



City Council Meeting

Monday, August 14, 2023 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Carroll RAGBRAI Recognition
4. State Baseball Recognition
5. Consent Agenda
 - a. Approval of Minutes of the July 25, 2023 Meeting
 - b. Approval of Bills and Claims
 - c. Licenses and Permits:
 - Renewal of Class "C" Retail Alcohol License with Outdoor Service – *Jalisco*
 - New 5-day Class "C" Retail Alcohol License (September 29, 2023) - *Hy-Vee Carroll Homecoming Bar Kuemper*
 - d. Selling of City Vehicle
 - e. Amended FY 2022/2023 Year End Transfers Resolution
6. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name

and address for the record. Statement or questions are limited to five (5) minutes.

7. Ordinances

- None

8. Resolutions

- None

9. Reports

a. Empower Rural Iowa Rural Housing Assessment Grant

b. 408 W 7th Street - Request for Bids

10. Committee Reports (Informational Only)

11. Comments from the Mayor

12. Comments from the City Council

13. Comments from the City Manager

14. Closed session pursuant to Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate, where premature disclosure could be reasonably expected to increase the price the City would have to pay for the property

15. Adjourn

August Meetings:

* Airport Commission – August 14, 2023 – Airport Terminal Building - 21177 Quail Ave

* Library Board of Trustees – August 28, 2023 – Carroll Public Library – 118 E 5th St

* City Council – August 28, 2023 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

JULY 25, 2023

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Tom Bordenaro, LaVern Dirkx, Carolyn Siemann and JJ Schreck. Absent: Misty Boes. Mayor Mark Beardmore presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Bordenaro, seconded by Schreck, to approve the following items on the consent agenda: a) minutes of the July 10, 2023 Council meeting, as written; b) bills and claims in the amount of \$847,997.29; c) Licenses and Permits: Renewal of Class “C” Retail Alcohol License with Outdoor Service – *J Muggenberg LLC (dba Hour Glass LLC)*, and Renewal of Class “C” Retail Alcohol License with Outdoor Service – *Las Tarascas Mexican Market*; and d) the bid from Grossman & Sons Excavating Inc. for the Carroll Slow Pitch Wall Repair project at their bid price of \$12,280.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

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During the oral requests and communications from the audience, Barry Bruner and Brett Sommerfeld addressed Council. No Council action taken.

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It was moved by Siemann, seconded by Bauer, to approve Resolution No. 23-62, Home Construction Agreement (Contract Number: HF2401) Between Region XII COG, Inc. and the City of Carroll for the City to provide up to \$300,000 to Region XII COG, Inc. for the construction of 10 new homes within the city limits. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Siemann, to approve Resolution No. 23-63, Agreement Amendment No. 1 with JEO Consulting Group, Inc. for Professional Services for the Stormwater Improvements Project at a cost of \$191,500.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

Council discussed the proposed debt issuance plan for the Stormwater Improvements Project and other projects for FY 2024. No Council action taken.

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It was moved by Dirkx, seconded by Schreck, to approve Resolution No. 23-64, FY 2022/2023 Year End Transfers. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

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It was moved by Schreck, seconded by Bordenaro, to approve Resolution No. 23-65, Memorandum of Understanding Between the Iowa Department of Revenue and the City of Carroll Regarding State Setoff Program. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

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Council conducted an appeal hearing, as requested by dog owners Cynthia and Jarod Menke, for a vicious animal order declared by the Carroll Police Department in accordance with City Code Chapters 55 and 56. Council Member JJ Schreck recused herself from the appeal hearing due to a conflict of interest. All witnesses were sworn in by City Clerk Laura Schaefer.

The appeal was convened by Mayor Mark Beardmore. Police Chief Brad Burke, Sergeant Justin Ferrin, Brooke Mentzer, Karen Mentzer and Amanda Riesberg gave testimony in favor of the Order.

Cynthia Menke, Jarod Menke, Gail Niehaus and Joan Badding gave testimony against the Order.

It was moved by Siemann, seconded by Bordenaro, to affirm the Carroll Police Department's order that designated the dog owned by Cynthia and Jarod Menke a vicious dog. On roll call vote: Ayes: Bordenaro, Dirkx, and Siemann. Nays: Bauer. Abstain: Schreck. Absent: Boes. Motion carried 3-1.

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It was moved by Bordenaro, seconded by Bauer, to adjourn at 6:50 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Boes. Motion carried 5-0.

Mark E. Beardmore, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

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=====PAYMENT DATES=====
PAID ITEMS DATES : 7/21/2023 THRU 8/10/2023
PARTIALLY ITEMS DATES: 7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023

=====POSTING DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-003940	A T & T MOBILITY	PHONE AND AIR CARDS	826.18	826.18-	127748	8/09/23	0.00
		** TOTALS **	826.18	826.18-			0.00
01-001720	ACCESS SYSTEMS	COPIER CONTRACT	108.67	0.00	000000	0/00/00	108.67
		** TOTALS **	108.67	0.00			108.67
01-001704	ACCO	POOL/SPA CHEMICALS	830.10	0.00	000000	0/00/00	830.10
01-001704	ACCO	POOL CHEMICALS	2,517.70	0.00	000000	0/00/00	2,517.70
01-001704	ACCO	POOL/SPA CHEMICALS & REPAIRS	756.98	0.00	000000	0/00/00	756.98
01-001704	ACCO	POOL CHEMICALS	1,561.00	0.00	000000	0/00/00	1,561.00
01-001704	ACCO	POOL CHEMICALS	154.19	0.00	000000	0/00/00	154.19
		** TOTALS **	5,819.97	0.00			5,819.97
01-001621	ACE HARDWARE	BLDG MAINT SUPPLIES	9.98	0.00	000000	0/00/00	9.98
01-001621	ACE HARDWARE	SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	SUPPLIES	23.96	0.00	000000	0/00/00	23.96
01-001621	ACE HARDWARE	CLEANING SUPPLIES	9.99	0.00	000000	0/00/00	9.99
01-001621	ACE HARDWARE	MP - SUPPLIES	45.35	0.00	000000	0/00/00	45.35
01-001621	ACE HARDWARE	SUPPLIES	11.99	0.00	000000	0/00/00	11.99
01-001621	ACE HARDWARE	MP - CLEANING SUPPLIES	25.95	0.00	000000	0/00/00	25.95
01-001621	ACE HARDWARE	SWITCH & LIGHT BULBS	12.99	0.00	000000	0/00/00	12.99
01-001621	ACE HARDWARE	THERMOMETER	23.99	0.00	000000	0/00/00	23.99
01-001621	ACE HARDWARE	SUPPLIES	67.96	0.00	000000	0/00/00	67.96
01-001621	ACE HARDWARE	SISAL ROPE	14.99	0.00	000000	0/00/00	14.99
01-001621	ACE HARDWARE	SUPPLIES	36.99	0.00	000000	0/00/00	36.99
01-001621	ACE HARDWARE	DRYER VENT TAPE	4.99	0.00	000000	0/00/00	4.99
01-001621	ACE HARDWARE	PVC PIPE AND CUTTER	59.94	0.00	000000	0/00/00	59.94
01-001621	ACE HARDWARE	SUPPLIES	8.99	0.00	000000	0/00/00	8.99
		** TOTALS **	382.04	0.00			382.04
01-003484	ADAPTIVE AUDIOLOGY SOLUTI	PRE-EMPLOY PHYSICAL POSTEL	35.00	0.00	000000	0/00/00	35.00
		** TOTALS **	35.00	0.00			35.00
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE PW SEC.	129.95	0.00	000000	0/00/00	129.95
		** TOTALS **	129.95	0.00			129.95
01-001910	AHLERS & COONEY P.C.	8TH AMNEDED CBD URP	131.00	0.00	000000	0/00/00	131.00
01-001910	AHLERS & COONEY P.C.	AMENDED URBAN REVIT PLAN	104.00	0.00	000000	0/00/00	104.00
01-001910	AHLERS & COONEY P.C.	ROLLING HILLS SOUTH 2ND URP	424.50	0.00	000000	0/00/00	424.50
01-001910	AHLERS & COONEY P.C.	PERSONNEL ISSUE	228.00	0.00	000000	0/00/00	228.00
01-001910	AHLERS & COONEY P.C.	DEBT ISSUANCE FEES	3,017.14	0.00	000000	0/00/00	3,017.14
		** TOTALS **	3,904.64	0.00			3,904.64
01-004050	AL'S CORNER OIL COMPANY	TRAILER RENT AND ICE	500.00	0.00	000000	0/00/00	500.00

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=====ITEM DATES=====
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7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	500.00	0.00			500.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	7,151.35	7,151.35-	127752	8/09/23	0.00
		** TOTALS **	7,151.35	7,151.35-			0.00
01-000380	AMERICAN TEST CENTER	INSPECTIONS	2,540.00	0.00	000000	0/00/00	2,540.00
		** TOTALS **	2,540.00	0.00			2,540.00
01-002370	ARNOLD MOTOR SUPPLY	SUPPLIES	45.62	0.00	000000	0/00/00	45.62
		** TOTALS **	45.62	0.00			45.62
01-002258	ASCAP	LICENSE FEES	437.50	0.00	000000	0/00/00	437.50
		** TOTALS **	437.50	0.00			437.50
01-002805	BADDING CONSTRUCTION CO.	REC CENTER IMP #11	213,503.00	0.00	000000	0/00/00	213,503.00
		** TOTALS **	213,503.00	0.00			213,503.00
01-000087	BERT GURNEY & ASSOCIATES	NUTS/BOLTS/PACKING/GASKETS	1,503.37	0.00	000000	0/00/00	1,503.37
		** TOTALS **	1,503.37	0.00			1,503.37
01-000609	BIERSCHBACH EQUIP & SUPPL	STREET MAINT SUPPLIES	456.80	0.00	000000	0/00/00	456.80
		** TOTALS **	456.80	0.00			456.80
01-003515	BOMGAARS	PARTS RETURNED	3.98-	0.00	000000	0/00/00	3.98-
01-003515	BOMGAARS	SUPPLIES	9.99	0.00	000000	0/00/00	9.99
01-003515	BOMGAARS	FAN AND SUPPLIES	39.46	0.00	000000	0/00/00	39.46
01-003515	BOMGAARS	BOLTS	7.39	0.00	000000	0/00/00	7.39
01-003515	BOMGAARS	BATTERY FOR GREASE GUN	69.99	0.00	000000	0/00/00	69.99
01-003515	BOMGAARS	DRAIN REPAIRS	74.71	0.00	000000	0/00/00	74.71
01-003515	BOMGAARS	PLUMBING PARTS	4.99	0.00	000000	0/00/00	4.99
01-003515	BOMGAARS	ROPE AND CASTERS	164.91	0.00	000000	0/00/00	164.91
01-003515	BOMGAARS	PVC CAP	5.98	0.00	000000	0/00/00	5.98
01-003515	BOMGAARS	ROPE	35.48	0.00	000000	0/00/00	35.48
01-003515	BOMGAARS	SUPPLIES	67.99	0.00	000000	0/00/00	67.99
01-003515	BOMGAARS	SUPPLIES	209.54	0.00	000000	0/00/00	209.54
01-003515	BOMGAARS	TUBING	193.50	0.00	000000	0/00/00	193.50
01-003515	BOMGAARS	TORDON TREE KILLER	189.90	0.00	000000	0/00/00	189.90
01-003515	BOMGAARS	SUPPLIES	56.95	0.00	000000	0/00/00	56.95
01-003515	BOMGAARS	SPRAY FOAM & CAULK	19.75	0.00	000000	0/00/00	19.75
01-003515	BOMGAARS	SUPPLIES	75.88	0.00	000000	0/00/00	75.88
01-003515	BOMGAARS	PAINT	123.97	0.00	000000	0/00/00	123.97
01-003515	BOMGAARS	#42 - OIL FILTER	49.92	0.00	000000	0/00/00	49.92
01-003515	BOMGAARS	SUPPLIES	9.38	0.00	000000	0/00/00	9.38
01-003515	BOMGAARS	GREASE GUN	179.99	0.00	000000	0/00/00	179.99

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PAID ITEMS DATES : 7/21/2023 THRU 8/10/2023
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UNPAID ITEMS DATES :

=====ITEM DATES=====
7/21/2023 THRU 8/10/2023
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7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
** TOTALS **			1,585.69	0.00			1,585.69
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	3,583.11	3,583.11-	127713	8/07/23	0.00
** TOTALS **			3,583.11	3,583.11-			0.00
01-003714	BROTHERS CART WORLD	RENTAL OF GOLF CARTS	550.00	0.00	000000	0/00/00	550.00
** TOTALS **			550.00	0.00			550.00
01-003693	BRUNER & BRUNER	GENERAL & NUISANCE FEES	1,470.00	0.00	000000	0/00/00	1,470.00
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	877.50	0.00	000000	0/00/00	877.50
01-003693	BRUNER & BRUNER	PUBLIC WORKS/ENGINEER	189.00	0.00	000000	0/00/00	189.00
01-003693	BRUNER & BRUNER	ZONING & SUBDIVISION	162.00	0.00	000000	0/00/00	162.00
** TOTALS **			2,698.50	0.00			2,698.50
01-004020	C.H. MC GUINNESS CO. INC.	OPERATING SUPPLIES	72.56	0.00	000000	0/00/00	72.56
** TOTALS **			72.56	0.00			72.56
01-004138	CAPITAL SANITARY SUPPLY	SOAP DISPENSER	65.00	0.00	000000	0/00/00	65.00
01-004138	CAPITAL SANITARY SUPPLY	VACUUM FILTERS	12.33	0.00	000000	0/00/00	12.33
01-004138	CAPITAL SANITARY SUPPLY	FLOOR FINISH SUPPLIES	153.00	0.00	000000	0/00/00	153.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	196.57	0.00	000000	0/00/00	196.57
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	82.00	0.00	000000	0/00/00	82.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	150.06	0.00	000000	0/00/00	150.06
01-004138	CAPITAL SANITARY SUPPLY	TRASH BAGS	34.00	0.00	000000	0/00/00	34.00
01-004138	CAPITAL SANITARY SUPPLY	FLOOR CLEANER	43.10	0.00	000000	0/00/00	43.10
01-004138	CAPITAL SANITARY SUPPLY	TOILET TISSUE	66.02	0.00	000000	0/00/00	66.02
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	114.54	0.00	000000	0/00/00	114.54
** TOTALS **			916.62	0.00			916.62
01-004120	CARROLL APOTHECARY	SHOWER GRAB BARS	18.52	0.00	000000	0/00/00	18.52
01-004120	CARROLL APOTHECARY	SHOWER GRAB BARS	18.52	0.00	000000	0/00/00	18.52
01-004120	CARROLL APOTHECARY	SHOWER GRAB BARS	5.00	0.00	000000	0/00/00	5.00
** TOTALS **			42.04	0.00			42.04
01-000747	CARROLL AUTO SUPPLY	OIL FILTER #54	14.50	0.00	000000	0/00/00	14.50
** TOTALS **			14.50	0.00			14.50
01-003821	CARROLL COUNTY FAIR ASSOC	STATE BB - COOLING FANS	700.00	0.00	000000	0/00/00	700.00
** TOTALS **			700.00	0.00			700.00
01-004174	CARROLL COUNTY SHERIFF	JULY FINGERPRINTS	110.00	0.00	000000	0/00/00	110.00
** TOTALS **			110.00	0.00			110.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILE FEE 624 SAN SALVADOR	5.00	5.00-	127749	8/09/23	0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023		7/21/2023 THRU 8/10/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 409 E 6TH	5.00	5.00-	127750 8/09/23	0.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE - 1112 N CLARK	5.00	5.00-	127751 8/09/23	0.00
		** TOTALS **	15.00	15.00-		0.00
01-024005	CARROLL EYE CARE ASSOC.	PRE-EMP - KRAUS	26.00	0.00	000000 0/00/00	26.00
		** TOTALS **	26.00	0.00		26.00
01-004195	CARROLL GLASS CO.	PAINT	60.00	0.00	000000 0/00/00	60.00
		** TOTALS **	60.00	0.00		60.00
01-004196	CARROLL HYDRAULICS	#34 HYDRAULIC HOSE	153.40	0.00	000000 0/00/00	153.40
		** TOTALS **	153.40	0.00		153.40
01-004200	CARROLL LUMBER	GARAGE DOOR REPAIRS	106.77	0.00	000000 0/00/00	106.77
		** TOTALS **	106.77	0.00		106.77
01-002977	CARROLL REFUSE SERVICE	JULY TRASH COLLECTIONS	12,609.66	12,609.66-	127711 8/07/23	0.00
		** TOTALS **	12,609.66	12,609.66-		0.00
01-004237	CARROLL VETERINARY CLINIC	SEPT. DOG CARE CONTRACT	650.00	0.00	000000 0/00/00	650.00
		** TOTALS **	650.00	0.00		650.00
01-000991	CARUS PHOSPHATE INC.	WATER TREATMENT SUPPLIES	4,441.36	0.00	000000 0/00/00	4,441.36
		** TOTALS **	4,441.36	0.00		4,441.36
01-003959	CHASE PAYMENTECH MERCHANT	JULY CC PROCESSING FEES	1,021.51	1,021.51-	000000 8/07/23	0.00
		** TOTALS **	1,021.51	1,021.51-		0.00
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	141.53	0.00	000000 0/00/00	141.53
		** TOTALS **	141.53	0.00		141.53
01-004525	CITY OF CARROLL	DOWNTOWN RESTROOM WATER BILLS	44.41	44.41-	127625 7/25/23	0.00
		** TOTALS **	44.41	44.41-		0.00
01-003633	CLEANING SOLUTIONS INC	JULY CITY HALL CLEANING	2,080.00	0.00	000000 0/00/00	2,080.00
01-003633	CLEANING SOLUTIONS INC	JULY PD CLEANING	624.00	0.00	000000 0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	JULY REC CENTER CLEANING	2,016.00	0.00	000000 0/00/00	2,016.00
		** TOTALS **	4,720.00	0.00		4,720.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	15,885.99	15,885.99-	001591 7/27/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	15,112.98	15,112.98-	001604 8/10/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	19,561.80	19,561.80-	001591 7/27/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	19,443.44	19,443.44-	001604 8/10/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	5,910.64	5,910.64-	001591 7/27/23	0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	5,902.30	5,902.30-	001604 8/10/23	0.00
		** TOTALS **	81,817.15	81,817.15-		0.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER - JESSIE	2,205.00	0.00	000000 0/00/00	2,205.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUE	120.00	0.00	000000 0/00/00	120.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER - KIRSCH	1,825.00	0.00	000000 0/00/00	1,825.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER - BELLINGHAUSEN	1,740.00	0.00	000000 0/00/00	1,740.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUES	270.00	0.00	000000 0/00/00	270.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUE	30.00	0.00	000000 0/00/00	30.00
		** TOTALS **	6,190.00	0.00		6,190.00
01-001384	COPY SYSTEMS INC.	POSTAGE MACHINE SUPPLIES	199.15	0.00	000000 0/00/00	199.15
01-001384	COPY SYSTEMS INC.	FOLDER/INSERTER REPAIRS	185.25	0.00	000000 0/00/00	185.25
01-001384	COPY SYSTEMS INC.	POSTAGE SUPPLIES	27.16	0.00	000000 0/00/00	27.16
		** TOTALS **	411.56	0.00		411.56
01-003145	CORE AND MAIN LP	METERS	5,856.00	0.00	000000 0/00/00	5,856.00
		** TOTALS **	5,856.00	0.00		5,856.00
01-003214	CORE-MARK MIDCONTINENT IN	CONCESSIONS	546.65	0.00	000000 0/00/00	546.65
01-003214	CORE-MARK MIDCONTINENT IN	CLEANING SUPPLIES	1,901.50	0.00	000000 0/00/00	1,901.50
01-003214	CORE-MARK MIDCONTINENT IN	REC CENTER INFLATABLES	4,000.00	0.00	000000 0/00/00	4,000.00
		** TOTALS **	6,448.15	0.00		6,448.15
01-003617	CU SPARKLE	WINDOW CLEANING	180.00	0.00	000000 0/00/00	180.00
		** TOTALS **	180.00	0.00		180.00
01-005395	D & K PRODUCTS	MOUND CLAY	709.20	0.00	000000 0/00/00	709.20
01-005395	D & K PRODUCTS	CHEMICALS	96.25	0.00	000000 0/00/00	96.25
01-005395	D & K PRODUCTS	FUNGICIDE & FERTILIZER	3,736.00	0.00	000000 0/00/00	3,736.00
01-005395	D & K PRODUCTS	TURF SUPPLIES	996.46	0.00	000000 0/00/00	996.46
01-005395	D & K PRODUCTS	TURF SUPPLIES	1,494.50	0.00	000000 0/00/00	1,494.50
		** TOTALS **	7,032.41	0.00		7,032.41
01-003485	DALE POTTEBAUM	STEEL TOED SHOES	200.00	200.00-	127712 8/07/23	0.00
		** TOTALS **	200.00	200.00-		0.00
01-000854	DEARBORN NATIONAL	AUGUST LIFE INS PREMIUMS	349.21	349.21-	127709 8/07/23	0.00
		** TOTALS **	349.21	349.21-		0.00
01-006275	DREES OIL CO. INC.	#2 RED DIESEL	720.40	0.00	000000 0/00/00	720.40
01-006275	DREES OIL CO. INC.	DIESEL #2 RED FUEL	1,316.26	0.00	000000 0/00/00	1,316.26
01-006275	DREES OIL CO. INC.	UNLEADED GASOLINE	1,501.37	0.00	000000 0/00/00	1,501.37
01-006275	DREES OIL CO. INC.	UNLEADED GASOLINE	987.23	0.00	000000 0/00/00	987.23

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023		7/21/2023 THRU 8/10/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
		** TOTALS **	4,525.26	0.00		4,525.26
01-006810	ECOWATER SYSTEMS	SOFTNER SALT	132.00	0.00	000000 0/00/00	132.00
		** TOTALS **	132.00	0.00		132.00
01-003971	EMPLOYEE BENEFIT SYSTEMS	AUG HRA PARTICIPANT FEES	399.00	399.00-	000000 8/01/23	0.00
01-003971	EMPLOYEE BENEFIT SYSTEMS	HRA CHECKS	1,433.95	1,433.95-	000000 8/07/23	0.00
		** TOTALS **	1,832.95	1,832.95-		0.00
01-004052	EPCO LTD INC	HOOKS FOR SHOWER	176.00	0.00	000000 0/00/00	176.00
		** TOTALS **	176.00	0.00		176.00
01-004047	EVANGLINE LO	NETA SENIOR FITNESS CERTIFY	249.00	249.00-	127717 8/07/23	0.00
		** TOTALS **	249.00	249.00-		0.00
01-008027	FAREWAY STORES	CONCESSIONS	9.98	0.00	000000 0/00/00	9.98
01-008027	FAREWAY STORES	LIFEGUARD WATER	29.94	0.00	000000 0/00/00	29.94
01-008027	FAREWAY STORES	SUPPLIES	59.99	0.00	000000 0/00/00	59.99
		** TOTALS **	99.91	0.00		99.91
01-008050	FASTENAL COMPANY	SUPPLIES	23.90	0.00	000000 0/00/00	23.90
		** TOTALS **	23.90	0.00		23.90
01-006860	FELD FIRE EQUIPMENT CO.	EXTINGUISHER/HOOD INSPECTION	1,059.05	0.00	000000 0/00/00	1,059.05
		** TOTALS **	1,059.05	0.00		1,059.05
01-000633	FILTER CARE	FILTER CLEANING	60.90	0.00	000000 0/00/00	60.90
		** TOTALS **	60.90	0.00		60.90
01-000013	FIRE/POLICE RETIREMENT SY MFPRSI CONTRIBUTIONS		14,323.75	14,323.75-	001592 7/27/23	0.00
		** TOTALS **	14,323.75	14,323.75-		0.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	1,192.50	0.00	000000 0/00/00	1,192.50
		** TOTALS **	1,192.50	0.00		1,192.50
01-003534	FUSEBOX MARKETING	AUG. WEB MAINTENANCE	255.00	0.00	000000 0/00/00	255.00
		** TOTALS **	255.00	0.00		255.00
01-009315	GALLS INC.	RADIO PLUGS	265.79	0.00	000000 0/00/00	265.79
01-009315	GALLS INC.	PT - UNIFORMS	149.18	0.00	000000 0/00/00	149.18
		** TOTALS **	414.97	0.00		414.97
01-009535	GENERAL RENTAL	DRILL BITS	87.45	0.00	000000 0/00/00	87.45
01-009535	GENERAL RENTAL	DRILL BITS	151.00	0.00	000000 0/00/00	151.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====							
PAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
PARTIALLY ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
UNPAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
VENDOR	----	VENDOR NAME	-----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE	---
				** TOTALS **	238.45	0.00				238.45	
01-001992		GOLF SERVICES LLC		AUGUST CLUBHOUSE MANAGER	4,100.00	0.00	000000	0/00/00		4,100.00	
				** TOTALS **	4,100.00	0.00				4,100.00	
01-010156		GRAPHIC EDGE LLC		PEE WEE BB SHIRTS	351.84	0.00	000000	0/00/00		351.84	
01-010156		GRAPHIC EDGE LLC		LIFEGUARD OLYMPICS SHIRTS	629.61	0.00	000000	0/00/00		629.61	
				** TOTALS **	981.45	0.00				981.45	
01-003427		GRAVE DISCOVER LLC		CEMETERY SOFTWARE MAINT.	3,588.00	0.00	000000	0/00/00		3,588.00	
				** TOTALS **	3,588.00	0.00				3,588.00	
01-010193		GROSSMAN & SONS EXCAVATIN		STORMWATER IMPROVEMENTS	1,250.00	0.00	000000	0/00/00		1,250.00	
				** TOTALS **	1,250.00	0.00				1,250.00	
01-004051		GROUP O INC		LARGE TRASHBAGS	1,093.43	0.00	000000	0/00/00		1,093.43	
				** TOTALS **	1,093.43	0.00				1,093.43	
01-010605		HACH CHEMICAL COMPANY		LAB SUPPLIES & EQUIPMENT	1,120.68	0.00	000000	0/00/00		1,120.68	
01-010605		HACH CHEMICAL COMPANY		LAB SUPPLIES & EQUIPMENT	53.59	0.00	000000	0/00/00		53.59	
01-010605		HACH CHEMICAL COMPANY		LAB SUPPLIES & EQUIPMENT	30.27	0.00	000000	0/00/00		30.27	
				** TOTALS **	1,204.54	0.00				1,204.54	
01-010680		HAWKINS WATER TREATMENT		WATER TREATMENT SUPPLIES	2,066.25	0.00	000000	0/00/00		2,066.25	
				** TOTALS **	2,066.25	0.00				2,066.25	
01-001066		HENNINGSSEN CONSTRUCTION		COLD PATCH	1,519.80	0.00	000000	0/00/00		1,519.80	
				** TOTALS **	1,519.80	0.00				1,519.80	
01-012540		IMWCA		WORK COMP #2	10,421.00	0.00	000000	0/00/00		10,421.00	
				** TOTALS **	10,421.00	0.00				10,421.00	
01-001549		INLAND TRUCK PARTS COMPAN		BRAKE SHOES RETURNED	108.80-	0.00	000000	0/00/00		108.80-	
01-001549		INLAND TRUCK PARTS COMPAN		EQUIPMENT MAINT. SUPPLIES	688.15	0.00	000000	0/00/00		688.15	
01-001549		INLAND TRUCK PARTS COMPAN		EQUIPMENT MAINT SUPPLIES	486.21	0.00	000000	0/00/00		486.21	
				** TOTALS **	1,065.56	0.00				1,065.56	
01-012589		INTOXIMETERS		DRY GAS	249.50	0.00	000000	0/00/00		249.50	
				** TOTALS **	249.50	0.00				249.50	
01-012625		IOWA DEPT OF NATURAL RESO		NPDES ANNUAL FEE	1,275.00	0.00	000000	0/00/00		1,275.00	
				** TOTALS **	1,275.00	0.00				1,275.00	
01-003982		IOWA INFORMATION MEDIA GR		STATE BASEBALL ADS	619.00	0.00	000000	0/00/00		619.00	

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003982	IOWA INFORMATION MEDIA GR	LEGAL PUBLICATIONS	483.98	0.00	000000 0/00/00	483.98
	** TOTALS **		1,102.98	0.00		1,102.98
01-012642	IOWA LAW ENFORCE ACADEMY	MMPI - JOHNSON	150.00	0.00	000000 0/00/00	150.00
	** TOTALS **		150.00	0.00		150.00
01-012666	IOWA ONE CALL	JUNE LOCATES	240.80	0.00	000000 0/00/00	240.80
	** TOTALS **		240.80	0.00		240.80
01-012685	IOWA SMALL ENGINE CENTER	SUPPLIES	30.70	0.00	000000 0/00/00	30.70
	** TOTALS **		30.70	0.00		30.70
01-012706	IPERS	IPERS CONTRIBUTIONS	22,732.72	22,732.72-	001593 7/27/23	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	11.00	11.00-	001593 7/27/23	0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	432.21	432.21-	001593 7/27/23	0.00
	** TOTALS **		23,175.93	23,175.93-		0.00
01-003198	JEFF NICHOLS	INVESTIGATION SUPPLIES	7.93	7.93-	127747 8/09/23	0.00
	** TOTALS **		7.93	7.93-		0.00
01-013917	JEO CONSULTING GROUP INC.	HSPS BOOSTER PUMP #1 IMP	2,161.50	0.00	000000 0/00/00	2,161.50
01-013917	JEO CONSULTING GROUP INC.	GOLF COURSE PROPERTY DEV.	3,515.00	0.00	000000 0/00/00	3,515.00
01-013917	JEO CONSULTING GROUP INC.	2023 WATERMAIN REPLACEMENT	11,850.00	0.00	000000 0/00/00	11,850.00
01-013917	JEO CONSULTING GROUP INC.	IRRIGATION BOOSTER STATION	15,790.60	0.00	000000 0/00/00	15,790.60
	** TOTALS **		33,317.10	0.00		33,317.10
01-013440	JERRY'S AUTO SERVICE	#60 TIRE REPAIRS	30.00	0.00	000000 0/00/00	30.00
	** TOTALS **		30.00	0.00		30.00
01-003243	JET'S OUTDOOR POWER AND S	RENTAL OF GOLF CARTS	425.00	0.00	000000 0/00/00	425.00
	** TOTALS **		425.00	0.00		425.00
01-014520	KASPERBAUER CLEANING SER	TOWEL RENTAL	190.00	0.00	000000 0/00/00	190.00
	** TOTALS **		190.00	0.00		190.00
01-004035	KEENAN MAHMUTAGIC	KICK IT UP SOCCER OFFICIAL	387.42	387.42-	127708 8/04/23	0.00
	** TOTALS **		387.42	387.42-		0.00
01-015190	KNOBBE PLBG. & HTG.	NORTH SOCCER FIELD REPAIRS	907.50	0.00	000000 0/00/00	907.50
	** TOTALS **		907.50	0.00		907.50
01-016510	LOGAN CONTRACTORS SUPPLY	ROCK DRILL OIL	301.70	0.00	000000 0/00/00	301.70
	** TOTALS **		301.70	0.00		301.70

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=====PAYMENT DATES=====
PAID ITEMS DATES : 7/21/2023 THRU 8/10/2023
PARTIALLY ITEMS DATES: 7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023

=====POSTING DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-003481	MARCO TECHNOLOGIES LLC	COPIER CONTRACT	17.54	0.00	000000	0/00/00	17.54
		** TOTALS **	17.54	0.00			17.54
01-004048	MARIO FUENTES	KICK IT UP SOCCER OFFICIAL	417.79	0.00	000000	0/00/00	417.79
		** TOTALS **	417.79	0.00			417.79
01-001193	MARKET ON 30	GLOVES	8.52	0.00	000000	0/00/00	8.52
		** TOTALS **	8.52	0.00			8.52
01-002993	MC CLURE ENGINEERING CO.	ADAMS ST. RECONSTRUCTION	2,072.00	0.00	000000	0/00/00	2,072.00
		** TOTALS **	2,072.00	0.00			2,072.00
01-003966	MICROBAC LABORATORIES INC	WWTP PFAS SAMPLE	710.50	0.00	000000	0/00/00	710.50
01-003966	MICROBAC LABORATORIES INC	NITRITE SAMPLES	34.00	0.00	000000	0/00/00	34.00
01-003966	MICROBAC LABORATORIES INC	MONTHLY BAC-T SAMPLES	75.00	0.00	000000	0/00/00	75.00
01-003966	MICROBAC LABORATORIES INC	LEAD & COPPER SAMPLES	82.50	0.00	000000	0/00/00	82.50
01-003966	MICROBAC LABORATORIES INC	LEAD & COPPER SAMPLES	165.00	0.00	000000	0/00/00	165.00
01-003966	MICROBAC LABORATORIES INC	SAMPLE ANALYSIS	271.50	0.00	000000	0/00/00	271.50
01-003966	MICROBAC LABORATORIES INC	LEAD & COPPER SAMPLES	27.50	0.00	000000	0/00/00	27.50
01-003966	MICROBAC LABORATORIES INC	LEAD & COPPER SAMPLES	55.00	0.00	000000	0/00/00	55.00
		** TOTALS **	1,421.00	0.00			1,421.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	61,234.12	61,234.12-	127753	8/09/23	0.00
		** TOTALS **	61,234.12	61,234.12-			0.00
01-017585	MIDWEST WHOLESALE BLDG PR	FORMING MATERIAL	79.90	0.00	000000	0/00/00	79.90
		** TOTALS **	79.90	0.00			79.90
01-017730	MOORHOUSE READY MIX CO.	GRANT RD BY HIGH SCHOOL	549.50	0.00	000000	0/00/00	549.50
01-017730	MOORHOUSE READY MIX CO.	3RD & MAIN ST PATCH	392.50	0.00	000000	0/00/00	392.50
01-017730	MOORHOUSE READY MIX CO.	GRANT ROAD PATCH	1,570.00	0.00	000000	0/00/00	1,570.00
01-017730	MOORHOUSE READY MIX CO.	GRANT RD PATCH	628.00	0.00	000000	0/00/00	628.00
01-017730	MOORHOUSE READY MIX CO.	HWY 30 & QUINT WATERMAIN BRK	628.00	0.00	000000	0/00/00	628.00
01-017730	MOORHOUSE READY MIX CO.	ROW 128 HILLCREST	1,099.00	0.00	000000	0/00/00	1,099.00
		** TOTALS **	4,867.00	0.00			4,867.00
01-001803	MUNICIPAL MANAGEMENT CORP	LEAK DETECTION - BOMGAARS	1,400.00	0.00	000000	0/00/00	1,400.00
		** TOTALS **	1,400.00	0.00			1,400.00
01-003529	MURRAY'S WELDING	BRACKETS	173.00	0.00	000000	0/00/00	173.00
		** TOTALS **	173.00	0.00			173.00
01-018408	NAPA AUTO PARTS	RUBBER GLOVES	17.04	0.00	000000	0/00/00	17.04
01-018408	NAPA AUTO PARTS	FLOOR DRY	124.00	0.00	000000	0/00/00	124.00

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=====PAYMENT DATES=====
PAID ITEMS DATES : 7/21/2023 THRU 8/10/2023
PARTIALLY ITEMS DATES: 7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023

=====POSTING DATES=====
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
7/21/2023 THRU 8/10/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-018408	NAPA AUTO PARTS	HOSE CLAMP	17.25	0.00	000000	0/00/00	17.25
01-018408	NAPA AUTO PARTS	GREASE FOR PUMPS	17.99	0.00	000000	0/00/00	17.99
		** TOTALS **	176.28	0.00			176.28
01-004049	NATIONAL PEN CO LLC	PENS	250.90	0.00	000000	0/00/00	250.90
		** TOTALS **	250.90	0.00			250.90
01-019124	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	357.19	0.00	000000	0/00/00	357.19
		** TOTALS **	357.19	0.00			357.19
01-020203	OFFICE STOP	OFFICE SUPPLIES	26.17	0.00	000000	0/00/00	26.17
		** TOTALS **	26.17	0.00			26.17
01-020326	OPTIONS INK	ADDRESS DECAL	67.38	0.00	000000	0/00/00	67.38
01-020326	OPTIONS INK	FREIGHT - WATER SAMPLES	27.31	0.00	000000	0/00/00	27.31
		** TOTALS **	94.69	0.00			94.69
01-003224	OUTLAW SIGNS GRAPHICS & A	CLEAN UP AFTER PETS SIGNS	80.00	0.00	000000	0/00/00	80.00
		** TOTALS **	80.00	0.00			80.00
01-021050	P & H WHOLESALE INC.	SUPPLIES	9.04	9.04-	127718	8/07/23	0.00
01-021050	P & H WHOLESALE INC.	TOILET REPAIRS	26.30	26.30-	127718	8/07/23	0.00
01-021050	P & H WHOLESALE INC.	FURNACE REPAIR PARTS	94.06	94.06-	127718	8/07/23	0.00
01-021050	P & H WHOLESALE INC.	SUMP PUMP REPAIR PARTS	84.99	0.00	000000	0/00/00	84.99
		** TOTALS **	214.39	129.40-			84.99
01-021220	PEPSI BEVERAGES COMPANY	CONCESSIONS	306.33	0.00	000000	0/00/00	306.33
		** TOTALS **	306.33	0.00			306.33
01-002911	PERFECT MIND INC.	PERFECT MIND AGREEMENT	23,800.00	0.00	000000	0/00/00	23,800.00
		** TOTALS **	23,800.00	0.00			23,800.00
01-001949	PERFORMANCE TIRE & SERVIC	#17 OIL CHANGE AND TIRE	232.46	0.00	000000	0/00/00	232.46
01-001949	PERFORMANCE TIRE & SERVIC	#26 WRECKER SERVICE	278.00	0.00	000000	0/00/00	278.00
01-001949	PERFORMANCE TIRE & SERVIC	#18 TIRE REPAIRS	29.96	0.00	000000	0/00/00	29.96
01-001949	PERFORMANCE TIRE & SERVIC	TIRE REPAIRS	47.60	0.00	000000	0/00/00	47.60
01-001949	PERFORMANCE TIRE & SERVIC	#20 - OIL CHANGE	40.23	0.00	000000	0/00/00	40.23
01-001949	PERFORMANCE TIRE & SERVIC	#15 OIL CHANGE	47.49	0.00	000000	0/00/00	47.49
01-001949	PERFORMANCE TIRE & SERVIC	#16 - OIL CHANGE	40.23	0.00	000000	0/00/00	40.23
01-001949	PERFORMANCE TIRE & SERVIC	#18 - OIL CHANGE	39.33	0.00	000000	0/00/00	39.33
01-001949	PERFORMANCE TIRE & SERVIC	#14 OIL CHANGE	39.33	0.00	000000	0/00/00	39.33
01-001949	PERFORMANCE TIRE & SERVIC	CONCRETE TRAILER TIRE REPAIRS	162.00	0.00	000000	0/00/00	162.00
		** TOTALS **	956.63	0.00			956.63

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003148	PFM FINANCIAL ADVISORS LL	FINANCIAL ADVISOR RETAINER	7,500.00	0.00	000000 0/00/00	7,500.00
		** TOTALS **	7,500.00	0.00		7,500.00
01-002123	PHIL BOCK	STEEL TOED WORK BOOTS	200.00	200.00-	127746 8/09/23	0.00
		** TOTALS **	200.00	200.00-		0.00
01-021440	PIZZA HUT	GUARD APPRECIATION	124.95	0.00	000000 0/00/00	124.95
		** TOTALS **	124.95	0.00		124.95
01-003127	PLANET TECHNOLOGIES, INC.	MICROSOFT OFFICE SOFTWARE	242.88	0.00	000000 0/00/00	242.88
		** TOTALS **	242.88	0.00		242.88
01-021735	POSTMASTER	POSTAGE TO MAIL WATER BILLS	1,943.27	1,943.27-	127627 7/25/23	0.00
		** TOTALS **	1,943.27	1,943.27-		0.00
01-021860	PRESTO-X-COMPANY	PEST CONTROL 112 E 5TH ST	58.32	0.00	000000 0/00/00	58.32
01-021860	PRESTO-X-COMPANY	PEST CONTROL - 627 N ADAMS ST	96.05	0.00	000000 0/00/00	96.05
01-021860	PRESTO-X-COMPANY	PEST CONTROL REC CENTER	76.89	0.00	000000 0/00/00	76.89
		** TOTALS **	231.26	0.00		231.26
01-000625	PRODUCTIVITY PLUS ACCOUNT	LAWN MOWER SUPPLIES	98.75	98.75-	127745 8/09/23	0.00
		** TOTALS **	98.75	98.75-		0.00
01-001136	R & R SEPTIC SERVICE INC	KICK IT UP - RESTROOM RENTALS	170.00	0.00	000000 0/00/00	170.00
01-001136	R & R SEPTIC SERVICE INC	STATE BB RESTROOM RENTALS	660.00	0.00	000000 0/00/00	660.00
01-001136	R & R SEPTIC SERVICE INC	HSPS SEWER REPAIRS	1,600.43	0.00	000000 0/00/00	1,600.43
		** TOTALS **	2,430.43	0.00		2,430.43
01-004030	RASCH CONSTRUCTION INC	ADAMS ST RECONSTRUCTION #2	330,995.84	0.00	000000 0/00/00	330,995.84
		** TOTALS **	330,995.84	0.00		330,995.84
01-023640	RAY'S REFUSE SERVICE	JULY TRASH COLLECTIONS	34,683.95	34,683.95-	127719 8/07/23	0.00
01-023640	RAY'S REFUSE SERVICE	JULY GARBAGE PICKUP	1,827.81	0.00	000000 0/00/00	1,827.81
		** TOTALS **	36,511.76	34,683.95-		1,827.81
01-003137	RDG PLANNING & DESIGN	REC CENTER RENOVATION	2,853.53	0.00	000000 0/00/00	2,853.53
		** TOTALS **	2,853.53	0.00		2,853.53
01-023815	REGION XII COG	JULY TAXI PROGRAM DONATIONS	910.00	910.00-	127720 8/07/23	0.00
		** TOTALS **	910.00	910.00-		0.00
01-003455	ROZANNE SWARTZENDRUBER	SEW ON PATCHES	10.00	0.00	000000 0/00/00	10.00
		** TOTALS **	10.00	0.00		10.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
UNPAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-024905	SAFETY-KLEEN CORP.	PARTS CLEANER	274.88	0.00	000000 0/00/00	274.88
		** TOTALS **	274.88	0.00		274.88
01-003513	SCHROEDER CONSTRUCTION &	BLDG PERMIT REFUNDS	1,341.00	0.00	000000 0/00/00	1,341.00
		** TOTALS **	1,341.00	0.00		1,341.00
01-003467	SHAMROCK RECYCLING INC.	TREE GRINDING	4,839.00	0.00	000000 0/00/00	4,839.00
		** TOTALS **	4,839.00	0.00		4,839.00
01-025250	SHERWIN WILLIAMS CO.	DOOR FRAME PAINT	72.07	0.00	000000 0/00/00	72.07
		** TOTALS **	72.07	0.00		72.07
01-000155	SHIVE HATTERY INC	MP IMPROVEMENTS	15,175.00	0.00	000000 0/00/00	15,175.00
		** TOTALS **	15,175.00	0.00		15,175.00
01-003057	SIMMERING-CORY & IOWA COD	JULY 2023 CODE SUPPLEMENT	309.00	0.00	000000 0/00/00	309.00
		** TOTALS **	309.00	0.00		309.00
01-004178	SOLID WASTE MANAGEMENT CO	JULY-SEPT ASSESSMENT	30,745.00	0.00	000000 0/00/00	30,745.00
		** TOTALS **	30,745.00	0.00		30,745.00
01-025606	SOPPE CHIROPRACTIC CLINIC	RANDOM DRUG/PRE-EMPLOY TESTS	140.00	0.00	000000 0/00/00	140.00
		** TOTALS **	140.00	0.00		140.00
01-004053	SPEED'S AUTOMOTIVE SUPPLY	RENTAL OF GOLF CARTS	960.00	0.00	000000 0/00/00	960.00
		** TOTALS **	960.00	0.00		960.00
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	14.50	0.00	000000 0/00/00	14.50
01-028180	STATE HYGIENIC LABORATORY	SAMPLE ANALYSIS	116.00	0.00	000000 0/00/00	116.00
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	45.50	0.00	000000 0/00/00	45.50
		** TOTALS **	176.00	0.00		176.00
01-025880	STONE PRINTING CO.	PRINTER CABLE	5.95	0.00	000000 0/00/00	5.95
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	5.56	0.00	000000 0/00/00	5.56
01-025880	STONE PRINTING CO.	MEMO PADS	31.98	0.00	000000 0/00/00	31.98
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	39.98	0.00	000000 0/00/00	39.98
01-025880	STONE PRINTING CO.	STATE BB - COPIER RENTAL	40.00	0.00	000000 0/00/00	40.00
		** TOTALS **	123.47	0.00		123.47
01-002457	THERMO PLAZ	FALL BANNER PROGRAM	532.88	0.00	000000 0/00/00	532.88
		** TOTALS **	532.88	0.00		532.88
01-026605	TIEFENTHALER AG-LIME	LIMESTONE ROCK	2,889.19	0.00	000000 0/00/00	2,889.19
		** TOTALS **	2,889.19	0.00		2,889.19

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====							
PAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
PARTIALLY ITEMS DATES:	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
UNPAID ITEMS DATES	:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023						
VENDOR	----	VENDOR NAME	-----	DESCRIPTION		GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---
01-004016		TRIVISTA		OIL FILTER #47		71.27	0.00	000000	0/00/00		71.27
01-004016		TRIVISTA		FUEL FILTER #47		46.74	0.00	000000	0/00/00		46.74
				** TOTALS **		118.01	0.00				118.01
01-027085		TROPHIES PLUS INC.		DEPARTMENT PHOTO PLAQUE		49.99	0.00	000000	0/00/00		49.99
				** TOTALS **		49.99	0.00				49.99
01-004810		TRUE VALUE HARDWARE & HOM		PAINT AND BRUSHES		16.98	16.98-	127626	7/25/23		0.00
				** TOTALS **		16.98	16.98-				0.00
01-002852		TYLER SCHULTES		STEEL TOED SHOES		200.00	200.00-	127710	8/07/23		0.00
				** TOTALS **		200.00	200.00-				0.00
01-001088		TYLER TECHNOLOGIES		INCODE 10 MIGRATION FINANCIAL		11,475.00	0.00	000000	0/00/00		11,475.00
				** TOTALS **		11,475.00	0.00				11,475.00
01-028174		UNITED STATES CELLULAR		CELL PHONES		173.61	173.61-	127721	8/07/23		0.00
				** TOTALS **		173.61	173.61-				0.00
01-028435		UTILITY EQUIPMENT COMPANY		OPERATING SUPPLIES		3,141.60	0.00	000000	0/00/00		3,141.60
				** TOTALS **		3,141.60	0.00				3,141.60
01-028814		VAN METER COMPANY, THE		SUPPLIES		259.40	0.00	000000	0/00/00		259.40
				** TOTALS **		259.40	0.00				259.40
01-002666		VAN WALL EQUIPMENT INC.		JOHN DEERE 1580 MOWER		39,989.00	0.00	000000	0/00/00		39,989.00
01-002666		VAN WALL EQUIPMENT INC.		JOHN DEERE 1585 MOWER		38,183.70	0.00	000000	0/00/00		38,183.70
				** TOTALS **		78,172.70	0.00				78,172.70
01-029010		VEENSTRA & KIMM INC.		ANAEROBIC DIGESTER EVALUATION		4,080.00	0.00	000000	0/00/00		4,080.00
				** TOTALS **		4,080.00	0.00				4,080.00
01-001038		VERNON MANUFACTURING CO.		OPERATING SUPPLIES		467.50	0.00	000000	0/00/00		467.50
				** TOTALS **		467.50	0.00				467.50
01-002762		WITTRUCK ELECTRIC LLC		DOOR REPAIRS		168.65	0.00	000000	0/00/00		168.65
				** TOTALS **		168.65	0.00				168.65
01-003970		WORLDWIDE EXPRESS		FREIGHT W/E 7/12/2023		46.65	46.65-	127714	8/07/23		0.00
01-003970		WORLDWIDE EXPRESS		FREIGHT W/E 7/19/2023		81.48	81.48-	127624	7/25/23		0.00
01-003970		WORLDWIDE EXPRESS		FREIGHT W/E 7/26/2023		97.59	97.59-	127715	8/07/23		0.00
01-003970		WORLDWIDE EXPRESS		FREIGHT W/E 8/2/2023		16.00	16.00-	127716	8/07/23		0.00
				** TOTALS **		241.72	241.72-				0.00

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PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-001303	ZIMMER & FRANCESCO INC.	PLATES, BOLTS & PUMP COVER	1,300.28	0.00	000000	0/00/00	1,300.28
		** TOTALS **	1,300.28	0.00			1,300.28
01-003722	ISOLVED BENEFIT SERVICES	JULY FLEX PARTICIPANT FEES	90.00	90.00-	000000	8/07/23	0.00
		** TOTALS **	90.00	90.00-			0.00
	* Payroll Expense		424,511.84				

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023
PARTIALLY ITEMS DATES:	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	672,028.20	672,028.20CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	885,779.15	0.00	885,779.15
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	1,557,807.35	672,028.20CR	885,779.15

U N P A I D R E C A P

UNPAID INVOICE TOTALS	885,891.93
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	112.78CR
** UNPAID TOTALS **	885,779.15

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023
PARTIALLY ITEMS DATES :	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023
UNPAID ITEMS DATES :		7/21/2023 THRU 8/10/2023	7/21/2023 THRU 8/10/2023

FUND TOTALS

001	GENERAL FUND	419,657.10
010	HOTEL/MOTEL TAX	739.40
110	ROAD USE TAX FUND	19,351.23
121	LOCAL OPTION SALES TAX	44.41
304	C.P. STREETS	339,599.98
311	C.P.-PARKS & RECREATION	30,965.60
313	C.P. - REC CENTER BLDG	216,356.53
600	WATER UTILITY FUND	53,983.63
602	WATER UTILITY CAP. IMP.	14,011.50
610	SEWER UTILITY FUND	31,073.97
612	SEWER UTILITY CAP. IMP.	4,080.00
621	STORM WATER CAP. IMP.	1,250.00
850	MEDICAL INSURANCE FUND	2,182.16
	* PAYROLL EXPENSE	424,511.84

GRAND TOTAL 1,557,807.35

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Dan Hannasch, Fire Chief / Building Dept *DH*
DATE: August 14, 2023
SUBJECT: Selling of City Vehicle

As of a couple of weeks ago the old city patrol car which is now the Building Department's developed an issue with the cooling system. The car was taken to Performance Tire for diagnostic and was informed that they believe it has a cracked head because of coolant leaking after it builds pressure. Visiting with Brad Burke we would like to get the approval to sell the vehicle on Gov deals before the car does not run. Currently the car runs and does not have any engine warning lights on, but it leaks antifreeze. I received a quote from a local dealer on trade in and hopefully we can do better by using Gov deals.

Recommendation: Staff would recommend selling the city vehicle with Gov deals instead of trading it in when we find a replacement vehicle.



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager 
FROM: Laura A. Schaefer, Finance Director/City Clerk 
DATE: August 9, 2023
SUBJECT: Amended FY 2022/2023 Year End Transfers Resolution

When entering the FY 2022/2023 transfers into the financial software, I noticed that one of the transfers listed on the original Transfers Resolution was missing where the funds were being transferred.

Enclosed is an amended FY 2022/2023 Year End Transfers Resolution. The change to the resolution is for number 15 and is bolded. The funds should be transferred from the Electric Franchise Fund to **C.P. – Streets Fund** for street rehabilitation projects.

RECOMMENDATION: Council consideration and approval of the attached amended resolution authorizing the FY 2022/2023 transfers.

RESOLUTION NO. ____

A RESOLUTION AMENDING RESOLUTION NO. 23-64 AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 2023 FOR THE CITY OF CARROLL, IOWA

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa as follows:

SECTION 1: Authorize the City Clerk to Transfer Funds. That the City Clerk be and is hereby authorized by the City Council to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2023.

SECTION 2: Transfer of Funds. The City Clerk will transfer the following sums and to record the same in the appropriate manner:

1. Transfer from the Employee Benefit Special Revenue Fund to the General Fund - \$859,967.63 to pay for General Fund employee benefit expenses
2. Transfer from the Water Utility Fund to the General Fund - \$48,272.00 to pay for insurance liability & property expenses
3. Transfer from the Sewer Utility Fund to the General Fund - \$63,928.00 to pay for insurance liability & property expenses
4. Transfer from Downtown Urban Renewal Special Revenue Fund to the General Fund - \$1,483.50 to re-pay an interfund loan for the rehabilitation of 224 N Main Street
5. Transfer from Employee Benefit Special Revenue Fund to the Road Use Tax Fund - \$149,382.73 to pay for Road Use Tax employee benefit expenses
6. Transfer from Sewer Utility Fund to Debt Service Fund - \$719,960.00 to pay for FY 2023 principal and interest payments
7. Transfer from LOST Fund to Debt Service Fund - \$556,033.00 for property tax relief
8. Transfer from LOST Fund to Debt Service Fund - \$391,067.11 for FY 2023 principal and interest payments for the 2022A GO LOST debt issuance
9. Transfer from Ashwood Urban Renewal Special Revenue Fund to Debt Service Fund - \$2,604.67 to repay the debt service fund for principal and interest payments
10. Transfer from the General Fund to C.P. – Airport Fund - \$47,750.00 to pay for airport capital improvement projects
11. Transfer from Sewer Utility Fund to C.P. – Streets Fund - \$1,000,000.00 to pay for construction expenses for urban renewal public improvement projects
12. Transfer from the General Fund to C.P. – Streets Fund - \$50,000.00 for a sidewalk transition plan
13. Transfer from Road Use Tax Fund to C.P. – Streets Fund - \$100,000.00 to pay for street rehabilitation projects
14. Transfer from LOST Fund to C.P. – Streets Fund - \$710,000.00 to pay for street rehabilitation projects
15. Transfer from Electric Franchise Fund to C.P. – Streets Fund - \$200,000.00 to pay for street rehabilitation projects

16. Transfer from Hotel/Motel Tax Fund to C.P. – Parks & Rec Fund - \$100,000.00 for park and recreation improvements
17. Transfer from LOST Fund to C.P. – Parks & Rec Fund - \$578,080.00 for park and recreation improvements
18. Transfer from Federal Grants Special Revenue Fund to C.P. – Parks & Rec Fund - \$100,000.00 for park and recreation improvements
19. Transfer from Downtown Urban Renewal Special Revenue Fund to Water Utility Fund - \$181,037.50 to re-pay an interfund loan for urban renewal public improvement projects
20. Transfer from Water Utility Fund to Water Utility Depreciation Fund - \$50,000.00 for future water plant improvements
21. Transfer from Water Utility Fund to Water Utility Capital Improvement Fund - \$500,000.00 for water capital projects
22. Transfer from Downtown Urban Renewal Special Revenue Fund to Sewer Utility Fund - \$861,750.00 to re-pay an interfund loan for urban renewal public improvement projects
23. Transfer from Sewer Utility Fund to Sewer Utility Depreciation Fund - \$35,000.00 for future sewer plant improvements
24. Transfer from Sewer Utility Fund to Sewer Utility Capital Improvement Fund - \$856,000.00 for sewer capital improvement projects
25. Transfer from Storm Water Utility Fund to Storm Water Capital Improvement Fund - \$175,000.00 for storm water capital improvement projects

PASSED AND APPROVED this 14th day of August, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

Mark E. Beardmore, Mayor

Attest:

Laura A. Schaefer, City Clerk

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: The Honorable Mayor and Member of the City Council

FROM: Aaron Kooiker, City Manager *AK*

DATE: August 7, 2023

SUBJECT: Empower Rural Iowa Rural Housing Assessment Grant

Background:

In the process of writing the Thriving Communities Designation application, the application requested the last time the City had completed a housing assessment. The City has not performed a housing assessment. In the Thriving Communities Designation, Iowa Economic Development Authority (IEDA) really hinted that having this type of an assessment was important. The Empower Rural Iowa Rural Housing Assessment Grant will help complete this type of assessment which will help the City assess our current development environment and enact changes resulting in the creation of policies and procedures attractive to potential developers.

More information about the Rural Housing Assessment Grant Program is included in the attached Grant Program Information and Grant Guidelines and can also be found at this website: <https://www.iowaeda.com/center-for-rural-revitalization/housing-assessment/>.

Analysis:

The State provides a grant to pay for \$10,000 of the assessment with a cash match from the City of \$5,000.

STAFF RECOMMENDATION: Council discussion and approval to support the application of the Empower Rural Iowa Rural Housing Assessment Grant which includes a cash match of \$5,000. Staff feels there are adequate funds in reserves in a number of different funds to cover the \$5,000 matching funds.



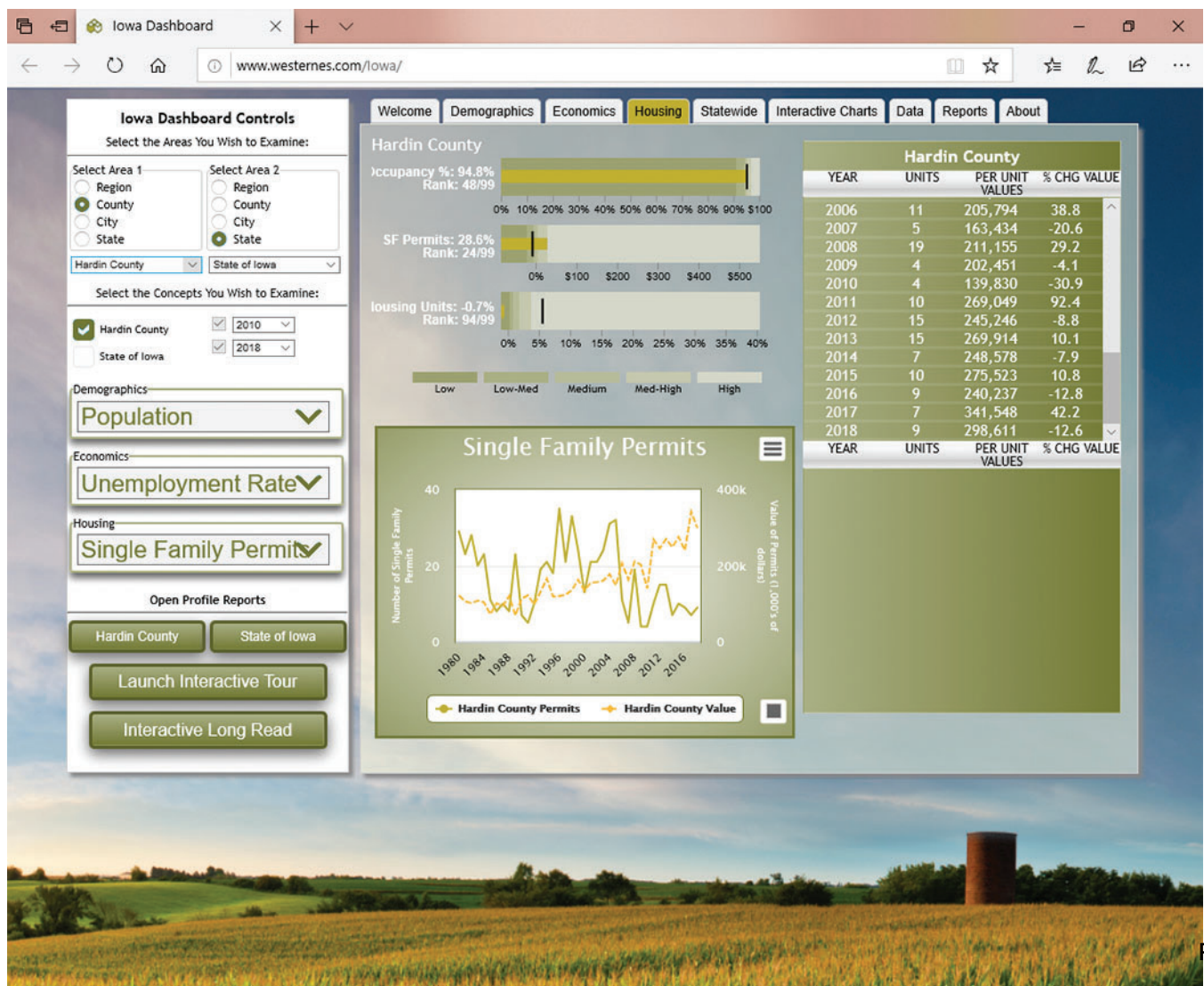
RURAL HOUSING ASSESSMENT GRANT PROGRAM

PROGRAM DESCRIPTION

The Rural Housing Assessment Grant program supports the use of publicly available, online information through the “Profile of Iowa” tool and rural community efforts to interpret publicly available hard data to implement changes through development codes, local ordinances and housing incentives specific to individual community needs. This program is a result of the Governor’s Empower Rural Iowa Initiative’s 2018 Recommendations.

In partnership with Iowa State University Extension and Outreach’s Rural Housing Readiness Assessment workshops, program funding will empower communities to assess their current development environment and enact changes resulting in the creation of policies and procedures attractive to potential developers.

The program is administered by the Iowa Economic Development Authority’s (IEDA) Center for Rural Revitalization in consultation with the Governor’s Empower Rural Iowa Initiative Task Forces and Iowa State University Extension and Outreach.





PROGRAM DETAILS

- Funding based on annual availability
- Grant Award: \$10,000
- Cash Match: \$5,000
- City must be the applicant with a population of 20,000 or fewer and not contiguous to a city with a population of 40,000 or greater
- An eligible city may submit an application that includes one or more partners and may apply on behalf of an entire county assessment if the county is one of the 88 least populous counties in Iowa
- Applicants must utilize Iowa Profile Tool and contract with Iowa State University Extension & Outreach for the facilitated Rural Housing Assessment Readiness Workshop
- Applicants must form a local Housing Committee
- Applications are reviewed by a panel including: Governor's Empower Rural Iowa Initiative Task Force members; Iowa State University Extension & Outreach staff; and expert professionals
- Extra consideration is provided to applications that have projects supporting housing initiatives endorsed by the Iowa Great Places Citizen's Advisory Board as well as those located in a community of 10,000 or fewer

SCORING CRITERIA

- Timing & Need
- Housing Committee & City Resolution
- Existing Documentation
- Implementation
- Budget & Local Support

CONTACT

To learn more, contact Liesl Seabert at 515.348.6154 or email rural@iowaeda.com.



RURAL HOUSING ASSESSMENT GRANT GUIDELINES

The Rural Housing Assessment Grant program supports the use of publicly available, online information and rural community efforts to interpret publicly available hard data to implement changes through development codes, local ordinances, and housing incentives specific to individual community needs.

In partnership with Iowa State University (ISU) Extension and Outreach's Rural Housing Readiness Assessment workshops, funding from the program will empower communities to assess their current development environment and enact changes resulting in the creation of policies and procedures attractive to potential developers.

The program, defined in [Iowa Administrative Code](#), is administered by the [Center for Rural Revitalization](#), a division of the Iowa Economic Development Authority (IEDA), in consultation with the Governor's Empower Rural Iowa Initiative Task Forces and ISU Extension and Outreach.

TIMELINE

June 28, 2023 | Application Window Opens

Application available through [iowaGrants.gov](https://iowagrants.gov)

July 18, 2023 | Grant Informational Webinar

[Register for the webinar](#) to be held on Tuesday, July 18 at 3 p.m. CT. This webinar will be recorded and posted on the grant website.

August 30, 2023 | Application Deadline

Deadline to submit an application for funding is 11:59 p.m., August 30, 2023.

October 15, 2023 | Funding Decision Notification

Applicants notified of funding decisions by September 30.

October 15, 2023 – June 30, 2025 | Funding Period

All project activities and incurred expenses must occur within the eligible contracted funding period of October 15, 2023 – June 30, 2025. Funding is awarded on a reimbursement basis after expenses have been incurred for approved project activities.



ELIGIBILITY REQUIREMENTS

Eligible Use of Funding

The Rural Housing Assessment Grant Program provides funding for housing assessment data collection and ISU Extension and Outreach Rural Housing Assessment Readiness Workshop. Funds may be used to fulfill that process at the discretion of the grant recipient but must contribute to the completion of the housing assessment report, workshop or implementation of the workshop outcomes within the contract period.

Eligible Applicants

Local city and county governments, or federally recognized tribal governments physically located in Iowa are eligible. The government must exist in and benefit a community in Iowa with a population of 20,000 or fewer and not contiguous to a city with a population of 40,000 or greater. County-wide projects must be one of the 88 least-populous counties in Iowa.

Eligible Project Requirements

Requirements for Rural Housing Assessment Interpretation and Implementation grant awards include, but are not limited to the following:

- Applicants must demonstrate the capacity for grants administration.
- Applications must demonstrate the feasibility of completing the proposed activities with the funds requested and contract period.
- Applications must identify and describe any other sources of funding for the proposed activities.
- Applications must provide \$5,000 cash match for each city or full county partnering on the application.
- Applications must agree to utilize information available on the Iowa Profile tool.
- Applications must agree to contract with ISU Extension and Outreach for the facilitated Rural Housing Assessment Readiness Workshop.
- Applications must identify any additional partner organizations that will be utilized in additional data collection or implementation processes.



FUNDING

Grant Request Amount

Grant Recipients will be awarded up to \$10,000 per city or county that is partnering on the application to support expenses incurred within the eligible funding period. For example, if the application includes three cities, the grant award will be up to \$30,000. If the application includes one county and two cities, the award would also be up to \$30,000. A portion of the total project cost must be used to contract with ISU Office of Extension and Outreach for the Rural Housing Assessment Readiness Workshop. The workshop price is dependent upon the number of communities involved.

Match Requirement

Applicants are required to demonstrate investment in the project process by providing a minimum of \$5,000 per city or county cash match. The cash match must be secured, dedicated to eligible expenses, a legitimate part of the project and must be expended within the eligible funding period. The \$5,000 match requirement may be raised through a combination of public and private sources but may not include in-kind donations of goods or services, unsecured funding or loans.

- Cash match constitutes actual cash contributed to direct project expenses by the applicant or other funding sources.
- Funding from state government already being used as match from another program, including other funds from the IEDA, cannot be used to meet the match requirement.

Funding Period

All project activities and incurred expenses must occur within the eligible contracted funding period of October 15, 2023 – June 30, 2025. Funding is awarded on a reimbursement basis after expenses have been incurred for approved project activities within the eligible funding period. Expenses incurred before or after the eligible funding period are not eligible for reimbursement.

ONLINE APPLICATION SUBMISSION

Applicants must submit an application via iowaGrants.gov, an online application portal. Applications will not be accepted in any other format. Late, incomplete or ineligible applications will not be accepted. Applicants must create a login to view the full application for the program.

REVIEW PROCESS

Applications will be reviewed for completion, eligibility and adherence to published guidelines. Applications are reviewed as submitted. New application information or subsequent application clarification submitted after a program deadline is not considered. Eligible applications will be referred for a competitive review by a volunteer panel, including the Governor's Empower Rural Iowa Initiative Task Force members, ISU Extension and Outreach staff and expert professionals (grant review committee). The grant review committee reserves the right to recommend conditional funding and partial funding. Funding recommendations will be submitted by the committee to the executive director of the IEDA for consideration and approval. The applicant's authorized official will receive award notification. All funding decisions are final.

HOUSING COMMITTEE

Applicants are asked to establish a housing committee to guide the process. It is recommended that the committee be comprised of seven to 10 individuals, including elected officials, city staff, representatives from real estate and finance, non-profits, major employers and concerned residents. It is also recommended that the community advertise the opportunity to serve on the housing steering committee and provide public notice. Additional guidance can be provided by the ISU Extension and Outreach Office.

SCORING RUBRIC

Eligibility Review

Applications must demonstrate evidence of the following:

- Applicant is eligible
- Funding request meets eligible project and expense requirements
- Request includes proof of \$5,000 cash match per city or county partnering on the application for grant request
- Project duration does not exceed contract period
- Application is complete and submitted through iowaGrants.gov
- Applicant is a local city government(s) or federally recognized tribal government physically located in Iowa

Extra consideration is provided to applications that have projects supporting housing initiatives endorsed by the Iowa Great Places Citizen's Advisory Board (additional 5 points added to score total), as well as those located in a community of 10,000 or fewer (additional 5 points added to score total).

Application Review

The Rural Housing Assessment Grant Scoring Rubric will be used to evaluate applications. Each section has criteria and corresponding point values to ensure a fair review process. The rubric is on a scale of 62 points.

1 – APPLICANT PROFILE: 5 points possible		
5	3	1
Applicant demonstrates a strong record of progress through relevant notable achievements and strategic priorities.	Applicant identified relevant notable achievements or strategic priorities.	Applicant did not adequately identify relevant notable achievements or strategic priorities.

2 – TIMING & NEED: 5 points possible		
5	3	1
Proposal clearly identifies recent momentum and commitment to active participation and engagement in addressing housing needs.	Proposal identifies some recent momentum and commitment to participation and engagement in addressing housing needs.	Proposal does not clearly identify recent momentum and commitment to participation and engagement in addressing housing needs.

3 – HOUSING COMMITTEE: 5 points possible		
5	3	1
Proposal clearly identifies an active housing committee with multiple, diverse partners. Key partner roles and responsibilities are well defined and will enhance the success of the process.	Proposal identifies a housing committee with multiple, diverse partners. Key partner roles and responsibilities are defined.	Proposal does not identify an active housing committee with multiple, diverse partners. Key partner roles and responsibilities are not well defined.

4 – EXISTING DOCUMENTATION: 2 points each		
2	2	2
Previous Housing Studies	Downtown Upper Story Inventory	Vacant Lot Survey or Data
2	2	2
Comprehensive Plan	Current Housing-Related City Ordinances	Ordinances or Resolutions Enacting Housing-Related Incentive Programs

5 – IMPLEMENTATION: 5 points possible		
5	3	1
Proposal has strong implementation objectives. Project will be successfully realized through a clear, detailed timeline of deliverables. Applicant and partner responsibilities are well-defined.	Proposal has identified achievable implementation objectives and timeline of tasks. Applicant and partner responsibilities are identified.	Proposal implementation objectives are unclear or not measurable. Multiple concerns about project achievability. Timeline of tasks is insufficient. Applicant and partner responsibilities are unclear or not identified.

6 - BUDGET: 5 points possible		
5	3	1
Project budget and intended use of funds are clear and appropriate.	Project budget and intended use of requested funds are identified and adequate.	Project budget and intended use of requested funds are unclear or inadequate.

7 – BUDGET LOCAL SUPPORT: 5 points possible		
5	3	1
Majority of the applicant match is from local, including county and city government, or private sources.	Over half of the applicant match is from local, including county and city government, or private sources.	Less than half of the applicant match is from local, including county and city government, or private sources.

8 - SUPPORT MATERIAL: 5 points possible		
5	3	1
Support material is highly relevant to the project, of high quality and clearly supports the projects' need.	Support material relates to the project and is of average quality.	Support material is not relevant to the project, of poor quality or does not support the projects' need.

9 - GRANTSMANSHIP & CASE FOR SUPPORT: 5 points possible		
5	3	1
The application is clear, concise, and well composed. Case for support is exemplary and merits investment from the State.	The application is clear. Case for support is adequate.	Application is unclear or poorly composed. Case for support is inadequate or does not merit State investment.

Contact

Potential applicants are encouraged to review all published material and contact Rural Community Revitalization Program Manager Liesl Seibert at 515.348.6154 or rural@iowaeda.com, with questions well in advance of application deadlines.

City of Carroll


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: The Honorable Mayor and Member of the City Council

FROM: Aaron Kooiker, City Manager 

DATE: August 7, 2023

SUBJECT: 408 W 7th Street – Request for Bids

Background:

Property located at 408 W 7th Street has been through the legal system and now belongs to the City of Carroll. The City now needs to find a prospective developer for the property. With City owned property, we are required to go through a very specific process. In this proposal you will see a Notice - Request for Bids and a Bid Form.

Analysis:

Staff would like to put the Request for Bids and Bid Form out to the general public requiring the bids be returned to City Hall by August 25. At the August 28 Council Meeting, Council will receive the properly submitted Bid Forms. Council will then set a public hearing on the sale for the September 11 Council Meeting.

After the public hearing is concluded on September 11, Council will be able to make a final decision and may approve the sale by Resolution, authorizing the Mayor to sign the Quit Claim Deed.

City policies 304 (Sale of Surplus City Property) and 307 (Appraisals for Real Property Sales and Purchases) cover the City's requirements for the sale of real property by the City. These policies go beyond the requirements of state code. Staff is requesting these policies be waived to expedite the sale process for this property.

STAFF RECOMMENDATION: Mayor and Council consideration of a motion waving city policies 304 and 307 related to the sale of real property and approve the proposed Notice – Request for Bids and Bid Form for 408 W 7th Street.

**NOTICE
REQUEST FOR BIDS**

RE: The West 56 feet of Lot 2, Block B, Seventh Addition to Carroll, Carroll County, Iowa
(Locally known as 408 W 7th Street, Carroll, Iowa 51401; Parcel ID Number: 06-24-333-010)

(THE "REAL ESTATE")

1. Owner: City of Carroll, Iowa ("the City")

2. Terms:
 - A. The City will accept sealed bids for the purchase of the Real Estate consistent with the terms and conditions stated herein.

 - B. Minimum bid is \$12,000.00.

 - C. Sealed bids must be received by 3:00 p.m. on August 25, 2023 ("the Deadline").

 - D. The Bid Form must be completed in its entirety, signed, sealed, and delivered to Carroll City Hall, Attn: City Manager, Aaron Kooiker, 627 N Adams, Carroll, Iowa on or before the Deadline. Proposals received after the Deadline will not be opened or considered. Proposals containing any reservations or conditions not provided for in this Notice will not be considered.

 - E. The property is currently zoned B-2, General Business District. The City's expectation would be that the site would be redeveloped as a multi-family residential development. The Property will be used for the purpose of redevelopment and not for speculation in land holding.

 - F. The Bid Form is available at the office of the City Clerk of the City of Carroll at 627 N Adams Street, Carroll, Iowa.

 - G. Inspection of the property can be made by appointment with the City Manager.

 - H. The City reserves, in the City's sole and absolute discretion, the right to reject any and all bids even if it is the highest bid.

 - I. In the event of a tie following the Deadline, a random selection process will be used to select the winning bidder.

 - J. No bids shall be subject to financing. Upon receipt of the proposed winning bid, the bidder shall execute an Offer to Buy in a form provided by the City (and containing the terms and conditions set forth herein) and deliver to the City the executed Contract prior to its August 28, 2023, Council meeting.

K. Any bid is non-rescindable and is an absolute offer to purchase on the terms set forth herein, subject to acceptance and approval by the Carroll City Council after such public notice and hearing required by law.

3. For questions, contact:

Aaron Kooiker, City Manager
627 N Adams
Carroll, IA 51401
Telephone: 712-792-1000

CONDITIONS OF SALE

The City shall pay all real estate taxes that are due and payable as of June 30, 2023, and constitute a lien against the Property, including any unpaid real estate taxes for any prior years. Buyer shall be responsible for all subsequent real estate taxes. There will be no proration of real estate taxes for the fiscal year 2023-2024.

Closing shall occur on or before October 1, 2023, unless otherwise mutually agreed upon by the parties. Bidder shall provide the City with a schedule and timeline for renovation, completion, and occupancy.

Buyer is purchasing the Real Estate in "AS IS" condition. Buyer acknowledges that the City has made no representation or warranties, express or implied, as to the condition of the Real Estate or as to value, fitness for use, state of title, or environmental matters, and Buyer waives any claims based on the condition of the Real Estate and releases and discharges the City and its employees, officers, and agents from any such claims, liabilities, and causes of action. The Buyer shall be responsible for disposing of any junk, garbage, and/or personal property located at the Real Estate and shall be responsible for abating any existing nuisance conditions at the Real Estate.

The City is not required to provide an abstract of title to the Real Estate and does not make any representations or warranties as to the state of title to the Real Estate. Any abstracting or title work shall be the Buyer's sole responsibility and cost. The City shall convey title to the Real Estate to Buyer by "Quit Claim" Deed.

Dated: August _____, 2023

By: _____
Mark E. Beardmore, Mayor

BID FORM

RE: The West 56 feet of Lot 2, Block B, Seventh Street Addition to Carroll, Carroll County, Iowa
(Locally known as 408 W 7th Street, Carroll, IA 51401; Parcel ID Number: 06-24-333-010)

(The “Real Estate”)

Seller: City of Carroll

Name of Proposer: _____

Address: _____

Telephone: _____

Email Address: _____

Date of Bid: _____

Bid Amount: _____

Description of Project or Proposed Use of Property: (For example the type of housing proposed – to be rental or owner occupied, amenities proposed, landscaping planned, etc. This explanation of the housing/development project can be attached as separate page)

Estimated Time For Commencement: _____

Estimated Time For Completion: _____

Additional Comments:

The City shall pay all real estate taxes that are due and payable as of June 30, 2023, and constitute a lien against the Property, including any unpaid real estate taxes for any prior years. Buyer shall be responsible for all subsequent real estate taxes. There will be no proration of real estate taxes for the fiscal year 2023-2024.

Closing shall occur on or before October 1, 2023, unless otherwise mutually agreed upon by the parties.

Bidder shall provide the City with a schedule and timeline for renovation, completion, and occupancy.

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Return to: Carroll City Hall
ATTN: Aaron Kooiker
627 N Adams Street
Carroll, IA 51401
Telephone (712) 792-1000

By signing, each Buyer agrees to the terms and conditions of the sale set forth in the REQUEST FOR BIDS.

"Buyer(s)"

_____	Dated: _____
_____	Dated: _____
_____	Dated: _____