

## Library Board Minutes

December 21, 2020

The Carroll Board of Trustees met via tele-conference. Trustees present: Lisa Auen, Brenda Hogue, Thomas Parrish, Summer Parrott, Julie Perkins, Carol Shields, Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent: Dale Schmidt and Kyle Ulveling. Also present was Madeline Parrott.

Parrott called the meeting to order at 5:20. It was moved by von Qualen and seconded by Hogue to approve the agenda. All voted aye. Absent: Schmidt and Ulveling. New employee, Kristy Dewey, was introduced to the trustees. It was moved by Shields and seconded by Hogue to approve the minutes of the October 19<sup>th</sup> meeting. All voted aye. Absent: Schmidt and Ulveling. It was moved by Parrish and seconded by Auen to approve the bills for November and December. All voted aye. Absent: Schmidt and Ulveling.

Director's report: Children's programming continues with Facebook Live Story Time. The Virtual Rookies at Home Grab and Go crafts continue to be popular. The Crafty Library Ladies and Book Clubs have been utilizing the Community Meeting Room to maintain social distancing. The Study Rooms are being utilized by students, by tutors, and by some professors; they are proving to be a necessary staple in this time of COVID-19. Curbside pick-up is still being utilized. Website and data-base use is strong. For October, total program attendance was 3,801. Monthly door count was 2,357. Total resources utilized was 26,888. For November, total program attendance was 2,705. Monthly door count was 2,137. Total resources utilized was 25,234.

Board Education: None.

Old Business: None.

New Business: Due to the city budget meeting on January 18, 2021, it was moved by Perkins and seconded by von Qualen to move the library board meeting to January 19, 2021. All voted aye. Absent: Schmidt and Ulveling. After discussion, it was moved by Shields and seconded by Parrish to approve FY 2021-2022 Budget to be presented to the City Council. All voted aye. Absent: Schmidt and Ulveling. After discussion, it was moved by Hogue and seconded by Shields to table the Holiday Closings for 2021 until Van Erdewyk gets more information from city clerk, Laura Schaefer. All voted aye. Absent: Schmidt and Ulveling.

It was moved by Hogue and seconded by von Qualen to adjourn. All voted aye. Absent: Schmidt and Ulveling. Meeting adjourned at 5:50. Next regular meeting will be January 19, 2021.

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Summer Parrott—President

Judy Behm—Recording Secretary