

## Library Board Minutes

April 18, 2022

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Summer Parrott, Brenda Hogue, Thomas Parrish, Dale Schmidt, Kyle Ulveling, Ralph von Qualen. Trustees absent: Marcie Hircock, Lisa Auen, Julie Perkins. Also present: Director Rachel Van Erdewyk and City Manager Mike Pogge-Weaver.

Parrott called the meeting to order at 5:15pm. It was moved by Ulveling and seconded by Schmidt to approve the agenda. All voted aye. Absent: Hircock, Auen and Perkins. It was moved by Ulveling and seconded by Parrish to approve the March 21, 2022 minutes with the edit of Perkins being absent on the adjourn vote instead of Parrish. All voted aye. Absent: Hircock, Auen and Perkins. Correspondence: none. It was moved by von Qualen and seconded by Schmidt to approve the bills. All voted Aye. Absent: Hircock, Auen and Perkins.

Director's Report: Miss Diane continued this month with Rookie Storytimes Wednesday evening and Thursday mornings, Stories with Diane, visiting daycares and seniors, as well as Grab and Go Crafts. Miss Diane also hosted Fairview Preschool for fieldtrips to the library. The library continued to host the Crafty Library Ladies and Book Club meetings. The library held a Dr. Seuss themed STEM activity in the library's makerspace on a no school day with 48 participants. Embrace also held an event with Joellen Buerckley. The library also hosted Andrea Davis, founder of Better Screen Time and the book club hosted two Iowa authors, Heather Gudenkauf, via zoom, and Rachel Mans McKenny.

Board Education: Libraries Fine Free – Van Erdewyk went over pros/cons of having a fine free library. Follow up questions to the presentation: 1) What is the library revenue from late fees? 2) What amount is currently owed in late fees? 3) Would there be a plan for habitual offenders?

Old Business: none

New Business: Discussion was held on moving the May 16 board meeting, since Rachel's last day is May 17. Board meeting will be on May 16 at 7:00pm CST instead of 5:15pm CST. Discussion was held on hiring a new library director. Parveen Karim will be interim director and Judy Behm has agreed to come back part-time to assist with Parveen's job duties. Discussion was had on hiring timeline, a hiring committee, and interviewing. Motion was made by Hogue to request proposal from Elizabeth Hansen with Midwest Municipal Consulting and seconded by Ulveling. All voted aye. Absent: Hircock, Auen and Perkins. Ulveling stepped out at 6:18 pm.

Discussion and approval were needed for the updated Library Director Job Description and Library Director salary range. Parrott motioned to approve job position for Library Director with suggested verbiage change to clarify bachelor's required and completion of Directors Endorsement coursework within 2 years of hire date through the State Library of Iowa. The Library Director's salary range was updated to \$65,024.60-\$85,558.68 for Fiscal Year 2023. von Qualen seconded. All voted Aye. Absent: Ulveling, Auen, Perkins, and Hircock. Ulveling returned 6:27 pm.

It was moved by Ulveling motioned and seconded by von Qualen to adjourn. All voted aye. Absent: Auen, Perkins, Hircock. Meeting adjourned at 6:52 pm. Next regular meeting will be May 16, 2022 at 7:00 pm.