removal generally included vehicle entry and crossing delay from the side streets and pedestrian crossing safety. Comments favoring removal were generally related to reduced delay traveling through the signal system.

The 2016 U.S. 30 Traffic Signal Study determined a total daily delay reduction of 17 hours by removing the two signals. An inflation adjusted signal removal cost estimate is \$70,000. The estimate will be impacted by the extent of intersection work to establish satisfactory sight distances.

The proposed F.Y. 24-25 Budget includes funding for the design of replacement of the aging signal installations. Inflation adjusted estimated costs for total signal equipment replacement would typically be \$250,000 to \$325,000 per intersection. The estimate will be impacted by the extent of the electrical and structural components requiring replacement, as determined during design.

RECOMMENDATION: Mayor and City Council consideration of removal/retainage of traffic signals at U.S. 30 and Adams Street and Court Street.

RMK:ds

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

MEMO TO: Aaron Kooiker, City Manager



FROM: Brad Burke, Chief of Police



DATE: March 15, 2024

SUBJECT: Street Closure – Carroll Chamber of Commerce Live + Local

The Carroll Chamber of Commerce will host Live + Local Concert Series again this summer but they are changing the location of the event. This year they will host the event in the grass area east of the chamber office labeled “Depot Park” in the attached map. The Chamber is requesting a road closure for the event on 5th Street from West to Carroll. The dates of the event are below. Fifth Street will be barricaded at West Street, Carroll Street, and the alley between the two beginning around 6:00 am and opening before 6:00 am the following morning.

June 6th

June 27th

July 25th

August 22nd

September 19th

RECOMMENDATION: Council discussion and approval for the street closure for Carroll Chamber of Commerce on Fifth Street from West Street to Carroll Street on June 6, June 27, July 25, August 22, and September 19, 2024.

Thursdays 6-9 PM

June 6

June 27

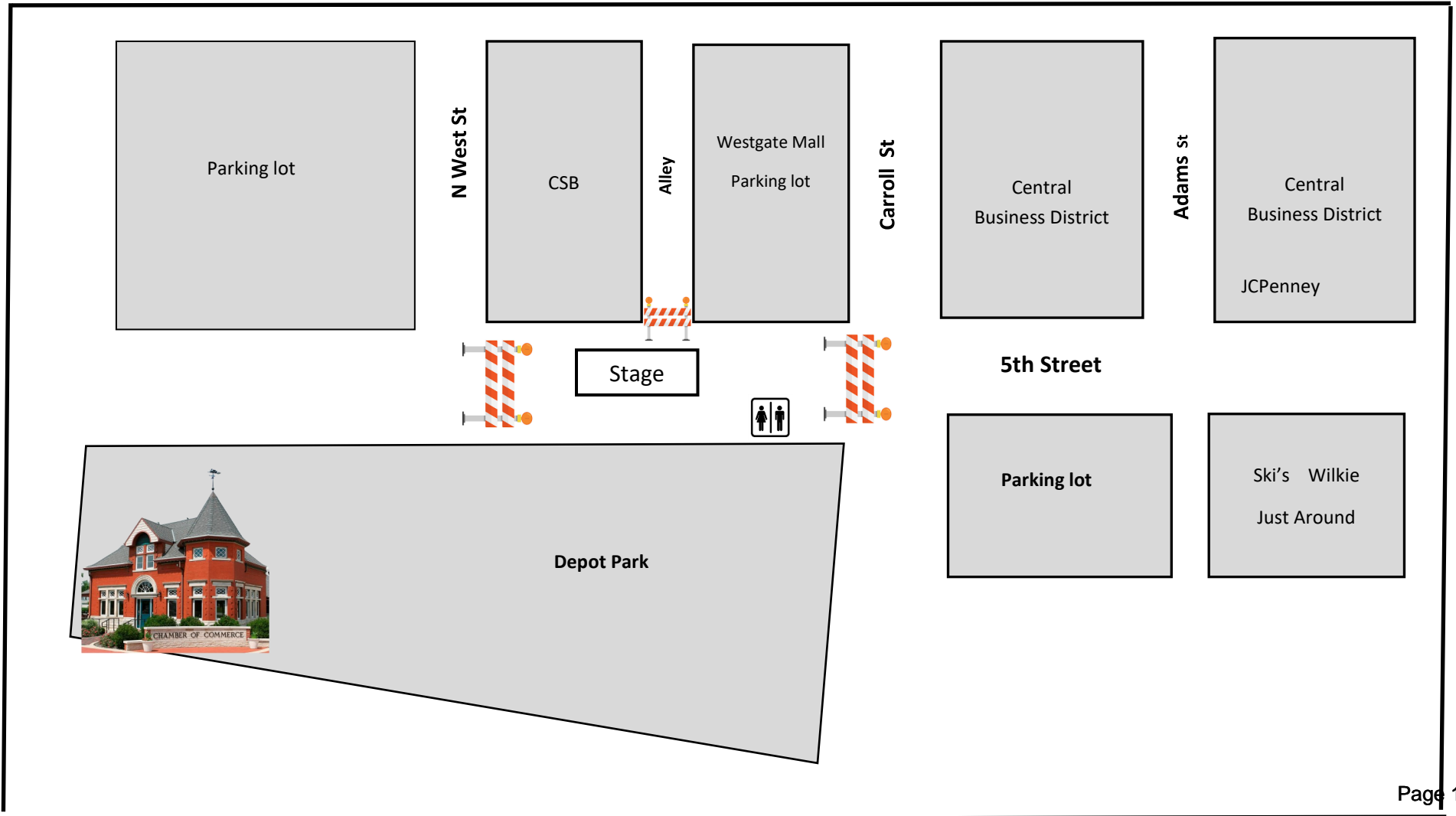


July 25

August 22

Sept 19

Hwy 30




City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members
FROM: Aaron Kooiker, City Manager 
DATE: March 20, 2024
SUBJECT: Request for Bids - 1114 N. Main Street

On March 22, 2024, the City will take ownership of 1114 N. Main Street. After discussions with the city attorney, the attached Request for Bids was written. Staff feels that this property needs to be torn down and redeveloped to be consistent with the current zoning R-5, High Density Residential District. This Request for Bid covers the expectation of demolition and new building. The minimum bid is based on the City Attorney's expectations of finalization of sale plus the purchase cost.

Staff would like to put the Request for Bids and Bid Form out to the general public requiring the bids be returned to City Hall by April 19. At the April 22 Council Meeting, Council will receive the properly submitted Bid Forms. Council will then set a public hearing on the sale for the May 13 Council Meeting.

After the public hearing is concluded on May 13, Council will be able to make a final decision and may approve the sale by Resolution, authorizing the Mayor to sign the Quit Claim Deed.

City policies 304 (Sale of Surplus City Property) and 307 (Appraisals for Real Property Sales and Purchases) cover the City's requirements for the sale of real property by the City. These policies go beyond the requirements of state code. Staff is requesting these policies be waived to expedite the sale process for this property.

RECOMMENDATION: Council consideration of a motion waiving city policies 304 and 307 related to the sale of real property and approve the proposed Notice – Request for Bids and Bid Form for 1114 N. Main Street.

**NOTICE
REQUEST FOR BIDS**

RE: Lot Eight (8), Block Two (2), Wattle's First Addition to Carroll, Carroll County, Iowa
(Locally known as 1114 N Main Street, Carroll, Iowa 51401; Parcel ID Number: 06-24-286-003)

(THE "REAL ESTATE")

1. Owner: City of Carroll, Iowa ("the City")
2. Terms:
 - A. The City will accept sealed bids for the purchase of the Real Estate consistent with the terms and conditions stated herein.
 - B. Minimum bid is \$12,500.00.
 - C. Sealed bids must be received by 3:00 p.m. on April 19, 2024 ("the Deadline").
 - D. The Bid Form must be completed in its entirety, signed, sealed, and delivered to Carroll City Hall, Attn: City Manager, Aaron Kooiker, 627 N Adams, Carroll, Iowa on or before the Deadline. Proposals received after the Deadline will not be opened or considered. Proposals containing any reservations or conditions not provided for in this Notice will not be considered.
 - E. The property is currently zoned R5, High Density Residential District. The City's expectation would be that the site shall be redeveloped consistent with the zoning. The house is in extremely poor condition and must be demolished. The property must be used for the purpose of redevelopment and not for land speculation.
 - F. The Bid Form is available at the office of the City Clerk of the City of Carroll at 627 N Adams Street, Carroll, Iowa.
 - G. An inspection of the property can be made by appointment with the City Manager.
 - H. The City reserves, in the City's sole and absolute discretion, the right to reject any and all bids even if it is the highest bid.
 - I. In the event of a tie following the Deadline, City Council will take into account the best proposal for development of the property.
 - J. No bids shall be subject to financing. Upon receipt of the proposed winning bid, the bidder shall execute an Offer to Buy in a form provided by Page 105

the City (and containing the terms and conditions set forth herein) and deliver to the City the executed Contract prior to its May 13, 2024 Council meeting.

- K.** Any bid is non-rescindable and is an absolute offer to purchase on the terms set forth herein, subject to acceptance and approval by the Carroll City Council after such public notice and hearing required by law.

3. For questions, contact:

Aaron Kooiker, City Manager
627 N Adams
Carroll, IA 51401
Telephone: 712-792-1000

CONDITIONS OF SALE

The City shall pay all real estate taxes that are due and payable as of June 30, 2024, and constitute a lien against the Property, including any unpaid real estate taxes for any prior years. Buyer shall be responsible for all subsequent real estate taxes. There will be no proration of real estate taxes for the fiscal year 2024-2025.

Closing shall occur on or before May 31, 2024, unless otherwise mutually agreed upon by the parties. Bidder shall provide the City with a schedule and timeline for demolition, construction, completion and occupancy.

Buyer is purchasing the Real Estate in "AS IS" condition. Buyer acknowledges that the City has made no representation or warranties, express or implied, as to the condition of the Real Estate or as to value, fitness for use, state of title, or environmental matters, and Buyer waives any claims based on the condition of the Real Estate and releases and discharges the City and its employees, officers, and agents from any such claims, liabilities, and causes of action. The Buyer shall be responsible for disposing of any junk, garbage, and/or personal property located at the Real Estate and shall be responsible for abating any existing nuisance conditions at the Real Estate, specifically, demolition of the unsafe and dangerous house.

The City is not required to provide an abstract of title to the Real Estate but has the abstract continued to March 4, 2024, and does not make any representations or warranties as to the state of title to the Real Estate. Any abstracting or title work shall be the Buyer's sole responsibility and cost. The City shall convey title to the Real Estate to Buyer by "Quit Claim" Deed.

Dated: March 25, 2024.

By: _____
Gerald H. Fleshner, Mayor

BID FORM

RE: Lot Eight (8), Block Two (2), Wattle's First Addition to Carroll, Carroll County, Iowa
(Locally known as 1114 N. Main Street, Carroll, Iowa 51401; Parcel ID Number: 06-24-286-003)

(The "Real Estate")

Seller: City of Carroll

Name of Proposer: _____

Address: _____

Telephone: _____

Email Address: _____

Date of Bid: _____

Bid Amount: _____

Description of Project or Proposed Use of Property: (For example the type of housing proposed – to be rental or owner occupied, amenities proposed, landscaping planned, etc. This explanation of the housing/development project can be attached as separate page)

Estimated Time for Commencement: _____

Estimated Time for Completion: _____

Estimated Time for Completion: _____

Additional Comments:

The City shall pay all real estate taxes that are due and payable as of June 30, 2024, and constitute a lien against the Property, including any unpaid real estate taxes for any prior years. Buyer shall be responsible for all subsequent real estate taxes. There will be no proration of real estate taxes for the fiscal year 2023-2024.

Closing shall occur on or before May 31, 2024, unless otherwise mutually agreed upon by the parties.

Bidder shall provide the City with a schedule and timeline for renovation, completion, and occupancy.

Buyer is purchasing the Real Estate in "AS IS" condition. Buyer acknowledges that the City has made no representation or warranties, express or implied, as to the condition of the Real Estate or as to value, fitness for use, state of title, or environmental matters, and Buyer waives any claims based on the condition of the Real Estate and releases and discharges the City and its employees, officers, and agents from any such claims, liabilities, and causes of action. The Buyer shall be responsible for disposing of any junk, garbage, and/or personal property located at the Real Estate and shall be responsible for abating any existing nuisance conditions at the Real Estate.

The City is not required to provide an abstract of title to the Real Estate and does not make any representations or warranties as to the state of title to the Real Estate. Any abstracting or title work shall be the Buyer's sole responsibility and cost. The City shall convey title to the Real Estate to Buyer by "Quit Claim" Deed.

Return to: Carroll City Hall
ATTN: Aaron Kooiker
627 N Adams Street
Carroll, IA 51401
Telephone: (712) 792-1000

By signing, each Buyer agrees to the terms and conditions of the sale set forth in the REQUEST FOR BIDS.

"Buyer(s)"

_____	Dated: _____
_____	Dated: _____
_____	Dated: _____

PRE-CONSTRUCTION MEETING

March 11, 2024

3:30 P.M.

Arthur Neu Airport

Attending were Voltmer Electric, McClure Engineering, Commission and Airport Manager. Pete Crawford, Justin Thiemann, Norman Hutcheson, Greg Siemann and Don Mensen.

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, March 11, 2024, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent and Dick Fulton. Also attending were Don Mensen, airport manager, Carol Schoeppner, recording secretary and Mark Lile, McLaughlin pilot. Kevin Wittrock did not attend. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the minutes. All present voted aye. Nays: None Abstain: None Absent: Kevin Wittrock. Motion carried 4-0.

LED LIGHTING PROJECT

After the pre-construction meeting Voltmer checked the runways. There is no confirmed start date. Mr. Crawford went over some of the details of the contract. Mr. Lile inquired about the duration of the project as this would impact the McLaughlin business. Discussion followed as to how to allow a ten minute window to legally permit take-offs and landings. Don will check into this and Mr. Lile will come up with departure dates.

TOPICS DISCUSSED:

Don reported trouble with the Fuel Master. He ordered two new boards. Page 109

The IPAA meeting is April 16th & 17th in Waterloo.

Drees Company completed installation of the heating system in the shop hanger.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 7,085.00
Drees Oil	propane	125.65
Ecowater	cooler rent/water	447.37
Wittrock Motor	February car rental	550.00
Blueglobes	runwaybulbs	238.84
Raccoon Valley Elec	Feb electric service	1,354.64
Carroll Refuse	February garbage	68.83
Drees Company	shop hanger heating	20,049.20
McClure Engineering	LED LGT Project-March	4,565.24
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None Abstain: None. Absent: Kevin Wittrock. Motion carried 4-0.

There being no further business, a motion by Comm. Fulton and seconded by Comm. Siemann was made to adjourn at 6:34 P.M.. All present voted aye. Nays: None Abstain: None Absent Kevin Wittrock. Motion carried 4-0.

The next regular meeting of the Carroll Airport Commission will be April 8, 2024, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

March 12, 2024
Unofficial Minutes

1. The meeting was called to order at 6:30 p.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll; and Mary Wittry, Director.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Snyder moved and Dales seconded to approve the minutes of the February 13, 2024, meeting as presented. Motion carried, with Anthofer, Snyder and Dales voting yes and Johnson and Fleshner abstaining.
4. Dales reviewed the bills payable -see attached. Dales moved and Fleshner seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices and investment account summary. Fleshner moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. Snyder moved and Johnson seconded to approve the agreement with HDR for assistance as needed for staff transition changes. Motion carried, all voting aye. Discussion included time period for two retirements in 2024, job descriptions and potential candidates
7. Snyder moved and Fleshner seconded to approve the purchase of a floor scrubber for the office up to \$2,000. Motion carried, all voting aye.
8. Inmates were on sight two days the week of March 5 to pick litter due to high winds. The operators have started hauling dirt for cover to be used along with the tarps.
9. Recycling operations continue smoothly with reduction of paper due to on-line resources.
10. Work is progressing on the recycling proposal, aerial survey, robotics for the container line and the landfill gas feasibility study with information brought to the Board when available.
11. The next meeting will be Tuesday, April 9, 2024, at 6:30 a.m. at the Recycling Center.
12. Johnson moved to adjourn the meeting at 7:22 a.m.

Respectfully submitted,

Mary Wittry