

Library Board Minutes

June 20, 2022

The Carroll Board of Trustees met at the Carroll Public Library. Trustees present: Summer Parrott, Brenda Hogue, Ralph Von Qualen, , Lisa Auen, Julie Perkins, Marcie Hircock, Kyle Ulveling and Dale Schmidt. Trustees absent: Thomas Parrish. Also present: Interim Director Parveen Karim, Hiring Consultant Liz Hansen and Community Member Alicia Perry.

Parrott called the meeting to order at 5:15pm. Melissa (project manager) and Barbara (part time circulation desk) were introduced. It was moved by Von Qualen and seconded by Ulveling to approve the agenda. All voted aye. Absent: Parrish. It was moved by Von Qualen and seconded by Perkins to approve the May 16, 2022 minutes. All voted aye. Absent: Parrish.

Correspondence: none

Financials/Approval of bills: Auen motioned with a second by Ulveling to approve the bills. All voted aye. Absent: Parrish

Directors Report: The summer adult and kid reading programs are in progress. Miss Diane's story times are getting good turn out as are the Rec Center programs. Teen/tween programs have started with good turn out as well. Health/Safety training is being planned for the staff.

Board Education: none

Old Business:

Discussion Item- Review Updated Policy: Operations & Circulation Policy –this was tabled until document has been revised

Action Item-Updated Assistant Library Director Job Description –no action needed this was voted on at the May meeting and approved

New Business:

Discussion Item: Director Search- reviewed with Liz Hanson agenda for hiring a new Library Director and verified time line

Discussion Item: Patron Conduct Policy- reviewed policy in place and verified that the Library Director is able to handle concerns/issues as needed

Agenda Items for Next Meeting: Discussion Item: candidate packets from Liz

Parrott adjourned the meeting at 7:00pm. Ulveling motioned and it was seconded by Von Qualen to adjourn. All voted aye. Absent: Parrish.

Next regular meeting- July 18, 2022 at Carroll Public Library: Community Meeting Room 118 E 5th St, Carroll, IA 51401 at 5:15pm est. **If you can't be present at the meeting, please contact Parveen Karim at 792-3432 or email pkarim@carroll-library.org.**

Summer Parrott- President

Brenda Hogue-Recording Secretary