

## Library Board Minutes

December 20, 2021

The Carroll Board of Trustees met in the Community Meeting Room at the Carroll Public Library. Trustees Present: Thomas Parrish, Julie Perkins, Dale Schmidt, Marcie Hircock, Ralph von Qualen, and Lisa Auen. Trustees absent: Summer Parrott, Kyle Ulveling, and Brenda Hogue. Also present: Director Rachel Van Erdewyk and Assistant Director Parveen Karim.

Parrish called the meeting to order at 5:15 pm. It was moved by Schmidt and seconded by von Qualen to approve the agenda. All voted aye. Absent: Parrott, Ulveling, and Hogue. It was moved by Perkins and seconded by Hircock to approve the November 15, 2021 meeting minutes. All voted aye. Absent: Parrott, Ulveling, and Hogue. Correspondence: none. It was moved by Auen and seconded by Perkins to approve the bills. All voted aye. Absent: Parrott, Ulveling, and Hogue.

Director's Report: Miss Diane continued her read aloud program this last month, *Stories with Diane*. Grab and Go crafts are still continuing. Preschool field trip tours were conducted. The library will use Beanstack again for Summer Reading as the program was easy to use and well-liked. Crafty Library Ladies continued meeting at the library. The library has partnered with the ISU Extension Office on the Maker Days and has increased in numbers from the November to the December events.

Board Education: None.

Old Business: The library's strategic plan is still being discussed. There were 18 action items not completed at last check in. Van Erdewyk discussed several areas in which the library could improve and/or increase services and programs. No action was taken.

New Business: Library Page job description was updated and it was moved by Schmidt and seconded by Hircock to accept the revised job description. All voted aye. Absent: Parrott, Ulveling, and Hogue. The 2022-2023 Fiscal Year Budget was presented and will be presented to City Council in January. It was moved by von Qualen and seconded by Schmidt to approve the FY 2022-2023 library budget. All voted aye. Absent: Parrott, Ulveling, and Hogue.

It was moved by Perkins and seconded by Hircock to adjourn. All voted aye. Absent: Parrott, Ulveling, and Hogue. Meeting adjourned at 6:01 pm. Next regular meeting will be January 17, 2022.

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Thomas Parrish—Vice President

Parveen Karim—Recording Stand-In