

CITY OF CARROLL
NOTICE TO BIDDERS

The City of Carroll will accept bids on the attached proposal at the office of the Parks and Recreation Director, 627 N. Adams St., Carroll, Iowa 51401, until 2 P.M. on December 13, 2022, at which time the bids will be opened and read for furnishing the materials, supplies, equipment and/or services as shown below or attached hereto:

Utility Terrain Vehicle (UTV)

Delivered to the Carroll Cemetery Garage, 618 S. Grant Rd, Carroll, Iowa, transportation charges prepaid. If needed have inserted. Bids shall be submitted in envelopes identified in the lower left-hand corner with the date and time of bid opening and the name of the article or service being bid. The City of Carroll reserves the right to reject any or all bids, to waive any informality in bids, and unless otherwise specified by the bidder, accept any item in the bid. In case of error in extension of prices in the bid, the unit price will govern.

BY: 

Chad Tiemeyer
Parks and Recreation Director

Example of the envelope:

Company Name	
Address	
City, ST, Zip	
	City of Carroll Attn: Chad Tiemeyer, Parks & Recreation Director 627 N. Adams St. Carroll, IA 51401
Bid Opening: 2 P.M. December 13, 2022	
Parks and Recreation Department: UTV	

INSTRUCTION TO BIDDERS

Utility Terrain Vehicle (UTV)

The City of Carroll will accept bids for the above-mentioned equipment until 2 P.M. on December 13, 2022, at the office of the Parks and Recreation Director, 627 N. Adams St., Carroll, Iowa 51401.

Bids on equipment and/or materials differing in minor details may be considered, but such differences shall be clearly stated and described in the bid. All parts necessary for a complete unit shall be furnished whether or not they are contained in these specifications. Delivery date shall be considered in awarding the bid.

Bids must be submitted on completed City of Carroll Proposal Forms. Complete information is essential for proper evaluation of bids and bidders are cautioned to submit complete and accurate data with their bids. Failure to do so may be held as grounds for disqualification of bids.

A completed City of Carroll Voucher shall be presented for payment. Each bid shall include a statement of standard warranty of the manufacturer.

The apparent silence of this specification and any supplemental specifications as to any details or omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only material of first quality and correct type, size, and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement.

CITY OF CARROLL

PROPOSAL

UTV

<u>Item No.</u>	<u>Description</u>	<u>Price</u>
1	UTV	\$ _____
	Net Price	\$ _____

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees to furnish all items, upon which the prices are quoted, at the prices set opposite each item, if this bid is accepted within 30 days from day of opening.

The undersigned also agrees to make delivery or render services within _____ days after receipt of order. Due to extended lead times, please notify when the items would be available by or best guess.

The undersigned certifies that no Federal, State, County, or Municipal Tax is included in the above quoted prices and that none will be added.

BY: _____

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____

**CITY OF CARROLL
SPECIFICATIONS FOR
Utility Terrain Vehicle (UTV)**

Time and Place for Filing Sealed Proposals. Sealed bids for the **UTV** as stated below must be filed before 2 P.M. on December 13, 2022, in the office of the Parks and Recreation Director, 627 N. Adams St., Carroll, Iowa 51401.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and tabulated 2 P.M. on December 13, 2022, in City Hall for consideration by the City Council of the City of Carroll. The City of Carroll reserves the right to reject any and all bids.

General Information of the Compact Excavator and attachments:

The following specifications and dimensions apply to the purchase of a **UTV**. The City of Carroll reserves the right to waive compliance on minor technicalities on this specification and to reject any or all bids, and to accept that bid which, in the opinion of the City, is in the best interest of the City of Carroll. The base unit will be addressed primarily. Extra attachments will be purchased depending on pricing.

GENERAL REQUIREMENTS Base Model

1. Base Unit examples: (doesn't have to match, but these are similar examples: Kubota RTV-X1100CW-T, John Deere XUV835M, Bobcat UV34, Polaris Ranger 1000, Toro Workman UTX)
2. Engine: Gas Minimum 39 H.P. or Diesel Minimum 23 H.P.
3. Tires: Turf tires
4. Dump box: Minimum 1,000lb pay load, electric or hydraulic dump box
5. Cab: Factory installed, heat and air conditioning. Strobe light. Headlights/taillights. Rearview mirror. Horn.
6. Warranty: Standard Warranty
7. Manuals and Parts Books:
The unit shall come with any operator's manual and parts manual on machine, engine, and deck. Can be placed on memory stick.

Time of Commencement and Completion of Work: **UTV** must be delivered as soon as possible, after the awarded bid.

Sales Tax: The City of Carroll will distribute tax exemption certificates and authorization letters to the contractor and all subcontractors who are identified.

**CITY OF CARROLL
DETAILED INFORMATION SHEET
UTV
Fill in if applicable**

MANUFACTURER: _____

MODEL: _____ YEAR: _____

ENGINE: _____ H.P.: _____

CC: _____

FUEL CAPACITY: _____

TIRES REAR: _____ FRONT: _____

OVERALL LENGTH: _____ WIDTH: _____

HEIGHT: _____ WEIGHT: _____

BATTERY: _____

P.T.O.: _____

TRANSMISSION: _____

POWER STEERING: _____

HYDRAULICS: _____

BRAKES: _____

OTHER: _____

ANY INFORMATION ON ATTACHMENTS:

BY: _____

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____