



City Council Meeting

Monday, October 9, 2023 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. National Fire Prevention Week Proclamation
4. Consent Agenda
 - a. Approval of Minutes of the September 25 Meeting
 - b. Approval of Bills and Claims
 - c. Licenses and Permits:
 - Renewal of Class "C" Liquor License with Outdoor Service - *Don Roy's, Inc. (dba The Hub/Piranha Club)*
 - Renewal of Class "E" Retail Alcohol License – *Fareway Stores, Inc. #409*
 - Renewal of Class "C" Retail Alcohol License with Catering Privilege – *Hy-Vee Market Café*
 - New Class "B" Retail Alcohol License – *Hy-Vee Fast & Fresh*
 - New Special Class "C" Retail Native Wine License - *Full Swing Golf LLC*
 - New Special 5-day Class "C" Retail Alcohol License with Outdoor Service (October 20, 2023) - *Lucky Wife Wine Slushies*

d. Acceptance of Tobacco Settlement Agreement

e. Bid Opening Report - Small Utility Tractor

f. Bid Opening Report - Front Mount Mower, Cab and Blower

5. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

6. Ordinances

- None

7. Resolutions

a. 2023 Municipal Golf Course Booster Pump Station Project

- Bid Opening Report
- Award of Construction Contract

Also see item 7.a - [June 27, 2022](#) - Professional Services Agreement - JEO Consulting Group Inc. - Golf Course Well Improvements Project

and item 7.a - [December 12, 2022](#) - 2022 Golf Course Pump House Project

and item 7.a - [March 13, 2023](#) - 2022 Golf Course Well Improvements Project - Resolution and Professional Services Agreement with JEO Consulting Group, Inc.

and item 6.d - [September 25, 2023](#) - 2023 Municipal Golf Course Booster Pump Station Project

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimate Cost

b. Water Distribution Main Replacements - 2023 - Consideration of Award of Contract

Also see item 6.d - [November 14, 2022](#) – Water Distribution Main Replacements- 2023 – Professional Services Agreement

and item 7.a – [August 28, 2023](#) – Water Distribution Main Replacements – 2023 – Professional Services Agreement Amendment No. 1

and item 8.b – [September 11, 2023](#) – Water Distribution Main Replacements – 2023

- Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost
- Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

and item 7.a – [September 25, 2023](#) – Water Distribution Main Replacements – 2023

- Report of Proposal Opening
- Consideration of Deferral of Award of Contract

c. Resolution Authorizing Temporary Transfer of Surplus Funds from the Carroll Sewer Utility Fund to the City of Carroll and Authorizing Advancement of Costs for An Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19

Also see item VII.B - [November 8, 2021](#) - Sixth Amended and Restated Downtown Urban Renewal Internal Loan

and item 6.a - [May 22, 2023](#) - Adams Street Reconstruction

d. Annexation Request from Ziegler Carroll, LLC and Carroll County, Iowa

- Public Hearing
- Resolution Approving the Voluntary Annexation of Land

8. Reports

a. Adams Street Reconstruction - Change Order No. 2

Also see item VII.A – [October 25, 2021](#) - Adams Street Reconstruction – Agreement for Engineering Services

and item 7.a – [March 14, 2022](#) - Adams Street Reconstruction – Project Schedule

and item 8.a – [October 10, 2022](#) - Adams Street Reconstruction – Public Information Meetings

and item 6.c – [May 8, 2023](#) - Adams Street Reconstruction –

- Ahlers & Cooney Engagement Agreement
- Resolution Approving Petition and Waivers
- Resolution of Necessity for the Adams Street Reconstruction, Ordering Construction of the Project,

Approving Preliminary Plat and Schedule of Assessments and Estimate of Cost, Tentative Approval of

Plans, Specifications, Form of Contract and Final Estimate of Cost, and Fixing a Date for a Public Hearing

on Final Adoption of Plans, Specifications, Form of Contract and Estimate of Cost and a Date Construction Bids will be Received for the Project

- Current Project Schedule

and item 6.a – [May 22, 2023](#) – Adams Street Reconstruction

- Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimated Cost
 - Consideration of Adoption of Plans, Specifications, Form of Contract and Estimate Cost
- and item 7.b – [June 12, 2023](#) – Adams Street Reconstruction

- Report of Bid Opening
- Consideration of Bids and Award of Contract
- Resolution Approving Contract and Bond

and item 9.a – [September 11, 2023](#) – Adams Street Reconstruction - Change Order No. 1

9. **Committee Reports (Informational Only)**
10. **Comments from the Mayor**
11. **Comments from the City Council**
12. **Comments from the City Manager**
13. **Closed Session Pursuant Iowa Code 21.5(1)(i) - To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.**
14. **Adjourn**
October Meetings:
 - * Airport Commission – October 9, 2023 – Airport Terminal Building - 21177 Quail Ave
 - * Planning and Zoning Commission – October 11, 2023 – City Hall - 627 N Adams St
 - * Library Board of Trustees – October 16, 2023 – Carroll Public Library – 118 E 5th St
 - * City Council – October 23, 2023 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

National Fire Prevention Week Proclamation October 8-14, 2023

WHEREAS, the City of Carroll, Iowa is committed to ensuring the safety and security of all those living in and visiting Carroll; and

WHEREAS, this year’s campaign works to educate everyone about simple but important actions they can take when cooking to keep themselves and those around them safe; and

WHEREAS, cooking is the leading cause of home fires and home fire injuries in the United States; and

WHEREAS, unattended cooking is the leading cause of fires and deaths; and

WHEREAS, always keeping a close eye on what you are cooking, turning pot handles toward the back of the stove, and keeping a “kid and pet free zone” of at least three feet around the stove or grill are key safety tips to help reduce the risk of a cooking fire;

WHEREAS, Carroll’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2023 Fire Prevention Week theme, “Cooking safety starts with YOU. Pay attention to fire prevention,” effectively serves to educate the public about the vital importance of simple but important actions they can take when cooking to keep themselves and those around them safe;

WHEREAS, I, Mark E. Beardmore, Mayor of Carroll, Iowa do hereby proclaim October 8-14, 2023, as Fire Prevention Week throughout this community. I urge all the people of Carroll to educate themselves and others around them about safe cooking practices, and to participate in the many public safety activities and efforts of Carroll’s fire and emergency services throughout the year.

ADOPTED AND PASSED BY THE COUNCIL OF THE CITY OF CARROLL, IOWA, this 9th day of October, 2023.

Mark E. Beardmore, Mayor

Tom Bordenaro, Ward One

Misty Boes, Ward Two

Kyle Bauer, Ward Three

Carolyn Siemann, Ward Four

LaVern Dirkx, At-Large

JJ Schreck, At-Large

ATTEST: _____
Laura A. Schaefer, City Clerk

COUNCIL MEETING
SEPTEMBER 25, 2023

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Misty Boes, Tom Bordenaro, Carolyn Siemann and JJ Schreck. Absent: LaVern Dirx. Mayor Mark Beardmore presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Bordenaro, seconded by Bauer, to approve the following items on the consent agenda: a) minutes of the September 11, 2023 Council meeting, as written; b) bills and claims in the amount of \$513,875.47; and c) New Class “B” Retail Alcohol License – *Carroll Can Redemption*. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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There were no oral requests or communications from the audience.

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At 5:17 p.m. Mayor Beardmore opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Merchants Park Baseball Stadium Project – 2023 – Netting and Bleachers. Mayor Beardmore closed public hearing at 5:26 p.m.

It was moved by Boes, seconded by Siemann, to approve Resolution No. 23-75, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Merchants Park Baseball Stadium Project – 2023 – Netting and Bleachers. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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At 5:27 p.m. Mayor Beardmore opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Merchants Park Baseball Stadium Project – 2023 – Dugouts. Mayor Beardmore closed public hearing at 5:29 p.m.

It was moved by Siemann, seconded by Schreck, to approve Resolution No. 23-76, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Merchants Park

Baseball Stadium Project – 2023 – Dugouts. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Siemann, to accept the Report of Bid Openings and reject all bids for the Merchants Park Baseball Stadium Project – 2023 – Netting and Bleachers and the Merchants Park Baseball Stadium Project – 2023 – Dugouts. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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At 5:39 p.m. Mayor Beardmore opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the 2023 Municipal Golf Course Booster Pump Station Project. Mayor Beardmore closed public hearing at 5:45 p.m.

It was moved by Boes, seconded by Bauer, to approve Resolution No. 23-77, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the 2023 Municipal Golf Course Booster Pump Station Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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At 5:45 p.m. Mayor Beardmore opened a public hearing on the Proposed Sale of City Interest in Real Estate located at 408 W 7th Street. Mayor Beardmore closed said hearing at 5:50 p.m.

It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-78, Sale of City Interest in Real Estate to Dan Drake and Jason Reising or their successor partnership or LLC for the property located at 408 W 7th Street. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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It was moved by Siemann, seconded by Schreck, to approve Resolution No. 23-79, Accepting the Professional Engineering Services Agreement with Veenstra & Kimm, Inc. for a not-to-exceed fee of \$9,500.00 for the Wastewater Treatment Plant Stormwater General Permit No. 1 application. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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It was moved by Schreck, seconded by Siemann, to accept the Report of Proposal Opening and defer the award of a contract for the Water Distribution Main Replacements – 2023 Project to a future meeting. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Schreck, to adjourn at 5:57 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Dirx. Motion carried 5-0.

Mark E. Beardmore, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :		9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004008	AARON KOOIKER	ACCESS WASHINGTON	65.34	0.00	000000	0/00/00	65.34
		** TOTALS **	65.34	0.00			65.34
01-001621	ACE HARDWARE	PAINT SUPPLIES	24.46	0.00	000000	0/00/00	24.46
01-001621	ACE HARDWARE	SUPPLIES	48.87	0.00	000000	0/00/00	48.87
01-001621	ACE HARDWARE	SUPPLIES	3.50	0.00	000000	0/00/00	3.50
01-001621	ACE HARDWARE	SUPPLIES	27.96	0.00	000000	0/00/00	27.96
01-001621	ACE HARDWARE	PAINT	70.97	0.00	000000	0/00/00	70.97
01-001621	ACE HARDWARE	SUPPLIES	4.99	0.00	000000	0/00/00	4.99
01-001621	ACE HARDWARE	SCREWS	19.99	0.00	000000	0/00/00	19.99
01-001621	ACE HARDWARE	SUPPLIES	11.96	0.00	000000	0/00/00	11.96
01-001621	ACE HARDWARE	STAKES FOR INFLATABLES	53.82	0.00	000000	0/00/00	53.82
01-001621	ACE HARDWARE	HOSE AND SPRINKLER	91.98	0.00	000000	0/00/00	91.98
01-001621	ACE HARDWARE	SUPPLIES	11.98	0.00	000000	0/00/00	11.98
01-001621	ACE HARDWARE	WIPES	5.98	0.00	000000	0/00/00	5.98
		** TOTALS **	376.46	0.00			376.46
01-001698	ADVANCED LASER TECHNOLOGI	INK CARTRIDGES	309.85	0.00	000000	0/00/00	309.85
		** TOTALS **	309.85	0.00			309.85
01-001910	AHLERS & COONEY P.C.	MISC UR MATTERS	1,320.00	0.00	000000	0/00/00	1,320.00
01-001910	AHLERS & COONEY P.C.	ROLLING HILLS SOUTH 2ND URP	649.50	0.00	000000	0/00/00	649.50
01-001910	AHLERS & COONEY P.C.	ROLLING HILLS 2ND DA	637.50	0.00	000000	0/00/00	637.50
01-001910	AHLERS & COONEY P.C.	MISC PERSONNEL MATTERS	66.00	0.00	000000	0/00/00	66.00
		** TOTALS **	2,673.00	0.00			2,673.00
01-002330	APWA IOWA CHAPTER	APWA FALL CONFERENCE	225.00	0.00	000000	0/00/00	225.00
		** TOTALS **	225.00	0.00			225.00
01-002370	ARNOLD MOTOR SUPPLY	#32 FAN	75.99	0.00	000000	0/00/00	75.99
01-002370	ARNOLD MOTOR SUPPLY	#22 FUEL CAP	33.99	0.00	000000	0/00/00	33.99
01-002370	ARNOLD MOTOR SUPPLY	ANTIFREEZE	59.10	0.00	000000	0/00/00	59.10
		** TOTALS **	169.08	0.00			169.08
01-002805	BADDING CONSTRUCTION CO.	REC CENTER IMPROVEMENT #13	429,321.15	0.00	000000	0/00/00	429,321.15
		** TOTALS **	429,321.15	0.00			429,321.15
01-003783	BENTLEY RIDGE TREE FARM L	TREES	7,566.00	0.00	000000	0/00/00	7,566.00
		** TOTALS **	7,566.00	0.00			7,566.00
01-000949	BOHLMANN INC.	BENCH - PICKLEBALL COURT	1,010.28	0.00	000000	0/00/00	1,010.28
		** TOTALS **	1,010.28	0.00			1,010.28
01-003515	BOMGAARS	SUPPLIES	52.97	0.00	000000	0/00/00	52.97

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=====PAYMENT DATES=====
PAID ITEMS DATES : 9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES: 9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023

=====POSTING DATES=====
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-003515	BOMGAARS	SUPPLIES AND BOOTS	210.49	0.00	000000	0/00/00	210.49
01-003515	BOMGAARS	TOOLS	34.98	0.00	000000	0/00/00	34.98
		** TOTALS **	298.44	0.00			298.44
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	3,130.51	3,130.51-	128239	10/03/23	0.00
		** TOTALS **	3,130.51	3,130.51-			0.00
01-003670	BRIGGS INC OF OMAHA	LOCKER ROOM SHOWER REPAIRS	98.39	0.00	000000	0/00/00	98.39
		** TOTALS **	98.39	0.00			98.39
01-003791	CAPITAL ONE	SUPPLIES RETURNED	26.99-	26.99	128240	10/03/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	13.69	13.69-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	10.85	10.85-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	PROGRAM SUPPLIES	124.99	124.99-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	LIFT STATION CABLE	14.94	14.94-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	MICROWAVE	59.00	59.00-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	PRINTER	59.00	59.00-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	11.76	11.76-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	PROGRAM SUPPLIES	5.00	5.00-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES AND REFRIGERATOR	221.92	221.92-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	A/C UNIT	264.00	264.00-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	AIR FILTERS	26.88	26.88-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	WATER FOR LIFE GUARD	26.80	26.80-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	RAGBRAI SUPPLIES	150.14	150.14-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	CLEANER	10.02	10.02-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	12.73	12.73-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES AND WATER	62.78	62.78-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	CONCESSIONS	54.56	54.56-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	INK FOR PRINTER	56.97	56.97-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	111.46	111.46-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	26.96	26.96-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	PHONE CORD	6.98	6.98-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	BATTERIES	13.86	13.86-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	TOTES	26.98	26.98-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	WATER FOR LIFE GUARDS	21.44	21.44-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	WATER FOR LIFE GUARDS/SUPPLIES	56.87	56.87-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	18.27	18.27-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	INK CARTRIDGES & SUPPLIES	117.07	117.07-	000000	9/26/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	14.00	14.00-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	REFRIGERATOR	145.90	145.90-	128240	10/03/23	0.00
01-003791	CAPITAL ONE	SUPPLIES	10.02	10.02-	128240	10/03/23	0.00
		** TOTALS **	1,728.85	1,728.85-			0.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	68.00	0.00	000000	0/00/00	68.00

PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004138	CAPITAL SANITARY SUPPLY	BOWL CLEANER	40.10	0.00	000000	0/00/00	40.10
		** TOTALS **	108.10	0.00			108.10
01-004064	CARDIO PARTNERS INC	SAFETY SUPPLIES	3,560.98	0.00	000000	0/00/00	3,560.98
		** TOTALS **	3,560.98	0.00			3,560.98
01-004170	CARROLL COUNTY RECORDER	408 W 7TH ST RECORDING	27.00	0.00	000000	0/00/00	27.00
		** TOTALS **	27.00	0.00			27.00
01-004174	CARROLL COUNTY SHERIFF	SEPTEMBER FINGERPRINTS	90.00	0.00	000000	0/00/00	90.00
		** TOTALS **	90.00	0.00			90.00
01-002977	CARROLL REFUSE SERVICE	SEPT. TRASH COLLECTIONS	14,029.57	14,029.57-	128245	10/04/23	0.00
		** TOTALS **	14,029.57	14,029.57-			0.00
01-004237	CARROLL VETERINARY CLINIC	NOV. DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	650.00	0.00			650.00
01-004325	CENTRAL IOWA DISTRIBUTING	SUPPLIES	488.00	0.00	000000	0/00/00	488.00
		** TOTALS **	488.00	0.00			488.00
01-001148	CERTIFIED TESTING SERVICE	TESTING	766.00	0.00	000000	0/00/00	766.00
		** TOTALS **	766.00	0.00			766.00
01-003866	CHAD TIEMEYER	IPRA FALL CONFERENCE EXPENSES	207.64	207.64-	128241	10/03/23	0.00
		** TOTALS **	207.64	207.64-			0.00
01-002867	CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	136.15	0.00	000000	0/00/00	136.15
		** TOTALS **	136.15	0.00			136.15
01-003633	CLEANING SOLUTIONS INC	SEPT. CITY HALL CLEANING	2,080.00	0.00	000000	0/00/00	2,080.00
01-003633	CLEANING SOLUTIONS INC	SEPT. PD CLEANING	624.00	0.00	000000	0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	SEPT. REC CENTER CLEANING	840.00	0.00	000000	0/00/00	840.00
		** TOTALS **	3,544.00	0.00			3,544.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	15,098.42	15,098.42-	001645	10/05/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	15,912.06	15,912.06-	001645	10/05/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	5,080.10	5,080.10-	001645	10/05/23	0.00
		** TOTALS **	36,090.58	36,090.58-			0.00
01-002071	COMPUTER REPAIR & SERVICE	INSTALLED COMPUTER	180.00	0.00	000000	0/00/00	180.00
		** TOTALS **	180.00	0.00			180.00
01-001384	COPY SYSTEMS INC.	FOLDER/INSERTER REPAIRS	185.25	0.00	000000	0/00/00	185.25

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES:	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
** TOTALS **			185.25	0.00		185.25
01-005395	D & K PRODUCTS	TURF SUPPLIES	3,929.00	0.00	000000 0/00/00	3,929.00
01-005395	D & K PRODUCTS	TURF SUPPLIES	748.00	0.00	000000 0/00/00	748.00
** TOTALS **			4,677.00	0.00		4,677.00
01-003485	DALE POTTEBAUM	ISRMSA CONFERENCE EXPENSES	235.18	235.18-	128238 10/03/23	0.00
** TOTALS **			235.18	235.18-		0.00
01-000854	DEARBORN NATIONAL	OCT. LIFE INSURANCE PREMIUMS	331.33	331.33-	128218 9/26/23	0.00
** TOTALS **			331.33	331.33-		0.00
01-002811	DEVIN PUDENZ	STEEL TOED WORK BOOTS	200.00	200.00-	128237 10/03/23	0.00
** TOTALS **			200.00	200.00-		0.00
01-000460	DIRECT MARKETING ASSOC.	408 W 7TH REQUEST FOR BIDS	48.00	0.00	000000 0/00/00	48.00
** TOTALS **			48.00	0.00		48.00
01-006270	DREES HEATING & PLUMBING	DRAIN PIPE REPLACEMENT	4,975.00	0.00	000000 0/00/00	4,975.00
** TOTALS **			4,975.00	0.00		4,975.00
01-006725	EARL MAY STORE	TREES	1,260.00	0.00	000000 0/00/00	1,260.00
** TOTALS **			1,260.00	0.00		1,260.00
01-012590	ECHO ELECTRIC SUPPLY	BREAKER FOR WELL PUMP	386.37	386.37-	128243 10/03/23	0.00
01-012590	ECHO ELECTRIC SUPPLY	CHLORINATOR REPAIR PARTS	38.01	0.00	000000 0/00/00	38.01
** TOTALS **			424.38	386.37-		38.01
01-006810	ECOWATER SYSTEMS	SOFTNER SALT	139.50	0.00	000000 0/00/00	139.50
** TOTALS **			139.50	0.00		139.50
01-000127	ELECTRONIC ENGINEERING	SEAT COVER	223.95	0.00	000000 0/00/00	223.95
** TOTALS **			223.95	0.00		223.95
01-003971	EMPLOYEE BENEFIT SYSTEMS	OCT HRA PARTICIPANT FEES	392.00	392.00-	000000 10/03/23	0.00
01-003971	EMPLOYEE BENEFIT SYSTEMS	HRA CHECKS	8,603.88	8,603.88-	000000 9/26/23	0.00
01-003971	EMPLOYEE BENEFIT SYSTEMS	HRA CHECKS	2,851.64	2,851.64-	000000 9/26/23	0.00
** TOTALS **			11,847.52	11,847.52-		0.00
01-002627	ETHAN KATHOL	BAND DAY SUPPLIES	29.27	29.27-	128236 10/03/23	0.00
** TOTALS **			29.27	29.27-		0.00
01-008027	FAREWAY STORES	SUPPLIES	3.49	0.00	000000 0/00/00	3.49
** TOTALS **			3.49	0.00		3.49

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====			
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU	10/05/2023	
PARTIALLY ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU	10/05/2023	
UNPAID ITEMS DATES :		9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU	10/05/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-006860	FELD FIRE EQUIPMENT CO.	OCT-DEC SECURITY MONITORING	219.00	0.00	000000	0/00/00	219.00
01-006860	FELD FIRE EQUIPMENT CO.	BADGES	300.00	0.00	000000	0/00/00	300.00
01-006860	FELD FIRE EQUIPMENT CO.	NOMEX HOODS	709.95	0.00	000000	0/00/00	709.95
01-006860	FELD FIRE EQUIPMENT CO.	BUNKER GEAR	264.68	0.00	000000	0/00/00	264.68
		** TOTALS **	1,493.63	0.00			1,493.63
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	1,018.00	0.00	000000	0/00/00	1,018.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	438.50	0.00	000000	0/00/00	438.50
		** TOTALS **	1,456.50	0.00			1,456.50
01-003534	FUSEBOX MARKETING	OCT. WEB MAINTENANCE	255.00	0.00	000000	0/00/00	255.00
		** TOTALS **	255.00	0.00			255.00
01-001992	GOLF SERVICES LLC	OCT. CLUBHOUSE MANAGER	4,100.00	0.00	000000	0/00/00	4,100.00
		** TOTALS **	4,100.00	0.00			4,100.00
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	219.90	0.00	000000	0/00/00	219.90
01-010156	GRAPHIC EDGE LLC	VOLLEYBALL SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	VOLLEYBALL SHIRT	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	43.98	0.00	000000	0/00/00	43.98
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	FLAG FOOTBALL SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	VOLLEYBALL JERSEY	43.98	0.00	000000	0/00/00	43.98
01-010156	GRAPHIC EDGE LLC	SOCCER SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	SHIRTS	21.99	0.00	000000	0/00/00	21.99
		** TOTALS **	593.73	0.00			593.73
01-010605	HACH CHEMICAL COMPANY	LAB SUPPLIES	207.00	0.00	000000	0/00/00	207.00
		** TOTALS **	207.00	0.00			207.00
01-012540	IMWCA	WORKER COMP #4	10,421.00	0.00	000000	0/00/00	10,421.00
		** TOTALS **	10,421.00	0.00			10,421.00
01-012625	IOWA DEPT OF NATURAL RESO	ANNUAL WATER USE FEE 2024	115.00	0.00	000000	0/00/00	115.00
		** TOTALS **	115.00	0.00			115.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	
PARTIALLY ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	
UNPAID ITEMS DATES :		9/22/2023 THRU 10/05/2023		9/22/2023 THRU 10/05/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003982	IOWA INFORMATION MEDIA GR AD		299.00	0.00	000000 0/00/00	299.00
	** TOTALS **		299.00	0.00		299.00
01-012666	IOWA ONE CALL	AUGUST 2023 LOCATES	98.40	0.00	000000 0/00/00	98.40
	** TOTALS **		98.40	0.00		98.40
01-012685	IOWA SMALL ENGINE CENTER	PRUNING SAW	37.86	0.00	000000 0/00/00	37.86
	** TOTALS **		37.86	0.00		37.86
01-013917	JEO CONSULTING GROUP INC.	2022 STORMWATER IMP	18,300.00	0.00	000000 0/00/00	18,300.00
01-013917	JEO CONSULTING GROUP INC.	HIGH SERVICE PUMP IMP.	10,093.90	0.00	000000 0/00/00	10,093.90
01-013917	JEO CONSULTING GROUP INC.	2022 WATERMAIN REPLACEMENT	5,648.03	0.00	000000 0/00/00	5,648.03
01-013917	JEO CONSULTING GROUP INC.	GC IRRIGATION BOOSTER STATION	4,817.50	0.00	000000 0/00/00	4,817.50
01-013917	JEO CONSULTING GROUP INC.	GC PROPERTY DEVELOPMENT	20,764.00	0.00	000000 0/00/00	20,764.00
	** TOTALS **		59,623.43	0.00		59,623.43
01-002163	JR'S UNLOCK SERVICE	KEYS AND LOCKS - HSPTS	415.00	0.00	000000 0/00/00	415.00
	** TOTALS **		415.00	0.00		415.00
01-014520	KASPERBAUER CLEANING SER	LAUNDER RUGS	69.03	0.00	000000 0/00/00	69.03
	** TOTALS **		69.03	0.00		69.03
01-003022	LAVERN DIRKX	LEAGUE CONFERENCE EXPENSES	413.80	0.00	000000 0/00/00	413.80
01-003022	LAVERN DIRKX	ACCESS WASHINGTON	165.06	0.00	000000 0/00/00	165.06
	** TOTALS **		578.86	0.00		578.86
01-002331	MACQUEEN EQUIPMENT LLC	TUBE CLAMPS	139.19	0.00	000000 0/00/00	139.19
	** TOTALS **		139.19	0.00		139.19
01-003481	MARCO TECHNOLOGIES LLC	COPIER CONTRACT	44.85	0.00	000000 0/00/00	44.85
	** TOTALS **		44.85	0.00		44.85
01-003966	MICROBAC LABORATORIES INC	LEAD & COPPER ANALYSIS	192.50	0.00	000000 0/00/00	192.50
01-003966	MICROBAC LABORATORIES INC	MONTHLY BACTERIA SAMPLE	75.00	0.00	000000 0/00/00	75.00
	** TOTALS **		267.50	0.00		267.50
01-017585	MIDWEST WHOLESALE BLDG PR	FORM BOARDS	145.80	0.00	000000 0/00/00	145.80
01-017585	MIDWEST WHOLESALE BLDG PR	SUPPLIES	39.80	0.00	000000 0/00/00	39.80
01-017585	MIDWEST WHOLESALE BLDG PR	MAIN BREAK - JOAN AVE.	98.28	0.00	000000 0/00/00	98.28
	** TOTALS **		283.88	0.00		283.88
01-017730	MOORHOUSE READY MIX CO.	STREET MAINT. BLDG	1,475.00	0.00	000000 0/00/00	1,475.00
01-017730	MOORHOUSE READY MIX CO.	STREET MAINT. BLDG	736.64	0.00	000000 0/00/00	736.64
	** TOTALS **		2,211.64	0.00		2,211.64

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====			
PAID ITEMS DATES	: 9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU 10/05/2023		
PARTIALLY ITEMS DATES:	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU 10/05/2023		
UNPAID ITEMS DATES	:	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023	THRU 10/05/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-017735	MOTOROLA SOLUTIONS INC	WATCH GUARD CONTRACT	2,275.00	0.00	000000	0/00/00	2,275.00
01-017735	MOTOROLA SOLUTIONS INC	WATCH GUARD CONTRACT	480.00	0.00	000000	0/00/00	480.00
		** TOTALS **	2,755.00	0.00			2,755.00
01-018408	NAPA AUTO PARTS	SUPPLIES	19.49	0.00	000000	0/00/00	19.49
01-018408	NAPA AUTO PARTS	SUPPLIES	19.49	0.00	000000	0/00/00	19.49
01-018408	NAPA AUTO PARTS	#22 BRAKE REPAIRS	259.99	0.00	000000	0/00/00	259.99
		** TOTALS **	298.97	0.00			298.97
01-020203	OFFICE STOP	OFFICE SUPPLIES	31.78	0.00	000000	0/00/00	31.78
		** TOTALS **	31.78	0.00			31.78
01-021050	P & H WHOLESALE INC.	FILTERS	76.87	76.87-	128221	9/26/23	0.00
01-021050	P & H WHOLESALE INC.	WATER HEATER ELEMENT	7.07	0.00	000000	0/00/00	7.07
01-021050	P & H WHOLESALE INC.	SUPPLIES	89.97	0.00	000000	0/00/00	89.97
		** TOTALS **	173.91	76.87-			97.04
01-003127	PLANET TECHNOLOGIES, INC.	OFFICE 365	202.40	0.00	000000	0/00/00	202.40
		** TOTALS **	202.40	0.00			202.40
01-021735	POSTMASTER	POSTAGE TO MAIL WATER BILLS	1,928.02	1,928.02-	128222	9/26/23	0.00
		** TOTALS **	1,928.02	1,928.02-			0.00
01-001136	R & R SEPTIC SERVICE INC	ADAMS ST RECONSTRUCTION	535.00	0.00	000000	0/00/00	535.00
		** TOTALS **	535.00	0.00			535.00
01-004030	RASCH CONSTRUCTION INC	ADAMS ST RECONSTRUCTION #4	382,380.72	0.00	000000	0/00/00	382,380.72
		** TOTALS **	382,380.72	0.00			382,380.72
01-023640	RAY'S REFUSE SERVICE	SEPTEMBER TRASH COLLECTIONS	38,490.12	38,490.12-	128246	10/04/23	0.00
		** TOTALS **	38,490.12	38,490.12-			0.00
01-023815	REGION XII COG	SEPT. TAXI PROGRAM DONATIONS	560.00	560.00-	128247	10/04/23	0.00
		** TOTALS **	560.00	560.00-			0.00
01-003455	ROZANNE SWARTZENDRUBER	UNIFORM REPAIRS	75.00	0.00	000000	0/00/00	75.00
		** TOTALS **	75.00	0.00			75.00
01-024905	SAFETY-KLEEN CORP.	PARTS WASHER	294.67	0.00	000000	0/00/00	294.67
		** TOTALS **	294.67	0.00			294.67
01-000612	SENECA COMPANIES	FREE PRODUCT RECOVERY	2,905.00	0.00	000000	0/00/00	2,905.00
		** TOTALS **	2,905.00	0.00			2,905.00

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=====PAYMENT DATES=====
PAID ITEMS DATES : 9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES: 9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023

=====POSTING DATES=====
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
9/22/2023 THRU 10/05/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-025250	SHERWIN WILLIAMS CO.	PAINT	75.81	0.00	000000	0/00/00	75.81
		** TOTALS **	75.81	0.00			75.81
01-000155	SHIVE HATTERY INC	MERCHANTS PARK IMPROVEMENT	15,331.60	0.00	000000	0/00/00	15,331.60
		** TOTALS **	15,331.60	0.00			15,331.60
01-028180	STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	87.00	0.00	000000	0/00/00	87.00
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	14.50	0.00	000000	0/00/00	14.50
		** TOTALS **	101.50	0.00			101.50
01-025880	STONE PRINTING CO.	MAILING LABELS	19.99	0.00	000000	0/00/00	19.99
01-025880	STONE PRINTING CO.	INK CARTRIDGES	52.98	0.00	000000	0/00/00	52.98
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	21.74	0.00	000000	0/00/00	21.74
01-025880	STONE PRINTING CO.	TAPE DISPENSER	3.99	0.00	000000	0/00/00	3.99
		** TOTALS **	98.70	0.00			98.70
01-002457	THERMO PLAZ	REC CENTER SIGN	2,211.00	0.00	000000	0/00/00	2,211.00
		** TOTALS **	2,211.00	0.00			2,211.00
01-002862	TRAVIS BOELL	STEEL TOED WORK BOOTS	200.00	200.00-	128219	9/26/23	0.00
		** TOTALS **	200.00	200.00-			0.00
01-004016	TRIVISTA	#26 - REPAIRS	3,135.40	0.00	000000	0/00/00	3,135.40
01-004016	TRIVISTA	FUEL SENDER	148.71	0.00	000000	0/00/00	148.71
01-004016	TRIVISTA	BATTERIES	523.56	0.00	000000	0/00/00	523.56
		** TOTALS **	3,807.67	0.00			3,807.67
01-027085	TROPHIES PLUS INC.	SOCCER MEDALS	131.15	0.00	000000	0/00/00	131.15
		** TOTALS **	131.15	0.00			131.15
01-003220	TURFWERKS	FILTERS	136.00	0.00	000000	0/00/00	136.00
		** TOTALS **	136.00	0.00			136.00
01-001088	TYLER TECHNOLOGIES	INCODE 10 MIGRATION UB/BP	10,185.00	0.00	000000	0/00/00	10,185.00
		** TOTALS **	10,185.00	0.00			10,185.00
01-028174	UNITED STATES CELLULAR	CELL PHONES	173.61	173.61-	128244	10/03/23	0.00
		** TOTALS **	173.61	173.61-			0.00
01-028435	UTILITY EQUIPMENT COMPANY	OPERATING SUPPLIES	708.77	0.00	000000	0/00/00	708.77
		** TOTALS **	708.77	0.00			708.77
01-003854	VAN DIEST SUPPLY COMPANY	FERTILIZER	7,087.50	0.00	000000	0/00/00	7,087.50

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES:	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :		9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
		** TOTALS **	7,087.50	0.00			7,087.50
01-028814	VAN METER COMPANY	SIREN REPAIRS	161.56	0.00	000000	0/00/00	161.56
		** TOTALS **	161.56	0.00			161.56
01-002666	VAN WALL EQUIPMENT INC.	NUTS AND BOLTS	26.66	0.00	000000	0/00/00	26.66
01-002666	VAN WALL EQUIPMENT INC.	SUPPLIES	463.00	0.00	000000	0/00/00	463.00
		** TOTALS **	489.66	0.00			489.66
01-029010	VEENSTRA & KIMM INC.	COPPER COMPLIANCE STUDY	850.00	0.00	000000	0/00/00	850.00
		** TOTALS **	850.00	0.00			850.00
01-029009	VESSCO INC.	FREIGHT CREDITED	19.75-	0.00	000000	0/00/00	19.75-
01-029009	VESSCO INC.	SUPPLIES	45.25	0.00	000000	0/00/00	45.25
01-029009	VESSCO INC.	CHLORINATOR & INJECTOR	717.41	0.00	000000	0/00/00	717.41
01-029009	VESSCO INC.	INJECTOR	1,107.76	0.00	000000	0/00/00	1,107.76
01-029009	VESSCO INC.	CHLORINATOR	7,307.21	0.00	000000	0/00/00	7,307.21
		** TOTALS **	9,157.88	0.00			9,157.88
01-004062	W.REEVES AND ASSOCIATES I	CAR LIGHT REPAIRS	103.20	0.00	000000	0/00/00	103.20
		** TOTALS **	103.20	0.00			103.20
01-030355	WITTROCK MOTOR CO.	#26 TRUCK REPAIRS	600.00	0.00	000000	0/00/00	600.00
		** TOTALS **	600.00	0.00			600.00
01-003291	WORLDPAY INTEGRATED PAYME	AUG. CC PROCESSING FEES	172.53	172.53-	000000	9/25/23	0.00
		** TOTALS **	172.53	172.53-			0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 9/20/2023	51.95	51.95-	128220	9/26/23	0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 9/27/2023	50.40	50.40-	128242	10/03/23	0.00
		** TOTALS **	102.35	102.35-			0.00
01-004065	XYLEM WATER SOLUTIONS USA	UV SYSTEM	10,874.53	0.00	000000	0/00/00	10,874.53
		** TOTALS **	10,874.53	0.00			10,874.53
01-003722	ISOLVED BENEFIT SERVICES	SEPT. FLEX SPENDING FEES	90.00	90.00-	000000	10/03/23	0.00
		** TOTALS **	90.00	90.00-			0.00

* Payroll Expense 183,609.26

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES:	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	293,619.58	293,619.58CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	997,611.03	0.00	997,611.03
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	1,291,230.61	293,619.58CR	997,611.03

U N P A I D R E C A P

UNPAID INVOICE TOTALS	997,630.78
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	19.75CR
** UNPAID TOTALS **	997,611.03

VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
PARTIALLY ITEMS DATES :	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023
UNPAID ITEMS DATES :		9/22/2023 THRU 10/05/2023	9/22/2023 THRU 10/05/2023

FUND TOTALS

001	GENERAL FUND	151,451.70
010	HOTEL/MOTEL TAX	16.21
110	ROAD USE TAX FUND	7,874.04
304	C.P. STREETS	403,679.72
311	C.P.-PARKS & RECREATION	20,149.10
313	C.P. - REC CENTER BLDG	435,062.15
314	C.P.-STREETS MAINT BLDG	2,211.64
600	WATER UTILITY FUND	11,877.72
602	WATER UTILITY CAP. IMP.	25,027.79
610	SEWER UTILITY FUND	18,942.43
612	SEWER UTILITY CAP. IMP.	850.00
621	STORM WATER CAP. IMP.	18,300.00
850	MEDICAL INSURANCE FUND	12,178.85
	* PAYROLL EXPENSE	183,609.26

GRAND TOTAL 1,291,230.61


City of Carroll


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager 

FROM: Laura A. Schaefer, Finance Director/City Clerk 

DATE: October 2, 2023

SUBJECT: Cloud Wine, LLC (dba Lucky Wife Wine Slushies)

- Resolution Allowing Cloud Wine, LLC (dba Lucky Wife Wine Slushies) to Sell Alcoholic Beverages in Graham Park
- New 5-day Special Class “C” Retail Alcohol License

Dawn Thompson, owner of Cloud Wine, LLC (dba Lucky Wife Wine Slushies), is planning to attend the Rolling Hills Market event being held on October 20, 2023, in Graham Park. Ms. Thompson owns a mobile event trail and is requesting to sell wine slushies at that event. There is a licensing requirement for a licensee that does not own an area being licensed to get permission from the owner to allow for the sale of alcoholic beverages on their premises. Attached is resolution granting permission to Cloud Wine, LLC (dba Lucky Wife Wine Slushies) to sell alcoholic beverages in Graham Park at the Rolling Hills Market event on October 20, 2023.

RECOMMENDATION: Council consideration and approval of the following:

1. Resolution Allowing Cloud Wine, LLC (dba Lucky Wife Wine Slushies) to Sell Alcoholic Beverages in Graham Park at the Rolling Hills Market event being held on October 20, 2023.
2. New 5-day Special Class “C” Retail Alcohol License

RESOLUTION NO. _____

A RESOLUTION ALLOWING CLOUD WINE, LLC (DBA LUCKY WIFE WINE SLUSHIES) TO SELL ALCOHOLIC BEVERAGES IN GRAHAM PARK

WHEREAS, Cloud Wine, LLC (dba Lucky Wife Wine Slushies) has requested to sell alcohol in Graham Park at the Rolling Hills Market event on October 20, 2023, and;

WHEREAS, there is an alcoholic beverages licensing requirement to seek permission from the owner of a premise to sell alcoholic beverages, and;

WHEREAS, the City of Carroll owns Graham Park.

NOW, THEREFORE, BE IT RESOLVED that the Carroll City Council grants permission to Cloud Wine, LLC (dba Lucky Wife Wine Slushies) to sell alcoholic beverages in Graham Park at the Rolling Hills Market event on October 20, 2023.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 9th day of October, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk


BRUNER, BRUNER, REINHART & MORTON, LLP

Barry T. Bruner
David S. Bruner
Eric D. Reinhart
Jessica L. Morton

ATTORNEYS AT LAW
225. E. 7th Street
CARROLL, IOWA 51401-0863
Telephone (712) 792-3480
Fax (712) 792-6981
www.brunerlegal.com

Robert S. Bruner
(1913-2006)
Robert F. Feilmeyer
(retired)

MEMO

TO: Mayor Beardmore, City Council and Manager
FROM: David S. Bruner, City Attorney
DATE: September 28, 2023 
RE: Acceptance of tobacco Settlement Agreements-Sparky's One Stop

BACKGROUND

On May 15, 2023, tobacco retailer compliance checks by the Carroll Police Department resulted in a citation being issued to an employee of Sparky's One Stop for providing tobacco to a minor. In accordance with State law, the City must pursue a civil penalty against the tobacco permit holder. The civil penalty for a third offense is \$1500.00 for Sparky's One Stop and suspension of tobacco permit for thirty (30) days.

The above retailer has agreed to settlement without hearing before the Council and submitted their Settlement Agreement.

RECOMMENDATION

Motion authorizing the Mayor to execute the Order accepting the Settlement Agreement from the above retailer for violation of the State's tobacco law.

IN RE:

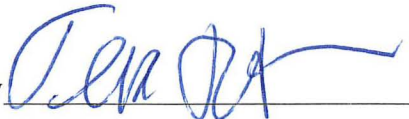
SPARKY'S ONE STOP
1515 Plaza Drive
Carroll, IA 51401

SETTLEMENT AGREEMENT

Date of Offense: May 15, 2023

I (we) hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Complaint in the above case. I (we) hereby knowingly and voluntarily acknowledge the facts and allegations giving rise to the complaint and knowingly and voluntarily admit that the same are true and correct. I (we) hereby knowingly and voluntarily waive hearing, and submit to the statutory penalties prescribed by Iowa law. I (we) understand that that this violation dated May 15, 2023, will count as an official "Third Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. I (we) have enclosed a check for the amount of \$1,500.00 made payable to the City of Carroll, Iowa, and the suspension of our tobacco permit shall begin 12/1, 2023, and end 12/31, 2023, and we will surrender the permit for that period.

SPARKY'S ONE STOP

By  _____

Aug 2, 2023.
DATE

NOTE: This must be signed by an individual cigarette permittee, or in the case of another business entity, by individual(s) who have authority to bind the entity.

BEFORE THE CARROLL CITY COUNCIL

In Re:

**Sparky's One Stop
1515 Plaza Dr.
Carroll, IA 51401**

**ORDER ACCEPTING
AGREEMENT
(THIRD VIOLATION)**

ON this 9th day of October 2023, in lieu of a public hearing on the matter, the Carroll City Council approves the attached Settlement Agreement between the above captioned permittee and the City of Carroll.

THEREFORE, the Carroll City Council finds that the above captioned permittee has remitted to the City of Carroll a civil penalty in the amount of one thousand five hundred dollars (\$1,500) and agreed to suspension of its permit from December 1, 2023, thru December 31, 2023. This violation dated May 15, 2023, will count as a third violation of Iowa Code Section 453A.2(1) pursuant to Iowa Code Section 453A.22(2)(c).

IT IS THEREFORE ORDERED that the judgment in this matter will be satisfied upon competition of permit suspension on December 31, 2023.

Mark Beardmore, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

CC:

M:\Janet\Word\dsb\1850.11\doc-24\Sparkys - settle agreement-o-3rd.docx

City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: October 2, 2023
SUBJECT: Bid Opening Report- Small Utility Tractor

On September 28, 2023, bids were collected and opened for a new Small Utility Tractor for the Parks Department. Five bids were received from local companies, the low bid that met all bid requirements is shown below:

	<u>Price of Tractor</u>	<u>Trade in</u>	<u>Total</u>
Haley Equipment	\$14,508.19	\$7,500	\$7,968.19
Budgeted amount	\$18,000		

RECOMMENDATION: Mayor and City Council consideration and approval of the bid from Haley Equipment for a new Small Utility Tractor in the amount of \$7,968.19.

CITY OF CARROLL
 Department of Parks & Rec
 627 N Adams Street
 CARROLL, IOWA 51401
 (712) 792-1000

BID OPENING REPORT

For: **Parks- Utility Tractor**

Bids were opened on: **28-Sep-2023**

Pre-Bid Estimate

Company Name	Unit Price	Trade In Amount	Total Amount
1. <u>Olsen's Outdoor Power</u>	<u>\$24,200.00</u>	<u>\$2,200.00</u>	<u>\$22,000.00</u>
2. <u>Rueter's</u>	<u>\$18,700.00</u>	<u>\$5,800.00</u>	<u>\$12,900.00</u>
3. <u>Haley Equipment (Bobcat)</u>	<u>\$14,508.19</u>	<u>\$7,500.00</u>	<u>\$7,968.19</u>
4. <u>Van Wall</u>	<u>\$16,044.11</u>	<u>\$5,000.00</u>	<u>\$11,044.11</u>
5. <u>Haley Equipment (New Holland)</u>	<u>\$17,811.39</u>	<u>\$7,500.00</u>	<u>\$10,311.39</u>
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____
18. _____	_____	_____	_____
19. _____	_____	_____	_____

Signed: Laura A. Schaefer, City Clerk
 Date: 9/28/2023

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.
 THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
 THE BIDS HAVE BEEN COMPLETELY REVIEWED.

City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: October 5, 2023
SUBJECT: Bid Opening Report- Front Mount Mower, Cab, and Blower

On October 5, 2023, bids were collected and opened for a new front mount mower with cab and blower for the Parks Department. Two bids were received from local companies, the low bid that met all bid requirements is shown below:

	<u>Price of Tractor</u>	<u>Trade in</u>	<u>Total</u>
Van Wall	\$53,229.00	\$17,500	\$35,799
Budgeted amount	\$42,000		

RECOMMENDATION: Mayor and City Council consideration and approval of the bid from Van Wall Equipment for a new front mount mower, cab, and blower in the amount of \$35,799.

CITY OF CARROLL
 Department of Parks & Rec
 627 N Adams Street
 CARROLL, IOWA 51401
 (712) 792-1000

BID OPENING REPORT

For: **Parks- Mower with cab and blower**

Bids were opened on: **05-Oct-2023**

Pre-Bid Estimate **\$42,000.00**

Company Name	Unit Price	Trade In Amount	Total Amount
1. <u>Rueters</u>	<u>No Bid</u>		
2. <u>Van Wall</u>	<u>53,229.00</u>	<u>17,500.00</u>	<u>35,729.00</u>
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____
18. _____	_____	_____	_____
19. _____	_____	_____	_____
Signed: <u></u>			
Date: <u>10-5-2023</u>			

THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED.

THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER
 THE BIDS HAVE BEEN COMPLETELY REVIEWED.

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: October 3, 2023
SUBJECT: 2023 Municipal Golf Course Booster Pump Station Project

- Bid Opening Report
- Award of Construction Contract

On September 28, bids for the Municipal Golf Course Booster Pump Station Project were received, opened, and tabulated. Three bids were received. The unit prices are included on the bid summary form attached. The bid total is summarized below:

Synergy Contracting	\$568,002.00
On Track Construction	\$592,000.00
King Construction	\$661,356.00
Construction Estimated Cost	\$525,000.00

Synergy Contracting appears to have submitted the lowest responsive, responsible bid.

Based on lowest bid received, the current project cost estimate is as follows:

Engineering	\$ 97,320.00
Testing Services	\$ 4,500.00
Construction Cost	\$568,002.00
<u>Construction Contingency 5%</u>	<u>\$ 28,400.00</u>
Total Estimated Construction Costs	\$698,222.00

Total Revenue of Project since FY 2020

LOST	\$590,000.00
------	--------------

We are requesting to cover the additional short fall of approximately \$110,000 from LOST reserves to approve and complete this project for an estimated Fall 2024 construction project.

RECOMMENDATION: Mayor and City Council consideration and approval of the attached resolution awarding the contract for the 2023 Municipal Golf Course Booster Pump Station Project to Synergy Contracting for \$568,002.00.

RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR THE CITY OF CARROLL – 2023 MUNICIPAL GOLF COURSE BOOSTER PUMP STATION

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the following Bid for the construction of public improvements described in general as the City of Carroll – 2023 Municipal Golf Course Booster Pump Station and further described in the plans and specifications heretofore adopted by this Council is the lowest responsive, responsible bid for said work as follows:

Contractor:	Synergy Contracting, LLC
Amount of Proposal:	\$568,002.00

and,

WHEREAS, the City Council has determined that award of the construction contract is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the contract with Synergy Contracting, LLC for the construction of the City of Carroll – 2023 Municipal Golf Course Booster Pump Station in the amount of \$568,002.00, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

Passed and approved by the Carroll City Council this 9th day of October, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk



Bid Tab

PROJECT | 2023 Municipal Golf Course Booster Pump Station

JEO PROJECT NO. | 230073.00

LOCATION | Carroll, Iowa

LETTING | 09/28/2023 2:00 PM CST

OPINION OF PROBABLE COST | \$525,000

Bidder	Total Group A
Synergy Contracting Des Moines, IA	\$568,002.00
On Track Construction, LLC Nevada, IA	\$592,000.00
King Construction Wall Lake, IA	\$661,356.00



Tab Sheet

PROJECT | 2023 Municipal Golf Course Booster Pump Station

JEO PROJECT NO. | 230073.00

LOCATION | Carroll, Iowa

				Synergy Contracting	On Track Construction, LLC	King Construction			
GROUP A									
Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS		\$49,000.00		\$35,000.00		\$34,800.00
2	Bonding and Insurance	1	LS		\$14,000.00		\$10,000.00		\$15,000.00
3	Silt Fence	126	LF	\$7.00	\$882.00	\$28.00	\$3,528.00	\$6.00	\$756.00
4	Site Piping, Complete	1	LS		\$35,000.00		\$35,000.00		\$20,000.00
5	Prefabricated Booster Pump Station and Building, Complete	1	LS		\$246,000.00		\$290,000.00		\$415,500.00
6	Demolition of Existing Building and Skid, Complete	1	LS		\$14,000.00		\$14,000.00		\$16,000.00
7	Foundation, Slab, and Helical Piles, Complete	1	LS		\$70,000.00		\$75,000.00		\$80,000.00
8	Site Electrical	1	LS		\$138,000.00		\$120,000.00		\$72,500.00
9	Remove and Replace Wet Well Riser Rings	8	VF	\$140.00	\$1,120.00	\$1,184.00	\$9,472.00	\$850.00	\$6,800.00
TOTAL GROUP A					\$568,002.00		\$592,000.00		\$661,356.00

**SECTION 00 51 00
NOTICE OF AWARD**

Date of Issuance: **October 9, 2023**
Owner: **City of Carroll** Owner's Project No.:
Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **230073.00**
Project: **2023 Municipal Golf Course Booster Pump Station**
Contract Name: **2023 Municipal Golf Course Booster Pump Station**
Bidder: **Synergy Contracting, LLC**
Bidder's Address: **7481 US Hwy 69, Des Moines, IA 50320**

You are notified that Owner has accepted your Bid dated **September 28, 2023** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Group A

The Contract Price of the awarded Contract is **\$568,002.00**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Three (3) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **three (3)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **None**.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **City of Carroll**
By (signature): _____
Name (printed): **Mark Beardmore**
Title: **Mayor**
Copy: Engineer

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AK

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: October 4, 2023

SUBJECT: Water Distribution Main Replacements – 2023

- Consideration of Award of Contract

On September 19, Proposals for the construction of the Water Distribution Main Replacements – 2023 project were received, opened, and tabulated. Five Proposals were received as follows:

<u>Bidder</u>	<u>Total Bid</u>
On Track Construction, LLC	\$639,349.00
Synergy Contracting, LLC	\$636,727.00
King Construction	\$628,515.00
J & K Contracting, L.L.C.	\$799,820.00
Jet Drain Services, LLC	\$523,910.00

Jet Drain Services, LLC is the apparent lowest responsive, responsible bidder.

Based on the apparent low bid received, the project cost is estimated as follows:

Design		\$70,400.00
Construction		
Group A (East St.)	\$100,000.00	
Group B (Grant Rd., U.S. 30)	<u>\$423,910.00</u>	
Total Construction		<u>\$523,910.00</u>
Total Project		\$594,310.00
Proposed Funding for the project is as follows:		
Water Utility Fund – F.Y. 21-22		\$50,000.00
Water Utility Fund – F.Y. 22-23		<u>\$450,000.00</u>
Total		\$500,000.00

Water Distribution Main Replacements – 2023

Consideration of Award of Contract

October 4, 2023

Page 2

On September 25, the City Council deferred award of the contract for further evaluation of the Proposals, giving consideration to needs, available funding and other project considerations.

It appears that alternatives for disposition of the Proposals include the following:

- A. Reject all Proposals.
- B. Award a contract for only Group B, which, based on the apparent low bid, would be within the budgeted funding.
- C. Award a contract for Groups A & B and fund the shortfall from the Water Utility Fund balance. As of August 31, 2023, the Water Utility Fund had a balance of \$3,099,496.92.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution awarding the Contract for the Water Distribution Main Replacements – 2023 Groups A & B to Jet Drain Services, LLC at their bid price of \$523,910.00.

RMK:ds

attachment

RESOLUTION NO. _____

RESOLUTION MAKING AWARD OF THE CONSTRUCTION CONTRACT FOR THE WATER DISTRIBUTION MAIN REPLACEMENTS – 2023 PROJECT.

WHEREAS, Chapter 17 of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council; and,

WHEREAS, the following Proposal for the construction of public improvements described in general as Water Distribution Main Replacements - 2023 and further described in the plans and specifications heretofore adopted by this Council is the lowest responsive, responsible Proposal for said work as follows:

Contractor:	Jet Drain Services, LLC
Amount of Proposal:	\$523,910.0
Portion of Project:	Groups A & B;

and,

WHEREAS, the City Council has determined that award of the construction contract is in the best interest of the City and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that the contract with Jet Drain Services, LLC for the construction of the Water Distribution Main Replacements - 2023 project, is authorized and accepted, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City.

Passed and approved by the Carroll City Council this 9th day of October, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager



FROM: Laura A. Schaefer, Finance Director/City Clerk



DATE: October 2, 2023

SUBJECT: Resolution Authorizing Temporary Transfer of Surplus Funds from the Carroll Sewer Utility Fund to the City of Carroll and Authorizing Advancement of Costs for An Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19

In November 2021, Council approved a resolution for an internal loan from the Sewer Utility Fund to the C.P. Corridor of Commerce Fund to pay for expenses related to the Streetscape Phase 11 Project. Tax Increment Finance (TIF) collections were used to repay the loan. Since then, Council has decided not to construct Streetscape Phase 11. At the May 22, 2023 Council meeting, Council approved re-allocating these funds to the Adams Street Reconstruction Project.

Staff worked with Nathan Overberg, Ahlers & Cooney attorney, to draft the attached resolution to document the process of re-allocating the funds from the Streetscape Phase 11 Project to the Adams Street Reconstruction Project.

RECOMMENDATION: Council consideration and approval of the Resolution Authorizing Temporary Transfer of Surplus Funds from the Carroll Sewer Utility Fund to the City of Carroll and Authorizing Advancement of Costs for An Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19

ITEMS TO INCLUDE ON AGENDA

CITY OF CARROLL, IOWA

- RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF SURPLUS FUNDS FROM THE CARROLL SEWER UTILITY FUND TO THE CITY OF CARROLL AND AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

October 9, 2023

The City Council of the City of Carroll, Iowa, met in regular session, at in the Council Chambers, City Hall Carroll, Iowa at 5:15 P.M., on the above date. There were present _____ in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF SURPLUS FUNDS FROM THE CARROLL SEWER UTILITY FUND TO THE CITY OF CARROLL AND AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19" and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF SURPLUS FUNDS FROM THE CARROLL SEWER UTILITY FUND TO THE CITY OF CARROLL AND AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19

WHEREAS, the City of Carroll, Iowa has adopted an Eighth Amended and Restated Central Business District Urban Renewal Plan ("Plan") establishing the Central Business District Project Area ("the Urban Renewal Area") and identifying urban renewal projects to be completed in the Urban Renewal Area; and

WHEREAS, by 21-75 this Council had previously authorized a loan in the amount of \$1,000,000 from the Carroll Sewer Utility Fund to the to the Corridor of Commerce Capital Project Fund for purposes of funding urban renewal projects identified in the Plan ("Loan"); and

WHEREAS, the City Council as the governing body of the Carroll Sewer Utility (the "Sewer Utility") has determined, based on Rule 2.5(5) of the rules promulgated by the City Finance Committee in accordance with Section 384.89, Code of Iowa, that the Sewer Utility has a balance in excess of \$1,000,000, as shown on the Sewer Utility Fund surplus calculation attached hereto as Exhibit 1 and by this reference incorporated herein, and accordingly, the City Council has determined the Sewer Utility has on hand available surplus funds in excess of \$1,000,000 after

making all deposits into all funds required by the terms, covenants, conditions and provisions of outstanding revenue bonds, pledge orders, and other obligations which are payable from the revenues of the Sewer Utility in accordance with section 384.89; and

WHEREAS, all of the requirements, terms, covenants, conditions and provisions of the proceedings and resolutions authorizing the issuance of outstanding revenue bonds and pledge orders have been complied with; and

WHEREAS, such temporary transfer of surplus funds through the Loan does not and will not conflict with any of the requirements, terms, covenants, conditions, or provisions of any resolution authorizing the issuance of revenue bonds, pledge orders or other obligations which are payable from the revenues of the Sewer Utility; and

WHEREAS, such surplus funds may be transferred to the Corridor of Commerce Capital Project Fund in order to fund the urban renewal projects described herein; and

WHEREAS, it is deemed appropriate that the City transfer funds from the Sewer Utility Fund to the to the Corridor of Commerce Capital Project Fund on a temporary basis pursuant to the terms of the Loan; and

WHEREAS, the City had previously intended to utilize the Loan proceeds to construct an urban renewal project known as Streetscape Phase 11, but the City has decided not to pursue that project at this time; and

WHEREAS, the City has now determined to utilize the Loan proceeds to complete the Adams Street reconstruction project described in the Plan as “Street reconstructions projects” including “Adams Street: West 6th Street to 100 feet north of West 13th Street” (“Project”); and

WHEREAS, the Project is located in the Urban Renewal Area; is described in the Plan; does not exceed the projected Project cost estimate of \$4,500,000 contained in the Plan; and, in the judgment of the Council will further one or more of the objectives of the Plan. Therefore, the Project constitutes a public use and purpose as provided by Iowa Code Chapters 15A and 403; and

WHEREAS, the City intends to advance or has advanced Loan proceeds from the Corridor of Commerce Capital Project Fund to pay costs associated with the Project, and thereafter reimburse said fund with tax increment; and

WHEREAS, before approving an urban renewal project for reimbursement with tax increment, it is necessary to make certain findings under Chapter 403; and

WHEREAS, it is the intention of the City to certify the amount of funds advanced for reimbursement under Iowa Code Section 403.19 before December 1, 2024; and

WHEREAS, the amount of funds advanced or to be advanced for the Project is currently estimated at \$2,500,000.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Carroll, Iowa, as follows:

Section 1. Pursuant to and in accordance with Section 384.89, Code of Iowa, and Rule 2.5(5) of the rules promulgated by the City Finance Committee, the City has calculated that there are in excess of \$1,000,000 of surplus funds of the Sewer Utility available for temporary transfer to the City of Carroll.

Section 2. Such surplus funds in the amount of \$1,000,000 shall be or have been transferred by the Sewer Utility fund to the City of Carroll's Corridor of Commerce Capital Project Fund to help fund the Project.

Section 3. Such funds shall be transferred on a temporary basis in order to fund the Project, and shall be repaid to the Sewer Utility consistent with Resolution No. 21-75.

Section 4. In accordance with Section 384.89, Code of Iowa, this temporary fund transfer is approved, ratified, and accepted by the City Council.

Section 5. Pursuant to Ordinance No. 2304, there has been established the Central Business District Project Area Tax Increment Revenue Fund (the "Tax Increment Fund"), into which all incremental property tax revenues received from the Urban Renewal Area, as amended, are deposited. The Council finds the Project to be an urban renewal project as defined in Iowa Code Chapter 403, and further finds that said Project is included in the Plan for the Urban Renewal Area.

Section 6. It is hereby directed that the total costs for the Project advanced from time to time from the City of Carroll's Corridor of Commerce Capital Project Fund in order to pay the costs of the Project shall be treated as an advance (the "Advance") and the City of Carroll's Corridor of Commerce Capital Project Fund shall be reimbursed the total actual Project cost from the Tax Increment Fund.

Section 7. All Project costs to be incurred for the Project are approved, to be advanced as described in Section 6. The Project is currently estimated to cost approximately \$3,900,000

Section 8. Certification for reimbursement under Iowa Code Section 403.19 shall be made by the Council on or before December 1, 2024.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL,
STATE OF IOWA, this 9th day of October, 2023.

Mayor

ATTEST:

City Clerk

EXHIBIT 1

SEWER SURPLUS CALCULATION

cash balance in the operating account OR the unrestricted net position calculated in accordance with GAAP = \$4,432,933

- all required transfers to any restricted accounts in accordance with the terms and provisions of any revenue bonds or loan agreements relating to the utility (if such transfers have not already been made); \$297,558

+ net pension liabilities; \$0

+ other postemployment benefits liabilities; \$0

+ related deferred inflows of resources; \$0

- related deferred outflows of resources; \$0

= \$4,135,375

- the amount of the expenses of disbursements for operating and maintaining the utility or enterprise *for the preceding three months*; \$323,909

- the amount necessary to make all required transfers to restricted accounts *for the succeeding three months*; \$178,535

= \$3,632,931 SURPLUS available for transfer

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF CARROLL)

I, the undersigned City Clerk of the City of Carroll, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 20__.

City Clerk, City of Carroll, State of Iowa

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Aaron Kooiker, City Manager *AK*

DATE: October 4, 2023

SUBJECT: Annexation Request from Ziegler Carroll, LLC and Carroll County, Iowa

- Public Hearing
- Resolution Approving the Voluntary Annexation of Land

Background:

In June 2023, the City of Carroll received the enclosed annexation requests from Ziegler Carroll, LLC and Carroll County, Iowa for the voluntary annexation of approximately 30 acres of land to be annexed into the City of Carroll's city limits. This land proposed for annexation is situated in unincorporated Carroll County west of Carroll on Highway 30. The legal description of the property is:

Legal Description of property owned by Ziegler Carroll, LLC to be annexed:

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

AND

Lot A of Lot 1 of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Legal Description of property owned by Carroll County, Iowa to be annexed:

Lot A of Lot 1 Northeast Quarter Northeast Quarter, Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Please see the enclosed maps showing the existing city limits and the area currently proposed for annexation.

This annexation request is considered 100% voluntary annexation, not within an urbanized area of another city per Iowa Code 368.7. Iowa Code requires City Council to hold a public hearing prior to voting on a resolution considering approval of an annexation request. After Council's

consideration of the annexation resolution after the public hearing, the City will send its annexation documents to the Carroll County Recorder for review and recording.

Analysis:

When the City Council reviews annexation applications, they review the following topics: Consistency with the Comprehensive Plan, Street and Utility Connectivity, and Outreach.

Consistency with the City's Comprehensive Plan - Future Land Use Map:

A comprehensive plan serves as a long-range plan for community improvement, development, and growth. Iowa Code recommends for communities to adopt comprehensive plans, and that these plans should "include information on the amount, type, intensity and density of existing land use, trends in the market price, and plans for future land use throughout the municipality" (Chapter 18B). Said plans serve as policy guide and are intended to be flexible and adaptive over time, setting forth the basic framework to guide activities and manage change.

This site is included in the City's Future Land Use Map as General Industrial.

This annexation application is consistent with the City's Future Land Use Map. The property will need to be rezoned for the proposed future development and will be subject to public notice and action by the Planning and Zoning Commission and City Council.

Street & Utility Connectivity:

The requested annexation area has direct access to Highway 30. Sanitary sewer and water service will be extended west along Kittyhawk Avenue from Carroll County Solid Waste management recycling center to Highway 30 and west along Highway 30 to the northeast corner of the Ziegler Carroll, LLC property. The extensions are approximately 1200 feet in length for each sanitary sewer and watermain. The preliminary estimated cost is approximately \$885,000.00.

Outreach:

As required by Chapter 368 of the Iowa Code, on July 26, 2023, the City mailed an annexation consultation notice to the Carroll County Board of Supervisors and the Maple River Township Trustees. The City held the required consultation notice on August 9, 2023, at 9:00 A.M. – see attached minutes for information on that meeting. No objections to the proposed annexation were filed at the consultation meeting. Chapter 368 of the Iowa Code allows each county and township to make written recommendations for modification to the proposed annexation no later than seven business days following the date of the consultation. No recommendations have been received as of the date of this memo.

Chapter 368 of the Iowa Code states that not later than thirty days after the consultation, the board of supervisors of each county that contains all or a portion of the territory to be annexed shall, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application. Additionally, a copy of the resolution shall be immediately filed with the annexing city and shall be considered by the city council when taking action on the application. Finally, failure of a board of supervisors to adopt a resolution shall not delay the proceedings on the application nor shall such failure be considered a deficiency either

in the application or in the annexing city's proceedings. No resolution has been received as of the date of this memo.

As required by Iowa Code, notice of the City Council public hearing was published in the Carroll Times Herald on September 22, 2023, notifying the public of the requested annexation.

The City Council will hold their public hearing for annexation consideration during their meeting on Monday, October 9, 2023. Following Council's required public hearing, City Council may consider approval of the annexation resolution.

Alternatives:

The following options exist for the City Council:

1. Approve the annexation request.
2. Deny the annexation request.
3. Table pending additional comment/feedback.

STAFF RECOMMENDATION: After public hearing, Council consideration of the resolution approving the request to annex approximately 30 acres of land described as:

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

AND

Lot A of Lot 1 of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

AND

Lot A of Lot 1 Northeast Quarter Northeast Quarter, Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

City of Carroll, Iowa Application for Voluntary Annexation

Applicant/Owner Information

Applicant: Ziegler Carroll LLC Date: 6.26.2023

Address: 901 West 94th Street, Bloomington, MN 55420

Contact Person: Tary Draper

Telephone: 952-887-5848 e-mail: tary.draper@zieglercat.com

Property Owner (if different than Applicant): _____

Owner's Address: _____

Telephone: _____ e-mail: _____

Parcel Information

Location of Parcel: 19708 Hwy 30, and 19506 Hwy 30, Carroll, IA 51401
(Address, Streets intersected, etc.)

Legal Description: Attached

Current Land Use: an old sales yard and a self-storage unit

Proposed Land Use after Annexation: A full service Caterpillar // AGCO Dealership

Proposed Zoning Designation: _____

Please state the reason(s) for wishing to join the City of Carroll: We will be building a new service facility and will need access to city utilities.

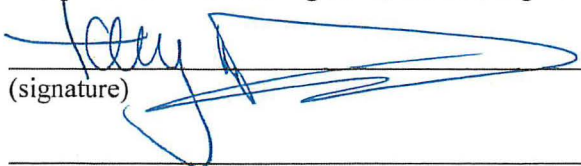
Please explain how City water and sanitary sewer would serve the parcel(s): City Water because our buildings are sprinkled and City Sewer for our equipment washbay.

The applicant is required to attach the following:

Item	Included? Yes/No
<p>A map showing all land included in this request for annexation. Map must include all parcels of land, the names of the owner of all parcels, and must show the parcel(s) in relation to the entire City of Carroll and neighboring properties.</p> <p>If the requested land abuts a County road or right of way, the map must show that the requested annexation extends to the middle of the County road or County right of way.</p>	yes
<p>Number of acres of each separate parcel included in the request for annexation, and the total acreage of all parcels included in this request.</p>	yes
<p>Name, Address and telephone number of the owners of all property included in this request for annexation.</p>	yes
<p>Written statement from the owners of all property included in this request, stating whether they concur with the request to be annexed to Carroll, signed by each property owner.</p>	yes
<p>Name, address and telephone number of all utility companies who provide, or would provide, services to any or all parcels of land included in this request.</p> <p>Legal description of any land which abuts a County roadway or right of way extending to the middle of said roadway or right of way, and identifies land, roadway or right of way which would be severed from Carroll County when annexed to the City of Carroll.</p>	yes

Please attach additional sheets when necessary

Applicant's certification and Signatures: I/We, (the undersigned) do hereby request that the City of Carroll, Iowa, annex the parcel(s) of land identified as set out in this application. I/we certify the information presented in this application is complete and accurate to the best of my/our knowledge, that I am familiar with the legal nature of this request, and that this request complies with all existing laws, statues, regulations and ordinances.


6.26.2023

 (signature) (date)

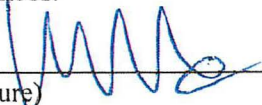
 (signature) (date)

Tary J. Draper

 (applicant's name - printed)

 (applicant's name - printed)

Owner's certification and Signatures: I/We, (the undersigned) do hereby certify that I/we am/are the owner of record of the parcel(s) of land that is the subject of this request, and that I/we concur with the request for this land to be annexed by the City of Carroll, and become a part of Carroll. I/we certify the information presented in this application is complete and accurate to the best of my/our knowledge, that I am familiar with the legal nature of this request, and that this request complies with all existing laws, statues, regulations and ordinances.



(signature) June 26, 2023

(date)

(signature) _____
(date)

(signature) _____
(date)

William M. Hoeft

(owner's name - printed)

(owner's name - printed)

(owner's name - printed)

Date complete application received: _____

Received by: _____ Title: _____
(Name)

(Signature)

City of Carroll
627 N Adams Street
Carroll, Iowa 51401
(712-792-1000)
e-mail: cityofcarroll@cityofcarroll.com
www.cityofcarroll.com

Legal Description of property owned by Ziegler Carroll, LLC to be annexed:

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

AND

Lot A of Lot 1 of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

City of Carroll, Iowa Application for Voluntary Annexation

Applicant/Owner Information

Applicant: Carroll County, Iowa Date: 07-19-2023

Address: 114 E 5th Street, Carroll, Iowa 51401

Contact Person: Board of Supervisors Fax: _____

Telephone: 712-792-9802 e-mail: _____

Property Owner (if different than Applicant): _____

Owner's Address: _____

Telephone: _____ e-mail: _____

Parcel Information

Location of Parcel: portion of the Sauk Rail Trail, south of Highway 30
(Address, Streets intersected, etc.)

Legal Description: Lot A of Lot 1 Northeast Quarter Northeast Quarter, Sec22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Current Land Use: Sauk Rail Trail

Proposed Land Use after Annexation: Sauk Rail Trail

Proposed Zoning Designation: _____

Please state the reason(s) for wishing to join the City of Carroll: to make a more uniform Carroll City Limits boundry

Please explain how City water and sanitary sewer would serve the parcel(s): no need for water and sanitary sewer for the trail

Required Attachments

The applicant is required to attach the following:

Item	Included? Yes/No
A map showing all land included in this request for annexation. Map must include all parcels of land, the names of the owner of all parcels, and must show the parcel(s) in relation to the entire City of Carroll and neighboring properties. If the requested land abuts a County road or right of way, the map must show that the requested annexation extends to the middle of the County road or County right of way.	yes
Number of acres of each separate parcel included in the request for annexation, and the total acreage of all parcels included in this request.	yes
Name, Address and telephone number of the owners of all property included in this request for annexation.	yes
Written statement from the owners of all property included in this request, stating whether they concur with the request to be annexed to Carroll, signed by each property owner.	yes
Name, address and telephone number of all utility companies who provide, or would provide, services to any or all parcels of land included in this request. Legal description of any land which abuts a County roadway or right of way extending to the middle of said roadway or right of way, and identifies land, roadway or right of way which would be severed from Carroll County when annexed to the City of Carroll.	yes

Please attach additional sheets when necessary

Applicant's certification and Signatures: I/We, (the undersigned) do hereby request that the City of Carroll, Iowa, annex the parcel(s) of land identified as set out in this application. I/we certify the information presented in this application is complete and accurate to the best of my/our knowledge, that I am familiar with the legal nature of this request, and that this request complies with all existing laws, statues, regulations and ordinances.

Stephanie Hausman _____ 7-24-23
 (signature) (date)

 (signature) (date)

Stephanie Hausman
 (applicant's name - printed)

 (applicant's name - printed)

Owner's certification and Signatures: I/We, (the undersigned) do hereby certify that I/we am/are the owner of record of the parcel(s) of land that is the subject of this request, and that I/we concur with the request for this land to be annexed by the City of Carroll, and become a part of Carroll. I/we certify the information presented in this application is complete and accurate to the best of my/our knowledge, that I am familiar with the legal nature of this request, and that this request complies with all existing laws, statutes, regulations and ordinances.

(signature) (date)

(signature) (date)

(signature) (date)

(owner's name - printed)

(owner's name - printed)

(owner's name - printed)

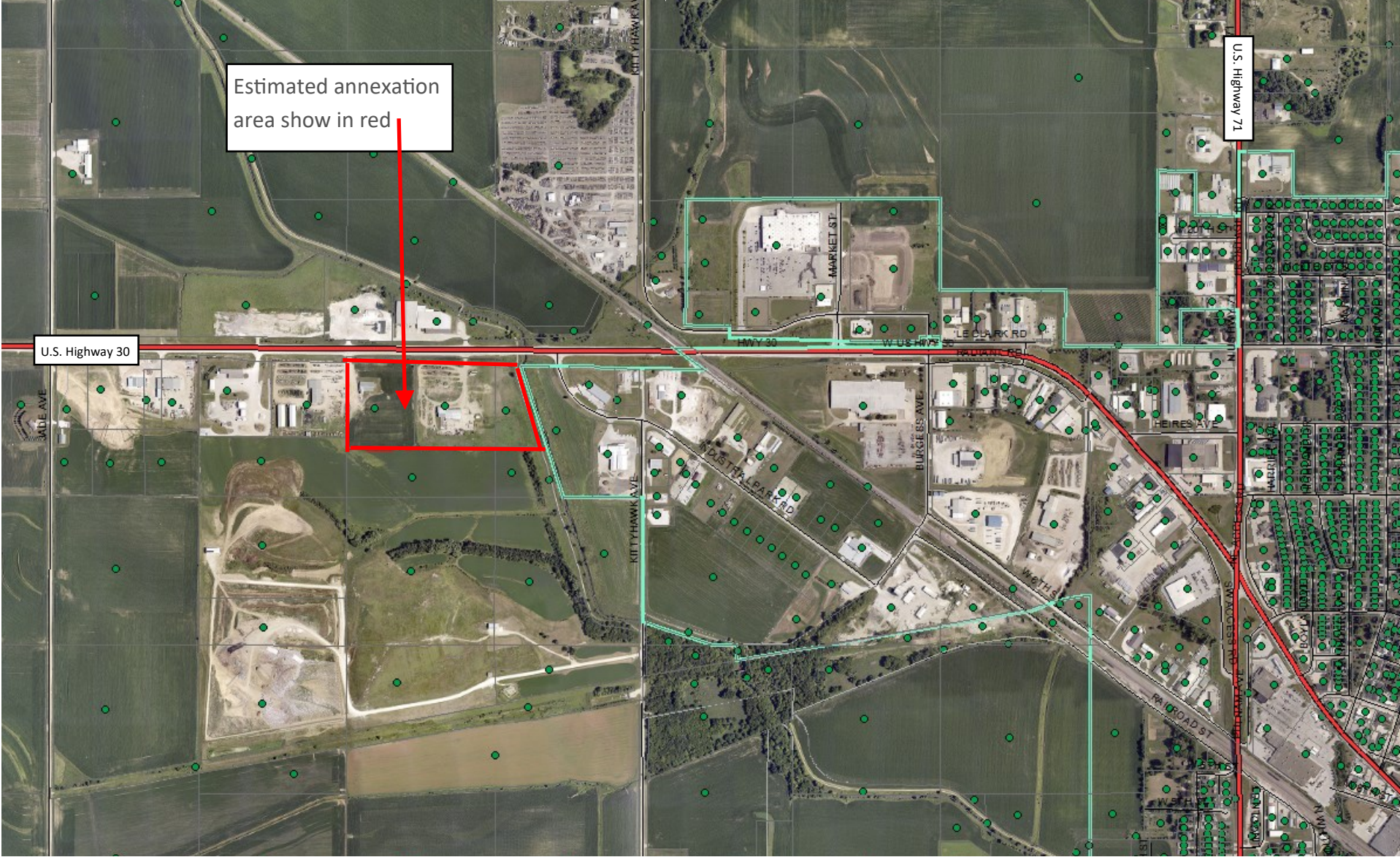
Date complete application received: 7-25-2023

Received by: _____ Title: _____
(Name)

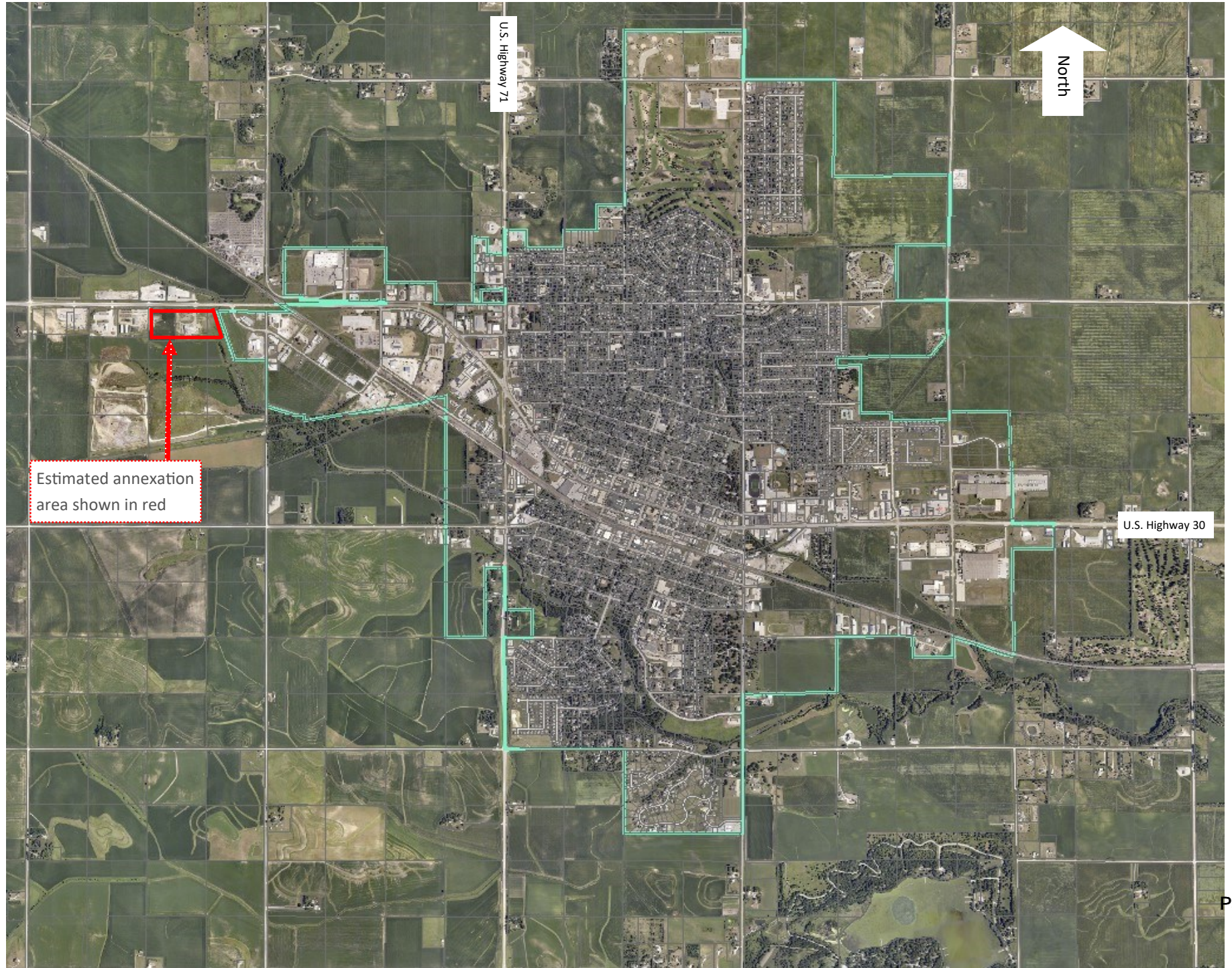
(Signature)

City of Carroll
627 N Adams Street
Carroll, Iowa 51401
(712-792-1000)
e-mail: cityofcarroll@cityofcarroll.com
www.cityofcarroll.com

North



Area Map—Showing Proposed Annexation Area in Relation to Existing City Limits



**PETITION FOR ANNEXATION
CONSULTATION MEETING
August 9, 2023
9:00 AM
CITY COUNCIL CHAMBERS**

A consultation meeting was held in the City Council Chambers to review the proposed Request for Voluntary Annexation that was submitted by Ziegler Carroll, LLC and Carroll County, Iowa, for the following described real estate that is contained in said Request:

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

AND

Lot A of Lot 1 of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

AND

Lot A of Lot 1 Northeast Quarter Northeast Quarter, Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Formal notice was provided to the Carroll County Board of Supervisors and all the Trustees of Maple River Township. No persons appeared for the Consultation.

Aaron Kooiker
City Manager



AK:kjs

RESOLUTION NO. _____

RESOLUTION APPROVING THE VOLUNTARY ANNEXATION OF LAND ADJACENT TO THE WESTERN BOUNDARY OF THE CITY OF CARROLL INTO THE CORPORATE LIMITS OF THE CITY OF CARROLL

WHEREAS, there has been presented to the City Council a Petition/Application for annexation, executed by the owner of the following described real estate, namely Ziegler Carroll, LLC and Carroll County, Iowa, which lie adjacent to the corporate limits of the City of Carroll, Iowa:

Parcels No. 06-22-200-001, 06-22-200-002, 06-22-200-009, and 06-22-200-012

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW $\frac{1}{4}$ NE $\frac{1}{4}$, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

Lot A of Lot 1 of the NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Lot A of Lot 1 Northeast Quarter Northeast Quarter, Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

WHEREAS, an annexation area map is attached to this resolution as Exhibit A; and

WHEREAS, the territory included in the Petition/Application contain an approximate total of 30 acres; and

WHEREAS, no Carroll County Board of Supervisors resolution was adopted and filed with the City of Carroll after consultation on the proposed annexation, which consultation occurred on August 9, 2023; and

WHEREAS, all mailings of the petitions/applications and notice of public hearing have been made in a timely manner to the non-consenting owners, public utilities, Chair of the Board of Supervisors, and notice of public hearing on the petition/application was published in the Carroll Times Herald on September 22, 2023; and

WHEREAS, a public hearing was conducted on this date, after published notice thereof, and the Council gave due consideration to objections and evidence for and against the annexation, as reflected by the record of the public hearing; and

WHEREAS, it is in the best interest of the City of Carroll that said real estate be annexed, and said annexation is consistent with the City's Comprehensive Plan.

NOW, THEREFORE BE IT RESOLVED that the voluntary annexation referenced herein of the following described real estate is hereby approved and the corporate limits of the City of Carroll, Iowa are extended to include said real estate:

Lot 1 of the Northeast Quarter of the Northeast Quarter, EXCEPT Lot A of Lot 1 of said NE ¼ NE ¼; and Lot 1, EXCEPT Lot A thereof, of the Irregular Survey of the NW ¼ NE ¼, ALL IN Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa, EXCEPT the right of way of the State of Iowa

Lot A of Lot 1 of the NW ¼ NE ¼ of Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

Lot A of Lot 1 Northeast Quarter Northeast Quarter, Section 22, Township 84 North, Range 35 West of the 5th P.M., Carroll County, Iowa

BE IT FURTHER RESOLVED, that the City staff is directed and authorized to proceed with submitting this matter for annexation to the Iowa Secretary of State.

Passed and approved by the Carroll City Council this 9th day of October, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

BY: _____
Laura A. Schaefer, City Clerk

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

AKL

FROM: Randall M. Krauel, Director of Public Works

RMK

DATE: October 4, 2023

SUBJECT: Adams Street Reconstruction

- Change Order No. 2

During construction of the Adams Street Reconstruction project, six additional items of work were encountered that dictated changes to the plans. The changes are detailed in the attached proposed Change Order No. 2 and summarized as follows:

627 N. Adams Street Pavement Removal and Replacement Mobilization	\$2,503.69
7 th Street Storm Sewer Change	\$5,968.00
Yard Hydrant	\$2,244.00
Fitting, Reducer, 8 in. x 4 in.	\$520.00
605 N. Adams Street Service Changes	\$5,314.00
715 N. Adams Street Roof Drain	<u>\$2,676.00</u>
Total	\$19,225.69

The proposed Change Order alters the Contract Price as follows:

Original Contract Price	\$3,550,680.08
Change Order No. 1 (09-11-23)	(\$4,984.97)
Change Order No. 2 (Proposed)	\$19,225.69
Contract Price with Change Orders	\$3,564,920.80

RECOMMENDATION: Mayor and City Council consideration of approval of Change Order No. 2 to the Adams Street Reconstruction project in the amount of a \$19,225.69 increase in the Contract Price.

RMK:ds

attachment

CHANGE ORDER
NO. 2

PROJECT: ADAMS STREET RECONSTRUCTION
 OWNER: City of Carroll, Iowa
 CONTRACTOR: Rasch Construction, Inc.
 ENGINEER: McClure Engineering Company

OWNER'S Contract No.: Resolution #23-40

DATE OF ISSUANCE: October 4, 2023 EFFECTIVE DATE: October 9, 2023

You are directed to make the following changes in the Contract Documents:

Description: See Attachment A

Reason for Change Order: See Attachment A

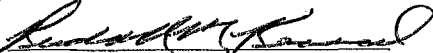
Attachments: Attachment A

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ 3,550,680.08
Net Increase (Decrease) from previous Change Order No. 1: \$ 4,984.97
Contract Price prior to this Change Order: \$ 3,545,695.11
Net Increase (Decrease) of this Change Order: \$ 19,225.69
Contract Price with all approved Change Orders: \$ 3,564,920.80

CHANGE IN CONTRACT TIMES:
Original Contract Times: Stage 1 Completion August 20, 2024 Stage 2 Completion November 15, 2023
Net change from previous Change Orders No. --- to No. ---: Completion NA
Contract Times prior to this Change Order: Stage 1 Completion August 20, 2024 Stage 2 Completion November 15, 2023
Net increase (decrease) this Change Order: Stage 1 None Stage 2 None
Contract Times with all approved Change Orders: Stage 1 Completion August 20, 2024 Stage 2 Completion November 15, 2023

RECOMMENDED:

City of Carroll

By: 
Randall M. Krauel, City Engineer

Date: October 4, 2023

APPROVED:

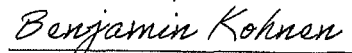
City of Carroll

By: _____
Mark E. Beardmore, Mayor

Date: October 9, 2023

ACCEPTED:

Rasch Construction, Inc.

By: 
(Authorized Signature)

Date: 10/4/2023

ADAMS STREET RECONSTRUCTION

**CHANGE ORDER NO. 2
ATTACHMENT A**

Description:

2.1 Remove, prepare and replace additional diagonal parking pavement on the westerly side of the 600 Block of Adams Street. Add Item No. 2.1 for Contractor removal Mobilization. The Work Completed Quantities for the following Items will be impacted as follows:

Item 3	Excavation, Class 10	32.15 CY
Item 4	Subgrade Preparation, 12 in.	143.96 SY
Item 5	Subbase, Modified, 6 in.	143.96 SY
Item 70	Removal of Sidewalk	3.58 SY
Item 79	Pavement Removal	143.96 SY

2.2 Storm sewer changes on the westerly leg of 7th Street at Adams Street. Add Item No. 2.2 7th Street Storm Sewer Change consisting of the following lump sum costs:

Sawcutting Intake	\$1,400.00
Subcontract Intake Reconstruction	\$1,826.00
MH 101	\$1,432.00
Mobilization	<u>\$1,310.00</u>
 Total Add Item No. 2.2	 \$5,968.00

The Work Completed Quantities for the following Item will be impacted as follows:

Item 14	Storm Sewer, Trenched, RCP, 15 in.	\$27.39 LF
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2.3 Add Yard Hydrant in the northeasterly quadrant of 7th Street and Adams Street.

2.4 Add 8 in. x 4 in. reducer fitting for watermain connection to existing system.

2.5 Sanitary sewer and water service changes at 605 N. Adams Street. Add Item No. 2.5 605 N. Adams Street Service Changes consisting of the following costs:

Sanitary Sewer Service, 2 in.	\$2,592.00
Water Service, 1 in.	<u>\$2,722.00</u>
 Total Add Item No. 2.5	 \$5,314.00

The Work Completed Quantities for the following Item will be impacted as follows:

Item 48	Water Service, 605 N. Adams Street	-1.00 EA
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2.6 Connection of 715 N. Adams Street roof drain to storm sewer.

Reason for Change Order:

- 2.1 Diagonal parking pavement adjacent to 627 N. Adams Street was cracked. The determination was made to remove and replace.
- 2.2 Change proposed storm sewer alignment to avoid utility conflict.
- 2.3 Four existing yard hydrants were removed with existing watermain from the Streetscaping in each quadrant of 7th Street and Adams Street. The northeasterly quadrant was selected for replacement.
- 2.4 Connection to existing system at US 30 was bid as an 8 in. x 6 in. fitting. Following excavation of the existing watermain, it was determined to be a 4 in. pipe.
- 2.5 Following excavation at 605 N. Adams Street, it was determined that the service information of record was not accurate. Both sanitary sewer and water services required changes from the plan.
- 2.6 Roof drain pipe at 715 N. Adams Street previously drained to street gutter.

Cost:

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Estimated Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
2.1	Mobilization	LS	1.00	\$2,503.69	\$2,503.69
2.2	7 th Street Storm Sewer Change	LS	1.00	\$5,968.00	\$5,968.00
2.3	Yard Hydrant	LS	1.00	\$2,244.00	\$2,244.00
2.4	Fitting, Reducer, 8 in. x 4 in.	EA	1.00	\$520.00	\$520.00
2.5	605 N. Adams Street Service Changes	LS	1.00	\$5,314.00	\$5,314.00
2.6	715 N. Adams Street Roof Drain	LS	1.00	\$2,676.00	\$2,676.00
Total					\$19,225.69

PARKS, RECREATION AND CULTURAL BOARD MEETING MINUTES
October 4, 2023 @ 5:15 P.M.
Carroll REC Center

The Parks, Recreation and Cultural Advisory Board met in person on this date at 5:15 P.M. Members Present: Dr. Casey Berlau, Mary Bruner, Sheila Dentlinger, Cynthia Scaturico, Josh Sporrer, and Chase Werden (arrived at 5:20 P.M.). Absent: Jean Ludwig, Chad Ross, and Deb Quandt. Staff Present: Chad Tiemeyer. Council Member: Lavern Dirx.

The meeting was called to order at 5:15 P.M.

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It was moved by Sporrer and seconded by Bruner to approve the October 4, 2023, agenda as presented. All present voted aye. Nays: none. Abstain: none. Absent: Ludwig, Ross, Quandt and Werden. Motion carried 5-0.

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It was moved by Berlau and seconded by Scaturico to approve the July 12, 2023, minutes as presented. All present voted aye. Nays: none. Abstain: none. Absent: Ludwig, Ross, Quandt and Werden. Motion carried 5-0.

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Werden arrived at 5:20.

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Public Comments: None.

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Director of Parks and Recreation Report: Tiemeyer discussed the outdoor pool and having to close on October 14 due to impending weather. Discussed other projects being finished.

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Merchants: Discussed where we are in terms of IHSAA and the future of State Baseball in Carroll. Discussed further where the project is in design phase. Hoping for some construction this fall. No action taken.

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State Baseball: great feedback from surveys with the state. Early 2024, Tiemeyer will get with IHSAA for a new lease. No action taken.

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Future Projects: Tiemeyer discussed moving forward with discussion on what the board would like to see for Carroll Parks and Rec, and to bring ideas to the next meeting for discussion before budget season. Ideas such as splash pad, shelter house, etc. No action taken.

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DNR Grant: Tiemeyer stated we applied for a DNR Grant to help replace trees affected by Emerald Ash Borer. This will help plant forty-four trees. No action taken.

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Golf Course Update: New carts are working well, some warranty work needed. Having a great year, will update overall numbers at the November meeting. The pumphouse project bid opening went well, prices were a little higher than expected. Project will move forward pending council approval. No action taken.

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Carroll Rec Center Building Improvement Project updates: Project moving along nicely. Some frustrating pieces are just behind schedule but are being worked through. No action taken.

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Aquatic Center Updates: Good year for attendance. Helped with 975 people coming day of RAGBRAI. No action taken.

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Adjournment: No motion due to tour of facility and members leaving at various times.