

COUNCIL MEETING

JULY 12, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

The meeting was held telephonically or via Zoom web conferencing for those individuals who wished to attend remotely. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Council Members present: Misty Boes, LaVern Dirkx, Jerry Fleshner, Clay Haley (arrived at 5:24 p.m.) and Carolyn Siemann. Absent: Mike Kots. Mayor Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Fleshner, seconded by Siemann, to approve the following items on the consent agenda: a) minutes of the June 28, 2021 Council meeting, as written; b) bills and claims in the amount of \$802,599.50; and c) Resolution No. 21-41, High School State Baseball Tournament Concession Stand Booths Change Funds in the amount of \$2,400.00. On roll call, all present voted aye. Absent: Haley and Kots. Motion carried.

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There were no oral requests or communications from the audience.

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It was moved by Fleshner, seconded by Dirkx, to approve the second reading of the Ordinance to rezone the area legally described as the North 72 feet of Lot 1 and the North 72 feet of the East 10 feet of Lot 2, Block B, Seventh Street Addition to Carroll, Carroll County, Iowa (711 N West Street) from an underlying zoning of B-2, General Business District to RB-1, Residential-Business Transitional District. On roll call, all present voted aye. Absent: Haley and Kots. Motion carried.

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It was moved by Fleshner, seconded by Siemann, to approve the second reading of an Ordinance Amending the Code of Ordinances by Amending Provisions Pertaining to Sanitary Service Charges. On roll call, all present voted aye. Absent: Haley and Kots. Motion carried.

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A public hearing was held during the regular City Council Meeting on July 12, 2021 at 5:21 p.m. The notice of the public hearing was published in the Carroll Times Herald on July 6, 2021. Karla Janning, representative from Region XII Council of Governments, as grant administrator, provided a report on the status of the overall program. Carroll originally received \$210,500 of CDBG funds to provide rehabilitation assistance to five homeowners at or below 80% of the county AMI. Program success resulted in amendments approved by IEDA for additional funds and a sixth project raising the amount of CDBG funds to \$220,500. The assistance is in the form of a 5-year forgivable loan to the homeowner and targets energy efficiency issues, life safety remediation and exterior maintenance. Qualified homeowners throughout the target area within city limits are eligible for consideration. The City of Carroll program currently has six recipients located within the target area. Construction is complete on the first three projects. Two projects are under construction and the final project is in the bidding process. All projects will be complete well ahead of the project completion date of 8/31/2022. Expenditures to date include \$86,797 in rehabilitation, \$18,367 in technical services and \$5,984 in administrative fees for a total of \$111,148 equaling 50.4% of the total CDBG funds. 100% of the funds spent benefit LMI households.

It was noted that the public has reasonable access to all local meetings, project records and other information relating to the use of these CDBG funds at either Carroll City Hall or at the Region XII Council of Government building. Council Member Haley arrived at 5:24 p.m. No comments were received. Mayor Jensen closed said public hearing at 5:25 p.m.

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It was moved by Dirx, seconded by Boes, to approve Resolution No. 21-42, The Administrative Agreement No. 1 with Region XII for the Iowa Economic Development Authority Housing Grant Contract #19-HSG-002. On roll call, all present voted aye. Absent: Kots. Motion carried.

It was moved by Haley, seconded by Siemann, to postpone the Subrecipient Agreement Amendment No. 2 discussion until a later date. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Dirx, seconded by Haley, to accept the report of proposal opening and approve Resolution No. 21-43, Making Award of Construction Contract to Ten Point Construction Co., Inc. at their bid price of \$456,592.86 for the Street Restoration Project – 2021 Project. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Haley, seconded by Fleshner, to approve Resolution No. 21-44, FY 2020/2021 Transfers. On roll call, all present voted aye. Absent: Kots. Motion carried.

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Council held a discussion on the Rolling Hills South 4th Addition: Expanding and Revising the Carroll Urban Revitalization Plan. No Council action taken.

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Council discussed an annexation proposal submitted by James and Amanda Rezac for property located at 23296 Hwy 30. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to accept the bid from Van Wall Equipment for the purchase of a compact utility tractor for the Parks Department at their bid price of \$25,900.96. On roll call, all present voted aye. Absent: Kots. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 6:21 p.m. On roll call, all present voted aye. Absent: Kots. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk