

COUNCIL MEETING

NOVEMBER 22, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

The meeting was held in-person, telephonically or via Zoom web conferencing for those individuals who wished to attend remotely. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Misty Boes, LaVern Dirx, Jerry Fleshner (arrived at 5:23 p.m.), Clay Haley and Carolyn Siemann. Absent: Mike Kots. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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Nick Christianson and Gary Irlbeck, representatives from Seaboard Foods, presented a check to Council for the donation of new scoreboards at the Youth Sports Complex. No Council action taken.

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It was moved by Haley, seconded by Boes, to approve the following items on the consent agenda: a) minutes of the November 8 and 16, 2021 Council meetings, as written; b) bills and claims in the amount of \$638,184.25; c) Renewal of Class “C” Beer Permit with Class “B” Native Wine Permit and Sunday Sales – *Kimmes Carroll Country Store 1*, Renewal of Class “C” Beer Permit with Class “B” Native Wine Permit and Sunday Sales – *Kimmes Carroll Country Store 2*, and Renewal of Class “C” Liquor License with Outdoor Service – *Ossy’s Show Club/Piranha Club*; d) Certification of Community Water System Emergency Response Plan; e) Change Order No. 1 to the Northeast Park Parking Lot Improvements Project which extends the substantial completion date to June 3, 2022 and final completion date to June 17, 2022; f) FY 2022-2023 Budget Schedule, as presented and Resolution No. 21-79, Change to the City Council of the City of Carroll December 2022 Meeting Schedule by moving the December 26 Council meeting to December 19, 2022. On roll call, all present voted aye. Absent: Fleshner and Kots. Motion carried.

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Council Member Fleshner arrived at 5:23 p.m.

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Matt Meiners, Carroll Area Development Corporation Economic Vitality Director, and Austin Farmer, The Retail Coach representative, gave an update on the Retail Coach Project. No Council action taken.

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There were no oral requests or communication from the audience.

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It was moved by Haley, seconded by Siemann, to approve the third reading of an Ordinance Amending Ordinance No. 19-01 and Designating the City of Carroll, Iowa as an Urban Renewal Revitalization Area. On roll call, all present voted aye. Absent: Kots. Motion carried.

It was moved by Haley, seconded by Siemann, to approve said Ordinance No. 2106. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Haley, seconded by Boes, to approve Resolution No. 21-80, Annual Tax Increment Finance Appropriations for FY 2023 for the tax increment grant to Biokinometrics Holdings LLC and DMBA Properties & Consulting, Inc. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve Resolution No. 21-81, Accepting the Sales Quotation for Tyler Technologies Hosting Services in the amount of \$41,509.00 for three years and then subject to adjustments by Tyler Technologies. On roll call, all present voted aye. Absent: Kots. Motion carried.

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 21-82, Accepting the Sales Quotation from Tyler Technologies to migrate the city's financial software from INCODE 9 to INCODE 10 (VX) for the quoted price of \$43,320.00. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Haley, seconded by Fleshner, to approve Change Order No. 2 to the Downtown Streetscape Phase 10 Project in the amount of \$19,511.44. The effect of Change Order No. 2 on the contract price is as follows:

Original Contract Price	\$1,039,036.28
Change Order No. 1	18,390.19
Change Order No. 2	<u>19,511.44</u>

Contract Price with Change Orders \$1,076,937.91

On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Haley, seconded by Dirx, to pursue Option C of the ward maps that adjusts the ward lines for Ward 1 and Ward 4 to more evenly distribute the ward's populations and to set a public hearing date for December 13, 2021, for the presented Option C of the City of Carroll ward maps. On roll call, all present voted aye. Absent: Kots. Motion carried.

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Council held a work session on the Adams Street Reconstruction Project. Kristine Stone, Ahlers & Cooney attorney, and Terry Lutz, CEO of McClure Engineering, discussed the special assessment process. Mark Beardmore addressed Council on this issue. No Council action taken.

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It was moved by Haley, seconded by Fleshner, to go into closed session at 7:31 p.m. per Iowa Code 21.5 (1)(c) – strategy discussion with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Haley, seconded by Fleshner, to go back into open session at 8:18 p.m. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 8:18 p.m. On roll call, all present voted aye. Absent: Kots. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk