City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MSPW

FROM: Laura A. Schaefer, City Clerk/Finance Director LAS

DATE: November 4, 2021

SUBJECT: Change the December 27 Council Meeting to December 20, 2021

The second Council meeting of December is scheduled for December 27, 2021. With the holidays surrounding that meeting date, staff is recommending moving that Council meeting up one week to December 20. In addition, staff reviewed the business that would need to be conducted at the December 27 meeting and determined that business could be conducted at the December 20 Council meeting.

Chapter 17 of the Municipal Code requires the date and place of regular Council meetings to be set by resolution. Attached is a resolution changing the December 27 Council meeting to December 20.

RECOMMENDATION: Council consideration and approval of a resolution to change the regular City Council meeting from December 27, 2021 to December 20, 2021.

RESOLUTION NO. _____

A RESOLUTION APPROVING A CHANGE TO THE CITY COUNCIL OF THE CITY OF CARROLL DECEMBER 2021 MEETING SCHEDULE

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that the time and place of regular meetings of the Council shall be fixed by resolution of the Council; and

WHEREAS, regular meetings of the City Council are held on the 2nd and 4th Monday of each month at 5:15 PM in the Council Chambers, City Hall located at 627 N Adams Street, Carroll, Iowa; and

WHEREAS, it is in the best interest of the City Council to move the December 27, 2021 meeting to Monday, December 20, 2021,

NOW, THEREFORE, BE IT RESOLVED that the regular meeting of Carroll City Council scheduled for Monday, December 28, 2021 will be moved to Monday, December 20, 2021 in the Council Chambers, City Hall located at 627 N Adams Street in Carroll Iowa.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 8th day of November, 2021.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY:_____
Eric P. Jensen, Mayor

ATTEST:

By:_____
Laura A. Schaefer, City Clerk