



## City Council Meeting

Monday, April 10, 2023 at 5:15 pm

### LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

### NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

### AGENDA

1. Pledge of Allegiance
2. Roll Call
3. April is Child Abuse Prevention Month 2023 Proclamation
4. Consent Agenda
  - a. Approval of Minutes of the March 27, 2023 Meeting
  - b. Approval of Bills and Claims
  - c. Licenses and Permits:
    - Renewal of Class "C" Retail Alcohol License and Special Class "A" Beer Permit with Outdoor Service and Catering - *Carroll Brewing Company*
    - Carroll Merchants Baseball Club Retail Alcohol License Request:
      - Resolution Allowing Carroll Merchants Baseball Club to Sell Alcoholic Beverages at Merchants Park
      - New 8-month Special Class "C" Retail Alcohol License with Outdoor Service

**d. North Youth Sports Complex Concession Stand Lease - Gary Magill**

**e. Infill Housing Incentive Applications**

**5. Oral Requests and Communications from the Audience**

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.

**6. Ordinances**

**a. Rural Business Enterprise Ordinance Amendment**

- Public Hearing
- Ordinance

**7. Resolutions**

**a. FY 2023/2024 Budget**

- Public Hearing
- Resolution Adopting the FY 2024 Annual Budget

Also see [FY 2023/2024 Preliminary Budget](#)

and item 8.a - [March 27, 2023](#) - FY 2023/2024 Budget - Set Public Hearing Date

**8. Reports**

**a. Iowa Finance Authority Down Payment Assistance Program Grant**

**b. Growing Hope Childcare Center Iowa Community Development Block Grant**

**c. Carroll First Economic Development Grant Match Program**

**9. Committee Reports (Informational Only)**

**10. Comments from the Mayor**

**11. Comments from the City Council**

**12. Comments from the City Manager**

**13. Closed Session Pursuant Iowa Code 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.**

**14. Street Maintenance Facility**

- Change Order No. 4

Also see item VII.A - [August 24, 2020](#)- Street Maintenance Facility - Public Hearing on Plans, Specifications, Form of Contract and Estimated Cost and Consideration of Adoption of Plans, Specifications, Form of Contract and Estimated Cost

and item VI.C - [September 28, 2020](#)- Street Maintenance Facility - Report of Bid Opening and Consideration of Award of Bid

and item VII.A - [February 8, 2021](#) - Street Maintenance Facility - Bridge Crane

and item VIII.B - [February 22, 2021](#) - Street Maintenance Facility - Change Order No. 1

and item 7.a - [January 24, 2022](#) - Street Maintenance Facility - Change Order No. 2

and item 3.g - [June 27, 2022](#) - Street Maintenance Facility - Change Order No. 3

and item 8.a - [March 13, 2023](#) - Street Maintenance Facility - Certificate of Substantial Completion

## 15. Adjourn

April Meetings:

\* Airport Commission – April 10, 2023 – Airport Terminal Building - 21177 Quail Ave

~~\* Planning and Zoning Commission – April 12, 2023 – City Hall – 627 N Adams St~~

\* Library Board of Trustees – April 17, 2023 – Carroll Public Library – 118 E 5th St

\* City Council – April 24, 2023 – City Hall – 627 N Adams St

**[www.cityofcarroll.com](http://www.cityofcarroll.com)**

*The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.*

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| Agenda published on 04/06/2023 at 4:26 PM



April, 2023

## **April is Child Abuse Prevention Month 2023 Proclamation**

WHEREAS, in calendar year 2021, 35,593 assessments for child abuse or neglect were made to the Iowa Department of Human Services (2021 Child Welfare By The Numbers): and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of the city of Carroll and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, I, Mark E. Beardmore, Mayor of the City of Carroll, do hereby proclaim April as NATIONAL CHILD ABUSE PREVENTION MONTH in Carroll and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

x \_\_\_\_\_  
*Mayor's Signature*

x April 10, 2023  
*Date*

COUNCIL MEETING

MARCH 27, 2023

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Misty Boes, Tom Bordenaro, LaVern Dirkx, Carolyn Siemann and JJ Schreck. Absent: None. Mayor Mark Beardmore presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

New City Manager Aaron Kooiker was introduced. No Council action taken.

\* \* \* \* \*

It was moved by Bordenaro, seconded by Schreck, to approve the following items on the consent agenda: a) minutes of the March 13, 2023 Council meeting, as written; b) bills and claims in the amount of \$511,552.48; c) Licenses and Permits: None; d) Infill Housing Incentive Applications for Lynn & Brenda Heuton (157 Woodland Drive), Wittrock Construction (415 Deer Creek Lane), and Larry & Deanne Wolterman (1030 Roman Road) and e) Resolution No. 23-17, Carroll Merchants Park Concession Stand Lease with Kuemper Catholic School System. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

\* \* \* \* \*

There were no oral requests or communications from the audience.

\* \* \* \* \*

It was moved by Dirkx, seconded by Bordenaro, to approve Resolution No. 23-18, Authorizing the Issuance and Levying a Tax for the Payment Thereof for the General Obligation Capital Loan Notes, Series 2023 (Street Improvements and Rec Center Project). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Schreck, to approve the proposed FY 2023/2024 Budget which includes setting April 10, 2023, as the date for a public hearing and directs the City Clerk to publish said public hearing notice. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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It was moved by Bordenaro, seconded by Bauer, to adjourn at 5:30 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

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Mark E. Beardmore, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk

PAID ITEMS DATES :	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES :	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :		3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-004008	AARON KOOIKER	IMMI CONFERENCE EXPENSES	849.95	0.00	000000	0/00/00	849.95
		** TOTALS **	849.95	0.00			849.95
01-001704	ACCO	POOL/SPA CHEMICALS	1,744.40	0.00	000000	0/00/00	1,744.40
		** TOTALS **	1,744.40	0.00			1,744.40
01-001621	ACE HARDWARE	PHONE CORD	8.18	0.00	000000	0/00/00	8.18
01-001621	ACE HARDWARE	CLEANING SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	SUPPLIES	36.99	0.00	000000	0/00/00	36.99
01-001621	ACE HARDWARE	GLUE	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	SUPPLIES	46.97	0.00	000000	0/00/00	46.97
01-001621	ACE HARDWARE	SUPPLIES	21.98	0.00	000000	0/00/00	21.98
01-001621	ACE HARDWARE	FLOOR PROTECTORS	14.97	0.00	000000	0/00/00	14.97
01-001621	ACE HARDWARE	WHEEL CASTERS	39.98	0.00	000000	0/00/00	39.98
01-001621	ACE HARDWARE	MAILBOX NUMBERS	7.99	0.00	000000	0/00/00	7.99
01-001621	ACE HARDWARE	CLEANER	5.99	0.00	000000	0/00/00	5.99
01-001621	ACE HARDWARE	SUPPLIES	120.80	0.00	000000	0/00/00	120.80
01-001621	ACE HARDWARE	TIE DOWNS	19.99	0.00	000000	0/00/00	19.99
01-001621	ACE HARDWARE	SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	SUPPLIES	23.98	0.00	000000	0/00/00	23.98
01-001621	ACE HARDWARE	SUPPLIES	30.97	0.00	000000	0/00/00	30.97
01-001621	ACE HARDWARE	SUPPLIES	1.58	0.00	000000	0/00/00	1.58
		** TOTALS **	436.32	0.00			436.32
01-001910	AHLERS & COONEY P.C.	8TH AMENDED UR PLAN	264.00	0.00	000000	0/00/00	264.00
		** TOTALS **	264.00	0.00			264.00
01-003286	ALL CLEAN OF IOWA INC.	EXHAUST SYSTEM CLEANING	586.00	0.00	000000	0/00/00	586.00
		** TOTALS **	586.00	0.00			586.00
01-002370	ARNOLD MOTOR SUPPLY	CLEANER	46.05	0.00	000000	0/00/00	46.05
01-002370	ARNOLD MOTOR SUPPLY	OIL FILTER	4.09	0.00	000000	0/00/00	4.09
		** TOTALS **	50.14	0.00			50.14
01-002539	AUTO GRAPHICS PLUS	WINDOW STICKERS	53.50	0.00	000000	0/00/00	53.50
		** TOTALS **	53.50	0.00			53.50
01-002805	BADDING CONSTRUCTION CO.	REC CENTER IMP #7	245,641.50	0.00	000000	0/00/00	245,641.50
		** TOTALS **	245,641.50	0.00			245,641.50
01-002826	BARCO MUNICIPAL PRODUCTS	SIGNS AND SIGNAL REPAIRS	2,833.68	0.00	000000	0/00/00	2,833.68
		** TOTALS **	2,833.68	0.00			2,833.68
01-003434	BLAKE FIFERLICK	ANKENY - DCI EXPENSES	10.59	10.59	126720	4/05/23	0.00

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=====PAYMENT DATES=====
PAID ITEMS DATES : 3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES: 3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023

=====POSTING DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
** TOTALS **			10.59	10.59-			0.00
01-003515	BOMGAARS	BOLTS	1.52	0.00	000000	0/00/00	1.52
01-003515	BOMGAARS	SUPPLIES	9.56	0.00	000000	0/00/00	9.56
01-003515	BOMGAARS	SUPPLIES	41.97	0.00	000000	0/00/00	41.97
01-003515	BOMGAARS	SUPPLIES	60.95	0.00	000000	0/00/00	60.95
01-003515	BOMGAARS	MP - SUPPLIES	11.97	0.00	000000	0/00/00	11.97
01-003515	BOMGAARS	FASTENERS	18.21	0.00	000000	0/00/00	18.21
01-003515	BOMGAARS	REPAIR PARTS	45.97	0.00	000000	0/00/00	45.97
01-003515	BOMGAARS	BITS	3.58	0.00	000000	0/00/00	3.58
01-003515	BOMGAARS	NEW CART TIRES	43.98	0.00	000000	0/00/00	43.98
01-003515	BOMGAARS	PLUG FOR POOL PIPING	12.06	0.00	000000	0/00/00	12.06
** TOTALS **			249.77	0.00			249.77
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	3,459.39	3,459.39-	126721	4/05/23	0.00
** TOTALS **			3,459.39	3,459.39-			0.00
01-003670	BRIGGS INC OF OMAHA	HOSE CONNECTORS	41.64	0.00	000000	0/00/00	41.64
01-003670	BRIGGS INC OF OMAHA	HOSE CONNECTORS	20.98	0.00	000000	0/00/00	20.98
** TOTALS **			62.62	0.00			62.62
01-003791	CAPITAL ONE	SUPPLIES	311.68	311.68-	000000	4/05/23	0.00
** TOTALS **			311.68	311.68-			0.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	18.00	0.00	000000	0/00/00	18.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	256.50	0.00	000000	0/00/00	256.50
01-004138	CAPITAL SANITARY SUPPLY	TRASH BINS	80.00	0.00	000000	0/00/00	80.00
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	66.02	0.00	000000	0/00/00	66.02
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	150.81	0.00	000000	0/00/00	150.81
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	66.02	0.00	000000	0/00/00	66.02
** TOTALS **			637.35	0.00			637.35
01-004005	CARRICO AQUATIC RESOURCES	UV EQUIPMENT CHLORKING UNIT	4,332.69	0.00	000000	0/00/00	4,332.69
** TOTALS **			4,332.69	0.00			4,332.69
01-000747	CARROLL AUTO SUPPLY	CLEANER	7.14	0.00	000000	0/00/00	7.14
** TOTALS **			7.14	0.00			7.14
01-004007	CARROLL CONSTRUCTION SUPP	FIBER EXPANSION JOINT	1,568.00	0.00	000000	0/00/00	1,568.00
** TOTALS **			1,568.00	0.00			1,568.00
01-004155	CARROLL COUNTY	GASOLINE	6,297.58	0.00	000000	0/00/00	6,297.58
** TOTALS **			6,297.58	0.00			6,297.58



=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====		
PAID ITEMS DATES	: 3/24/2023 THRU 4/06/2023	3/24/2023 THRU	4/06/2023	3/24/2023 THRU	4/06/2023	
PARTIALLY ITEMS DATES:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU	4/06/2023	3/24/2023 THRU	4/06/2023	
UNPAID ITEMS DATES	:	3/24/2023 THRU	4/06/2023	3/24/2023 THRU	4/06/2023	
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT	----BALANCE---
01-003984	CARROLL COUNTY GROWTH PAR	1/2 FY 23 FUNDING	41,200.00	0.00	000000 0/00/00	41,200.00
	** TOTALS **		41,200.00	0.00		41,200.00
01-004174	CARROLL COUNTY SHERIFF	FINGERPRINTS	150.00	0.00	000000 0/00/00	150.00
	** TOTALS **		150.00	0.00		150.00
01-004196	CARROLL HYDRAULICS	#33 HYDRAULIC HOSE	294.46	0.00	000000 0/00/00	294.46
01-004196	CARROLL HYDRAULICS	O-RINGS	12.36	0.00	000000 0/00/00	12.36
	** TOTALS **		306.82	0.00		306.82
01-004200	CARROLL LUMBER	PARK SIGN SUPPLIES	18.40	0.00	000000 0/00/00	18.40
	** TOTALS **		18.40	0.00		18.40
01-002977	CARROLL REFUSE SERVICE	MARCH TRASH COLLECTIONS	13,413.08	13,413.08-	126719 4/05/23	0.00
	** TOTALS **		13,413.08	13,413.08-		0.00
01-001148	CERTIFIED TESTING SERVICE	REC CENTER TESTING	574.00	0.00	000000 0/00/00	574.00
	** TOTALS **		574.00	0.00		574.00
01-003866	CHAD TIEMEYER	IRPA CONFERENCE MILEAGE	317.02	317.02-	126723 4/05/23	0.00
	** TOTALS **		317.02	317.02-		0.00
01-001393	CHAMPION FORD INC.	EQUIPMENT REPAIRS	426.65	0.00	000000 0/00/00	426.65
01-001393	CHAMPION FORD INC.	BELT AND BUCKLE	74.85	0.00	000000 0/00/00	74.85
	** TOTALS **		501.50	0.00		501.50
01-003959	CHASE PAYMENTECH MERCHANT	MARCH CC PROCESSING	989.31	989.31-	000000 4/05/23	0.00
	** TOTALS **		989.31	989.31-		0.00
01-002867	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	42.63	0.00	000000 0/00/00	42.63
	** TOTALS **		42.63	0.00		42.63
01-003633	CLEANING SOLUTIONS INC	MARCH CITY HALL CLEANING	2,080.00	0.00	000000 0/00/00	2,080.00
01-003633	CLEANING SOLUTIONS INC	MARCH PD CLEANING	624.00	0.00	000000 0/00/00	624.00
01-003633	CLEANING SOLUTIONS INC	MARCH REC CENTER CLEANING	2,016.00	0.00	000000 0/00/00	2,016.00
	** TOTALS **		4,720.00	0.00		4,720.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,919.47	12,919.47-	001509 4/06/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	15,152.64	15,152.64-	001509 4/06/23	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,790.22	4,790.22-	001509 4/06/23	0.00
	** TOTALS **		32,862.33	32,862.33-		0.00
01-002071	COMPUTER REPAIR & SERVICE	ANTI-VIRUS RENEWAL	90.00	0.00	000000 0/00/00	90.00
	** TOTALS **		90.00	0.00		90.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====							
PAID ITEMS DATES	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
PARTIALLY ITEMS DATES:	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
UNPAID ITEMS DATES	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
VENDOR	----	VENDOR NAME	-----	DESCRIPTION		GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---
01-004862		CONTINENTAL RESEARCH CORP		CHEMICALS		1,190.81	0.00	000000	0/00/00		1,190.81
				** TOTALS **		1,190.81	0.00				1,190.81
01-001384		COPY SYSTEMS INC.		POSTAGE METER REPAIRS		343.75	0.00	000000	0/00/00		343.75
				** TOTALS **		343.75	0.00				343.75
01-003214		CORE-MARK MIDCONTINENT IN		SPRING SOCCER CONCESSIONS		1,036.85	0.00	000000	0/00/00		1,036.85
				** TOTALS **		1,036.85	0.00				1,036.85
01-005395		D & K PRODUCTS		MP - TURF CHEMICALS		599.00	0.00	000000	0/00/00		599.00
				** TOTALS **		599.00	0.00				599.00
01-000854		DEARBORN NATIONAL		APRIL LIFE INSURANCE PREMIUMS		342.77	342.77-	126718	4/05/23		0.00
				** TOTALS **		342.77	342.77-				0.00
01-001122		DIVISION OF LABOR/ELEVATO		BOILER INSPECTIONS		120.00	0.00	000000	0/00/00		120.00
				** TOTALS **		120.00	0.00				120.00
01-006275		DREES OIL CO. INC.		PROPANE		361.24	0.00	000000	0/00/00		361.24
01-006275		DREES OIL CO. INC.		PROPANE		139.42	0.00	000000	0/00/00		139.42
				** TOTALS **		500.66	0.00				500.66
01-006810		ECOWATER SYSTEMS		SOFTNER SALT		132.00	0.00	000000	0/00/00		132.00
01-006810		ECOWATER SYSTEMS		SOFTNER SALT		367.50	0.00	000000	0/00/00		367.50
				** TOTALS **		499.50	0.00				499.50
01-007258		ELECTRONIC SPECIALTIES		RADAR REPAIRS		60.17	0.00	000000	0/00/00		60.17
				** TOTALS **		60.17	0.00				60.17
01-003971		EMPLOYEE BENEFIT SYSTEMS		HRA - CHECKS		1,928.78	1,928.78-	000000	3/27/23		0.00
01-003971		EMPLOYEE BENEFIT SYSTEMS		HRA CHECKS		6,903.89	6,903.89-	000000	4/05/23		0.00
01-003971		EMPLOYEE BENEFIT SYSTEMS		APRIL HRA PARTICIPANT FEES		378.00	378.00-	000000	4/05/23		0.00
				** TOTALS **		9,210.67	9,210.67-				0.00
01-008050		FASTENAL COMPANY		PADLOCKS		319.72	0.00	000000	0/00/00		319.72
01-008050		FASTENAL COMPANY		BOLTS		131.43	0.00	000000	0/00/00		131.43
				** TOTALS **		451.15	0.00				451.15
01-006860		FELD FIRE EQUIPMENT CO.		ANNUAL COMP SERVICE		800.00	0.00	000000	0/00/00		800.00
01-006860		FELD FIRE EQUIPMENT CO.		HOSE CONNECTORS		58.00	0.00	000000	0/00/00		58.00
01-006860		FELD FIRE EQUIPMENT CO.		BATTERY FOR BATTERY BACKUP		38.32	0.00	000000	0/00/00		38.32
01-006860		FELD FIRE EQUIPMENT CO.		HOSE CONNECTORS		31.00	0.00	000000	0/00/00		31.00
				** TOTALS **		927.32	0.00				927.32

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=====PAYMENT DATES=====
PAID ITEMS DATES : 3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES: 3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023

=====POSTING DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-008212	FELDMANN & CO. CPA'S PC	FY 22 AUDIT SERVICES	14,500.00	0.00	000000	0/00/00	14,500.00
		** TOTALS **	14,500.00	0.00			14,500.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	1,037.00	0.00	000000	0/00/00	1,037.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	287.00	0.00	000000	0/00/00	287.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	185.00	0.00	000000	0/00/00	185.00
		** TOTALS **	1,509.00	0.00			1,509.00
01-003534	FUSEBOX MARKETING	WEBSITE DESIGN - FINAL	9,010.00	0.00	000000	0/00/00	9,010.00
01-003534	FUSEBOX MARKETING	APRIL WEB MAINTENANCE	255.00	0.00	000000	0/00/00	255.00
		** TOTALS **	9,265.00	0.00			9,265.00
01-009315	GALLS INC.	COMMENDATION BAR	123.09	0.00	000000	0/00/00	123.09
		** TOTALS **	123.09	0.00			123.09
01-009535	GENERAL RENTAL	CHAINS SHARPENED	10.00	0.00	000000	0/00/00	10.00
01-009535	GENERAL RENTAL	CHAINS SHARPENED	10.00	0.00	000000	0/00/00	10.00
01-009535	GENERAL RENTAL	CONCRETE BIT	39.95	0.00	000000	0/00/00	39.95
		** TOTALS **	59.95	0.00			59.95
01-010156	GRAPHIC EDGE LLC	8 WK FITNESS CHALLENGE SHIRTS	126.88	0.00	000000	0/00/00	126.88
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	329.85	0.00	000000	0/00/00	329.85
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	307.86	0.00	000000	0/00/00	307.86
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	285.87	0.00	000000	0/00/00	285.87
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	307.86	0.00	000000	0/00/00	307.86
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	329.85	0.00	000000	0/00/00	329.85
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	307.86	0.00	000000	0/00/00	307.86
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	417.81	0.00	000000	0/00/00	417.81
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	395.82	0.00	000000	0/00/00	395.82
01-010156	GRAPHIC EDGE LLC	SPRING SOCCER SHIRTS	351.84	0.00	000000	0/00/00	351.84
		** TOTALS **	3,161.50	0.00			3,161.50
01-010605	HACH CHEMICAL COMPANY	LAB SUPPLIES	298.72	0.00	000000	0/00/00	298.72
01-010605	HACH CHEMICAL COMPANY	LAB SUPPLIES	133.58	0.00	000000	0/00/00	133.58
		** TOTALS **	432.30	0.00			432.30
01-001549	INLAND TRUCK PARTS COMPAN	#23 REPAIR PARTS	1,600.08	0.00	000000	0/00/00	1,600.08
		** TOTALS **	1,600.08	0.00			1,600.08
01-012678	IOWA PRISON INDUSTRIES	SIGNS AND SIGNALS SUPPLIES	1,043.13	0.00	000000	0/00/00	1,043.13
		** TOTALS **	1,043.13	0.00			1,043.13
01-012685	IOWA SMALL ENGINE CENTER	SAW BLADE	68.97	0.00	000000	0/00/00	68.97

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====			
PAID ITEMS DATES :	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023		
PARTIALLY ITEMS DATES:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023		
UNPAID ITEMS DATES :		3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE---
01-012685	IOWA SMALL ENGINE CENTER	LOPPER - TREE TRIMMER	111.95	0.00	000000	0/00/00	111.95
		** TOTALS **	180.92	0.00			180.92
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	870.00	0.00	000000	0/00/00	870.00
		** TOTALS **	870.00	0.00			870.00
01-013440	JERRY'S AUTO SERVICE	#52 - TIRE REPAIRS	30.00	0.00	000000	0/00/00	30.00
		** TOTALS **	30.00	0.00			30.00
01-003097	JP FLOORING	CARPET REPLACEMENT	6,000.00	0.00	000000	0/00/00	6,000.00
		** TOTALS **	6,000.00	0.00			6,000.00
01-003973	KARL CHEVROLET INC.	MOUNT COMPUTER EQUIPMENT	471.69	0.00	000000	0/00/00	471.69
		** TOTALS **	471.69	0.00			471.69
01-004004	KIM MURRELL	REFUND SOCCER REFEREE CLINIC	62.50	62.50-	126725	4/05/23	0.00
		** TOTALS **	62.50	62.50-			0.00
01-003022	LAVERN DIRKX	NW IA LEAGUE MEETING MILEAGE	131.66	0.00	000000	0/00/00	131.66
		** TOTALS **	131.66	0.00			131.66
01-003862	LAWSON PRODUCTS INC	SAFETY SUPPLIES	39.57	0.00	000000	0/00/00	39.57
		** TOTALS **	39.57	0.00			39.57
01-003818	MARK MONTGOMERY	MP - INSTALL SOUND SYSTEM	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-001947	MATHESON TRI-GAS INC.	WELDING TIP	39.00	0.00	000000	0/00/00	39.00
01-001947	MATHESON TRI-GAS INC.	WELDING WIRE	196.13	0.00	000000	0/00/00	196.13
		** TOTALS **	235.13	0.00			235.13
01-017220	MC FARLAND CLINIC PC	PRE-EMPLOY PHYSICAL KOOIKER	252.00	0.00	000000	0/00/00	252.00
		** TOTALS **	252.00	0.00			252.00
01-017585	MIDWEST WHOLESALE BLDG PR	SCREWS	45.00	0.00	000000	0/00/00	45.00
		** TOTALS **	45.00	0.00			45.00
01-018408	NAPA AUTO PARTS	FILTERS	83.67	0.00	000000	0/00/00	83.67
01-018408	NAPA AUTO PARTS	SUPPLIES	16.10	0.00	000000	0/00/00	16.10
01-018408	NAPA AUTO PARTS	WRENCHES	51.97	0.00	000000	0/00/00	51.97
		** TOTALS **	151.74	0.00			151.74
01-003840	NATHAN KULT	BLUE TO GOLD TRAINING REG.	225.00	225.00-	126722	4/05/23	0.00
		** TOTALS **	225.00	225.00-			0.00

VENDOR SET: 01 City of Carroll  
REPORTING: PAID, UNPAID, PARTIAL

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====							
PAID ITEMS DATES	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
PARTIALLY ITEMS DATES:	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
UNPAID ITEMS DATES	:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023						
VENDOR	----	VENDOR NAME	-----	DESCRIPTION		GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---
01-019124		NORTH CENTRAL LABORATORIE		LAB SUPPLIES		582.80	0.00	000000	0/00/00		582.80
				** TOTALS **		582.80	0.00				582.80
01-019138		NORTHWEST IOWA LEAGUE OF		NW IA LEAGUE MEETING		40.00	0.00	000000	0/00/00		40.00
				** TOTALS **		40.00	0.00				40.00
01-020208		O'HALLORAN INTERNATIONAL		#26 MIRROR		64.72	0.00	000000	0/00/00		64.72
				** TOTALS **		64.72	0.00				64.72
01-020203		OFFICE STOP		COPY PAPER		285.00	0.00	000000	0/00/00		285.00
01-020203		OFFICE STOP		FILE JACKETS		58.11	0.00	000000	0/00/00		58.11
				** TOTALS **		343.11	0.00				343.11
01-021050		P & H WHOLESALE INC.		ROOF TOP SWITCH		71.49	71.49-	126726	4/05/23		0.00
01-021050		P & H WHOLESALE INC.		SOCCER SUPPLIES		87.69	87.69-	126726	4/05/23		0.00
01-021050		P & H WHOLESALE INC.		SUPPLIES		15.58	15.58-	126726	4/05/23		0.00
				** TOTALS **		174.76	174.76-				0.00
01-001949		PERFORMANCE TIRE & SERVIC		#18 - OIL CHANGE		40.23	0.00	000000	0/00/00		40.23
01-001949		PERFORMANCE TIRE & SERVIC		#15 OIL CHANGE & BATTERY		63.38	0.00	000000	0/00/00		63.38
01-001949		PERFORMANCE TIRE & SERVIC		#16 OIL CHANGE		40.23	0.00	000000	0/00/00		40.23
01-001949		PERFORMANCE TIRE & SERVIC		#14 OIL CHANGE		38.43	0.00	000000	0/00/00		38.43
01-001949		PERFORMANCE TIRE & SERVIC		#20 - OIL CHANGE		40.23	0.00	000000	0/00/00		40.23
01-001949		PERFORMANCE TIRE & SERVIC		OIL CHANGE #17		40.23	0.00	000000	0/00/00		40.23
				** TOTALS **		262.73	0.00				262.73
01-000169		PERRY JOHNSON		MARCH MILEAGE INSPECTIONS		161.13	0.00	000000	0/00/00		161.13
				** TOTALS **		161.13	0.00				161.13
01-001540		PETTY CASH		GOLF COURSE - CASH DRAWER		400.00	400.00-	126715	3/31/23		0.00
				** TOTALS **		400.00	400.00-				0.00
01-021735		POSTMASTER		POSTAGE TO MAIL WATER BILLS		1,834.80	1,834.80-	126642	3/27/23		0.00
				** TOTALS **		1,834.80	1,834.80-				0.00
01-021860		PRESTO-X-COMPANY		PEST CONTROL 627 N ADAMS ST		96.05	0.00	000000	0/00/00		96.05
				** TOTALS **		96.05	0.00				96.05
01-023640		RAY'S REFUSE SERVICE		MARCH TRASH COLLECTIONS		37,371.50	37,371.50-	126727	4/05/23		0.00
01-023640		RAY'S REFUSE SERVICE		MARCH TRASH PICKUP		1,054.96	0.00	000000	0/00/00		1,054.96
				** TOTALS **		38,426.46	37,371.50-				1,054.96
01-003137		RDG PLANNING & DESIGN		REC CENTER BLDG IMP		6,350.65	0.00	000000	0/00/00		6,350.65

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=====PAYMENT DATES=====
PAID ITEMS DATES : 3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES: 3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :

=====ITEM DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023

=====POSTING DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
** TOTALS **			6,350.65	0.00			6,350.65
01-023815	REGION XII COG	MARCH TAXI PROGRAM DONATIONS	1,435.00	1,435.00-	126728	4/05/23	0.00
01-023815	REGION XII COG	JAN-MARCH FY 23 FUNDING	2,706.00	0.00	000000	0/00/00	2,706.00
** TOTALS **			4,141.00	1,435.00-			2,706.00
01-024630	RUTTEN'S VACUUM CENTER	VACUUM REPAIRS	38.98	0.00	000000	0/00/00	38.98
01-024630	RUTTEN'S VACUUM CENTER	VACUUM CLEANER & BAGS	499.95	0.00	000000	0/00/00	499.95
** TOTALS **			538.93	0.00			538.93
01-003696	SCI COMMUNICATIONS INC	TELEPHONE SYSTEM REPAIR	334.06	0.00	000000	0/00/00	334.06
** TOTALS **			334.06	0.00			334.06
01-025250	SHERWIN WILLIAMS CO.	SUPPLIES RETURNED	10.75-	0.00	000000	0/00/00	10.75-
01-025250	SHERWIN WILLIAMS CO.	PAINT	114.00	0.00	000000	0/00/00	114.00
01-025250	SHERWIN WILLIAMS CO.	PAINTING SOCCER FIELDS	5.12	0.00	000000	0/00/00	5.12
01-025250	SHERWIN WILLIAMS CO.	PAINT	56.48	0.00	000000	0/00/00	56.48
** TOTALS **			164.85	0.00			164.85
01-001652	SNAPPY POPCORN CO. INC.	SPRING SOCCER CONCESSIONS	257.00	0.00	000000	0/00/00	257.00
** TOTALS **			257.00	0.00			257.00
01-001492	SNYDER FLOORING	CLEAN, PREP, REFINISH FLOORS	648.38	0.00	000000	0/00/00	648.38
** TOTALS **			648.38	0.00			648.38
01-004178	SOLID WASTE MANAGEMENT CO	THEATER DISPOSAL FEES	10.00	0.00	000000	0/00/00	10.00
** TOTALS **			10.00	0.00			10.00
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLES	13.50	0.00	000000	0/00/00	13.50
01-028180	STATE HYGIENIC LABORATORY	WATER SAMPLE ANALYSIS	42.50	0.00	000000	0/00/00	42.50
** TOTALS **			56.00	0.00			56.00
01-025880	STONE PRINTING CO.	SUPPLIES RETURNED	165.75-	0.00	000000	0/00/00	165.75-
01-025880	STONE PRINTING CO.	NAME PLATE KOOIKER	48.90	0.00	000000	0/00/00	48.90
01-025880	STONE PRINTING CO.	SUPPLIES	242.45	0.00	000000	0/00/00	242.45
01-025880	STONE PRINTING CO.	COPY PAPER AND SUPPLIES	593.68	0.00	000000	0/00/00	593.68
01-025880	STONE PRINTING CO.	SUPPLIES	57.03	0.00	000000	0/00/00	57.03
01-025880	STONE PRINTING CO.	GOLF SCORE CARDS	1,999.20	0.00	000000	0/00/00	1,999.20
** TOTALS **			2,775.51	0.00			2,775.51
01-026605	TIEFENTHALER AG-LIME	#3 GRADATION LIMESTONE ROCK	3,168.78	0.00	000000	0/00/00	3,168.78
** TOTALS **			3,168.78	0.00			3,168.78
01-001705	TITAN MACHINERY	#33 HYDRRAULIC LINE	429.25	0.00	000000	0/00/00	429.25

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=====PAYMENT DATES=====
PAID ITEMS DATES : 3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES: 3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :
=====ITEM DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
=====POSTING DATES=====
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
3/24/2023 THRU 4/06/2023
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	429.25	0.00			429.25
01-026940	TOYNE INC.	COMPRESSOR REPAIRS	114.25	0.00	000000	0/00/00	114.25
		** TOTALS **	114.25	0.00			114.25
01-003760	TRITECH SOFTWARE SYSTEMS	LUCITY SERVER MIGRATION	1,950.00	0.00	000000	0/00/00	1,950.00
		** TOTALS **	1,950.00	0.00			1,950.00
01-027092	TRUE PITCH INC	MP - FLEX-A-CLAY BROWN	1,234.60	0.00	000000	0/00/00	1,234.60
		** TOTALS **	1,234.60	0.00			1,234.60
01-001088	TYLER TECHNOLOGIES	BILLING ACCESS/ADDRESS VERIFY	2,240.00	0.00	000000	0/00/00	2,240.00
		** TOTALS **	2,240.00	0.00			2,240.00
01-028174	UNITED STATES CELLULAR	CELL PHONES	173.90	173.90-	126643	3/27/23	0.00
		** TOTALS **	173.90	173.90-			0.00
01-028814	VAN METER COMPANY, THE	REPLACEMENT GLOBE	543.75	0.00	000000	0/00/00	543.75
01-028814	VAN METER COMPANY, THE	MP - SCOREBOARD REPAIRS	97.66	0.00	000000	0/00/00	97.66
		** TOTALS **	641.41	0.00			641.41
01-002666	VAN WALL EQUIPMENT INC.	LANDPRIDE SLIT SEEDER	16,650.00	0.00	000000	0/00/00	16,650.00
		** TOTALS **	16,650.00	0.00			16,650.00
01-030300	WEST CENTRAL IA CLERKS	WCICA DUES	10.00	0.00	000000	0/00/00	10.00
		** TOTALS **	10.00	0.00			10.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 3/22/2023	39.81	39.81-	126641	3/27/23	0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 3/29/2023	41.98	41.98-	126724	4/05/23	0.00
		** TOTALS **	81.79	81.79-			0.00
01-003722	ISOLVED BENEFIT SERVICES	MARCH PARTICIPANT FEES	261.90	261.90-	000000	4/05/23	0.00
		** TOTALS **	261.90	261.90-			0.00
	* Payroll Expense		173,779.79				

A C C O U N T S P A Y A B L E  
O P E N I T E M R E P O R T  
S U M M A R Y

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :		3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	276,717.78	276,717.78CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	401,984.13	0.00	401,984.13
VOID ITEMS	0.00	0.00	0.00
<b>** TOTALS **</b>	<b>678,701.91</b>	<b>276,717.78CR</b>	<b>401,984.13</b>

U N P A I D R E C A P

UNPAID INVOICE TOTALS	402,160.63
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	176.50CR
<b>** UNPAID TOTALS **</b>	<b>401,984.13</b>



	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
PARTIALLY ITEMS DATES:	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023
UNPAID ITEMS DATES :		3/24/2023 THRU 4/06/2023	3/24/2023 THRU 4/06/2023

FUND TOTALS

001	GENERAL FUND	196,451.86
010	HOTEL/MOTEL TAX	9,036.12
110	ROAD USE TAX FUND	14,323.33
313	C.P. - REC CENTER BLDG	252,566.15
600	WATER UTILITY FUND	14,854.46
610	SEWER UTILITY FUND	7,961.26
850	MEDICAL INSURANCE FUND	9,728.94
	* PAYROLL EXPENSE	173,779.79
GRAND TOTAL		678,701.91


# City of Carroll


627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager 

**FROM:** Laura A. Schaefer, Finance Director/City Clerk 

**DATE:** April 5, 2023

**SUBJECT:** Carroll Merchants Baseball Club

- Resolution Allowing Carroll Merchants Baseball Club to Sell Alcoholic Beverages at Merchants Park
- New 8-month Special Class “C” Retail Alcohol License with Outdoor Service

In October 2022, the City of Carroll entered into an agreement with the Carroll Merchants Baseball Club for use of Merchants Park for the 2023 baseball season for Carroll Merchants baseball team practices and games.

The Carroll Merchants Baseball Club is requesting to sell alcohol in Merchants Park for their home games. There is a licensing requirement for a licensee that does not own an area being licensed to get permission from the owner to allow for the sale of alcoholic beverages on their premises. Attached is resolution granting permission to Carroll Merchants Baseball Club to obtain a retail alcohol permit and sell alcoholic beverages at Merchants Park. Carroll Merchants will be in charge of all the alcoholic sales for the game.

**RECOMMENDATION:** Council consideration and approval of the following:

1. Resolution Allowing Carroll Merchants Baseball Club to Sell Alcoholic Beverages at Merchants Park
2. New 8-month Class “C” Retail Alcohol License with Outdoor Service

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ALLOWING CARROLL MERCHANTS BASEBALL CLUB  
TO SELL ALCOHOLIC BEVERAGES AT MERCHANTS PARK**

WHEREAS, Carroll Merchants Baseball Club has requested to sell alcohol at Merchants Park for the 2023 Carroll Merchants baseball season and;

WHEREAS, there is an alcoholic beverages licensing requirement to seek permission from the owner of a premise to sell alcoholic beverages, and;

WHEREAS, the City of Carroll owns Merchants Park.

NOW, THEREFORE, BE IT RESOLVED that the Carroll City Council grants permission to Carroll Merchants Baseball Club to sell alcoholic beverages at Merchants Park for the 2023 Carroll Merchants baseball season.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 10th day of April, 2023.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

# City of Carroll

---

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*

**FROM:** Chad Tiemeyer, Director of Parks and Recreation *CT*

**DATE:** April 5, 2023

**SUBJECT:** North Youth Sports Complex Concession Stand Lease – Gary Magill

The City of Carroll entered into a Concession Stand Lease with Gary Magill of Carroll to operate the concession stand at Merchants Park in May of 2007, and the concession stand at the North Youth Sports Complex and Merchants Park in February of 2010. While Gary Magill has decided to no longer operate the concession stand at Merchants Park, he is requesting to continue operations at the North Youth Sports Complex concession stand for youth baseball and softball during the summer of 2023.

The Carroll Concession Stand Lease - North Youth Sports Complex Lease is similar to other concession stand leases. Gary Magill would oversee all staffing, ordering, prepping and serving of food and drink for the North Youth Sports Complex concession stand.

**RECOMMENDATION:** Mayor and City Council consideration of passage and approval of the Resolution accepting the Carroll Concession Stand Lease - North Youth Sports Complex.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE CARROLL CONCESSION STAND LEASE – NORTH YOUTH SPORTS COMPLEX LEASE BETWEEN THE CITY OF CARROLL AND GARY MAGILL**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the Agreement Between the City of Carroll and Gary Magill is attached hereto as Exhibit “A”; and

WHEREAS, it is determined that the approval of the attached Agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Agreement Between the City of Carroll and Gary Magill, attached as Exhibit “A”, be authorized and approved, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 10<sup>th</sup> day of April, 2023.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

## CARROLL CONCESSION STAND LEASE - NORTH YOUTH SPORTS COMPLEX

This article of Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Carroll, Iowa, a municipal corporation hereinafter referred to as “City”, and Gary Magill, of Carroll, Iowa, hereinafter referred to as “Manager.”

The parties hereto enter into a lease agreement, whereby the City leases to Manager the concession stand and immediately surrounding area upon the ground of the North Youth Sports Complex, hereinafter referred to as “Complex”, in Carroll, Iowa. The consideration for said lease is set out below in the mutual agreements and covenants.

The parties mutually agree, and covenant as follows:

1. The term of this agreement shall from May 1, 2023, to July 31, 2023, unless renewed for an additional year by the City on or before December 31, 2023.
2. Manager shall have the right to sell concessions including food and soft drinks, and related legal beverages at the concession stand at the Complex.
3. Manager agrees that he shall obtain any necessary licenses and permits for the operation of the above concession stand.
4. Manager shall operate the concession stand at reasonable times consistent with the needs of the patrons of the Complex. Manager shall use his best judgment as to the times and days when the concession stand will be open, for the mutual benefit of Manager and the City.
5. Manager shall remove from the concession stand all food, beverage, and other materials no later than August 1.
6. Manager shall deposit with the City Finance Director a certificate of insurance for general liability in the amount of \$500,000. This limit of liability is the minimum limits required by the City. In no way should it be construed to be adequate for Manager’s liability exposure.
7. Manager shall have the right to all income from the operation of the concessions at the concession stand and shall be responsible for all its expenses in the operation of the concession stand. Manager shall also be totally responsible for the utility bills.
8. No rental fee will be charged for running concessions.
9. Manager shall be responsible for the following duties:

- a. Providing adequate staffing for the concession stand, at Manager's expense, for the adequate service of the patrons of the Complex. Manager shall be responsible for any salary or compensation, and any withholding taxes, insurance, or any benefits the Manager chooses to supply for any employees. City shall not provide workers' compensation insurance since Manager and his employees are not City employees.
  - b. Collecting all revenues from the concession stand and paying just and appropriate expenses for the operation of the concession stand, including paying the above-stated rent to the City.
  - c. Paying the appropriate permit and license fees to any governmental agency that shall require a permit and license for the operation of said concession stand.
  - d. Paying any taxes on the profit from the operation of said concession stand.
  - e. Conducting ordinary and routine maintenance of the building, fixtures and equipment of the concession stands. Should any of the equipment need major repairs or replacement, the Manager shall consult with the City about such major repair or replacement. "Major repair" shall be defined as any repair exceeding the sum of \$100 for any one piece of equipment, fixture or the building itself.
  - f. Being responsible for keeping the concession stands and immediately surrounding premises clean, free from debris, and in full compliance with health and safety regulations and laws.
11. Manager shall communicate with City, through the City's Parks and Recreation Director, or City Manager, of any major changes in the operation of the concession stand, such as the inability of Manager to continue operation to the extent of adequate service to the patrons of the Complex. Such notice shall be given promptly to the Parks and Recreation Director, or if he or she is unavailable, then to the City Manager. Similarly, Manager shall notify either the Parks and Recreation Director or the City Manager of any needs that Manager identifies during the operation of the concession stand, such as new or replacement equipment, major repairs that might be needed other than routine

maintenance, or structural problems with the building that come to the attention of Manager.

- 12. Manager shall put forth his best efforts to promote and manage the concession stand of the Complex. Breach of this provision or the material breach of any of the provisions of this Agreement may lead to immediate termination of this Agreement by the City with or without notice depending upon the nature of the breach.

This Agreement executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF CARROLL, IOWA

By: \_\_\_\_\_  
Mark E. Beardmore, Mayor

\_\_\_\_\_  
Gary Magill, Manager



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*  
**FROM:** Laura Schaefer, City Clerk/Finance Director *LS*  
**DATE:** April 5, 2023  
**SUBJECT:** Infill Housing Incentive Applications

The City of Carroll received three Infill Housing Incentive applications as follows:

Applicant: Schroeder Construction  
Property Location: 1558 Oakwood Drive  
Estimated Building Value: \$175,000

Applicant: Schroeder Construction  
Property Location: 1546 Oakwood Drive  
Estimated Building Value: \$175,000

Applicant: Wittrock Construction  
Property Location: 1521 E. 10<sup>th</sup> Street  
Estimated Building Value: \$240,000

As a note, the incentive is paid to the applicant after the City issues the final occupancy permit for the home. If these applications are approved, there will be 8 incentives remaining.

**RECOMMENDATION:** Mayor and City Council consideration and approval of the requested Infill Housing Incentive applications.

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 1558 Oakwood Drive

Legal Description or Parcel Number: OAK Park Subdivision  
Block 2 Lot 13

Applicant: Schroeder Const

Address: 1706 Edgewood DR

City: Carroll State: IA 51401

Phone: 712-790-7327

Current Property Value (from assessor's records)

Land: \$ \_\_\_\_\_ Building(s): \$ 175,000<sup>00</sup>

Brief Description of Project: SPEC House

Estimated Cost of Actual Building Improvements: \$ \_\_\_\_\_

Start Date: 4-15-23

Estimated or Actual Completion Date: 1 JAN 24

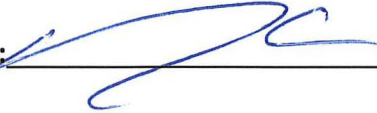
Note: No change may be made once an application is approved without approval of the Carroll City Council.

**Acknowledgments:**

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

**Applicant's Signature:**  \_\_\_\_\_ **Date Signed:** 4-3-23

**City Council Action:**

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

Reason for disapproval: \_\_\_\_\_

# CITY OF CARROLL

## BUILDING PERMIT

THIS FORM WAS PRINTED ON: 4/03/2023

PERMIT #: 230095

DATE ISSUED: 4/03/2023

PROJECT ADDRESS: 1558 OAKWOOD DRIVE  
LOCATION: 1558 OAKWOOD DRIVE  
SUBDIVISION:

LOT #:  
BLK #:

ISSUED TO: SCHRODER CONSTRUCTION  
&ROOFING  
ADDRESS: 1706 EDGEWOOD DR  
CITY: CARROLL  
STATE: IA  
ZIP: 51401-4003  
PHONE:

CONTRACTOR: SCHRODER CONSTRUCTION  
&ROOFING  
ADDRESS: 1706 EDGEWOOD DR  
CITY: CARROLL  
ST: IA  
ZIP: 51401-4003  
PHONE:

VALUATION: \$ 175,000.00  
WORK: RESIDENTIAL NEW  
PROP.USE:  
ARCHITECT:

SQ FT 0.00  
ZONE ORD:  
OCCP TYPE:  
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$ 628.50
CONST WTR	CONSTRUCTION WATER	\$ 42.00
	TOTAL	\$ 670.50

NOTES: NEW HOUSE

### NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE

DATE 3-31-23

PERMIT NO. 230095

# BUILDING PERMIT APPLICATION

CITY OF CARROLL, IOWA

Job Address 1558 Oakwood Drive

Legal Description - Include Lot No., Block No. Tract  
Oak Park Subdivision Block 2 Lot B

Owner <u>Schroeder Const Ryan</u>	Mailing Address <u>1706 Edgewood Dr</u>	Phone <u>7127907327</u>
--------------------------------------	--------------------------------------------	----------------------------

Contractor <u>Schroeder Const</u>	Mailing Address <u>1706 Edgewood Dr</u>	License No. <u>C132312</u>	Phone
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Architect or Designer	Mailing Address	License No.	Phone
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Use of Building Residents / SPEC House

Description of Work Build house

**\*\*REVIEW NOTICE & SIGN BELOW\*\***

**ATTACH BLUE PRINTS AND SITE PLAN**

**NOTICE**

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Valuation of Work \$ 175,000<sup>00</sup>

Permit Fee	\$ <u>628.50</u>
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Additional Fees:	
Plan Check Fee	\$
Sewer Connection	\$
Water Connection	\$ <u>42.00</u>
Other	\$

**TOTAL AMOUNT DUE**

670.50

Signature of owner or authorized agent \_\_\_\_\_ Date \_\_\_\_\_

Plumbing Permit # \_\_\_\_\_

Mechanical Permit # \_\_\_\_\_

Electrical Permit # \_\_\_\_\_

R.O.W. Permit # \_\_\_\_\_

**WHEN PROPERLY APPROVED BELOW THIS IS YOUR PERMIT**

Application accepted by: PERRY TOMSON

Date: 4-3-23

Approved by: [Signature]

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 1546 Oakwood Drive

Legal Description or Parcel Number: ONE PARR SUBDIVISION  
Block 2 Lot 14

Applicant: Schroeder Const

Address: 1706 Edgewood DR

City: CARROLL State: IA 51491

Phone: 712-790 7327

Current Property Value (from assessor's records)

Land: \$ \_\_\_\_\_ Building(s): \$ 175000<sup>00</sup>

Brief Description of Project: SPEC House

Estimated Cost of Actual Building Improvements: \$ \_\_\_\_\_

Start Date: 1-15-23

Estimated or Actual Completion Date: JAN 2024

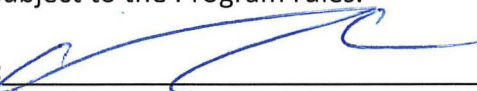
Note: No change may be made once an application is approved without approval of the Carroll City Council.

**Acknowledgments:**

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

**Applicant's Signature:**  **Date Signed:** 4-3-23

**City Council Action:**

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

Reason for disapproval: \_\_\_\_\_

# CITY OF CARROLL

## BUILDING PERMIT

THIS FORM WAS PRINTED ON: 4/03/2023

PERMIT #: 230094

DATE ISSUED: 4/03/2023

PROJECT ADDRESS: 1546 OAKWOOD DRIVE  
LOCATION: 1546 OAKWOOD DRIVE  
SUBDIVISION:

LOT #:  
BLK #:

ISSUED TO: SCHRODER CONSTRUCTION  
& ROOFING  
ADDRESS: 1706 EDGEWOOD DR  
CITY: CARROLL  
STATE: IA  
ZIP: 51401-4003  
PHONE:

CONTRACTOR: SCHRODER CONSTRUCTION  
& ROOFING  
ADDRESS: 1706 EDGEWOOD DR  
CITY: CARROLL  
ST: IA  
ZIP: 51401-4003  
PHONE:

VALUATION: \$ 175,000.00  
WORK: RESIDENTIAL NEW  
PROP. USE:  
ARCHITECT:

SQ FT: 0.00  
ZONE ORD:  
OCCP TYPE:  
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$ 628.50
CONST WTR	CONSTRUCTION WATER	\$ 42.00
	<b>TOTAL</b>	<b>\$ 670.50</b>

NOTES: NEW HOUSE

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(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE



DATE 3-31-23

PERMIT NO. 230094

# BUILDING PERMIT APPLICATION

CITY OF CARROLL, IOWA

Job Address 1546 Oakwood Drive

Legal Description - Include Lot No., Block No. Tract  
Oak Park Subdivision Block 2 Lot 14

Owner <u>Schwader Ryan</u>	Mailing Address <u>1706 Edgewood DR</u>	Phone <u>712 7987327</u>
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Contractor <u>Schwader Const</u>	Mailing Address	License No. <u>C132312</u>	Phone
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Architect or Designer	Mailing Address	License No.	Phone
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Use of Building Residents / SPEC House

Description of Work Build house

**\*\*REVIEW NOTICE & SIGN BELOW\*\***

**ATTACH BLUE PRINTS AND SITE PLAN**

### NOTICE

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Valuation of Work \$ 175,000.00

Permit Fee	\$ <u>628.50</u>
------------	------------------

#### Additional Fees:

Plan Check Fee	\$
Sewer Connection	\$
Water Connection	\$ <u>42.00</u>
Other	\$

**TOTAL AMOUNT DUE**

**670.50**

Signature of owner or authorized agent \_\_\_\_\_ Date \_\_\_\_\_

Plumbing Permit # \_\_\_\_\_

Mechanical Permit # \_\_\_\_\_

Electrical Permit # \_\_\_\_\_

R.O.W. Permit # \_\_\_\_\_

### WHEN PROPERLY APPROVED BELOW THIS IS YOUR PERMIT

Application accepted by:  
PERRY JOHNSON

Date:  
4-3-23

Approved by:  
[Signature]

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 1521 E 10<sup>th</sup> Street

Legal Description or Parcel Number: Lot 8 Block 3

Northridge Addition

Applicant: Northrock Construction / Jason Wittreck

Address: 1320 W 5<sup>th</sup> Street

City: Carroll State: Iowa

Phone: 712-830-3187

Current Property Value (from assessor's records)

Land: \$ \$1 51,000 Building(s): \$ 0

Brief Description of Project: New Home

Estimated Cost of Actual Building Improvements: \$ 240,000

Start Date: ~~4~~ -1-23

Estimated or Actual Completion Date: 12-20-23

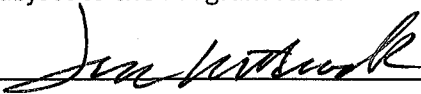
Note: No change may be made once an application is approved without approval of the Carroll City Council.

**Acknowledgments:**

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature:  Date Signed: 3-30-23

**City Council Action:**

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

Reason for disapproval: \_\_\_\_\_

# CITY OF CARROLL

## BUILDING PERMIT

THIS FORM WAS PRINTED ON: 4/03/2023

PERMIT #: 230093

DATE ISSUED: 4/03/2023

PROJECT ADDRESS: 1521 E 10  
LOCATION: 1521 E 10  
SUBDIVISION:

LOT #:  
BLK #:

ISSUED TO: WITTROCK CONSTRUCTION  
ADDRESS: 1320 N WEST ST  
CITY: CARROLL  
STATE: IA  
ZIP: 51401-1440  
PHONE:

CONTRACTOR: WITTROCK CONSTRUCTION  
ADDRESS: 1320 N WEST ST  
CITY: CARROLL  
STATE: IA  
ZIP: 51401-1440  
PHONE:

VALUATION: \$ 240,000.00  
WORK: RESIDENTIAL NEW  
PROP.USE:  
ARCHITECT:

SQ FT 0.00  
ZONE ORD:  
OCCP TYPE:  
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$ 791.00
CONST WTR	CONSTRUCTION WATER	\$ 42.00
	TOTAL	\$ 833.00

NOTES: NEW HOUSE

### NOTICE

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(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE



4/3/23

DATE 3-30-23

PERMIT NO. 230093

# BUILDING PERMIT APPLICATION

CITY OF CARROLL, IOWA

Job Address EAST 10<sup>th</sup> ST 1521 E 10<sup>th</sup>

Legal Description - Include Lot No., Block No., Tract Lot 8 Block 3 Wootbridge Addition

Owner <u>Paul Espenhauser</u>	Mailing Address <u>922 W Adams ST</u>	Phone <u>712 830 1358</u>
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Contractor <u>Wittruck Construction</u>	Mailing Address <u>1320 NW ST</u>	License No. <u>86-2338523</u>	Phone <u>712 830 3187</u>
--------------------------------------------	--------------------------------------	----------------------------------	------------------------------

Architect or Designer	Mailing Address	License No.	Phone
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Use of Building  
Living

Description of Work  
New Home

**\*\*REVIEW NOTICE & SIGN BELOW\*\***

**ATTACH BLUE PRINTS AND SITE PLAN**

**NOTICE**  
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*Paul Espenhauser* 3-30-23  
Signature of owner or authorized agent Date

Valuation of Work	\$ <u>240,000</u>
Permit Fee	\$ <u>791.00</u>
Additional Fees:	
Plan Check Fee	\$
Sewer Connection	\$
Water Connection	\$ <u>48.00</u>
Other	\$
<b>TOTAL AMOUNT DUE</b>	<b><u>833.00</u></b>

**WHEN PROPERLY APPROVED BELOW THIS IS YOUR PERMIT**

Application accepted by  
*Rebekah Johnson*

Date  
3-30-23

Approved by  
*[Signature]*

Plumbing Permit # \_\_\_\_\_  
Mechanical Permit # \_\_\_\_\_  
Electrical Permit # \_\_\_\_\_  
R.O.W. Permit # \_\_\_\_\_

Stone Printing, Inc. • Carroll, Iowa • 1-800-522-1900

# City of Carroll


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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Kooiker, City Manager   
**DATE:** April 6, 2023  
**SUBJECT:** Rural Business Enterprise Ordinance Amendment

**Background:**

As you all are aware, City staff was directed to come up with a workable amendment to the A-2 zoning issue with Dick and Collin Wernimont. With consultation from the City Attorney and Region XII, Staff developed an addition to the Special Uses section of 170.12(3)(B) which is proposed as (5) Rural Business Enterprise.

**Action:**

On April 5, the Planning and Zoning Commission met in special session and held a public hearing regarding the added language to section 170.12(3)(B) of the City of Carroll Code of Ordinances. During the public hearing, Collin and Dick Wernimont spoke in favor of the ordinance change. No other persons spoke for or against the proposed amendment. After the public hearing closed, the Commission members present voted unanimously to recommend approval of the addition to the A-2, Agricultural District special uses language.

**RECOMMENDATION:** Mayor and Council consideration and first reading of the attached ordinance addition of 170.12(3)(B)(5). Staff has put many hours into this ordinance change and recommends acceptance of the ordinance as written.

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLL, IOWA, BY ADDING A NEW SUBSECTION 170.12, 3 B (5), ESTABLISHING A NEW SPECIAL USE IN AN A-2 ZONING DISTRICT**

BE IT ENACTED BY THE City Council of the City of Carroll, Iowa as follows:

**SECTION 1. NEW SUBSECTION.** The Code of Ordinances of the City of Carroll, Iowa, is amended by adding a new subsection 3 B (5), in Chapter 170.12, entitled RURAL BUSINESS ENTERPRISE, which is hereby adopted to read as follows:

**170.12 A-2, AGRICULTURAL DISTRICT**

3. Special Uses: The following special uses are permitted in the “A-2” District only in accordance with the provisions set forth hereinafter.

B. When granted Special Use Permit by the Board of Adjustment after consultation with the Planning and Zoning Commission:

(5) Rural business enterprise. A small business which is clearly secondary to the principal permitted use of a single-family dwelling. Such business enterprise shall be owned by the owner of the single-family dwelling located thereon. A Rural Business Enterprise may include manufacturing, assembling, compounding, packaging, processing, or treatment of products or raw materials. It may also include the storage of raw materials to be used in production, goods in process, or manufactured items. These uses are of such nature they require isolation from other kinds of land uses allowed within an A-2 Agricultural District which is intended to accommodate areas predominately agricultural, rather than industrial, in character. The following restrictions shall also apply to a Rural Business Enterprise.

- a. Any Special Use Permit granted under this Section for a Rural Business Enterprise shall be for businesses whose primary use is agricultural in nature.
- b. A Rural Business Enterprise may be permitted on an adjacent vacant parcel in this district provided that the adjacent vacant parcel is owned by the same owner of the principal single-family dwelling.
- c. Rural Business Enterprises may be permitted on vacant parcels across a public right-of-way so long as the parcel is within 200 feet of the property owned and occupied as the principal single-family dwelling and said vacant parcel is owned by the same owner as the dwelling.
- d. A Rural Business Enterprise shall be limited to one structure which shall be no larger than 20,000 square feet and shall comply with existing height and lot restrictions established in this district.
- e. A structure used for a Rural Business Enterprise shall comply with all state and local building code requirements.
- f. All equipment and materials outside the structure shall be stored inside a privacy fenced area on the same parcel.
- g. A Rural Business Enterprise shall employ no more than Fifteen (15) employees, including both full and part-time.
- h. Only wall signs shall be permitted for a Rural Business Enterprise. The total square footage of the sign face area shall not be greater than 32 square feet and shall not be illuminated.
- i. Only one Rural Business Enterprise may be permitted per single-family dwelling.
- j. Special use permit applications and standards must be satisfied as established and required in Section 170.36.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof adjudged not invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved by the Carroll City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

BY: \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

BY: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Laura A. Schaefer, City Clerk



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager

**FROM:** Laura A. Schaefer, City Clerk/Finance Director

**DATE:** April 3, 2023

**SUBJECT:** FY 2023/2024 Budget

1. Public Hearing
2. Resolution Adopting the FY 2024 Annual Budget

Attached is a Resolution adopting the FY 2023/2024 Budget. A public hearing needs to be held and any changes to the budget need to be made before the Resolution is adopted.

The proposed budget notice of public hearing was published in the Carroll Times Herald on Friday, March 31, 2023 which is within the requirements of State of Iowa Code. A copy of the detailed budget that will be filed with the State of Iowa is also attached for your review.

If you have any questions, please stop by the office or call.

**RECOMMENDATION:** At the close of the public hearing, Council approval of the Resolution adopting the Fiscal Year 2023/2024 Budget.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

BE IT RESOLVED by the City Council of the City of Carroll, Iowa:

1. That the Certification of Taxes with a total tax rate of 12.16844 for FY 2023/2024 be approved.
2. That the Budget Estimate that was published on March 31, 2023 be approved as published.
3. That the detailed budget showing estimated revenues and expenditures by program which support the Certification of Taxes and Budget Estimate be approved.

BE IT FURTHER RESOLVED, the Mayor and City Clerk are directed to certify this Resolution, make all filings as required by law and set up the City's books in accordance with the summary and details as adopted.

ADOPTED AND PASSED BY THE CITY COUNCIL OF THE CITY OF CARROLL, IOWA, this 10th day of April, 2023.

CITY COUNCIL OF THE  
CITY OF CARROLL, IOWA

By \_\_\_\_\_  
Mark E. Beardmore, Mayor

ATTEST:

By: \_\_\_\_\_  
Laura A. Schaefer, City Clerk

FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024  
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
The City of : CARROLL County Name: CARROLL COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	507,671,594	2b	498,832,647	
DEBT SERVICE	3a	558,812,886	3b	549,973,939	
Ag Land	4a	722,440			

**City Number: 14-116**  
**Last Official Census: 10,321**

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	4,112,140	4,040,544	43 8.10000
<b>Non-Voted Other Permissible Levies</b>							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14	275,000	270,213	52 0.54169
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465 0.00000
<b>Voted Other Permissible Levies</b>							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
<b>Total General Fund Regular Levies (5 thru 24)</b>				25	4,387,140	4,310,757	
Ag Land	3.00375			26	2,171	2,171	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>				27	4,389,311	4,312,928	
<b>Special Revenue Levies</b>							
Emergency (if general fund at levy limit)	0.27000			28		0	64 0.00000
Police & Fire Retirement	Amt Nec			29	230,000	225,996	0.45305
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	400,000	393,035	0.78791
Other Employee Benefits	Amt Nec			31	445,627	437,870	0.87779
<b>Total Employee Benefit Levies (29,30,31)</b>				32	1,075,627	1,056,901	65 2.11875
<b>Sub Total Special Revenue Levies (28+32)</b>				33	1,075,627	1,056,901	
<b>As Req</b>		<b>With Gas &amp; Elec Valuation</b>	<b>Without Gas &amp; Elec Valuation</b>				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
<b>Total Special Revenue Levies</b>				39	1,075,627	1,056,901	
<b>Debt Service Levy 76.10(6)</b>	Amt Nec			40	786,809	774,363	70 1.40800
<b>Capital Projects (Capital Improv. Reserve)</b>	0.67500			41		0	71 0.00000
<b>Total Property Taxes (27+39+40+41)</b>				42	6,251,747	6,144,192	72 12.16844

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(County Auditor)

\_\_\_\_\_  
(Date)

**NOTICE OF PUBLIC HEARING - CITY OF CARROLL - PROPOSED PROPERTY TAX LEVY**  
**Fiscal Year July 1, 2023 - June 30, 2024**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 2/13/2023 **Meeting Time:** 05:15 PM **Meeting Location:** Carroll City Hall, Council Chambers, 627 N Adams Street, Carroll, IA 51401

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
www.cityofcarroll.com

City Telephone Number  
(712) 792-1000

	<b>Current Year Certified Property Tax 2022 - 2023</b>	<b>Budget Year Effective Property Tax 2023 - 2024</b>	<b>Budget Year Proposed Maximum Property Tax 2023 - 2024</b>	<b>Annual % CHG</b>
Regular Taxable Valuation	526,491,763	507,671,594	507,671,594	
Tax Levies:				
Regular General	4,264,583	4,264,583	4,218,281	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	260,000	260,000	275,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement	235,000	235,000	240,000	
FICA & IPERS	400,000	400,000	450,000	
Other Employee Benefits	345,129	345,129	279,486	
<b>Total Tax Levy</b>	<b>5,504,712</b>	<b>5,504,712</b>	<b>5,462,767</b>	<b>-0.76</b>
<b>Tax Rate</b>	<b>10.45546</b>	<b>10.84306</b>	<b>10.76044</b>	

**Explanation of significant increases in the budget:**

Increase in tort liability, property and worker compensation insurance premiums

**If applicable, the above notice also available online at:**

www.cityofcarroll.com/finance; Facebook.com/cityofcarroll; Facebook.com/carrollpolice; Facebook.com/CPLCarrollia; Twitter.com/cityofcarroll;  
 Twitter.com/carrollLibrary; Instagram.com/CarrollLibrary; www.pinterest.com/carrollpublib; www.Facebook.com/CarrollRecCenter; instagram.com/CarrollRecCenter;  
 Twitter.com/theCarrollRec

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

**FUND BALANCE**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
<b>Annual Report FY 2022</b>										
Beginning Fund Balance July 1	1	4,940,528	3,434,632	166,364	92,874	6,316,982	634,396	15,585,776	8,847,762	24,433,538
Actual Revenues Except Beg Balance	2	8,654,339	5,653,956	1,159,675	4,689,737	3,196,350	27,692	23,381,749	6,077,290	29,459,039
Actual Expenditures Except End Balance	3	8,579,955	4,236,272	1,259,405	4,685,651	4,714,606	0	23,475,889	4,796,676	28,272,565
Ending Fund Balance June 30	4	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	15,491,636	10,128,376	25,620,012
<b>Re-Estimated FY 2023</b>										
Beginning Fund Balance	5	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	15,491,636	10,128,376	25,620,012
Re-Est Revenues	6	8,235,726	5,163,805	1,112,624	1,775,374	11,485,050	24,300	27,796,879	6,906,448	34,703,327
Re-Est Expenditures	7	9,717,327	5,147,276	1,065,397	1,776,586	9,817,293	0	27,523,879	6,791,435	34,315,314
Ending Fund Balance	8	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	15,764,636	10,243,389	26,008,025
<b>Budget FY 2024</b>										
Beginning Fund Balance	9	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	15,764,636	10,243,389	26,008,025
Revenues	10	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	18,083,753	7,635,885	25,719,638
Expenditures	11	9,524,132	4,369,482	1,091,035	1,703,840	5,969,924	0	22,658,413	8,663,627	31,322,040
Ending Fund Balance	12	2,341,430	5,059,958	315,304	96,605	2,665,991	710,688	11,189,976	9,215,647	20,405,623

**LOCAL EMC SUPPORT**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	<b>Request with Utility Replacement</b>	<b>Property Taxes Levied</b>
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2024	0	0

**RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	1,895,260	7,363						1,902,623	1,841,582
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	185,193							185,193	149,010
Ambulance	6								0	0
Building Inspections	7	219,600							219,600	242,735
Miscellaneous Protective Services	8	220,656							220,656	233,057
Animal Control	9								0	0
Other Public Safety	10	4,350							4,350	2,714
TOTAL (lines 1 - 10)	11	2,525,059	7,363				0		2,532,422	2,469,098
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	23,440	923,126						946,566	645,674
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	174,000							174,000	170,826
Traffic Control and Safety	15		359						359	19,791
Snow Removal	16		156,254						156,254	68,513
Highway Engineering	17								0	0
Street Cleaning	18		25,760						25,760	23,874
Airport (if not Enterprise)	19	241,000							241,000	185,589
Garbage (if not Enterprise)	20	725,155							725,155	708,732
Other Public Works	21	249,068	161,868						410,936	391,513
TOTAL (lines 12 - 21)	22	1,412,663	1,267,367				0		2,680,030	2,214,512
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	87,240							87,240	81,315
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	81,315
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	582,212	10,000						592,212	570,445
Museum, Band and Theater	32	41,963							41,963	10,085
Parks	33	882,635	20,000						902,635	1,248,570
Recreation	34	1,881,748	60,000						1,941,748	1,164,178
Cemetery	35	283,411							283,411	141,747
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	1,000							1,000	1,266
TOTAL (lines 31 - 37)	38	3,672,969	90,000				0		3,762,969	3,136,291

**RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39								0	0
Economic Development	40	82,400	50,000						132,400	127,250
Housing and Urban Renewal	41	3,000	50,000						53,000	2,000
Planning & Zoning	42	3,000							3,000	1,686
Other Com & Econ Development	43	197,605	9,200						206,805	53,547
TIF Rebates	44			18,521					18,521	16,264
TOTAL (lines 39 - 44)	45	286,005	109,200	18,521			0		413,726	200,747
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	35,397							35,397	35,224
Clerk, Treasurer, & Finance Adm.	47	660,523							660,523	553,566
Elections	48								0	3,376
Legal Services & City Attorney	49	52,133							52,133	32,966
City Hall & General Buildings	50	117,368							117,368	101,446
Tort Liability	51	406,820							406,820	312,944
Other General Government	52	63,400							63,400	51,646
TOTAL (lines 46 - 52)	53	1,335,641	0	0			0		1,335,641	1,091,168
<b>DEBT SERVICE</b>										
Gov Capital Projects	55				1,776,586				1,776,586	4,685,651
TIF Capital Projects	56					9,802,293			9,802,293	4,714,606
TOTAL CAPITAL PROJECTS	57	0	0	0		9,817,293	0		9,817,293	4,714,606
<b>TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)</b>	58	9,319,577	1,473,930	18,521	1,776,586	9,817,293	0		22,405,907	18,593,388
<b>BUSINESS TYPE ACTIVITIES Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59							1,239,109	1,239,109	1,025,520
Sewer Utility	60							983,906	983,906	980,982
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68							6,760	6,760	6,860
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70							719,960	719,960	714,140
Enterprise CAPITAL PROJECTS	71							1,113,500	1,113,500	86,347
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73							4,063,235	4,063,235	2,813,849
<b>TOTAL ALL EXPENDITURES (lines 58+73)</b>	74	9,319,577	1,473,930	18,521	1,776,586	9,817,293	0	4,063,235	26,469,142	21,407,237
Regular Transfers Out	75	397,750	3,673,346					1,728,200	5,799,296	4,622,187
Internal TIF Loan Transfers Out	76			1,046,876				1,000,000	2,046,876	2,243,141
Total ALL Transfers Out	77	397,750	3,673,346	1,046,876	0	0	0	2,728,200	7,846,172	6,865,328
<b>Total Expenditures and Other Fin Uses (lines 74+77)</b>	78	9,717,327	5,147,276	1,065,397	1,776,586	9,817,293	0	6,791,435	34,315,314	28,272,565
<b>Ending Fund Balance June 30</b>	79	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012



**RE-ESTIMATED REVENUES DETAIL**

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
Taxes Levied on Property	1	4,526,244	980,129		804,783				6,311,156	6,272,238
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,526,244	980,129		804,783	0			6,311,156	6,272,238
Delinquent Property Taxes	4								0	2,260
TIF Revenues	5			1,111,614					1,111,614	1,158,468
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	205,000							205,000	204,969
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	205,000							205,000	241,364
Other Local Option Taxes	12		1,904,305						1,904,305	2,041,932
Subtotal - Other City Taxes (lines 6 thru 12)	13	410,000	1,904,305		0	0			2,314,305	2,488,265
Licenses & Permits	14	98,525							98,525	67,020
Use of Money & Property	15	86,700	13,950	1,010		11,000	4,300	107,500	224,460	200,248
Intergovernmental:										
Federal Grants & Reimbursements	16	800	735,130			56,861			792,791	1,085,053
Road Use Taxes	17		1,326,248						1,326,248	1,421,274
Other State Grants & Reimbursements	18	123,699	30,056		20,887	12,500			187,142	234,742
Local Grants & Reimbursements	19	74,667				5,000			79,667	76,737
Subtotal - Intergovernmental (lines 16 thru 19)	20	199,166	2,091,434	0	20,887	74,361		0	2,385,848	2,817,806
Charges for Fees & Service:										
Water Utility	21							1,583,100	1,583,100	1,555,985
Sewer Utility	22							2,174,000	2,174,000	2,079,906
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	594,700							594,700	584,984
Hospital	28								0	0
Transit	29	20,000							20,000	14,620
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							266,760	266,760	266,361
Other Fees & Charges for Service	33	1,078,870	5,000						1,083,870	1,212,329
Subtotal - Charges for Service (lines 21 thru 33)	34	1,693,570	5,000		0	0	0	4,023,860	5,722,430	5,714,185
Special Assessments	35								0	0
Miscellaneous	36	255,508	15,750				20,000	116,300	407,558	454,118
Other Financing Sources:										
Regular Operating Transfers In	37	964,529	153,237		947,100	2,118,430		1,616,000	5,799,296	4,622,187
Internal TIF Loan Transfers In	38	1,484			2,604	1,000,000		1,042,788	2,046,876	2,243,141
Subtotal ALL Operating Transfers In	39	966,013	153,237	0	949,704	3,118,430	0	2,658,788	7,846,172	6,865,328
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					8,281,259			8,281,259	3,419,103
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	966,013	153,237	0	949,704	11,399,689	0	2,658,788	16,127,431	10,284,431
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	8,235,726	5,163,805	1,112,624	1,775,374	11,485,050	24,300	6,906,448	34,703,327	29,459,039
Beginning Fund Balance July 1	44	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	10,128,376	25,620,012	24,433,538

**EXPENDITURES SCHEDULE PAGE 1**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	2,104,444	22,000						2,126,444	1,902,623	1,841,582
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	201,966							201,966	185,193	149,010
Ambulance	6								0	0	0
Building Inspections	7	223,284							223,284	219,600	242,735
Miscellaneous Protective Services	8	150,000							150,000	220,656	233,057
Animal Control	9								0	0	0
Other Public Safety	10	4,300							4,300	4,350	2,714
TOTAL (lines 1 - 10)	11	2,683,994	22,000				0		2,705,994	2,532,422	2,469,098
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12	23,440	1,024,181						1,047,621	946,566	645,674
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	174,000							174,000	174,000	170,826
Traffic Control and Safety	15								0	359	19,791
Snow Removal	16		156,254						156,254	156,254	68,513
Highway Engineering	17								0	0	0
Street Cleaning	18		25,760						25,760	25,760	23,874
Airport	19	247,500							247,500	241,000	185,589
Garbage (if not Enterprise)	20	754,455							754,455	725,155	708,732
Other Public Works	21	262,436	174,716						437,152	410,936	391,513
TOTAL (lines 12 - 21)	22	1,461,831	1,380,911				0		2,842,742	2,680,030	2,214,512
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	87,240							87,240	87,240	81,315
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	87,240	81,315
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	597,532	10,000						607,532	592,212	570,445
Museum, Band and Theater	32	241,613							241,613	41,963	10,085
Parks	33	766,946	90,000						856,946	902,635	1,248,570
Recreation	34	1,794,629	120,000						1,914,629	1,941,748	1,164,178
Cemetery	35	230,043							230,043	283,411	141,747
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,000							1,000	1,000	1,266
TOTAL (lines 31 - 37)	38	3,631,763	220,000				0		3,851,763	3,762,969	3,136,291

**EXPENDITURES SCHEDULE PAGE 2**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39							0	0	0
Economic Development	40	82,400						82,400	132,400	127,250
Housing and Urban Renewal	41	3,000	350,000					353,000	53,000	2,000
Planning & Zoning	42	1,000						1,000	3,000	1,686
Other Com & Econ Development	43	72,000	4,200					76,200	206,805	53,547
TIF Rebates	44			92,862				92,862	18,521	16,264
<b>TOTAL (lines 39 - 44)</b>	<b>45</b>	<b>158,400</b>	<b>354,200</b>	<b>92,862</b>			<b>0</b>	<b>605,462</b>	<b>413,726</b>	<b>200,747</b>
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	34,747						34,747	35,397	35,224
Clerk, Treasurer, & Finance Adm.	47	598,085						598,085	660,523	553,566
Elections	48	4,000						4,000	0	3,376
Legal Services & City Attorney	49	52,133						52,133	52,133	32,966
City Hall & General Buildings	50	117,456						117,456	117,368	101,446
Tort Liability	51	465,350						465,350	406,820	312,944
Other General Government	52	61,000						61,000	63,400	51,646
<b>TOTAL (lines 46 - 52)</b>	<b>53</b>	<b>1,332,771</b>	<b>0</b>	<b>0</b>		<b>0</b>		<b>1,332,771</b>	<b>1,335,641</b>	<b>1,091,168</b>
<b>DEBT SERVICE</b>	<b>54</b>			<b>1,703,840</b>				<b>1,703,840</b>	<b>1,776,586</b>	<b>4,685,651</b>
Gov Capital Projects	55				5,819,924			5,819,924	9,802,293	4,714,606
TIF Capital Projects	56				150,000			150,000	15,000	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,969,924</b>	<b>0</b>		<b>5,969,924</b>	<b>9,817,293</b>	<b>4,714,606</b>
<b>TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)</b>	<b>58</b>	<b>9,355,999</b>	<b>1,977,111</b>	<b>92,862</b>	<b>1,703,840</b>	<b>5,969,924</b>	<b>0</b>	<b>19,099,736</b>	<b>22,405,907</b>	<b>18,593,388</b>
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
Water Utility	59						1,418,775	1,418,775	1,239,109	1,025,520
Sewer Utility	60						1,058,492	1,058,492	983,906	980,982
Electric Utility	61						0	0	0	0
Gas Utility	62						0	0	0	0
Airport	63						0	0	0	0
Landfill/Garbage	64						0	0	0	0
Transit	65						0	0	0	0
Cable TV, Internet & Telephone	66						0	0	0	0
Housing Authority	67						0	0	0	0
Storm Water Utility	68						6,760	6,760	6,760	6,860
Other Business Type (city hosp., ISF, parking, etc.)	69						0	0	0	0
Enterprise DEBT SERVICE	70						727,400	727,400	719,960	714,140
Enterprise CAPITAL PROJECTS	71						2,780,000	2,780,000	1,113,500	86,347
Enterprise TIF CAPITAL PROJECTS	72						0	0	0	0
<b>TOTAL Business Type Expenditures (lines 59 - 72)</b>	<b>73</b>						<b>5,991,427</b>	<b>5,991,427</b>	<b>4,063,235</b>	<b>2,813,849</b>
<b>TOTAL ALL EXPENDITURES (lines 58 + 73)</b>	<b>74</b>	<b>9,355,999</b>	<b>1,977,111</b>	<b>92,862</b>	<b>1,703,840</b>	<b>5,969,924</b>	<b>0</b>	<b>5,991,427</b>	<b>25,091,163</b>	<b>21,407,237</b>
Regular Transfers Out	75	168,133	2,392,371					2,522,200	5,082,704	5,799,296
Internal TIF Loan / Repayment Transfers Out	76			998,173				150,000	1,148,173	2,046,876
<b>Total ALL Transfers Out</b>	<b>77</b>	<b>168,133</b>	<b>2,392,371</b>	<b>998,173</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,672,200</b>	<b>6,230,877</b>	<b>7,846,172</b>
<b>Total Expenditures &amp; Fund Transfers Out (lines 74+77)</b>	<b>78</b>	<b>9,524,132</b>	<b>4,369,482</b>	<b>1,091,035</b>	<b>1,703,840</b>	<b>5,969,924</b>	<b>0</b>	<b>8,663,627</b>	<b>31,322,040</b>	<b>28,272,565</b>
<b>Ending Fund Balance June 30</b>	<b>79</b>	<b>2,341,430</b>	<b>5,059,958</b>	<b>315,304</b>	<b>96,605</b>	<b>2,665,991</b>	<b>710,688</b>	<b>9,215,647</b>	<b>20,405,623</b>	<b>25,620,012</b>

**REVENUES DETAIL**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Delinquent Property Taxes	4								0	0	2,260
TIF Revenues	5			1,191,478					1,191,478	1,111,614	1,158,468
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	76,383	18,726		12,446	0			107,555	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	205,000							205,000	205,000	204,969
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	205,000							205,000	205,000	241,364
Other Local Option Taxes	12		1,904,305						1,904,305	1,904,305	2,041,932
Subtotal - Other City Taxes (lines 6 thru 12)	13	486,383	1,923,031		12,446	0			2,421,860	2,314,305	2,488,265
Licenses & Permits	14	75,450							75,450	98,525	67,020
Use of Money & Property	15	90,575	8,950	1,000		8,000	4,300	107,500	220,325	224,460	200,248
Intergovernmental:											
Federal Grants & Reimbursements	16	800				884,579			885,379	792,791	1,085,053
Road Use Taxes	17		1,341,730						1,341,730	1,326,248	1,421,274
Other State Grants & Reimbursements	18	229,509	55,761	100,000	40,434	230,450			656,154	187,142	234,742
Local Grants & Reimbursements	19	73,893				218,270			292,163	79,667	76,737
Subtotal - Intergovernmental (lines 16 thru 19)	20	304,202	1,397,491	100,000	40,434	1,333,299		0	3,175,426	2,385,848	2,817,806
Charges for Fees & Service:											
Water Utility	21							1,583,100	1,583,100	1,583,100	1,555,985
Sewer Utility	22							2,202,000	2,202,000	2,174,000	2,079,906
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27	624,000							624,000	594,700	584,984
Hospital	28								0	0	0
Transit	29	20,000							20,000	20,000	14,620
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32							266,760	266,760	266,760	266,361
Other Fees & Charges for Service	33	1,133,370	5,000						1,138,370	1,083,870	1,212,329
Subtotal - Charges for Service (lines 21 thru 33)	34	1,777,370	5,000		0	0	0	4,051,860	5,834,230	5,722,430	5,714,185
Special Assessments	35								0	0	0
Miscellaneous	36	206,800	2,600			120,000	20,000	76,400	425,800	407,558	454,118
Other Financing Sources:											
Regular Operating Transfers In	37	1,072,348	166,622		875,601	558,133		2,410,000	5,082,704	5,799,296	4,622,187
Internal TIF Loan Transfers In	38	6,195			1,853	150,000		990,125	1,148,173	2,046,876	2,243,141
Subtotal ALL Operating Transfers In	39	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	7,846,172	6,865,328
Proceeds of Debt (Excluding TIF Internal Borrowing)	40								0	8,281,259	3,419,103
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	16,127,431	10,284,431
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	7,635,885	25,719,638	34,703,327	29,459,039
Beginning Fund Balance July 1	44	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012	24,433,538
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	11,865,562	9,429,440	1,406,339	1,800,445	8,635,915	710,688	17,879,274	51,727,663	60,323,339	53,892,577

**ADOPTED BUDGET SUMMARY**

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Delinquent Property Taxes	4	0	0		0	0			0	0	2,260
TIF Revenues	5			1,191,478					1,191,478	1,111,614	1,158,468
Other City Taxes	6	486,383	1,923,031		12,446	0			2,421,860	2,314,305	2,488,265
Licenses & Permits	7	75,450	0					0	75,450	98,525	67,020
Use of Money and Property	8	90,575	8,950	1,000	0	8,000	4,300	107,500	220,325	224,460	200,248
Intergovernmental	9	304,202	1,397,491	100,000	40,434	1,333,299		0	3,175,426	2,385,848	2,817,806
Charges for Fees & Service	10	1,777,370	5,000		0	0	0	4,051,860	5,834,230	5,722,430	5,714,185
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	206,800	2,600		0	120,000	20,000	76,400	425,800	407,558	454,118
Sub-Total Revenues	13	7,253,708	4,393,973	1,292,478	827,243	1,461,299	24,300	4,235,760	19,488,761	18,575,896	19,174,608
<b>Other Financing Sources:</b>											
Total Transfers In	14	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	7,846,172	6,865,328
Proceeds of Debt	15	0	0	0	0	0		0	0	8,281,259	3,419,103
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	7,635,885	25,719,638	34,703,327	29,459,039
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	2,683,994	22,000	0			0		2,705,994	2,532,422	2,469,098
Public Works	19	1,461,831	1,380,911	0			0		2,842,742	2,680,030	2,214,512
Health and Social Services	20	87,240	0	0			0		87,240	87,240	81,315
Culture and Recreation	21	3,631,763	220,000	0			0		3,851,763	3,762,969	3,136,291
Community and Economic Development	22	158,400	354,200	92,862			0		605,462	413,726	200,747
General Government	23	1,332,771	0	0			0		1,332,771	1,335,641	1,091,168
Debt Service	24	0	0	0	1,703,840		0		1,703,840	1,776,586	4,685,651
Capital Projects	25	0	0	0		5,969,924	0		5,969,924	9,817,293	4,714,606
Total Government Activities Expenditures	26	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0		19,099,736	22,405,907	18,593,388
Business Type Proprietary: Enterprise & ISF	27							5,991,427	5,991,427	4,063,235	2,813,849
Total Gov & Bus Type Expenditures	28	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0	5,991,427	25,091,163	26,469,142	21,407,237
Total Transfers Out	29	168,133	2,392,371	998,173	0	0	0	2,672,200	6,230,877	7,846,172	6,865,328
Total ALL Expenditures/Fund Transfers Out	30	9,524,132	4,369,482	1,091,035	1,703,840	5,969,924	0	8,663,627	31,322,040	34,315,314	28,272,565
Excess Revenues & Other Sources Over	31										
(Under) Expenditures/Transfers Out	32	-1,191,881	191,113	201,443	857	-3,800,492	24,300	-1,027,742	-5,602,402	388,013	1,186,474
Beginning Fund Balance July 1	33	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012	24,433,538
Ending Fund Balance June 30	34	2,341,430	5,059,958	315,304	96,605	2,665,991	710,688	9,215,647	20,405,623	26,008,025	25,620,012

**LONG TERM DEBT SCHEDULE - LT DEBT1**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2016B - Cemetery Bldg/Third Street Storm Sewer	1	2,290,000	GO	1681	295,000	4,720	299,720	500		300,220	0
2020A - Fire Truck/Street Improvements	2	1,505,000	GO	20-17	125,000	40,900	165,900	600		166,500	0
2021A - Refunding Library/City Hall/Park Projects	3	3,325,000	GO	21-67	245,000	42,300	287,300	600		33,950	253,950
2022A - Rec Center LOSST Debt	4	5,400,000	GO	22-90	210,000	187,113	397,113	600		397,713	0
SRF Sewer Loan	5	10,998,000	NON-GO		699,000	24,850	723,850	3,550		727,400	0
PROPOSED 2023A - Adams Street Reconstruction/Rec Center	6	2,660,000	GO	23-18	440,000	110,907	550,907	600		18,648	532,859
	7	-					0				0
	8	-					0				0
	9	-					0				0
	10	-					0				0
	11	-					0				0
	12	-					0				0
	13	-					0				0
	14	-					0				0
	15	-					0				0
	16	-					0				0
	17	-					0				0
	18	-					0				0
	19	-					0				0
	20	-					0				0
	21	-					0				0
	22	-					0				0
	23	-					0				0
	24	-					0				0
	25	-					0				0
	26	-					0				0
	27	-					0				0
	28	-					0				0
	29	-					0				0
	30	-					0				0
<b>TOTALS</b>					2,014,000	410,790	2,424,790	6,450	0	1,644,431	786,809

**LONG TERM DEBT SCHEDULE - GRAND TOTALS**

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	<b>Principal Due FY 2024</b>	<b>Interest Due FY 2024</b>	<b>Total Obligation Due FY 2024</b>	<b>Bond Reg./ Paying Agent Fees Due FY 2024</b>	<b>Reductions due to Refinancing or Prepayment of Certified Debt</b>	<b>Paid from Sources OTHER THAN Budget Year Debt Service Levy</b>	<b>Amount Paid Budget Year Debt Service Levy</b>
GO - TOTAL	1,315,000	385,940	1,700,940	2,900	0	917,031	786,809
NON GO - TOTAL	699,000	24,850	723,850	3,550	0	727,400	0
GRAND - TOTAL	2,014,000	410,790	2,424,790	6,450	0	1,644,431	786,809

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

Fiscal Year July 1, 2023 - June 30, 2024

City of: CARROLL

The City Council will conduct a public hearing on the proposed Budget at: City Hall, 627 N Adams Street, Carroll, IA 51401 Meeting Date: 4/10/2023  
Meeting Time: 05:15 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

<b>The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.</b>				
The estimated Total tax levy rate per \$1000 valuation on regular property		12.16844		
The estimated tax levy rate per \$1000 valuation on Agricultural land is		3.00375		
<b>At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.</b>				
Phone Number (712) 792-1000		City Clerk/Finance Officer's NAME Laura Schaefer		
		<b>Budget FY 2024</b>	<b>Re-estimated FY 2023</b>	<b>Actual FY 2022</b>
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	3	6,144,192	6,311,156	6,272,238
Delinquent Property Taxes	4	0	0	2,260
TIF Revenues	5	1,191,478	1,111,614	1,158,468
Other City Taxes	6	2,421,860	2,314,305	2,488,265
Licenses & Permits	7	75,450	98,525	67,020
Use of Money and Property	8	220,325	224,460	200,248
Intergovernmental	9	3,175,426	2,385,848	2,817,806
Charges for Fees & Service	10	5,834,230	5,722,430	5,714,185
Special Assessments	11	0	0	0
Miscellaneous	12	425,800	407,558	454,118
Other Financing Sources	13	0	8,281,259	3,419,103
Transfers In	14	6,230,877	7,846,172	6,865,328
<b>Total Revenues and Other Sources</b>	15	25,719,638	34,703,327	29,459,039
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	2,705,994	2,532,422	2,469,098
Public Works	17	2,842,742	2,680,030	2,214,512
Health and Social Services	18	87,240	87,240	81,315
Culture and Recreation	19	3,851,763	3,762,969	3,136,291
Community and Economic Development	20	605,462	413,726	200,747
General Government	21	1,332,771	1,335,641	1,091,168
Debt Service	22	1,703,840	1,776,586	4,685,651
Capital Projects	23	5,969,924	9,817,293	4,714,606
<b>Total Government Activities Expenditures</b>	24	19,099,736	22,405,907	18,593,388
Business Type / Enterprises	25	5,991,427	4,063,235	2,813,849
<b>Total ALL Expenditures</b>	26	25,091,163	26,469,142	21,407,237
Transfers Out	27	6,230,877	7,846,172	6,865,328
Total ALL Expenditures/Transfers Out	28	31,322,040	34,315,314	28,272,565
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	-5,602,402	388,013	1,186,474
Beginning Fund Balance July 1	30	26,008,025	25,620,012	24,433,538
<b>Ending Fund Balance June 30</b>	31	20,405,623	26,008,025	25,620,012



# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Aaron Kooiker, City Manager *AK*  
**FROM:** Laura A. Schaefer, Finance Director/City Clerk *las*  
**DATE:** April 5, 2023  
**SUBJECT:** Iowa Finance Authority Down Payment Assistance Program Grant

Karla Janning, Region XII Housing Programs Coordinator, has approached the City of Carroll about applying for the Iowa Finance Authority's Down Payment Assistance Program Grant.

The grant would provide up to \$24,999 to each eligible project for down payment assistance and rehabilitation and up to another \$12,501 for lead based paint mitigation, temporary relocation and technical fees. Each eligible project must meet income guidelines as outlined in the attached information.

Grant scoring guidelines are also attached. There are three (3) categories to receive points. For Categories 2 and 3, the City will receive the maximum points allowed: 5 points for Category 2 and 10 points for Category 3.

Category 1 is for community support/local match. Region XII recommends the City consider applying for six (6) projects and consider a grant match of a minimum of 10% per project (\$3,450 - \$3,750) or a total of \$20,700 – \$22,500. The match can be funded by the City and other community entities.

Karla Janning does plan to attend the Council meeting to discuss this program in further detail and answer any questions you may have.

**RECOMMENDATION:** Council discussion and direction on applying for the Iowa Finance Authority Down Payment Assistance Program Grant.

# City of Carroll Down Payment

## Assistance Program up to \$24,999 in DPA & Rehab

If you are any of the following:

- A first time homebuyer or have not owned a home within the past 3 years,
- A Veteran,
- A Single Parent, or  
-an individual who (1) is unmarried or legally separated from a spouse and (2) is pregnant or has one or more children for whom the individual has custody or joint custody.
- A Displaced Homemaker  
-an individual who is (a) an adult (b) has not worked full-time in the labor force for a number of years but has, during such years, worked primarily without remuneration to care for the home and family; and (c) is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment

And you meet the income guidelines listed below, you may be eligible for assistance purchasing a home within Carroll city limits. Both existing and new construction homes are eligible.

Assistance will be in the form of a 5 or 10 year forgivable loan.

Household Income Limits

Household Size	1	2	3	4	5	6	7	8
City of Carroll	\$ 49,800	\$ 56,900	\$ 64,000	\$ 71,100	\$ 76,800	\$ 82,500	\$ 88,200	\$ 93,900



**For More Information Contact:**

Karla Janning, Housing Programs Coordinator  
712-792-9914, [kjanning@region12cog.org](mailto:kjanning@region12cog.org)

Ashley Owen, Housing Specialist  
712-792-9914, [aowen@region12cog.org](mailto:aowen@region12cog.org)



## HOME SCORING GUIDELINES

### HOME BUYER SUBRECIPIENT

#### **Category 1 – Match (0, 3, 6 or 9 points)**

Points will be awarded if the application lists match for the project and the IFA required form for Exhibit H-16 along with the required supporting documentation are provided. The total amount of funding designated as match (as approved by IFA) will be divided by the amount of total HOME funds requested.

1 - 4% eligible HOME Match	0 points
5 - 9% eligible HOME Match	3 points
10 - 14% eligible HOME Match	6 points
15% or more eligible HOME Match	9 points

#### **Category 2 – Project NOT Located in City/Cities that had Completed HOME Homebuyer Units from 10/1/2017 through 10/1/2021 (0 or 5 points)**

Points will be awarded if the application shows the project is NOT located in a city/cities that had completed HOME Homebuyer units from 10/1/2017 through 10/1/2021 according to Appendix I.

#### **Category 3 – Capacity (0, 5 or 10 points)**

Points will be awarded based on IFA’s review of the capacity section of the application.

High Risk Determination	0 points
Medium Risk Determination	5 points
Low Risk Determination	10 points

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#### **Possible City Match Contribution Scenarios**

Percentage	Points	Total HOME Funds per Project	Proposed Match Contribution
10%	6 Points	\$37,500/project	\$3,750/project Match
15%	9 Points	\$37,500/project	\$5,625/project Match

Percentage	Points	Total HOME Funds per Project	Proposed Match Contribution
10%	6 Points	\$34,500/project	\$3,450/project Match
15%	9 Points	\$34,500/project	\$5,175/project Match

*\*\*Lower Lead Hazard Reduction from \$7,001 to \$5,001*


# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Kooiker, City Manager   
**DATE:** April 6, 2023  
**SUBJECT:** Growing Hope Childcare Center Iowa Community Development Block Grant

## **Background:**

On March 24th, I met with Alex Foley from Region XII and New Hope representatives regarding the possibility of applying for an Iowa Community Development Block Grant for the new Growing Hope Childcare Center. New Hope is hoping to have the City apply for the grant which will then complete their fundraising to begin this endeavor.

To apply for CDBG funds, the City will first need to have a wage survey completed by the community. The City would put the survey in the utility bills at the end of this month and then receive the completed surveys back. Region XII would compile the results and then it will be determined if the City will qualify for the grant. The total amount of funds that are being requested is approximately \$150,000 with the total project costing more than \$400,000.

If the City does qualify for the grant, the City would be a pass through for New Hope to fund the childcare center. The City would not have any funds in the grant process except for the cost printing of the survey that will go into the utility bill.

**RECOMMENDATION:** Mayor and City Council discussion and approval to print and insert the wage study survey into the utility bills.

## City of Carroll Low and Moderate Income Survey 2023

This survey to obtain information necessary for the Growing Hope Childcare Center, funded in part by an Iowa Community Development Block Grant. It is extremely important to the success of this project that you complete the following survey. Do not put your name on this survey. All information collected will be kept strictly confidential. If you have questions concerning this survey, please contact Alex Foley or Chris Whitaker at Region XII COG at 712-792-9914.

Check below the number of persons in this household, and **on the same line**, check whether the **household** income is above or below the dollar figure shown on that line:

**Example: A 4-person household in Carroll County and a household income of \$65,500**  
 4 persons household income  above  below \$71,100

- 1 person household income  above  below \$49,800
- 2 persons household income  above  below \$56,900
- 3 persons household income  above  below \$64,000
- 4 persons household income  above  below \$71,100
- 5 persons household income  above  below \$76,800
- 6 persons household income  above  below \$82,500
- 7 persons household income  above  below \$88,200
- 8 or more household income  above  below \$93,900

Household Racial and Ethnic Information		
Racial/Ethnic Group	Number of Persons	
	Each Group	Hispanic Origin
White		
Black/African American		
Asian		
American Indian/Alaskan Native		
Native Hawaiian/Other Pacific Islander		
American Indian/Alaskan Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaskan Native & Black/African		
Other Multi-Racial		
<b>TOTAL PERSONS SERVED</b>		

Thank you for completing this survey. The information will assist in applying for a Community Development Block Grant.

**Please return to City Hall,**  
**ATTN: Aaron Kooiker**  
**627 N Adams Street**  
**Carroll, IA 51401**

**or mail/email to Region XII Council of Governments**  
**ATTN: Alex Foley**  
**PO Box 768**  
**Carroll, IA 51401**  
**Email: afoley@region12cog.org**

# City of Carroll


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627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Kooiker, City Manager   
**DATE:** April 6, 2023  
**SUBJECT:** Carroll First Economic Development Grant Match program

**Background:**

As you are aware, last fall the City was approached by two different entities requesting funding matches for a grant through the Community Catalyst Building Remediation Program administered by the Iowa Economic Development Authority. This memo and following documents are the starting point of formalizing the process for the city to emphasize and encourage redevelopment in the downtown area. The goal is to make sure that applicants have significant buy-in rather than simply utilizing grant dollars to fund their redevelopment project.

**RECOMMENDATION:** Mayor and City Council discussion and recommendations for formalizing the process and developing standards for the Carroll First Economic Development Grant Matching Program.

## Carroll First Economic Development Grant Matching Program

### Purpose

The City of Carroll has the opportunity to partner with a local property owner to apply for a \$100,000 grant through the Community Catalyst Building Remediation Program, administered by the Iowa Economic Development Authority (IEDA). The program can help spur development in underutilized buildings by assisting with the redevelopment, rehabilitation, or deconstruction of buildings to stimulate economic growth or reinvestment in the community.

IEDA has set aside \$1 million for 2023 Community Catalyst grants. At least 40% of funds will be awarded to cities with populations under 1,500. The maximum grant award is \$100,000. Funds may be used for the rehabilitation of one commercial building per community or two adjacent buildings with the same ownership. Deconstruction is allowed in dire situations or for safety reasons. Grant funds are distributed as a reimbursement of pre-approved project costs. Costs incurred before project commencement cannot be included as part of the grant reimbursement. A City must be the applicant and provide financial and/or in-kind resources. More program information and scoring criteria is available at [www.iowaeconomicdevelopment.com/Catalyst](http://www.iowaeconomicdevelopment.com/Catalyst)

The City of Carroll will award up to \$100,000 for qualifying economic development opportunities based on funds available and the following criteria.

- Grants will be on a first come first served bases; City will award as many as possible but will award no more than \$100,000 per year.
- City matching funds will be provided for IDE Catalyst building remediation program grant or Emergency Catalyst Grants.
- Grants will be awarded as a reimbursement upon completion of the project.
- The city will provide a letter of support with match funds, but awards will be based on IEDA award of funds.
- Applicants must provide all IDEA application forms to the City to be awarded matching funds.
- Applicants will be expected to provide funds to the project as well.

If you are interested in this opportunity, please complete the [City of Carroll Community Catalyst Pre-Application](#) and include:

- Contact information
- Building Address
- A summary of your proposed project (design/construction and building use)
- How this will be catalytic and important to our downtown
- Preliminary budget (estimated)
- Funding sources

CATALYST GRANT SCORING CRITERIA

Pre-Application Scoring Evaluation

Date: \_\_\_\_\_

Community Catalyst means a building or buildings which, if remediated, would stimulate additional economic growth or reinvestment in the community, especially private sector financial investment. A community catalyst project will be expected to have a significant positive impact on the community.

“Economic Growth” means the project should include:

	Yes	No
The creation of additional jobs	___	___
Growth of new or existing businesses	___	___
Development of new housing units	___	___
Increased property values of the project	___	___
Potential population growth	___	___
Public/Private sector investment	___	___
The building will be located in an area central to the city’s economic development activities	___	___
Project will be a model & the stimulus for additional projects	___	___
The selected building is a priority for the city	___	___
The Catalyst grant is essential to the project	___	___

Pre-applications with a majority (7 or more) yes responses will receive an invitation.

Pre-applications with a majority (4 or more) no responses will be denied an invitation.

Applicant \_\_\_\_\_ Total Score \_\_\_\_\_

Reviewed by \_\_\_\_\_ Results Invite \_\_\_\_\_

Supervisor \_\_\_\_\_ No Invite \_\_\_\_\_

Comments:



City Notes:

City will fund \$100,000 from LOST funds but could utilize Downtown TIF to fund projects if funds available. Funds can be distributed to more than 1 grant however no more than \$100,000 will be utilized in one fiscal year.

CCGP may participate with their mini-grant or façade program. CCGP is welcome and encouraged to suggest or present to the council qualified applicants.

City will utilize the above score sheet to determine partnership and movement forward to IDEA.

The City's funds will only be expensed as a reimbursement.

The city will weigh the amount of private investment heavily in determining which applications to support.

## CARROLL AIRPORT COMMISSION

### Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, March 13, 2023, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager and Carol Schoeppner, recording secretary. Gene Vincent did not attend. Chairman Hutcheson conducted the 5:30 P.M. meeting.

#### MINUTES

The minutes of the previous meeting and the minutes of the special meeting on March 1, 2023, were reviewed by the Commission. A motion by Comm. Wittrock and seconded by Comm. Fulton was made to approve both minutes. Motion carried by Commissioners Hutcheson, Siemann, Wittrock and Fulton. All voted aye/motion carried 4/0.

#### LED LIGHTING PROJECT

Mr. Crawford had conversation with one of the bidding contractors and was informed that PAPIs and REILs are not readily available. With this information he presented the Commission with a 2023 fall construction plan and a 2024 spring construction plan. Moved by Comm. Wittrock and seconded by Comm. Siemann a resolution was adopted and passed for the two year construction plan. Advanced notice must be requested for the FAA to flight test the new PAPIs and REILs for runway 13/31 and 03/21.

#### HUEY HELICOPTER

The Friends of Army Aviation requested a permit to operate a UH-1 Huey Helicopter around the Arthur Neu Airport in association with the Ride Event on Sept 9th-11th. After reviewing the request and supporting documents a motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the request and have Chairman Hutcheson sign the permit. Motion carried by Commissioners Hutcheson, Siemann, Wittrock and Fulton. All voted aye/motion carried 4/0.

#### TOPICS DISCUSSED:

Don will be going to Des Moines to look at a runway cleaner.

Don informed the Commission there is a shortage of hanger space. Paul Tucker, hanger #2, has two ultra-lights that have not been flown for years. The T-hanger lease, adopted by the Carroll Airport Commission, states that if the aircraft has not been used for aeronautical activity in the preceding twelve months the lease will be terminated. A motion by Comm. Fulton and seconded by Comm. Siemann was made to send Paul Tucker a Notice of Termination. Motion carried by Commissioners Hutcheson, Siemann, Wittrock and Fulton. All voted aye/motion carried 4/0.

Comm. Siemann is assisting the City for a problem they are having to register their EIN number with the System for Award Management.

**BILLS**

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,940.00
Drees Oil	propane	659.51
IA Dept of Agr	2 fuel meter tags	9.00
Wittrock Motor	February car rental	550.00
Kitt Plumbing	furnace filters	171.00
Raccoon Valley Elec	Feb electric sernice	1,421.56
Blueglobes	runway lights	584.51
Ecowater	cooler rent/water	128.11
Carroll REfuse	February garbage	65.55
McClure Engineering	LED Lgt Project engineering	25,565.40
Carol SChoeppner	secretary contract	350.00

A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the bills as presented to the Carroll Airport Commission. Motion approved by Commissioners Hutcheson, Siemann, Wittrock and Fulton. All voted aye/motion carried 4/0.

There being no further business, a motion by Comm. Wittrock and seconded by Comm. Fulton was made to adjourn at 6:56 P.M.. Motion carried by Commissioners Hutcheson, Siemann, Wittrock and Fulton. All voted aye/motion carried 4/0.

The next regular meeting of the Carroll Airport Commission will be April 10, 2023, at the Arthur Neu Airport.

\_\_\_\_\_  
Chairman/Vice Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

LED LIGHTING PROJECT

PUBLIC HEARING

Wednesday, March 29, 2023

Arthur Neu Airport

5:30 P.M.

Close Public Hearing

Award Contract

**CARROLL AIRPORT COMMISSION**

**Regular Meeting**

Monday, April 10, 2023

5:30 P.M.

Arthur Neu Airport

**Agenda**

Approve previous meeting minutes

LED Lighting Project

Hanger Occupancy

New Business

Approve monthly bills

CARROLL AIRPORT COMMISSION

PUBLIC HEARING & SPRCIAL MEETING

LED LIGHTING PROJECT

MARCH 29, 2023

Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Councilmen Carolyn Siemann and LaVern Dirxx, Don Mensen, airport manager, and Carol Schoëppner, recording secretary.

**PUBLIC HEARING**

A motion by Comm. Fulton and seconded by Comm. Wittrock was made to open the public hearing at 5:30 P.M.. All voted aye/motion carried. A motion to close the public hearing was made by Comm. Fulton and seconded by Comm. Wittrock. All voted aye/motion carried at 5:32 P.M..

**SPECIAL MEETING**

The Commission received one bid for the LED LIGHTING PROJECT from Voltmer Electric, Inc. in the amount of \$907,205.50. A motion by Comm. Siemann and seconded by Comm. Vincent was made to approve the resolution approving plans, specifications, and form of contract as published and have Chairman Hutcheson and secretary Wittrock sign said resolution. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton. All voted aye/motion carried. A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the resolution awarding the contract for the LED LIGHTING PROJECT to Voltmer Electric, Inc. in the amount of \$907,205.50 and have Chairman Hutcheson and Secretary Wittrock sign said contract. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton. All voted aye/motion carried.

A motion by Comm. Fulton and seconded by Comm. Wittrock was made to adjourn at 5:56 P.M.. All voted aye/motion carried.

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Chairman/Vice Chairman

ATTEST:

# City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

**MEMO TO:** Adam Kooiker, City Manager

**FROM:** Randall M. Krauel, Director of Public Works

**DATE:** April 5, 2023

**SUBJECT:** Street Maintenance Facility  
Change Order No. 4

During construction of the Street Maintenance Facility, conditions were encountered that required changes to the Contract so that construction work could continue. The changes have been included in an attached, proposed Change Order No. 4. The changes are detailed in the Change Order and summarized as follows:

1. Apparatus Workshop Floor	
a. Maintenance Bond, 7-year	
b. Reinforcing steel credit	(\$38,909.75)
c. Engineering services credit	
FEH Design	(\$6,200.00)
Shuck-Britson, Inc.	<u>(\$2,074.00)</u>
Subtotal	(\$47,183.75)
2. Mechanical Room Painting credit	(\$1,056.00)
3. Northwest Drive Granular Stabilization	\$437.00
4. Special Inspection Testing credit	(\$877.80)
5. Imported Sand	\$4,368.00
6. Asphalt Replacement credit	(\$6,072.00)
7. Damage credit	(\$19,077.37)
Total	(\$69,461.92)

Street Maintenance Facility  
Change Order No. 4  
April 5, 2023  
Page 2

Street Maintenance Facility  
Change Order No. 4  
March 22, 2023  
Page 3

The effect of proposed Change Order No. 4 on the construction contract price is as follows:

Original Contract Price	\$4,489,300.00
Change Order No. 1	\$48,200.00
Change Order No. 2	(\$13,100.00)
Change Order No. 3	\$3,492.00
Proposed Change Order No. 4	(\$69,461.92)
Contract Price w/Change Orders	\$4,454,938.08

Proposed Change Order No. 4 includes an increase in Contract time of 482 days to establish a new date of Substantial Completion of March 13, 2023.

**RECOMMENDATION:** Mayor and City Council consideration of approval of Change Order No. 4 to the Street Maintenance Facility Contract in the amount of a \$69,461.92 reduction.

RMK:ds