

## Library Board Minutes

May 15, 2023

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library. Trustees present: Thomas Parrish, Dale Schmidt, Julie Perkins, Lisa Auen, Marcie Hircock, and Ralph von Qualen. Absent: Summer Parrott, Brenda Hogue, and Keith Cook. Also present: Director Wendy Johnson.

Parrish called the meeting to order at 5:33 pm. It was moved by Perkins and seconded by Hircock to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Parrott, Hogue, and Cook, motion passed 6-0.

It was moved by Schmidt and seconded by Perkins to approve the minutes from the April 17, 2023, meeting. All voted aye. Nays: none. Abstain: none. Absent: Parrott, Hogue, and Cook, motion passed 6-0.

Reviewed the financials and bills. It was moved by Auen and seconded by Schmidt to approve the bills. All voted aye. Nays: none. Abstain: none. Absent: Parrott, Hogue, and Cook, motion passed 6-0.

Summer Parrott and Brenda Hogue arrived at 5:40 pm.

Correspondence: received a thank you letter from Debra Marquart, Iowa Poet Laureate thanking us for the warm welcome in Carroll for her poetry reading during National Library Week. No board action taken.

Director's Report: Patrons surpassed the \$1,000,000 saved for fiscal year 2023. Summer reading sign-ups will start May 30 and activities/events will start June 5. Programs planned Monday through Friday, with performers at the Rec Center on select Tuesdays. No board action taken.

Old Business: Report on National Library Week programs – 281 in attendance over the five programs. Many people visited the library that had not been in since the library remodel. No board action taken.

New Business: Wayfinding signs – have received one quote from Options Ink. Suggestions to not abbreviate "Circ. Desk," use "Circulation Desk" and use "Mother's Room" instead of "New Mother's Room." Would like signs to be more fun. Will discuss signs next month. No board action taken.

Trustee education: Discussed the new board member video series, part 5: Planning for the Future. No board action taken.

Lisa Auen left the meeting at 5:58 pm.

Agenda Items for Next meeting: review bids for technology contract, review Carroll Public Library's Long-Range Plan, discuss wayfinding signs, and Hircock will be presenting information about the library checking out memberships to the Children's Museum based on how other libraries handle checking out memberships. No board action taken.

It was motioned by Hogue and seconded by Hircock to adjourn. All voted aye. Nays: none. Abstain: none. Absent: Cook, motion passed 8-0. Parrish adjourned the meeting at 6:12 pm.

Next Regular meeting- June 19, 2023, at 5:30pm at the Carroll Public Library: Community Meeting Room – 118 E. 5th St, Carroll, IA 51401. If you can't be present at the meeting, please contact Wendy Johnson at 712-792-3432 or by email at [wjohnson@carroll-library.org](mailto:wjohnson@carroll-library.org).