

COUNCIL MEETING

SEPTEMBER 13, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

The meeting was held telephonically or via Zoom web conferencing for those individuals who wished to attend remotely. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner (arrived at 5:20 p.m.), Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

\* \* \* \* \*

The Pledge of Allegiance was led by the City Council. No Council action taken.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the August 23, 2021 Council meeting, as written; b) bills and claims in the amount of \$998,511.04; and c) Renewal of Class “C” Liquor License with Sunday Sales – *Denny’s Bar & Grill* and New 5-day Class “C” Liquor License – Carroll Hy-Vee (*Kuemper Alumni Event, September 24, 2021*); d) Acceptance of Tobacco Settlement Agreement with Dollar General; and e) Resolution No. 21-54, Employment Contract for Police Officer Nathan Kult. On roll call, all present voted aye. Absent: Fleshner. Motion carried.

\* \* \* \* \*

Council Member Fleshner arrived at 5:20 p.m.

\* \* \* \* \*

Matt Meiners, Economic Vitality Director with Carroll Area Development Corporation (CADC), gave an update CADC during the oral requests or communications from the audience.

\* \* \* \* \*

It was moved by Haley, seconded by Dirkx, to postpone the discussion regarding the proposed Carroll Recreation Center Fees. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Siemann, to accept the receipt of bids and approve Resolution No. 21-55, Directing Sale of \$3,445,000\* (Subject to Adjustment Per Terms of Offering) General Obligation Refunding Capital Loan Notes, Series 2021A. Susanne Gerlach,

Director with PFM Financial Advisors LLC, presented the bids to Council. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to approve Resolution No. 21-56, Authorizing the Redemption of Outstanding General Obligation Capital Loan Notes, Series 2018B, of the City of Carroll, State of Iowa, Dated November 14, 2018, and Directing Notice Be Given. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

At 5:57 p.m. Mayor Jensen opened a public hearing on the Plans, Specifications, Form of Contract and Estimate of Cost for the Graham Park Drainage Ditch No. 77 Improvements – 2021 Project. Mayor Jensen closed said hearing at 6:03 p.m.

It was moved by Dirkx, seconded by Haley, to approve Resolution No. 21-57, Adopting the Plans, Specifications, Form of Contract and Estimate of Cost for the Graham Park Drainage Ditch No. 77 Improvements – 2021 Project. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Kots, seconded by Boes, to approve Resolution No. 21-58, Professional Services Agreement in the amount of \$16,900 with Shive Hattery for the creation of a Preliminary Engineering Report (PER) for the Merchants Park ARPA Tourism Grant Assistance. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

At 6:13 p.m. Mayor Jensen opened a public hearing on the annexation request from LeMar Koethe. Mayor Jensen closed said hearing at 6:27 p.m.

It was moved by Haley, seconded by Siemann, to approve Resolution No. 21-59, Voluntary Annexation of Land Adjacent to the Northeast Boundary of the City of Carroll into the Corporate Limits of the City of Carroll (111 acres of land described as the South 13 acres of the N Fr<sup>1</sup>/<sub>2</sub> SW Fr<sup>1</sup>/<sub>4</sub>, Section 18, Township 84 North, Range 34 West 5<sup>th</sup> P.M., Carroll County, Iowa and the N<sup>1</sup>/<sub>2</sub>SE<sup>1</sup>/<sub>4</sub> and the South 20 Acres of the S<sup>1</sup>/<sub>2</sub>NE<sup>1</sup>/<sub>4</sub> of Section 18, Township 84 North, Range 34 West 5<sup>th</sup> P.M., Carroll County, Iowa). On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

At 6:28 p.m. Mayor Jensen opened a public hearing on the adoption of a proposed Carroll Urban Revitalization Plan. Mayor Jensen closed said hearing at 6:39 p.m.

It was moved by Kots, seconded by Haley, to approve Resolution No. 21-60, Adopting Amended Carroll Urban Revitalization Plan. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Siemann, approve Resolution No. 21-61, Revised Policy 0400 – Personnel Policies. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to approve Resolution No. 21-62, Revised Policy No. 0907 – Substance Abuse Prevention Program for Drugs & Alcohol. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Haley, seconded by Kots, to approve setting Monday, September 27, 2021, as the date for a public hearing for the FY 2021/2022 Budget Amendment #1. On roll call, all present voted aye. Absent: None. Motion carried.

\* \* \* \* \*

It was moved by Fleshner, seconded by Haley, to adjourn at 6:48 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

---

Eric P. Jensen, Mayor

ATTEST:

---

Laura A. Schaefer, City Clerk