

Carroll Public Library

May 18, 2020

The Carroll Board of Trustees met via tele-conference. Trustees present: Lisa Auen, Brenda Hogue, Thomas Parrish, Summer Parrott, Paul Reicks, Dale Schmidt (5:26), Carol Shields, Ralph von Qualen and Director Rachel Van Erdewyk. Trustee absent: Kyle Ulveling. Also present: City Manager Mike Pogge-Weaver.

Reicks called the meeting to order at 5:16. It was moved by Parrott and seconded by Shields to approve the agenda. All voted aye. Absent: Schmidt and Ulveling. It was moved by Shields and seconded by von Qualen to approve the minutes of the regular April and the special April 30th meetings. All voted aye. Absent: Schmidt and Ulveling. It was moved by Parrish and seconded by Auen to approve the bills. All voted aye. Absent: Schmidt and Ulveling. Schmidt entered the meeting at 5:26.

Director's Report: Due to COVID-19 the library remains closed to the public. However, curbside pick-ups and online services are doing well. Curbside pick-up was expanded to include Wednesdays 10:00—2:00 pm, mobile print pickup, and computer usage. Miss Diane continued with her daily Facebook live story readings. Adult services librarian Donna Evans has continued with an online Book Club discussion. Total monthly attendance (online hits and participation) was 4,223 and total resources utilized was 16,793.

Board Education: None.

Old Business: None.

New Business: After discussion was held on the current library cleaning service contract, it was moved by Hogue and seconded by Parrott to terminate the contract with Bewitched Cleaning Service. All voted aye. Absent: Ulveling. After discussion about a new cleaning service, it was moved by Shields and seconded by Schmidt to offer a contract to Cleaning Solutions, Inc. as of June 1st or an agreed date. All voted aye. Absent: Ulveling. Van Erdewyk explained the proposed phased re-opening plan. Each phase would be implemented dependent upon the conditions in the Carroll community and county.

It was moved by Parrott and seconded by von Qualen to adjourn. All voted aye. Absent: Ulveling. Meeting adjourned at 5:48. Next regular meeting will be June 15, 2020.

Paul Reicks—President

Judy Behm—Recording Secretary