



City Council Meeting

Monday, March 27, 2023 at 5:15 pm

LOCATION OF MEETING:

City Hall Council Chambers, 627 N. Adams Street, Carroll, Iowa 51401

NOTICE

In addition to attending the meeting in person, the public can watch the meeting live from the City's Cable Access Channel CAAT6 available on Western Iowa Network and Mediacom or on the City's YouTube channel by going to: <https://www.youtube.com/CityofCarrollIowa> If you choose to watch live on YouTube you are encouraged to subscribe to the City's YouTube channel so you can access the meeting live when it starts. CAAT6 and YouTube meeting feeds are a view only option and you will not be able to participate in the meeting via CAAT6 or YouTube.

The City of Carroll will make the meeting available telephonically via zoom for those individuals who wish to attend remotely. Individuals wishing to attend remotely need to contact the City at 712-792-1000 by 3:00 PM the day of the meeting to make arrangements.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Introduction of New City Manager - Aaron Kooiker
4. Consent Agenda
 - a. Approval of Minutes of the March 13, 2023 Meeting
 - b. Approval of Bills and Claims
 - c. Licenses and Permits:
None
 - d. Infill Housing Incentive Applications
 - e. Carroll Merchants Park Concession Stand Lease - Kuemper Catholic School System
5. Oral Requests and Communications from the Audience

Members of the public wishing to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statement or questions are limited to five (5) minutes.
6. Ordinances
 - None

7. Resolutions

a. General Obligation Capital Loan Notes, Series 2023 (Street Improvements and Rec Center Project)

- Resolution authorizing the issuance and levying a tax for the payment thereof

8. Reports

a. FY 2023/2024 Budget - Set Public Hearing Date

Also see [FY 2023/2024 Preliminary Budget](#)

9. Committee Reports (Informational Only)

10. Comments from the Mayor

11. Comments from the City Council

12. Comments from the City Manager

13. Adjourn

April Meetings:

- * Board of Adjustment - April 3, 2023 - City Hall - 627 N Adams St
- * Special Planning and Zoning Commission – April 5, 2023 – City Hall – 627 N Adams St
- * City Council – April 10, 2023 – City Hall – 627 N Adams St
- * Airport Commission – April 10, 2023 – Airport Terminal Building - 21177 Quail Ave
- * Planning and Zoning Commission – April 12, 2023 – City Hall - 627 N Adams St
- * Library Board of Trustees – April 17, 2023 – Carroll Public Library – 118 E 5th St
- * City Council – April 24, 2023 – City Hall – 627 N Adams St

www.cityofcarroll.com

The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

MARCH 13, 2023

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council meeting began at 5:15 p.m. on this date with a tour of the new Street Maintenance Building, 426 E. 3rd Street. The Carroll City Council reconvened in regular session at 6:00 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Kyle Bauer, Misty Boes, Tom Bordenaro, LaVern Dirks, Carolyn Siemann and JJ Schreck. Absent: None. Mayor Pro Tem Carolyn Siemann presided in the absence of Mayor Mark Beardmore and City Attorney Dave Bruner was in attendance.

* * * * *

The Pledge of Allegiance was led by the City Council. No Council action taken.

* * * * *

Mayor Pro Tem Siemann read a proclamation affirming this Nation's commitment to commemorate the 50th Anniversary of the Vietnam War, which began on Memorial Day, May 28, 2012, and will continue through Veterans Day, November 11, 2025, and proclaiming March 29 as National Vietnam War Veterans Day. Don Bernholtz, Carroll citizen, presented a framed picture as a gift to the City of Carroll for recognizing and supporting veterans. No Council action taken.

* * * * *

It was moved by Boes, seconded by Bordenaro, to approve the following items on the consent agenda: a) minutes of the February 27, 2023 Council meeting, as written; b) bills and claims in the amount of \$780,499.84; c) the following licenses and permits: Renewal of Class "E" Retail Alcohol License – *Kimmes Carroll Country Store #1*, Renewal of Class "C" Retail Alcohol License – *Carroll Moose Lodge #273*, Renewal of Class "C" Retail Alcohol License – *Carroll Can Redemption*; New Special Class "C" Retail Alcohol License – *GMB Foods Inc./Godfather's Pizza*, and New Special Class "C" Retail Alcohol License with Outdoor Service – *Carroll Merchants Baseball Club*; d) Resolution No. 23-13, Farm Lease Between the City of Carroll and the Carroll Area FFA Chapter, Carroll Community High School to farm approximately 6 acres of City cemetery property for \$1.00 for the 2023 growing season; and e) Resolution No. 23-14, Memorandum of Understanding Between the City of Carroll and the Retired and Senior Volunteer Program (RSVP). On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

There were no oral requests or communications from the audience.

* * * * *

Council Member Bordenaro introduced an ordinance to assist City officials and the Carroll RAGBRAI Committee deal with the public health and safety issues created by the infusion of a large number of people into the City of Carroll with the Des Moines Register's Annual Great Bicycle Ride Across Iowa (RAGBRAI) that arrives in Carroll on July 24, 2023 and departs on July 25, 2023.

It was moved by Bordenaro, seconded by Boes, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

It was moved by Schreck, seconded by Bordenaro, to adopt said Ordinance No. 2301. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Dirkx, seconded by Boes, to approve Resolution No. 23-15, Professional Services Agreement in the amount of \$97,320.00 with JEO Consulting Group, Inc. for the Carroll Municipal Golf Course Irrigation Booster Station Project. Noah Dryden, JEO Consulting Group, Inc. Project Manager, addressed Council on this issue. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Bordenaro, seconded by Bauer, to approve Resolution No. 23-16, FY 2023/2024 Salary Resolution. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

The Change Order No. 4 discussion for the Street Maintenance Facility was postponed to a future meeting. No Council action taken.

It was moved by Bordenaro, seconded by Schreck, to accept the Certificate of Substantial Completion for the Street Maintenance Facility Project. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

It was moved by Boes, seconded by Bauer, to approve the Wastewater Selenium and Thallium Compliance Strategy, as presented by city staff, for submittal to the Department of Natural Resources. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

* * * * *

Council continued the discussion of the impact Senate File 181 (residential rollback change) has on the proposed FY 2023/2024 budget. No Council action taken.

* * * * *

It was moved by Bordenaro, seconded by Schreck, to adjourn at 6:51 p.m. On roll call, all present voted aye. Nays: None. Abstain: None. Absent: None. Motion carried 6-0.

Carolyn Siemann, Mayor Pro Tem

ATTEST:

Laura A. Schaefer, City Clerk

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====	
PAID ITEMS DATES	: 3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT ----BALANCE---
01-003940	A T & T MOBILITY	SERVICE TRANSFER CREDITS	1,448.82-	1,448.82	126607 3/16/23 0.00
01-003940	A T & T MOBILITY	PHONE AND AIR CARDS	826.84	826.84-	126607 3/16/23 0.00
01-003940	A T & T MOBILITY	TELEPHONE AND AIR CARDS	826.84	826.84-	126607 3/16/23 0.00
		** TOTALS **	204.86	204.86-	0.00
01-001720	ACCESS SYSTEMS	COPIER CONTRACT	422.63	422.63-	126612 3/22/23 0.00
		** TOTALS **	422.63	422.63-	0.00
01-001704	ACCO	POOL CHEMICALS	297.54	0.00	000000 0/00/00 297.54
		** TOTALS **	297.54	0.00	297.54
01-001621	ACE HARDWARE	BOLT CUTTERS	29.99	0.00	000000 0/00/00 29.99
01-001621	ACE HARDWARE	SANDING BELTS	62.97	0.00	000000 0/00/00 62.97
01-001621	ACE HARDWARE	CLOSET FLOORING	34.97	0.00	000000 0/00/00 34.97
01-001621	ACE HARDWARE	SUPPLIES	15.70	0.00	000000 0/00/00 15.70
01-001621	ACE HARDWARE	NUTS AND BOLTS	73.05	0.00	000000 0/00/00 73.05
01-001621	ACE HARDWARE	CLEANING SUPPLIES	23.97	0.00	000000 0/00/00 23.97
01-001621	ACE HARDWARE	TAPE	1.69	0.00	000000 0/00/00 1.69
01-001621	ACE HARDWARE	SHOP SUPPLIES	27.97	0.00	000000 0/00/00 27.97
01-001621	ACE HARDWARE	CARPET TAPE	8.99	0.00	000000 0/00/00 8.99
		** TOTALS **	279.30	0.00	279.30
01-003484	ADAPTIVE AUDIOLOGY SOLUTI	KOOIKER - HEARING TEST	35.00	0.00	000000 0/00/00 35.00
		** TOTALS **	35.00	0.00	35.00
01-002178	ALEX KLEVER	EVIDENCE - INVESTIGATION	14.00	14.00-	126509 3/10/23 0.00
		** TOTALS **	14.00	14.00-	0.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	17,429.37	17,429.37-	126512 3/10/23 0.00
		** TOTALS **	17,429.37	17,429.37-	0.00
01-002916	AMERICAN RED CROSS	HIGH SCHOOL LG CLASS	210.00	0.00	000000 0/00/00 210.00
		** TOTALS **	210.00	0.00	210.00
01-002861	ANTHONY AMDOR	OFFICER RESILIENCY TRNG	28.90	28.90-	126605 3/16/23 0.00
		** TOTALS **	28.90	28.90-	0.00
01-002370	ARNOLD MOTOR SUPPLY	#20 SEAT COVERS	214.99	0.00	000000 0/00/00 214.99
01-002370	ARNOLD MOTOR SUPPLY	HEATER HOSE	25.74	0.00	000000 0/00/00 25.74
		** TOTALS **	240.73	0.00	240.73
01-002520	AUDITOR OF STATE, OFFICE	AUDIT FILING FEE	850.00	0.00	000000 0/00/00 850.00
		** TOTALS **	850.00	0.00	850.00

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		
PARTIALLY ITEMS DATES:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		
UNPAID ITEMS DATES	:		3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		

VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----BALANCE----

01-003998	BAILEY ROOFING CONTRACTOR	ROOF LEAK REPAIRS	635.00	0.00	000000	0/00/00	635.00
		** TOTALS **	635.00	0.00			635.00
01-002818	BAKER AND TAYLOR INC.	BOOKS RETURNED	11.51-	11.51	126616	3/22/23	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	368.20	368.20-	126616	3/22/23	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	830.38	830.38-	126616	3/22/23	0.00
01-002818	BAKER AND TAYLOR INC.	BOOKS	1,791.51	1,791.51-	126616	3/22/23	0.00
		** TOTALS **	2,978.58	2,978.58-			0.00
01-002840	BARRON'S	1 YR PERIODICAL	359.88	359.88-	126617	3/22/23	0.00
		** TOTALS **	359.88	359.88-			0.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS	238.66	238.66-	126588	3/16/23	0.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS	239.85	239.85-	126588	3/16/23	0.00
01-000528	BLUEGLOBES LLC	RUNWAY LIGHTS	106.00	106.00-	126588	3/16/23	0.00
		** TOTALS **	584.51	584.51-			0.00
01-003515	BOMGAARS	SUPPLIES RETURNED	23.98-	0.00	000000	0/00/00	23.98-
01-003515	BOMGAARS	CLEANING SUPPLIES	13.78	0.00	000000	0/00/00	13.78
01-003515	BOMGAARS	SUPPLIES	20.26	0.00	000000	0/00/00	20.26
01-003515	BOMGAARS	BALLFIELD SUPPLIES	115.38	0.00	000000	0/00/00	115.38
01-003515	BOMGAARS	COMPRESSION COUPLING	8.99	0.00	000000	0/00/00	8.99
01-003515	BOMGAARS	TRASH CONTAINERS	82.82	0.00	000000	0/00/00	82.82
01-003515	BOMGAARS	OFFICE SUPPLIES	55.98	0.00	000000	0/00/00	55.98
01-003515	BOMGAARS	PAINT	175.61	0.00	000000	0/00/00	175.61
01-003515	BOMGAARS	ICE MELT	474.62	0.00	000000	0/00/00	474.62
01-003515	BOMGAARS	PAINT FOR BASES	15.18	0.00	000000	0/00/00	15.18
		** TOTALS **	938.64	0.00			938.64
01-003661	BREDA TELEPHONE CORPORATI	LOCAL AND LONG DISTANCE	3,342.62	3,342.62-	126510	3/10/23	0.00
		** TOTALS **	3,342.62	3,342.62-			0.00
01-003670	BRIGGS INC OF OMAHA	WATER COUPLING	27.14	0.00	000000	0/00/00	27.14
		** TOTALS **	27.14	0.00			27.14
01-003693	BRUNER & BRUNER	GENERAL WORK	135.00	0.00	000000	0/00/00	135.00
01-003693	BRUNER & BRUNER	POLICE AND MAGISTRATE	634.50	0.00	000000	0/00/00	634.50
01-003693	BRUNER & BRUNER	PUBLIC WORKS	121.50	0.00	000000	0/00/00	121.50
01-003693	BRUNER & BRUNER	PLANNING AND ZONING	1,809.00	0.00	000000	0/00/00	1,809.00
01-003693	BRUNER & BRUNER	PUBLIC LIBRARY	310.50	0.00	000000	0/00/00	310.50
		** TOTALS **	3,010.50	0.00			3,010.50
01-003993	CAMERON SCHWEERS	BASKETBALL BASICS	168.00	0.00	000000	0/00/00	168.00
		** TOTALS **	168.00	0.00			168.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====	
PAID ITEMS DATES	: 3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT ----BALANCE----

01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES CREDITED	39.25-	0.00	000000 0/00/00 39.25-
01-004138	CAPITAL SANITARY SUPPLY	FOAM GUN	41.50	0.00	000000 0/00/00 41.50
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	154.00	0.00	000000 0/00/00 154.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	239.92	0.00	000000 0/00/00 239.92
01-004138	CAPITAL SANITARY SUPPLY	SUPPLIES	227.06	0.00	000000 0/00/00 227.06
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	67.92	0.00	000000 0/00/00 67.92
01-004138	CAPITAL SANITARY SUPPLY	TOILET PAPER	66.02	0.00	000000 0/00/00 66.02
01-004138	CAPITAL SANITARY SUPPLY	FLOOR CLEANER	65.47	0.00	000000 0/00/00 65.47
		** TOTALS **	822.64	0.00	822.64
01-025028	CAROL SCHOEPPNER	SECRETARY CONTRACT	350.00	350.00-	126600 3/16/23 0.00
		** TOTALS **	350.00	350.00-	0.00
01-000747	CARROLL AUTO SUPPLY	3/4" HOSE	64.50	0.00	000000 0/00/00 64.50
01-000747	CARROLL AUTO SUPPLY	#52 POWER STEERING PUMP	110.81	0.00	000000 0/00/00 110.81
		** TOTALS **	175.31	0.00	175.31
01-004132	CARROLL AVIATION INC.	CONTRACT	6,940.00	6,940.00-	126593 3/16/23 0.00
		** TOTALS **	6,940.00	6,940.00-	0.00
01-004146	CARROLL CONTROL SYSTEMS	SHOP HEATERS REPAIRED	554.85	0.00	000000 0/00/00 554.85
		** TOTALS **	554.85	0.00	554.85
01-004166	CARROLL COUNTY ISU EXTENS	SLOW COOKER MEALS PRESENTATION	30.00	30.00-	126624 3/22/23 0.00
		** TOTALS **	30.00	30.00-	0.00
01-004183	CARROLL COUNTY TREASURER	LIEN FILING FEE - 1709 N WEST	5.00	5.00-	126608 3/16/23 0.00
		** TOTALS **	5.00	5.00-	0.00
01-024005	CARROLL EYE CARE ASSOC.	KOOIKER EYE EXAM	26.00	0.00	000000 0/00/00 26.00
		** TOTALS **	26.00	0.00	26.00
01-004200	CARROLL LUMBER	PARK BENCH SUPPLIES	10.20	0.00	000000 0/00/00 10.20
		** TOTALS **	10.20	0.00	10.20
01-002977	CARROLL REFUSE SERVICE	FEBRUARY GARBAGE	65.55	65.55-	126590 3/16/23 0.00
		** TOTALS **	65.55	65.55-	0.00
01-003996	CARTER JOHN ESSICK	BASKETBALL BASICS	224.00	0.00	000000 0/00/00 224.00
		** TOTALS **	224.00	0.00	224.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	69.63	69.63-	126602 3/16/23 0.00
01-002998	CENTURYLINK	BACKUP PHONE LINE	159.51	159.51-	126603 3/16/23 0.00

=====PAYMENT DATES=====		=====ITEM DATES=====		=====POSTING DATES=====	
PAID ITEMS DATES	: 3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023
PARTIALLY ITEMS DATES:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023
UNPAID ITEMS DATES	:	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK# CHECK DT ----BALANCE----

		** TOTALS **	229.14	229.14-	0.00
01-001393	CHAMPION FORD INC.	#14 AUXILARY BATTERY	467.70	0.00	000000 0/00/00 467.70
		** TOTALS **	467.70	0.00	467.70
01-002867	CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	144.25	0.00	000000 0/00/00 144.25
		** TOTALS **	144.25	0.00	144.25
01-004525	CITY OF CARROLL	DOWNTOWN RESTROOM WTR BILL	41.03	41.03-	126625 3/22/23 0.00
		** TOTALS **	41.03	41.03-	0.00
01-003633	CLEANING SOLUTIONS INC	FEBRUARY LIBRARY CLEANING	3,120.00	3,120.00-	126619 3/22/23 0.00
		** TOTALS **	3,120.00	3,120.00-	0.00
01-003994	COLTON MUDD	2023 GOLF MEMBRSHIP REFUND	175.84	175.84-	126511 3/10/23 0.00
		** TOTALS **	175.84	175.84-	0.00
01-004835	COMMERCIAL SAVINGS BANK	MARCH ACH PROCESSING FEES	126.00	126.00-	000000 3/15/23 0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	12,420.37	12,420.37-	001497 3/23/23 0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	14,811.80	14,811.80-	001497 3/23/23 0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,671.66	4,671.66-	001497 3/23/23 0.00
		** TOTALS **	32,029.83	32,029.83-	0.00
01-002071	COMPUTER REPAIR & SERVICE	COMPUTER	1,345.00	0.00	000000 0/00/00 1,345.00
01-002071	COMPUTER REPAIR & SERVICE	COUNTY ERROR PHONE REPAIR	575.00	0.00	000000 0/00/00 575.00
		** TOTALS **	1,920.00	0.00	1,920.00
01-003145	CORE AND MAIN LP	FREIGHT CHARGE CREDITED	125.95-	0.00	000000 0/00/00 125.95-
01-003145	CORE AND MAIN LP	OPERATING SUPPLIES	1,140.95	0.00	000000 0/00/00 1,140.95
		** TOTALS **	1,015.00	0.00	1,015.00
01-003214	CORE-MARK MIDCONTINENT IN	CLEANING SUPPLIES	826.05	0.00	000000 0/00/00 826.05
		** TOTALS **	826.05	0.00	826.05
01-003924	DELTA DENTAL	APRIL DENTAL PREMIUMS	1,072.46	1,072.46-	126606 3/16/23 0.00
		** TOTALS **	1,072.46	1,072.46-	0.00
01-001965	DIANE TRACY	FEB. MILEAGE OUTREACH	58.95	58.95-	126613 3/22/23 0.00
		** TOTALS **	58.95	58.95-	0.00
01-006150	DPC INDUSTRIES INC	WATER TREATMENT SUPPLIES	2,740.54	0.00	000000 0/00/00 2,740.54
		** TOTALS **	2,740.54	0.00	2,740.54
01-006275	DREES OIL CO. INC.	PROPANE	335.15	335.15-	126594 3/16/23 0.00

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		
PARTIALLY ITEMS DATES:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		
UNPAID ITEMS DATES	:		3/10/2023 THRU	3/23/2023	3/10/2023 THRU	3/23/2023		
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE----
01-006275	DREES OIL CO. INC.	PROPANE	324.36	324.36-	126594	3/16/23		0.00
		** TOTALS **	659.51	659.51-				0.00
01-012590	ECHO ELECTRIC SUPPLY	OUTSIDE LIGHTING REPAIR	53.26	0.00	000000	0/00/00		53.26
01-012590	ECHO ELECTRIC SUPPLY	ELECTRICAL CEU	128.70	0.00	000000	0/00/00		128.70
		** TOTALS **	181.96	0.00				181.96
01-006810	ECOWATER SYSTEMS	COOLER RENT/WATER	128.11	128.11-	126595	3/16/23		0.00
		** TOTALS **	128.11	128.11-				0.00
01-008032	FARM & HOME PUBLISHERS	FARM & HOME PERIODICAL	65.00	65.00-	126626	3/22/23		0.00
		** TOTALS **	65.00	65.00-				0.00
01-008050	FASTENAL COMPANY	SAFETY SUPPLIES	34.97	0.00	000000	0/00/00		34.97
		** TOTALS **	34.97	0.00				34.97
01-000633	FILTER CARE	FILTER CLEANING	56.45	0.00	000000	0/00/00		56.45
		** TOTALS **	56.45	0.00				56.45
01-000013	FIRE/POLICE RETIREMENT SY MFPRSI CONTRIBUTIONS		13,568.07	13,568.07-	001498	3/23/23		0.00
		** TOTALS **	13,568.07	13,568.07-				0.00
01-003848	FIRST IMPRESSION	MAR. MALL RESTROOM CLEANING	300.00	0.00	000000	0/00/00		300.00
		** TOTALS **	300.00	0.00				300.00
01-003095	FOSTER GRANDPARENTS	1/2 FY 23 FUNDING REQUEST	1,500.00	0.00	000000	0/00/00		1,500.00
		** TOTALS **	1,500.00	0.00				1,500.00
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	1,856.75	0.00	000000	0/00/00		1,856.75
		** TOTALS **	1,856.75	0.00				1,856.75
01-009315	GALLS INC.	UNIFORM PANTS - KENNEBECK	54.78	0.00	000000	0/00/00		54.78
		** TOTALS **	54.78	0.00				54.78
01-010156	GRAPHIC EDGE LLC	SOCCER BALLS	1,499.25	0.00	000000	0/00/00		1,499.25
		** TOTALS **	1,499.25	0.00				1,499.25
01-010193	GROSSMAN & SONS EXCAVATIN	WATERMAIN BREAK 6TH & QUINT	3,797.50	0.00	000000	0/00/00		3,797.50
		** TOTALS **	3,797.50	0.00				3,797.50
01-010680	HAWKINS WATER TREATMENT	CHLORINE GAS	936.00	0.00	000000	0/00/00		936.00
		** TOTALS **	936.00	0.00				936.00
01-011015	HIGHWAY 30 CAR WASH	CITY MANAGER MOVING EXPENSE	2,620.00	0.00	000000	0/00/00		2,620.00

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE----

		** TOTALS **	2,620.00	0.00				2,620.00
01-003081	HIGHWAY 30 COALITION	HWY 30 DUES	300.00	0.00	000000	0/00/00		300.00
		** TOTALS **	300.00	0.00				300.00
01-011800	HYDRAFLO INC.	OPERATING SUPPLIES	229.23	0.00	000000	0/00/00		229.23
		** TOTALS **	229.23	0.00				229.23
01-003649	ICE TECHNOLOGIES INC	IT MAINTENANCE	773.52	773.52-	126620	3/22/23		0.00
01-003649	ICE TECHNOLOGIES INC	IT MAINTENANCE	19.10	19.10-	126620	3/22/23		0.00
		** TOTALS **	792.62	792.62-				0.00
01-012615	IDALS - PESTICIDE BUREAU	2 FUEL METER TAGS	9.00	9.00-	126597	3/16/23		0.00
		** TOTALS **	9.00	9.00-				0.00
01-002198	ILA/IASL	LIBRARY SUPPLIES	18.00	18.00-	126614	3/22/23		0.00
		** TOTALS **	18.00	18.00-				0.00
01-012552	INDUSTRIAL BEARING SUPP.	COUPLING RETURNED	57.97-	0.00	000000	0/00/00		57.97-
01-012552	INDUSTRIAL BEARING SUPP.	COUPLINGS	231.80	0.00	000000	0/00/00		231.80
		** TOTALS **	173.83	0.00				173.83
01-012635	IOWA DEPARTMENT OF TRANSP	BRINE	1,725.00	0.00	000000	0/00/00		1,725.00
		** TOTALS **	1,725.00	0.00				1,725.00
01-003982	IOWA INFORMATION INC.	FEBRUARY ADVERTISEMENT	75.00	75.00-	126621	3/22/23		0.00
		** TOTALS **	75.00	75.00-				0.00
01-012666	IOWA ONE CALL	FEBRUARY LOCATES	26.20	0.00	000000	0/00/00		26.20
		** TOTALS **	26.20	0.00				26.20
01-012706	IPERS	IPERS CONTRIBUTIONS	18,340.83	18,340.83-	001499	3/23/23		0.00
01-012706	IPERS	IPERS CONTRIBUTIONS	432.21	432.21-	001499	3/23/23		0.00
		** TOTALS **	18,773.04	18,773.04-				0.00
01-004002	JACOB THOMPSON	BASKETBALL BASICS	56.00	0.00	000000	0/00/00		56.00
		** TOTALS **	56.00	0.00				56.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	900.00	0.00	000000	0/00/00		900.00
		** TOTALS **	900.00	0.00				900.00
01-003997	JEFF BAUER	MEMBERSHIP REFUND - JEFF BAUER	129.00	129.00-	126622	3/22/23		0.00
		** TOTALS **	129.00	129.00-				0.00

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE----

01-013917	JEO CONSULTING GROUP INC.	2022 STORMWATER IMPROVEMENTS	9,125.00	0.00	000000	0/00/00		9,125.00
01-013917	JEO CONSULTING GROUP INC.	2022 WATERMAIN REPLACEMENT	11,790.00	0.00	000000	0/00/00		11,790.00
		** TOTALS **	20,915.00	0.00				20,915.00
01-003243	JET'S OUTDOOR POWER AND S	GOLF CART REPAIR	5,380.35	0.00	000000	0/00/00		5,380.35
		** TOTALS **	5,380.35	0.00				5,380.35
01-025020	JOHN DEERE FINANCIAL	#31 PAINT	26.34	26.34-	126599	3/16/23		0.00
01-025020	JOHN DEERE FINANCIAL	#31 OIL CHANGE	344.56	344.56-	126599	3/16/23		0.00
01-025020	JOHN DEERE FINANCIAL	REPAIR PARTS	50.30	50.30-	126599	3/16/23		0.00
01-025020	JOHN DEERE FINANCIAL	REPAIR PARTS	24.38	24.38-	126599	3/16/23		0.00
		** TOTALS **	445.58	445.58-				0.00
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	122.44	0.00	000000	0/00/00		122.44
		** TOTALS **	122.44	0.00				122.44
01-001345	KELTEK INCORPORATED	DOCKING STATION POWER SUPPLY	170.30	0.00	000000	0/00/00		170.30
		** TOTALS **	170.30	0.00				170.30
01-000531	KEVIN HOFFMAN	STEEL TOED BOOTS	150.06	150.06-	126589	3/16/23		0.00
		** TOTALS **	150.06	150.06-				0.00
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC-T/FLUORIDE	92.00	0.00	000000	0/00/00		92.00
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC-T SAMPLES	75.00	0.00	000000	0/00/00		75.00
		** TOTALS **	167.00	0.00				167.00
01-014940	KITT PLBG. AND HTG. INC.	FURNACE FILTERS	171.00	171.00-	126598	3/16/23		0.00
		** TOTALS **	171.00	171.00-				0.00
01-003481	MARCO TECHNOLOGIES LLC	COPIER CONTRACT	93.67	0.00	000000	0/00/00		93.67
		** TOTALS **	93.67	0.00				93.67
01-017133	MASTERCARD	ADOBE SOFTWARE/MAIL CHIMP/ZOOM	43.98	43.98-	126627	3/22/23		0.00
01-017133	MASTERCARD	BOOKS AND MOVIES	507.06	507.06-	126628	3/22/23		0.00
01-017133	MASTERCARD	ADS/SUPPLIES/MEMBERSHIPS	2,567.70	2,567.70-	126629	3/22/23		0.00
		** TOTALS **	3,118.74	3,118.74-				0.00
01-002993	MC CLURE ENGINEERING CO.	LED LIGHTING PROJECT ENGINEER	25,565.40	25,565.40-	126591	3/16/23		0.00
		** TOTALS **	25,565.40	25,565.40-				0.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	50,431.80	50,431.80-	126513	3/10/23		0.00
		** TOTALS **	50,431.80	50,431.80-				0.00
01-017585	MIDWEST WHOLESALE BLDG PR	BOARDS FOR BLDG RAILING	166.74	0.00	000000	0/00/00		166.74

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---

01-017585	MIDWEST WHOLESALE BLDG PR	REBAR - WATERMAIN BREAKS	207.75	0.00	000000	0/00/00		207.75
		** TOTALS **	374.49	0.00				374.49
01-018408	NAPA AUTO PARTS	#27 HEAD LIGHTS	27.98	0.00	000000	0/00/00		27.98
01-018408	NAPA AUTO PARTS	ENGINE DEGREASER	8.88	0.00	000000	0/00/00		8.88
01-018408	NAPA AUTO PARTS	GENERATOR REPAIRS	30.18	0.00	000000	0/00/00		30.18
01-018408	NAPA AUTO PARTS	GENERATOR REPAIRS	72.78	0.00	000000	0/00/00		72.78
		** TOTALS **	139.82	0.00				139.82
01-003263	NETBANX	FEB. EFT PROCESSING FEES	91.60	91.60-	000000	3/15/23		0.00
		** TOTALS **	91.60	91.60-				0.00
01-003990	NOAH JERALD HINNERS	BASKETBALL BASICS	168.00	0.00	000000	0/00/00		168.00
		** TOTALS **	168.00	0.00				168.00
01-019135	NOVA FITNESS EQUIPMENT	BIKE REPAIRS	100.00	0.00	000000	0/00/00		100.00
		** TOTALS **	100.00	0.00				100.00
01-020203	OFFICE STOP	CORRECTION TAPE	8.44	0.00	000000	0/00/00		8.44
01-020203	OFFICE STOP	OFFICE SUPPLIES	11.50	0.00	000000	0/00/00		11.50
		** TOTALS **	19.94	0.00				19.94
01-021050	P & H WHOLESALE INC.	SUPPLIES	1.02	0.00	000000	0/00/00		1.02
01-021050	P & H WHOLESALE INC.	BUSHING FOR TRANSMITTER	17.54	0.00	000000	0/00/00		17.54
01-021050	P & H WHOLESALE INC.	PVC FITTINGS	54.97	0.00	000000	0/00/00		54.97
		** TOTALS **	73.53	0.00				73.53
01-001127	PIONEER MANUFACTURING CO.	BRITE STRIPE	939.05	0.00	000000	0/00/00		939.05
		** TOTALS **	939.05	0.00				939.05
01-009870	RACCOON VALLEY ELECTRIC C	FEB. ELECTRIC SERVICE	1,421.56	1,421.56-	126596	3/16/23		0.00
		** TOTALS **	1,421.56	1,421.56-				0.00
01-023828	RETIRED SENIOR VOLUNTEER	1/2 FY 23 FUNDING REQUEST	4,750.00	0.00	000000	0/00/00		4,750.00
		** TOTALS **	4,750.00	0.00				4,750.00
01-024630	RUTTEN'S VACUUM CENTER	VACUUM REPAIRS	109.96	109.96-	126630	3/22/23		0.00
		** TOTALS **	109.96	109.96-				0.00
01-003696	SCI COMMUNICATIONS INC	E911 PHONE UPGRADE ISSUES	1,627.50	0.00	000000	0/00/00		1,627.50
		** TOTALS **	1,627.50	0.00				1,627.50
01-025250	SHERWIN WILLIAMS CO.	PAINT	5.78	0.00	000000	0/00/00		5.78
		** TOTALS **	5.78	0.00				5.78

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE----

01-004000	SIGMA CONTROLS INC	SUBMERSIBLE LEVEL SENSOR	1,162.13	0.00	000000	0/00/00		1,162.13
		** TOTALS **	1,162.13	0.00				1,162.13
01-025335	SNYDER TREE SERVICE	EMERALD ASH BORER	28,320.30	0.00	000000	0/00/00		28,320.30
		** TOTALS **	28,320.30	0.00				28,320.30
01-004178	SOLID WASTE MANAGEMENT CO	WOOD DISPOSAL - THEATER	14.10	0.00	000000	0/00/00		14.10
01-004178	SOLID WASTE MANAGEMENT CO	WOOD DISPOSAL - THEATER	10.00	0.00	000000	0/00/00		10.00
		** TOTALS **	24.10	0.00				24.10
01-001778	SPRAYER SPECIALTIES INC	#24 BRINE PUMP ASSEMBLY	416.84	0.00	000000	0/00/00		416.84
		** TOTALS **	416.84	0.00				416.84
01-025880	STONE PRINTING CO.	COPY PAPER	314.95	314.95-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	FOLDERS	773.57	0.00	000000	0/00/00		773.57
01-025880	STONE PRINTING CO.	LAMINATING	3.00	3.00-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	13.65	0.00	000000	0/00/00		13.65
01-025880	STONE PRINTING CO.	ENVELOPES	216.00	216.00-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	307.50	0.00	000000	0/00/00		307.50
01-025880	STONE PRINTING CO.	POSTAGE PAID ENVELOPES	2,032.00	0.00	000000	0/00/00		2,032.00
01-025880	STONE PRINTING CO.	LABELS	42.99	42.99-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	LAMINATING	7.00	7.00-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	PAPER	0.70	0.00	000000	0/00/00		0.70
01-025880	STONE PRINTING CO.	LAMINATING	6.00	6.00-	126631	3/22/23		0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	57.03	0.00	000000	0/00/00		57.03
		** TOTALS **	3,774.39	589.94-				3,184.45
01-003992	STONE SIBENALLER	BASKETBALL BASICS	168.00	0.00	000000	0/00/00		168.00
		** TOTALS **	168.00	0.00				168.00
01-002682	STOREY KENWORTHY/MATT PAR	UTILITY BILLS	1,000.00	0.00	000000	0/00/00		1,000.00
		** TOTALS **	1,000.00	0.00				1,000.00
01-004001	SUSAN CRAIG	REMEMBERING THE APRONS	150.00	150.00-	126623	3/22/23		0.00
		** TOTALS **	150.00	150.00-				0.00
01-002758	SWANK MOTION PICTURES INC	PUBLIC PERFORMANCE LICENSE	532.00	532.00-	126615	3/22/23		0.00
		** TOTALS **	532.00	532.00-				0.00
01-003999	TEAMSESCO	FLEX BOARD REPAIR	477.38	0.00	000000	0/00/00		477.38
01-003999	TEAMSESCO	BALLAST BOARD REPAIR	884.28	0.00	000000	0/00/00		884.28
		** TOTALS **	1,361.66	0.00				1,361.66

=====PAYMENT DATES=====			=====ITEM DATES=====			=====POSTING DATES=====		
PAID ITEMS DATES	:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES	:		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
VENDOR	---- VENDOR NAME -----	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	----	BALANCE---
01-027060	TREASURER OF IOWA	FEB. SALES TAX	3,534.60	3,534.60-	000000	3/15/23		0.00
		** TOTALS **	3,534.60	3,534.60-				0.00
01-003745	TREMCO PRODUCTS INC.	ANTI-THEFT SYSTEM	141.90	0.00	000000	0/00/00		141.90
		** TOTALS **	141.90	0.00				141.90
01-028814	VAN METER COMPANY, THE	SUPPLIES	91.95	0.00	000000	0/00/00		91.95
		** TOTALS **	91.95	0.00				91.95
01-002666	VAN WALL EQUIPMENT INC.	GOLF COURSE SUPPLIES	709.32	0.00	000000	0/00/00		709.32
		** TOTALS **	709.32	0.00				709.32
01-003983	VISUAL EDGE IT INC	COPIER CONTRACT	56.87	0.00	000000	0/00/00		56.87
		** TOTALS **	56.87	0.00				56.87
01-003377	WELLMARK BLUE CROSS/BLUE	APR. HEALTH INSURANCE PREMIUMS	45,899.75	45,899.75-	126618	3/22/23		0.00
		** TOTALS **	45,899.75	45,899.75-				0.00
01-003995	WILLIAM SCHULTES	BASKETBALL BASICS	112.00	0.00	000000	0/00/00		112.00
		** TOTALS **	112.00	0.00				112.00
01-030355	WITTROCK MOTOR CO.	FEB. CAR RENTAL	550.00	550.00-	126601	3/16/23		0.00
		** TOTALS **	550.00	550.00-				0.00
01-003307	WORLDPAY INTEGRATED PAYME	FEB. CC PROCESSING	916.88	916.88-	000000	3/15/23		0.00
		** TOTALS **	916.88	916.88-				0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 3/8/2023	227.37	227.37-	126592	3/16/23		0.00
01-003970	WORLDWIDE EXPRESS	FREIGHT W/E 3/15/2023	70.76	70.76-	126604	3/16/23		0.00
		** TOTALS **	298.13	298.13-				0.00
01-003722	ISOLVED BENEFIT SERVICES	FEB. HRA CHECKS	847.56	847.56-	000000	3/15/23		0.00
		** TOTALS **	847.56	847.56-				0.00
* Payroll Expense			169,364.72					

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
PARTIALLY ITEMS DATES:	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023
UNPAID ITEMS DATES :		3/10/2023 THRU 3/23/2023	3/10/2023 THRU 3/23/2023

REPORT TOTALS

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	407,889.78	407,889.78CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	103,662.70	0.00	103,662.70
VOID ITEMS	0.00	0.00	0.00
 ** TOTALS **	 511,552.48	 407,889.78CR	 103,662.70

UNPAID RECAP

UNPAID INVOICE TOTALS	103,909.85
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	247.15CR
 ** UNPAID TOTALS **	 103,662.70

VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

=====PAYMENT DATES=====

PAID ITEMS DATES : 3/10/2023 THRU 3/23/2023

PARTIALLY ITEMS DATES: 3/10/2023 THRU 3/23/2023

UNPAID ITEMS DATES :

=====ITEM DATES=====

3/10/2023 THRU 3/23/2023

3/10/2023 THRU 3/23/2023

3/10/2023 THRU 3/23/2023

=====POSTING DATES=====

3/10/2023 THRU 3/23/2023

3/10/2023 THRU 3/23/2023

3/10/2023 THRU 3/23/2023

FUND TOTALS

001	GENERAL FUND	183,975.20
010	HOTEL/MOTEL TAX	896.41
110	ROAD USE TAX FUND	9,390.82
121	LOCAL OPTION SALES TAX	341.03
178	CRIME PREV/SPEC PROJECTS	82.44
303	C.P. - AIRPORT	25,565.40
314	C.P.-STREETS MAINT BLDG	166.74
600	WATER UTILITY FUND	26,327.53
602	WATER UTILITY CAP. IMP.	11,790.00
610	SEWER UTILITY FUND	26,707.42
621	STORM WATER CAP. IMP.	9,125.00
850	MEDICAL INSURANCE FUND	47,819.77
	* PAYROLL EXPENSE	169,364.72
GRAND TOTAL		511,552.48

City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager

FROM: Laura Schaefer, City Clerk/Finance Director

DATE: March 22, 2023

SUBJECT: Infill Housing Incentive Applications

The City of Carroll received three Infill Housing Incentive applications as follows:

Applicant: Lynn & Brenda Heuton
Property Location: 1527 Woodland Drive
Estimated Building Value: \$400,000

Applicant: Wittrock Construction
Property Location: 415 Deer Creek Lane
Estimated Building Value: \$550,000

Applicant: Larry & Deanne Wolterman
Property Location: 1030 Roman Road
Estimated Building Value: \$320,000

As a note, the incentive is paid to the applicant after the City issues the final occupancy permit for the home. If these applications are approved, there will be 11 incentives remaining available.

RECOMMENDATION: Mayor and City Council consideration and approval of the requested Infill Housing Incentive applications.

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 1527 Woodland Drive

Legal Description or Parcel Number: Lot 11 Block 5

Northridge Forth Subdivision Phase Three

Applicant: Lynn & Brenda Heaton

Address: 1517 Woodland Drive

City: Carroll State: Iowa

Phone: 712-210-0178

Current Property Value (from assessor's records)

Land: \$ 49,000 Lot Building(s): \$ 0

Brief Description of Project: New Home Construction on slab

Estimated Cost of Actual Building Improvements: \$ 400,000

Start Date: April 15th 2023

Estimated or Actual Completion Date: Nov. 1st 2023

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature:  Date Signed: 3-17-23

City Council Action:

_____ Approved

Date: _____

_____ Disapproved

Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 3/20/2023

PERMIT #: 230059

DATE ISSUED: 3/20/2023

PROJECT ADDRESS: 1527 WOODLAND DRIVE
LOCATION: 1527 WOODLAND DRIVE
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: LYNN'S CARPENTRY & DESIGN
ADDRESS: 1517 WOODLAND DR
CITY: CARROLL
STATE: IA
ZIP: 51401-3802
PHONE:

CONTRACTOR: LYNN'S CARPENTRY & DESIGN
ADDRESS: 1517 WOODLAND DR
CITY: CARROLL
ST: IA
ZIP: 51401-3802
PHONE:

VALUATION: \$ 400,000.00
WORK: RESIDENTIAL NEW
PROP. USE
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,191.00
CONST WTR	CONSTRUCTION WATER	\$ 42.00
TOTAL		\$1,233.00

NOTES: NEW HOUSE

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 415 Deer Creek Lane

Legal Description or Parcel Number: Lot 3 Plat 4
Timber Creek East

Applicant: Wittrock Construction / Jason Wittrock

Address: 1320 NW ST

City: Carroll State: IA

Phone: (712) 792-1403

Current Property Value (from assessor's records)

Land: \$ 69,000 Building(s): \$ —

Brief Description of Project: New House

Estimated Cost of Actual Building Improvements: \$ \$1550,000

Start Date: 4-1-23

Estimated or Actual Completion Date: ~~12-1-23~~ 12-1-23

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature:  Date Signed: 3-20-23

City Council Action:

_____ Approved Date: _____

_____ Disapproved Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 3/20/2023

PERMIT #: 230061

DATE ISSUED: 3/20/2023

PROJECT ADDRESS: 415 DEER CREEK LANE
LOCATION: 415 DEER CREEK LANE
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: WITTROCK CONSTRUCTION
ADDRESS: 1320 N WEST ST
CITY: CARROLL
STATE: IA
ZIP: 51401-1440
PHONE:

CONTRACTOR: WITTROCK CONSTRUCTION
ADDRESS: 1320 N WEST ST
CITY: CARROLL
ST: IA
ZIP: 51401-1440
PHONE:

VALUATION: \$ 550,000.00
WORK: RESIDENTIAL NEW
PROP. USE:
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,566.00
CONST WTR	CONSTRUCTION WATER	\$ 42.00
TOTAL		\$1,608.00

NOTES: NEW HOUSE

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE

APPLICATION FOR CITY OF CARROLL HOUSING INCENTIVE PROGRAM

Please type or print

Property address: 1030 ROMAN ROAD

Legal Description or Parcel Number: LOT 16, BLOCK 5, NORTHRIDGE FOURTH SUBDIVISION, PHASE THREE, CITY OF CARROLL, CARROLL, IOWA AND A 1/16 MEMBERSHIP IN BLOCK 5, NORTHRIDGE 4TH PHASE THREE HOMEOWNERS ASSOCIATION, INC. PURSUANT TO DECLARATION AS FILED BOOK 2017, PAGE 2400

Applicant: LARRY AND DEANNE WOLTERMAN

Address: 17858 NOBLE AVE

City: CARROLL State: IOWA

Phone: 712 775-2054 LARRY CELL 7901027
DEANNE CELL 790-0158

Current Property Value (from assessor's records)

Land: \$ 61,000 Building(s): \$ 320,000

Brief Description of Project: HOUSE ON SLAB LOT 16

Estimated Cost of Actual Building Improvements: \$ 320,000

(Note: Building value only – exclude land value. Maximum building value of \$325,000 per unit)

Start Date: JUNE 2023

Estimated or Actual Completion Date: AUGUST 2024

Note: No change may be made once an application is approved without approval of the Carroll City Council.

Acknowledgments:

A copy of the building permit is attached.

The property to which improvements are made conform to all applicable city codes.

The applicant certifies that all information in this application and all information provided in the support of this application is given for the purpose of obtaining a housing incentive from the City of Carroll and is true and complete to the best of the applicant's knowledge. The applicant acknowledges that no incentive will be received unless it is approved by the Carroll City Council. The applicant understands and acknowledges the rules of the Program and acknowledges that incentive eligibility is subject to the Program rules.

Applicant's Signature: Larry Wolterman Date Signed: 3-21-23
Deanne Wolterman

City Council Action:

_____ Approved Date: _____

_____ Disapproved Date: _____

Reason for disapproval: _____

CITY OF CARROLL

BUILDING PERMIT

THIS FORM WAS PRINTED ON: 3/21/2023

PERMIT #: 230062

DATE ISSUED: 3/21/2023

PROJECT ADDRESS: 1030 ROMAN ROAD
LOCATION: 1030 ROMAN ROAD
SUBDIVISION:

LOT #:
BLK #:

ISSUED TO: LARRY WOLTERMAN
ADDRESS: 17858 NOBLE AVE
CITY: CARROLL
STATE: IA
ZIP: 51401-8893
PHONE:

CONTRACTOR: LARRY WOLTERMAN
ADDRESS: 17858 NOBLE AVE
CITY: CARROLL
ST: IA
ZIP: 51401-8893
PHONE:

VALUATION: \$ 0.00
WORK: RESIDENTIAL NEW
PROP. USE
ARCHITECT:

SQ FT 0.00
ZONE ORD:
OCCP TYPE:
CLASSWORK:

FEE CODE	DESCRIPTION	AMOUNT
BL ISSUE	BUILDING ISSUE FEE	\$1,003.50
CONST WTR	CONSTRUCTION WATER	\$ 42.00
TOTAL		\$1,045.50

NOTES: NEW HOUSE

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 120 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager 
FROM: Chad Tiemeyer, Director of Parks and Recreation 
DATE: March 22, 2023
SUBJECT: Carroll Merchants Park Concession Stand Lease - Kuemper Catholic School System

The Kuemper Catholic School System has requested the use of the Merchants Park Concession Stand for all home Kuemper Baseball games and Carroll Merchants games during the 2023 season. This is the second year Kuemper has taken responsibility of utilizing the concession stand for both Kuemper Baseball and Merchants games.

This Carroll Merchants Park Concession Lease is similar to other concession stand leases. Kuemper would be in charge of all staffing, ordering, prepping and serving of food and drink for Kuemper and Merchants games, and would take care of the area inside and immediately surrounding the concessions area. This lease would not include Iowa High School State Baseball concessions, although Kuemper Catholic School System and Carroll Community School District will likely be involved in aiding in concessions for this event.

RECOMMENDATION: Mayor and City Council consideration of passage and approval of the Resolution accepting the Carroll Merchants Park Concession Stand Lease with Kuemper Catholic School System.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE CARROLL MERCHANTS PARK CONCESSION STAND
LEASE BETWEEN THE CITY OF CARROLL AND THE KUEMPER CATHOLIC SCHOOL
SYSTEM**

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that all contracts made by the City be reduced to writing and approved by the City Council by resolution; and

WHEREAS, the Agreement Between the City of Carroll and the Kuemper Catholic School System is attached hereto as Exhibit "A"; and

WHEREAS, it is determined that the approval of the attached Agreement is in the best interest of the City of Carroll, Iowa;

NOW, THEREFORE, BE IT RESOLVED that the Agreement Between the City of Carroll and the Kuemper Catholic School System, attached as Exhibit "A", be authorized and approved, and that the Mayor and City Clerk are authorized to execute the contract on behalf of the City of Carroll.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 27th day of March, 2023.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY: _____
Mark E. Beardmore, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

CARROLL MERCHANTS CONCESSION STAND LEASE

This Agreement, made and entered into this _____ day of _____, 2023, by and between the City of Carroll, Iowa, a municipal corporation hereinafter referred to as "City", and Kuemper Catholic School System, of Carroll, Iowa, hereinafter referred to as "Manager."

The parties hereto enter into a lease agreement, whereby the City leases to Manager the concession stand and the immediate surrounding area of the concession stand at Merchant's Park, hereinafter referred to as the "Merchant's Concession Stand", in Carroll, Iowa. The consideration for said lease is set out below in the mutual agreements and covenants.

The parties mutually agree and covenant as follows:

1. The term of this agreement shall be from May 1, 2023, to July 31, 2023, unless renewed for an additional year by the City on or before December 31, 2023.
2. Carroll Concession Stand Lease at Merchants Park will only be in effect for Carroll Kuemper Catholic Baseball Games, and Carroll Merchants Baseball Games. All other games would require approval from the City. Iowa High School Athletic Association Boys State Baseball concessions will be conducted by the City of Carroll Parks and Recreation Department.
3. Manager shall have the right to sell concessions including food and soft drinks, and related legal beverages at the concession stand at the Merchant's Concession Stand.
4. Manager agrees that he shall obtain any necessary licenses and permits for the operation of the above concession stand.
5. Manager shall operate the Merchant's Concession Stand at reasonable times consistent with the needs of the patrons of Kuemper and Merchant's baseball games. Manager shall use their best judgment as to the times and days when the concession stand will be open, for the mutual benefit of Manager and the City.
6. Manager shall remove from the concession stand all food, beverage and other materials no later than August 1.
7. Manager shall deposit with the City Finance Director a certificate of insurance for general liability in the amount of \$500,000. This limit of liability is the minimum limits required by the City. In no way should it be construed to be adequate for Manager's liability exposure.

8. Manager shall have the right to all income from the operation of the concessions at the concession stand, and shall be responsible for all its expenses in the operation of the concession stand.
9. No rental fee will be charged for running concessions for Kuemper baseball and Merchants baseball games.
10. Manager shall be responsible for the following duties:
 - a. Providing adequate staffing for the concession stand, at Manager's expense, for the adequate service of the patrons of the Merchant's Park Concessions. Manager shall be responsible for any salary or compensation, and any withholding taxes, insurance or any benefits the Manager chooses to supply for any employees. City shall not provide workers' compensation insurance since Manager and his employees are not City employees.
 - b. Collecting all revenues from the concession stand and paying just and appropriate expenses for the operation of the concession stand, including paying the above-stated rent to the City, if any.
 - c. Paying the appropriate permit and license fees to any governmental agency that shall require a permit and license for the operation of said concession stand.
 - d. Paying any taxes on the profit from the operation of said concession stand.
 - e. Conducting ordinary and routine maintenance of the building, fixtures and equipment of the concession stands. Should any of the equipment need major repairs or replacement, the Manager shall consult with the City about such major repair or replacement. "Major repair" shall be defined as any repair exceeding the sum of \$100 for any one piece of equipment, fixture or the building itself.
 - f. Being responsible for keeping the concession stands and immediate surrounding premises clean, free from debris, and in full compliance with health and safety regulations and laws.
11. Manager shall communicate with City, through the City's Parks and Recreation Director, or City Manager, of any major changes in the operation of the concession stand, such as the inability of Manager to continue operation

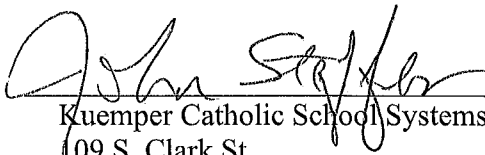
to the extent of adequate service to the patrons of the Merchant's Concession Stand. Such notice shall be given promptly to the Parks and Recreation Director, or if he or she is unavailable, then to the City Manager. Similarly, Manager shall notify either the Parks and Recreation Director or the City Manager of any particular needs that Manager identifies during the operation of the concession stand, such as new or replacement equipment, major repairs that might be needed other than routine maintenance, or structural problems with the building that come to the attention of Manager.

12. Manager shall put forth his best efforts to promote and manage the concession stand of Merchants Park. Breach of this provision or the material breach of any of the provisions of this Agreement may lead to immediate termination of this Agreement by the City with or without notice depending upon the nature of the breach.

This Agreement executed on this _____ day of _____, 2023.

CITY OF CARROLL, IOWA

By: _____
Mark E. Beardmore, Mayor

By: 
Kuemper Catholic School Systems
109 S. Clark St,
Carroll, Iowa 51401



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager 
FROM: Laura A. Schaefer, Finance Director/City Clerk 
DATE: March 22, 2023
SUBJECT: General Obligation Capital Loan Notes, Series 2023 (Street Improvements and Rec Center Project)

- Resolution authorizing the issuance and levying a tax for the payment thereof

The FY 2024 budget proposal contains a debt issuance for the Adams Street Reconstruction Project and partial funding for the Carroll Recreation Center Improvement – 2021 Project. Public hearings for both of these projects have already been held over the past year.

The attached “pre-levy” resolution tells the public that the City has a need for money to pay for debt service (principal and interest) for these specific projects from capital loan notes to be sold at a later date. The “pre-levy” resolution gives the basis for the debt service to be included in the FY 2024 budget. It does not bind Council to the repayment schedule.

Passage of the attached “pre-levy” resolution authorizes the City to include the anticipated debt service to be paid during FY 2024 and levy a tax to pay for the debt. The current anticipated total debt service amount of principal and interest for FY 2024 is \$532,859 and has been incorporated into the City’s proposed total city levy rate of \$12.16844. A final repayment schedule will be determined when the debt is issued but not to exceed eight (8) years.

RECOMMENDATION: Council discussion and approval of a resolution authorizing the issuance of General Obligation Capital Loan Notes, Series 2023, and levying a tax for the payment thereof.

ITEMS TO INCLUDE ON AGENDA

CITY OF CARROLL, IOWA

General Obligation Capital Loan Notes, Series 2023

- Resolution authorizing the issuance and levying a tax for the payment thereof.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

March 27, 2023

The City Council of the City of Carroll, State of Iowa, met in regular session, in the Council Chambers, City Hall, 627 N. Adams Street, Carroll, Iowa, at 5:15 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2023, AND LEVYING A TAX FOR THE PAYMENT THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES
2023, AND LEVYING A TAX FOR THE PAYMENT THEREOF**

WHEREAS, the City of Carroll, State of Iowa ("Issuer"), is a municipal corporation, organized and existing under the Constitution and laws of the State of Iowa, and is not affected by any special legislation; and

WHEREAS, the Issuer is in need of funds to pay costs of (1) the acquisition, construction, reconstruction, improvement, enlargement, extension, and equipping of a Recreation Center; and (2) the opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds; the construction, reconstruction, and repairing of any street or bridge improvements; the acquisition, installation, and repair of sidewalks, pedestrian overpasses and underpasses, trails, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes (the "Project"), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, Series 2023 be issued; and

WHEREAS, the City Council has taken such acts as are necessary to authorize issuance of the Notes.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:

Section 1. Authorization of the Issuance. General Obligation Capital Loan Notes, Series 2023 shall be issued pursuant to the provisions of Iowa Code Sections 384.24A, 384.25 and 384.26 for the purposes covered by the hearing.

Section 2. Levy of Annual Tax. For the purpose of providing funds to pay the principal and interest as required under Chapter 76.2, there is levied for each future year the following direct annual tax upon all the taxable property in the City of Carroll, State of Iowa, to wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$532,859	2023/2024
\$824,025	2024/2025
\$284,825	2025/2026
\$289,613	2026/2027
\$288,688	2027/2028
\$287,288	2028/2029
\$285,413	2029/2030
\$288,063	2030/2031

Principal and interest coming due at any time when the proceeds of the tax on hand are insufficient to pay the amount due shall be promptly paid when due from current funds available for that purpose and reimbursement must be made.

Section 3. Amendment of Levy of Annual Tax. Based upon the terms of the future sale of the Notes to be issued, this Council will file an amendment to this Resolution ("Amended Resolution") with the County Auditor.

Section 4. Filing. A certified copy of this Resolution shall be filed with the County Auditor of County of Carroll, State of Iowa, who shall, pursuant to Iowa Code Section 76.2, levy, assess and collect the tax in the same manner as other taxes and, when collected, these taxes shall be used only for the purpose of paying principal and interest on the Notes.

PASSED AND APPROVED this 27th day of March, 2023.

Mayor

ATTEST:

City Clerk

STATE OF IOWA)
) SS
COUNTY OF CARROLL)

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2023.

(SEAL)

COUNTY AUDITOR'S CERTIFICATE

I, _____, County Auditor of Carroll County, State of Iowa, hereby certify that on the _____ day of _____, 2023 there was filed in my office the Resolution of the City Council of the City of Carroll, State of Iowa, adopted on the 27th day of March, 2023, the Resolution authorizing execution of a Loan Agreement and authorizing the issuance of General Obligation Capital Loan Notes, Series 2023, and levying a tax therefor.

(COUNTY SEAL)

County Auditor of Carroll County, State of
Iowa



City of Carroll

627 N. Adams Street

Carroll, Iowa 51401

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Aaron Kooiker, City Manager 
FROM: Laura A. Schaefer, City Clerk/Finance Director 
DATE: March 23, 2023
SUBJECT: FY 2023/2024 Budget – Set Public Hearing Date

Since Fall 2022, City staff has been preparing the FY 2023/2024 proposed budget. In January 2023, Council held work sessions on the proposed budget. The maximum property tax dollars public hearing was held February 13, 2023 with approving a resolution approving those property tax dollars. After the public hearing, a change to the residential rollback, by lowering it, was signed into law by the Governor on February 20, 2023.

Upon receiving updated taxable valuations from Carroll County Auditor, City staff worked with Council to determine the impact of the lower taxable valuation had on the proposed FY 2023/2024 budget. The budget was prepared to continue to ask for the same property tax dollars as what was approved with the maximum property tax dollars resolution. Salaries were also adjusted to reflect negotiated union contract salary adjustments. An updated budget book (dated March 2023) has been posted on the City of Carroll's website: www.cityofcarroll.com/finance.

Attached is a copy of the State of Iowa budget forms that includes the public hearing notice to be published in the Carroll Times Herald no later than Friday, March 31, 2023 for a public hearing date of April 10, 2023. The state budget forms and notice of public hearing have been prepared based upon the discussions held during the budget work sessions and discussions of the change to the residential rollback.

The public hearing notice summarizes the actual revenues and expenses for FY 2022, re-estimated revenues and expenses for FY 2023, and proposed FY 2024 revenues and expenses as well as the proposed tax levy (\$12.16844) for FY 2024. Once the public hearing date is set, the maximum expense amounts and tax levy for FY 2024 will also be set. If there are any increases to the budget, those changes would need to be approved prior to setting the public hearing date. A decrease to the budget can be approved at the budget public hearing, prior to approval.

RECOMMENDATION: Council consideration and approval of the proposed FY 2023/2024 budget which includes setting April 10, 2023 as the date for a public hearing for the proposed FY 2023/2024 budget and directs the City Clerk to publish said public hearing notice.

FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
The City of : CARROLL County Name: CARROLL COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	507,671,594	2b	498,832,647	
DEBT SERVICE	3a	558,812,886	3b	549,973,939	
Ag Land	4a	722,440			
City Number: 14-116 Last Official Census: 10,321					

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	4,112,140	4,040,544	43 8.10000
Non-Voted Other Permissible Levies							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14	275,000	270,213	52 0.54169
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465 0.00000
Voted Other Permissible Levies							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
Total General Fund Regular Levies (5 thru 24)				25	4,387,140	4,310,757	
Ag Land	3.00375			26	2,171	2,171	63 3.00375
Total General Fund Tax Levies (25 + 26)				27	4,389,311	4,312,928	
Special Revenue Levies							
Emergency (if general fund at levy limit)	0.27000			28		0	64 0.00000
Police & Fire Retirement	Amt Nec			29	230,000	225,996	0.45305
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	400,000	393,035	0.78791
Other Employee Benefits	Amt Nec			31	445,627	437,870	0.87779
Total Employee Benefit Levies (29,30,31)				32	1,075,627	1,056,901	65 2.11875
Sub Total Special Revenue Levies (28+32)				33	1,075,627	1,056,901	
As Req		With Gas & Elec Valuation	Without Gas & Elec Valuation				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
Total Special Revenue Levies				39	1,075,627	1,056,901	
Debt Service Levy 76.10(6)	Amt Nec			40	786,809	774,363	70 1.40800
Capital Projects (Capital Improv. Reserve)	0.67500			41		0	71 0.00000
Total Property Taxes (27+39+40+41)				42	6,251,747	6,144,192	72 12.16844

(Signature)

(Date)

(County Auditor)

(Date)

NOTICE OF PUBLIC HEARING - CITY OF CARROLL - PROPOSED PROPERTY TAX LEVY**Fiscal Year July 1, 2023 - June 30, 2024**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/13/2023 **Meeting Time:** 05:15 PM **Meeting Location:** Carroll City Hall, Council Chambers, 627 N Adams Street, Carroll, IA 51401

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.cityofcarroll.comCity Telephone Number
(712) 792-1000

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	526,491,763	507,671,594	507,671,594	
Tax Levies:				
Regular General	4,264,583	4,264,583	4,218,281	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	260,000	260,000	275,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement	235,000	235,000	240,000	
FICA & IPERS	400,000	400,000	450,000	
Other Employee Benefits	345,129	345,129	279,486	
Total Tax Levy	5,504,712	5,504,712	5,462,767	-0.76
Tax Rate	10.45546	10.84306	10.76044	

Explanation of significant increases in the budget:

Increase in tort liability, property and worker compensation insurance premiums

If applicable, the above notice also available online at:

www.cityofcarroll.com/finance; Facebook.com/cityofcarroll; Facebook.com/carrollpolice; Facebook.com/CPLCarrollia; Twitter.com/cityofcarroll;
 Twitter.com/carrollLibrary; Instagram.com/CarrollLibrary; www.pinterest.com/carrollpublib; www.Facebook.com/CarrollRecCenter; instagram.com/CarrollRecCenter;
 Twitter.com/theCarrollRec

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2022										
Beginning Fund Balance July 1	1	4,940,528	3,434,632	166,364	92,874	6,316,982	634,396	15,585,776	8,847,762	24,433,538
Actual Revenues Except Beg Balance	2	8,654,339	5,653,956	1,159,675	4,689,737	3,196,350	27,692	23,381,749	6,077,290	29,459,039
Actual Expenditures Except End Balance	3	8,579,955	4,236,272	1,259,405	4,685,651	4,714,606	0	23,475,889	4,796,676	28,272,565
Ending Fund Balance June 30	4	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	15,491,636	10,128,376	25,620,012
Re-Estimated FY 2023										
Beginning Fund Balance	5	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	15,491,636	10,128,376	25,620,012
Re-Est Revenues	6	8,235,726	5,163,805	1,112,624	1,775,374	11,485,050	24,300	27,796,879	6,906,448	34,703,327
Re-Est Expenditures	7	9,717,327	5,147,276	1,065,397	1,776,586	9,817,293	0	27,523,879	6,791,435	34,315,314
Ending Fund Balance	8	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	15,764,636	10,243,389	26,008,025
Budget FY 2024										
Beginning Fund Balance	9	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	15,764,636	10,243,389	26,008,025
Revenues	10	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	18,083,753	7,635,885	25,719,638
Expenditures	11	9,524,132	4,369,482	1,091,035	1,703,840	5,969,924	0	22,658,413	8,663,627	31,322,040
Ending Fund Balance	12	2,341,430	5,059,958	315,304	96,605	2,665,991	710,688	11,189,976	9,215,647	20,405,623

LOCAL EMC SUPPORT

City Name: CARROLL
Fiscal Year July 1, 2023 - June 30, 2024

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2024	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY										
Police Department/Crime Prevention	1	1,895,260	7,363						1,902,623	1,841,582
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	185,193							185,193	149,010
Ambulance	6								0	0
Building Inspections	7	219,600							219,600	242,735
Miscellaneous Protective Services	8	220,656							220,656	233,057
Animal Control	9								0	0
Other Public Safety	10	4,350							4,350	2,714
TOTAL (lines 1 - 10)	11	2,525,059	7,363				0		2,532,422	2,469,098
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	23,440	923,126						946,566	645,674
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	174,000							174,000	170,826
Traffic Control and Safety	15		359						359	19,791
Snow Removal	16		156,254						156,254	68,513
Highway Engineering	17								0	0
Street Cleaning	18		25,760						25,760	23,874
Airport (if not Enterprise)	19	241,000							241,000	185,589
Garbage (if not Enterprise)	20	725,155							725,155	708,732
Other Public Works	21	249,068	161,868						410,936	391,513
TOTAL (lines 12 - 21)	22	1,412,663	1,267,367				0		2,680,030	2,214,512
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29	87,240							87,240	81,315
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	81,315
CULTURE & RECREATION										
Library Services	31	582,212	10,000						592,212	570,445
Museum, Band and Theater	32	41,963							41,963	10,085
Parks	33	882,635	20,000						902,635	1,248,570
Recreation	34	1,881,748	60,000						1,941,748	1,164,178
Cemetery	35	283,411							283,411	141,747
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	1,000							1,000	1,266
TOTAL (lines 31 - 37)	38	3,672,969	90,000				0		3,762,969	3,136,291

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	0
Economic Development	40	82,400	50,000						132,400	127,250
Housing and Urban Renewal	41	3,000	50,000						53,000	2,000
Planning & Zoning	42	3,000							3,000	1,686
Other Com & Econ Development	43	197,605	9,200						206,805	53,547
TIF Rebates	44			18,521					18,521	16,264
TOTAL (lines 39 - 44)	45	286,005	109,200	18,521			0		413,726	200,747
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	35,397							35,397	35,224
Clerk, Treasurer, & Finance Adm.	47	660,523							660,523	553,566
Elections	48								0	3,376
Legal Services & City Attorney	49	52,133							52,133	32,966
City Hall & General Buildings	50	117,368							117,368	101,446
Tort Liability	51	406,820							406,820	312,944
Other General Government	52	63,400							63,400	51,646
TOTAL (lines 46 - 52)	53	1,335,641	0	0			0		1,335,641	1,091,168
DEBT SERVICE	54				1,776,586				1,776,586	4,685,651
Gov Capital Projects	55					9,802,293			9,802,293	4,714,606
TIF Capital Projects	56					15,000			15,000	0
TOTAL CAPITAL PROJECTS	57	0	0	0		9,817,293	0		9,817,293	4,714,606
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	9,319,577	1,473,930	18,521	1,776,586	9,817,293	0		22,405,907	18,593,388
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF										
Water Utility	59						1,239,109		1,239,109	1,025,520
Sewer Utility	60						983,906		983,906	980,982
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68						6,760		6,760	6,860
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70						719,960		719,960	714,140
Enterprise CAPITAL PROJECTS	71						1,113,500		1,113,500	86,347
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73						4,063,235		4,063,235	2,813,849
TOTAL ALL EXPENDITURES (lines 58+73)	74	9,319,577	1,473,930	18,521	1,776,586	9,817,293	0	4,063,235	26,469,142	21,407,237
Regular Transfers Out	75	397,750	3,673,346					1,728,200	5,799,296	4,622,187
Internal TIF Loan Transfers Out	76			1,046,876				1,000,000	2,046,876	2,243,141
Total ALL Transfers Out	77	397,750	3,673,346	1,046,876	0	0	0	2,728,200	7,846,172	6,865,328
Total Expenditures and Other Fin Uses (lines 74+77)	78	9,717,327	5,147,276	1,065,397	1,776,586	9,817,293	0	6,791,435	34,315,314	28,272,565
Ending Fund Balance June 30	79	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012

RE-ESTIMATED REVENUES DETAIL

City Name: CARROLL

Fiscal Year July 1, 2022 - June 30, 2023

REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE- ESTIMATED 2023	ACTUAL 2022
Taxes Levied on Property	1	4,526,244	980,129		804,783				6,311,156	6,272,238
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,526,244	980,129		804,783	0			6,311,156	6,272,238
Delinquent Property Taxes	4								0	2,260
TIF Revenues	5			1,111,614					1,111,614	1,158,468
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6								0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	205,000							205,000	204,969
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11	205,000							205,000	241,364
Other Local Option Taxes	12		1,904,305						1,904,305	2,041,932
Subtotal - Other City Taxes (lines 6 thru 12)	13	410,000	1,904,305		0	0			2,314,305	2,488,265
Licenses & Permits	14	98,525							98,525	67,020
Use of Money & Property	15	86,700	13,950	1,010		11,000	4,300	107,500	224,460	200,248
Intergovernmental:										
Federal Grants & Reimbursements	16	800	735,130			56,861			792,791	1,085,053
Road Use Taxes	17		1,326,248						1,326,248	1,421,274
Other State Grants & Reimbursements	18	123,699	30,056		20,887	12,500			187,142	234,742
Local Grants & Reimbursements	19	74,667				5,000			79,667	76,737
Subtotal - Intergovernmental (lines 16 thru 19)	20	199,166	2,091,434	0	20,887	74,361		0	2,385,848	2,817,806
Charges for Fees & Service:										
Water Utility	21							1,583,100	1,583,100	1,555,985
Sewer Utility	22							2,174,000	2,174,000	2,079,906
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	594,700							594,700	584,984
Hospital	28								0	0
Transit	29	20,000							20,000	14,620
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							266,760	266,760	266,361
Other Fees & Charges for Service	33	1,078,870	5,000						1,083,870	1,212,329
Subtotal - Charges for Service (lines 21 thru 33)	34	1,693,570	5,000		0	0	0	4,023,860	5,722,430	5,714,185
Special Assessments	35								0	0
Miscellaneous	36	255,508	15,750				20,000	116,300	407,558	454,118
Other Financing Sources:										
Regular Operating Transfers In	37	964,529	153,237		947,100	2,118,430		1,616,000	5,799,296	4,622,187
Internal TIF Loan Transfers In	38	1,484			2,604	1,000,000		1,042,788	2,046,876	2,243,141
Subtotal ALL Operating Transfers In	39	966,013	153,237	0	949,704	3,118,430	0	2,658,788	7,846,172	6,865,328
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					8,281,259			8,281,259	3,419,103
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	966,013	153,237	0	949,704	11,399,689	0	2,658,788	16,127,431	10,284,431
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	8,235,726	5,163,805	1,112,624	1,775,374	11,485,050	24,300	6,906,448	34,703,327	29,459,039
Beginning Fund Balance July 1	44	5,014,912	4,852,316	66,634	96,960	4,798,726	662,088	10,128,376	25,620,012	24,433,538

EXPENDITURES SCHEDULE PAGE 1

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY											
Police Department/Crime Prevention	1	2,104,444	22,000						2,126,444	1,902,623	1,841,582
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	201,966							201,966	185,193	149,010
Ambulance	6								0	0	0
Building Inspections	7	223,284							223,284	219,600	242,735
Miscellaneous Protective Services	8	150,000							150,000	220,656	233,057
Animal Control	9								0	0	0
Other Public Safety	10	4,300							4,300	4,350	2,714
TOTAL (lines 1 - 10)	11	2,683,994	22,000				0		2,705,994	2,532,422	2,469,098
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	23,440	1,024,181						1,047,621	946,566	645,674
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	174,000							174,000	174,000	170,826
Traffic Control and Safety	15								0	359	19,791
Snow Removal	16		156,254						156,254	156,254	68,513
Highway Engineering	17								0	0	0
Street Cleaning	18		25,760						25,760	25,760	23,874
Airport	19	247,500							247,500	241,000	185,589
Garbage (if not Enterprise)	20	754,455							754,455	725,155	708,732
Other Public Works	21	262,436	174,716						437,152	410,936	391,513
TOTAL (lines 12 - 21)	22	1,461,831	1,380,911				0		2,842,742	2,680,030	2,214,512
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	87,240							87,240	87,240	81,315
TOTAL (lines 23 - 29)	30	87,240	0				0		87,240	87,240	81,315
CULTURE & RECREATION											
Library Services	31	597,532	10,000						607,532	592,212	570,445
Museum, Band and Theater	32	241,613							241,613	41,963	10,085
Parks	33	766,946	90,000						856,946	902,635	1,248,570
Recreation	34	1,794,629	120,000						1,914,629	1,941,748	1,164,178
Cemetery	35	230,043							230,043	283,411	141,747
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,000							1,000	1,000	1,266
TOTAL (lines 31 - 37)	38	3,631,763	220,000				0		3,851,763	3,762,969	3,136,291

EXPENDITURES SCHEDULE PAGE 2

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39								0	0	0
Economic Development	40	82,400							82,400	132,400	127,250
Housing and Urban Renewal	41	3,000	350,000						353,000	53,000	2,000
Planning & Zoning	42	1,000							1,000	3,000	1,686
Other Com & Econ Development	43	72,000	4,200						76,200	206,805	53,547
TIF Rebates	44			92,862					92,862	18,521	16,264
TOTAL (lines 39 - 44)	45	158,400	354,200	92,862			0		605,462	413,726	200,747
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	34,747							34,747	35,397	35,224
Clerk, Treasurer, & Finance Adm.	47	598,085							598,085	660,523	553,566
Elections	48	4,000							4,000	0	3,376
Legal Services & City Attorney	49	52,133							52,133	52,133	32,966
City Hall & General Buildings	50	117,456							117,456	117,368	101,446
Tort Liability	51	465,350							465,350	406,820	312,944
Other General Government	52	61,000							61,000	63,400	51,646
TOTAL (lines 46 - 52)	53	1,332,771	0	0			0		1,332,771	1,335,641	1,091,168
DEBT SERVICE	54				1,703,840				1,703,840	1,776,586	4,685,651
Gov Capital Projects	55					5,819,924			5,819,924	9,802,293	4,714,606
TIF Capital Projects	56					150,000			150,000	15,000	0
TOTAL CAPITAL PROJECTS	57	0	0	0		5,969,924	0		5,969,924	9,817,293	4,714,606
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0		19,099,736	22,405,907	18,593,388
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59							1,418,775	1,418,775	1,239,109	1,025,520
Sewer Utility	60							1,058,492	1,058,492	983,906	980,982
Electric Utility	61							0	0	0	0
Gas Utility	62							0	0	0	0
Airport	63							0	0	0	0
Landfill/Garbage	64							0	0	0	0
Transit	65							0	0	0	0
Cable TV, Internet & Telephone	66							0	0	0	0
Housing Authority	67							0	0	0	0
Storm Water Utility	68							6,760	6,760	6,760	6,860
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0	0	0
Enterprise DEBT SERVICE	70							727,400	727,400	719,960	714,140
Enterprise CAPITAL PROJECTS	71							2,780,000	2,780,000	1,113,500	86,347
Enterprise TIF CAPITAL PROJECTS	72							0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							5,991,427	5,991,427	4,063,235	2,813,849
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0	5,991,427	25,091,163	26,469,142	21,407,237
Regular Transfers Out	75	168,133	2,392,371					2,522,200	5,082,704	5,799,296	4,622,187
Internal TIF Loan / Repayment Transfers Out	76			998,173				150,000	1,148,173	2,046,876	2,243,141
Total ALL Transfers Out	77	168,133	2,392,371	998,173	0	0	0	2,672,200	6,230,877	7,846,172	6,865,328
Total Expenditures & Fund Transfers Out (lines 74+77)	78	9,524,132	4,369,482	1,091,035	1,703,840	5,969,924	0	8,663,627	31,322,040	34,315,314	28,272,565
Ending Fund Balance June 30	79	2,341,430	5,059,958	315,304	96,605	2,665,991	710,688	9,215,647	20,405,623	26,008,025	25,620,012

REVENUES DETAIL

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Delinquent Property Taxes	4								0	0	2,260
TIF Revenues	5			1,191,478					1,191,478	1,111,614	1,158,468
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	76,383	18,726		12,446	0			107,555	0	0
Utility franchise tax (Iowa Code Chapter 364.2)	7	205,000							205,000	205,000	204,969
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11	205,000							205,000	205,000	241,364
Other Local Option Taxes	12		1,904,305						1,904,305	1,904,305	2,041,932
Subtotal - Other City Taxes (lines 6 thru 12)	13	486,383	1,923,031		12,446	0			2,421,860	2,314,305	2,488,265
Licenses & Permits	14	75,450							75,450	98,525	67,020
Use of Money & Property	15	90,575	8,950	1,000		8,000	4,300	107,500	220,325	224,460	200,248
Intergovernmental:											
Federal Grants & Reimbursements	16	800				884,579			885,379	792,791	1,085,053
Road Use Taxes	17		1,341,730						1,341,730	1,326,248	1,421,274
Other State Grants & Reimbursements	18	229,509	55,761	100,000	40,434	230,450			656,154	187,142	234,742
Local Grants & Reimbursements	19	73,893				218,270			292,163	79,667	76,737
Subtotal - Intergovernmental (lines 16 thru 19)	20	304,202	1,397,491	100,000	40,434	1,333,299		0	3,175,426	2,385,848	2,817,806
Charges for Fees & Service:											
Water Utility	21							1,583,100	1,583,100	1,583,100	1,555,985
Sewer Utility	22							2,202,000	2,202,000	2,174,000	2,079,906
Electric Utility	23								0	0	0
Gas Utility	24								0	0	0
Parking	25								0	0	0
Airport	26								0	0	0
Landfill/Garbage	27	624,000							624,000	594,700	584,984
Hospital	28								0	0	0
Transit	29	20,000							20,000	20,000	14,620
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32							266,760	266,760	266,760	266,361
Other Fees & Charges for Service	33	1,133,370	5,000						1,138,370	1,083,870	1,212,329
Subtotal - Charges for Service (lines 21 thru 33)	34	1,777,370	5,000		0	0	0	4,051,860	5,834,230	5,722,430	5,714,185
Special Assessments	35								0	0	0
Miscellaneous	36	206,800	2,600			120,000	20,000	76,400	425,800	407,558	454,118
Other Financing Sources:											
Regular Operating Transfers In	37	1,072,348	166,622		875,601	558,133		2,410,000	5,082,704	5,799,296	4,622,187
Internal TIF Loan Transfers In	38	6,195			1,853	150,000		990,125	1,148,173	2,046,876	2,243,141
Subtotal ALL Operating Transfers In	39	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	7,846,172	6,865,328
Proceeds of Debt (Excluding TIF Internal Borrowing)	40								0	8,281,259	3,419,103
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	16,127,431	10,284,431
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	7,635,885	25,719,638	34,703,327	29,459,039
Beginning Fund Balance July 1	44	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012	24,433,538
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	11,865,562	9,429,440	1,406,339	1,800,445	8,635,915	710,688	17,879,274	51,727,663	60,323,339	53,892,577

ADOPTED BUDGET SUMMARY

City Name: CARROLL

Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
Revenues & Other Financing Sources											
Taxes Levied on Property	1	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	4,312,928	1,056,901		774,363	0			6,144,192	6,311,156	6,272,238
Delinquent Property Taxes	4	0	0		0	0			0	0	2,260
TIF Revenues	5			1,191,478					1,191,478	1,111,614	1,158,468
Other City Taxes	6	486,383	1,923,031		12,446	0			2,421,860	2,314,305	2,488,265
Licenses & Permits	7	75,450	0					0	75,450	98,525	67,020
Use of Money and Property	8	90,575	8,950	1,000	0	8,000	4,300	107,500	220,325	224,460	200,248
Intergovernmental	9	304,202	1,397,491	100,000	40,434	1,333,299		0	3,175,426	2,385,848	2,817,806
Charges for Fees & Service	10	1,777,370	5,000		0	0	0	4,051,860	5,834,230	5,722,430	5,714,185
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	206,800	2,600		0	120,000	20,000	76,400	425,800	407,558	454,118
Sub-Total Revenues	13	7,253,708	4,393,973	1,292,478	827,243	1,461,299	24,300	4,235,760	19,488,761	18,575,896	19,174,608
Other Financing Sources:											
Total Transfers In	14	1,078,543	166,622	0	877,454	708,133	0	3,400,125	6,230,877	7,846,172	6,865,328
Proceeds of Debt	15	0	0	0	0	0		0	0	8,281,259	3,419,103
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	8,332,251	4,560,595	1,292,478	1,704,697	2,169,432	24,300	7,635,885	25,719,638	34,703,327	29,459,039
Expenditures & Other Financing Uses											
Public Safety	18	2,683,994	22,000	0			0		2,705,994	2,532,422	2,469,098
Public Works	19	1,461,831	1,380,911	0			0		2,842,742	2,680,030	2,214,512
Health and Social Services	20	87,240	0	0			0		87,240	87,240	81,315
Culture and Recreation	21	3,631,763	220,000	0			0		3,851,763	3,762,969	3,136,291
Community and Economic Development	22	158,400	354,200	92,862			0		605,462	413,726	200,747
General Government	23	1,332,771	0	0			0		1,332,771	1,335,641	1,091,168
Debt Service	24	0	0	0	1,703,840		0		1,703,840	1,776,586	4,685,651
Capital Projects	25	0	0	0		5,969,924	0		5,969,924	9,817,293	4,714,606
Total Government Activities Expenditures	26	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0		19,099,736	22,405,907	18,593,388
Business Type Proprietary: Enterprise & ISF	27							5,991,427	5,991,427	4,063,235	2,813,849
Total Gov & Bus Type Expenditures	28	9,355,999	1,977,111	92,862	1,703,840	5,969,924	0	5,991,427	25,091,163	26,469,142	21,407,237
Total Transfers Out	29	168,133	2,392,371	998,173	0	0	0	2,672,200	6,230,877	7,846,172	6,865,328
Total ALL Expenditures/Fund Transfers Out	30	9,524,132	4,369,482	1,091,035	1,703,840	5,969,924	0	8,663,627	31,322,040	34,315,314	28,272,565
Excess Revenues & Other Sources Over	31										
(Under) Expenditures/Transfers Out	32	-1,191,881	191,113	201,443	857	-3,800,492	24,300	-1,027,742	-5,602,402	388,013	1,186,474
Beginning Fund Balance July 1	33	3,533,311	4,868,845	113,861	95,748	6,466,483	686,388	10,243,389	26,008,025	25,620,012	24,433,538
Ending Fund Balance June 30	34	2,341,430	5,059,958	315,304	96,605	2,665,991	710,688	9,215,647	20,405,623	26,008,025	25,620,012

LONG TERM DEBT SCHEDULE - LT DEBT1

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2016B - Cemetery Bldg/Third Street Storm Sewer	1	2,290,000	GO	1681	295,000	4,720	299,720	500		300,220	0
2020A - Fire Truck/Street Improvements	2	1,505,000	GO	20-17	125,000	40,900	165,900	600		166,500	0
2021A - Refunding Library/City Hall/Park Projects	3	3,325,000	GO	21-67	245,000	42,300	287,300	600		33,950	253,950
2022A - Rec Center LOSST Debt	4	5,400,000	GO	22-90	210,000	187,113	397,113	600		397,713	0
SRF Sewer Loan	5	10,998,000	NON-GO		699,000	24,850	723,850	3,550		727,400	0
PROPOSED 2023A - Adams Street Reconstruction/Rec Center	6	2,660,000	GO		440,000	110,907	550,907	600		18,648	532,859
	7	-					0				0
	8	-					0				0
	9	-					0				0
	10	-					0				0
	11	-					0				0
	12	-					0				0
	13	-					0				0
	14	-					0				0
	15	-					0				0
	16	-					0				0
	17	-					0				0
	18	-					0				0
	19	-					0				0
	20	-					0				0
	21	-					0				0
	22	-					0				0
	23	-					0				0
	24	-					0				0
	25	-					0				0
	26	-					0				0
	27	-					0				0
	28	-					0				0
	29	-					0				0
	30	-					0				0
TOTALS					2,014,000	410,790	2,424,790	6,450	0	1,644,431	786,809

LONG TERM DEBT SCHEDULE - GRAND TOTALS
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2024	Interest Due FY 2024	Total Obligation Due FY 2024	Bond Reg./ Paying Agent Fees Due FY 2024	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	1,315,000	385,940	1,700,940	2,900	0	917,031	786,809
NON GO - TOTAL	699,000	24,850	723,850	3,550	0	727,400	0
GRAND - TOTAL	2,014,000	410,790	2,424,790	6,450	0	1,644,431	786,809

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2023 - June 30, 2024

City of: CARROLL

The City Council will conduct a public hearing on the proposed Budget at: (entered upon publish) Meeting Date: (entered upon publish) Meeting Time: (entered upon publish)

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.					
The estimated Total tax levy rate per \$1000 valuation on regular property					
12.16844					
The estimated tax levy rate per \$1000 valuation on Agricultural land is					
3.00375					
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.					
Phone Number (712) 792-1000		City Clerk/Finance Officer's NAME (entered upon publish)			
		Budget FY 2024	Re-estimated FY 2023	Actual FY 2022	
Revenues & Other Financing Sources					
Taxes Levied on Property		1	6,144,192	6,311,156	6,272,238
Less: Uncollected Property Taxes-Levy Year		2	0	0	0
Net Current Property Taxes		3	6,144,192	6,311,156	6,272,238
Delinquent Property Taxes		4	0	0	2,260
TIF Revenues		5	1,191,478	1,111,614	1,158,468
Other City Taxes		6	2,421,860	2,314,305	2,488,265
Licenses & Permits		7	75,450	98,525	67,020
Use of Money and Property		8	220,325	224,460	200,248
Intergovernmental		9	3,175,426	2,385,848	2,817,806
Charges for Fees & Service		10	5,834,230	5,722,430	5,714,185
Special Assessments		11	0	0	0
Miscellaneous		12	425,800	407,558	454,118
Other Financing Sources		13	0	8,281,259	3,419,103
Transfers In		14	6,230,877	7,846,172	6,865,328
Total Revenues and Other Sources		15	25,719,638	34,703,327	29,459,039
Expenditures & Other Financing Uses					
Public Safety		16	2,705,994	2,532,422	2,469,098
Public Works		17	2,842,742	2,680,030	2,214,512
Health and Social Services		18	87,240	87,240	81,315
Culture and Recreation		19	3,851,763	3,762,969	3,136,291
Community and Economic Development		20	605,462	413,726	200,747
General Government		21	1,332,771	1,335,641	1,091,168
Debt Service		22	1,703,840	1,776,586	4,685,651
Capital Projects		23	5,969,924	9,817,293	4,714,606
Total Government Activities Expenditures		24	19,099,736	22,405,907	18,593,388
Business Type / Enterprises		25	5,991,427	4,063,235	2,813,849
Total ALL Expenditures		26	25,091,163	26,469,142	21,407,237
Transfers Out		27	6,230,877	7,846,172	6,865,328
Total ALL Expenditures/Transfers Out		28	31,322,040	34,315,314	28,272,565
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out		29	-5,602,402	388,013	1,186,474
Beginning Fund Balance July 1		30	26,008,025	25,620,012	24,433,538
Ending Fund Balance June 30		31	20,405,623	26,008,025	25,620,012

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

March 9, 2023
Unofficial Minutes

1. The meeting was called to order at 6:33 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll (6:55 a.m.); Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Wittry requested to add cyber security audit and Sac County landfill under other. Dales moved and Snyder seconded to approve the amended agenda. Motion carried, all voting aye.
3. Dales moved and Snyder seconded to approve the minutes of the February 14, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Snyder moved and Dales seconded to direct staff to research certificate of deposits with low interest rates including penalties for early withdrawal and future investment opportunities. Motion carried, all voting aye. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. Four bids were received for a new 72-inch commercial grade zero turn mower. Snyder moved and Dales seconded to table the discussion until the April meeting and to direct staff to bring back information regarding leasing options. Motion carried, all voting aye.
7. Staff issues, staffing needs, and recycling were discussed. Wittry provided information on the Commission's Probation policy and the need to update the policy manual. Consensus was to hire an additional production sorter and to explore carton recycling and redemption services.
8. The internal and external audits for the Environmental Management System (EMS) have been completed with the external audit report forthcoming.
9. The washer/dryer hookup will be completed by Drees Heating and Plumbing. The staff has had no success in locating a used scraper to replace the 1975 John Deere Scraper. The 826 Compactor is scheduled for delivery in April. The 973D track loader was sold and picked up by the purchasers. The Commission will have a new landfill inspector due to a staffing change at Field Office 4 in Atlantic. The landfill permit will be renewed next fiscal year.
10. ICAP conducted a cyber security audit and has provided a list of recommendations to be completed in 60 days. A Sac County landfill update was provided. The next board meeting will be Tuesday, April 11, 2023, at 6:30 a.m. at the recycling center.
11. Beardmore moved and Snyder seconded to adjourn the meeting at 7:43 a.m.

Respectfully submitted,

Mary Wittry

CITY OF CARROLL MONTHLY ACTIVITY REPORT

Department/Division Carroll Public Library

Month February Year 2023

Person preparing report Wendy Johnson

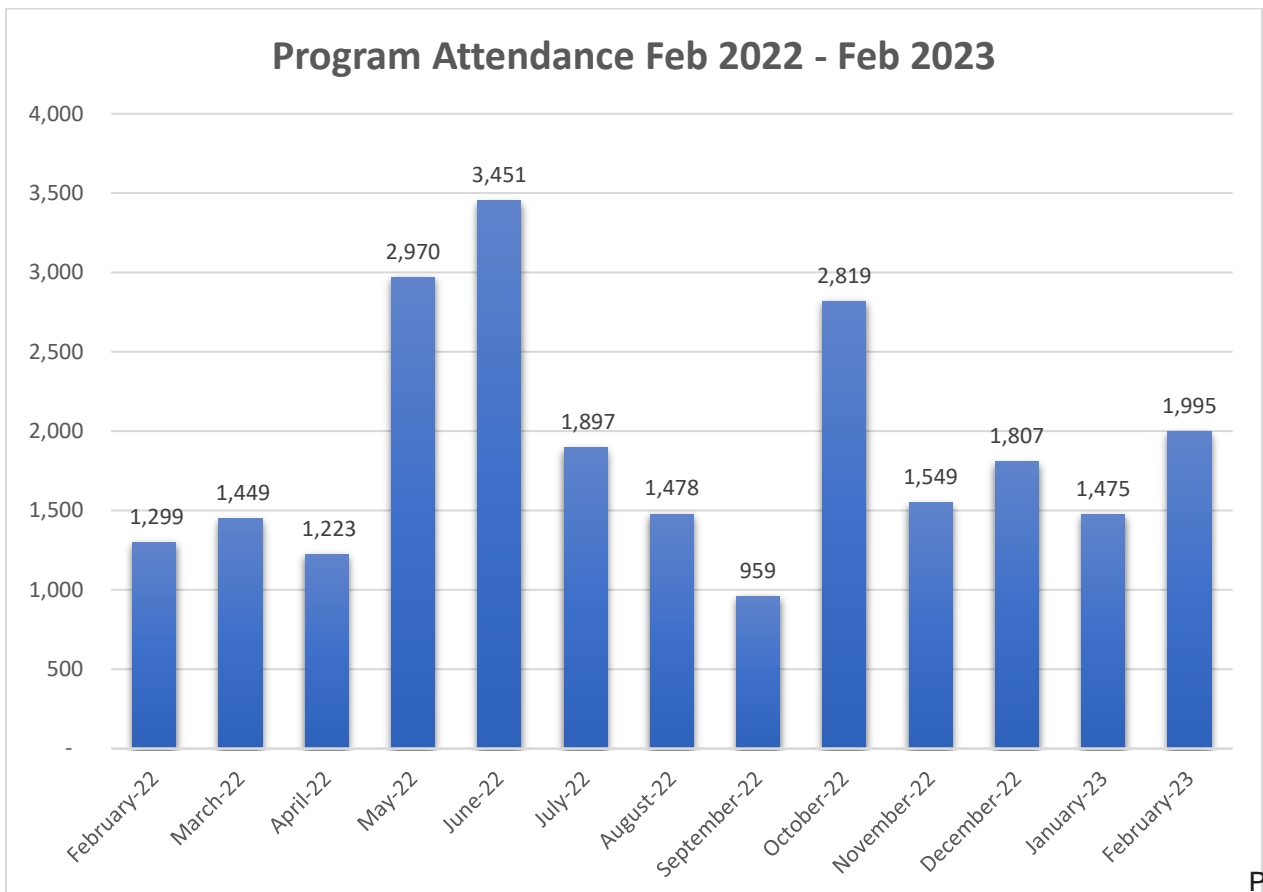
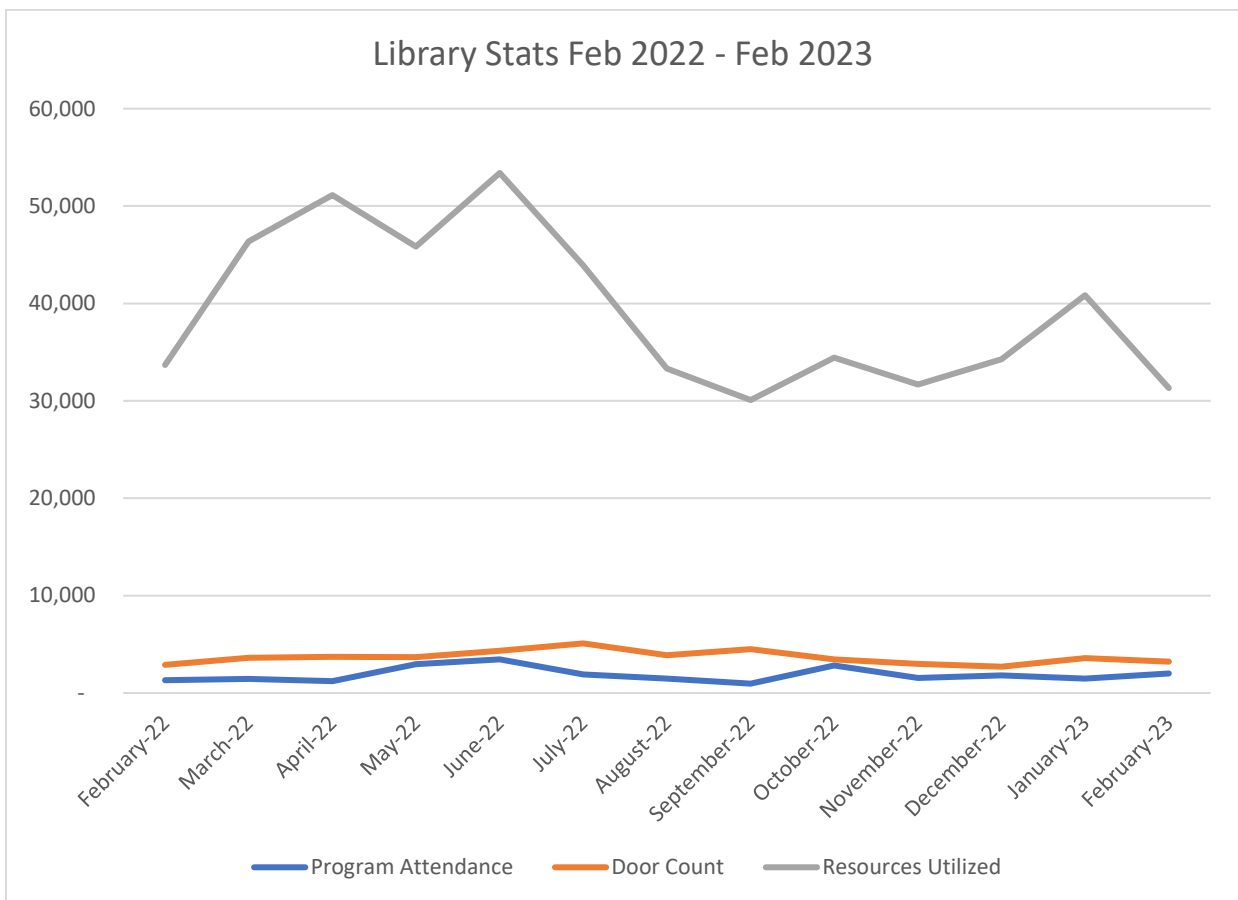


Routine activities for the month/statistics:

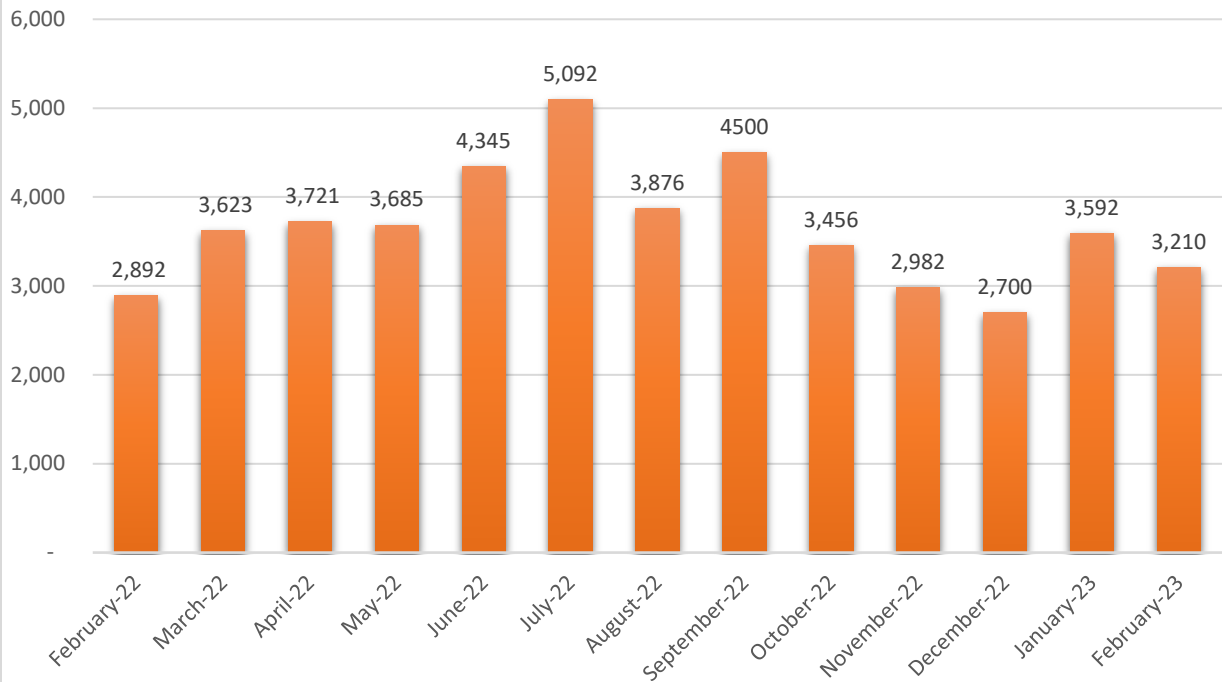
Program Attendance:		Monthly Statistics:	
Tech Friday	5	Total Print Circulation	7,484
Stories with Diane	100	BRIDGES Circulation	1,505
Rookies Storytime	91	Public Computer Use	227
Grab & Go Children's Craft	200	Wi-Fi Use	491
Coloring Sheets	300	Website Visits	18,764
Cutting Sheets	200	Daily Times Herald Archives Views	533
Book Visits	389	Breda & Glidden News Archives	1,530
Book Drops-Daycares	9	Consumer Reports	0
Book Drops-Seniors	15	Global Road Warrior	0
Crafty Library Ladies	57	Learning Express	5
Book Clubs	10	Freegal	588
Fairview Literacy Day	284	Transparent Language	45
Bingo	5	LinkedIn Learning	6
Teen: Unvalentine's	0	Brainfuse	6
Makerspace: Tween DIY Chocolate	7	Novelist	9
Makerspace: Tween Love Monster	9	Auto Repair Source	18
Makerspace: D&D Intro	6	Niche Academy	5
Makers Day: Curious Candy	34	ABC Mouse	0
Reading Buddy Workshop	55		
History of Chocolate	9	Total Resources Utilized	31,300
Nine Square Feet Seed Swap	61		
Curbside Pickup	11		
Meeting Room Use	17	New Library Cards Issued	38
Study Room Use	117		
Makers Space/Children's Craft Room Use	4		
		Members Saved (February)	\$102,793
Total Program Attendance	1,995	Members Saved FY23 to date	\$849,171
Monthly Door Count	3,210	Members Saved Calendar 2023	\$209,861

Special activities/accomplishments:

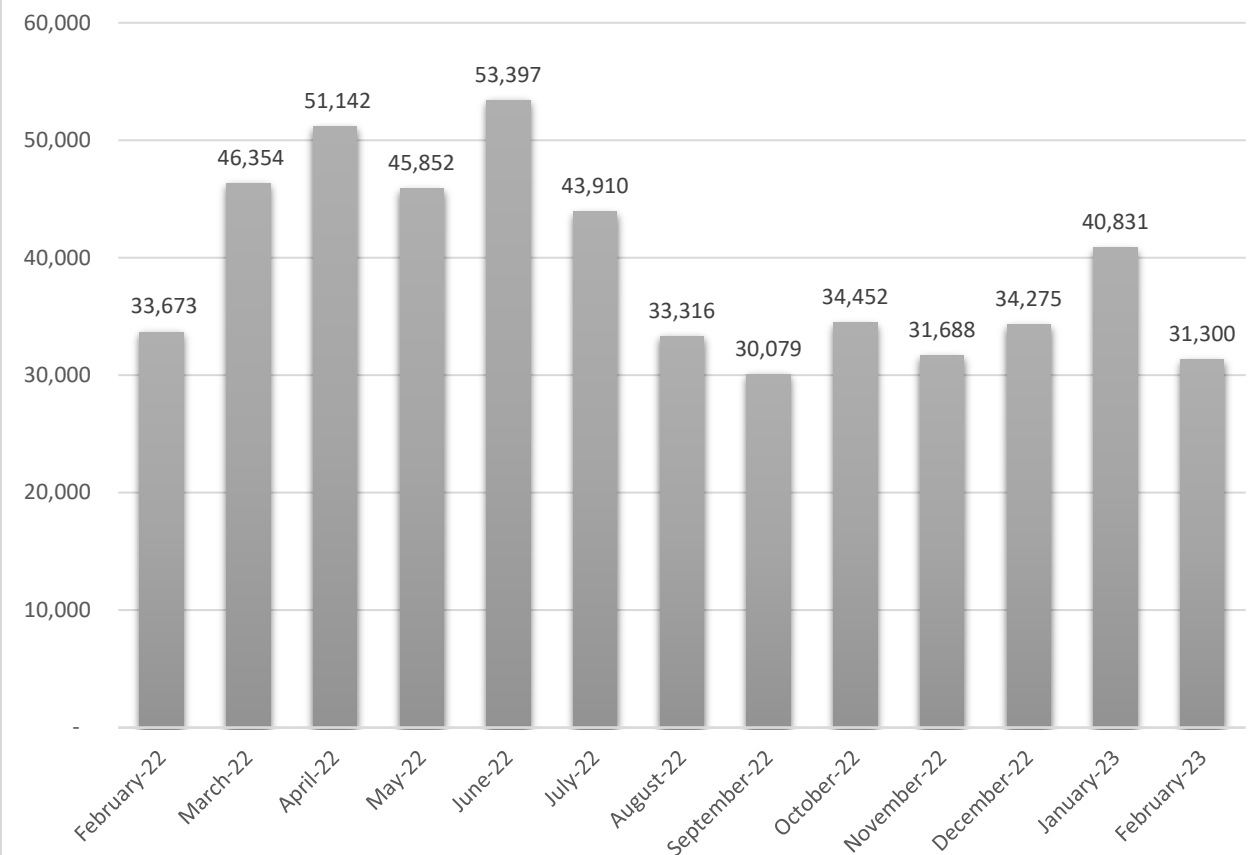
- 1) **Children's Programs:** Fairview Literacy Day- Miss Diane got to attend this program at Fairview Elementary – the kids loved to see her outside of the library! Reading Buddy Workshop- this program was sponsored by a grant for Partnership 4 Families and was a big success. A special thanks to the volunteers who helped with this event!
- 2) **Adult Programs:** Nine Square Feet Seed Swap was also a big success, with almost all the seed packets being claimed. The History of Chocolate was a fun program with the presenter on Zoom.
- 3) **Makerspace:** Makers Day, tween and teen programs, and the Introduction to Dungeons & Dragons. We have also started opening up the Makers Space for use outside of scheduled programs.



Door Count Feb 2022 - Feb 2023



Resources Utilized Feb 2022 - Feb 2023



Library Board Minutes

March 20, 2023

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Summer Parrott, Brenda Hogue, Marcie Hircock, Lisa Auen, Ralph Von Qualen, Keith Cook and Dale Schmidt. Absent: Julie Perkins and Thomas Parrish. Also present: Director Wendy Johnson

Parrott called the meeting to order at 5:15pm. It was moved by Auen and seconded by Hircock to approve the agenda. All voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0. It was moved by Von Qualen and seconded by Hircock to approve the February 20, 2023, meeting minutes. All voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0.

Financials/Approval of bills: Hogue motioned to approve the bills with a second by Hircock, all voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0.

Correspondence: Donation and card on behalf of Carol who was an avid library patron.

Director's Report: Events planned for National Library week with mailers going out in the water bill, mailers also being sent out for updated DVD policy. Program attendance is good, and use of the study room has increased.

Old Business: ILA Legislation Day: Parrott and Hogue attended, great presence at the Capital of library supporters.

New Business: Part Time Employee Wages FY2024: Parrott moved to increase part time salaries for FY2024 5% seconded by Schmidt All voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0.

National Library Week: April 23-29th. Week-long of events planned.

Trustee meeting time: It was motioned by Parrott and seconded by Hogue to move the meeting time from 5:15 pm to 5:30 pm starting at the April 17th meeting. All voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0.

Trustee Education: New board member video Part 3: Approving & Monitoring the Budget

Library Tour: postponed.

Agenda Items for Next Meeting: none.

Adjourn: It was motioned by Hircock and seconded by Cook to adjourn at 6:15pm. All voted aye. Nays: none. Abstain: none. Absent: Perkins and Parrish, motion passed 7-0.

Next regular meeting- April 17, 2023, Carroll Public Library: Community Meeting Room 118 E 5th St, Carroll, IA 51401 **5:30pm cst.** If you can't be present at the meeting, please contact Wendy Johnson email wjohnson@carroll-library.org or 712-792-3432.

Summer Parrott –President

Brenda Hogue - Secretary

Director's Report

March 2023

Library Closures: The library will be closing at 2 pm on Friday, April 7, 2023, for Good Friday.

Circulation/Resource Use Notes: We are starting to see more use on some of the online resources that were accidentally left out when we transitioned to the website under the City of Carroll. I am hoping that usage will continue to increase. I will be featuring these resources during National Library Week as one of our programs to let the public know where those resources are located and what they are used for.

Our March Madness display has been drawing many comments from our patrons. This display breaks down the most checked out books from the library from the past calendar year. Many patrons enjoy speculating about which book is the most checked out.

Financial: On March 2, 2023, I notified Adam Schweers with ICE Technologies that we would be terminating our technology maintenance contract as of June 30, 2023. I will be putting out a notice of open bids and told Adam they would be welcome to submit a bid as well. I feel like it would be a good time (starting on a fiscal year) to take a look at our IT needs and get bids again since our technology needs have changed since the last time we went out to bid for IT services.

National Library Week Events:

Ongoing: One-page Challenge

Stick Together poster – pixel art

Button making in the Makers Space

Friends Book Sale – large meeting room

Makers Space – what do you love about your library

Friends of the Library sign-up

Give-away items – pens, pencils, sticky notes, keychains, book holders

Guided tours – daily at 10:30 am and Friday at 5 pm

Friday, April 21, 8-9 am – Chamber Coffee

Sunday, April 23, 2-4 pm – Open House

Monday, April 24, 6:30 pm – Jonathon May family magic show

Tuesday, April 25, 5 pm – Debra Marquart (Iowa's Poet Laureate) poetry reading

Wednesday, April 26, 5:30 pm – Online Resources presentation

Thursday, April 27, 5:30 pm – Tim Tracy – The Beatles Highlights

Future Programs:

Tuesday, May 2 – CulturALL – Japanese Tea Ceremony and Children's Games

Thursday, May 4 – May the Fourth Be with You Activities

Tuesday, May 30 – Author Talk: Ann Hannigan Kotz: The Journey of Karoline Olsen

Summer Reading sign-up begins.

Summer Hours Start

Community News/Events: The policy change letter has been printed and I am working through getting them stuffed and sent to patrons in increments because there are so many letters to be sent. Using the parameters of patrons who have a non-expired card and have checked something out within the last year, Page 62

there were a little over 3,100 patrons that we will be sending this letter to. We will also have extra letters available at the circulation desk for anyone who didn't receive a copy and for new library patrons if they would like to have one of the letters as well.

The Carroll County Librarians will be meeting in Manning on Friday, March 31 in Manning. We are hoping to try to get together at least quarterly to touch base about what is going on at our libraries and see if we can find some ways to work together on cooperative projects.

A flyer with the National Library Week events will be going out to city residents in the April water bills and will be added as an insert to our calendar that is available at the library. This week-long event will serve as the library's belated "grand opening," and will highlight the library's importance in the community.

State Library of Iowa Information: Director's Roundtable on Thursday, May 18 from 9:30-12:30 in Greenfield, Iowa. This will be a continuation of this year's theme of "Productive Partnerships." We will be discussing different groups to partner with and why partnering is a good idea for libraries.

Trustee Continuing Education: New board member video series, part 3: Approving & Monitoring the Budget <https://www.statelibraryofiowa.gov/index.php/libraries/training-consulting/boards/new-board-member>

Facilities: We have been dealing with some lighting issues around the end of February where the lights upstairs in the adult section would turn off randomly throughout the day. We were able to get a lighting tech into the library to work on that issue. While he was here, he adjusted the timing and occupancy sensitivity in the large meeting room, so hopefully that will be better as we move forward. Unfortunately, after he left, we started having issues with the lighting shutting off to the entire building at 8:20 am and then staying on all night. We are currently working with turning off the schedule for the lighting and will continue with just turning on/off the lights with switches (which the tech was able to reprogram for us).

We have also been having issues with the heating in the large meeting room. On March 1 we were unable to get the room up any higher than 61 degrees. Andy with City Maintenance checked on the furnace and our blower fan motor was not working. We were able to get that fixed after some delays to get the parts in. The heat seems to be working at this point.

I completed inventory of the technology at the library and the value of the library collection for insurance purposes.

I have met with 3 local companies about wayfinding signs, wall art, and historical photos for the Donor Wall. All three companies told me it would be a few weeks before they were able to get me a quote for that work, so I am still waiting to get those quotes.

I ordered and received book carts through Amazon for patrons to place books that need to be reshelfed. These carts have replaced the plastic tubs that were set at intervals in the children's section and by the newspapers/magazines section. We feel these book carts look more professional and we are happy to see them replace the temporary plastic tubs. We will also have a couple of the carts in the adult section (one upstairs and one downstairs) to help with re-shelving of books in those areas as well.