

## Library Board Minutes

October 17, 2022

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees present: Brenda Hogue, Lisa Auen, Dale Schmidt, Thomas Parrish and Ralph Von Qualen. Trustees absent: Summer Parrott, Kyle Ulveling, Julie Perkins, Marcie Hircock. Also present: Director Wendy Johnson

Parrish called the meeting to order at 5:15pm. It was moved by Schmidt and seconded by Von Qualen to approve the agenda. All voted aye. Absent: Parrott, Perkins, Hircock and Ulveling. It was moved by Auen and seconded by Von Qualen to approve the September 19<sup>th</sup> minutes with the correction to the adjourned motions. All voted aye. Absent: Parrott, Perkins, Hircock, Ulveling.

Correspondence: None

Julie Perkins arrived at 5:19pm

It was moved by Perkins and seconded by Schmidt to approve the bills/financials with the correction to the September cleaning amount to \$3120.00. All voted Aye. Absent: Parrott, Hircock, Ulveling

Director's Report: Wendy provided an update on the activities and programs the library provides and well as an update on projects her and the library staff are working on.

Board Education: none

Old Business: Staff Training – motion was made to ok the library being closed the full day on November 16<sup>th</sup> vs closing at 2pm. Perkins ok'd the motion with a second by Auen. All voted Aye. Absent: Parrott, Hircock, Ulveling

New Business: Board Memo- Review of Operation and Circulation Policy – recommendations made to eliminate fines on DVDs and magazines, review age of patrons who can check out DVDs and eliminate ILL fee of \$3.00.

Agenda Items for Next Meeting: Review and possible vote on changes to the Operation and Circulation Policy once a draft of the updates is complete

Ralph Van Qualen left at 6:30pm.

Parrish adjourned the meeting at 6:38pm Auen moved with a second by Perkins. All voted Aye. Absent: Parrott, Ulveling, Von Qualen, Hircock

Next regular meeting- **November 28, 2022**, at Carroll Public Library: Community Meeting Room 118 E 5<sup>th</sup> St, Carroll, IA 51401 5:15pm CST. **If you can't be present at the meeting, please contact Wendy Johnson email [wjohnson@carroll-library.org](mailto:wjohnson@carroll-library.org) or 712-792-3432.**