



City Council Meeting

Monday, June 26, 2023 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Recognition of Retirement - Jerry Dentlinger
4. Consent Agenda
 - a. Approval of Minutes of the June 12, 2023 Meeting
 - b. Approval of Bills and Claims
 - c. Licenses and Permits:
 - New 5-day Special Class "C" Retail Alcohol Permit with Outdoor Service (July 24, 2023 - RAGBRAI) - *Carroll Depot Centre LTD*
 - Outdoor Service (July 24, 2023 - RAGBRAI) - *Brothers on Main*
 - Cigarette Permits
 - d. FY 2024 Outside Agencies Funding Agreement Resolutions
 - e. Infill Housing Incentive Applications
5. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name

and address for the record. Statement or questions are limited to five (5) minutes.

6. Ordinances

7. Resolutions

a. Custom Fire Rescue Truck

- Report of Bids

8. Reports

a. Carroll Recreation Center Improvement Project - 2021 - Change Order No. 5

Also see item VI.C - [March 8, 2021](#) - Contract for Services Agreement - Carroll Recreation Center Building Improvements Project - 2021

Also see item VII.D - [June 14, 2021](#) - Carroll Recreation Center Building Improvements Project Project - 2021

Also see item 7.a - [December 20, 2021](#) - Carroll Recreation Center Building Improvements Project Project - 2021

Also see item 7.c - [February 14, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2022

Also see item 6.a - [February 28, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021

Also see item 6.a - [March 14, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021

Also see item 6.e - [May 23, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021

Also see item 3.e - [August 22, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Construction Materials Testing Proposal

Also see item 8.d - [October 10, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Change Order No. 1

Also see item 8.b - [October 24, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Change Order No. 2

Also see item 7.a - [December 19, 2022](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Change Order No. 3

Also see item 7.a - [January 9, 2023](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Change Order No. 3

Also see item 7.a - [February 13, 2023](#) - Carroll Recreation Center Building Improvements Project Project - 2021 - Change Order No. 4

b. Stormwater Improvements

- Drainage Evaluation

Also see item 6.3 – [November 14, 2022](#) – Stormwater Improvements – Professional Services Agreement

c. Housing Discussion

- JEO Design - Golf Course Site
- Region XII COG, Inc - Home Construction Agreement

d. Vicious Animal Appeal Hearing

9. Committee Reports (Informational Only)

10. Comments from the Mayor

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

July Meetings:

- * Board of Adjustment - July 3, 2023 - City Hall - 627 N Adams St
- * Parks, Recreation and Cultural Advisory Board - July 3, 2023 - Recreation Center - 716 N Grant Rd
- * City Council – July 10, 2023 – City Hall – 627 N Adams St
- * Airport Commission – July 10, 2023 – Airport Terminal Building - 21177 Quail Ave
- * Planning and Zoning Commission – July 12, 2023 – City Hall - 627 N Adams St
- * Library Board of Trustees – July 17, 2023 – Carroll Public Library – 118 E 5th St
- * City Council – Tuesday, July 25, 2023 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

| Agenda published on 06/22/2023 at 5:25 PM

COUNCIL MEETING

JUNE 12, 2023

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Misty Boes, Tom Bordenaro, LaVern Dirx, and Carolyn Siemann. Absent: JJ Schreck. Mayor Mark Beardmore presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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New employee Aquatics/Fitness Specialist Grant Kraus was introduced to Council. No Council action taken.

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It was moved by Bordenaro, seconded by Bauer, to approve the following items on the consent agenda: a) minutes of the May 22, 2023 Council meeting, as written; b) bills and claims in the amount of \$2,611,171.23; c) Licenses and Permits: Renewal of Class “C” Retail Alcohol License – *Pizza Hut*, Outdoor Service (July 24, 2023 – RAGBRAI) – *Carroll Brewing Company*, and the following cigarette permits: Antonia’s Vapes, Beer Thirty, Casey’s General Store #3082, Casey’s General Store #3025, Dollar General #2756, Drees Oil Co., Inc., Fareway Stores, Inc. #409, Golf Services, LLC, Hy-Vee, Hy-Vee Fast and Fresh, Kimmes Carroll Country Store 1, Kimmes Carroll Country Store 2, Kimmes Country Store #15, Sparky’s One Stop #25, Sparky’s One Stop #29, The Vaped Ape, Walgreens #10770, and Wal-Mart Supercenter #1787, and d) the acceptance of Tobacco Settlement Agreements from Kimmes Carroll Country Store and Sparky’s One Stop. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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There were no oral requests or communications from the audience.

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An Ordinance Amending the Code of Ordinances for the Eighth Amended and Restated Urban Renewal Plan by Adding the Tenth Amended Project Area and the Fourteenth Amended Project Area to the Division of Revenue was introduced by Council Member Siemann.

It was moved by Siemann, seconded by Bordenaro, to approve the first reading and waive the second and third readings of said Ordinance. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

It was moved by Siemann, seconded by Bordenaro, to adopt said Ordinance No. 2304. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Boes, seconded by Siemann, to approve Resolution No. 23-38, Contracts for Liability, Property and Workers' Compensation Insurance Coverage for fiscal year 2023 which includes payment of premiums on July 3, 2023 and appoint City Manager Aaron Kooiker and City Clerk/Finance Director Laura Schaefer as contacts to act as liaisons between the City and ICAP. Mid-Iowa Insurance Agents Terry Axman and Josh Axman addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Dirkx, seconded by Bauer, to approve Resolution No. 23-39, Making Award of Contract for the Adams Street Reconstruction to Rasch Construction, Inc. at their bid price of \$3,550,680.08. Cody Forch, P.E. with McClure Engineering, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

It was moved by Dirkx, seconded by Bauer, to approve Resolution No. 23-40, Approving Contract and Bond for the Adams Street Reconstruction. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Boes, seconded by Seimann, to approve the expenditure of the Street Maintenance Facility Fund balance on equipment needed for the Facility by following the requirements of Purchasing Policy 0501. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

It was moved by Siemann, seconded by Boes, to approve Resolution No. 23-41, Accepting the Proposal from Blacktop Service Co. for the Street Maintenance Facility asphalt replacement in the amount of \$29,820.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bauer, seconded by Bordenaro, to approve Resolution No. 23-42, Accepting the Quotation from Layne Christensen Company for Well No. 19 additional

rehabilitation in the amount of \$12,855.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Boes, seconded by Siemann, to approve Resolution No. 23-43, Agreement with JEO Consulting Group, Inc. for Professional Services for the Water High Service Pump Station Pump Replacement Project at an estimated fee of \$59,670.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Boes, to approve Resolution No. 23-44, Accepting the Proposal from HGM Associates, Inc. for Bridge Records and Inspection Audit and 2023 Bridge Inspections in the estimated amount of \$21,050.00. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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At 6:15 p.m. Mayor Beardmore opened a public hearing on the adoption of the 2023 Amendment to the Carroll Urban Revitalization Plan. Mayor Beardmore closed said public hearing at 6:18 p.m.

It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-45, Adopting the 2023 Amendment to the Carroll Urban Revitalization Plan. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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Randy Toft, Carroll resident, inquired about the schedule for the Adams Street Reconstruction Project. No Council action taken.

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It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-46, Authorizing a form of Loan Agreement and authorizing and providing for the issuance of a \$350,000 General Obligation Capital Loan Note, Taxable Series 2023, and levying a tax to pay said Note. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-47, An Agreement with Feldmann & Company CPA's, P.C. for Audit Services for Fiscal Year 2023, 2024, & 2025. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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Council held a discussion about general housing incentives including a housing development by the Carroll Municipal Golf Course, grants available for upper level housing in the downtown area and working with Region XII on housing opportunities. No Council action taken on those items discussed.

It was moved by Dirx, seconded by Bauer, to approve Resolution No. 23-48, Adopting a Revised City of Carroll Infill Housing Incentive Program. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-49, Real Estate Lease with R.L. Fridley Theaters, Inc. for a pocket park. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bauer, seconded by Bordenaro, to waive Purchasing Policy 0501 and approve the purchase of a 2024 Silverado 3500 truck with dump bed for the Golf Course from Motor Inn of Carroll, LLC at the quoted price of \$55,235.00. Tony Franklin, Motor Inn of Carroll, LLC representative, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

It was moved by Bauer, seconded by Bordenaro, to approve the selling of a 1999 F350 truck on Govdeals.com. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Bauer, to approve the purchase of 23 GPS units at the quoted price of \$9,775.00 from Jet's Outdoor Power for the new 2023 EZ-GO golf cars. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

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It was moved by Bordenaro, seconded by Bauer, to adjourn at 7:26 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: Schreck. Motion carried 5-0.

ATTEST:

Laura A. Schaefer, City Clerk

		=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====			
PAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023		
PARTIALLY ITEMS DATES:		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023		
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-001720	ACCESS SYSTEMS	OFFICE SUPPLIES	98.00	0.00	000000	0/00/00	98.00
		** TOTALS **	98.00	0.00			98.00
01-001704	ACCO	POOL CHEMICALS	1,930.60	0.00	000000	0/00/00	1,930.60
		** TOTALS **	1,930.60	0.00			1,930.60
01-002805	BADDING CONSTRUCTION CO.	REPAIR/PATCH RUNWAY	4,645.77	4,645.77-	127325	6/14/23	0.00
		** TOTALS **	4,645.77	4,645.77-			0.00
01-001943	BAUER BUILT TIRE CENTER	MOWER TIRE REPAIRS	29.47	0.00	000000	0/00/00	29.47
01-001943	BAUER BUILT TIRE CENTER	MOWER TIRE REPAIRS	19.58	0.00	000000	0/00/00	19.58
		** TOTALS **	49.05	0.00			49.05
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS	309.20	309.20-	127323	6/14/23	0.00
		** TOTALS **	309.20	309.20-			0.00
01-003515	BOMGAARS	HERBICIDE	129.99	0.00	000000	0/00/00	129.99
01-003515	BOMGAARS	SUPPLIES	11.99	0.00	000000	0/00/00	11.99
01-003515	BOMGAARS	BOLTS	1.41	0.00	000000	0/00/00	1.41
01-003515	BOMGAARS	SUPPLIES	27.98	0.00	000000	0/00/00	27.98
01-003515	BOMGAARS	GREASE	42.90	0.00	000000	0/00/00	42.90
01-003515	BOMGAARS	BATHROOM REPAIR SUPPLIES	6.99	0.00	000000	0/00/00	6.99
01-003515	BOMGAARS	SUPPLIES	137.79	0.00	000000	0/00/00	137.79
01-003515	BOMGAARS	LEAK REPAIRS - CHAMBER	9.98	0.00	000000	0/00/00	9.98
01-003515	BOMGAARS	SUPPLIES	3.99	0.00	000000	0/00/00	3.99
01-003515	BOMGAARS	FURNACE FILTER	34.76	0.00	000000	0/00/00	34.76
		** TOTALS **	407.78	0.00			407.78
01-003670	BRIGGS INC OF OMAHA	REPAIR PARTS	26.22	26.22-	127338	6/19/23	0.00
01-003670	BRIGGS INC OF OMAHA	SUPPLIES	7.60	0.00	000000	0/00/00	7.60
		** TOTALS **	33.82	26.22-			7.60
01-004138	CAPITAL SANITARY SUPPLY	CLEANER	159.00	0.00	000000	0/00/00	159.00
01-004138	CAPITAL SANITARY SUPPLY	TOILET PAPER	80.16	0.00	000000	0/00/00	80.16
01-004138	CAPITAL SANITARY SUPPLY	PAPER TOWELS	50.00	0.00	000000	0/00/00	50.00
01-004138	CAPITAL SANITARY SUPPLY	FLOOR CLEANER	57.47	0.00	000000	0/00/00	57.47
01-004138	CAPITAL SANITARY SUPPLY	PAPER TOWELS & SUPPLIES	231.36	0.00	000000	0/00/00	231.36
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	144.59	0.00	000000	0/00/00	144.59
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	13.75	0.00	000000	0/00/00	13.75
01-004138	CAPITAL SANITARY SUPPLY	MP - SUPPLIES	171.16	0.00	000000	0/00/00	171.16
01-004138	CAPITAL SANITARY SUPPLY	TOILET PAPER	144.42	0.00	000000	0/00/00	144.42
01-004138	CAPITAL SANITARY SUPPLY	GARBAGE BAGS	84.65	0.00	000000	0/00/00	84.65
		** TOTALS **	1,136.56	0.00			1,136.56

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
UNPAID ITEMS DATES	:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-025028	CAROL SCHOEPPNER	SECRETARY CONTRACT	350.00	350.00-	127334 6/14/23	0.00
		** TOTALS **	350.00	350.00-		0.00
01-003045	CARPET ONE FLOOR & HOME	FLOORING SUPPLIES	410.59	0.00	000000 0/00/00	410.59
		** TOTALS **	410.59	0.00		410.59
01-000747	CARROLL AUTO SUPPLY	CORE RETURNED	50.00-	0.00	000000 0/00/00	50.00-
01-000747	CARROLL AUTO SUPPLY	FORD PICKUP STARTER	160.07	0.00	000000 0/00/00	160.07
		** TOTALS **	110.07	0.00		110.07
01-004132	CARROLL AVIATION INC.	CONTRACT	6,940.00	6,940.00-	127330 6/14/23	0.00
		** TOTALS **	6,940.00	6,940.00-		0.00
01-004158	CARROLL COUNTY AMBULANCE	CPR TRAINING	196.00	0.00	000000 0/00/00	196.00
		** TOTALS **	196.00	0.00		196.00
01-004170	CARROLL COUNTY RECORDER	URBAN REVITE PLAN RECORDING	642.00	0.00	000000 0/00/00	642.00
		** TOTALS **	642.00	0.00		642.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE 1205 N GRANT	5.00	5.00-	127204 6/09/23	0.00
		** TOTALS **	5.00	5.00-		0.00
01-002977	CARROLL REFUSE SERVICE	MAY GARBAGE	65.55	65.55-	127326 6/14/23	0.00
		** TOTALS **	65.55	65.55-		0.00
01-004237	CARROLL VETERINARY CLINIC	JULY DOG CARE CONTRACT	650.00	0.00	000000 0/00/00	650.00
		** TOTALS **	650.00	0.00		650.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	69.34	69.34-	127328 6/14/23	0.00
01-002998	CENTURYLINK	BACK-UP PHONE LINE	158.28	158.28-	127329 6/14/23	0.00
		** TOTALS **	227.62	227.62-		0.00
01-001944	CHAD STEINKAMP	FERTILIZER AND SEED	6,580.89	6,580.89-	127324 6/14/23	0.00
		** TOTALS **	6,580.89	6,580.89-		0.00
01-003959	CHASE PAYMENTECH MERCHANT	MAY IN OFFICE CC PROCESSNG FEE	173.84	173.84-	000000 6/14/23	0.00
01-003959	CHASE PAYMENTECH MERCHANT	MAY ONLINE CC PROCESSING FEES	716.54	716.54-	000000 6/14/23	0.00
		** TOTALS **	890.38	890.38-		0.00
01-004835	COMMERCIAL SAVINGS BANK	LOAN PAYMENT	350,200.00	350,200.00-	127346 6/21/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	14,482.14	14,482.14-	001560 6/15/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	18,685.50	18,685.50-	001560 6/15/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	5,772.50	5,772.50-	001560 6/15/23	0.00
		** TOTALS **	389,140.14	389,140.14-		0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
UNPAID ITEMS DATES	:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-002071	COMPUTER REPAIR & SERVICE	ANTI-VIRUS RENEWAL	90.00	0.00	000000 0/00/00	90.00
01-002071	COMPUTER REPAIR & SERVICE	MISC COMPUTER ISSUES	57.50	0.00	000000 0/00/00	57.50
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUES	143.75	0.00	000000 0/00/00	143.75
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUES	483.75	0.00	000000 0/00/00	483.75
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER ISSUES	501.25	0.00	000000 0/00/00	501.25
		** TOTALS **	1,276.25	0.00		1,276.25
01-003145	CORE AND MAIN LP	SOCKETS FOR REPAIR CLAMPS	92.76	0.00	000000 0/00/00	92.76
		** TOTALS **	92.76	0.00		92.76
01-003214	CORE-MARK MIDCONTINENT IN	CONCESSIONS	1,588.39	0.00	000000 0/00/00	1,588.39
		** TOTALS **	1,588.39	0.00		1,588.39
01-005395	D & K PRODUCTS	TURF SUPPLIES	1,940.75	0.00	000000 0/00/00	1,940.75
		** TOTALS **	1,940.75	0.00		1,940.75
01-004025	DATA BUSINESS EQUIPMENT I	2 YR. SCANNER MAINTENANCE	750.00	0.00	000000 0/00/00	750.00
		** TOTALS **	750.00	0.00		750.00
01-006270	DREES HEATING & PLUMBING	HEATER REPAIRS	352.00	352.00-	127331 6/14/23	0.00
01-006270	DREES HEATING & PLUMBING	HEATER REPAIRS	352.00	352.00-	127331 6/14/23	0.00
		** TOTALS **	704.00	704.00-		0.00
01-012590	ECHO ELECTRIC SUPPLY	SUPPLIES	49.46	49.46-	127333 6/14/23	0.00
01-012590	ECHO ELECTRIC SUPPLY	LIGHT BULBS	12.04	0.00	000000 0/00/00	12.04
01-012590	ECHO ELECTRIC SUPPLY	CBD SUPPLIES	270.27	0.00	000000 0/00/00	270.27
		** TOTALS **	331.77	49.46-		282.31
01-003971	EMPLOYEE BENEFIT SYSTEMS	HRA CHECKS	15,252.02	15,252.02-	000000 6/14/23	0.00
		** TOTALS **	15,252.02	15,252.02-		0.00
01-006860	FELD FIRE EQUIPMENT CO.	FIRE EXTINGUISHER INSPECTED	293.50	0.00	000000 0/00/00	293.50
01-006860	FELD FIRE EQUIPMENT CO.	FIRE ALARM REPAIRS	215.00	0.00	000000 0/00/00	215.00
		** TOTALS **	508.50	0.00		508.50
01-003848	FIRST IMPRESSION	JUNE MALL RESTROOM CLEANING	300.00	0.00	000000 0/00/00	300.00
		** TOTALS **	300.00	0.00		300.00
01-003923	FORWARD CONTROLS DESIGN	OPTIC PLATFORM	116.00	0.00	000000 0/00/00	116.00
		** TOTALS **	116.00	0.00		116.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	929.50	0.00	000000 0/00/00	929.50
		** TOTALS **	929.50	0.00		929.50

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=====PAYMENT DATES=====
PAID ITEMS DATES : 6/09/2023 THRU 6/22/2023
PARTIALLY ITEMS DATES: 6/09/2023 THRU 6/22/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
6/09/2023 THRU 6/22/2023
6/09/2023 THRU 6/22/2023
6/09/2023 THRU 6/22/2023

=====POSTING DATES=====
6/09/2023 THRU 6/22/2023
6/09/2023 THRU 6/22/2023
6/09/2023 THRU 6/22/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-009535	GENERAL RENTAL	CONCRETE DRILL BIT	55.00	0.00	000000	0/00/00	55.00
01-009535	GENERAL RENTAL	HAMMER DRILLS REPAIRED	296.30	0.00	000000	0/00/00	296.30
		** TOTALS **	351.30	0.00			351.30
01-010156	GRAPHIC EDGE LLC	SB/BB BATS AND BALLS	1,149.70	0.00	000000	0/00/00	1,149.70
01-010156	GRAPHIC EDGE LLC	FIELDERS MASKS	264.95	0.00	000000	0/00/00	264.95
01-010156	GRAPHIC EDGE LLC	SUMMER FITNESS CHALLENGE SHIRT	251.78	0.00	000000	0/00/00	251.78
01-010156	GRAPHIC EDGE LLC	VOLLEYBALL SHIRTS	76.93	0.00	000000	0/00/00	76.93
01-010156	GRAPHIC EDGE LLC	BB SHIRTS	21.99	0.00	000000	0/00/00	21.99
01-010156	GRAPHIC EDGE LLC	BB/SB SHIRTS	12.50	0.00	000000	0/00/00	12.50
01-010156	GRAPHIC EDGE LLC	BB/SB SHIRTS	6.25	0.00	000000	0/00/00	6.25
		** TOTALS **	1,784.10	0.00			1,784.10
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	1,092.00	0.00	000000	0/00/00	1,092.00
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	156.00	0.00	000000	0/00/00	156.00
		** TOTALS **	1,248.00	0.00			1,248.00
01-012552	INDUSTRIAL BEARING SUPP.	BELTS	11.47	0.00	000000	0/00/00	11.47
01-012552	INDUSTRIAL BEARING SUPP.	BELTS	228.10	0.00	000000	0/00/00	228.10
		** TOTALS **	239.57	0.00			239.57
01-012635	IOWA DEPARTMENT OF TRANSP	TRAFFIC PAINT	3,892.45	0.00	000000	0/00/00	3,892.45
		** TOTALS **	3,892.45	0.00			3,892.45
01-012625	IOWA DEPT OF NATURAL RESO	CERTIFICATE RENEWALS	540.00	0.00	000000	0/00/00	540.00
		** TOTALS **	540.00	0.00			540.00
01-003982	IOWA INFORMATION MEDIA GR	LEGAL PUBLICATIONS	870.98	0.00	000000	0/00/00	870.98
		** TOTALS **	870.98	0.00			870.98
01-012647	IOWA LEAGUE OF CITIES	IA LEAGUE DUES	4,938.00	0.00	000000	0/00/00	4,938.00
		** TOTALS **	4,938.00	0.00			4,938.00
01-012678	IOWA PRISON INDUSTRIES	HANDICAP PARKING SIGNS	41.00	0.00	000000	0/00/00	41.00
		** TOTALS **	41.00	0.00			41.00
01-012685	IOWA SMALL ENGINE CENTER	REPAIR PARTS	381.19	0.00	000000	0/00/00	381.19
		** TOTALS **	381.19	0.00			381.19
01-002576	JAMES F CADY JR	PROGRAM EXPENSE	750.00	750.00-	127337	6/19/23	0.00
		** TOTALS **	750.00	750.00-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	900.00	0.00	000000	0/00/00	900.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====			
PAID ITEMS DATES	: 6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023	6/09/2023 THRU	6/22/2023		
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023	6/09/2023 THRU	6/22/2023		
UNPAID ITEMS DATES	:	6/09/2023 THRU	6/22/2023	6/09/2023 THRU	6/22/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
		** TOTALS **	900.00	0.00			900.00
01-013917	JEO CONSULTING GROUP INC.	IRRIGATION BOOSTER STATION	19,438.00	0.00	000000	0/00/00	19,438.00
		** TOTALS **	19,438.00	0.00			19,438.00
01-003243	JET'S OUTDOOR POWER AND S	GOLF CART MAINTENANCE	145.80	0.00	000000	0/00/00	145.80
		** TOTALS **	145.80	0.00			145.80
01-004024	JFF LLC	HOUSING INCENTIVE 1422 WOODLAN	20,000.00	0.00	000000	0/00/00	20,000.00
		** TOTALS **	20,000.00	0.00			20,000.00
01-002788	JIMMY JOHNS #2622	EMPLOYEE RECOGNITION	31.14	0.00	000000	0/00/00	31.14
		** TOTALS **	31.14	0.00			31.14
01-025020	JOHN DEERE FINANCIAL	SUPPLIES RETURNED	7.06-	7.06	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	ELECTRONIC CLEANER	35.56	35.56-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	PARTS	88.09	88.09-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	BOLTS	0.78	0.78-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	NUTS AND SCREWS	23.93	23.93-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	OIL AND FILTER	30.60	30.60-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	#31 WIRING HARNASS	278.65	278.65-	127345	6/19/23	0.00
01-025020	JOHN DEERE FINANCIAL	SICKEL MOWER BLADE	204.75	204.75-	127345	6/19/23	0.00
		** TOTALS **	655.30	655.30-			0.00
01-003523	KENNEBECK CARPET CLEANING	CITY HALL CARPET CLEANING	450.00	0.00	000000	0/00/00	450.00
		** TOTALS **	450.00	0.00			450.00
01-004026	KENNETH JANNING & SONS IN	FLOOR	8,286.00	0.00	000000	0/00/00	8,286.00
		** TOTALS **	8,286.00	0.00			8,286.00
01-014542	KIESLER'S POLICE SUPPLY	POLICE OFFICER EQUIPMENT	2,630.06	0.00	000000	0/00/00	2,630.06
		** TOTALS **	2,630.06	0.00			2,630.06
01-001403	LARRY SIEPKER	GOLF MEMBERSHIP REFUND	210.45	210.45-	127336	6/19/23	0.00
		** TOTALS **	210.45	210.45-			0.00
01-000674	LIDDERDALE COUNTRY STORE	EMPLOYEE RECOGNITION	585.00	0.00	000000	0/00/00	585.00
		** TOTALS **	585.00	0.00			585.00
01-001193	MARKET ON 30	EMPLOYEE RECOGNITION	28.49	0.00	000000	0/00/00	28.49
		** TOTALS **	28.49	0.00			28.49
01-017133	MASTERCARD	SUPPLIES AND CONFERENCE REG.	278.98	278.98-	127340	6/19/23	0.00
01-017133	MASTERCARD	GAS FOR SAWS	9.95	9.95-	127341	6/19/23	0.00

		=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====		
PAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023	
PARTIALLY ITEMS DATES:		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023	
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU	6/22/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-017133	MASTERCARD	IRWA FALL CONFERENCE	340.00	340.00-	127342 6/19/23	0.00
01-017133	MASTERCARD	SUPPLIES	3,073.16	3,073.16-	127343 6/19/23	0.00
01-017133	MASTERCARD	BACKGROUND CHECK KRAUS/GONZALZ	55.50	55.50-	127344 6/19/23	0.00
		** TOTALS **	3,757.59	3,757.59-		0.00
01-017220	MC FARLAND CLINIC PC	PRE-EMPLOY PHYSICAL KRAUS	54.00	0.00	000000 0/00/00	54.00
		** TOTALS **	54.00	0.00		54.00
01-003966	MICROBAC LABORATORIES INC	MONTHLY BAC-T/FLUORIDE SAMPLES	92.00	0.00	000000 0/00/00	92.00
01-003966	MICROBAC LABORATORIES INC	SAMPLE ANALYSIS	71.50	0.00	000000 0/00/00	71.50
01-003966	MICROBAC LABORATORIES INC	MONTHLY BAC-T SAMPLES	75.00	0.00	000000 0/00/00	75.00
		** TOTALS **	238.50	0.00		238.50
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	40,294.24	40,294.24-	127205 6/09/23	0.00
		** TOTALS **	40,294.24	40,294.24-		0.00
01-003927	MIDWEST SCORING	MP SCOREBOARD REPAIRS	1,875.00	0.00	000000 0/00/00	1,875.00
		** TOTALS **	1,875.00	0.00		1,875.00
01-004023	N HINNERS EXTERIORS LLC	HOUSING INCENTIVE 1529 E 10TH	20,000.00	0.00	000000 0/00/00	20,000.00
		** TOTALS **	20,000.00	0.00		20,000.00
01-018408	NAPA AUTO PARTS	BATTERY AND SUPPLIES	155.16	0.00	000000 0/00/00	155.16
01-018408	NAPA AUTO PARTS	LAMP	12.66	0.00	000000 0/00/00	12.66
		** TOTALS **	167.82	0.00		167.82
01-003893	ODEYS INC.	MP - STORM RPRS BATTING CAGE	7,793.48	0.00	000000 0/00/00	7,793.48
		** TOTALS **	7,793.48	0.00		7,793.48
01-020203	OFFICE STOP	OFFICE SUPPLIES	270.00	0.00	000000 0/00/00	270.00
		** TOTALS **	270.00	0.00		270.00
01-003701	OLSEM PLUMBING, LLC	A/C REPAIRS	155.49	0.00	000000 0/00/00	155.49
		** TOTALS **	155.49	0.00		155.49
01-003224	OUTLAW SIGNS GRAPHICS & A	MP - SCOREBOARD LETTERING	1,600.00	0.00	000000 0/00/00	1,600.00
01-003224	OUTLAW SIGNS GRAPHICS & A	PARK SIGNS	390.00	0.00	000000 0/00/00	390.00
		** TOTALS **	1,990.00	0.00		1,990.00
01-021050	P & H WHOLESALE INC.	CHLORINATOR PARTS RETURNED	35.43-	0.00	000000 0/00/00	35.43-
01-021050	P & H WHOLESALE INC.	CHLORINATOR PARTS	245.12	0.00	000000 0/00/00	245.12
01-021050	P & H WHOLESALE INC.	CHLORINATOR PARTS	21.00	0.00	000000 0/00/00	21.00
01-021050	P & H WHOLESALE INC.	CHLORINATOR PARTS	6.88	0.00	000000 0/00/00	6.88
		** TOTALS **	237.57	0.00		237.57

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES :	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-002985	PAUL KERSEY	IAWEA 2023 CONFERENCE	488.16	488.16-	127327 6/14/23	0.00
		** TOTALS **	488.16	488.16-		0.00
01-004027	PLUNKETT'S PEST CONTROL I	PEST CONTROL	150.00	0.00	000000 0/00/00	150.00
		** TOTALS **	150.00	0.00		150.00
01-001136	R & R SEPTIC SERVICE INC	5TH & ADAMS WATER LINE REPAIR	430.64	0.00	000000 0/00/00	430.64
		** TOTALS **	430.64	0.00		430.64
01-009870	RACCOON VALLEY ELECTRIC C	MAY ELECTRIC SERVICE	955.92	955.92-	127332 6/14/23	0.00
		** TOTALS **	955.92	955.92-		0.00
01-003137	RDG PLANNING & DESIGN	REC CENTER BLDG IMPROVEMENTS	4,961.97	0.00	000000 0/00/00	4,961.97
		** TOTALS **	4,961.97	0.00		4,961.97
01-023815	REGION XII COG	P & Z CONSULTING SERVICES	1,125.00	0.00	000000 0/00/00	1,125.00
		** TOTALS **	1,125.00	0.00		1,125.00
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	2,197.30	0.00	000000 0/00/00	2,197.30
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	2,167.20	0.00	000000 0/00/00	2,167.20
01-003503	RFG LOGISTICS INC	ROAD SALT	2,199.45	0.00	000000 0/00/00	2,199.45
01-003503	RFG LOGISTICS INC	ROAD ROCK SALT	2,223.10	0.00	000000 0/00/00	2,223.10
01-003503	RFG LOGISTICS INC	ROAD SALT	2,229.55	0.00	000000 0/00/00	2,229.55
01-003503	RFG LOGISTICS INC	ROAD SALT	2,343.50	0.00	000000 0/00/00	2,343.50
		** TOTALS **	13,360.10	0.00		13,360.10
01-003455	ROZANNE SWARTZENDRUBER	SEW PATCHES	20.00	0.00	000000 0/00/00	20.00
		** TOTALS **	20.00	0.00		20.00
01-003900	SAMPSON FARMS	NUISANCE - 1112 N CLARK ST	982.02	0.00	000000 0/00/00	982.02
		** TOTALS **	982.02	0.00		982.02
01-003696	SCI COMMUNICATIONS INC	PHONE SYSTEM REPAIRS	78.75	0.00	000000 0/00/00	78.75
		** TOTALS **	78.75	0.00		78.75
01-025250	SHERWIN WILLIAMS CO.	SHELTER HOUSE PAINT	106.14	0.00	000000 0/00/00	106.14
01-025250	SHERWIN WILLIAMS CO.	PAINT	56.48	0.00	000000 0/00/00	56.48
01-025250	SHERWIN WILLIAMS CO.	PAINT	700.00	0.00	000000 0/00/00	700.00
01-025250	SHERWIN WILLIAMS CO.	PAINT ROLLING HILLS SHELTER	141.36	0.00	000000 0/00/00	141.36
		** TOTALS **	1,003.98	0.00		1,003.98
01-002865	STATE FAIR MINI DONUTS US	AQUATIC CONCESSIONS	239.93	0.00	000000 0/00/00	239.93
		** TOTALS **	239.93	0.00		239.93

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	47.88	0.00	000000	0/00/00	47.88
01-025880	STONE PRINTING CO.	SUPPLIES	2.52	0.00	000000	0/00/00	2.52
01-025880	STONE PRINTING CO.	HISTORICAL COMM. DISPLAY CASE	1,950.00	0.00	000000	0/00/00	1,950.00
01-025880	STONE PRINTING CO.	WALL POCKETS	20.45	0.00	000000	0/00/00	20.45
01-025880	STONE PRINTING CO.	NAME PLATE - KRAUS	34.20	0.00	000000	0/00/00	34.20
01-025880	STONE PRINTING CO.	SUPPLIES	11.80	0.00	000000	0/00/00	11.80
		** TOTALS **	2,066.85	0.00			2,066.85
01-027060	TREASURER OF IOWA	MAY SALES TAX	9,067.66	9,067.66-	000000	6/19/23	0.00
		** TOTALS **	9,067.66	9,067.66-			0.00
01-027079	TRIPLE A SEEDS INC.	GRASS SEED	73.75	0.00	000000	0/00/00	73.75
		** TOTALS **	73.75	0.00			73.75
01-027085	TROPHIES PLUS INC.	EMPLOYEE RECOGNITION AWARD	54.99	0.00	000000	0/00/00	54.99
01-027085	TROPHIES PLUS INC.	ID TAGS FOR FIREFIGHTERS	47.94	0.00	000000	0/00/00	47.94
		** TOTALS **	102.93	0.00			102.93
01-003220	TURFWERKS	IRRIGATION REPAIRS	923.47	0.00	000000	0/00/00	923.47
		** TOTALS **	923.47	0.00			923.47
01-003499	UMB BANK	BOND FEES	250.00	0.00	000000	0/00/00	250.00
01-003499	UMB BANK	BOND FEES	250.00	0.00	000000	0/00/00	250.00
		** TOTALS **	500.00	0.00			500.00
01-003983	VISUAL EDGE IT INC	COPIER CONTRACT	8.94	0.00	000000	0/00/00	8.94
		** TOTALS **	8.94	0.00			8.94
01-030355	WITTROCK MOTOR CO.	MAY CAR RENTAL	550.00	550.00-	127335	6/14/23	0.00
		** TOTALS **	550.00	550.00-			0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 5/31/2023	57.80	57.80-	127202	6/09/23	0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 6/7/2023	70.26	70.26-	127203	6/09/23	0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 6/14/2023	60.47	60.47-	127339	6/19/23	0.00
		** TOTALS **	188.53	188.53-			0.00

* Payroll Expense 207,702.65

ACCOUNTS PAYABLE
OPEN ITEM REPORT
SUMMARY

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	689,806.75	689,806.75CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	139,013.98	0.00	139,013.98
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	828,820.73	689,806.75CR	139,013.98

U N P A I D R E C A P

UNPAID INVOICE TOTALS	139,099.41
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	85.43CR
** UNPAID TOTALS **	139,013.98

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
PARTIALLY ITEMS DATES:	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023
UNPAID ITEMS DATES :		6/09/2023 THRU 6/22/2023	6/09/2023 THRU 6/22/2023

FUND TOTALS

001	GENERAL FUND	129,836.49
010	HOTEL/MOTEL TAX	412.61
100	FEDERAL GRANTS SR FUND	40,000.00
110	ROAD USE TAX FUND	22,856.75
121	LOCAL OPTION SALES TAX	300.00
168	LIBRARY TRUST FUND	750.00
200	DEBT SERVICE FUND	350,700.00
311	C.P.-PARKS & RECREATION	19,438.00
313	C.P. - REC CENTER BLDG	4,961.97
600	WATER UTILITY FUND	20,336.10
602	WATER UTILITY CAP. IMP.	237.57
610	SEWER UTILITY FUND	15,453.12
620	STORM WATER UTILITY	583.45
850	MEDICAL INSURANCE FUND	15,252.02
*	PAYROLL EXPENSE	207,702.65

GRAND TOTAL 828,820.73

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura A. Schaefer, Finance Director/City Clerk *las*
DATE: June 21, 2023
SUBJECT: New Cigarette Permits

The following establishment has made application for a cigarette/tobacco/nicotine/vapor permit to be effective July 1, 2023 to June 30, 2024:

Greenleaf Tobacco
803 W US Hwy 30
Carroll, IA 51401

The establishment is an over-the-counter tobacco store planning to sell cigarettes, tobacco, alternative nicotine and vapor products.

Rolling Cigars
5th Street between West Street and Carroll Street
RAGBRIA Vendor

This vendor is an over-the-counter mobile kiosk trailer planning to sell tobacco.

RECOMMENDATION: Council consideration and approval of these applications.

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Laura A. Schaefer, Finance Director/City Clerk *las*

DATE: June 21, 2023

SUBJECT: FY 2024 Outside Agencies Funding Agreement Resolutions

1. Region XII Council of Governments Taxi Program
2. Carroll Area Child Care Center & Preschool
3. Retired Senior Volunteer Program/Foster Grandparent Program
4. Carroll Community of Concern Food Pantry
5. New Opportunities, Inc.
6. Animal Rescue of Carroll
7. Carroll County Growth Partnership
8. Council of Governments Housing, Inc. Local Housing Trust Fund
9. Carroll Chamber of Commerce Tourism Promotion

The City's June 30, 2022 financial statement audit received a comment regarding donations of public funds to private non-profit organizations. The recommendation from the City's auditor was, "the City Council should determine and document the public purpose served by these types of disbursements prior to authorizing any further payments. If this practice is continued, the City should establish written policies and procedures, including the requirements for proper public purpose documentation."

City staff sought information from other communities and worked with the City's auditor for the documentation of the public purpose. Attached are separate agreements for each listed entity to document the public purpose for that particular non-profit organization. The attached agreements document the following public purposes:

1. Region XII Council of Governments Taxi Program – subsidizing the cost of tax cab rides to senior citizens or people with disabilities in Carroll
2. Carroll Area Child Care Center & Preschool – providing daycare services and facilities in the city of Carroll
3. Retired Senior Volunteer Program/Foster Grandparent Program – support for volunteers that serve the Carroll community
4. Carroll Community of Concern Food Pantry – food support for the citizens of Carroll
5. New Opportunities, Inc. – family development and substance abuse treatment and prevention

6. Animal Rescue of Carroll – support of animal control by sheltering animals until adoption
7. Carroll County Growth Partnership – economic development work
8. Council of Governments Housing, Inc. Local Housing Trust Fund – support for Carroll County’s designated Local Housing Trust Fund, including rehabilitation and project development for households at or below 80% of the median income
9. Carroll Chamber of Commerce – tourism promotion

These funding requests have been incorporated into the FY 24 budget and are the same funding amounts as FY 23 except for the Chamber Tourism which is a \$2,000 increase from FY 23.

RECOMMENDATION: Council review of the attached resolutions approving funding agreements with the following non-profit organizations:

1. Region XII Council of Governments Taxi Program
2. Carroll Area Child Care Center & Preschool
3. Retired Senior Volunteer Program/Foster Grandparent Program
4. Carroll Community of Concern Food Pantry
5. New Opportunities, Inc.
6. Animal Rescue of Carroll
7. Carroll County Growth Partnership
8. Council of Governments Housing, Inc. Local Housing Trust Fund
9. Carroll Chamber of Commerce Tourism Promotion

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT
WITH REGION XII COUNCIL OF GOVERNMENTS TAXI PROGRAM**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Region XII Council of Governments Taxi Program is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Region XII Council of Governments Taxi Program be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Region XII Council of Governments, the designated public transit agency for the region including Carroll (hereafter “Entity”) of 1009 E. Anthony Street, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$16,000 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City. The Entity may submit a written request for up to one-half of the funding any time after July 1st. The remaining amount will be reimbursed by the City based on actual ridership with the Entity making payment requests quarterly. Final invoices for the fiscal year shall be submitted to the City by June 10, 2024.
 - a. The City will be contracting for services at the indicated rates for taxi rides between June 1, 2023 through May 31, 2024, not to exceed the following amounts:

Service	Cost per Ride	Maximum Number of Subsidized Rides	Maximum Annual Amount
Taxi Rides	\$3.00	5,333	\$16,000

3. Entity shall track the number of rides provided in the City of Carroll. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of subsidizing the cost of taxi cab rides to senior citizens or people with disabilities with the City of Carroll, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.

8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 26th day of June, 2023.



Signature of Entity Representative

Richard T. Hunsaker, Executive Director
Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT
WITH CARROLL AREA CHILD CARE CENTER & PRESCHOOL**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Carroll Area Child Care Center & Preschool is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Carroll Area Child Care Center & Preschool be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Carroll Area Child Care Center & Preschool (hereafter “Entity”) of 113 W. 7th Street, Carroll, IA 51401, as of the date set forth below.

WHEREAS, the City of Carroll has, by its City Council acting in open and regular session, determined that certain services and facilities to be provided to the City of Carroll and the Carroll community by Entity, such services and facilities being hereinafter described and set out, should be purchased in accordance with the terms of a written agreement as hereinafter set out, in accordance with all applicable Federal, State, and Local laws or regulations, and

WHEREAS, the Iowa Child Care Resource & Referral funded by the Iowa Department of Human Services has found that the City of Carroll is a Child Care Desert, and

WHEREAS, a community that is a Child Care Desert is a community with more than 3 children per child care slot, and

WHEREAS, only 13 of the 81 cities with a population over 5,000 in Iowa are a declared Child Care Desert, and

WHEREAS, the purchase of these services constitutes a public purpose by providing a safe and supportive environment for children ages 6 weeks to 10 years to develop their fullest potential and to ensure the continued availability of this service in the Carroll community, and

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll, and

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

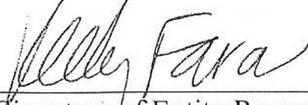
NOW, THEREFORE, for and in consideration of the mutual covenants contained here in and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$17,000 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City.
 - a. The City will receive services from the Entity for daycare services in the City of Carroll at the cost per month indicated and not to exceed the following amounts:

Service	Cost Per Month	Total Children	Maximum Annual Amount
Daycare – Infant	\$12.57	38	\$5,730.80
Daycare – Children	\$11.89	58	\$8,275.44
Daycare – School Age	\$6.93	36	\$2,993.76
Maximum Annual			\$17,000.00

3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of providing daycare services and facilities in the City of Carroll, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 26 day of June, 2023.



 Signature of Entity Representative

Keely Fara, Executive Director

 Print Name and Title

 Mark E. Beardmore
 Mayor, City of Carroll

ATTEST:

 Laura A. Schaefer
 City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
RETIRED SENIOR VOLUNTEER PROGRAM/FOSTER GRANDPARENT PROGRAM**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Retired Senior Volunteer Program/Foster Grandparent Program (RSVP/FGP) is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Retired Senior Volunteer Program/Foster Grandparent Program (RSVP/FGP) be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Retired Senior Volunteer Program/Foster Grandparent Program (RSVP/FGP) (hereafter “Entity”) of 514 N. Court St #2, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

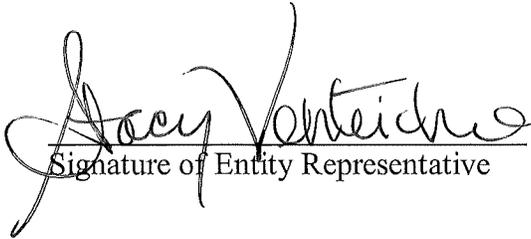
1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$12,500 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City. The Entity may submit a written request for an initial half of the funding any time after July 1st. The remaining amount will be reimbursed by the City based on actual volunteer hours with the Entity making payment requests quarterly. Final invoices for the fiscal year shall be submitted to the City by June 10, 2024.
 - a. The City will be contracting for organization support for volunteers that serve the community at the indicated rates for total volunteer hours between June 1, 2023 through May 31, 2024, not to exceed the following amounts:

Service	Cost per hour	Maximum Number of Subsidized Hours	Maximum Annual Amount
Volunteer Hours	\$1.25	10,000	\$12,500

3. Entity shall track volunteer hours provided in the City of Carroll. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of organization support for volunteers that serve the community, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.

9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 21st day of June, 2023.


Signature of Entity Representative

Stacy Venteicher RSUD
Print Name and Title Director

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
CARROLL COMMUNITY OF CONCERN FOOD PANTRY**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Carroll Community of Concern Food Pantry is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Carroll Community of Concern Food Pantry be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Carroll Community of Concern Food Pantry (hereafter “Entity”) of 322 West 3rd Street, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

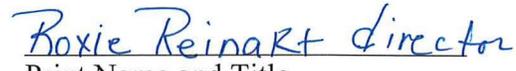
NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$5,820 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City.
3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of food support for the citizens of Carroll, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 26th day of June, 2023.



Signature of Entity Representative



Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
NEW OPPORTUNITIES, INC.**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with New Opportunities, Inc. is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with New Opportunities, Inc. be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and New Opportunities (hereafter “Entity”) of 23751 Hwy 30 E, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

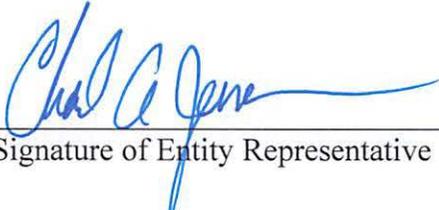
1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$10,920 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City. The Entity may submit a written request for an initial half of the funding any time after July 1st. The remaining amount will be reimbursed by the City based on actual clients served with the Entity making payment requests quarterly. Final invoices for the fiscal year shall be submitted to the City by June 10, 2024.
 - a. The City will be contracting for Family Development Center (FDC) Services, Prevention Services, and Treatment Services between June 1, 2023 through May 31, 2024, not to exceed the following amounts:

Service	Cost per Client Served	Maximum Number of Client Reimbursed	Maximum Annual Amount
FDC Services	\$1.20	910	\$1,092.00
Prevention Services	\$2.00	2457	\$4,914.00
Treatment Services	\$34.00	145	\$4,914.00

3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of family development and substance abuse treatment and prevention for the citizens of Carroll, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.

7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 21st day of JUNE, 2023.



Signature of Entity Representative

Chad A Jensen, CEO

Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
ANIMAL RESCUE OF CARROLL**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Animal Rescue of Carroll is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Animal Rescue of Carroll be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Animal Rescue of Carroll (hereafter “Entity”) of 1721 E. 10th Street, Carroll, IA 51401, as of the date set forth below.

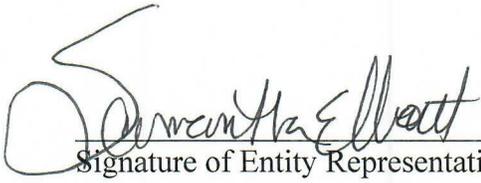
WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$5,000 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City.
3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of support of animal control by sheltering animals until adoption, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 21st day of June, 2023.


Signature of Entity Representative

Samantha Elliott Shelter Director
Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
CARROLL COUNTY GROWTH PARTNERSHIP**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Carroll County Growth Partnership is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Carroll County Growth Partnership be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Carroll County Growth Partnership (hereafter “Entity”) of 407 W 5th St, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained here in and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$82,400 for fiscal year 2024 for general operational of the organization. The date of payment for any funds shall be at the discretion of the City.
3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of completing economic development work, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The City of Carroll shall have a minimum of three regular voting members on the Carroll County Growth Partnership board of directors that includes the Carroll City Manager and two other members of the Carroll City Council’s choosing; additionally, the Carroll City Manager shall be a nonvoting ex officio member of the CADC executive board with the right of full and unrestricted participation in activities of the CADC executive board.
8. The agreement shall automatically terminate on June 30 of each fiscal year.
9. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
10. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 22nd day of June, 2023.


Signature of Entity Representative

Mike Franey CCGA President
Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
COUNCIL OF GOVERNMENTS HOUSING, INC.**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Council of Governments Housing, Inc. is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Council of Governments Housing, Inc. be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter “City”) of 627 N. Adams Street, Carroll, IA 51401, and Council of Governments Housing, Inc. (hereafter “Entity”) of 1009 E. Anthony Street, Carroll, IA 51401, as of the date set forth below.

WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$2,000 for fiscal year 2024. The date of payment for any funds shall be at the discretion of the City.
3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of support for Carroll County’s designated Local Housing Trust Fund, including rehabilitation and project development for households at or below 80% of the median income, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year. The City or Entity may terminate this agreement, without cause, prior to June 30 of each fiscal year by written notice to the other party.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 26th day of June, 2023.


Signature of Entity Representative

Richard T. Hunsaker, Executive Director
Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FUNDING AGREEMENT WITH
CARROLL CHAMBER OF COMMERCE**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, it is determined that the approval of the funding agreement with Carroll Chamber of Commerce for tourism promotion is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the funding agreement with Carroll Chamber of Commerce for tourism promotion be authorized and approved.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AGREEMENT

THIS AGREEMENT is entered into by and between the City of Carroll (hereafter "City") of 627 N. Adams Street, Carroll, IA 51401, and Carroll Chamber of Commerce (hereafter "Entity") of 407 W 5th St, Carroll, IA 51401, as of the date set forth below.

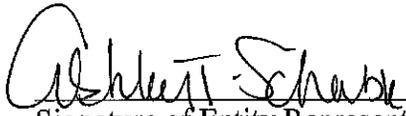
WHEREAS the City and Entity hereby enter into an agreement whereby the City believes the mission of the Entity benefits both parties and the citizens of the city of Carroll.

WHEREAS the City will provide funding for Entity to carry out activities in fulfilling the mission of the Entity.

NOW, THEREFORE, for and in consideration of the mutual covenants contained here in and other good and valuable consideration, the City and Entity do hereby contract, covenant and agree as follows in connection therewith:

1. The agreement shall be for a period of one year with the term from July 1, 2023 through June 30, 2024 (fiscal year 2024).
2. The City shall provide funding not to exceed \$30,000 for fiscal year 2024 of which up to \$6,600 is for general administration overhead expenses with the remaining for reimbursement of direct tourism promotion expenses. The date of payment for any funds shall be at the discretion of the City. Final invoices for the fiscal year shall be submitted to the City by June 10, 2024.
3. Entity shall account for all contributions received from the City and shall account for all expenditures made with respect to City funds. The City will have access to this information, if requested.
4. Entity shall deposit funds received in an FDIC insured bank account until dispersed.
5. Entity shall utilize all funds from the City for the public purpose of completing tourism promotion work, as described in the Entity request for funding, to the benefit of the City and the citizens of the City.
6. Entity does hereby for itself, and its heirs, executors, administrators, officers, employees, subcontractors, successors, and assigns, agree and covenant to indemnify and save and hold harmless the City and its heirs, executors, elected officials, administrators, agents, employees, successors and assigns from any and all claims, demands, actions, causes of action, suits at law or in equity, damages, costs, expenses, and losses of any kind or nature whatsoever, whether now known or unknown which may not exist or which may hereafter arise out of the actions related to this agreement.
7. The agreement shall automatically terminate on June 30 of each fiscal year.
8. This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Iowa.
9. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

WITNESS THE SIGNATURES of the parties hereto on this 20th day of June, 2023.


Signature of Entity Representative

Ashley T. Schable - Program Director
Print Name and Title

Mark E. Beardmore
Mayor, City of Carroll

ATTEST:

Laura A. Schaefer
City Clerk/Finance Director

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Laura Schaefer, City Clerk/Finance Director *LS*
DATE: June 21, 2023
SUBJECT: Infill Housing Incentive Applications

The City of Carroll received two Infill Housing Incentive applications as follows:

Applicant: Roman Steffes
Property Location: 214 N Court Street
Estimated Building Value: \$250,000

Applicant: Kirsch Custom Builders
Property Location: 402 – 405 E Valley Drive
Estimated Building Value: \$330,000

As a note, the incentive is paid to the applicant after the City issues the final occupancy permit for the home. If these applications are approved, there will be 6 incentives remaining.

RECOMMENDATION: Mayor and City Council consideration and approval of the requested Infill Housing Incentive applications.

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 214 N Court

Legal Description or Parcel Number: _____

LOT 7, BLOCK 38 EXCEPT N. 11', SECOND ADD.

Applicant: ROMAN & ARLENE STEFFES

Address: 102 S. ADAMS

City: CARROLL State: IA.

Phone: 792-9346

Current Property Value (from assessor's records)

Land: \$ 12,220⁰⁰ Building(s): \$ _____

Brief Description of Project: NEW HOUSE

Estimated Cost of Actual Building Improvements: \$ 250,000

Start Date: 6-20-23

Estimated or Actual Completion Date: ~~12-20-23~~ 4-20-24

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature: Roman Stettes Date Signed: 5-30-23

City Council Action:

Approved

Date: _____

Disapproved

Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 5/31/2023

PERMIT #: 230166

DATE ISSUED: 5/31/2023

PROJECT ADDRESS: 214 N COURT
LOCATION: 214 N COURT
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: ROMAN STEFFES
ADDRESS: 102 S ADAMS ST
CITY: CARROLL
STATE: IA
ZIP: 51401-3001
PHONE:

CONTRACTOR: ROMAN STEFFES
ADDRESS: 102 S ADAMS ST
CITY: CARROLL
ST: IA
ZIP: 51401-3001
PHONE:

VALUATION: \$ 250,000.00
WORK: RESIDENTIAL NEW
PROP. USE:
ARCHITECT:

SQ FT: 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$ 816.00
CONST WTR	CONSTRUCTION WATER	\$ 42.00
	TOTAL	\$ 858.00

NOTES: NEW DWELLING

NOTICE

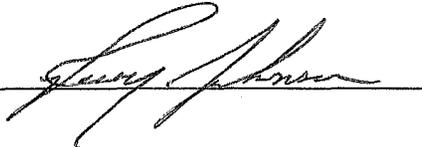
THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE / /

(APPROVED BY)



DATE 5/31/23

DATE 5-30-23

PERMIT NO. 230166

BUILDING PERMIT APPLICATION

CITY OF CARROLL, IOWA

Job Address 214 N. Court

Legal Description - (include lot no., block no.) OR Parcel ID Number (found on property tax record)
LOT 7, BLOCK 38 EXCEPT N. 11 FT., SECOND ADDITION

Owner <u>ROMAN & ARLENE STEFFES</u>	Mailing Address	Phone
--	-----------------	-------

Contractor <u>SELF-CONTRACTED</u>	Mailing Address <u>102 S. ADAMS</u>	License No.	Phone
--------------------------------------	--	-------------	-------

Architect or Designer	Mailing Address	License No.	Phone
-----------------------	-----------------	-------------	-------

Use of Building RESIDENTIAL

Description of Work NEW CONSTRUCTION

Dimensions of Proposed Building or Structure 58' Length 40' Width 26' Height Other

Airport Airspace Zoning Approved? Yes No NA

****REVIEW NOTICE & SIGN BELOW****

ATTACH BLUE PRINTS AND SITE PLAN

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE THE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Valuation of Work \$ 250,000

Permit Fee	\$
Additional Fees:	
Plan Check Fee	\$
Sewer Connection	\$
Water Connection	\$
Other	\$

TOTAL AMOUNT DUE

Roman Steffes 5-30-23
Signature of owner or authorized agent Date

Plumbing Permit # _____
Mechanical Permit # _____
Electrical Permit # _____
R.O.W. Permit # _____

WHEN PROPERLY APPROVED BELOW THIS IS YOUR PERMIT

Application accepted by: _____

Date: _____

Approved by: _____

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 402-405 E Valley Dr
Valley Drive, Carroll IA 51401 Unit 1A & 2A

Legal Description or Parcel Number: T.G.R. First Addition Lot 1 Exc E 215 Ft Parkchester
Court Unit 1A & Unit 2A

Applicant: Curt Kirsch, Kirsch Custom Builders

Address: 939 Brookdale Dr

City: Carroll State: Iowa

Phone: 712-790-0620

Current Property Value (from assessor's records)

Land: \$ 13,000 Building(s): \$ 0

Brief Description of Project: Duplex

Estimated Cost of Actual Building Improvements: \$ 330,000

Start Date: 6/15/2023

Estimated or Actual Completion Date: 2024

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature: *Curt Kroach* dotlock verified
05/31/23 9:45 AM MST
QUOQ-HLH-Z7-LO-IV57 **Date Signed:** 5-31-23

City Council Action:

 Approved Date: _____

 Disapproved Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 5/31/2023

PERMIT #: 230169

DATE ISSUED: 5/31/2023

PROJECT ADDRESS: 402-405 E VALLEY DRIVE
LOCATION: 402-405 E VALLEY DRIVE
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: KIRSCH CUSTOM BUILDERS
ADDRESS: 939 BROOKDALE DR
CITY: CARROLL
STATE: IA
ZIP: 51401-3305
PHONE:

CONTRACTOR: KIRSCH CUSTOM BUILDERS
ADDRESS: 939 BROOKDALE DR
CITY: CARROLL
ST: IA
ZIP: 51401-3305
PHONE:

VALUATION: \$ 350,000.00
WORK: RESIDENTIAL NEW
PROP.USE
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,066.00
CONST WTR	CONSTRUCTION WATER	\$ 42.00
	TOTAL	\$1,108.00

NOTES: NEW DUPLEX

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

5/31/23

(APPROVED BY)

DATE

5/31/23

DATE May 28-2023

PERMIT NO: 230169

BUILDING PERMIT APPLICATION

City of Carroll, Iowa

Applicant to complete heavily outlined portion only

Job Address
E VALLEY DR CARROLL, IA 51401 402-405

Legal Descr 1st FLOOR **Lot No.** 1 **Block** RICE 215 ST **Tract** Parkchester Ct Unit 1A + Unit 1B

Owner KIRSETH CUSTOM BUILDERS **Mail Address** 939 Brookdale Dr. Carroll, IA 51401 **Zip** 51401 **Phone** 712-790-0620

Contractor KIRSETH CUSTOM BUILDERS **Mail Address** 939 Brookdale Dr. Carroll, IA 51401 **Zip** 51401 **Phone** 712-790-0620
Fax No. **License No.** C-138215

Architect or Designer **Mail Address** **Zip** **Phone**

Engineer **Mail Address** **Zip** **Phone**

Use of Building
RESIDENTIAL DUPLEX

Description of Work
Construct duplex on east lot in Parkchester Ct.

NOTICE
 THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE THE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OR CONSTRUCTION.

[Signature] **Signature of owner or authorized agent** 5-29-23 **Date**

Signature of owner (if owner builder) **Date**

Application accepted by
[Signature]

Plan Check by

When properly approved below this is your permit.
Date:
5-31-23

Approved by:
[Signature]

ATTACH BLUE PRINTS AND SITE PLAN

Valuation of Work
 \$ 350000

Permit Fee
 \$ 1066.00

Additional Fees:

Plan Check Fee \$ _____

Sewer Connection \$ _____

Water Connection \$ 42.00

Other \$ _____

Total \$ 1108.00

Plumbing Permit # _____

Mechanical Permit # _____

Electrical Permit # _____

R.O.W. Permit # _____

Special Approvals	Required	Received	Not Required
Zoning			
Health Dept.			
Fire Dept.			
Soil Report			
Other (Specify)			



CARROLL VOLUNTEER FIRE DEPT.

801 N. BELLA VISTA DR.
CARROLL, IOWA 51401

MEMO TO: Aaron Kookier, City Manager

FROM: Dan Hannasch, Fire Chief

DATE: June 20, 2023

SUBJECT: Custom Fire Rescue Truck
• Report of Bids

The City of Carroll Fire Department solicited bids for a 2025 Custom Fire Apparatus. A complete list of apparatus specifications and request for bids was distributed to the following dealers/manufacturers:

Ed M. Feld Equipment Co., Carroll, IA 51401
MacQueen Emergency Group, Saint Paul, MN 55106
Toyne, Inc., Breda, IA 51436

<u>Company Name</u>	<u>Bid Amount</u>
Ed M. Feld Equipment Co.	\$678,788.00
MacQueen Emergency Group.	No Bid
Toyne, Inc.	\$587,583.42

All bids received were reviewed for compliance with specifications and totals verified. Following review, it was determined that the bid submitted by Toyne, Inc. meets all required specifications at a bid price of **\$587,583.42**, utilizing the following payment process:

\$247,783.42 due within 30 days of chassis delivery to Toyne, Inc. and \$339,800.00 due upon completion and acceptance.

RECOMMENDATION: Mayor and Council consideration and approval of the purchase of a 2025 Custom Fire Rescue Truck from Toyne, Inc., Breda, IA, at their bid price of \$587,583.42

RESOLUTION NO. _____

A RESOLUTION APPROVING A PURCHASE AGREEMENT FOR A 2025 CUSTOM FIRE APPARATUS

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be approved by the City Council by resolution; and

WHEREAS, the purchase agreement is attached hereto as Exhibit “A”; and

WHEREAS, it is determined that the approval of the attached purchase agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the purchase agreement attached as Exhibit “A”, be authorized and approved, and that the Mayor is authorized to execute the purchase agreement on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 26th day of June, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk



TOYNE INC.

104 Granite Ave. Breda, IA 51436
(712) 673-2328 FAX (712) 673-2200

APPARATUS PURCHASE AGREEMENT

THIS AGREEMENT, made by and between Toyne, Inc. Breda, IA, the first party, and the purchaser:

Carroll Fire Dept
801 Bella Vista Drive
Carroll, IA 51401

Toyne, Inc. hereby agrees to furnish the apparatus and equipment according to the specifications hereto attached and made part of this contract, and to deliver the same as hereinafter provided.

Toyne, Inc. agrees that all material and workmanship of the apparatus and equipment shall comply with the proposal specifications. In the event there is any conflict between Customer Specifications previously submitted to Toyne, Inc., and the specifications attached hereto, it is understood and agreed between the parties that the apparatus and equipment made the basis of this contract shall meet only the specifications attached hereto and made a part hereof, as if fully and completely set out herein, and no other. The sole and exclusive warranty accompanying this sale is contained in the warranty attached hereto, and made a part hereof by reference, as if fully and completely set out herein. Surety Bond, if required, will cover standard one year warranty period only and will not cover any extended warranties allowed by seller or other component manufacturers.

This fire apparatus shall conform with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of contract signing, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of contract signing, except as modified by Customer Specifications. Any increased cost incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth below.

The apparatus and equipment shall be ready for delivery from Breda, IA, within about 775 days after the receipt and acceptance of this contract at the first party's office at Breda, IA. The first party shall not responsible for delays due to strikes, failures to obtain chassis, materials, or other causes beyond its control.

A competent representative shall, upon request, be furnished by first party to demonstrate the apparatus for second party and to give its employees the necessary instructions in the operation and handling of the apparatus.

The second party hereby purchases and agrees to pay for said apparatus and equipment, the sum of:

\$587,583.42

This contract price represents the following payment schedule:

- A payment of: \$ 0.00 due within 30 days of signing the contract by the purchaser.
(for this the contract price includes a discount of \$0.00)

- A payment of: \$ 247,783.42 due within 30 days of the arrival of the chassis at Toyne Inc.
(for this the contract price includes a discount of \$23,363.91)

- A payment of: \$ 339,800.00 due upon the delivery of the apparatus to the purchaser.



Interest at 12 percent per annum, payable monthly, shall be charged on all past due payments. If deferred payment arrangements are made, such arrangements shall be in writing, and second party's obligation shall be evidenced by properly executed lease documents.

If more than one piece of apparatus is covered by this contract, the above terms of payment shall apply to each piece, and an invoice covering each piece shall be rendered in the proper amount.

In the event the apparatus is placed in fire service prior to payment in full, the first party reserves the right to charge a rental fee of Two Hundred Fifty Dollars (\$ 250.00) per day.

The name of the person authorized by the second party to authorize change orders shall be:

Dan Hannasch

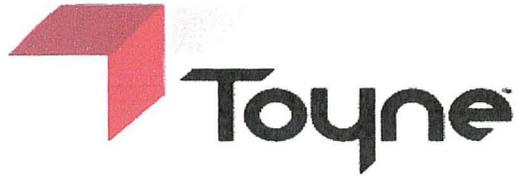
Any applicable taxes not specified noted above will be paid by the second party directly, or will be added to the Purchase Price and paid by the first party. If second party claims exemption from any tax, second party agrees to furnish applicable exemption certificate and save the party harmless from any such tax, interest or penalty, which may at any time, is assessed against the first party.

Acceptance of goods shall occur when the second party takes delivery. In case the second party desires to test the apparatus, such tests shall be made within 10 days after arrival of the goods at destination and a written report of such tests shall be delivered to the first party at its principal office at Breda, IA. If no such tests are to be made, or if no such report is made by the second party within 10 days after arrival, then said apparatus and equipment shall be conclusively determined to be in full compliance with contract specifications and conclusively determined to be conforming and in accordance with the obligations under this contract. No revocation of acceptance shall take place unless communicated to the first party within 10 days after delivery of the goods. In the event notice of revocation of acceptance is communicated to the first party within 10 days, the second party's right to revoke its acceptance shall be governed by the laws of the State of Iowa.

Toyne, Inc. shall not be liable if performance failure arises out of causes beyond his control and without the fault or negligence of the Contractor (acts of God, war, fires, floods, freight embargoes, order of any court, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance). Should a performance failure occur, it will be the responsibility of the Contractor to notify the Purchaser in writing and submit proof of the circumstances for non-performance. Immediately following the resolution of circumstances responsible for non-performance, the Contractor must renegotiate delivery schedules.

It is agreed that the apparatus and equipment covered by this contract shall remain the property of Toyne, Inc. until the entire contract price has been paid, but if more than one piece of apparatus is covered by this contract, then each piece shall remain the property of Toyne, Inc. until the above listed price for such piece has been paid in full, and in case of an default in payment, Toyne, Inc. may take full possession of the apparatus and equipment, or of the piece or pieces upon which default has been made, and any payments that have been made shall be applied as payment for the use of the apparatus and equipment up to date taking possession.

This contract to be binding must be signed and approved by an officer of Toyne, Inc., or someone authorized in writing by it to do so. This contract and specifications take precedence over all previous negotiations and no representatives are considered as entering into this contract except as are contained herein or in the specifications attached hereto. This contract cannot be altered or modified except by mutual written agreement signed by the parties.



If for any reason, the Purchaser wishes to cancel this contract. Toyne Inc. will be entitled to an amount not to exceed 10% of the total contract price plus 100% of all expenses incurred by Toyne, Inc. and its authorized representative as a result of the cancelation. Such expenses would include, but not limited to, the following items:

- Manufacturing or engineering work already performed.
- Cancellation fees charged by component manufacturer's.
- Full cost of all un-returnable items.

If any part hereof is contrary to, prohibited by, or deemed invalid under applicable laws or regulations, such provision shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall be deemed inapplicable and deemed omitted to the extent to contrary, prohibited or invalid, but remainder shall not be invalidated and shall be given effect so far as possible.

IN WITNESS WHEREOF, the said parties have caused these presents to be executed and the second party has caused its seal to be affixed, and attested by its authorized representatives on this:

_____ day of _____, 20 _____.

By: _____

Title: _____
Second Party's Registered Name

By: _____
Toyne Inc. Sales Representative

Accepted at Toyne Inc. Corporate Office in Breda, IA

By: _____
Michael D. Schwabe - President

Date: _____

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*
FROM: Chad Tiemeyer, Director of Parks and Recreation *GT*
DATE: June 19, 2023
SUBJECT: Carroll Recreation Center Improvement Project- 2021
• Change Order No. 5

During construction at the Carroll Recreation Center, unexpected items were discovered that needed to be addressed. The items are detailed in the attached, proposed Change Order No. 5 and summarized below.

The added work includes:

1. ASI #11 – Emergency Lighting Family Lockers:
 - a. Moving one light fixture in each individual changing room onto an emergency egress circuit, so this fixture stays on in case all others go out.
2. ASI #12 – Electrical Closet:
 - a. Change in orientation of the three new electrical panels on the mezzanine level. Changed a few wall locations, but allowed these panels to be installed sooner and for work to progress on level 1 sooner.
3. RFI #36 – Stair 112A Existing Utilities:
 - a. Additional data, electrical and plumbing utilities were discovered within the space the new stairs will occupy. Cost for relocating and running these lines outside the stair enclosure.
4. RFI #37 – Existing Data Lines within South Walking Track:
 - a. Rerouting several data lines and electrical conduit runs to more secure locations, up and out of the way from the walking / jogging track.
5. RFI #38 – Mechanical 103 RTU-1 Ductwork Conflict:
 - a. Offsetting existing and new ductwork connection to RTU-1, to work around existing storm piping so existing storm piping can remain in place. Cost associated for modifying existing light fixtures inside mechanical space as well.
6. RFI #40 – Lighting Controls Corridor 149 & 156:
 - a. The light fixtures and lighting controls for Corridors 149 & 156 were shown to be replaced as part of Alternate #3. Since the existing relay panel is being replaced as part of the Base Bid, the lighting controls for these corridors also need to be

replaced to work with the new panel. Cost associated here is most labor to run new cabling from new panel to existing fixture and control locations.

- 7. RFI #46 – Mezzanine Supply & Return Dampers:
 - a. Returning (4) fire dampers that will not be utilized, so a credit here.
- 8. Check-In Desk Modifications:
 - a. Addition to the top of the desk that allows more security and privacy structure, instead of an entire open concept. Per owner request.

ASI #11: Emergency Lighting	\$ 1,475.00
ASI #12: Electrical Closet	\$ 561.00
RFI #36: Existing Utilities	\$ 3,317.00
RFI #37: Existing Data Lines	\$10,360.00
RFI #38: RTU Duct Work	\$ 8,319.00
RFI #40: Lighting Controls	\$ 2,374.00
RFI #46: Return Dampers	\$ (571.00)
<u>Check-In Desk Modifications</u>	<u>\$ 3,341.00</u>
Total Amount for Change Order No. 5	\$29,176.00

	<u>Cost</u>	<u>Completion Date</u>
Original Contract	\$ 6,265,300.00	October 5, 2023
Change Order No. 1(Approved)	\$ 29,564.00	15 days
Contract with Change Order #1	\$ 6,294,864.00	October 20,2023
Change Order No. 2 (Approved)	\$ 6,068.00	No Days
Contract with Change Order #2	\$ 6,300,932.00	October 20, 2023
Change Order No. 3 (Approved)	\$ 28,648.00	No Days
Contract with Change Order #3	\$ 6,329,580.00	October 20, 2023
Change Order No. 4 (Approved)	\$ 122,267.00	No Days
Contract with Change Order #4	\$ 6,451,847.00	October 20, 2023
Change Order No. 5 (Proposed)	\$ 29,176.00	No Days
Contract with Change Order #5	\$ 6,481,023.00	October 20, 2023

The budget for the Carroll Recreation Center Improvements Project included a planned construction contingency of \$312,265. After approval of Change Order No. 1, 2, 3 and 4, \$125,718 of the planned construction contingency remains. If Change Order No. 5 is approved \$96,542 will remain for the project.

No additional workdays were included with Change Order No. 5 and the substantial completion date will remain October 20, 2023.

RECOMMENDATION: Mayor and City Council consideration and approval of the attached Change Order No. 5 in the amount of \$29,176.00 for the Carroll Recreation Center Improvement Project - 2021.

Change Order

PROJECT: *(Name and address)*
 Carroll Recreation Center Building
 Improvements 2021
 716 N Grant Road
 Carroll, Iowa 51401

CONTRACT INFORMATION:
 Contract For: Carroll Recreation Center
 Building Improvements 2021
 Date: 6.16.2022

CHANGE ORDER INFORMATION:
 Change Order Number: 05
 Date: 6.15.2023

OWNER: *(Name and address)*
 City of Carroll
 627 N Adams Street
 Carroll, Iowa 51401
 Phone Number: 712-792-1000

ARCHITECT: *(Name and address)*
 RDG Planning & Design
 301 Grand Avenue
 Des Moines, IA 50309
 Architect's Project No.: R3003.272.01

CONTRACTOR: *(Name and address)*
 Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 Phone Number: 712-792-4123

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- 1) See attached ASI #11 - Emergency Lighting Family Lockers, as described: \$1,475.00
- 2) See attached ASI #12 - Electrical Closet, as described: \$561.00
- 3) See attached RFI #36 - Stair 112A Existing Utilities, as described: \$3,317.00
- 4) See attached response to RFI #37 - Existing Data Lines within South Walking Track, as described: \$10,360.00
- 5) See attached response to RFI #38 - Mechanical 103 RTU-1 Ductwork Conflict, as described: \$8,319.00
- 6) See attached response to RFI #40 - Lighting Controls Corridor 149 & 156, as described: \$2,374.00
- 7) See attached response to RFI #46 - Mezzanine Supply & Return Dampers, as described: (\$571.00)
- 8) See attached cost for the additional solid surface counter top for privacy, at the main control desk, per Owner request, as described: \$3,341.00

TOTAL CHANGE: \$29,176.00

The original Contract Sum was	\$ <u>6,265,300.00</u>
The net change by previously authorized Change Orders	\$ <u>186,547.00</u>
The Contract Sum prior to this Change Order was	\$ <u>6,451,847.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$ <u>29,176.00</u>
The new Contract Sum including this Change Order will be	\$ <u>6,481,023.00</u>

The Contract Time will be unchanged by () days.
 The new date of Substantial Completion will be October 20, 2023.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

RDG Planning & Design

ARCHITECT *(Firm name)*



SIGNATURE

Brad Rodenburg, AIA, Project Manager

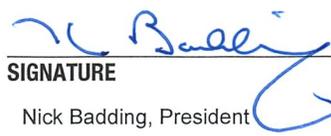
PRINTED NAME AND TITLE

6.15.2023

DATE

Badding Construction

CONTRACTOR *(Firm name)*



SIGNATURE

Nick Badding, President

PRINTED NAME AND TITLE

6.19.2023

DATE

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



January 17, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
ASI 11 – Family Lockers Emergency Lighting per RFI 25

Brad,

Please find listed below and attached pricing for ASI 11 – Family Lockers Emergency Lighting per RFI 25.

Total Cost: \$ 1,475.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project : Carroll Recreation Center Building Improvements Project 2021 Contractor: Badding Construction Company Carroll, Iowa	Reference: ASI 11 - Family Lockers Emergency Lighting per RFI 25 Date: 1/17/2023
--	---

1.)	Labor	\$0.00	
2.)	Materials	\$0.00	
3.)	Equipment	\$0.00	
4.)	Subtotal (lines 1 thru 3)		\$0.00
5.)	Overhead & Profit (10.0% of line 4)		\$0.00
6.)	Premium Time on Contract Work		\$0.00
7.)	Subcontractor's		
	a. Nelson Electric	\$1,391.00	
	b.	\$0.00	
	c.	\$0.00	
	d.	\$0.00	
	e.	\$0.00	
	f.	\$0.00	
	g.	\$0.00	
	h.	\$0.00	
8.)	Total Subcontractor Cost		\$1,391.00
9.)	Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$69.55
10.)	Subtotal (lines 4, 5, 6, 8 and 9)		\$1,460.55
11.)	Insurance & Performance Bond @ 0.10%		\$14.61
12.)	Total Cost (lines 10 & 11)		\$1,475.00
13.)	Adjustment in Contract Time (calendar days):		0 days

NELSON

Electric

820 W. 8th St. Suite 1
Carroll, IA 51401

Of Western Iowa

Phone: 712-792-5367 Ext. 2
Fax: 712-792-3606
jim.kruse@nelsonelectric.biz

WORK PROPOSAL

Proposal Submitted To	Phone	Date
Badding Construction	712-792-4123	January 17, 2023
Street	Job Name	
	Carroll Recreation Center	
City, State, Zip Code	Job Location	
Carroll, Iowa	Carroll, Iowa	
Attn. Nick Badding	Contact	
	Nick	

We hereby submit the following proposal;

ASI # 11

Material \$616.00
 Labor \$75/hr x 8.16hrs \$612.00
 O&P 10% \$123.00
 Sub (x) \$0.00
 Sub O&P \$0.00
 Freight \$40.00
 TOTAL \$1,391.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Jim Kruse- Cell 515-290-1805

Note: This proposal may be withdrawn by us if not accepted within **15 days** of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Job Name: Rec Center CR's
 Job Number: 1196
 Extension Name: Summary #1

[Items and ByProducts]

Item #	Item Name	Quantity	Book Price.	U	Ext Book Price.	Bid Lbr Ext
Label Set: Combined, Combined, Combined, Combined, Combined					\$615.30	8.16
Mat Codes: <undefined>					<u>\$500.00</u>	<u>2.60</u>
60,002	TYPE RC FIXTURE	4.00	\$125.00	E	\$500.00	2.60
Mat Codes: DO NOT USE					<u>\$115.30</u>	<u>5.56</u>
36	12 THHN CU SOLID	176.00	\$295.41	M	\$51.99	0.88
536	1/2 EMT	40.00	\$106.50	C	\$42.60	1.60
641	1/2 EMT CONN S/C	8.00	\$33.29	C	\$2.66	0.88
701	1/2 EMT COUPL S/C	4.00	\$41.05	C	\$1.64	0.32
836	1/2 EMT 1 HOLE STP	12.00	\$6.26	C	\$0.75	0.36
1,837	STRAP FASTENER	12.00	\$0.27		\$3.19	0.72
7,349	4/S BOX 2-1/8" DEEP	4.00	\$275.88	C	\$11.04	0.60
7,353	4/S BLANK COVER	4.00	\$35.52	C	\$1.42	0.20
[Items and ByProducts] Total:					\$615.30	8.16



January 16, 2023

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, Iowa
ASI 11 – Emergency Lighting

TO: Nelson Electric

Please find attached ASI 11 – Emergency Lighting for the Carroll Recreation Center Building Improvements Project 2021 in Carroll, Iowa.

Please review the ASI and provide cost changes to me by noon Thursday, January 19th.

Give me a call if you have any questions.

Thanks

Nick Badding
President

cc: Bill Kunecke

enc.

architect's supplemental instructions #11

Date of Issuance:	1.14.2023		
Project:	Carroll Recreation Center Building Improvements 2021		
Project No.:	3003.272.01	File No.:	12.07
Owner:	City of Carroll	Contract for:	Carroll Recreation Center
To:	Nick Badding, Badding Construction	Contract Date:	June 16 th , 2022
Distribution:	Bill Kunecke, Badding Construction Larry Bruggerman, Badding Construction Chad Tiemeyer, City of Carroll Michael Lortz, KCL Nick Johnson, KCL David Raver, RDG		

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Prior to proceeding in accordance with these instructions, indicate your acceptance of these instructions for minor change to the Work as consistent with the Contract Documents and return a copy to the Architect. . **If any Contractor does not accept this ASI without a change in Cost or Time they must notify RDG by return of this ASI with appropriate acknowledgement indicated below within 14 days of issuance of the ASI. If no response is received within this 14 day period, or the Contractor proceeds with instructions without response, the ASI may be initiated at no change in Contract Cost or Contract Time. Any change in Cost or Time must be submitted as a proposal to RDG within 21 days of the ASI issuance and requires Owner approval prior to proceeding.**

Description:

As a direct response to RFI #25 – Locker A.B.C. & D, the following modifications to the contract documents are proposed, as described:

1. EL1.12 – LIGHTING PLAN LEVEL 1

a. Revise lighting TYPE RC from normal cct HA-1 to EM circuit E-8 in the following rooms:

- LOCKER A – 115
- LOCKER B – 116
- LOCKER C – 117
- LOCKER D - 118

b. Revise all lighting fixtures currently shown circuited to E-6 to E-8 on this sheet.

Attachment:

Issued By: Brad Rodenburg, AIA - RDG



RDG Planning & Design

1.14.2023

Receipt Acknowledged as Follows:

- Accepted. No change in cost or time.
- Request for change in cost or time will be submitted within 21 days of date of ASI.

Contractor (Signature) _____





Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #25: Locker A, B, C & D Emergency Egress Lighting

Status	Open		
To	Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Jan 4, 2023	Due Date	Jan 9, 2023
Cost Impact	TBD	Schedule Impact	No
Spec Section	26 51 00 - Interior Lighting		
Drawing Number	EL1.12		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Larry Bruggeman (Badding Construction), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Wednesday, Jan 4, 2023 at 03:48 PM CST
 Confirm emergency egress lighting is not required in Locker A, B, C & D.

Attachments
[RFI 25 - Locker A, B, C & D Emergency Egress Lighting.pdf](#)

Official Response

Response from Brad Rodenburg RDG Planning & Design on Monday, Jan 9, 2023 at 09:50 PM CST
 See response to RFI #25 - Locker A, B, C & D Emergency Egress Lighting, as noted.

-Brad Rodenburg, RDG
Attachments
[Carroll Recreation Building Improvements 2021_RFI #25 - Locker Emergency Egress Lighting - RDG Response.pdf](#)



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #25: Locker A, B, C & D Emergency Egress Lighting

Status	Open		
To	Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Jan 4, 2023	Due Date	Jan 9, 2023
Cost Impact	TBD	Schedule Impact	No
Spec Section	26 51 00 - Interior Lighting		
Drawing Number	EL1.12		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Larry Bruggeman (Badding Construction), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Wednesday, Jan 4, 2023 at 03:48 PM CST
 Confirm emergency egress lighting is not required in Locker A, B, C & D.

Attachments
[RFI 25 - Locker A, B, C & D Emergency Egress Lighting.pdf](#)

Awaiting an Official Response

Yes, we will be switching one light fixture in each of these locker room spaces A, B, C & D, as noted below, to an Emergency Egress Lighting Circuit.

ASI #11 will be issued as a direct response to this RFI.

-Brad Rodenburg, RDG 1.9.2023



January 30, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
ASI 12 – Electrical Closet per RFI 26

Brad,

Please find listed below and attached pricing for ASI 12 – Electrical Closet per RFI 26.

Total Cost: \$ 561.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

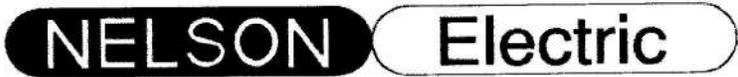
Contractor's Cost Summary

Project : Carroll Recreation Center
Building Improvements Project 2021
Contractor: Badding Construction Company
Carroll, Iowa

Reference: ASI 12 - Electrical
Closet 201 per RFI 26
Date: 1/30/2023

1.) Labor	\$0.00	
2.) Materials	\$0.00	
3.) Equipment	\$0.00	
4.) Subtotal (lines 1 thru 3)		\$0.00
5.) Overhead & Profit (10.0% of line 4)		\$0.00
6.) Premium Time on Contract Work		\$0.00
7.) Subcontractor's		
a. Nelson Electric	\$529.00	
b.	\$0.00	
c.	\$0.00	
d.	\$0.00	
e.	\$0.00	
f.	\$0.00	
g.	\$0.00	
h.	\$0.00	
8.) Total Subcontractor Cost		\$529.00
9.) Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$26.45
10.) Subtotal (lines 4, 5, 6, 8 and 9)		\$555.45
11.) Insurance & Performance Bond @ 0.10%		\$5.55
12.) Total Cost (lines 10 & 11)		\$561.00
13.) Adjustment in Contract Time (calendar days):		0 days

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2
Fax: 712-792-3606
jim.kruse@nelsonelectric.biz

WORK PROPOSAL

Proposal Submitted To	Phone	Date
Badding Construction	712-792-4123	January 30, 2023
Street	Job Name	
	Carroll Recreation Center	
City, State, Zip Code	Job Location	
Carroll, Iowa	Carroll, Iowa	
Attn. Nick Badding	Contact	
	Nick	

We hereby submit the following proposal;

ASI 12 Added Fixture

Material \$241.00
Labor \$75/hr x 3.01hrs \$226.00
O&P 10% \$47.00
Sub (x) \$0.00
Sub O&P \$0.00
Freight \$15.00
TOTAL \$529.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.</p>	<p>Jim Kruse- Cell 515-290-1805 Note: This proposal may be withdrawn by us if not accepted within 15 days of the above date.</p>
---	---

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Job Name: Rec Center CR's
 Job Number: 1196
 Extension Name: Summary #1

Material Filter: <None>
 Report: 2. Extension

[Items and ByProducts]

Item #	Item Name	Quantity	Book Price.	U	Ext Book Price.	Bid Lbr Ext
Label Set: Combined, Combined, Combined, Combined, Combined					\$240.75	3.01
Mat Codes: <undefined>					\$190.00	0.85
60,068	TYPE WC2	1.00	\$190.00		\$190.00	0.85
Mat Codes: DO NOT USE					\$50.75	2.16
36	12 THHN CU SOLID	88.00	\$295.41	M	\$26.00	0.44
536	1/2 EMT	20.00	\$106.50	C	\$21.30	0.80
641	1/2 EMT CONN S/C	2.00	\$33.29	C	\$0.67	0.22
701	1/2 EMT COUPL S/C	2.00	\$41.05	C	\$0.82	0.16
836	1/2 EMT 1 HOLE STP	6.00	\$6.26	C	\$0.38	0.18
1,837	STRAP FASTENER	6.00	\$0.27		\$1.60	0.36
[Items and ByProducts] Total:					\$240.75	3.01



January 24, 2023

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, Iowa
ASI 12 – Electrical Closet 201

TO: Slechta Masonry
Ragaller Drywall
Drees Company
Nelson Electric

Please find attached ASI 12 – Electrical Closet 201 Modifications per RFI #26 for the Carroll Recreation Center Building Improvements Project 2021 in Carroll, Iowa.

Please review the ASI and provide cost changes to me by noon Friday, January 27th.

Give me a call if you have any questions.

Thanks

Nick Badding
President

cc: Bill Kunecke

enc.

architect's supplemental instructions #12

Date of Issuance:	1.24.2023		
Project:	Carroll Recreation Center Building Improvements 2021		
Project No.:	3003.272.01	File No.:	12.07
Owner:	City of Carroll	Contract for:	Carroll Recreation Center
To:	Nick Badding, Badding Construction	Contract Date:	June 16 th , 2022
Distribution:	Bill Kunecke, Badding Construction Larry Bruggerman, Badding Construction Chad Tiemeyer, City of Carroll Michael Lortz, KCL Nick Johnson, KCL David Raver, RDG		

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Prior to proceeding in accordance with these instructions, indicate your acceptance of these instructions for minor change to the Work as consistent with the Contract Documents and return a copy to the Architect. . **If any Contractor does not accept this ASI without a change in Cost or Time they must notify RDG by return of this ASI with appropriate acknowledgement indicated below within 14 days of issuance of the ASI. If no response is received within this 14 day period, or the Contractor proceeds with instructions without response, the ASI may be initiated at no change in Contract Cost or Contract Time. Any change in Cost or Time must be submitted as a proposal to RDG within 21 days of the ASI issuance and requires Owner approval prior to proceeding.**

Description:

As a direct response to RFI #26 – Electrical Closet 201, the following modifications to the contract documents are proposed, as described:

1. **A01.20 – FLOOR PLAN LEVEL 2 – OVERALL-ADD ALTERNATE #1**
 - a. **REVISE** layout of ELECTRICAL 201, as shown, to accommodate electrical panels on East, existing wall and new lighting relay panel on new, West wall.
2. **A01.21 – FLOOR PLAN LEVEL 2 – ADD ALT #1 AND #2**
 - a. **REVISE** layout of ELECTRICAL 201, as shown, to accommodate electrical panels 'M1' and 'HA' on East, existing wall and new lighting relay panel 'R1' on new, West wall.
 - b. **OMIT** previously shown CMU wall, running East-West, in-line with existing CMU wall.
3. **ELECTRICAL 201** - Add one (1) TYPE WC2 fixture wall mounted above door in this room.
 - a. New TYPE WC2 – COLUMBIA LIGHTING MPS-4-40-ML-C-W-ED-U-BTSL-MPSWG4
 - i. **NOTE:** Fixture contains an integral occupancy sensor for controls. Wire fixture to nearest unswitched hot circuit.
4. **ELECTRICAL 201** - Coordinate mounting heights of panels M1, HA, and Lighting Relay panel R1 such that they will be an acceptable height upon completion of the finished floor associated with TRACK 200. Coordinate all conduit routing with future floor height so that it does not interfere with floor installation.

Attachment: A01.20, A01.21



Issued By: Brad Rodenburg, AIA - RDG



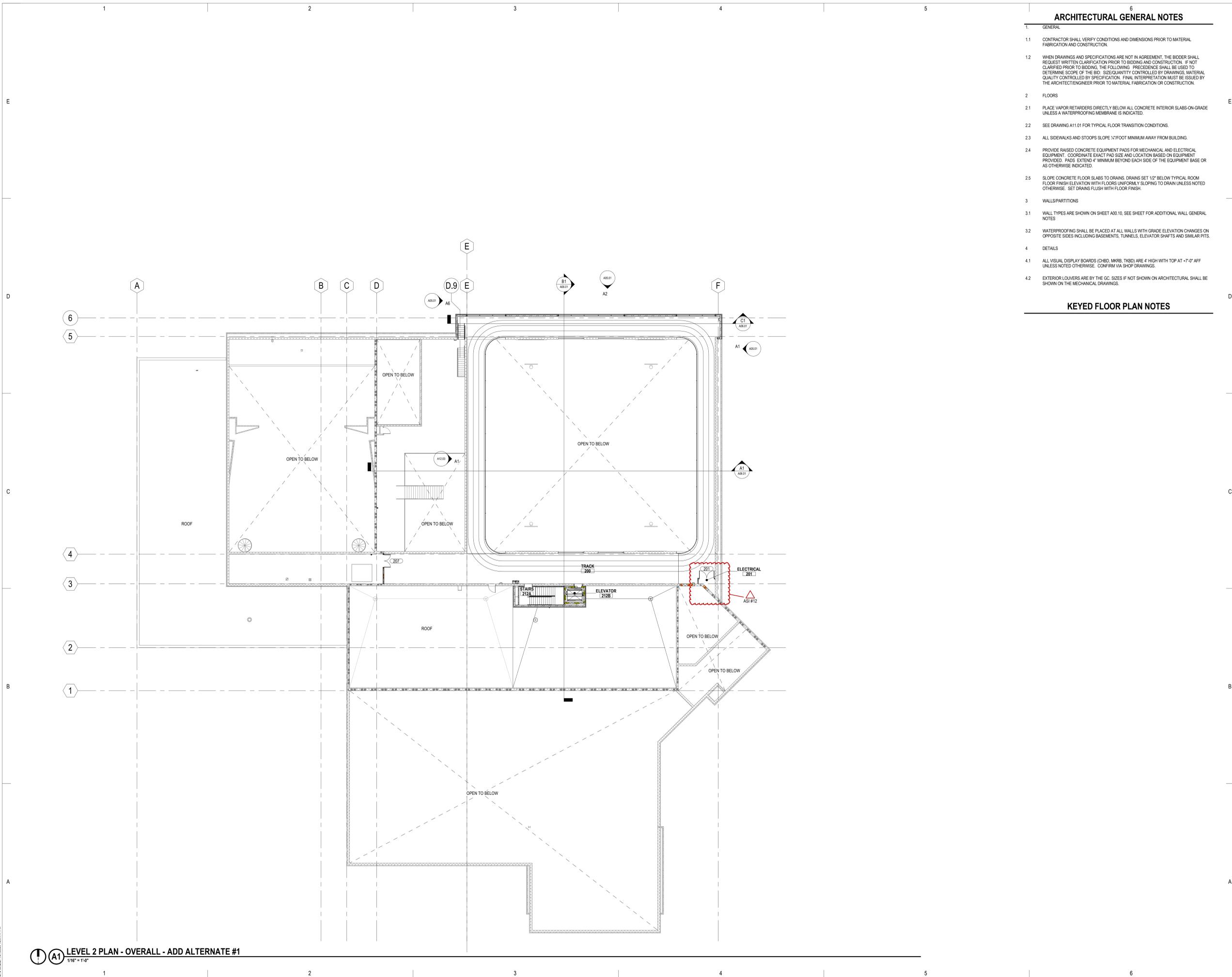
RDG Planning & Design 1.24.2023

Receipt Acknowledged as Follows:

- Accepted. No change in cost or time.
- Request for change in cost or time will be submitted within 21 days of date of ASI.

Contractor (Signature) _____





ARCHITECTURAL GENERAL NOTES

1. GENERAL
- 1.1 CONTRACTOR SHALL VERIFY CONDITIONS AND DIMENSIONS PRIOR TO MATERIAL FABRICATION AND CONSTRUCTION.
- 1.2 WHEN DRAWINGS AND SPECIFICATIONS ARE NOT IN AGREEMENT, THE BIDDER SHALL REQUEST WRITTEN CLARIFICATION PRIOR TO BIDDING AND CONSTRUCTION. IF NOT CLARIFIED PRIOR TO BIDDING, THE FOLLOWING PRECEDENCE SHALL BE USED TO DETERMINE SCOPE OF THE BID: SIZE QUANTITY CONTROLLED BY DRAWINGS, MATERIAL QUALITY CONTROLLED BY SPECIFICATION. FINAL INTERPRETATION MUST BE ISSUED BY THE ARCHITECT/ENGINEER PRIOR TO MATERIAL FABRICATION OR CONSTRUCTION.
2. FLOORS
- 2.1 PLACE VAPOR RETARDERS DIRECTLY BELOW ALL CONCRETE INTERIOR SLABS ON-GRADE UNLESS A WATERPROOFING MEMBRANE IS INDICATED.
- 2.2 SEE DRAWING A11.01 FOR TYPICAL FLOOR TRANSITION CONDITIONS.
- 2.3 ALL SIDEWALKS AND STOOFS SLOPE 1/2" FOOT MINIMUM AWAY FROM BUILDING.
- 2.4 PROVIDE RAISED CONCRETE EQUIPMENT PADS FOR MECHANICAL AND ELECTRICAL EQUIPMENT. COORDINATE EXACT PAD SIZE AND LOCATION BASED ON EQUIPMENT PROVIDED. PADS EXTEND 4" MINIMUM BEYOND EACH SIDE OF THE EQUIPMENT BASE OR AS OTHERWISE INDICATED.
- 2.5 SLOPE CONCRETE FLOOR SLABS TO DRAINS. DRAINS SET 1/2" BELOW TYPICAL ROOM FLOOR FINISH ELEVATION WITH FLOORS UNIFORMLY SLOPING TO DRAIN UNLESS NOTED OTHERWISE. SET DRAINS FLUSH WITH FLOOR FINISH.
3. WALL/PARTITIONS
- 3.1 WALL TYPES ARE SHOWN ON SHEET A00.10, SEE SHEET FOR ADDITIONAL WALL GENERAL NOTES.
- 3.2 WATERPROOFING SHALL BE PLACED AT ALL WALLS WITH GRADE ELEVATION CHANGES ON OPPOSITE SIDES INCLUDING BASEMENTS, TUNNELS, ELEVATOR SHAFTS AND SIMILAR PITS.
4. DETAILS
- 4.1 ALL VISUAL DISPLAY BOARDS (CHD, MRS, TKSD) ARE 6" HIGH WITH TOP AT +7'-0" AFF UNLESS NOTED OTHERWISE. CONFIRM VIA SHOP DRAWINGS.
- 4.2 EXTERIOR LOUVERS ARE BY THE GC. SIZES IF NOT SHOWN ON ARCHITECTURAL SHALL BE SHOWN ON THE MECHANICAL DRAWINGS.

KEYED FLOOR PLAN NOTES

CONSTRUCTION DOCUMENTS



ARCHITECT
 RDG Planning & Design
 1000 N. Main Street, Suite 200
 Carroll, IA 51401
 Phone: (515) 288-3411

STRUCTURAL
 WFF Consulting Engineers
 1000 N. Main Street, Suite 200
 Carroll, IA 51401
 Phone: (515) 274-3000

LIGHTING
 RDG Planning & Design
 1000 N. Main Street, Suite 200
 Carroll, IA 51401
 Phone: (515) 288-3411

PLUMBING/ELECTRICAL
 KCI Engineering
 1000 N. Main Street, Suite 200
 Carroll, IA 51401
 Phone: (515) 724-1938

CIVIL
 JEO Consulting
 1000 N. Main Street, Suite 200
 Carroll, IA 51401
 Phone: (515) 288-5310

CARROLL RECREATION CENTER BUILDING IMPROVEMENTS 2021

716 NORTH GRANT ROAD
 CARROLL, IA 51401
 CITY OF CARROLL, IA



NO.	DATE	DESCRIPTION
1	04/20/21	CONSTRUCTION ISSUE
2	04/20/21	CONSTRUCTION DOCUMENTS
3	04/20/21	ISSUANCE
4		DATE
5		PROJECT NO.

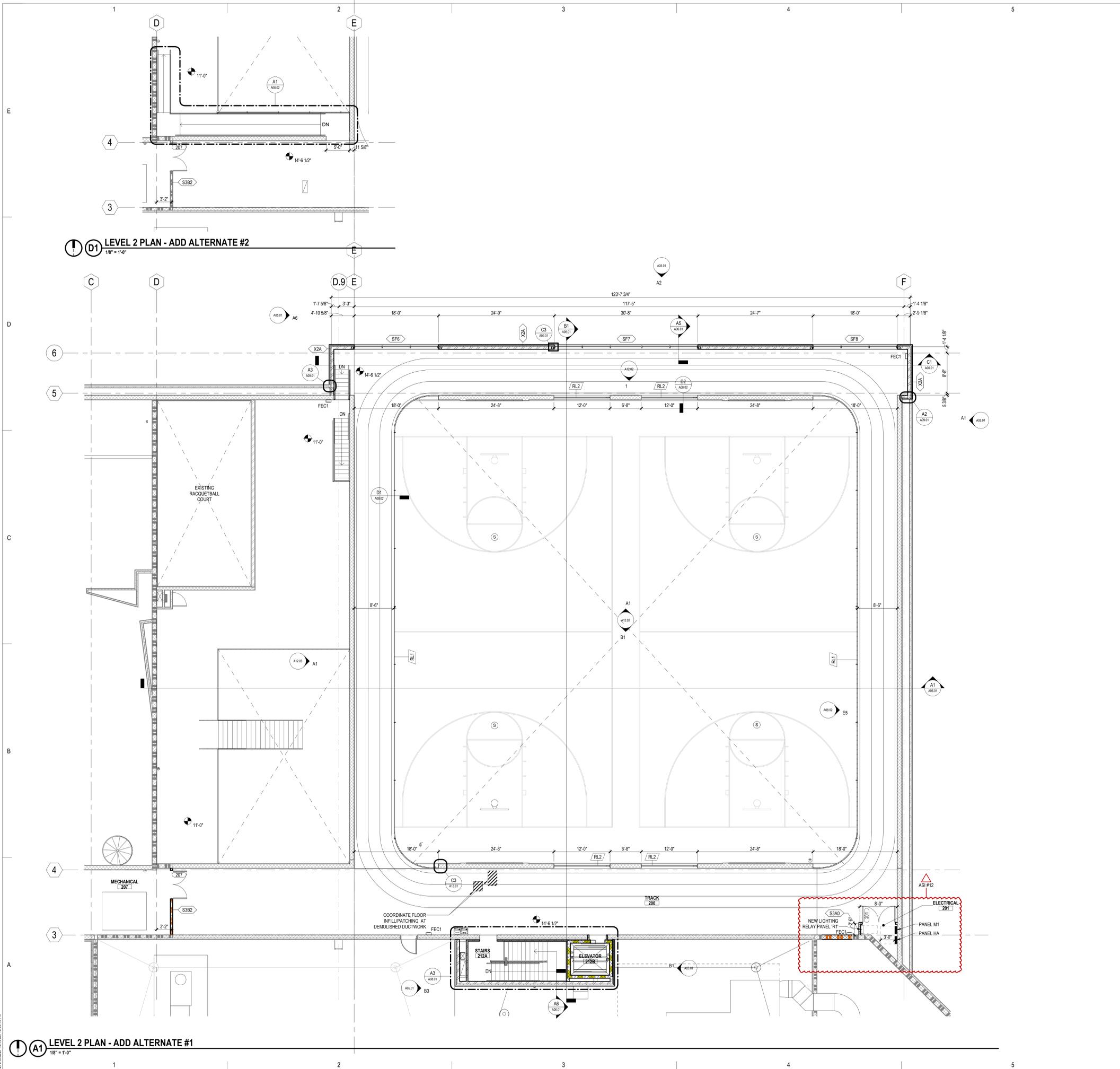
RDG Planning & Design
 THESE DOCUMENTS HAVE BEEN PREPARED BY RDG AS THE SPECIFICALLY FOR THE CARROLL RECREATION CENTER BUILDING IMPROVEMENTS 2021 PROJECT. THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS OR IN OTHER LOCATIONS WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF RDG PLANNING & DESIGN. REPRODUCTION OR CHANGES THAT HAVE OCCURRED DURING BID OR CONSTRUCTION PHASES. CONSTRUCTION DOCUMENTS, REVISIONS AND CHANGE DOCUMENTS REMAIN THE OFFICIAL CONSTRUCTION DOCUMENTS.

**FLOOR PLAN
 LEVEL 2 -
 OVERALL - ADD
 ALTERNATE #1**

A01.20

SHEET DATE: 04/14/21
 PLOT MADE: 04/20/21 12:34:17 PM

(A1) LEVEL 2 PLAN - OVERALL - ADD ALTERNATE #1
 1/8" = 1'-0"



D1 LEVEL 2 PLAN - ADD ALTERNATE #2
1/8" = 1'-0"

A1 LEVEL 2 PLAN - ADD ALTERNATE #1
1/8" = 1'-0"

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KEYED FLOOR PLAN NOTES

CONSTRUCTION DOCUMENTS



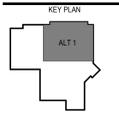
ARCHITECT
RDG Planning & Design
1000 N. West Street
Danvers, MA 01923
Phone: (978) 286-3141

STRUCTURAL
KFF Consulting Engineers
1000 N. West Street
Danvers, MA 01923
Phone: (978) 279-3000

PLUMBING/ELECTRICAL
KCI Engineering
1000 N. West Street
Danvers, MA 01923
Phone: (978) 274-1938

CIVIL
JECO Consulting
1000 N. West Street
Danvers, MA 01923
Phone: (978) 286-5310

CARROLL RECREATION CENTER BUILDING IMPROVEMENTS 2021



ISSUE NO.	DATE
1	10/20/21
2	11/02/21
3	11/02/21
4	11/02/21
5	11/02/21
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50	11/02/21

FLOOR PLAN LEVEL 2 - ADD ALT #1 AND #2

A01.21



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #26: Electrical Closet 201

Status	Open		
To	Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Jan 6, 2023	Due Date	Jan 11, 2023
Cost Impact	No	Schedule Impact	No
Spec Section			
Drawing Number	E01.21		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Alex Drees (Drees Company), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Matt Owen (Drees Company), Mark Ragaller (Ragaller Drywall)		

Activity

Question

Question from Nick Badding Badding Construction on Friday, Jan 6, 2023 at 08:08 AM CST

There are three electrical panels in Electrical Closet 201; M1, HA, and R1. Due to timing of the work associated with the removal of the existing spiral stairs and entrance door to the mechanical walkway, Closet 201 and/or electrical panel placement may need to be modified. This will allow the installation of the three panels and associated wiring to the various units they serve.

Owner, architect and construction team reviewed the location of the electrical panels within Electrical Closet 201 at the OAC meeting on January 4th. A proposed solution was discussed. RDG to provide a drawing representing the alternate design. The intent of the alternate design is to allow Nelson Electric the opportunity to install the electrical panels and rough-in prior to demolition and construction in this area.

Attachments
[RFI 26 - Electrical Closet 201.pdf](#)

Official Response

Response from Brad Rodenburg RDG Planning & Design on Monday, Jan 23, 2023 at 01:25 PM CST

See response to RFI #26 - Electrical Closet 201, as noted and described. Changes to be issued out as ASI #12, upcoming.

-Brad Rodenburg, RDG

Attachments
[Carroll Recreation Building Improvements 2021_RFI #26 - Electrical Closet 201 - RDG Response.pdf](#)



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

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Spec Section			
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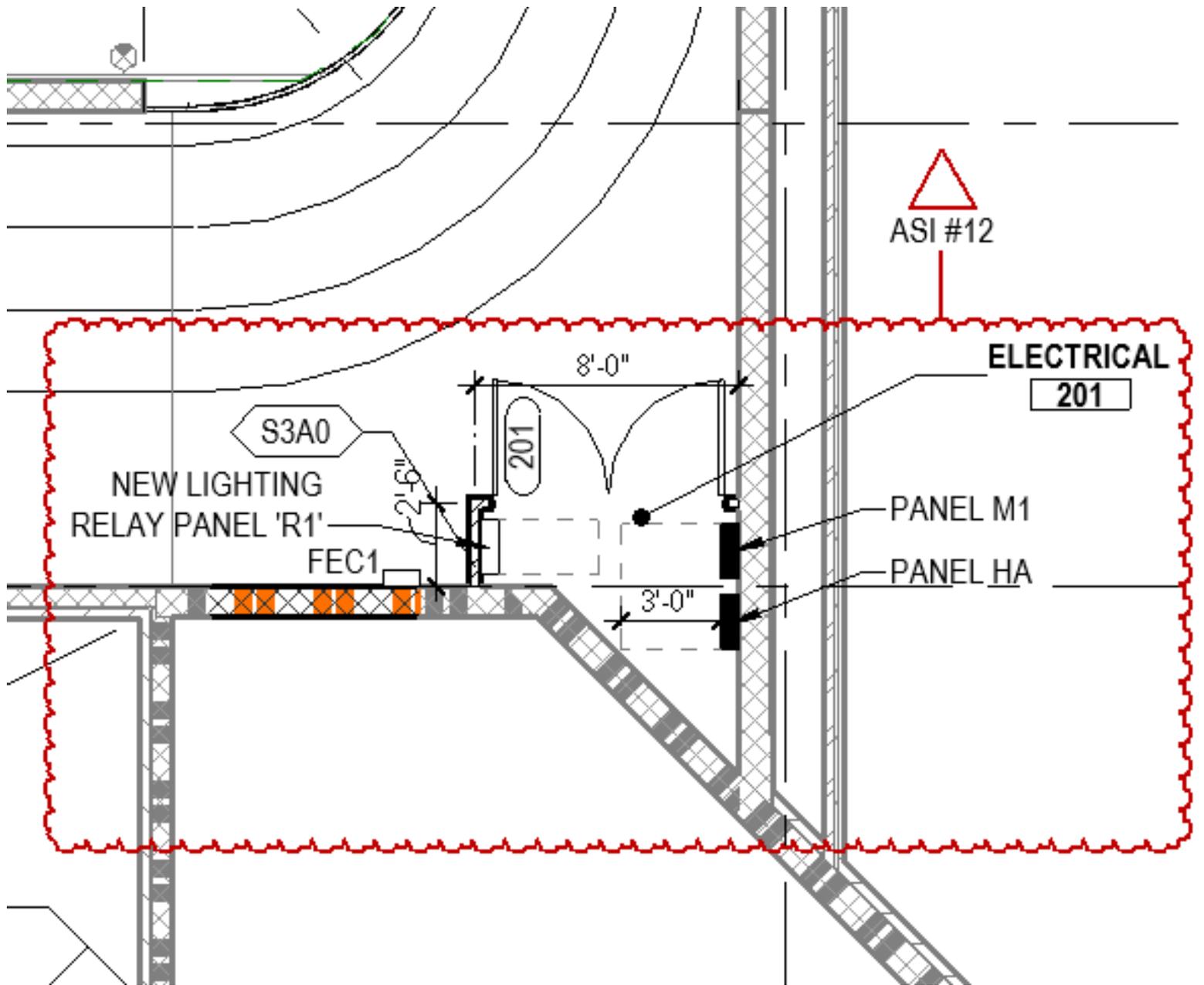
Attachments
[RFI 26 - Electrical Closet 201.pdf](#)

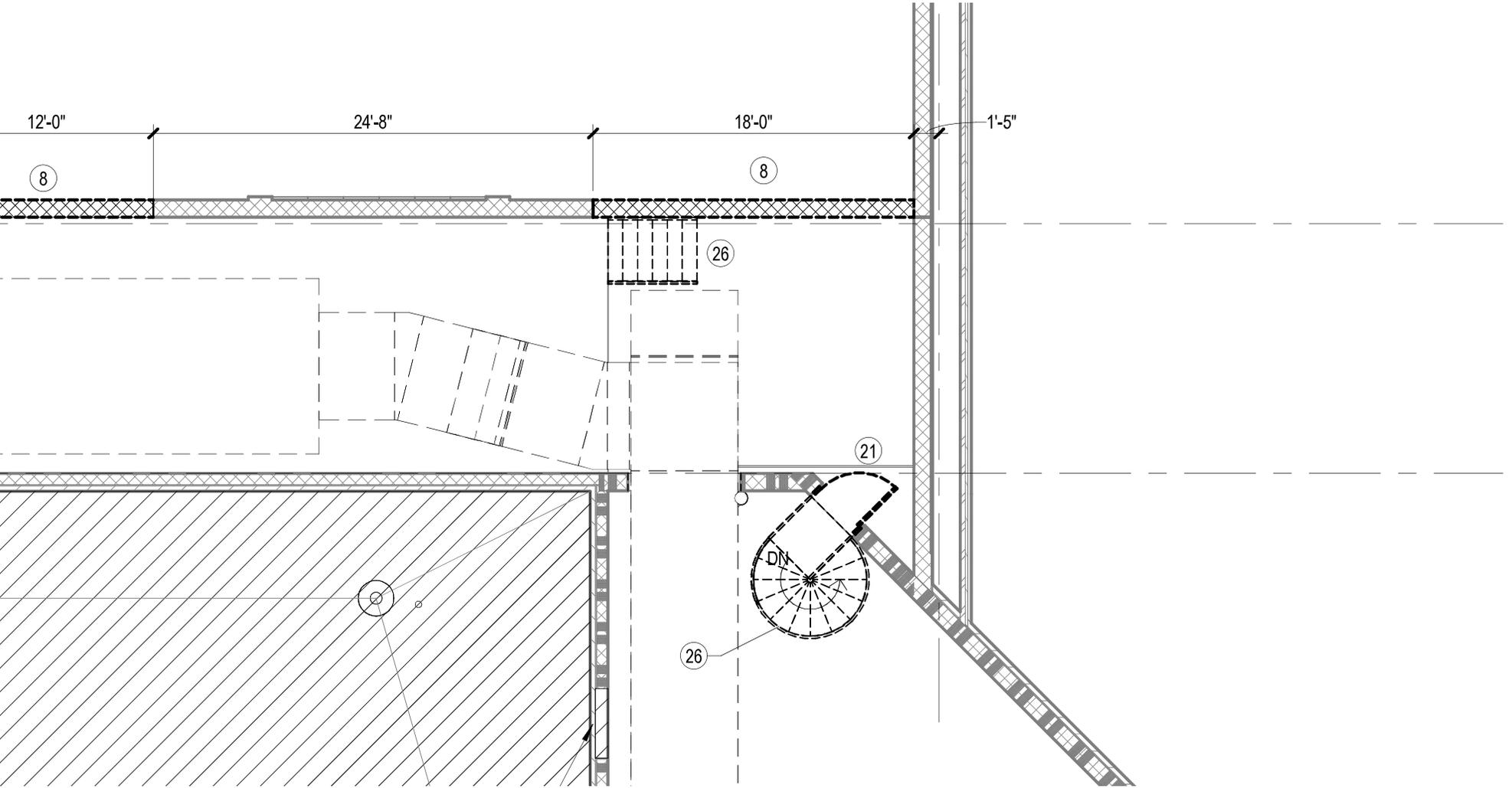
Awaiting an Official Response

Below is a sketch depicting the modified ELECTRICAL 201 space, with the new orientation of the three electrical panels shown. Hosting these panels on the East and West walls of this space instead of on the new CMU wall to the south, will allow the contractor to install these panels and route to them sooner and will not have to wait for the new floor and wall to be installed in the mechanical room to the south.

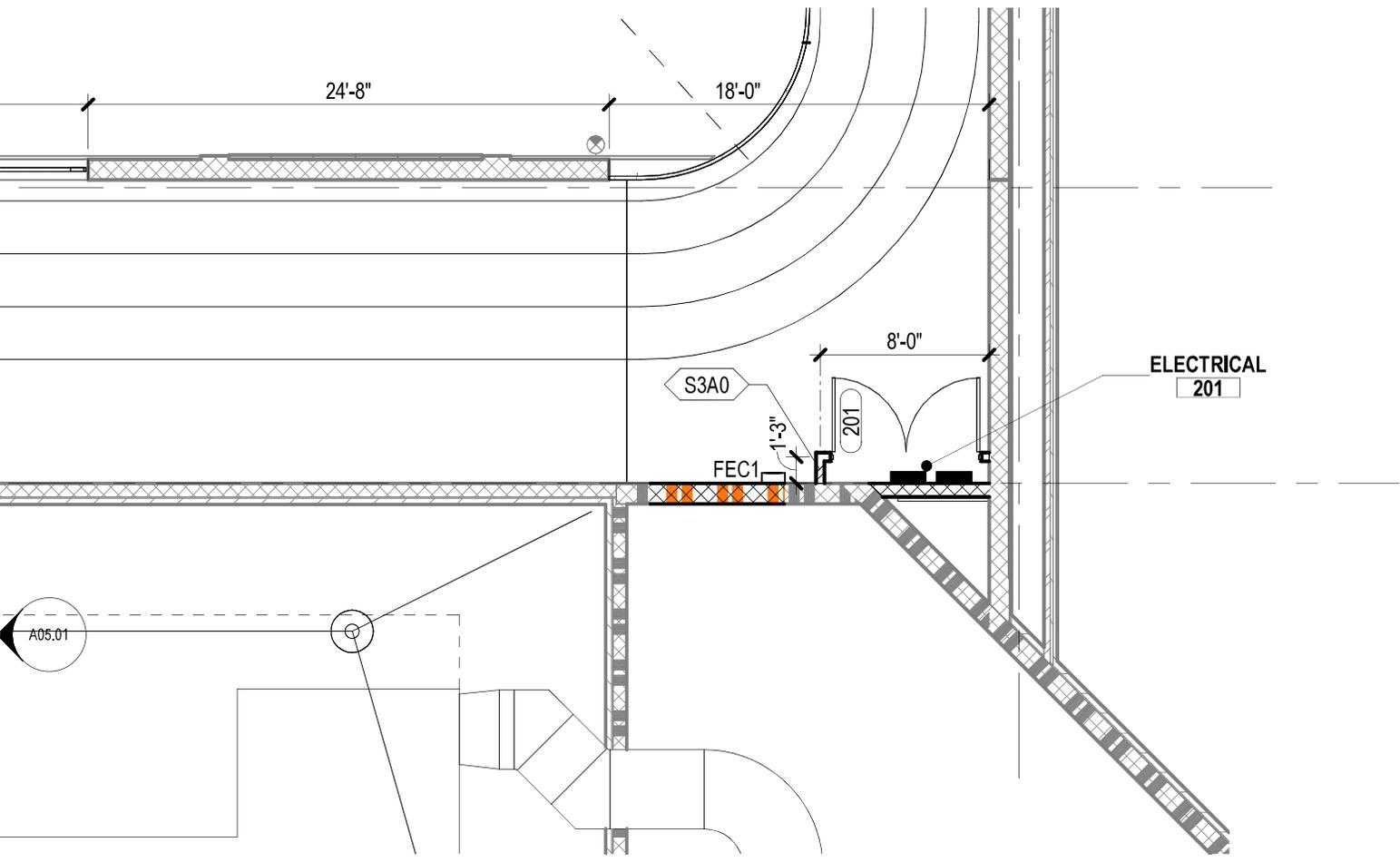
This change will be issued out as ASI #012, upcoming.

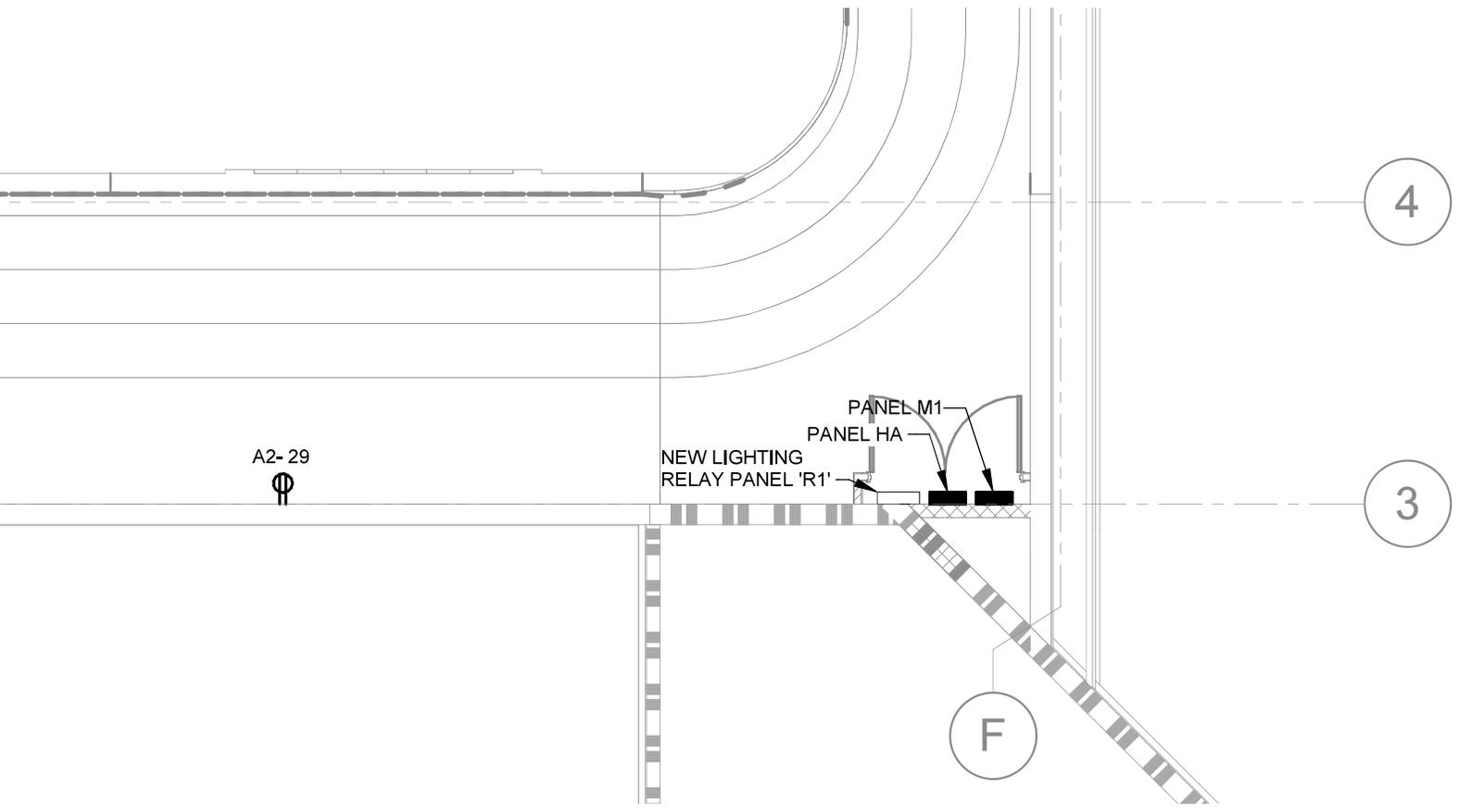
-Brad Rodenburg, RDG 1.23.2022





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June 7, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
RFI 36 – Stair 112A Existing Utilities (Electrical Only)

Brad,

Please find listed below and attached pricing for RFI 36 – Stair 112A Existing Utilities (Electrical Only). Note this is for electrical work only. Drees Company provided pricing for this change in RFI 38.

Total Cost: \$ 3,317.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project :	Carroll Recreation Center	Reference: RFI 36 - Stair 112A
	Building Improvements Project 2021	Existing Utilities - Electrical Only
Contractor:	Badding Construction Company	Date: 6/7/2023
	Carroll, Iowa	

1.) Labor	\$290.00	
2.) Materials	\$0.00	
3.) Equipment	\$0.00	
4.) Subtotal (lines 1 thru 3)		\$290.00
5.) Overhead & Profit (10.0% of line 4)		\$29.00
6.) Premium Time on Contract Work		\$0.00
7.) Subcontractor's		
a. Nelson Electric	\$2,824.00	
b.	\$0.00	
c.	\$0.00	
d.	\$0.00	
e.	\$0.00	
f.	\$0.00	
g.	\$0.00	
h.	\$0.00	
8.) Total Subcontractor Cost		\$2,824.00
9.) Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$141.20
10.) Subtotal (lines 4, 5, 6, 8 and 9)		\$3,284.20
11.) Insurance & Performance Bond @ 0.10%		\$32.84
12.) Total Cost (lines 10 & 11)		\$3,317.00
13.) Adjustment in Contract Time (calendar days):		0 days

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2

Fax: 712-792-3606

jim.kruse@nelselectric.biz

WORK PROPOSAL

Proposal Submitted To Badding Construction	Phone 712-792-4123	Date June 6, 2023
Street	Job Name Carroll Recreation Center	
City, State, Zip Code Carroll, Iowa	Job Location Carroll, Iowa	
Attn. Nick Badding		Contact Nick

We hereby submit the following proposal;

RFI 36 Stairwell

Material \$343.00
Labor \$75/hr x 9.80hrs \$735.00
O&P 10% \$108.00
Sub (SCI) \$1,560.00
Sub O&P \$78.00
Freight \$0.00
TOTAL \$2,824.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

Jim Kruse- Cell 515-290-1805
Note: This proposal may be withdrawn by us if not accepted within **15 days** of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Job Name: Rec Center CR's
 Job Number: 1196
 Extension Name: Summary #1

Item #	Item Name	Quantity	Book Price.	U	Ext Book Price.	Bid Lbr Ext	% of Extended Price	% of Extended Hours
Label Set: Combined, Combined, Combined, Combined, Combined					<u>\$342.89</u>	<u>9.80</u>	<u>100%</u>	<u>100%</u>
Mat Codes: DO NOT USE					<u>\$342.89</u>	<u>9.80</u>	<u>100%</u>	<u>100%</u>
41	12 THHN CU STRANDED	400.00	\$316.47	M	\$126.59	2.00		
42	10 THHN CU STRANDED	200.00	\$483.99	M	\$96.80	1.20		
536	1/2 EMT	30.00	\$106.50	C	\$31.95	1.20		
537	3/4 EMT	30.00	\$188.92	C	\$56.67	1.50		
641	1/2 EMT CONN S/C	6.00	\$33.29	C	\$2.00	0.66		
642	3/4 EMT CONN S/C	3.00	\$46.66	C	\$1.40	0.33		
701	1/2 EMT COUPL S/C	5.00	\$41.05	C	\$2.05	0.40		
702	3/4 EMT COUPL S/C	4.00	\$56.76	C	\$2.27	0.32		
836	1/2 EMT 1 HOLE STP	5.00	\$6.26	C	\$0.31	0.15		
837	3/4 EMT 1 HOLE STP	5.00	\$20.31	C	\$1.02	0.15		
1,837	STRAP FASTENER	10.00	\$0.27		\$2.66	0.60		
1,851	MAL ADJ BEAM CLAMP	4.00	\$99.68	C	\$3.99	0.20		
1,892	#10 X 1 1/2 SCREW	10.00	\$25.49	C	\$2.55	0.20		
1,895	RED ANCHOR	10.00	\$12.53	C	\$1.25	0.20		
3,363	TAN WIRE NUT	9.00	\$227.00	M	\$2.04	0.09		
7,349	4/S BOX 2-1/8" DEEP	3.00	\$275.88	C	\$8.28	0.45		
7,353	4/S BLANK COVER	3.00	\$35.52	C	\$1.07	0.15		
					<u>\$342.89</u>	<u>9.80</u>		



“BRINGING COMMUNICATIONS FULL CIRCLE”

April 7, 2023

Carroll Rec Center

Attn: Gary Erps

SCI, Inc. is pleased submit the following proposal for materials and labor listed below. At SCI customer service is the lifeline of our organization. Our customer satisfaction is the most important building block to all members of our company. We provide and stand behind our outstanding quality and professional installations. SCI is a Certified Uniprise Infrastructure Solution Provider

As the markets continue to be volatile and as the commodity prices continue to fluctuation on daily basis, SCI Communications, Inc. cannot hold proposal pricing for more than a date sooner than the supplier’s price guarantee or no more than 10 days from the date of the quote. All quotes accepted after such date may be subject to a price increase. SCI shall have the option to withdraw its proposal if not accepted within 10 days from the date of the proposal.

Work is to be performed during a standard 8-hour workday. Unless otherwise mutually agreed to SCI’s typical workday is between 7:30 AM and 4:00 PM, Monday through Friday.

Quote:

SCI Communications will relocate cables in the stair case and elevator shaft
SCI Communications will provide and install retermination of moveable cables

Installation Practices

SCI will ensure that all cables will be dressed and terminated in accordance with the recommendation made in the TIA/EIA-568-B standard, manufacturer’s recommendations and the best industry practices. The pair untwist at the termination point will not exceed .5inches. The bend radius for the cable in the termination area shall not exceed 4 times the outside diameter of the cable. The cable jacket will be maintained as close as possible to the termination point of the cable.

SCI – 2001 East Army Post Road suite C Des Moines, Iowa 50320
515-339-7860 Phone / 515-381-3906 Fax
dean@sci-iowa.com
“Bringing Communications Full Circle”



“BRINGING COMMUNICATIONS FULL CIRCLE”

Firestop System / Bonding and Grounding / Support systems

If Required and Unless otherwise agreed to SCI will NOT be responsible for any of the following:

Bonding/Grounding required outside the Communications Room(s).

Installing and/or the providing of any conduit sleeves and pathways for the communications cabling.

Installing and/or the providing any fire stopping that maybe required.

Installing and/or the providing of any fire rated plywood.

Installing and/or the providing of any cable-basket tray.

Identification and Labeling

SCI will adhere to the labeling scheme provided by the customer. This labeling scheme will include all cables, data racks, patch panels and outlets. Once the labeling scheme is approved SCI will incorporate this scheme into each test result and the as-built drawings.

Testing and Acceptance

SCI will ensure that all testing of the cables installed will be done with a high-end tester to ensure that all cable is tested correctly to meet or exceed industry specifications. All voice cabling will be wire mapped and will shoot the distance and recorded on the labeling scheme.

Payment

Unless otherwise agreed to SCI's terms of payment are Net 30days from the date of the invoice. Upon acceptance of this proposal SCI will order and invoice all materials for this project at terms of Net 30days from the date of the invoice. If the project duration is more than 30days then SCI will progress bill the percentage of completion at the end of each month, terms will be Net 30days from the date of the invoice. All Payments made more than 30 days after invoiced are subject to a 1.5% Finance Charge.

Warranty

SCI will provide a limited **LIFETIME WARRANTY** on all components, equipment and workmanship provided by SCI on this project

SCI – 2001 East Army Post Road suite C Des Moines, Iowa 50320

515-339-7860 Phone / 515-381-3906 Fax

dean@sci-iowa.com

“Bringing Communications Full Circle”



“BRINGING COMMUNICATIONS FULL CIRCLE”

Project Price

(Pricing Valid for 30days from the date of this Proposal)

Total \$1,559.40

Exclusions:

Unless otherwise agreed to SCI excludes the following from this proposal:

Lift Rental – If a lift is needed, it will be proved by others or at an additional charge

Bonds & Dues

Permits

Sales Tax

Retainage

If there are any questions or if you would like to discuss this proposal in more detail, please feel free to contact me. My contact information is listed below. I look forward to hearing from you.

Sincerely,

Adam Brown
Account Manager
515-339-7860 ext.216
adam@sci-iowa.com



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #36: Stair 112A Existing Utilities

Status	Open		
To	Justin Friedhoff, PE (KCL Engineering) Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Feb 22, 2023	Due Date	Feb 27, 2023
Cost Impact	TBD	Schedule Impact	TBD
Spec Section			
Drawing Number	A08.01		
Linked Drawings			
Received From	Nick Badding (Badding Construction)		
Copies To	Alex Drees (Drees Company), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Matt Owen (Drees Company), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Wednesday, Feb 22, 2023 at 04:44 PM CST
 There are existing plumbing, data and electrical utilities within Stair 112A that will need to be relocated. Please provide direction.

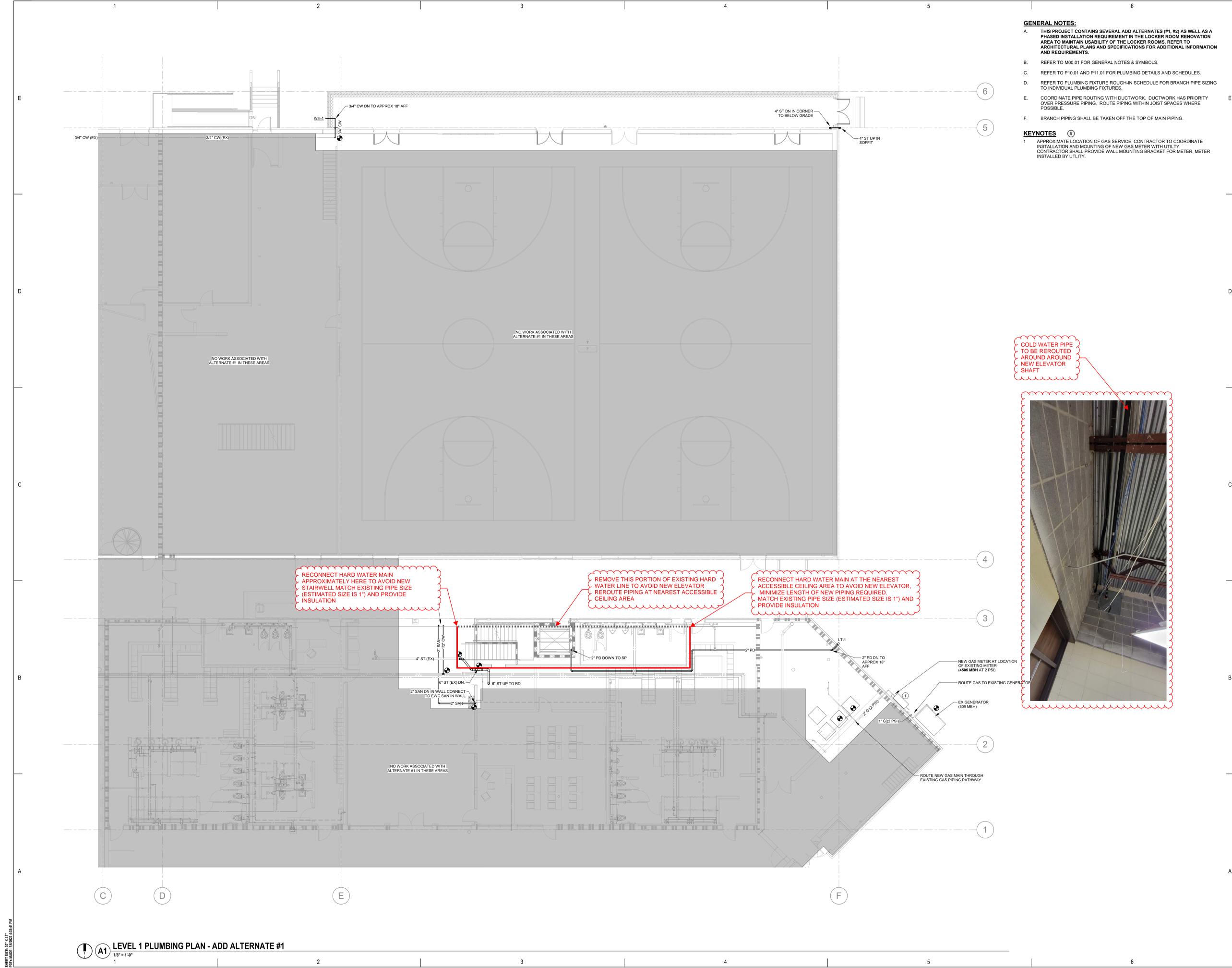
Official Response

Response from Justin Friedhoff, PE KCL Engineering on Friday, Mar 24, 2023 at 11:42 AM CDT
 See attached sketches for additional information.

Prior to rerouting any piping, wiring or cabling, confirm which lines are still active and being utilized, only those that are still required need to be rerouted.

Prior to rerouting the water pipe, confirm what fixtures it serves, per conversations onsite it sounded like the "hard water" pipe served some water hydrants on site, but was not conclusive which ones or where they are. This pipe does not show up on any existing drawings. Please verify what fixtures if any this still serves prior to any work.

Attachments
[RFI #36 Response - Mech and Elec.pdf](#)



- GENERAL NOTES:**
- A. THIS PROJECT CONTAINS SEVERAL ADD ALTERNATES (#1, #2) AS WELL AS A PHASED INSTALLATION REQUIREMENT IN THE LOCKER ROOM RENOVATION AREA TO MAINTAIN USABILITY OF THE LOCKER ROOMS. REFER TO ARCHITECTURAL PLANS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS.
 - B. REFER TO M00.01 FOR GENERAL NOTES & SYMBOLS.
 - C. REFER TO P10.01 AND P11.01 FOR PLUMBING DETAILS AND SCHEDULES.
 - D. REFER TO PLUMBING FIXTURE ROUGH-IN SCHEDULE FOR BRANCH PIPE SIZING TO INDIVIDUAL PLUMBING FIXTURES.
 - E. COORDINATE PIPE ROUTING WITH DUCTWORK. DUCTWORK HAS PRIORITY OVER PRESSURE PIPING. ROUTE PIPING WITHIN JOIST SPACES WHERE POSSIBLE.
 - F. BRANCH PIPING SHALL BE TAKEN OFF THE TOP OF MAIN PIPING.
- KEYNOTES** (K)
- 1 APPROXIMATE LOCATION OF GAS SERVICE. CONTRACTOR TO COORDINATE INSTALLATION AND MOUNTING OF NEW GAS METER WITH UTILITY. CONTRACTOR SHALL PROVIDE WALL MOUNTING BRACKET FOR METER. METER INSTALLED BY UTILITY.

COLD WATER PIPE TO BE REROUTED AROUND NEW ELEVATOR SHAFT



RECONNECT HARD WATER MAIN APPROXIMATELY HERE TO AVOID NEW STAIRWELL MATCH EXISTING PIPE SIZE (ESTIMATED SIZE IS 1") AND PROVIDE INSULATION

REMOVE THIS PORTION OF EXISTING HARD WATER LINE TO AVOID NEW ELEVATOR. REROUTE PIPING AT NEAREST ACCESSIBLE CEILING AREA

RECONNECT HARD WATER MAIN AT THE NEAREST ACCESSIBLE CEILING AREA TO AVOID NEW ELEVATOR. MINIMIZE LENGTH OF NEW PIPING REQUIRED. MATCH EXISTING PIPE SIZE (ESTIMATED SIZE IS 1") AND PROVIDE INSULATION

A1 LEVEL 1 PLUMBING PLAN - ADD ALTERNATE #1
1/8" = 1'-0"

**716 NORTH GRANT ROAD
CARROLL, IA 51401
CITY OF CARROLL, IA**

ARCHITECT RDG Planning & Design 1000 N. Main Street Des Moines, Iowa 50309 Phone: (515) 281-3141	STRUCTURAL KFF Consulting Engineers 1000 N. Main Street Des Moines, IA 50309 Phone: (515) 275-3000	PLUMBING/ELECTRICAL KFC Engineering 1000 N. Main Street Des Moines, IA 50309 Phone: (515) 275-3000	CIVIL KFC Consulting 1000 N. Main Street Des Moines, IA 50309 Phone: (515) 275-3000
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LEVEL 1 PLUMBING PLAN - ADD ALTERNATE #1

P01.11

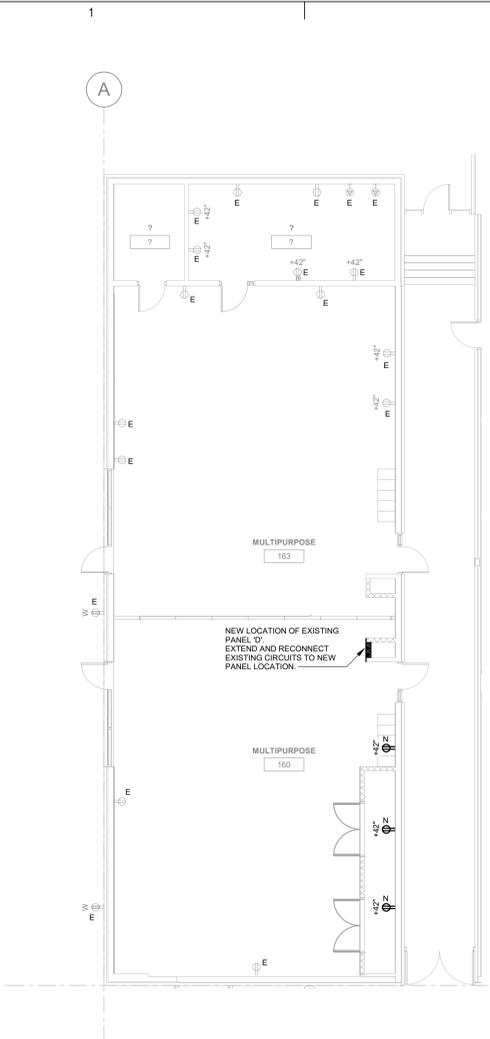
DATE PLOTTED: 04/14/22
PLOT MADE: 04/14/22 4:01:11 PM

KEYNOTES

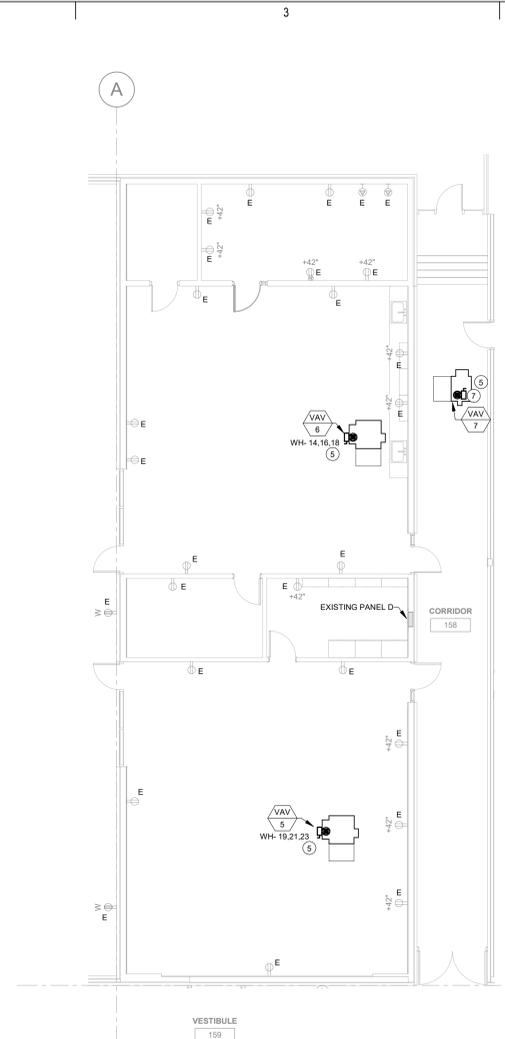
- CONNECT AUTOMATIC FLUSH VALVES AND AUTOMATIC FAUCETS TO RESTROOM RECEPTACLE CIRCUITS. TRANSFORMERS PROVIDED BY PLUMBING CONTRACTOR. INSTALLED BY ELECTRICAL CONTRACTOR. PROVIDE BACKBOXES AND WIRING FOR A COMPLETE INSTALLATION. COORDINATE LOCATIONS AND REQUIREMENTS WITH ARCHITECTURAL ELEVATIONS AND MANUFACTURER INSTALLATION INSTRUCTIONS.
- NEW 120/208V 100A 32-SPACE SURFACE MOUNTED PANEL. CONNECT TO NEW 100A 3-POLE BREAKER IN EXISTING PANEL A.
- EXTEND EXISTING RECEPTACLE CIRCUIT TO NEW RECEPTACLES INSTALLED IN RECEPTION DESK WITH LEGRAND 700 SERIES SURFACE MOUNTED RACEWAY.
- EXTEND AND REWORK EXISTING RECEPTACLE CIRCUIT AS NECESSARY TO ACCOMMODATE NEW RECEPTACLE LOCATIONS.
- ALL NEW VAV CONNECTIONS ARE INCLUDED IN THE BASE BID. INSTALL REGARDLESS OF ACCEPTANCE OF ALTERNATE #3.
- ALL WORK IN THIS AREA IS TO BE COMPLETED IN SPECIFIC CONSTRUCTION PHASE NOTED, REFER TO ARCHITECTURAL PHASING PLANS FOR ADDITIONAL DETAILS AND REQUIREMENTS. CONTRACTOR SHALL MAINTAIN ALL EXISTING LIGHTING SERVING AREAS BEING RENOVATED IN LATER PHASES. COORDINATE PHASING WITH DESIGN TEAM.
- CIRCUIT VAV-7 TO NEW 20A 480V 3-POLE CIRCUIT BREAKER IN EXISTING PANEL HF.

POWER GENERAL NOTES

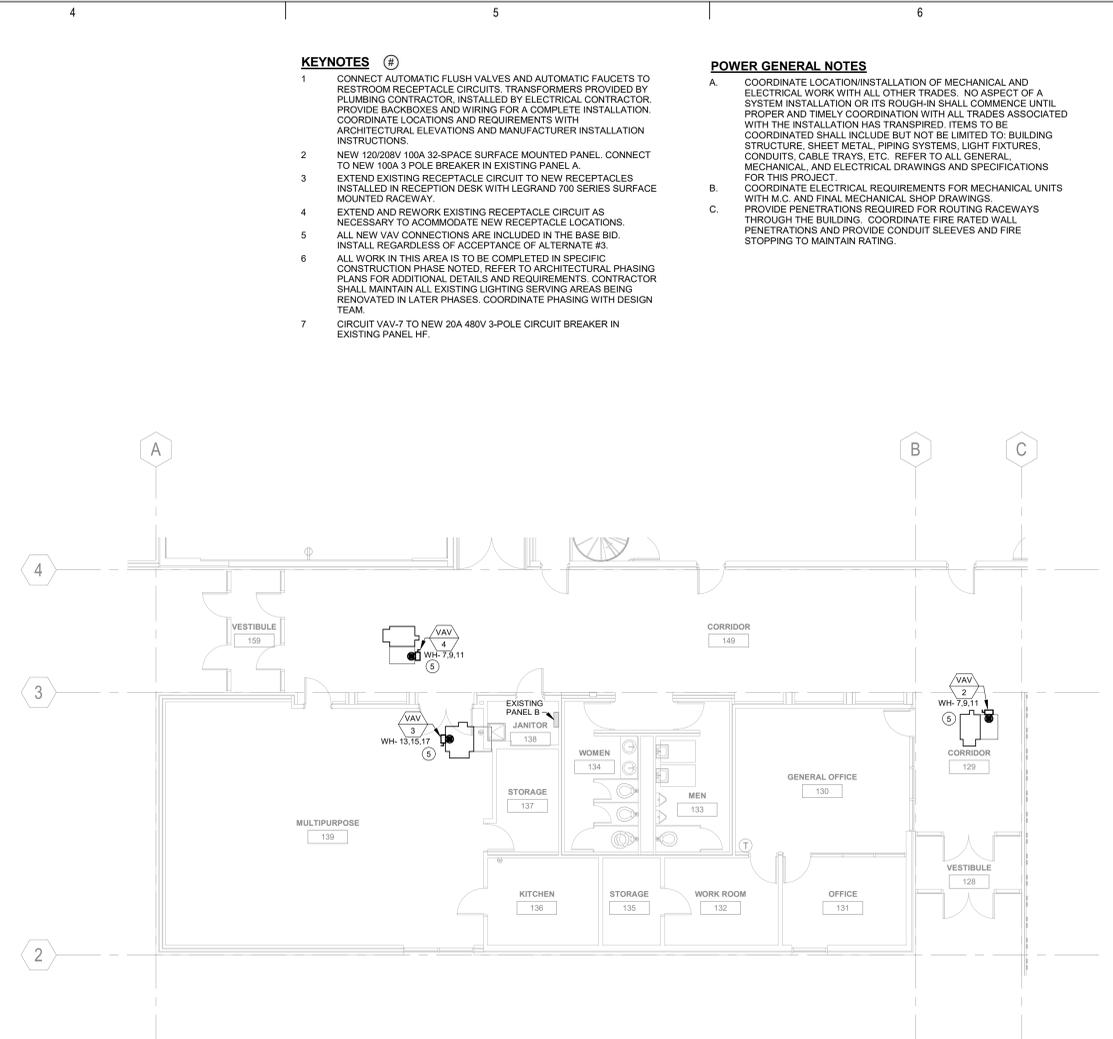
- COORDINATE LOCATION/INSTALLATION OF MECHANICAL AND ELECTRICAL WORK WITH ALL OTHER TRADES. NO ASPECT OF A SYSTEM INSTALLATION OR ITS ROUGH-IN SHALL COMMENCE UNTIL PROPER AND TIMELY COORDINATION WITH ALL TRADES ASSOCIATED WITH THE INSTALLATION HAS TRANSPIRED. ITEMS TO BE COORDINATED SHALL INCLUDE BUT NOT BE LIMITED TO: BUILDING STRUCTURE, SHEET METAL, PIPING SYSTEMS, LIGHT FIXTURES, CONDUITS, CABLE TRAYS, ETC. REFER TO ALL GENERAL MECHANICAL AND ELECTRICAL DRAWINGS AND SPECIFICATIONS FOR THIS PROJECT.
- COORDINATE ELECTRICAL REQUIREMENTS FOR MECHANICAL UNITS WITH M.C. AND FINAL MECHANICAL SHOP DRAWINGS.
- PROVIDE PENETRATIONS REQUIRED FOR ROUTING RACEWAYS THROUGH THE BUILDING. COORDINATE FIRE RATED WALL PENETRATIONS AND PROVIDE CONDUIT SLEEVES AND FIRE STOPPING TO MAINTAIN RATING.



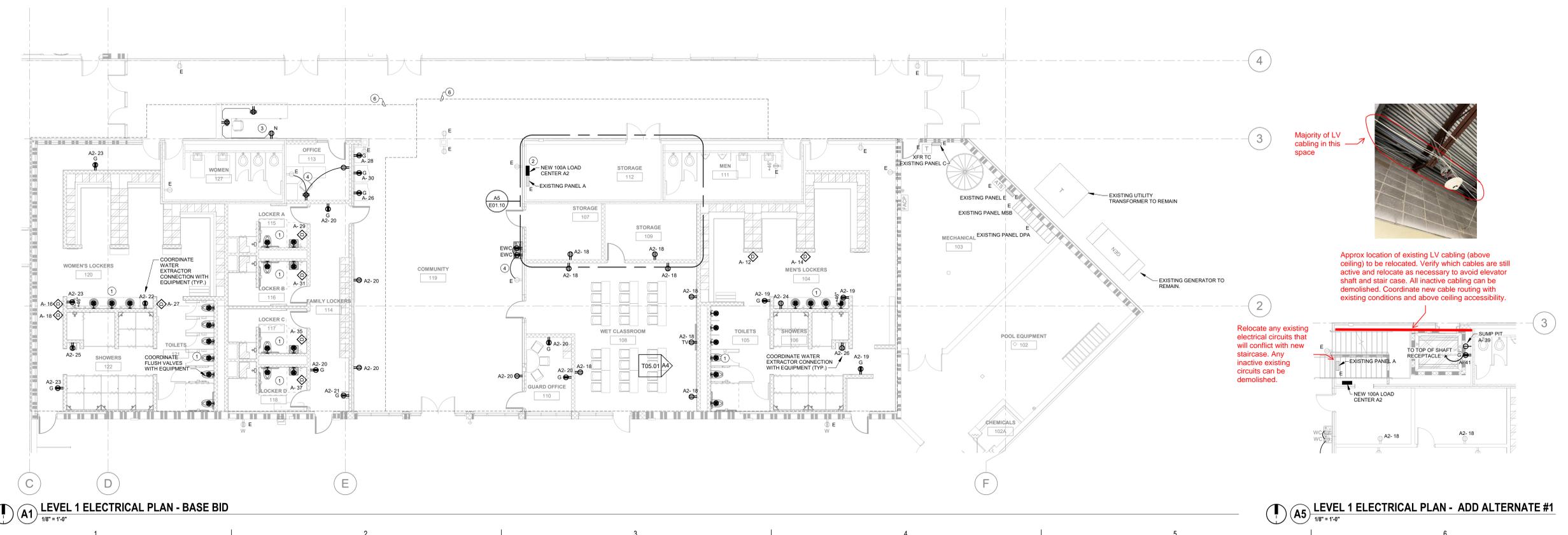
C1 LEVEL 1 ELECTRICAL PLAN - MULTIPURPOSE ROOMS - ADD ALTERNATE #3
1/8" = 1'-0"



1 LEVEL 1 ELECTRICAL PLAN - MULTIPURPOSE ROOMS - BASE BID
1/8" = 1'-0"



C3 LEVEL 1 ELECTRICAL PLAN - OFFICES - BASE BID
1/8" = 1'-0"



A1 LEVEL 1 ELECTRICAL PLAN - BASE BID
1/8" = 1'-0"

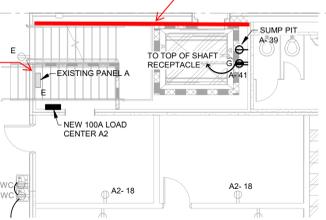
A5 LEVEL 1 ELECTRICAL PLAN - ADD ALTERNATE #1
1/8" = 1'-0"

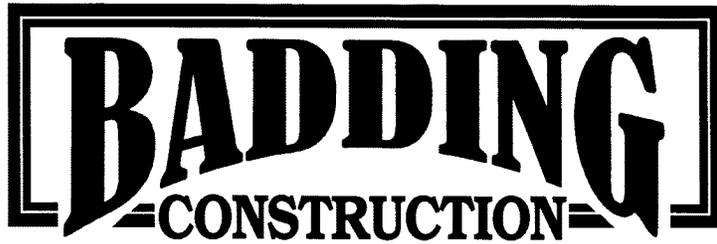


Majority of LV cabling in this space

Relocate any existing electrical circuits that will conflict with new staircase. Any inactive existing circuits can be demolished.

Approx location of existing LV cabling (above ceiling) to be relocated. Verify which cables are still active and relocate as necessary to avoid elevator shaft and stair case. All inactive cabling can be demolished. Coordinate new cable routing with existing conditions and above ceiling accessibility.





May 26, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
RFI 37 – Existing Data Lines Within South Walking Track

Brad,

Please find listed below and attached pricing for RFI 37 – Existing Data Lines Within South Walking Track.

Total Cost: \$ 10,360.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project : Carroll Recreation Center
Building Improvements Project 2021
Contractor: Badding Construction Company
Carroll, Iowa

Reference: RFI 37 - Existing Data
Lines Within South Walking Track
Date: 5/26/2023

1.)	Labor	\$380.00	
2.)	Materials	\$0.00	
3.)	Equipment	\$0.00	
4.)	Subtotal (lines 1 thru 3)		\$380.00
5.)	Overhead & Profit (10.0% of line 4)		\$38.00
6.)	Premium Time on Contract Work		\$0.00
7.)	Subcontractor's		
	a. Nelson Electric	\$9,371.00	
	b.	\$0.00	
	c.	\$0.00	
	d.	\$0.00	
	e.	\$0.00	
	f.	\$0.00	
	g.	\$0.00	
	h.	\$0.00	
8.)	Total Subcontractor Cost		\$9,371.00
9.)	Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$468.55
10.)	Subtotal (lines 4, 5, 6, 8 and 9)		\$10,257.55
11.)	Insurance & Performance Bond @ 0.10%		\$102.58
12.)	Total Cost (lines 10 & 11)		\$10,360.00
13.)	Adjustment in Contract Time (calendar days):		0 days

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2
Fax: 712-792-3606
jim.kruse@nelselectric.biz

WORK PROPOSAL

Proposal Submitted To Badding Construction	Phone 712-792-4123	Date May 22, 2023
Street	Job Name Carroll Recreation Center	
City, State, Zip Code Carroll, Iowa	Job Location Carroll, Iowa	
Attn. Nick Badding		Contact Nick

We hereby submit the following proposal;

Data Changes

Material \$546.00
Labor \$75/hr x 19.57hrs \$1,468.00
O&P 10% \$202.00
Sub (SCI) \$6,814.00
Sub O&P \$341.00
Freight \$0.00
TOTAL \$9,371.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

Jim Kruse- Cell 515-290-1805
Note: This proposal may be withdrawn by us if not accepted within **15 days** of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Job Name: Rec Center CR's
 Job Number: 1196
 Extension Name: Summary #1

Item #	Item Name	Quantity	Price 1	U	Ext Price 1	Bid Labor	U	Bid Lbr Ext	Cost Code	Labor Code	% of Extended Price	% of Extended Hours
Label Set: Combined, Combined, Combined, Combined, Combined					<u>\$545.63</u>			<u>19.57</u>			<u>100%</u>	<u>100%</u>
CCode: 1000 BRANCH RACEWAY					<u>\$545.35</u>			<u>17.50</u>			<u>99.95%</u>	<u>89.42%</u>
538	1 EMT	200.00	\$232.57	C	\$465.14	6.00	C	12.00	1000	1000		
643	1 EMT CONN S/C	3.00	\$56.23	C	\$1.69	11.00	C	0.33	1000	1000		
703	1 EMT COUPL S/C	25.00	\$64.87	C	\$16.22	8.00	C	2.00	1000	1000		
887	1 UNISTRUT CLAMPS	40.00	\$90.89	C	\$36.36	5.00	C	2.00	1000	1000		
1,919	3/8" FLUSH SHELL	8.00	\$120.41	C	\$9.63	0.09	E	0.72	1000	1000		
7,686	6X6X4 N1 S/C JBOX	1.00	\$15.49		\$15.49	0.30		0.30	1000	1000		
9,208	CADDY K12 WIRE/CONDUIT	3.00	\$27.53	C	\$0.83	0.05	E	0.15	1000	1000		
CCode: 1500 FEEDER RACEWAY					<u>\$0.28</u>			<u>0.07</u>			<u>0.05%</u>	<u>0.36%</u>
9,309	1" PRESS IN BUSHING	1.00	\$28.43	C	\$0.28	0.07		0.07	1500	1500		
CCode: 9525 DEMOLITION					<u>\$0.00</u>			<u>2.00</u>			<u>0%</u>	<u>10.22%</u>
9,020	DEMO	2.00	\$0.00		\$0.00	1.00	E	2.00	9525	9525		
					<u>\$545.63</u>			<u>19.57</u>				



“BRINGING COMMUNICATIONS FULL CIRCLE”

May 15, 2023

Carroll Rec Center

Attn: Nelson Electric

SCI, Inc. is pleased submit the following proposal for materials and labor listed below. At SCI customer service is the lifeline of our organization. Our customer satisfaction is the most important building block to all members of our company. We provide and stand behind our outstanding quality and professional installations. SCI is a Certified Uniprise Infrastructure Solution Provider

As the markets continue to be volatile and as the commodity prices continue to fluctuation on daily basis, SCI Communications, Inc. cannot hold proposal pricing for more than a date sooner than the supplier’s price guarantee or no more than 10 days from the date of the quote. All quotes accepted after such date may be subject to a price increase. SCI shall have the option to withdraw its proposal if not accepted within 10 days from the date of the proposal.

Work is to be performed during a standard 8-hour workday. Unless otherwise mutually agreed to SCI’s typical workday is between 7:30 AM and 4:00 PM, Monday through Friday.

Quote:

SCI Communications will provide the movement of 12 coax lines and approximately 7 cat 6 data lines

Installation Practices

SCI will ensure that all cables will be dressed and terminated in accordance with the recommendation made in the TIA/EIA-568-B standard, manufacturer’s recommendations and the best industry practices. The pair untwist at the termination point will not exceed .5inches. The bend radius for the cable in the termination area shall not exceed 4 times the outside diameter of the cable. The cable jacket will be maintained as close as possible to the termination point of the cable.



“BRINGING COMMUNICATIONS FULL CIRCLE”

Firestop System / Bonding and Grounding / Support systems

If Required and Unless otherwise agreed to SCI will NOT be responsible for any of the following:

Bonding/Grounding required outside the Communications Room(s).

Installing and/or the providing of any conduit sleeves and pathways for the communications cabling.

Installing and/or the providing any fire stopping that maybe required.

Installing and/or the providing of any fire rated plywood.

Installing and/or the providing of any cable-basket tray.

Identification and Labeling

SCI will adhere to the labeling scheme provided by the customer. This labeling scheme will include all cables, data racks, patch panels and outlets. Once the labeling scheme is approved SCI will incorporate this scheme into each test result and the as-built drawings.

Testing and Acceptance

SCI will ensure that all testing of the cables installed will be done with a high-end tester to ensure that all cable is tested correctly to meet or exceed industry specifications. All voice cabling will be wire mapped and will shoot the distance and recorded on the labeling scheme.

Payment

Unless otherwise agreed to SCI's terms of payment are Net 30days from the date of the invoice. Upon acceptance of this proposal SCI will order and invoice all materials for this project at terms of Net 30days from the date of the invoice. If the project duration is more than 30days then SCI will progress bill the percentage of completion at the end of each month, terms will be Net 30days from the date of the invoice. All Payments made more than 30 days after invoiced are subject to a 1.5% Finance Charge.

Warranty

SCI will provide a limited **LIFETIME WARRANTY** on all components, equipment and workmanship provided by SCI on this project

SCI – 2001 East Army Post Road suite C Des Moines, Iowa 50320

515-339-7860 Phone / 515-381-3906 Fax

dean@sci-iowa.com

“Bringing Communications Full Circle”



“BRINGING COMMUNICATIONS FULL CIRCLE”

Project Price

(Pricing Valid for 30days from the date of this Proposal)

Total \$6,813.83

Exclusions:

Unless otherwise agreed to SCI excludes the following from this proposal:

Lift Rental – If a lift is needed, it will be proved by others or at an additional charge

Bonds & Dues

Permits

Sales Tax

Retainage

If there are any questions or if you would like to discuss this proposal in more detail, please feel free to contact me. My contact information is listed below. I look forward to hearing from you.

Sincerely,

Adam Brown
Account Manager
515-339-7860 ext.216
adam@sci-iowa.com



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: +17127924123

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #37: Existing Data Lines Within South Walking Track

Status	Open		
To	Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Feb 22, 2023	Due Date	Feb 27, 2023
Cost Impact	TBD	Schedule Impact	TBD
Spec Section			
Drawing Number	ED0.21		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Alex Drees (Drees Company), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Matt Owen (Drees Company), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Wednesday, Feb 22, 2023 at 04:49 PM CST
 There are existing data and electrical utilities within the south end of Track 200.
 Please provide direction on what to do with them.

Official Response

Response from Nick Badding Badding Construction on Friday, May 26, 2023 at 08:44 AM CDT
 This RFI was priced on 05.26.2023.



May 25, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
RFI 38 – Mechanical 103 RTU-1 Ductwork Conflict

Brad,

Please find listed below and attached pricing for RFI 38 – Mechanical 103 RTU-1 Ductwork Conflict.
Note Drees Company has priced RFI 36 – Stair 112A Existing Utilities with this RFI.

Total Cost: \$ 8,319.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project : Carroll Recreation Center Building Improvements Project 2021	Reference: RFI 38 - Mechanical 103 RTU-1 Ductwork Conflict
Contractor: Badding Construction Company Carroll, Iowa	Date: 5/25/2023

1.)	Labor	\$450.00	
2.)	Materials	\$0.00	
3.)	Equipment	\$0.00	
4.)	Subtotal (lines 1 thru 3)		\$450.00
5.)	Overhead & Profit (10.0% of line 4)		\$45.00
6.)	Premium Time on Contract Work		\$0.00
7.)	Subcontractor's		
	a. Drees Company	\$6,223.00	
	b. Nelson Electric	\$1,150.00	
	c.	\$0.00	
	d.	\$0.00	
	e.	\$0.00	
	f.	\$0.00	
	g.	\$0.00	
	h.	\$0.00	
8.)	Total Subcontractor Cost		\$7,373.00
9.)	Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$368.65
10.)	Subtotal (lines 4, 5, 6, 8 and 9)		\$8,236.65
11.)	Insurance & Performance Bond @ 0.10%		\$82.37
12.)	Total Cost (lines 10 & 11)		\$8,319.00
13.)	Adjustment in Contract Time (calendar days):		0 days

CONTRACTOR'S COST SUMMARY

PROJECT: Carroll REC Center

REFERENCE

RFI #36 and #38

CONTRACTOR: DREES HEATING & PLUMBING, INC.

DATE:

3/31/2023

This Form, itemized accountings and appropriate supporting data must be attached to any Claim or Change

Cost associated with the hot water recirculation line in the mechanical room and the hard water line in the elevator shaft

1).	Labor *(including benefits)	\$	3,256
2).	Materials *	\$	1,274
3).	(Subtotal of lines 1 and 2)	\$	4,530
4).	Overhead & Profit (10% of line 3)	\$	453
5).	Premium Time on Contract Work	\$	-
6).	Tax 0%	\$	-
7).	Subcontractor's name & cost: (Attached summaries & breakdowns)		
	a. Iowa Insulation - RFI #36	\$	520
	b. Iowa Insulation - RFI #38	\$	720
	c. _____	\$	-
	d. _____	\$	_____
	e. _____	\$	_____
8).	Total Sub. Cost (total of lines 7a thru 7h)	\$	1,240
9).	Contractor's O & P Sub's Work (5% of line 8)	\$	-
10).	(Subtotal of lines 3, 4, 5, 6, 8 and 9)	\$	6,223
11).	Bond <u>1</u> % & Insurance <u> </u> % (If required) = <u>1</u> % of line 10	\$	-
12).	TOTAL COST (total of line 10 and 11) (If this is Sub's Summary, Contractor to include the amount of line 12 on line 7 of their Cost Summary)	\$	6,223
13).	Adjustment in Contract Time (calendar days): <u> </u> 0 (Providing supportive data substantiating claim for additional days.)		

*Attached breakdown of itemized accounting and supporting data.

Material List

Qty.		Cost	Total	Hrs	Total Hrs
	RFI#36				
1	Demo hard water line	\$ 25.00	\$ 25.00	2	2
1	New hard water line	\$ 769.00	\$ 769.00	14	14
1	Core drill through 2 walls	\$ 50.00	\$ 50.00	4	4
	RFI#38				
1	Remove and reinstall recirc line under pool ducts	\$ 50.00	\$ 50.00	6	6
1	New recirc line from locker rooms connecting to the building recirculation system	\$ 330.00	\$ 330.00	9	9
1	Core Drill through wall	\$ 50.00	\$ 50.00	2	2
		\$ -	\$ -	0	0
	Total		\$ 430.00		17

Iowa Insulation, Inc.

Award Winning Mechanical Insulation Systems

Friday, March 31, 2023

To: Estimating Department

Re: Mechanical Insulation Scope & Quote

Project: Carroll Rec Center RFI#36 & 38

To Estimating Department,

Thank you for the opportunity to quote this project. Our quote is good for thirty days. Our scope of work includes insulating the following systems:

Domestic water.

Exclusions: painting, pipe identification, lav kits, heat trace, fire stopping, PVC in return air spaces, cutting and patching of penetrations.

RFI#38 Roughly 60' exposed in the mechanical room add: \$720.00.

RFI#36 Roughly 80' concealed in boys' restroom add: \$520.00.

Clearance: Proper spacing is required to allow a specified thickness of insulation to be installed.

Clean-up: We are responsible for the daily clean-up of the insulation materials in our work area.

Scheduling: This proposal is based on a schedule allowing a reasonable time to complete work as stated.

Insurance: Iowa Insulation Inc. is fully insured with worker comp and general liability coverage.

30-Day Price: This proposal is good for 30 days from the date submitted. We reserve the right to withdraw this proposal if both parties cannot agree on the conditions.

For questions call Todd on his cell at (515)203-0665

Submitted by: Todd Lampe, Estimator

Iowa Insulation, Inc.

955 West K Ave.

Nevada, IA 50201

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2

Fax: 712-792-3606

jim.kruse@nelselectric.biz

WORK PROPOSAL

Proposal Submitted To	Phone	Date
Badding Construction	712-792-4123	April 4, 2023
Street	Job Name	
	Carroll Recreation Center	
City, State, Zip Code	Job Location	
Carroll, Iowa	Carroll, Iowa	
Attn. Nick Badding	Contact	
	Nick	

We hereby submit the following proposal;

RFI 38 Remove and Relocate 8' Fixture

Material \$110.00
Labor \$75/hr x 12.46hrs \$935.00
O&P 10% \$105.00
Sub (x) \$0.00
Sub O&P \$0.00
Freight \$0.00
TOTAL \$1,150.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.	
	Jim Kruse- Cell 515-290-1805 Note: This proposal may be withdrawn by us if not accepted within 15 days of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: (712) 792-4123
 F: (712) 792-6719

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #38: Mechanical 103 RTU-1 Ductwork Conflict

Status	Open		
To	Justin Friedhoff, PE (KCL Engineering) Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Feb 22, 2023	Due Date	Feb 27, 2023
Cost Impact	Yes (Unknown)	Schedule Impact	No
Spec Section			
Drawing Number	M01.30		
Linked Drawings			
Received From	Matt Owen (Drees Company)		
Copies To	Alex Drees (Drees Company), Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Matt Owen (Drees Company), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Wednesday, Feb 22, 2023 at 05:08 PM CST

There is an existing roof drain that is in conflict with the new supply air to RTU-1. Please provide direction on what to do with the roof drain and/or supply duct.

Attachments

[Mechanical 103 RTU-1 Ductwork Conflict.pdf](#)

Official Response

Response from Justin Friedhoff, PE KCL Engineering on Friday, Mar 24, 2023 at 02:38 PM CDT

Adding additional clarification here for where to connect the new hot water re-circulation piping serving the new locker rooms, and noting the existing re circulation piping adjacent to the large pool AHU ducts, see attached document.

Attachments

[RFI #38 Ductwork and Hot water Recirculation piping.pdf](#)

Official Response

Response from Justin Friedhoff, PE KCL Engineering on Tuesday, Mar 21, 2023 at 10:16 AM CDT

As discussed onsite with Drees, we are ok with their proposed routing of the supply and return ductwork. Offset supply duct down under the storm pipe as required to route south and reconnect to the existing supply main as shown on attached revised sheet. offset back up to connection location as required once stacked back on top of the return duct. Offset the return duct down to connection elevation as required once within the mechanical room.

Revised Sketch attached for reference.

Attachments

[RFI#38 Ductwork Conflict.pdf](#)

GENERAL NOTES:

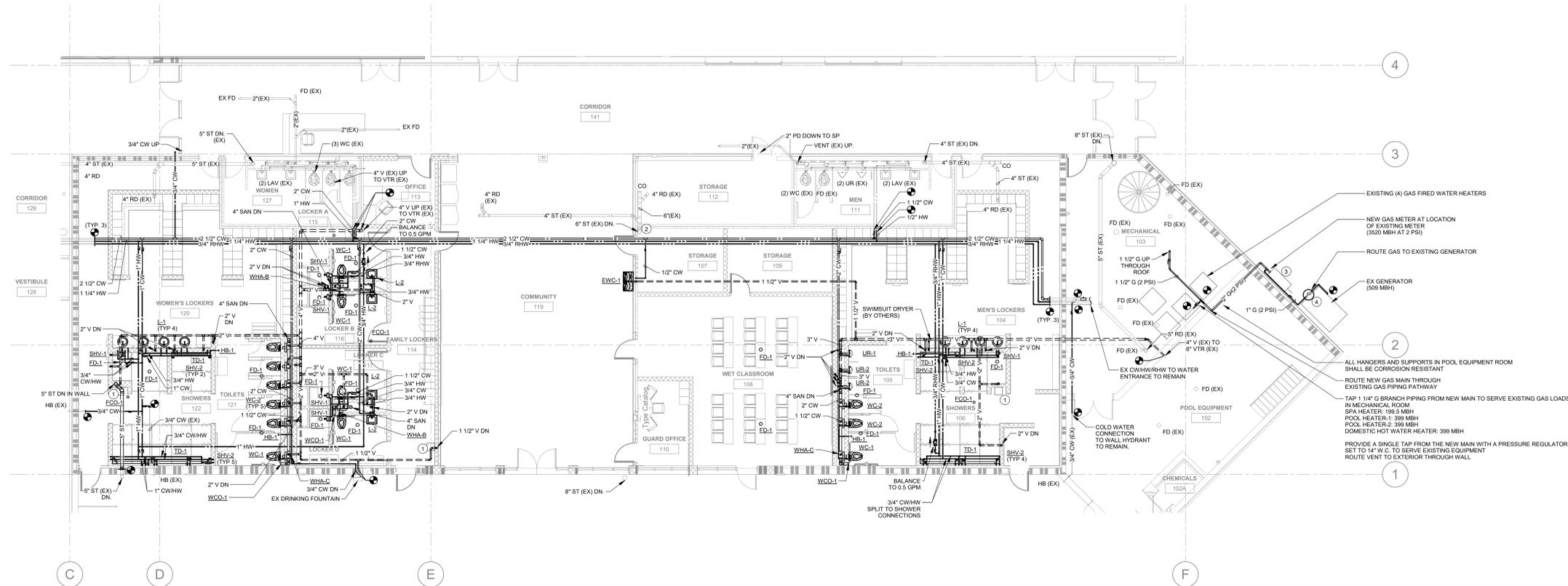
- THIS PROJECT CONTAINS SEVERAL ADD ALTERNATES (#1, #2) AS WELL AS A PHASED INSTALLATION REQUIREMENT IN THE LOCKER ROOM RENOVATION AREA TO MAINTAIN USABILITY OF THE LOCKER ROOMS. REFER TO ARCHITECTURAL PLANS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS.
- REFER TO M00.01 FOR GENERAL NOTES & SYMBOLS.
- REFER TO P10.01 AND P11.01 FOR PLUMBING DETAILS AND SCHEDULES.
- REFER TO PLUMBING FIXTURE ROUGH-IN SCHEDULE FOR BRANCH PIPE SIZING TO INDIVIDUAL PLUMBING FIXTURES.
- COORDINATE PIPE ROUTING WITH DUCTWORK. DUCTWORK HAS PRIORITY OVER PRESSURE PIPING. ROUTE PIPING WITHIN JOIST SPACES WHERE POSSIBLE.
- BRANCH PIPING SHALL BE TAKEN OFF THE TOP OF MAIN PIPING.

KEYNOTES

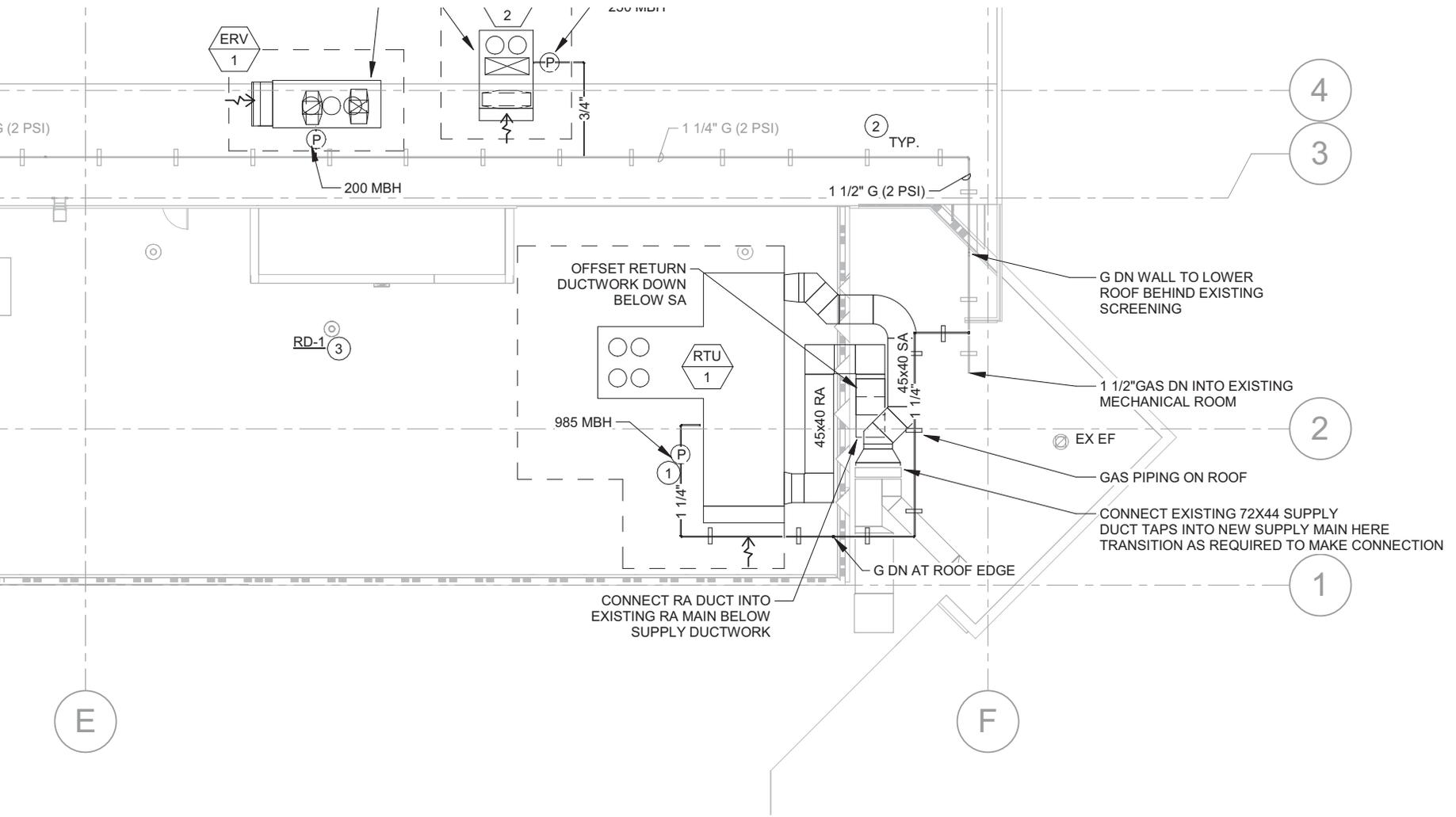
- SWIMSUIT DRYER, PROVIDED BY OWNER. COORDINATE DRAIN PIPING ROUGH IN REQUIREMENTS WITH FINAL SUBMITTED EQUIPMENT.
- EXISTING STORM PIPING RISER DOWN IN CORNER. PIPING PLACEMENT IS BASED ON EXISTING AVAILABLE DRAWINGS. CONTRACTOR TO VERIFY EXACT PLACEMENT OF PIPE. OFFSET PIPING AS REQUIRED TO KEEP PIPING TIGHT TO CORNER.
- APPROXIMATE LOCATION OF GAS SERVICE. CONTRACTOR TO COORDINATE INSTALLATION AND MOUNTING OF NEW GAS METER WITH UTILITY. CONTRACTOR SHALL PROVIDE WALL MOUNTING BRACKET FOR METER, METER INSTALLED BY UTILITY.
- PROVIDE PRESSURE REGULATOR AT EACH PIECE OF MECHANICAL EQUIPMENT. REGULATE GAS FROM 2 PSI DOWN TO PRESSURE REQUIRED BY EQUIPMENT. COORDINATE REQUIREMENTS WITH FINAL EQUIPMENT SUBMITTALS. ENSURE REGULATOR IS APPROXIMATELY 10FT FROM OUTSIDE AIR INTAKES.



D' NE 2/EXISTING GAS METER
NOT TO SCALE



LEVEL ' PLUMBING PLAN @ BASE BID
1/4" = 1' @









May 25, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
RFI 40 – Lighting Controls Corridor 149 & 158

Brad,

Please find listed below and attached pricing for RFI 40 – Lighting Controls Corridor 149 & 158.

Total Cost: \$ 2,374.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project : Carroll Recreation Center Building Improvements Project 2021	Reference: RFI 40 - Lighting Controls Corridor 149 & 158
Contractor: Badding Construction Company Carroll, Iowa	Date: 5/25/2023

1.)	Labor	\$100.00	
2.)	Materials	\$0.00	
3.)	Equipment	\$0.00	
4.)	Subtotal (lines 1 thru 3)		\$100.00
5.)	Overhead & Profit (10.0% of line 4)		\$10.00
6.)	Premium Time on Contract Work		\$0.00
7.)	Subcontractor's		
	a. Nelson Electric	\$2,134.00	
	b.	\$0.00	
	c.	\$0.00	
	d.	\$0.00	
	e.	\$0.00	
	f.	\$0.00	
	g.	\$0.00	
	h.	\$0.00	
8.)	Total Subcontractor Cost		\$2,134.00
9.)	Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$106.70
10.)	Subtotal (lines 4, 5, 6, 8 and 9)		\$2,350.70
11.)	Insurance & Performance Bond @ 0.10%		\$23.51
12.)	Total Cost (lines 10 & 11)		\$2,374.00
13.)	Adjustment in Contract Time (calendar days):		0 days

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2
Fax: 712-792-3606
jim.kruse@nelselectric.biz

WORK PROPOSAL

Proposal Submitted To	Phone	Date
Badding Construction	712-792-4123	May 22, 2023
Street	Job Name	
	Carroll Recreation Center	
City, State, Zip Code	Job Location	
Carroll, Iowa	Carroll, Iowa	
Attn. Nick Badding		Contact
		Nick

We hereby submit the following proposal;

RFI 40 Light Controls

Material \$418.00
Labor \$75/hr x 20.29hrs \$1,522.00
O&P 10% \$194.00
Sub (x) \$0.00
Sub O&P \$0.00
Freight \$0.00
TOTAL \$2,134.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

Jim Kruse- Cell 515-290-1805
Note: This proposal may be withdrawn by us if not accepted within **15 days** of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

Job Name: Rec Center CR's
 Job Number: 1196
 Extension Name: Summary #1

Item #	Item Name	Quantity	Book Price.	U	Ext Book Price.	Bid Lbr Ext	% of Extended Price	% of Extended Hours
Label Set: Combined, Combined, Combined, Combined, Combined					<u>\$417.56</u>	<u>20.29</u>	<u>100%</u>	<u>100%</u>
Mat Codes: <undefined>					<u>\$0.00</u>	<u>9.00</u>	<u>0%</u>	<u>44.37%</u>
60,071	ROUGH IN	1.00	\$0.00		\$0.00	1.00		
60,072	LIGHT CNTRLS	8.00	\$0.00		\$0.00	8.00		
Mat Codes: DO NOT USE					<u>\$417.56</u>	<u>11.29</u>	<u>100%</u>	<u>55.63%</u>
330	3/8 MC CONNECTOR	10.00	\$107.86	C	\$10.79	0.30		
343	12/2 MC CU Cable	100.00	\$1,047.52	M	\$104.75	1.70		
1,837	STRAP FASTENER	30.00	\$0.27		\$7.98	1.80		
3,362	ORANGE WIRE NUT	24.00	\$0.22		\$5.36	0.24		
3,363	TAN WIRE NUT	20.00	\$227.00	M	\$4.54	0.20		
7,349	4/S BOX 2-1/8" DEEP	4.00	\$275.88	C	\$11.04	0.60		
7,353	4/S BLANK COVER	4.00	\$35.52	C	\$1.42	0.20		
8,671	3W PLENUM CABLE	250.00	\$0.66		\$165.34	3.00		
8,729	RJ-45 JACK - MODULAR	4.00	\$8.75	E	\$35.00	1.00		
8,754	CAT 5E DATA 4 PR PLENUM	150.00	\$452.20	M	\$67.83	1.20		
9,220	MC 1H STRAP	30.00	\$0.12		\$3.51	1.05		
					<u>\$417.56</u>	<u>20.29</u>		



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: +17127924123

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #40: Lighting Controls Corridors 149 & 158

Status	Open		
To	Brad Rodenburg (RDG Planning & Design) David Raver (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Apr 8, 2023	Due Date	Apr 13, 2023
Cost Impact	TBD	Schedule Impact	No
Spec Section	26 09 23 - Lighting Control Devices		
Drawing Number	EL1.12		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Saturday, Apr 8, 2023 at 01:26 PM CDT
 Please provide direction for lighting controls within existing corridors 149 & 158.

Official Response

Response from Nick Badding Badding Construction on Friday, May 12, 2023 at 10:37 AM CDT
 Gary / Nick,

Our understanding and interpretation is that alternate #3 pertains to the replacement of the light fixtures in Corridors 149 & 158, and that the lighting controls in these same corridors would be replaced under the base bid since the entire existing relay panel is being replaced.

You would be correct in saying that those keynotes do not apply since we don't need to rework the circuit to the fixtures themselves, but the drawings are still showing what to do with the lighting controls in the sequence of operations and the lighting relay panel schedule.

-Brad

Bradley M. Rodenburg, AIA, LEED AP BD+C, WELL AP
 Partner

 RDG Planning & Design

Official Response

Response from Nick Badding Badding Construction on Thursday, May 4, 2023 at 08:51 AM CDT

Nick / Brad

The keynotes 8 & 15 that you are referencing on sheet EL1.12 are shown only on the Alt #3 drawing. Alt #3 was not taken so there is no work in areas 158, 160, & 163 for lighting in base bid that I can see. Let me know.
thanks

Gary Erps Project Manager

Nelson Electric | Ames • Carroll • Waterloo
820 West 8th St, Suite 1 Carroll, IA 51401
[O] 712.792.5367 • [M] 712.210.7325 • [F] 712.792.0413
gary.erps@nelsonelectric.biz
Putting Electricity to Work Since 1908 • www.nelsonelectric.biz

Official Response

Response from Brad Rodenburg RDG Planning & Design on Wednesday, May 3, 2023 at 01:25 PM CDT

See response to RFI #40 - Lighting Controls Corridors 149 & 158, as noted.

-Brad Rodenburg, RDG

Attachments[Carroll Recreation Building Improvements 2021_RFI #40 - Lighting Controls Corridors 149 & 158 - RDG Response.pdf](#)



Badding Construction
 814 West 9th Street
 Carroll, Iowa 51401
 P: +17127924123

**Project: 22-025 Carroll Recreation Center -
 Building Improvements Project 2021**
 716 North Grant Road
 Carroll, Iowa 51401
 P: 712-792-5400

RFI #40: Lighting Controls Corridors 149 & 158

Status	Open		
To	David Raver (RDG Planning & Design) Brad Rodenburg (RDG Planning & Design)	From	Nick Badding (Badding Construction) 814 West 9th Street Carroll, Iowa 51401
Date Initiated	Apr 8, 2023	Due Date	Apr 13, 2023
Cost Impact	TBD	Schedule Impact	No
Spec Section	26 09 23 - Lighting Control Devices		
Drawing Number	EL1.12		
Linked Drawings			
Received From	Gary Erps (Nelson Electric)		
Copies To	Corey Erps (Nelson Electric), Gary Erps (Nelson Electric), Bill Kunecke (Badding Construction), Andy Snyder (City of Carroll), Chad Tiemeyer (City of Carroll)		

Activity

Question

Question from Nick Badding Badding Construction on Saturday, Apr 8, 2023 at 01:26 PM CDT
 Please provide direction for lighting controls within existing corridors 149 & 158.

Awaiting an Official Response

The existing wall devices should be abandoned in place – unless the owner wants to blank them out with a cover plate (they are in brick).

Contractor should refer to keyed notes #8 and #15 on Sheet EL1.12 for extending circuits. New controls for this area are required as outlined in the sequence of operation (SOO) on sheet EL2.01 (Sequence J) which requires no manual control – but does add occupancy sensors to control this area as well as a timeclock for building scheduling. Additional information noted in the overall relay panel “re-work” as shown on EL2.03.

-David Raver / Brad Rodenburg, RDG 5.3.2023



May 25, 2023

RDG Planning & Design
301 Grand Avenue
Des Moines, IA 50309

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
RFI 46 – Mezzanine Supply and Return Dampers

Brad,

Please find listed below and attached the credit associated with RFI 46 – Mezzanine Supply and Return Dampers.

Total Credit: (\$ 571.00)

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project :	Carroll Recreation Center	Reference: RFI 46 - Mezzanine
	Building Improvements Project 2021	Supply & Return Dampers
Contractor:	Badding Construction Company	Date: 5/25/2023
	Carroll, Iowa	

1.) Labor	\$0.00	
2.) Materials	\$0.00	
3.) Equipment	\$0.00	
4.) Subtotal (lines 1 thru 3)		\$0.00
5.) Overhead & Profit (10.0% of line 4)		\$0.00
6.) Premium Time on Contract Work		\$0.00
7.) Subcontractor's		
a. Nelson Electric	(\$571.00)	
b.	\$0.00	
c.	\$0.00	
d.	\$0.00	
e.	\$0.00	
f.	\$0.00	
g.	\$0.00	
h.	\$0.00	
8.) Total Subcontractor Cost		(\$571.00)
9.) Contractor's OH & P on Subcontractor's Work (0% of line 8)		\$0.00
10.) Subtotal (lines 4, 5, 6, 8 and 9)		(\$571.00)
11.) Insurance & Performance Bond @ 0.00%		\$0.00
12.) Total Cost (lines 10 & 11)		(\$571.00)
13.) Adjustment in Contract Time (calendar days):		0 days

820 W. 8th St. Suite 1
Carroll, IA 51401



Of Western Iowa

Phone: 712-792-5367 Ext. 2
Fax: 712-792-3606
jim.kruse@nelselectric.biz

WORK PROPOSAL

Proposal Submitted To	Phone	Date
Badding Construction	712-792-4123	May 25, 2023
Street	Job Name	
	Carroll Recreation Center	
City, State, Zip Code	Job Location	
Carroll, Iowa	Carroll, Iowa	
Attn. Nick Badding		Contact
		Nick

We hereby submit the following proposal;

RFI 46 Smoke Dampers

Material -\$421.00
Labor \$75/hr x -2.00hrs -\$150.00
O&P 10% \$0.00
Sub (x) \$0.00
Sub O&P \$0.00
Freight \$0.00
TOTAL -\$571.00

We propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker’s Compensation Insurance.

Jim Kruse- Cell 515-290-1805
Note: This proposal may be withdrawn by us if not accepted within **15 days** of the above date.

Acceptance of Proposal - the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____



113 North Griffith Rd. • P.O. Box 625 • Carroll, Iowa 5140
 Phone: 712-792-3143 • Fax: 712-792-6658 • WATS: 1-800-568-2403
 E-mail: sales@feldfire.com • Website: www.feldfire.com
 Member: NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A.

Nelson Electric Company
 820 W 8th St,
 Carroll, Iowa 51401
 Mobile: 515-290-1805
 Phone: 712-792-5367
 Fax: 712-792-3606
 Email: jim.kruse@nelsonelectric.biz

Re: Fire Alarm
 Carroll Recreation Center Renovation RFI46
 716 N. Grant Rd
 Carroll, Iowa 51401

5/25/2023

Dear Jim Kruse ,

The Following is a proposal for the fire alarm system for the project noted above. The proposal is based on a design from the engineer of record.

Manufact.	Part #	Description	Qty
Fire-Lite	CRF-300	Addressable Relay Output Module for Damper Interface	-4
Total, materials, technical, checkout and programming for installation			(\$421.84)

This bid does not include installation of conduit, wiring, and devices. Feld Security will connect wires in the fire alarm control panel.

Inclusive to this Contract: Only the devices in Table 1 or 2 are included in this proposal. Any additional devices or work required by local authority having jurisdiction, or requested by any other party and approved (verbally or otherwise) by Contractor, Contractor's Agent, Customer or Customer's Agent, will be additional to this contract. At the time of the final inspections the building will be inspected for compliance to the plans provided by Feld Security Plans shall have as a minimum the items listed in table 1 of this proposal.

Schedule of Payment: Payment for the project and any charges additional to the original proposal on the job must be paid before final inspection from the local authorities. Final payment must be made in the manner described or interest penalties of 18% per annum shall be applied per diem. No warranty service or parts will be offered until final payment has occurred. Proposal must be returned as accepted within 60 days to guarantee price. Regardless of payments received or not received from Customer, Contractor agrees that Feld Security shall be paid in full as the terms of this contract describe. Any default in the payment process will constitute a default of this contract. At such time of said default, Feld Security shall not be responsible for any delays that may result. In the event



113 North Griffith Rd. • P.O. Box 625 • Carroll, Iowa 5140
Phone: 712-792-3143 • Fax: 712-792-6658 • WATS: 1-800-568-2403
E-mail: sales@feldfire.com • Website: www.feldfire.com
Member: NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A.

litigation is necessary to collect any unpaid balance, the prevailing party shall be awarded legal and attorney's fees. This contract will be the contract that governs all work to be performed regardless of any other document that may exist.

Warranty and Service Information: The system comes with a 1-year warranty of parts and labor. Acts of nature and human intervention including flood, roof leaks, pressure cleaning, vandalism, lightning damage or other acts of nature or human intervention are not considered warranty items. All non-warranty service will be performed at the rates set forth in this proposal and by contract. After warranty expires service rates are \$100.00 per hour. Minimum of one-hour service charges are made per service call. Trip charges are not policy of this contractor. After hours rates are \$150.00 per hour and holidays are \$200.00 per hour.

This proposal must be signed as being received before work can commence.

Acceptance of Fire Alarm System, shown on page one:

Michel J. Schulz, Security Manager
Nicet Level III

X: _____

Printed: _____

Date: _____

Sincerely,



January 30, 2023

City of Carroll
627 N. Adams Street
Carroll, IA 51401

RE: Carroll Recreation Center
Building Improvements Project 2021
Carroll, IA
Control Desk Over-Shelf

Jack,

Please find listed below and attached pricing for the control desk over-shelf.

Total Cost: \$ 3,341.00

Sincerely,

Nick Badding
President

cc: Bill Kunecke

Contractor's Cost Summary

Project : Carroll Recreation Center
Building Improvements Project 2021

Reference: Control Desk Over-Shelf

Contractor: Badding Construction Company
Carroll, Iowa

Date: 5/25/2023

1.) Labor	\$520.00	
2.) Materials	\$2,517.00	
3.) Equipment	\$0.00	
4.) Subtotal (lines 1 thru 3)		\$3,037.00
5.) Overhead & Profit (10.0% of line 4)		\$303.70
6.) Premium Time on Contract Work		\$0.00
7.) Subcontractor's		
a.	\$0.00	
b.	\$0.00	
c.	\$0.00	
d.	\$0.00	
e.	\$0.00	
f.	\$0.00	
g.	\$0.00	
h.	\$0.00	
8.) Total Subcontractor Cost		\$0.00
9.) Contractor's OH & P on Subcontractor's Work (5% of line 8)		\$0.00
10.) Subtotal (lines 4, 5, 6, 8 and 9)		\$3,340.70
11.) Insurance & Performance Bond @ 0.00%		\$0.00
12.) Total Cost (lines 10 & 11)		\$3,341.00
13.) Adjustment in Contract Time (calendar days):		0 days



ARCHITECTURAL ARTS

2200 East Ovid
Des Moines, Iowa 50313
ph. 515.265.4441
fax 515.263.0623

Proposed Change Order

Architectural Arts PCO# **8106-1**

To: Badding Construction
814 West 9th Street
Carroll, IA 51401

Date: 5/24/2023

Attn: Nick Badding nbadding@baddingconstruction.com
Phone: 712-792-4123

From: Ginger Kaufman GingerKaufman@architecturalarts.com
Phone: 515-564-1876

Re: **Carroll Recreatin Center**

Item	Description	Quoted Amount	0% Tax	Total
1	Per site conversation and email/calls; Addition of hood for reception desk.	\$ 2,497	\$ -	\$ 2,497
		\$ 2,497	\$ -	\$ 2,497

Notes:

Please sign & return authorizing Architectural Arts to proceed with this Change Order/Extra. Architectural Arts will not release any additional millwork without written authorization. When accepted, this proposal is considered part of any purchase order agreement.

Approved By: _____

Date: _____

Nick Badding

From: Ginger Kaufman <GingerKaufman@architecturalarts.com>
Sent: Wednesday, May 24, 2023 3:35 PM
To: Nick Badding
Cc: Bill Kunecke
Subject: RE: Carroll Rec Center
Attachments: PCO 8106-1 Carroll Rec Center - Reception Desk Hood Addition.pdf

Hi Nick,

Please see attached our PCO#8106-1 for the addition of an 8' long hood to the reception desk. The solid surface material for the transaction top on this hood has gone up significantly since this job was originally bid and we don't have enough left to make this with out ordering in new material. That accounts for the rather high price for this. Let me know if you have any questions.

Thank you,

Ginger Kaufman
Project Manager



ARCHITECTURAL ARTS

2200 East Ovid Ave.
Des Moines, IA 50313
Phone: 515-265-4441
Direct: 515-564-1876

GingerKaufman@ArchitecturalArts.com

This communication (together with all attachments) may contain confidential information, and its sender reserves and asserts all rights that may apply to it. If you are not the intended recipient or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate or otherwise use the information. Also, please indicate to the sender that you have received this communication in error and delete the copy you received.

From: Nick Badding <nbadding@baddingconstruction.com>
Sent: Thursday, May 18, 2023 2:49 PM
To: Ginger Kaufman <GingerKaufman@architecturalarts.com>
Cc: Nick Badding <nbadding@baddingconstruction.com>; Bill Kunecke <bkunecke@baddingconstruction.com>
Subject: Carroll Rec Center

Note: Sender is from outside Architectural Arts, use caution

Ginger,
I understand you will be providing a price to add an over-shelf to the control desk at the Rec Center.
When do you think I will see pricing?
Thanks
Nick

NICK BADDING
President

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager *AK*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: June 21, 2023

SUBJECT: Stormwater Improvements
Drainage Evaluation

On November 14, 2022, a Professional Services Agreement with JEO Consulting Group, Inc. was approved for an evaluation of potential stormwater improvements in the southwest part of the City. The evaluation included portions of Rolling Hills Addition, Southdale Addition and Rolling Hills South Addition.

The evaluation included assessment of the current storm sewer system and potential options for storm sewer improvements. A copy of the Technical Memorandum is attached. The evaluation includes two options for improvement to the stormwater collection and conveyance systems on Southgate Road and Southdale Drive. The two options and estimated costs are as follows:

Project PR – 1	\$2,186,000
Project PR – 2	\$2,552,000

Project PR – 2 has an advantage in constructability and capacity to convey stormwater flows exceeding design flows. Project PR – 2 is the recommended option.

The current Budget and Capital Improvements Program include the following proposed Funding for the project.

Stormwater Utility Fund – F.Y. 22-23	\$ 175,000.00
Stormwater Utility Fund – F.Y. 23-24	<u>\$1,575,000.00</u>
Total	\$1,750,000.00

If the total project is desired to be constructed, funding may be from the available balance in the Stormwater Utility Fund plus any other available funding or through debt issuance. If cash financing is desired, Project PR – 2 has been divided into phases as follows:

Project PR – 2 Phase 1	\$1,373,950.00
Project PR – 2 Phase 2	<u>\$1,520,575.00</u>
Total	\$2,894,525.00

Stormwater Improvements

Drainage Evaluation

June 21, 2023

Page 2

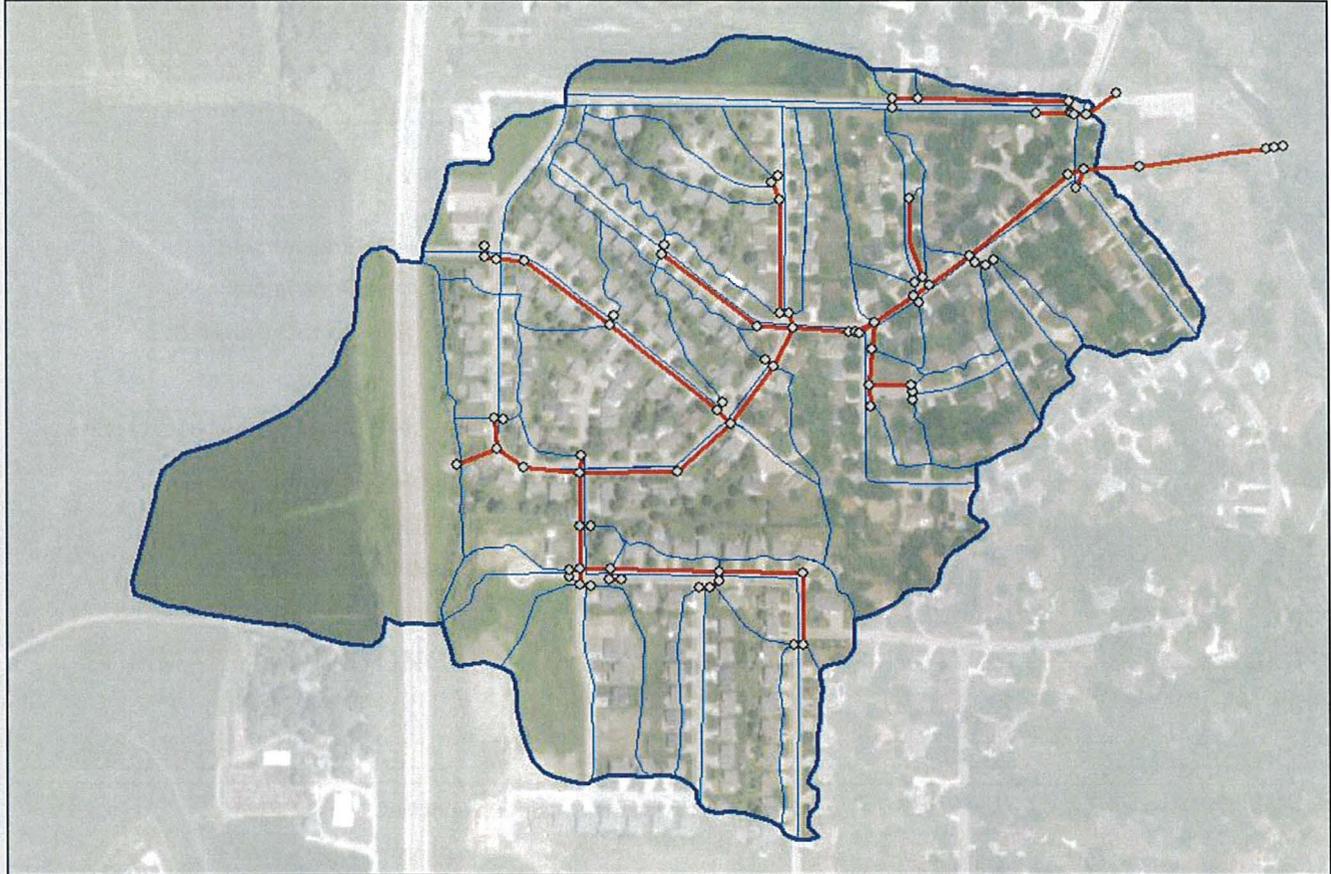
RECOMMENDATION: Mayor and City Council consideration of the following:

1. Acceptance of the Drainage Evaluation,
2. Approval of proceeding with preparation of a Professional Services Agreement for design and plan preparation of Project PR – 2,
3. Discussion of preferred funding/financing alternatives for the project.

RMK:ds

attachment

June 2023



Rolling Hills Drainage Evaluation

Carroll, IA

JEO PROJECT NUMBER: 220216.00

Prepared By:
Patrick Hartman, P.E.
E: phartman@jeo.com
P: 402.474.8777



Table of Contents

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Figure 5: Potential Phasing for PR-2	11

BACKGROUND AND PURPOSE OF ASSESSMENT

The City of Carroll (City), located in Carroll County, Iowa, contracted JEO Consulting Group, Inc. (JEO) to evaluate a storm sewer system within the Rolling Hills subdivision in the southwest portion of the city. This subdivision currently has a separate stormwater system. In recent years, several instances of nuisance flooding have been experienced within the study area. The purpose of this evaluation was to separately analyze the stormwater conveyance system (trunk lines) and stormwater collection system (inlets) to determine if adequate capacity for both components exist.

This assessment evaluates potential options for storm sewer improvements which will alleviate ponding in these areas, most notably at a sump location southeast the intersection of South Gate Road and Southdale Drive. The residents at 409 Southdale Drive have submitted several observations that overflows from this sump area consistently encroaches upon the garage within this private property.

The City of Carroll, Iowa requires that storm sewer systems be designed for a 2-year event, with a check of the 100-year flow conditions to ensure that no structural damage is noted for more severe rainfall events. However, the cost of removal and replacement of storm sewer systems is often driven by utility relocations and the removal and replacement of concrete. Since the difference in proposed pipe sizes vary slightly for 2-year and 5-year design storms, to improve system resiliency 5-year design storm was used as a baseline for this analysis.

HYDROLOGIC AND HYDRAULIC ANALYSIS

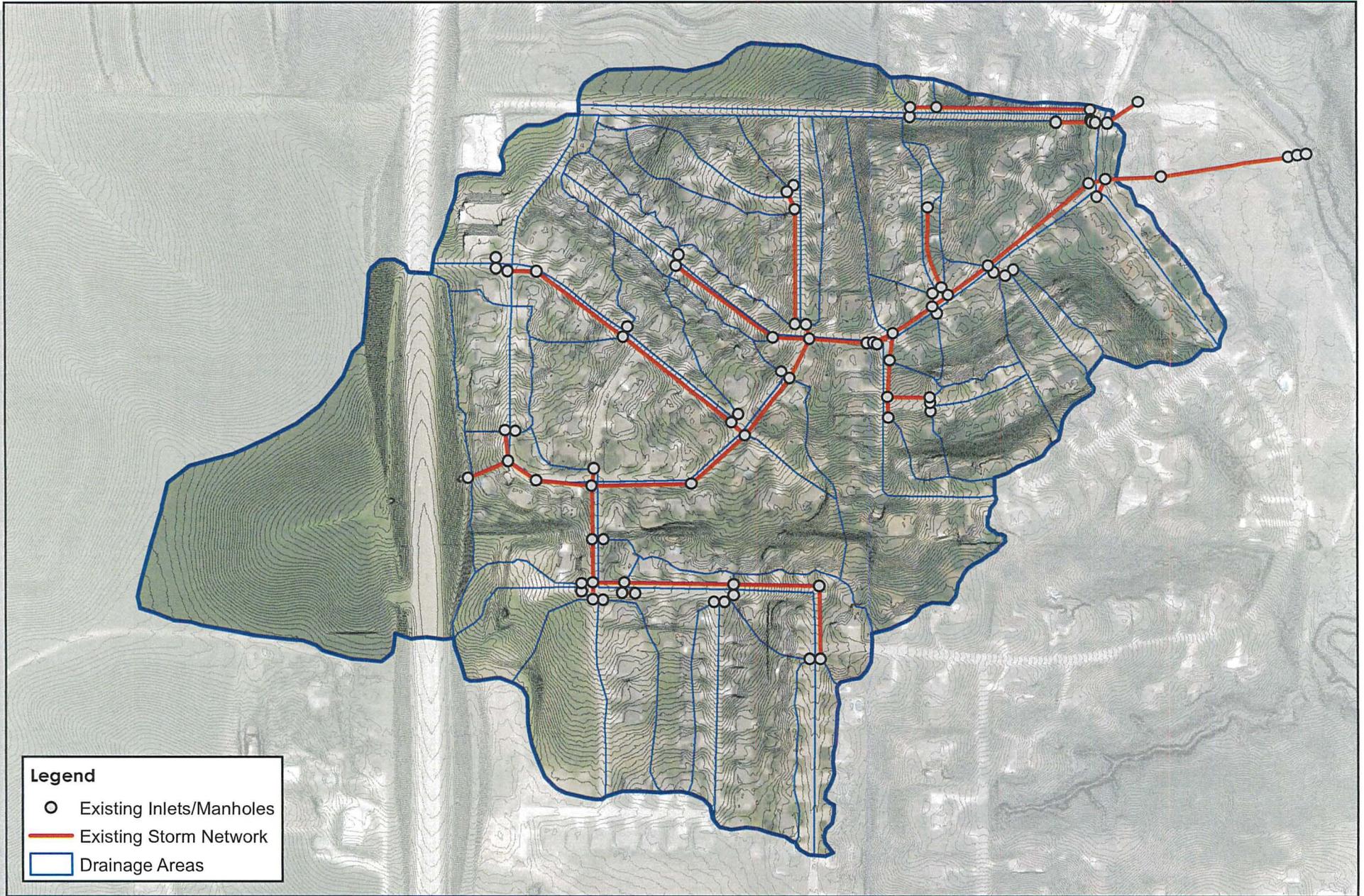
Hydrologic and hydraulic analyses were completed for drainage areas within the study area. Multiple hydrologic and hydraulic scenarios were developed for existing and proposed conditions. The hydrologic and hydraulic analyses of the interior subareas and outlets were completed using Infoworks ICM software.

Hydrology

JEO calculated runoff volumes for the subareas using the methods described in Urban Hydrology for Small Watersheds (TR-55). The Soil Conservation Service (SCS) Method was used for the hydrologic evaluation of the 5- and 100-year period runoff events.

Drainage areas to individual inlets were determined using LiDAR coupled with storm system GIS data obtained from the City. Once delineated, a weighted curve number was determined by combining soil data obtained with the Web-Soil Survey and Land Use Data obtained from the USGS. Rainfall depths for individual storms were taken from Section 2B-2 of the Iowa Statewide Urban Design and Specifications (SUDAS). Time of concentrations were calculated using the SCS lag time equation which is an empirical equation relating flow length and overland slope travel time. The SCS Lag Time Equations equation was chosen for its ease of use, and direct application to urban areas with small drainage areas and low time of concentrations.

The study area extent and delineated drainage areas are provided in Figure 1. Peak flows for individual sub-basins are provided in Appendix A.



Legend

- Existing Inlets/Manholes
- Existing Storm Network
- Drainage Areas

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Figure 1 - Study Area and Drainage Basins

Carroll, Iowa



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Hydraulics

Hydraulic performance of the storm sewer system was modeled using Infoworks ICM. Storm sewer network information including pipe materials, flow directions, diameters, and invert elevations were determined using a combination of survey completed as part of this project and service maps provided by the city. The hydraulic analysis was conducted in two separate parts, as outlined below.

STORMWATER CONVEYANCE SYSTEM

The conveyance analysis defines the ability of the underground piping system to adequately convey flows through the storm sewer system. This evaluation was conducted by assuming that all the calculated peak flows for a catchment would be fully captured by the associated inlet to provide a conservative view of the existing system conveyance.

To determine deficiencies, the hydraulic grade line (HGL) was calculated throughout the system. The hydraulic grade line represents the elevation to which the water surface elevation within the storm sewer system would reach during a rainfall event, or in the case of a pressurized system, the elevation the water surface would reach in the manholes within the system.

The storm sewer conveyance was considered adequate if the hydraulic grade line elevation, provided at least 0.5 ft of freeboard between the ground elevation and the HGL elevation estimated for the 5-year design rainfall event.

STORMWATER COLLECTION SYSTEM

Evaluation of the stormwater collection system is specifically targeted to determine the capacity of surface intakes. When insufficient inlet capacity is provided, or inlets are spaced too far apart, the peak flows cannot be captured sufficiently and continue downstream to potentially overwhelm downstream intakes.

Intake spacing was evaluated based on limiting the estimated pavement spread to 8-feet where possible, particularly in areas targeted for future project. Intake efficiencies including captured and bypassed flows were determined using Bentley's FlowMaster and methodologies outlined in HEC-22. Current Inlet lengths and types were determined using engineering judgment but were largely based off information provided by Google Earth street view. The type of each inlet was compiled into the inlet analysis, and can be viewed in Appendix B.

Inlet capacity was considered adequate if spread calculations were determined to be appropriate in bypass locations, and a maximum capture depth of 0.5ft (below top of curb) was estimated for major sump locations within the study area.

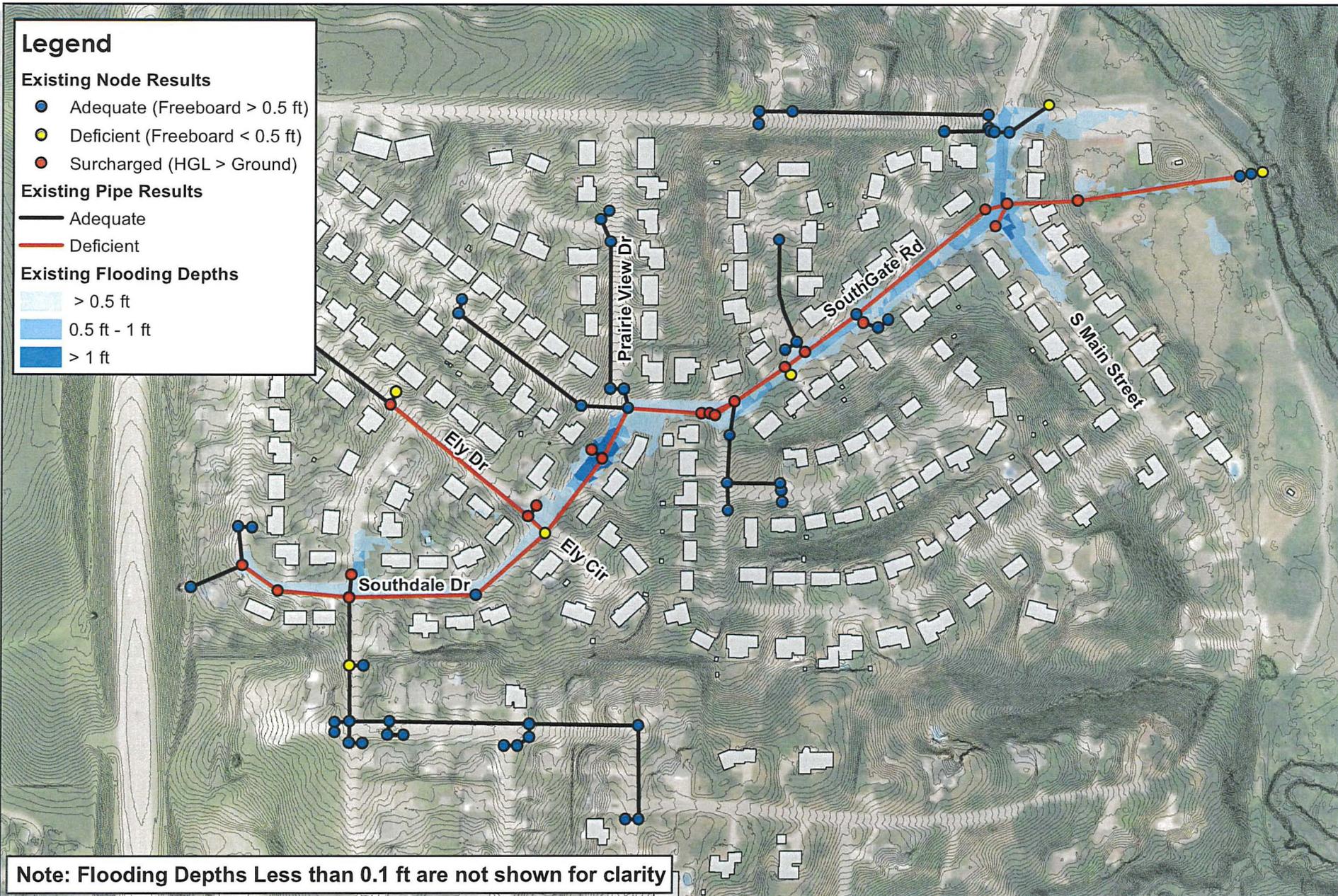
Existing Conditions

Hydraulic performance for the existing conditions was assessed using the Infoworks ICM model. Results for the 5-year storm was evaluated to determine deficiencies. 100-year results were examined to understand existing damages for large rainfall events. In several locations, the stormwater conveyance trunk lines were operating under pressure flow, and in some cases, were resulting in hydraulic grade lines which were rising above the ground surface. Under these conditions, water would be pushed out of the storm sewer system and onto the roadway, resulting in significant ponding and/or surface flow.

A summary of existing conditions deficiencies is depicted in Figure 2.

Major findings from the existing conditions model are:

- The entire storm sewer trunkline along Southgate Road to the intersection of Southdale Drive and southwest to Ely Drive is under pressurized flow conditions (HGL > Storm Sewer Rim) for the 5-year events and are deficient for freeboard along for the entire system. The hydraulic grade line within the laterals however, indicate that no additional capacity is necessary. So to mitigate deficiencies within the system, a new storm sewer trunkline is required.
- The sump location southwest of Southgate Road and Ely Circle has predicted depths for the 5-year event more than two feet. Model results show ponding extents encroaching on garage at 409 Southdale Drive, matching homeowner complaints.
- Significant flows bypass from the upstream inlets to the sump location near 409 Southdale Drive. The resultant peak flows estimate a depth of approximately 2 ft in the sump for the 5-year event, with significant overland flows occurring during the 100-year event. This indicates that additional inlets upstream of this sump location are required in addition to an improved downstream trunkline.



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Figure 2 - Existing Condition Results (5-yr)

Carroll, Iowa



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RECOMMENDATIONS

Based on the existing conditions results, the existing stormwater system is deficient throughout the main trunk line of the system. In several locations, the inlets are surcharged, forcing water out of the underlying system and onto the street. This surcharge causes significant overland flow to reach the sump location at 409 Southdale Drive resulting in significant ponding depths.

Recommendations were developed to mitigate the deficiencies and issues noted in the existing conditions using Infoworks ICM. Rather than replace every deficient pipe noted, increases in pipe sizes were added moving from downstream to upstream until a sizable portion of the deficiencies for the design storm (5-year) were eliminated in the modeling. This resulted in a recommendation to remove and replace the main storm sewer trunk line from the existing outfall to the intersection of Southdale Dr and Ely Drive.

Due to the steep slopes throughout the study area, many of the existing stormwater intakes are not operating with high efficiency, resulting in low stormwater capture rates and high bypass flows. Therefore, several newly constructed inlets are proposed upstream of the sump location, and upstream of the intersection of Ely Drive and Southdale Drive on both incoming roadways. These inlets will intercept a significant amount of bypass flows prior to the sump location to reduce ponding at that location. If constructed, modeling indicates that the 5-year ponding depth within this sump would be less than 0.5 feet, meaning ponding would remain within the street.

Under proposed conditions, depths at this sump location for the 100-year rainfall event are predicted to be 1.6 feet which would enter private property but based on Lidar, would not cause structural damage. To mitigate this risk further, it is recommended that during design, the curb line on the east side of Southdale Drive be lowered by 0.5 ft to allow overflows from the sump to continue down SouthGate Road prior to flowing overland on the adjacent property owner's lawn.

If maintaining the existing alignment, construction of the proposed alternative would require removal and replacement of the storm sewer between two houses along South Main Street. While potentially feasible construction at this location would require significant trenching and may pose access issues. Therefore, two separate potential projects have been identified as part of this project. Both projects perform similarly for both the 5-year and 100-year rainfall events. A description of these alternatives is provided in the following section.

Note that construction of these projects is exclusive to one another, meaning that either PR-1 or PR-2 could be constructed with similar hydraulic results.

Recommended Projects

PROJECT PR-1: REPLACE EXISTING STORM SEWER ALONG EXISTING ALIGNMENT

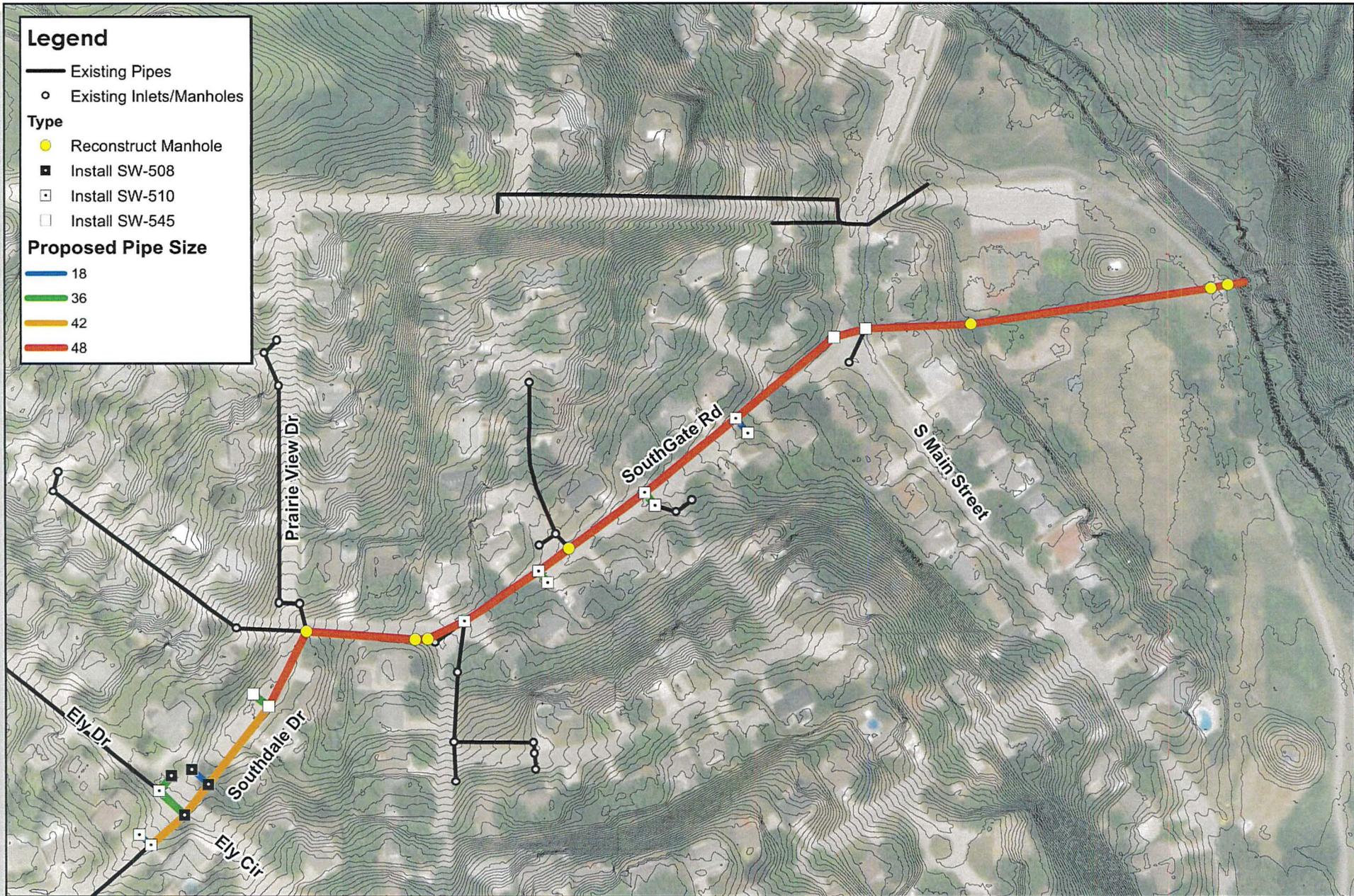
This project would replace the existing storm sewer trunkline and several inlets throughout the corridor between the existing outlet and the intersection of Ely Drive and Southdale Drive. The existing storm sewer diameter throughout this alignment ranges from 24-inch to 42-inch RCP. The proposed storm sewer would be 48 inch in diameter throughout most of the proposed alignment.

Proposed diameters and locations of new inlets are shown in Figure 3.

PROJECT PR-2: REPLACE EXISTING STORM SEWER AND BYPASS NORTH

This project would replace the same storm sewer as described in Project PR-1, however instead of replacing the existing storm sewer pipe between the houses along South Main Street, the entire system routed and connected to the storm sewer system to the north. A new outfall for the combined system would be constructed within Rolling Hills Park to the north. The existing outfall would remain functional with a rebuilt manhole which would direct 5-year flows to the new outfall and higher flow rates towards the existing outfall.

Proposed diameters and locations of new inlets are shown in Figure 4.



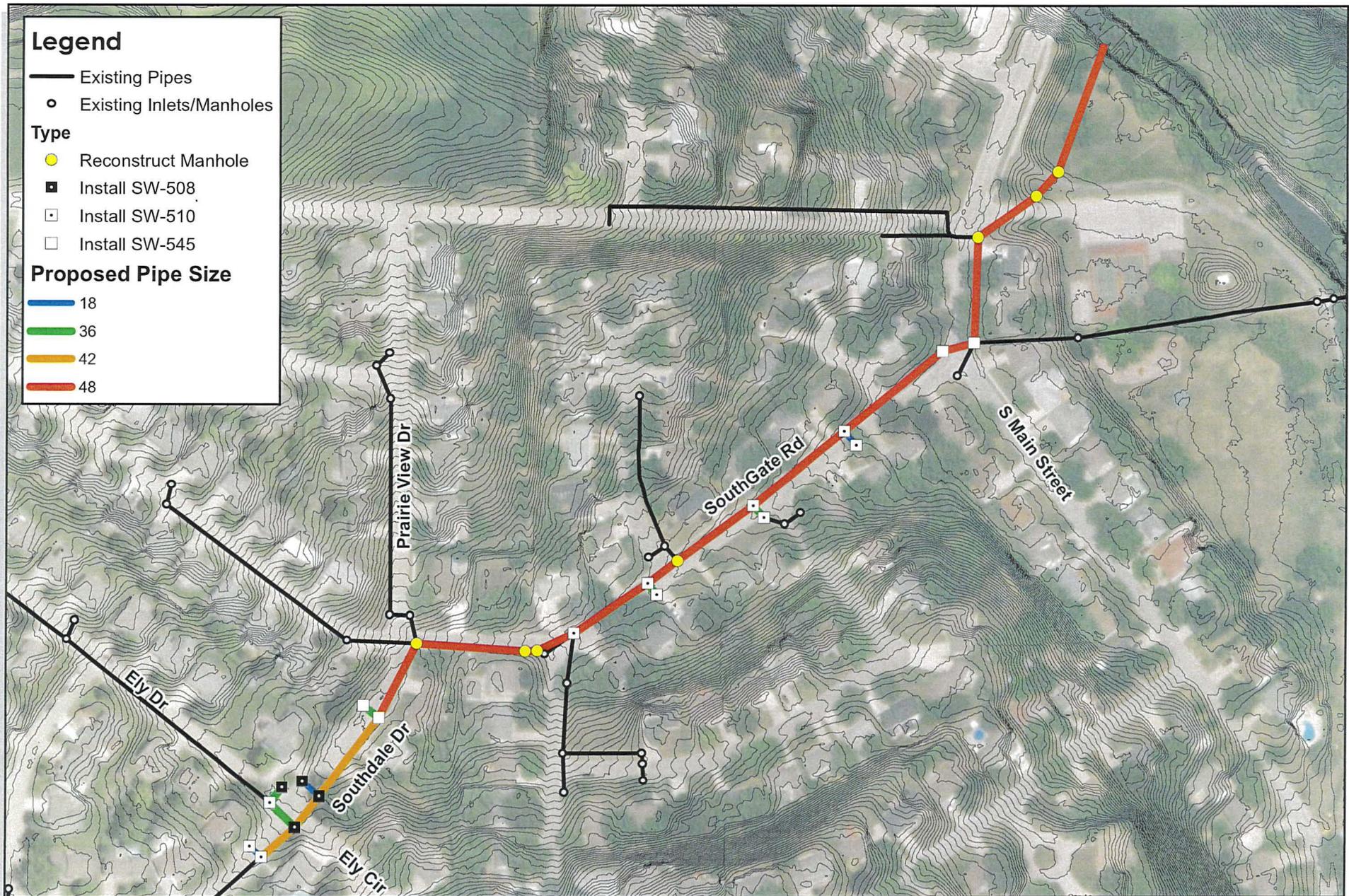
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Figure 3 - Project PR-1

Carroll, Iowa



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Figure 4 - Project PR-2

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SUMMARY AND CONCLUSIONS

This report outlined the hydrologic and hydraulic analysis conducted for the Rolling Hills Subdivision. Based on the modeled results, both PR-1 and PR-2 are nearly identical in hydraulic performance and would improve flooding conditions throughout the development for the 5-year event. Significant reductions were also estimated for the 100-year event.

Based on the model results and due to constructability concerns with PR-1 on the downstream end between the two houses, it is recommended that PR-2 be constructed. Though more expensive, project PR-2 would reduce ongoing maintenance needs within the Rolling Hills Park and would perform better for larger rainfall events due to utilizing the existing outfall as pressure relief for more significant rainfall events.

PROJECT PHASING

Total construction and engineering costs were reflected in the previous section. However, since community budget and cash on hand can vary from year to year, a conceptual phasing plan is described below. A conceptual phasing plan is depicted in Figure 5 for project PR-2 which based on discussions with the city is the likely alternative to be constructed.

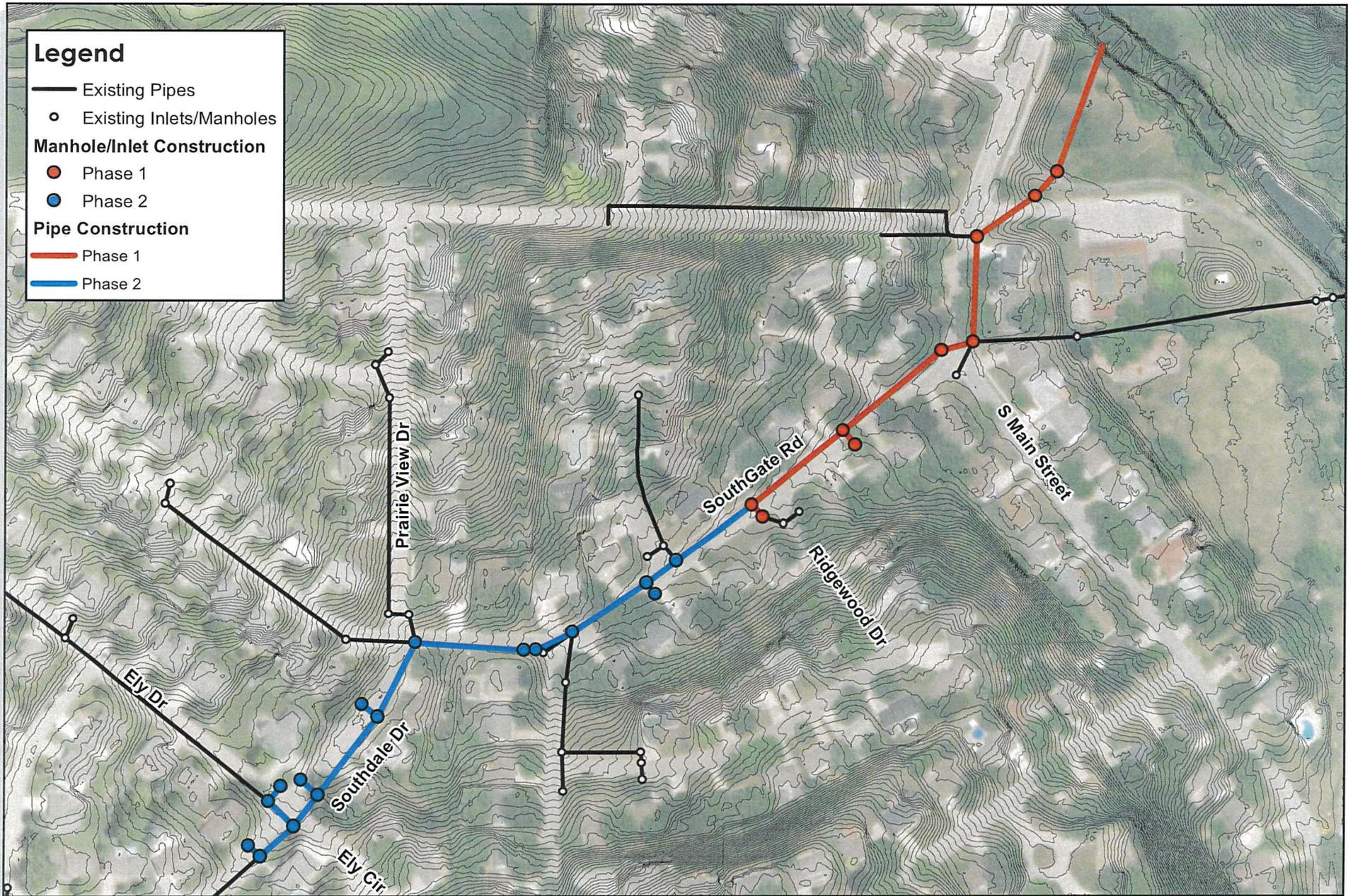
PHASE 1 – FULL DESIGN AND CONSTRUCTION OF PHASE 1 PROJECT

Due to the interconnected nature of this project, it is recommended that design of the full corridor be completed under one contract during the first phase. This allows the design engineer to identify any unforeseen site constraints or utility conflicts which may arise during future phases. The preliminary cost opinion included an estimated cost of \$346,000 for design and construction services.

Currently, it is anticipated that Phase 1 include the construction of the new outfall within Rolling Hills Park, and replacement of the existing system along South Main Street and Southgate Road to the intersection with Ridgewood Drive.

PHASE 2 –CONSTRUCTION OF PHASE 2 PROJECT

The scope of the Phase 2 project would be determined based on more detailed cost opinions developed during design, but currently it is anticipated this phase would include construction of the proposed improvements upstream of the intersection of Southgate Road and Ridgewood Drive.



- Legend**
- Existing Pipes
 - Existing Inlets/Manholes
 - Manhole/Inlet Construction**
 - Phase 1
 - Phase 2
 - Pipe Construction**
 - Phase 1
 - Phase 2

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Figure 5 - Potential Phasing (PR-2)

Carroll, Iowa



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COST OPINIONS

Preliminary cost opinions were developed by JEO for the potential project alternates identified within this study. Unit costs are based on engineering judgment and recent bid tabs received by JEO Consulting group and partnering entities. These cost opinions assume removal and replacement of approximately 16 ft wide pavement along the proposed pipe alignments are shown within Figures 3 and 4. These costs also include removal and replacement of the existing curb and private driveways where appropriate. Contingency costs of 25% were added for unknown design considerations such as utility conflicts, utility services, erosion control, and earthwork which may not be apparent during this study. The cost opinions also include a 16% allowance for engineering services which include, design of the proposed projects, survey collection, and construction administration. The opinion of project costs for these alternate projects are summarized below, and detailed cost opinions are provided in Appendix C

Table 1: Conceptual Cost Opinion for Full Construction

Proposed Project	Project Cost
PR-1	\$2,186,000
PR-2	\$2,552,000

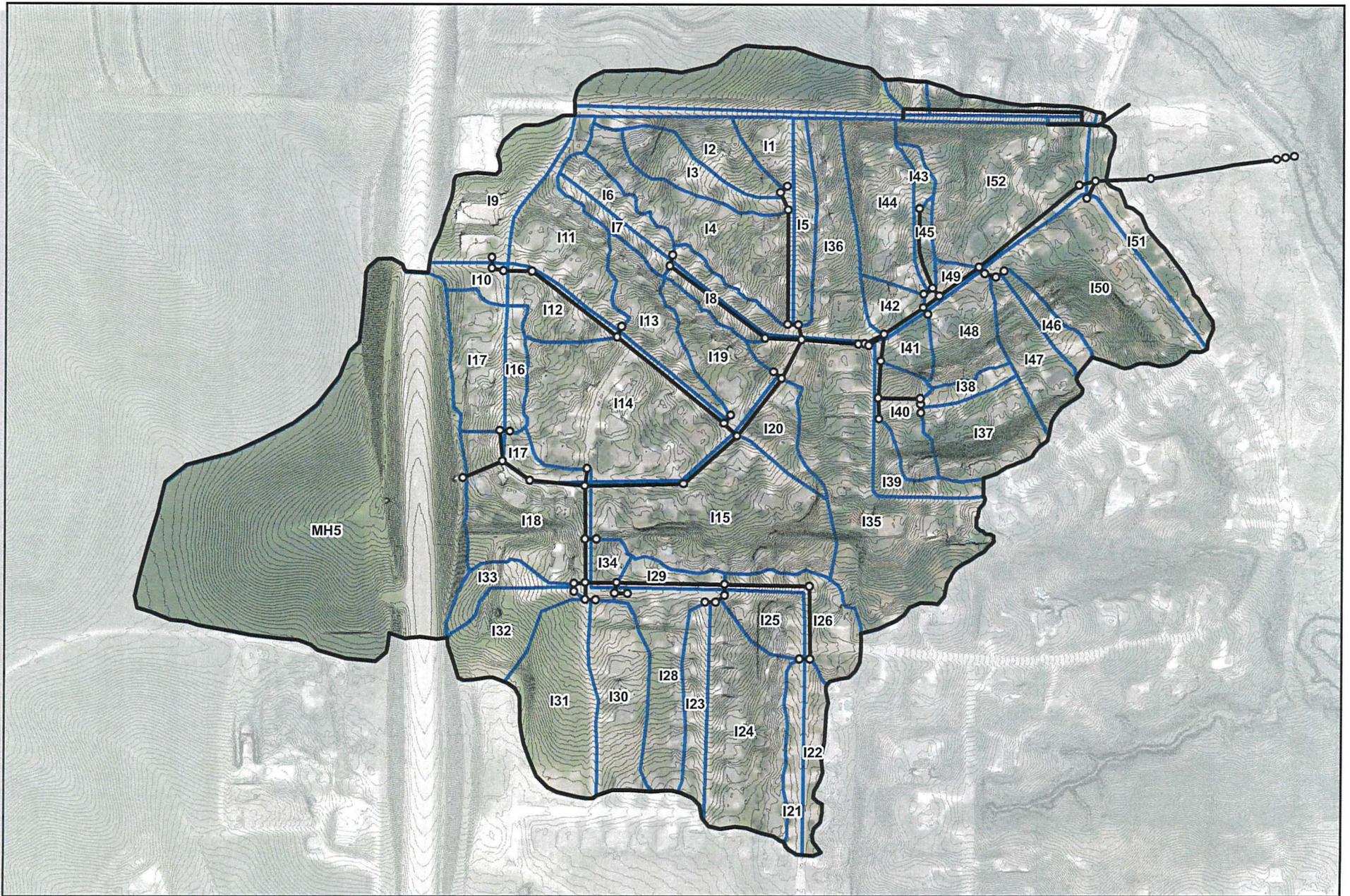
If phased, the total cost of implementation would be approximately \$349,000 higher due to separate cost of mobilization, additional need for construction administration, traffic control, and erosion control measures. A phased cost breakdown for project PR-2, including professional services is summarized in Table 2. These costs assume full design of both phases during phase 1 of the project as recommended. Design services in Phase 2 include the costs of an additional bid opening, project management, and contractor support.

Table 2: Conceptual Project PR-2 Phased Cost Opinion

Proposed Project – PR-2	Full Build Cost	Phased Construction		
		Phase 1	Phase 2	Total Cost
Design Services (Engineering, Survey, Bid Support)	\$215,000	\$ 194,700	\$ 25,800	\$220,500
Construction Administration	\$124,000	\$ 86,500	\$ 50,000	\$136,500
Overhead (Legal, Fiscal, Etc.)	\$ 43,000	\$ 21,500	\$ 21,500	\$43,000
Base Construction Cost	\$ 1,730,000	\$ 857,000	\$ 1,138,275	\$1,995,275
Contingency (25% of Base Construction)	\$ 433,000	\$ 214,250	\$ 285,000	\$499,250
Total Opinion of Project Cost	\$ 2,545,000	\$ 1,373,950	\$ 1,520,575	\$2,894,525

* Costs represent current best estimate based on 2023 market conditions. If project is delayed or constructed significantly in the future, total costs may be higher or lower depending on future market conditions.

APPENDIX A - DRAINAGE AREA INFORMATION



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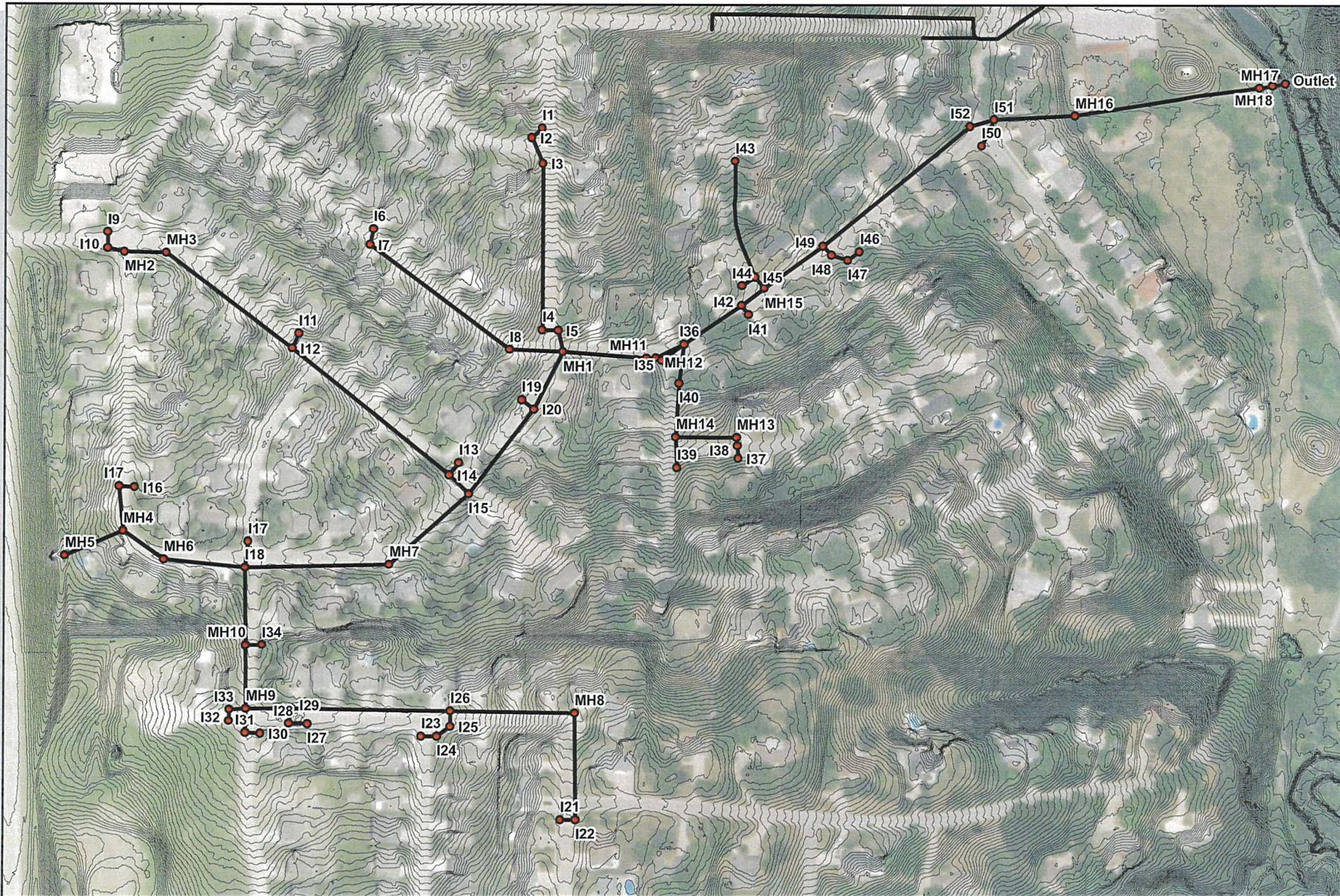
Figure A1 - Drainage Area Locations

Carroll, Iowa

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APPENDIX B - INLET CALCULATIONS



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Figure B1 - Inlet Locations

Carroll, Iowa

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5-Year Inlet Calculations – Existing Conditions

Inlet Name	Direct Runoff (cfs)	Total ¹ Flow (cfs)	Inlet Type	Length (ft)	Flow Type	Slope (ft/ft)	Spread (ft)	Captured Flow (cfs)	Bypassed Flow (cfs)	Bypass To	Capture Depth (ft)
I-21	1.35	1.35	Open Throat	10.00	Bypass	0.025	6.10	1.32	0.03	I-25	--
I-22	1.40	1.40	Open Throat	10.00	Bypass	0.025	6.20	1.36	0.04	I-26	--
I-23	2.07	2.07	Open Throat	16.00	Bypass	0.033	6.80	2.07	0.00	I-27	--
I-24	7.18	7.18	Open Throat	16.00	Bypass	0.033	10.83	5.79	1.39	I-27	--
I-25	1.98	2.01	Open Throat	10.00	Bypass	0.085	5.63	1.66	0.35	I-27	--
I-26	2.90	2.94	Open Throat	10.00	Bypass	0.085	6.49	2.10	0.84	I-29	--
I-27	4.15	5.89	Open Throat	4.00	Bypass	0.020	11.05	1.84	4.05	I-28	--
I-28	4.15	8.20	Open Throat	8.00	Bypass	0.020	12.51	4.00	4.20	I-34	--
I-29	1.06	1.90	Open Throat	8.00	Bypass	0.016	7.54	1.75	0.16	I-34	--
I-30	4.41	4.41	Open Throat	20.00	Bypass	0.037	8.83	4.40	0.01	I-34	--
I-34	0.75	5.12	Open Throat	16.00	Bypass	0.042	9.12	4.49	0.63	I-15	--
I-31	5.84	5.84	Open Throat	16.00	Bypass	0.037	9.81	4.99	0.85	I-18	--
I-32	3.16	3.16	Open Throat	8.00	Bypass	0.056	7.21	1.99	1.17	I-18	--
I-33	1.37	1.37	Open Throat	8.00	Bypass	0.056	5.27	1.19	0.18	I-18	--
I-16	1.18	1.18	Open Throat	4.00	Bypass	0.035	5.44	0.72	0.46	I-19	--
I-17	3.33	3.33	Open Throat	4.00	Bypass	0.035	8.03	1.25	2.09	I-19	--
I-17(2)	0.96	0.96	Open Throat	4.00	Bypass	0.011	6.26	0.78	0.18	I-18	--
I-18	6.54	8.93	Open Throat	6.00	Bypass	0.018	13.17	3.31	5.62	I-15	--
I-9	4.51	4.51	Open Throat	4.00	Bypass	0.042	8.70	1.39	3.12	I-11	--
I-10	1.07	1.07	Open Throat	4.00	Bypass	0.042	5.07	0.66	0.41	I-12	--
I-11	4.56	7.68	Open Throat	4.00	Bypass	0.064	9.81	1.63	6.05	I-13	--
I-12	2.27	2.68	Open Throat	4.00	Bypass	0.064	6.61	0.99	1.69	I-14	--
I-13	3.00	9.05	Open Throat	4.00	Bypass	0.018	13.24	2.30	6.75	I-19	--
I-14	10.1	11.80	Open Throat	4.00	Bypass	0.018	14.62	2.60	9.20	I-19	--
I-15	10.73	16.98	Open Throat	4.00	Bypass	0.046	14.06	2.51	14.48	I-20	--
I-7	0.99	0.99	Open Throat	8.00	Bypass	0.059	4.62	0.93	0.06	I-8	--

I-8	0.91	0.96	Open Throat	8.00	Bypass	0.096	4.17	0.86	0.10	I-19	--
I-19	3.11	21.71	Open Throat	4.00	Sag	0.018	18.38	--	--	--	1.89
I-20	1.99	16.47	Open Throat	4.00	Sag	0.018	16.57	--	--	--	0.96
I-6	1.60	1.60	Grate	4' x 2'	Bypass	0.059	5.53	1.19	0.42	I-36	--
I-1	2.48	2.48	Open Throat	4.00	Bypass	0.038	7.08	1.06	1.42	I-3	--
I-2	2.48	2.48	Open Throat	4.00	Bypass	0.038	7.08	1.06	1.42	I-3	--
I-3	2.54	5.39	Open Throat	4.00	Bypass	0.086	8.13	1.30	4.09	I-4	--
I-4	6.02	10.11	Open Throat	4.00	Bypass	0.042	11.77	2.02	8.09	I-36	--
I-5	1.84	1.84	Open Throat	4.00	Bypass	0.042	6.22	0.89	0.95	I-36	--
I-37	4.04	4.04	Combination	Single	Bypass	0.045	8.24	2.34	1.70	I-40	--
I-38	0.79	0.79	Combination	Single	Bypass	0.045	4.47	0.66	0.13	I-40	--
I-39	1.52	1.52	Combination	Single	Bypass	0.075	5.19	1.16	0.36	I-40	--
I-40	2.19	4.38	Combination	Single	Bypass	0.071	7.80	2.56	1.82	I-36	--
I-35	12.98	12.98	Open Throat	4.00	Bypass	0.039	13.11	2.30	10.68	I-36	--
I-36	5.61	27.14	Open Throat	8.00	Bypass	0.030	18.16	6.58	20.56	I-42	--
I-41	1.17	1.17	Open Throat	8.00	Bypass	0.010	6.86	1.17	0.00	I-48	--
I-42	1.20	21.76	Open Throat	8.00	Bypass	0.010	20.54	7.45	14.32	I-49	--
I-43	0.52	0.52	Combination	Dual	Bypass	0.062	3.60	0.49	0.03	I-45	--
I-44	4.54	4.54	Combination	Single	Bypass	0.029	9.35	2.49	2.05	I-49	--
I-45	0.69	0.72	Combination	Single	Bypass	0.029	4.69	0.60	0.12	I-49	--
I-49	0.59	17.07	Open Throat	8.00	Bypass	0.020	16.47	5.75	11.32	I-52	--
I-48	2.89	2.89	Open Throat	8.00	Bypass	0.020	8.46	2.24	0.65	I-50	--
I-47	2.78	2.78	Combination	Single	Bypass	0.083	6.39	1.86	0.93	I-50	--
I-46	1.14	1.14	Combination	Single	Bypass	0.083	4.57	0.93	0.21	I-50	--
I-50	8.55	10.34	Open Throat	4.00	Bypass	0.013	14.97	2.62	7.73	I-51	--
I-52	9.06	20.38	Open Throat	8.00	Bypass	0.013	19.08	6.83	13.55	I-51	--
I-51	2.06	23.33	Open Throat	8.00	Sag	0.013	20.07	--	--	--	0.91

1 – Total Flow equal Direct Runoff plus all upstream Bypass Flows

2 – Note Some spread exceeds the allowable 8 foot, however most of these areas are up stream of the proposed improvements and thus are not cost effective to improve.

5-Year Inlet Calculations – Proposed Conditions

(Inlets with Prefixes that start with PRO- are additional inlets being proposed as part of these recommendations)

Inlet ³ Name	Direct Runoff (cfs)	Total ¹ Flow (cfs)	Inlet Type	Length (ft)	Flow Type	Slope (ft/ft)	Spread ² (ft)	Captured Flow (cfs)	Bypassed Flow (cfs)	Bypass To	Capture Depth (ft)
I-21	1.35	1.35	Open Throat	10.00	Bypass	0.025	6.10	1.32	0.03	I-25	--
I-22	1.40	1.40	Open Throat	10.00	Bypass	0.025	6.20	1.36	0.04	I-26	--
I-23	2.07	2.07	Open Throat	16.00	Bypass	0.033	6.80	2.07	0.00	I-27	--
I-24	7.18	7.18	Open Throat	16.00	Bypass	0.033	10.83	5.79	1.39	I-27	--
I-25	1.98	2.01	Open Throat	10.00	Bypass	0.085	5.63	1.66	0.35	I-27	--
I-26	2.90	2.94	Open Throat	10.00	Bypass	0.085	6.49	2.10	0.84	I-29	--
I-27	4.15	5.89	Open Throat	4.00	Bypass	0.020	11.05	1.84	4.05	I-28	--
I-28	4.15	8.20	Open Throat	8.00	Bypass	0.020	12.51	4.00	4.20	I-34	--
I-29	1.06	1.90	Open Throat	8.00	Bypass	0.016	7.54	1.75	0.16	I-34	--
I-30	4.41	4.41	Open Throat	20.00	Bypass	0.037	8.83	4.40	0.01	I-34	--
I-34	0.75	5.12	Open Throat	16.00	Bypass	0.042	9.12	4.49	0.63	PRO-1	--
I-31	5.84	5.84	Open Throat	16.00	Bypass	0.037	9.81	4.99	0.85	I-18	--
I-32	3.16	3.16	Open Throat	8.00	Bypass	0.056	7.21	1.99	1.17	I-18	--
I-33	1.37	1.37	Open Throat	8.00	Bypass	0.056	5.27	1.19	0.18	I-18	--
I-16	1.18	1.18	Open Throat	4.00	Bypass	0.035	5.44	0.72	0.46	PRO-2	--
I-17	3.33	3.33	Open Throat	4.00	Bypass	0.035	8.03	1.25	2.09	PRO-2	--
I-17(2)	0.96	0.96	Open Throat	4.00	Bypass	0.011	6.26	0.78	0.18	I-18	--
I-18	6.54	8.93	Open Throat	6.00	Bypass	0.018	13.17	3.31	5.62	PRO-1	--
I-9	4.51	4.51	Open Throat	4.00	Bypass	0.042	8.70	1.39	3.12	I-11	--
I-10	1.07	1.07	Open Throat	4.00	Bypass	0.042	5.07	0.66	0.41	I-12	--
I-11	4.56	7.68	Open Throat	4.00	Bypass	0.064	9.81	1.63	6.05	I-13	--
I-12	2.27	2.68	Open Throat	4.00	Bypass	0.064	6.61	0.99	1.69	I-14	--
I-13	3.00	9.05	Open Throat	4.00	Bypass	0.018	13.24	2.30	6.75	PRO-5	--
I-14	10.1	11.80	Open Throat	4.00	Bypass	0.018	14.62	2.60	9.20	PRO-3	--
*PRO-3	0.0	9.20	Open Throat	8.00	Bypass	0.018	13.32	4.33	4.87	PRO-5	--

*PRO-2	0.0	2.64	Open Throat	8.00	Bypass	0.046	7.00	1.86	0.78	PRO-5	
*PRO-1	5.37	11.61	Open Throat	8.00	Bypass	0.046	12.19	4.03	7.58	I-15	--
I-15	5.37	12.94	Open Throat	4.00	Bypass	0.046	12.70	2.22	10.72	PRO-4	--
*PRO-4	0.00	10.72	Open Throat	4.00	Bypass	0.046	11.83	2.04	8.68	I-20	
I-7	0.99	0.99	Open Throat	8.00	Bypass	0.059	4.62	0.93	0.06	I-8	--
I-8	0.91	0.96	Open Throat	8.00	Bypass	0.096	4.17	0.86	0.10	PRO-2	--
*PRO-5	0.00	12.41	Open Throat	4.00	Bypass	0.018	14.90	2.66	9.75	I-19	
I-19	3.11	12.86	Open Throat	12.00	Sag	0.018	15.10	--	--	--	0.50
I-20	1.99	10.68	Open Throat	12.00	Sag	0.018	14.09	--	--	--	0.45
I-6	1.60	1.60	Grate	4' x 2'	Bypass	0.059	5.53	1.19	0.42	I-36	--
I-1	2.48	2.48	Open Throat	4.00	Bypass	0.038	7.08	1.06	1.42	I-3	--
I-2	2.48	2.48	Open Throat	4.00	Bypass	0.038	7.08	1.06	1.42	I-3	--
I-3	2.54	5.39	Open Throat	4.00	Bypass	0.086	8.13	1.30	4.09	I-4	--
I-4	6.02	10.11	Open Throat	4.00	Bypass	0.042	11.77	2.02	8.09	I-36	--
I-5	1.84	1.84	Open Throat	4.00	Bypass	0.042	6.22	0.89	0.95	I-36	--
I-37	4.04	4.04	Combination	Single	Bypass	0.045	8.24	2.34	1.70	I-40	--
I-38	0.79	0.79	Combination	Single	Bypass	0.045	4.47	0.66	0.13	I-40	--
I-39	1.52	1.52	Combination	Single	Bypass	0.075	5.19	1.16	0.36	I-40	--
I-40	2.19	4.38	Combination	Single	Bypass	0.071	7.80	2.56	1.82	I-36	--
I-35	12.98	12.98	Open Throat	4.00	Bypass	0.039	13.11	2.30	10.68	I-36	--
I-36	5.61	27.14	Open Throat	8.00	Bypass	0.030	18.16	6.58	20.56	I-42	--
I-41	1.17	1.17	Open Throat	8.00	Bypass	0.010	6.86	1.17	0.00	I-48	--
I-42	1.20	21.76	Open Throat	8.00	Bypass	0.010	20.54	7.45	14.32	I-49	--
I-43	0.52	0.52	Combination	Double	Bypass	0.062	3.60	0.49	0.03	I-45	--
I-44	4.54	4.54	Combination	Single	Bypass	0.029	9.35	2.49	2.05	I-49	--
I-45	0.69	0.72	Combination	Single	Bypass	0.029	4.69	0.60	0.12	I-49	--
I-49	0.59	17.07	Open Throat	8.00	Bypass	0.020	16.47	5.75	11.32	I-52	--
I-48	2.89	2.89	Open Throat	8.00	Bypass	0.020	8.46	2.24	0.65	I-50	--
I-47	2.78	2.78	Combination	Single	Bypass	0.083	6.39	1.86	0.93	I-50	--
I-46	1.14	1.14	Combination	Single	Bypass	0.083	4.57	0.93	0.21	I-50	--

*PRO-6	4.53	15.85	Open Throat	8.00	Bypass	0.022	15.85	5.44	10.41	I-52	
*PRO-7	2.14	3.93	Open Throat	8.00	Bypass	0.022	9.33	2.65	1.28	I-50	
I-50	6.41	7.70	Open Throat	8.00	Bypass	0.013	13.25	4.20	3.51	I-51	--
I-52	4.53	14.94	Open Throat	12.00	Bypass	0.013	16.98	8.32	6.63	I-51	--
I-51	2.06	12.19	Open Throat	12.00	Sag	0.013	15.74	--	--	--	0.49

1 – Total Flow equal Direct Runoff plus all upstream Bypass Flows

2 – Note Some spread exceeds the allowable 8 foot, however most of these areas are up stream of the proposed improvements and thus are not cost effective to improve.

3 -- Inlets with the prefix PRO- indicate additional inlets being proposed as part of the recommendations

APPENDIX C - DETAILED COST OPINION - FULL PROJECT

ENGINEER'S BUDGETARY OPINION OF PROBABLE COST

Carroll 2022 Stormwater Improvements

Carroll, Iowa

JEO Project No. 220216.00

Date Prepared:

June 13, 2023



ESTIMATE OF QUANTITIES

Item #	Description	Unit	Quantity	Unit Price	Total	
ALTERNATIVE PR-1						
1.	Mobilization	LS	1	\$124,000.00	\$ 124,000.00	
2.	Clearing and Grubbing	AC	1	\$ 10,000.00	\$ 10,000.00	
3.	Water Main Conflict Relocation	EA	3	\$ 25,000.00	\$ 75,000.00	
4.	Sewer Main Crossing Protection	EA	3	\$ 10,000.00	\$ 30,000.00	
5.	Storm Sewer Trenched, RCP, Class III, 18"	LF	210	\$ 80.00	\$ 16,800.00	
6.	Storm Sewer Trenched, RCP, Class III, 24"	LF	100	\$ 90.00	\$ 9,000.00	
7.	Storm Sewer Trenched, RCP, Class III, 42"	LF	325	\$ 150.00	\$ 48,750.00	
8.	Storm Sewer Trenched, RCP, Class III, 48"	LF	1,225	\$ 165.00	\$ 202,125.00	
9.	Removal of Storm Sewer	LF	1,500	\$ 35.00	\$ 52,500.00	
10.	Bypass Pumping, Storm Sewer	LS	1	\$ 5,000.00	\$ 5,000.00	
11.	Manhole, SW-401, 72" Dia.	EA	4	\$ 11,000.00	\$ 44,000.00	
12.	Intake, SW-508, 4'-0" Long	EA	5	\$ 5,000.00	\$ 25,000.00	
13.	Intake, SW-510, 8'-0" Long	EA	11	\$ 7,500.00	\$ 82,500.00	
14.	Intake, SW-545, 12'-0" Long	EA	4	\$ 8,500.00	\$ 34,000.00	
15.	Manhole Adjustment, Minor	EA	3	\$ 1,500.00	\$ 4,500.00	
16.	Remove Manhole	EA	5	\$ 2,500.00	\$ 12,500.00	
17.	Remove Intake	EA	8	\$ 1,500.00	\$ 12,000.00	
18.	Pavement, PCC, 6"	SY	2,700	\$ 125.00	\$ 337,500.00	
19.	Curb and Gutter, 2' Wide, 6"	LF	1,700	\$ 50.00	\$ 85,000.00	
20.	Removal of Sidewalk	SY	449	\$ 30.00	\$ 13,470.00	
21.	Removal of Driveway	SY	95	\$ 30.00	\$ 2,850.00	
22.	Removal of Curb	LF	1,700	\$ 25.00	\$ 42,500.00	
23.	Sidewalk, PCC, 5"	SY	440	\$ 125.00	\$ 55,000.00	
24.	Detectable Warning	SF	50	\$ 75.00	\$ 3,750.00	
25.	Driveway, Paved, PCC, 6"	SY	95	\$ 125.00	\$ 11,875.00	
26.	Pavement Removal	SY	2,700	\$ 30.00	\$ 81,000.00	
27.	Remove and Stockpile Existing Sign	EA	5	\$ 200.00	\$ 1,000.00	
28.	Reset Stockpiled Existing Sign	EA	5	\$ 150.00	\$ 750.00	
29.	Painted Pavement Markings	LF	500	\$ 12.00	\$ 6,000.00	
30.	Temporary Traffic Control	LS	1	\$ 20,000.00	\$ 20,000.00	
31.	Hydraulic Seeding, Fertilizing, and Mulching	AC	1	\$ 6,500.00	\$ 6,500.00	
32.	Erosion Control Measures	LS	1	\$ 15,000.00	\$ 15,000.00	
33.	Removal of Fence	LF	80	\$ 6.50	\$ 520.00	
34.	[Fencing Type], [Height]	LF	80	\$ 55.00	\$ 4,400.00	
				Construction Subtotal	Base Bid	\$1,475,000.00
				Contingency	25%	\$ 369,000.00
				Total Opinion of Construction Cost		\$1,844,000.00
PROFESSIONAL SERVICES						
1.	Design Services (Engineering, Survey, Cons. Admin.)			16%	\$ 295,000.00	
2.	Overhead (Legal, Fiscal, Etc.)			2%	\$ 37,000.00	
3.	Land Rights/Acquisition				\$ 10,000.00	
				Subtotal	\$ 342,000.00	
				Total Opinion of Project Cost		\$2,186,000.00

JEO Consulting Group Inc.'s (JEO) Opinions of Probable Cost provided for herein are to be made on the basis of JEO's experience and qualifications and represent JEO's best judgment. However, since JEO has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, JEO cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Opinions of Probable Cost prepared by JEO.

ENGINEER'S BUDGETARY OPINION OF PROBABLE COST

Carroll 2022 Stormwater Improvements

Carroll, Iowa

JEO Project No. 220216.00

Date Prepared:

June 21, 2023



ESTIMATE OF QUANTITIES

Item #	Description	Unit	Quantity	Unit Price	Total	
ALTERNATIVE PR-2						
1.	Mobilization	LS	1	\$147,000.00	\$ 147,000.00	
2.	Clearing and Grubbing	AC	1	\$ 10,000.00	\$ 10,000.00	
3.	Water Main Conflict Relocation	EA	3	\$ 25,000.00	\$ 75,000.00	
4.	Sewer Main Crossing Protection	EA	3	\$ 10,000.00	\$ 30,000.00	
5.	Storm Sewer Trenched, RCP, Class III, 18"	LF	210	\$ 80.00	\$ 16,800.00	
6.	Storm Sewer Trenched, RCP, Class III, 24"	LF	100	\$ 90.00	\$ 9,000.00	
7.	Storm Sewer Trenched, RCP, Class III, 42"	LF	325	\$ 150.00	\$ 48,750.00	
8.	Storm Sewer Trenched, RCP, Class III, 48"	LF	1,795	\$ 165.00	\$ 296,175.00	
9.	Removal of Storm Sewer	LF	1,750	\$ 35.00	\$ 61,250.00	
10.	Bypass Pumping, Storm Sewer	LS	1	\$ 5,000.00	\$ 5,000.00	
11.	Manhole, SW-401, 72" Dia.	EA	4	\$ 11,000.00	\$ 44,000.00	
12.	Intake, SW-508, 4'-0" Long	EA	5	\$ 5,000.00	\$ 25,000.00	
13.	Intake, SW-510, 8'-0" Long	EA	11	\$ 7,500.00	\$ 82,500.00	
14.	Intake, SW-545, 12'-0" Long	EA	4	\$ 8,500.00	\$ 34,000.00	
15.	Manhole Adjustment, Minor	EA	3	\$ 1,500.00	\$ 4,500.00	
16.	Remove Manhole	EA	5	\$ 2,500.00	\$ 12,500.00	
17.	Remove Intake	EA	8	\$ 1,500.00	\$ 12,000.00	
18.	Pavement, PCC, 6"	SY	3,300	\$ 125.00	\$ 412,500.00	
19.	Curb and Gutter, 2' Wide, 6"	LF	1,700	\$ 50.00	\$ 85,000.00	
20.	Removal of Sidewalk	SY	625	\$ 30.00	\$ 18,750.00	
21.	Removal of Driveway	SY	135	\$ 30.00	\$ 4,050.00	
22.	Removal of Curb	LF	1,700	\$ 25.00	\$ 42,500.00	
23.	Sidewalk, PCC, 5"	SY	625	\$ 125.00	\$ 78,125.00	
24.	Detectable Warning	SF	65	\$ 75.00	\$ 4,875.00	
25.	Driveway, Paved, PCC, 6"	SY	135	\$ 125.00	\$ 16,875.00	
26.	Pavement Removal	SY	3,300	\$ 30.00	\$ 99,000.00	
27.	Remove and Stockpile Existing Sign	EA	5	\$ 200.00	\$ 1,000.00	
28.	Reset Stockpiled Existing Sign	EA	5	\$ 150.00	\$ 750.00	
29.	Painted Pavement Markings	LF	750	\$ 12.00	\$ 9,000.00	
30.	Temporary Traffic Control	LS	1	\$ 20,000.00	\$ 20,000.00	
31.	Hydraulic Seeding, Fertilizing, and Mulching	AC	1.3	\$ 6,500.00	\$ 8,450.00	
32.	Erosion Control Measures	LS	1	\$ 15,000.00	\$ 15,000.00	
				Construction Subtotal	Base Bid	\$ 1,730,000.00
				Contingency	25%	\$ 433,000.00
				Total Opinion of Construction Cost		\$ 2,163,000.00
PROFESSIONAL SERVICES						
1.	Design Services (Engineering, Survey, Cons. Admin.)			16%	\$ 339,000.00	
2.	Overhead (Legal, Fiscal, Etc.)			2%	\$ 43,000.00	
				Subtotal	\$ 382,000.00	
				Total Opinion of Project Cost	\$ 2,545,000.00	

JEO Consulting Group Inc.'s (JEO) Opinions of Probable Cost provided for herein are to be made on the basis of JEO's experience and qualifications and represent JEO's best judgment. However, since JEO has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, JEO cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Opinions of Probable Cost prepared by JEO.

APPENDIX C - DETAILED COST OPINION: PR-2 PHASED

ENGINEER'S BUDGETARY OPINION OF PROBABLE COST

Carroll 2022 Stormwater Improvements

Carroll, Iowa

JEO Project No. 220216.00

Date Prepared:

June 20, 2023



ESTIMATE OF QUANTITIES

Item #	Description	Unit	Quantity	Unit Price	Total
ALTERNATIVE PR-2 - PHASE 1					
PROFESSIONAL SERVICES					
1.	Design Services (Engineering, Survey, Phase 1 Bid Support)				\$ 194,700.00
2.	Phase 1 Construction Administration, Observation				\$ 86,500.00
3.	Phase 1 Overhead (Legal, Fiscal, Etc.)				\$ 21,500.00
				Subtotal	\$ 302,700.00
PHASE 1 CONSTRUCTION ITEMS					
4.	Mobilization	LS	1	\$ 99,850.00	\$ 99,850.00
5.	Clearing and Grubbing	AC	1	\$ 10,000.00	\$ 10,000.00
6.	Water Main Conflict Relocation	EA	3	\$ 25,000.00	\$ 75,000.00
7.	Sewer Main Crossing Protection	EA	3	\$ 10,000.00	\$ 30,000.00
9.	Storm Sewer Trenched, RCP, Class III, 24"	LF	60	\$ 115.00	\$ 6,900.00
11.	Storm Sewer Trenched, RCP, Class III, 48"	LF	1,000	\$ 165.00	\$ 165,000.00
12.	Removal of Storm Sewer	LF	1,060	\$ 35.00	\$ 37,100.00
13.	Bypass Pumping, Storm Sewer	LS	1	\$ 5,000.00	\$ 5,000.00
14.	Manhole, SW-401, 72" Dia.	EA	2	\$ 11,000.00	\$ 22,000.00
16.	Intake, SW-510, 8'-0" Long	EA	5	\$ 7,500.00	\$ 37,500.00
17.	Intake, SW-545, 12'-0" Long	EA	2	\$ 8,500.00	\$ 17,000.00
18.	Manhole Adjustment, Minor	EA	1	\$ 1,500.00	\$ 1,500.00
19.	Remove Manhole	EA	2	\$ 2,500.00	\$ 5,000.00
20.	Remove Intake	EA	7	\$ 1,500.00	\$ 10,500.00
21.	Pavement, PCC, 6"	SY	1,245	\$ 125.00	\$ 155,625.00
22.	Curb and Gutter, 2' Wide, 6"	LF	700	\$ 50.00	\$ 35,000.00
23.	Removal of Sidewalk	SY	250	\$ 30.00	\$ 7,500.00
24.	Removal of Driveway	SY	75	\$ 30.00	\$ 2,250.00
25.	Removal of Curb	LF	700	\$ 25.00	\$ 17,500.00
26.	Sidewalk, PCC, 5"	SY	250	\$ 125.00	\$ 31,250.00
27.	Detectable Warning	SF	33	\$ 75.00	\$ 2,475.00
28.	Driveway, Paved, PCC, 6"	SY	75	\$ 125.00	\$ 9,375.00
29.	Pavement Removal	SY	1,245	\$ 30.00	\$ 37,350.00
30.	Remove and Stockpile Existing Sign	EA	3	\$ 200.00	\$ 600.00
31.	Reset Stockpiled Existing Sign	EA	3	\$ 150.00	\$ 450.00
32.	Painted Pavement Markings	LF	300	\$ 12.00	\$ 3,600.00
33.	Temporary Traffic Control	LS	1	\$ 15,000.00	\$ 15,000.00
34.	Hydraulic Seeding, Fertilizing, and Mulching	AC	1.0	\$ 6,500.00	\$ 6,500.00
35.	Erosion Control Measures	LS	1	\$ 10,000.00	\$ 10,000.00
				Phase 1 Subtotal Base Bid	\$ 857,000.00
				Contingency 25%	\$ 214,250.00
				Total Opinion of Project Cost - Phase 1	\$ 1,373,950.00
ALTERNATIVE PR-2 - PHASE 2					
PROFESSIONAL SERVICES					
1.	Phase 2 Bid Support, Construction Administration, Observation				\$ 75,800.00
2.	Phase 2 Overhead (Legal, Fiscal, Etc.)				\$ 21,500.00
				Subtotal	\$ 97,300.00
PHASE 2 CONSTRUCTION ITEMS					
3.	Mobilization	LS	1	\$ 121,600.00	\$ 121,600.00
4.	Clearing and Grubbing	AC	1	\$ 10,000.00	\$ 10,000.00

5.	Water Main Conflict Relocation	EA	3	\$ 25,000.00	\$ 75,000.00
6.	Sewer Main Crossing Protection	EA	3	\$ 10,000.00	\$ 30,000.00
7.	Storm Sewer Trenched, RCP, Class III, 18"	LF	85	\$ 80.00	\$ 6,800.00
8.	Storm Sewer Trenched, RCP, Class III, 36"	LF	185	\$ 115.00	\$ 21,275.00
9.	Storm Sewer Trenched, RCP, Class III, 42"	LF	325	\$ 150.00	\$ 48,750.00
10.	Storm Sewer Trenched, RCP, Class III, 48"	LF	775	\$ 165.00	\$ 127,875.00
11.	Removal of Storm Sewer	LF	1,370	\$ 35.00	\$ 47,950.00
12.	Bypass Pumping, Storm Sewer	LS	1	\$ 5,000.00	\$ 5,000.00
13.	Manhole, SW-401, 72" Dia.	EA	2	\$ 11,000.00	\$ 22,000.00
14.	Intake, SW-508, 4'-0" Long	EA	5	\$ 5,000.00	\$ 25,000.00
15.	Intake, SW-510, 8'-0" Long	EA	7	\$ 7,500.00	\$ 52,500.00
16.	Intake, SW-545, 12'-0" Long	EA	2	\$ 8,500.00	\$ 17,000.00
17.	Manhole Adjustment, Minor	EA	2	\$ 1,500.00	\$ 3,000.00
18.	Remove Manhole	EA	3	\$ 2,500.00	\$ 7,500.00
19.	Remove Intake	EA	14	\$ 1,500.00	\$ 21,000.00
20.	Pavement, PCC, 6"	SY	2,055	\$ 125.00	\$ 256,875.00
21.	Curb and Gutter, 2' Wide, 6"	LF	1,000	\$ 50.00	\$ 50,000.00
22.	Removal of Sidewalk	SY	375	\$ 30.00	\$ 11,250.00
23.	Removal of Driveway	SY	60	\$ 30.00	\$ 1,800.00
24.	Removal of Curb	LF	1,000	\$ 25.00	\$ 25,000.00
25.	Sidewalk, PCC, 5"	SY	375	\$ 125.00	\$ 46,875.00
26.	Detectable Warning	SF	33	\$ 75.00	\$ 2,475.00
27.	Driveway, Paved, PCC, 6"	SY	60	\$ 125.00	\$ 7,500.00
28.	Pavement Removal	SY	2,055	\$ 30.00	\$ 61,650.00
29.	Remove and Stockpile Existing Sign	EA	2	\$ 200.00	\$ 400.00
30.	Reset Stockpiled Existing Sign	EA	2	\$ 150.00	\$ 300.00
31.	Painted Pavement Markings	LF	450	\$ 12.00	\$ 5,400.00
32.	Temporary Traffic Control	LS	1	\$ 15,000.00	\$ 15,000.00
33.	Hydraulic Seeding, Fertilizing, and Mulching	AC	1.0	\$ 6,500.00	\$ 6,500.00
34.	Erosion Control Measures	LS	1	\$ 5,000.00	\$ 5,000.00
				Phase 2 Subtotal Base Bid	\$ 1,138,275.00
				Contingency 25%	\$ 285,000.00
				Total Opinion of Project Cost - Phase 2	\$ 1,520,575.00
				Total Opinion of Project Cost - Combined	\$ 2,894,525.00

JEO Consulting Group Inc.'s (JEO) Opinions of Probable Cost provided for herein are to be made on the basis of JEO's experience and qualifications and represent JEO's best judgment. However, since JEO has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, JEO cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Opinions of Probable Cost prepared by JEO.

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: The Honorable Mayor and Member of the City Council

FROM: Aaron Kooiker, City Manager



DATE: June 22, 2023

SUBJECT: Housing Discussion

Background:

Council and staff have been working to find new ways of creating more affordable housing in the City of Carroll. Discussions have been ongoing, and a couple of ideas have risen to the surface. First the property along N West Street on the Municipal Golf Course and second the opportunity to partner with Region XII to build workforce housing.

Analysis:

The property along N West Street needs to be platted and design work on force main, lift station and gravity sewer will need to be designed. JEO is putting together a proposal for scope of work.

Region XII has built workforce housing in many communities throughout the area. Region XII fills a void on a style of house that isn't currently being built in Carroll. Housing with Region XII would have a price point well below normal new housing prices by utilizing smaller houses and the Homes for Iowa Program.

STAFF RECOMMENDATION:

Staff would like guidance and direction from Council to continue with the process of obtaining an agreement with JEO for design work and recommendations for any changes to the Region XII agreement.

REGION XII COG, INC. – CITY OF CARROLL

HOME CONSTRUCTION AGREEMENT

INTRODUCTION

This contract is between Region XII Council of Governments, Inc. (hereinafter COG) and the City of Carroll, Iowa (hereinafter the City). The COG is organized under chapter 28E of the Iowa Code and empowered to assist in the development of the region, including in the area of housing. The COG is headquartered in Carroll, Iowa.

The City is interested in promoting the construction of workforce housing within its City Limits. The City is specifically interested in the use of in-fill lots available to maximize the use of existing infrastructure. The City proposes to provide the COG will a specific amount of funding to assist in the construction of new homes in Carroll (hereinafter the Program).

SECTION 1 TERMS OF CITY ASSISTANC

SECTION 1.1: Assistance Amount

The City agrees to provide \$300,000 to the COG to construct 10 new homes within the City Limits.

SECTION 1.2: The Program

The COG agrees to acquire lots and begin planning for the construction of new homes on said lots. The City will provide property maintenance (e.g. mowing) for each lot the COG acquires until construction on the lot commences. The COG will begin to negotiate for lot acquisition upon execution of the contract. The COG intends to construct 10 houses, utilizing the Homes for Iowa houses where possible. Homes are intended to be sold to single family homeowners but may be sold to anyone as long as the use of the property conforms to City of Carroll zoning. Homes may be single occupancy structures or duplexes. The City places no income limitation on purchasers and funding provided by the City has no restrictions on income for use. Assistance provided by the City will not require any lien or receding mortgage as a condition of receipt of funding. All homes constructed must meet City of Carroll building and housing codes and must receive a Certificate of Occupancy before owners take possession. Said construction must be completed within 18 months of beginning construction on a particular parcel.

SECTION 1.3: Contract Period

The Program will begin operation July 1, 2023, and will operate through December 31, 2026 or until all houses are constructed.

SECTION 2 RESPONSIBILITIES OF PARTIES

SECTION 2.1: Responsibilities of the COG

The COG will:

1. Identify lots available for purchase and appropriate for the program.

Laura Schaefer
Clerk

Date

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

FROM: Laura A. Schaefer, Finance Director/City Clerk

DATE: June 21, 2023

SUBJECT: Vicious Animal Appeal Hearing

Josh Potocki, owner of a dog that has been declared a vicious animal by the Carroll Police Department, has requested a hearing with the Council as to whether the dog is vicious in accordance with Chapter 56 of the City code.

At the time of the hearing, evidence will be presented.

RECOMMENDATION: Based upon evidence presented, Council discussion and determination if the dog owned by Josh Potocki is a vicious animal.

DANGEROUS AND VICIOUS ANIMALS

56.01 Definitions

56.03 Keeping of Vicious Animals Prohibited

56.02 Keeping of Dangerous Animals Prohibited

56.04 Seizure, Impoundment and Disposition

56.01 DEFINITIONS.

For use in this chapter, the following terms are defined:

1. "Dangerous animal" means the following animals: † ³
 - A. Badgers, wolverines, weasels, skunk and mink;
 - B. Raccoons;
 - C. Bats;
 - D. Scorpions;
 - E. Piranhas.
2. "Vicious animal" means:
 - A. Any animal which has attacked a human being or domestic animal one or more times, without provocation while at large;
 - B. Any animal with a history to cause injury or to otherwise endanger the safety of human beings or domestic animals while at large;
 - C. Any animal that has been trained for dog fighting, animal fighting or animal baiting or is owned or kept for such purposes;
 - D. Any animal trained to attack human beings, upon command or spontaneously in response to human activities, except dogs owned by and under the control of the Police Department, a law enforcement agency in the State of Iowa or of the United States or a branch of the armed forces of the United States.

(Ord. 1604 - Jun. 16 Supp.)

Notes

³ † **EDITOR'S NOTE:** Certain other dangerous animals, listed in Chapter 717F.1, paragraph 5a, of the *Code of Iowa*, are specifically prohibited and regulated by the Iowa Department of Agriculture and Land Stewardship.

56.02 KEEPING OF DANGEROUS ANIMALS PROHIBITED.

No person shall keep, shelter or harbor any dangerous animal as a pet, or act as a temporary custodian for such animal, or keep, shelter or harbor such animal for any purpose or in any capacity within the City.

56.03 KEEPING OF VICIOUS ANIMALS PROHIBITED.

No person shall keep, shelter or harbor for any reason within the City a vicious animal except in the following circumstances:

1. Animals under the control of a law enforcement or military agency.
2. The keeping of guard dogs; however, guard dogs must be kept within a structure or fixed enclosure at all times, and any guard dog found at large may be processed as a vicious animal pursuant to the provisions of this chapter. Any premises guarded by a guard dog shall be prominently posted with a sign containing the wording "Guard Dog," "Vicious Dog" or words of similar import, and the owner of such premises shall inform the Mayor or peace officer that a guard dog is on duty at said premises.

56.04 SEIZURE, IMPOUNDMENT AND DISPOSITION.

1. In the event that a dangerous animal or vicious animal is found at large and unattended upon public property, park property, public right-of-way or the property of someone other than its owner, thereby creating a hazard to persons or property, such animal may, in the discretion of the Mayor or peace officer, be destroyed if it cannot be confined or captured. The City shall be under no duty to attempt the confinement or capture of a dangerous animal or vicious animal found at large, nor shall it have a duty to notify the owner of such animal prior to its destruction.

2. Upon the complaint of any individual that a person is keeping, sheltering or harboring a dangerous animal or vicious animal on premises in the City, the Mayor or peace officer shall cause the matter to be investigated and if after investigation, the facts indicate that the person named in the complaint is keeping, sheltering or harboring a dangerous or vicious animal in the City, the Mayor or peace officer shall order the person named in the complaint to safely remove such animal from the City or destroy the animal within three (3) days of the receipt of such an order. Such order shall be contained in a notice to remove the dangerous or vicious animal, which notice shall be given in writing to the person keeping, sheltering or harboring the dangerous animal or vicious animal, and shall be served personally or by certified mail. Such order and notice to remove the dangerous animal or vicious animal shall not be required where such animal has previously caused serious physical harm or death to any person, in which case the Mayor or peace officer shall cause the

animal to be immediately seized and impounded or killed if seizure and impoundment are not possible without risk of serious physical harm or death to any person.

3. The order to remove a dangerous animal or vicious animal issued by the Mayor or peace officer may be appealed to the Council. In order to appeal such order, written notice of appeal must be filed with the Clerk within three (3) days after receipt of the order contained in the notice to remove the dangerous or vicious animal. Failure to file such written notice of appeal shall constitute a waiver of the right to appeal the order of the Mayor or peace officer.

4. The notice of appeal shall state the grounds for such appeal and shall be delivered personally or by certified mail to the Clerk. The hearing of such appeal shall be scheduled within seven (7) days of the receipt of the notice of appeal. The hearing may be continued for good cause. After such hearing, the Council may affirm or reverse the order of the Mayor or peace officer. Such determination shall be contained in a written decision and shall be filed with the Clerk within three (3) days after the hearing or any continued session thereof.

5. If the Council affirms the action of the Mayor or peace officer, the Council shall order in its written decision that the person owning, sheltering, harboring or keeping such dangerous or vicious animal remove such animal from the City or destroy it. The decision and order shall immediately be served upon the person against whom rendered in the same manner as the notice of removal. If the original order of the Mayor or peace officer is not appealed and is not complied with within three (3) days or the order of the Council after appeal is not complied with within three (3) days of its issuance, the Mayor or peace officer is authorized to seize, impound or destroy such dangerous or vicious animal. Failure to comply with an order of the Mayor or peace officer issued pursuant to this chapter and not appealed, or of the Council after appeal, constitutes a simple misdemeanor.

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, June 12, 2023, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Don Mensen, airport manager and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes from the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the minutes. All present voted aye. Nays: None. Abstain : None. Absent: None. Motion carried 5-0.

LED LIGHTING PROJECT

Comm. Siemann reported a new grant application had to be submitted because of an error in the numbers. Comm. Siemann suggested the Commission meet with the City to explain the funding for this project and when the funds will be available. Chairman Hutcheson publicly thanked Comm. Siemann for time and effort put forth for the grant application and other paper work.

FARM REPORT

Comm. Vincent reported there will be 59 acres in corn and 70 acres in beans. There was hay baled and sold..

TOPICS DISCUSSED:

Don reported Mr. Tucker and Mr. Collison vacated hanger #2 without incident by May 31st. The hanger has a new renter.

The Commission discussed fixing the shop heaters or replacing them.

Brincks Exteriors will check the shop hanger roof and other roofs for hail damage.

Wittrock Electric installed a LED light in the A-7.

Comm. Vincent reported the John Deere mower is in and he will check it over before giving the City the invoice.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,940.00
Wittrock Motor	May car rental	550.00
Chad Steinkamp	farm/seed & fertilizer	6,580.89
Rueter's	equipment repair	153.00
Drees Co.	repair shop heaters	704.00
Badding Construction	runway repair	4,645.77
Echo Group	bulb	49.96
Carroll Refuse	May garbage	65.55
Raccoon Valley Elec	May electric service	955.92
Blueglobes	runway lights	309.20
Van Wall Equipment	JD 1550 mower	27,900.00
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the bills as presented to the Carroll Airport Commission. All present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0

There being no further business a motion by Comm. Wittrock and seconded by Comm. Fulton was made to adjourn at 6:26 P.M.. All present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 5-0.

The next regular meeting of the Carroll Airport Commission will be July 10, 2023, at the Arthur Neu Airport.

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, July 10, 2023

5:30 P.M.

Arthur Neu Airport

Agenda

Approve previous meeting minutes

LED Lighting Project

2022/2023 Budget

2023/2024 Budget

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

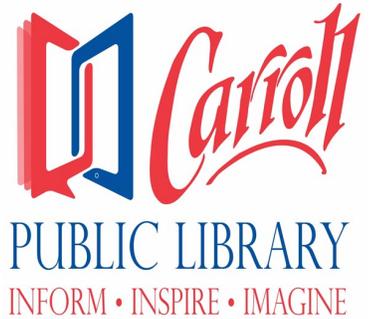
June 13, 2023
Unofficial Minutes

1. The meeting was called to order at 6:34 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Scott Johnson, Board of Supervisor; Dan Snyder, Mayor of Breda; Cindy Scaturico, Board of Supervisor; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Dales moved and Beardmore seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Snyder moved and Beardmore seconded to approve the minutes of the May 9, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Johnson seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. Johnson moved and Beardmore seconded to award the propane bid to Drees Oil for FY 2024. Motion carried, all voting aye.
7. The baler and conveyor system are working with the company returning to the center to do maintenance. All education and advertising on the addition of #5 plastics to the recycling program will be completed in June.
8. Wittry updated the Board on staffing at the recycling center.
9. Other included updates on the landfill, recycling, master plan, food waste recovery, redemption program and a recent tour.
10. The next meeting will be on Tuesday, July 11th at 6:30 a.m. at the recycling center.
11. Johnson moved and Beardmore seconded to adjourn the meeting at 7:22 a.m. Motion carried.

Respectfully submitted,

Mary Wittry

**CITY OF CARROLL
MONTHLY ACTIVITY REPORT**



Department/Division Carroll Public Library

Month May Year 2023

Person preparing report Wendy Johnson

Routine activities for the month/statistics:

Program Attendance:		Monthly Statistics:	
Stories with Diane	229	Total Print Circulation	7,653
Rookies Storytime	135	BRIDGES Circulation	1,673
Grab & Go Children's Craft	300	Public Computer Use	189
Coloring Sheets	1,075	Wi-Fi Use	542
Book Visits	407	Website Visits	6,227
Book Drops-Daycares	16	Daily Times Herald Archives Views	428
Book Drops-Seniors	16	Breda & Glidden News	636
Book Reading – Pam Moehn Gordon	26	Consumer Reports	365
Book Reading - My Life with CP	47	Global Road Warrior	6
Summer Reading Commercials – library	583	Learning Express	0
Summer Reading Commercials Fairview	100	Freegal	629
Tech Help Friday	2	Transparent Language	5
Puzzles (7 completed)	69	LinkedIn Learning	25
Rebel Readers	8	Brainfuse	6
Book Clubs	12	Novelist	1
Maker: May the 4 th Be with You	19	Auto Repair Source	3
Bingo	6	Niche Academy	128
Crafty Library Ladies	63	ABC Mouse	0
CulturALL Tea Ceremony	19		
CulturALL Children's Games	15	Total Resources Utilized	18,516
Tween: Lightsabers	8		
Tween: Ice Cream Feltie	5	NAMI Family Support Group	
Teen Game Night	0	NAMI Connections Group	
Author Talk – Ann Hanigan Kotz	10	Alzheimer's Family Support Group	
Teen GSA Club	6		
Dungeons & Dragons	10		
Curbside Pickup	13		
Meeting Room Use	31		
Study Room Use	94	New Library Cards Issued	75
Makers Space/Children's Craft Room Use	21	Members Saved	\$95,795
Total Program Attendance	3,345	Members Saved Calendar 2023	\$507,536
Monthly Door Count	4,062	Members Saved FY23 to date	\$1,146,846

Special activities/accomplishments:

- 1) **Children's Programs:** 2 book readings, CulturALL games, Summer Reading Commercials in the library and at Fairview Elementary
- 2) **Adult Programs:** CulturALL, Author Ann Hanigan Kotz, last book club until fall
- 3) **Makerspace:** Tween programs, D&D, Rebel Readers, May the 4th Be with You

Director's Report

June 2023

Library Hours/Closures: Closed on Monday, May 29 for Memorial Day

Personnel: Diane Tracy turned in her notice of retirement, with her last day being July 27, 2023. We are planning a retirement party for her on July 27 from 2 to 4 pm in the Makers Space. We hope she has time to sit back and read a few books in her retirement!

We are currently advertising for our next children's services librarian. We are asking for applications to be turned in by June 30, 2023, so we can start the interview process and hopefully get someone started before Diane's last day.

Financial: Payment was received from all seven cities who contract with us for library services.

June 30 marks the end of the fiscal year, so this month's bills will be the last paid in FY2023, and July will start on FY2024.

We received a \$500 Amazon gift card and tote bags from Iowa Total Care as part of their 100 Libraries in Iowa Literacy Program. They requested we use this gift card mostly on books, so I have already ordered several books about teeth and dentists to be used in a tooth book bundle and some books to go into our take-home kits.

Circulation/Resource Use Notes: With the start of summer, the preschools have started coming to the library instead of Miss Diane going to them. This is a nice field trip for them, and we love seeing everyone at the library!

In March we started offering puzzles for patrons to put together in the Makers Space. This has been such a hit that patrons started asking if they could check out puzzles to take home. As a trial run, the puzzles were entered into our system after they were put together in the Makers Space. Patrons have been able to check out the puzzles for three weeks and we ask if there were any missing pieces when they return it. We feel this is going well and it is a good use of the puzzles, most of which have been donated to the library by our patrons.

Starting in June, we are reviving another library offering - take-home kits. These kits include themed books, puzzles, games, and activities geared towards younger children and families. Donna Evans has been working on updating the supplies, advertising, packaging, and updating the look of these kits. The check-out time on these kits is also three weeks due to our circulation policy.

Future Programs: Summer reading runs from Monday, June 5 through Saturday, July 29. Prizes will be available to pick up during the week of August 7-12.

Summer Reading Events:

- Elementary Makers Space – Mondays at 4 pm

- Performers at the Rec Center – certain Tuesdays at 9:30 and 11
- Young Writers Club – Tuesdays at 4 pm in the Makers Space
- Makers Space Drop-in – Wednesdays 10 am – 4 pm
- Tween Makers Space – Thursdays at 4 pm
- Voices of Our Community Story Time – Fridays at 3 pm
- Read with the Carroll Merchants – June 20 at 4 pm
- Trivia Nights at 6 pm – June 13 and July 11
- Movie Nights at 6:15 pm – June 16 and July 14
- Female Lighthouse Keepers of America – July 27 at 11 am

Summer Reading Information:

- Age groups: Newborn - Pre-K, Elementary (K-4th grade), Middle School (5th-8th), Teen, Adults
- Completion of Summer Reading: 10 books or complete 15 activities (out of 25 listed)
- 2 grand prize drawings for each age group – can get an entry for attending a program and for completing their summer reading challenge.
- Weekly drawing for each age group – can get an entry for coming to the library that week.

Community News/Events: Library programs at the Rec Center got off to a great start with Jim Cosgrove (aka Mr. Stinky Feet) on Tuesday, June 13. We had a total of 224 in attendance for the two programs and many of the kids got to get up on stage with Jim to be part of his back-up band. We even had some staff at the Rec tapping their toes along with us!

Dr. Whoot will be participating in a mascot race on Friday, June 16 at the Carroll Merchants game and then we will be hosting a Read with the Carroll Merchants event at the library on Tuesday, June 20. Dr. Whoot will also be joining us for some of the Rec Center programs.

State Library of Iowa Information: The continuing education coordinator with the State Library of Iowa got in touch with me to see if they could reserve the large meeting room for an in-person event in September. We are excited to work with the state library on this and will bring you more information as we learn more.

Trustee Continuing Education: As part of the accreditation process, each library has to submit a Long-Range Plan to the state library. The Carroll Public Library renewed its accreditation in February of 2023. It is a good idea to periodically look back at the Long-Range Plan to see what sort of progress is being made with the plan or if there are goals that need to be changed.

Facilities: The air conditioning has been working well to keep the building cool lately after having a few hiccups to work through at the beginning of the warm season. We were also able to get a technician back in to work on the lighting programming. We had been having an issue with all the lights in the building turning off at 8:15 am. That seems to be fixed now.

Library Board Minutes

June 19, 2023

The Carroll Board of Trustees met in the Community Room at the Carroll Public Library and via zoom. Trustees present: Summer Parrott, Thomas Parrish, Dale Schmidt, Julie Perkins, Brenda Hogue, Lisa Auen, Ralph Von Qualen and Keith Cook. Absent: Marcie Hircock Also present: Director Wendy Johnson

Parrott called the meeting to order at 5:30pm. It was moved by Parrish and seconded by Auen to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Hircock, motion passed 8-0.

It was moved by Perkins and seconded by Schmidt to approve the minutes from the May 15,2023 meeting. All voted aye. Nays: none. Abstain: none. Absent: Hircock, motion passed 8-0.

Reviewed the financials and bills. Hircock arrived 5:33pm cst. End of fiscal year, expenses for annual renewals and maintenance included. It was moved by Schmidt and seconded by Cook to approve the bills. All voted aye. Nays: none. Abstain: none. Absent: none, motion passed 9-0.

Correspondence: Melissa received a Thank-you from the 2nd graders at Fairview Elementary

Director's Report: Summer reading has started, good turnout for summer programs, there is an ad out for Children's Librarian since Miss Diane is retiring.

Old Business: none

New Business: Drawing Donation: patron donated pictures of Carroll from the past to hang – no action needed

Library Wayfinding Signs: Motion to approve moving forward with Options Ink pending final plans was made by Parrish. Motion seconded by Von Qualen. All voted aye. Nays: none Abstain: none Motion passed 9-0

Technology Service Agreement Proposals: reviewed bids received – Motion was made by Parrish to switch to CRS pending no negative feedback from the city and if they feel they have enough staffing to add our account. Cook seconded the motion. Parrott, Parrish, Auen, Von Qualen, Hogue, Hircock, Perkins, Cook voted Aye, Nays: none Abstain: Schmidt motion passed 8-0-1

Children's Museum Membership check out: no action needed, moved discussion to August meeting

RAGBRAI: discussed collaboration with the Carroll Children's Museum for activities during RAGBRAI at the library- No action needed

Trustee education: Long Range Plan Review: went over status of where the library is at with the long-range plan 2022-2026

Perkins left at 7:15pm

Agenda Items for Next meeting: Election of Officers (has been moved to August)

It was motioned by Hogue and seconded by Cook to adjourn. All voted aye. Nays: none. Abstain: none. Absent: Perkins, motion passed 8-0. Parrott adjourned the meeting at 7:24pm.

Next Regular meeting- July 17th via zoom. If you can't be present at the meeting, please contact Wendy Johnson at 712-792-3432 or by email at wjohnson@carroll-library.org.