REGION XII
COUNCIL OF GOVERNMENTS

November 21, 2017

Laura Schaefer, City Clerk
City of Carroll
112 East 5th Street
Carroll, IA 51401

Dear Ms. Schaefer:

Region XII Council of Governments, through its' public transit operating arm, Western Iowa Transit, is in the process of putting together transit funding for FY 2019.

We are requesting that the City of Carroll continue their strong support for the transit services that are provided for the senior citizens and people with disabilities by the three cab companies currently contracting with Region XII in Carroll, Iowa. We are asking for the City of Carroll to contribute $18,525.00 to help support these services by subsidizing the cost of a cab ticket. $2,500.00 of that amount would be to help the city fund time spent by city employees in selling tickets at the city desk. The total cash outlay by the city to Western Iowa Transit would be $16,025.00. This amount is the same request we submitted last year. **All funds provided by the City of Carroll are allocated to the cost of cab services in Carroll. Only those tickets sold to senior citizens or people with disabilities are subsidized with city funds. Showing a financial need is not required**. During FY 17, approximately 600 senior citizens and people with disabilities were served by the three cab companies in Carroll.

In fiscal year 2017, local cab companies provided about 13,815 rides to senior citizens and people with disabilities in the City of Carroll. There are currently three cab companies in Carroll that are partnering with Region XII in this project.

Thank you very much for your past support of this project and consideration to continue that support. Please contact me for any further information.

Sincerely,

Tom Feldman

Tom Feldman
Transit Director
Region XII COG

1009 EAST ANTHONY STREET, PO BOX 768 • CARROLL, IA 51401 • (712) 792-9914 • FAX (712) 792-1751 • www.region12cog.org

REGION XII COUNCIL OF GOVERNMENTS/WESTERN IOWA TRANSIT IS THE DESIGNATED PUBLIC TRANSIT PROVIDER FOR SIX COUNTIES IN WEST CENTRAL IOWA. (CARROLL, CRAWFORD, GREENE, AUDUBON, SAC, AND GUTHRIE) REGION XII/WESTERN IOWA TRANSIT SYSTEM, PROVIDES THIS SERVICE, MONDAY THROUGH FRIDAY, 5:00 A.M. THROUGH 6:00 P.M. AND AFTER HOURS AS NEEDED. LISTED BELOW IS A SUMMARY OF OUR TRANSIT SYSTEM:

Transit Employees: 36

Transit Director	**1**
Transit Assistant	**1**
Dispatcher	**1**
Full time drivers	**22**
Part-time drivers	**11**

Current Transit Fleet: 60 public transit vehicles:

		ADA
Light Duty Bus	26	26
Medium Duty Bus	1	1
Passenger Van	6	0
Mini-van	11	0
Mini-vans	2	2
MV-1	11	11
Sedan	1	0
School Bus	1	0
MPT (service)	1	**0**

FY2018 Transit Services:

In addition to the daily "on demand" transit service we provide to the general public, Region XII COG also currently provides transit services as needed to the following agencies:

Facilities serving clients with disabilities:

1. New Hope Village, Carroll
2. Genesis Development, Jefferson
3. Wesco Industries, Denison
4. Howard Center, Inc., Sac City
5. Access to Care/TMS
6. MTM/United Health Care
7. AmeriHealth Caritas, Iowa
8. Logisticare

Care Centers and Nursing Homes:

1. Carroll Health Center, Carroll
2. Regency Park, Carroll

3. St. Anthony Nursing Home, Carroll
4. Denison Care Center, Denison
5. Eventide of Denison
6. Regency Park, Jefferson
7. Parkview Care Center, Sac City
8. Friendship Home, Audubon
9. Panora Nursing & Rehab
10. Twilight Acres
11. Black Hawk Life Care Center
12. Odebolt Nursing & Rehab Center
13. Thomas Rest Haven

Senior Contracts:

1. Elderbridge Agency on Aging
2. Manning Community Services
3. Provide a subsidy for senior citizens and people with disabilities for transportation provided by Carroll Cab, Anytime Cab and Catch a Cab Companies of Carroll, Iowa, and Emerald Cab of Denison, Iowa.

Agencies serving children:

1. New Opportunities Inc., Carroll
2. Job Corps of Denison
3. West Central Development Corporation/Harlan

School Districts: (service to children with special needs)

1. Denison Schools
2. Coon Rapids/Bayard Community Schools
3. Greene County Schools
4. Audubon Schools
5. Harlan Community Schools

Assisted Living Centers:

1. Swan House/Carroll, Iowa
2. Sunnybrook/Carroll, Iowa
3. Panora Assisted Living/Panora
4. Oak Terrace/Sac City
5. Odebolt Assisted Living

STATE OF IOWA

DEPARTMENT OF REVENUE AND FINANCE
GERALD D. BAIR, DIRECTOR

March 3, 1994

Region XII Council of Governments
104 West 6th Street
Carroll, Iowa 51401

T.I.N. 42-1017843

Dear Sir or Madam:

The Department has determined that under Iowa Code Section 422.34 your organization is exempt from Iowa Corporation Income Tax.

This determination is based principally on the fact that your organization has received exempt status from the Internal Revenue Service. You must inform the Iowa Department of Revenue and Finance, in writing, of the revocation of or any change in your exempt status by the IRS within thirty (30) days after the federal determination.

Iowa Corporation Income Tax returns, Form IA 1120, are required for the years beginning on or after January 1, 1988, if tax is imposed by the IRS on unrelated business income. Iowa Corporation Income Tax returns are not required if unrelated business income does not exist. If revocation is imposed by the IRS, Iowa Corporation returns, tax and interest will automatically become due for the years exempt status was revoked.

Your organization is subject to the provisions of Iowa Code, Section 422.16 with regard to withholding Iowa Income Tax from employees' wages.

Sincerely,

Jerry Northwick, Supervisor
Business Section
Audit & Compliance Division
(515) 281-3272

lc036jn

District
Director

Region XII Council
of Governments
527½ N. Adams St.
Carroll. IA 51401

Person to Contact: Ms. Y. Abston

Telephone Number: (312) 886-4719

Refer Reply to: EP/EO:201

Date: December 5, 1983

This is in reply to your letter dated June 15, 1983.

Our records indicate that you were issued the following:

Exemption letter dated December 7, 1982

Section of Code 501(c)(3)

Foundation Status (501(c)(3) only) 509(a)(1) and 170(b)(1)(A)(vi)

Based on the above the tax exempt status of your organization still remains in effect.

Sincerely yours,

Timothy F. Lambin

Timothy F. Lambin
Chief, EP/EO Review Staff

Form **637**
(Rev. April 1979)
Department of the Treasury
Internal Revenue Service

Registration for Tax-Free Transactions Under Chapter 32 of the Internal Revenue Code

This Application Should Also Be Used by Producers and Importers of Gasoline and Manufacturers of Lubricating Oil

For District Director's Use Only
42-81-0031 I
No. ~~42-81-0031 I~~

Please type or print

Name of individual, corporation, partnership, association, etc.
Region XII Council of Governments

Name under which business is operated
Region XII Council of Governments

Business address (Number and street)
104 West 6th Street

City, State, and ZIP code
Carroll, Iowa 51401

Social Security or Employer Identification Number
42-1017843

Will you be required to file Form 720? . . . ☐ Yes ☒ No

File this application in duplicate with your District Director of Internal Revenue. See the instructions on pages 2 and 4.

Application is hereby made for a Certificate of Registry in the name(s) indicated above. The applicant is a:
☐ Manufacturer ☐ Producer ☐ Importer ☐ Wholesaler ☐ Jobber
☐ Retailer ☒ Other (specify) ▶ Public Transit Agency
☐ Selling or ☒ Purchasing (specify type of product) ▶ Gasoline

The applicant affirms that use of articles purchased or sold tax-free is to be for the exempt purposes specified in the applicable provisions of the law and regulations and understands that misuse of this certificate will lead to its revocation and/or the penalties provided by law.

See Item 2 on page 2 and check applicable letter(s). I qualify as a:
☐ a, ☐ b, ☐ c, ☐ d, ☐ e, ☒ f, ☐ g, ☐ h, ☒ i, ☐ j, ☐ k, ☐ l, ☐ m, and/or ☐ other—(specify) ▶

Under the penalties of perjury, I declare that I have examined this application and to the best of my knowledge and belief it is true, correct, and complete.

Signature ▶ [signature] Title ▶ Executive Director Date ▶ 06/05/81

District Director's Validation

A certificate of registry for the above applicant is approved and issued under the number shown.

[signature]
District Director of Internal Revenue By Rita R McCann Date 6/16/81

POLICY COUNCIL MEMBERS, effective 11-9-2017

AUDUBON COUNTY

Audubon County Board of Supervisors
Audubon County Courthouse
Audubon, IA 50025
(712) 563-2428
FAX (712) 563-3730

Rick Thompson
207 Eastside Drive
Exira, IA 50076
Cell: (712) 304-0307

Gary VanAernam
2810 280th Street
Exira, IA 50076
Home: (712) 268-2642

Peggy Toft
207 Eastside Drive
Exira, IA 50076
Cell: (712) 249-2070
Work: (712) 268-7282

Gene Karstens
908 E. Broadway
Audubon, IA 50025
Home: (712) 563-3667
Work: Same

CARROLL COUNTY

Carroll County Board of Supervisors
Carroll County Courthouse
Carroll, IA 51401
(712) 792-4923
FAX (712) 792-1310

Marty Danzer, Chairman
24929 215th Street
Carroll, IA 51401
Home: (712) 830-5501
Work:

Rich Ruggles
737 Alta Vista Drive
Carroll, IA 51401
Cell: (712) 830-4458
Work:

Neil Bock
1216 Woodland Drive
Carroll, IA 51401
Home: (712) 792-4738
Work:

Cindy Fay
731 Mockingbird Drive
Carroll, IA 51401-1829
Home: (712) 792-9638
Work: (712) 792-3567

CRAWFORD COUNTY

Crawford County Board of Supervisors
Crawford County Courthouse
Denison, IA 51442
(712) 263-3340
FAX (712) 263-8382

Eric Skoog, Vice-Chairman
814 North 24th Street
Denison, IA 51442
Home: (712) 263-5319
Work: (712) 263-4191

Rachel Desy
1014 Settlers Lane
Denison, IA 51442
Cell: (712) 269-6065

Loren Schultz
1814 Brummer Drive
Denison, IA 51442
Home: (712) 263-2652
Work:

Jean Heiden
2520 Donna Reed Road
Denison, IA 51442
Work: (712) 263-5055
Cell

GREENE COUNTY

Greene County Board of Supervisors
Greene County Courthouse
Jefferson, IA 50129
(515) 386-5681
FAX (515) 386-2216

John Muir
1902 290th Street
Rippey, IA 50235
Cell: (515) 208-2512
Work:

Jane Heun, Auditor
Greene County Courthouse
114 N Chestnut
Jefferson, IA 50129
Work: (515) 386-5680

Peter Bardole
401 N Locust Street
Jefferson, IA 50129
Cell (515) 360-3242
Work:

Cindy Horbach
State Farm Insurance
200 W Central
Jefferson, IA 50129
Work: (515) 386-4884

GUTHRIE COUNTY

Guthrie County Board of Supervisors
Guthrie County Courthouse
Guthrie Center, IA 50115
(641) 747-3512
FAX (641) 747-3027

Jack Lloyd
203 2nd Avenue, PO Box 243
Bayard, IA 50029-0243
Home: (712) 651-2069
Cell: (712) 790-6198

Everett Grasty
2903 Wagon Road, PO Box 424
Stuart, IA 50250-0424
Cell: (515) 491-4679
Work: (515) 523-1421

Marci McClellan
200 North 5th Street
Guthrie Center, IA 50115
Work: (641) 747-3619

Luann Waldo
4718 Panorama Drive
Panora, IA 50216
Work: (712) 651-2321
Cell: (641) 757-2381
Home: (641) 755-4400

SAC COUNTY

Sac County Board of Supervisors
Sac County Courthouse
Sac City, IA 50583
(712) 662-7401
FAX (712) 662-7129

Ranell Drake
623 West 4th Street, PO Box 18
Odebolt, IA 51458-0018
Mobile: (712) 210-4288

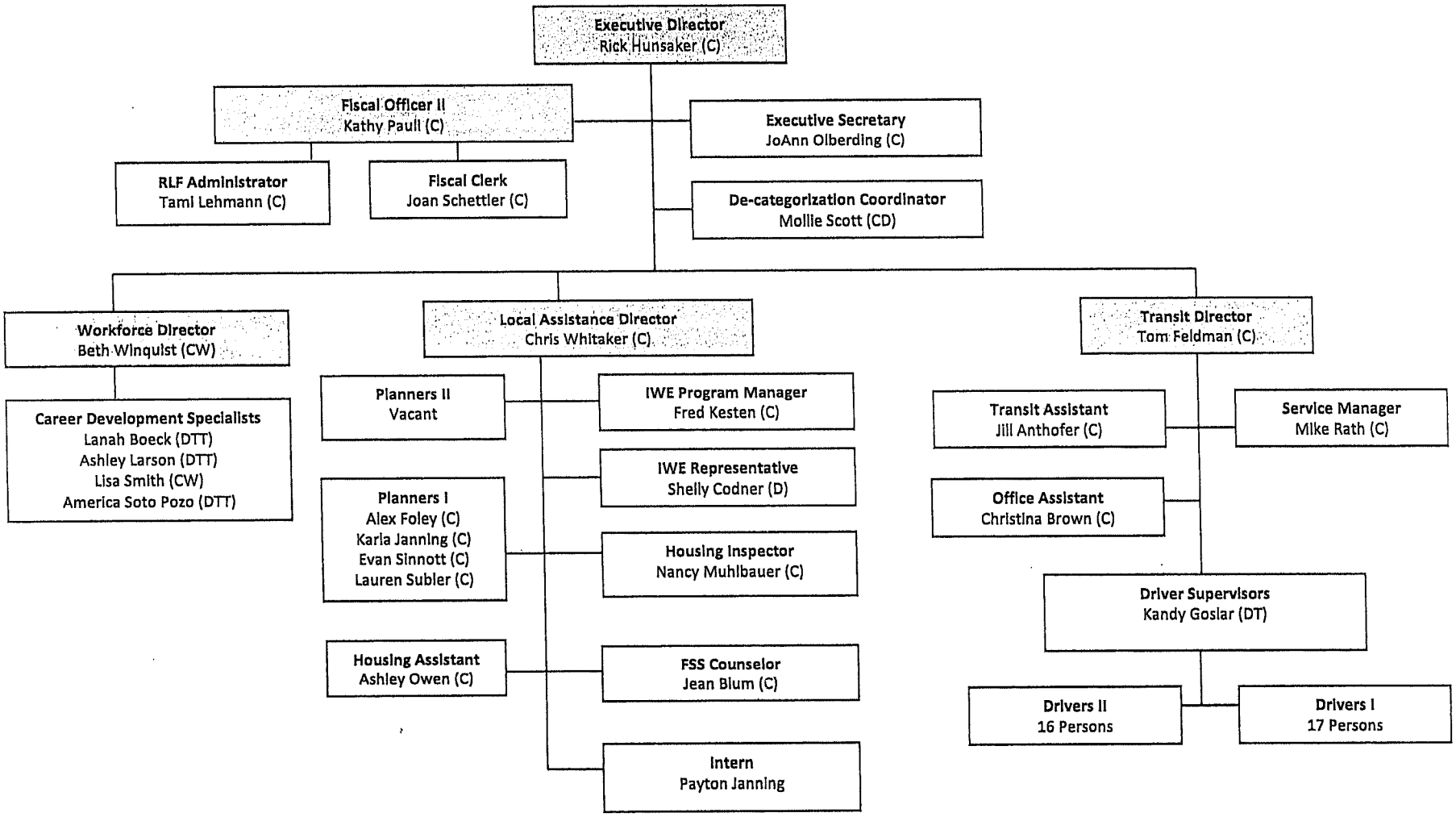
Morris Boeckman
PO Box 158, 400 Melrose
Wall Lake, IA 51466-0158
Home: (712) 664-2552

Lisa Jacobsen
PO Box 82
Odebolt, IA 51458-0082
Home: (712) 668-2795
Work: (712) 668-4450

Joan Godbersen
720 West 4th Street
Odebolt, IA 51458
Home: (712) 668-4474
Work: (712) 668-2231

REGION XII COG, INC. STAFF ORGANIZATIONAL CHART

January 2017



LOCATIONS OF STAFF PERSONS

C-Carroll HQ CD-Carroll DHS CW-Carroll Workforce Center DT-Denison Transit Facility DTT-Denison Transition Center D-Dumont

REGION XII COUNCIL OF GOVERNMENTS INC

Statement of Revenues and Expenditures - 200-TRANSIT

200 - RTS

RTS0 - TRANSIT

From 4/1/2017 Through 6/30/2017

		Current Period Actual	Current Year Actual
REVENUES			
STATE TRANSIT ASSISTANCE	4050	99,211.47	404,857.65
DOT SECTION 5311-FED OPERATING	4087	0.00	605,150.00
CONTRACT	4200	290,129.23	1,148,054.21
ELDERBRIDGE	4250	8,804.00	28,043.20
FARES AND DONATIONS	4300	53,435.42	205,467.88
FUEL TAX REFUND	4350	234.03	865.65
INSURANCE SETTLEMENT	4380	0.00	7,611.00
COUNTY	4450	8,960.52	35,842.08
CITY	4500	4,101.00	28,751.00
UNITED WAY	4600	0.00	3,750.00
INTEREST INCOME-BANK	4705	6,068.44	12,758.46
RTAP FELLOWSHIP	4865	1,013.00	1,013.00
SALE OF VEHICLE	4870	1,000.00	5,675.00
MISCELLANEOUS	4900	0.00	1,039.00
Total REVENUES		472,957.11	2,488,878.13
EXPENSES			
ADMINISTRATIVE/TRAINING			
ACCOUNTING		298.61	7,358.74
ADVERTISING/MARKETING		1,563.50	3,394.05
BOARD/MEETING EXPENSE		911.95	2,692.97
COMMUNICATIONS		754.37	5,397.59
EMPLOYEE BENEFITS		17,370.65	77,731.53
EMPLOYEE SALARIES		50,424.42	235,022.46
FACILITY EXPENSE		3,655.05	21,750.81
INSURANCE		479.26	2,147.98
MEMBERSHIP FEES		0.00	7,964.62
MISCELLANEOUS		440.82	2,678.42
OFFICE SUPPLIES		2,314.99	15,222.97
RENT		10,797.00	43,192.00
TRAVEL		2,731.55	6,744.89
CONTRACTED SERVICES-ADMIN		521.42	4,773.91
Total ADMINISTRATIVE/TRAINING		92,263.59	436,072.94
PROGRAM			
COG/RDC MATCH	6650	2,899.59	5,517.35
BUILDING MATCH	6700	0.00	3,308.00
VEHICLES MATCH	6800	9,246.09	9,246.09
Total PROGRAM		12,145.68	18,071.44
OPERATING			
VEHICLE INSURANCE	7010	21,581.16	86,804.52
DRIVER'S WAGES	7110	215,892.38	876,916.26
DRIVER'S BENEFITS	7115	90,233.02	341,100.47
VEHICLE EXPENSES	7210	4,003.94	9,757.46
OUTSIDE LABOR	7220	2,238.91	11,677.87
PARTS	7230	10,867.77	37,722.96
FUEL	7240	50,714.10	201,931.22
TIRES AND TIRE REPAIR	7270	4,759.77	14,754.68
TELEPHONE/UTILITIES	7292	5,933.11	24,874.48
EQUIPMENT RELATED	7293	9,517.58	41,114.42
PURCHASE OF SERVICE	7410	30,395.86	108,501.86
ADVERTISING/MARKETING	7500	740.16	1,827.98
GREENE CO GARAGE	7525	782.50	782.50

REGION XII COUNCIL OF GOVERNMENTS INC

Statement of Revenues and Expenditures - 200-TRANSIT

200 - RTS

RTS0 - TRANSIT

From 4/1/2017 Through 6/30/2017

		Current Period Actual	Current Year Actual
MISCELLANEOUS OTHER	7530	686.76	2,805.85
DRIVER RELATED	7540	745.40	6,901.45
TRAVEL	7550	115.97	321.20
TRAVEL - TAXABLE	7560	824.42	3,917.72
Total OPERATING		450,032.81	1,771,712.90
Total EXPENSES		554,442.08	2,225,857.28
EXCESS OF REVENUES OVER EXPENDITURES		(81,484.97)	263,020.85

REGION XII COUNCIL OF GOVERNMENTS INC

Statement of Revenues and Expenditures - 200-TRANSIT

200 - RTS

RTSC - RTS CAPITAL PROJECTS

From 4/1/2017 Through 6/30/2017

		Current Period Actual	Current Year Actual
REVENUES			
STA-SPECIAL PROJECT	4075	0.00	13,232.00
DOT SECTION 5309	4085	0.00	4,335.00
USC 5339 - FEDERAL OPERATING	4088	342,917.00	475,375.00
LOCAL MATCH	4625	60,516.85	84,656.85
COG/RDC MATCH	4650	0.00	3,308.00
Total REVENUES		403,433.85	580,906.85
EXPENSES			
CAPITAL			
CAP EXP: VEHICLES	8100	395,562.00	556,495.00
CAP EXP: VEHICLES-MAKE READY	8150	7,871.85	7,871.85
CAP EXP: BUILDING	8200	0.00	16,540.00
Total CAPITAL		403,433.85	580,906.85
Total EXPENSES		403,433.85	580,906.85
EXCESS OF REVENUES OVER EXPENDITURES		0.00	0.00

WESTERN IOWA TRANSIT

FY2018 PROPOSED BUDGET

INCOME	FY18 PROPOSED BUDGET
State Transit Assistance	$445,589.00
FTA Section 18 Operating	$681,565.00
Local Governments	$60,000.00
Contracts	$994,000.00
Elderbridge	$31,000.00
Fares and Donations	$180,000.00
Fuel Tax Refund	$800.00
United Way	$4,500.00
Interest Income	$7,000.00
Miscellaneous/sale of vehicles	$4,000.00
FTA Section 3 Vehicle	$172,295.00
Section 3 Local Match from Capital Reserve	$30,405.00
FHWA STP-vehicles	$0.00
STIP Local Match from Capital Reserve	$0.00
Public Grant Infrastructure Grant (Lighting)	$24,000.00
PTIG Local Match	$6,000.00
Career Link CDBG Grant Revenue	$82,000.00
Career Link Local Monogram Revenue	$54,000.00
Transfer from Operating Reserve	$0.00
TOTAL FUNDING	**$2,777,154.00**

EXPENSES

ADMINISTRATIVE EXPENSES	
Accounting	$9,000.00
Advertising/Marketing	$1,500.00
Board/Meeting Expense	$3,300.00
Employee Benefits, Wellness, Emp. Ed.	$94,054.00
Employee Salaries	$271,500.00
Rent	$46,000.00
Facility Expense (3 buildings)	$30,000.00
Insurance	$3,000.00
Legal Fees	$350.00
Membership Fees	$10,000.00
Miscellaneous	$1,300.00
Office Supplies/Equipment Expense	$25,000.00
Communications	$8,000.00
Travel & Registrations	$10,000.00
Contracted Services	$4,200.00

Passenger Transportation Plan	$5,500.00
SUBTOTAL ADMINISTRATIVE EXPENSES	**$522,704.00**
OPERATIONAL EXPENSES-PERSONNEL	
Drivers Salaries	$912,000.00
Driver Benefits	$365,000.00
Driver Related/Uniforms,Physicals, drug tests	$7,000.00
Miscellaneous	$1,350.00
Travel	$7,500.00
Telephone/Utilities	$26,000.00
Advertising	$2,400.00
SUBTOTAL OPERATIONAL EXPENSE-PERSONNEL	**$1,321,250.00**
OPERATIONAL EXPENSE-VEHICLE	
Insurance	$102,000.00
Contracted Labor	$13,000.00
Parts	$38,000.00
Fuel	$336,000.00
Tires & Tire related	$24,000.00
Vehicle related/Supplies, Rent, Cleaning	$11,500.00
Equipment related/radios	$46,000.00
Shop equipment and Related	$15,000.00
Purchase of Service	$115,000.00
Transfer to Reserves	$0.00
SUBTOTAL OPERATIONAL EXPENSE-VEHICLE	**$700,500.00**
Capital Expenses	
FTA Section 3 Vehicles	$202,700.00
FHWA STP Vehicles	$0.00
Building and Maintenance/Capital Equipment (PTIG)	$30,000.00
TOTAL CAPITAL EXPENSES	**$232,700.00**
TOTAL EXPENSES	**$2,777,154.00**