

## Library Board Minutes

November 20, 2023

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Summer Parrott, Thomas Parrish, Lisa Auen, Keith Cook, Dale Schmidt, and Marcie Hircock. Absent: Ralph von Qualen, Julie Perkins, and Brenda Hogue. Also present: Director Wendy Johnson and Mary Feldmann.

Parrott called the meeting to order at 5:30pm. It was moved by Parrish and seconded by Cook to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: von Qualen, Perkins, and Hogue. Motion passed 6-0.

Minutes Approval: It was moved by Auen to approve the October minutes and seconded by Parrish. All voted aye. Nays: none. Abstain: none. Absent: von Qualen, Perkins, and Hogue. Motion passed 6-0.

Perkins arrived at 5:32 pm.

Correspondence: none

Reviewed the financials and bills. Cook motioned to approve the bills with a second from Schmidt. All voted aye. Nays: none. Abstain: none. Absent: von Qualen and Hogue. Motion passed 7-0.

Public Comment: none

New Business:

\*Request for Book Reconsideration- A reconsideration form was submitted for the book *Wolfsong* by TJ Klune. It was discussed how a book reconsideration proceeds – all library board members will need to read the book before discussing whether the book needs to be moved to a different section, removed from the library, or if the book will maintain its current status. It was motioned by Parrott and seconded by Hircock to start the process of reconsidering this book by each board member reading through it. All voted aye. Nays: none. Abstain: none. Absent: von Qualen and Hogue. Motion passed 7-0.

\*FY24 Budget Re-estimate and FY25 Budget Request – Discussed the current budget, re-estimate for the FY24 budget, and the library’s proposed FY25 budget request to the city. Discussed adding a personal vehicle allowance for the library director as noted for other department heads in the city’s personnel policy to start in January 2024. It was motioned by Hircock and seconded by Schmidt to approve the library’s FY24 budget re-estimate and FY25 budget request to the city as presented by the library director. All voted aye. Nays: none. Abstain: none. Absent: von Qualen and Hogue. Motion passed 7-0.

\*Creekside Cabinets & Interiors: discussed bench seating and bookshelves being designed for the library. Parrott asked for a price breakdown for the three items. It was motioned by Cook and seconded by Hircock to move forward with the purchase of the bench seat and bookshelves. All voted aye. Nays: none. Abstain: none. Absent: von Qualen and Hogue. Motion passed 7-0.

Director’s report: Door count, online resource use, and study rooms/meeting room usage has been increasing. Holiday programming is being planned and outreach at the Carroll Middle School will be starting next week. The 2023 Reading Tree is up in the lobby for patrons to donate new books for kids in the community. Can lights have been installed above the circulation desks.

Old Business: none

Trustee Education:

\*Boardroom Series: Intersections Part 3: Personnel is available to attend November 30 at 6 pm on Zoom or it can be watched on the State Library of Iowa’s YouTube channel.

Agenda Items for Next Meeting: progress report for *Wolfsong* reconsideration.

Adjourn: Cook motioned to adjourn at 6:37 pm with a second by Perkins. All voted aye. Nays: none. Abstain: none. Absent: von Qualen and Hogue. Motion passed 7-0.

The next regular meeting will be held on Monday, December 18, 2023, at 5:30 pm CST at the Carroll Public Library: Community Meeting Room at 118 E. 5<sup>th</sup> Street, Carroll, Iowa 51401. If you can’t be present at the meeting, please contact Wendy Johnson at 712-792-3432 or email [wjohnson@carroll-library.org](mailto:wjohnson@carroll-library.org).