

## Library Board Minutes

December 18, 2023

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Summer Parrott, Thomas Parrish, Lisa Auen, Keith Cook, Dale Schmidt, Marcie Hircock, Ralph von Qualen, and Julie Perkins. Absent: Brenda Hogue. Also present: Director Wendy Johnson.

Parrott called the meeting to order at 5:30pm. It was moved by Parrish and seconded by Hircock to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

Minutes Approval: It was moved by Cook to approve the November minutes and seconded by Perkins. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

Reviewed the financials and bills. Auen motioned to approve the bills with a second from Perkins. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

Public Comment: none

Old Business:

\*Request for Book Reconsideration Update – Two board members and the director have finished the book, four are currently reading the book, and three are waiting for the book to become available for them to read. This item will be put on the agenda for a discussion next month if all trustees have a chance to read the book before then. No board action taken.

New Business:

\*2024 Holiday Closures: motion by Hircock with a second by Cook to approve the 2024 holiday closures as presented in the board memo with the change to January 1, 2025, noted. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

\*Graphic Novel Shelving Quote (Demco): Parrish made the motion with a second by Hircock to approve the quote for 2 sections of graphic novel shelving to be purchased from Demco as presented in the board memo. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

\*Computer Replacement Quote (Computer Repair & Service): Motion by Auen with a second by Schmidt to approve the quote for 4 replacement computers as presented in the board memo. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

Director's report: Door count, online resource use, and study rooms/meeting room usage has been increasing. New programs and partnerships are being planned for January. The library purchased an ad through the Daily Times Herald Activity Book that will include a coloring sheet patrons can return to the library for a small prize. No board action taken.

Trustee Education: none.

Agenda Items for Next Meeting: Book Reconsideration Discussion

Adjourn: Cook motioned to adjourn at 6:01 pm with a second by von Qualen. All voted aye. Nays: none. Abstain: none. Absent: Hogue. Motion passed 8-0.

The next regular meeting will be held on Monday, January 15, 2024, at 5:30 pm CST at the Carroll Public Library: Community Meeting Room at 118 E. 5<sup>th</sup> Street, Carroll, Iowa 51401. If you can't be present at the meeting, please contact Wendy Johnson at 712-792-3432 or email [wjohnson@carroll-library.org](mailto:wjohnson@carroll-library.org).