

Library Board Minutes

January 16, 2023

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library and via zoom. Trustees present: Summer Parrott, Brenda Hogue, Marcie Hircock, Lisa Auen, Ralph von Qualen, Thomas Parrish, and Dale Schmidt. Absent: Julie Perkins One trustee position vacant Also present: Director Wendy Johnson

Parrott called the meeting to order at 6:15pm. It was moved by Schmidt and seconded by Parrish to approve the agenda. All voted aye. Absent: Perkins It was moved by Auen and seconded by Hircock to approve the November 22, 2022, and December 13, 2022, minutes. All voted aye. Absent: Perkins

Perkins arrived 6:19pm

Financials/Approval of bills: Hircock motioned to approve the bills with a second by Auen, All vote Aye Absent None

Correspondence: Thank-you card from New Opportunities Mentoring program for donation of magazines

Director's Report: Great turn out for 1000 books before kindergarten program, study room usage up, lots of programs coming up and working on adding back more programs for adults.

Board Education: Confidentiality of Records and Minors' Access to the Libraries: Wendy provided information from the ALA on legal responsibilities of the library as well as information on area libraries polices.

Old Business: Review of Operation & Circulation Policy

Recommendation: Remove the age restriction for DVD checkouts, thereby removing barriers to access for younger patrons. Schmidt motioned to approve the recommendation with a second by Hogue. Votes were as follows: 5 ayes (Parrott, Hogue, Auen, Hircock, and Schmidt) with 3 abstaining from voting (Perkins, Von Qualen, and Parrish) The motion passed.

Hogue and Parrott exited at 7:22 pm. Parrish proceeded with the meeting with Johnson taking notes.

New Business: Johnson presented Annual Report for FY2022 showing how the library statistics compared to our own statistics in previous years and to comparable cities.

Johnson presented FY2023-2024 budget proposal. Schmidt motioned to approve the proposed budget with a second by Auen. All voted Aye. Absent: Parrott and Hogue.

Johnson presented the proposed holiday closures for calendar year 2023. Auen motioned to approve the proposed library holiday closures with a second by Schmidt. All voted Aye. Absent: Parrott and Hogue.

Parrish adjourned the meeting at 7:39 pm with a motion by Auen and a second by Perkins. All voted Aye. Absent: Parrott and Hogue.

Agenda Items for Next Meeting: library card application form, letter about library policy change

Next regular meeting- February 20, 2023, at Carroll Public Library: Community Meeting Room 118 E 5<sup>th</sup> St, Carroll, IA 51401 5:15pm cst. **If you can't be present at the meeting, please contact Wendy Johnson email [wjohnson@carroll-library.org](mailto:wjohnson@carroll-library.org) or 712-792-3432.**

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Summer Parrott –President

Brenda Hogue - Secretary

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Thomas Parrish – Vice President

Wendy Johnson – Director (acting Secretary)