

COUNCIL MEETING

MAY 26, 2020

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds’ proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it “impossible and impractical” to meet in one location. Due to this the Carroll City Hall was closed to the public for the May 26, 2020 City Council meeting. However, the meeting was held telephonically. The public was able to hear and participate in the Council meeting by calling into a publicly posted toll-free phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirx (via telephone), Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via telephone.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Siemann, to approve the following items on the consent agenda: a) minutes of the May 11, 2020 Council meeting, as written; b) bills and claims in the amount of \$466,044.99; and c) reappointment of Todd Bierl to a four-year term on the Civil Service Commission through April 1, 2024. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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An ordinance amending the Code of Ordinances by amending provisions pertaining to right-of-way/easement use fees was introduced by Council Member Haley.

It was moved by Haley, seconded by Fleshner, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Haley, to adopt said Ordinance No. 2007. On roll call, all present voted aye. Absent: None. Motion carried.

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An ordinance amending the Code of Ordinances by amending provisions pertaining to solid waste collection fees was introduced by Council Member Kots.

It was moved by Kots, seconded by Haley, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Siemann, to adopt said Ordinance No. 2008. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:27 p.m. Mayor Jensen opened a public hearing on the FY 2019/2020 Budget Amendment #2. Mayor Jensen closed said public hearing at 5:28 p.m.

It was moved by Fleshner, seconded by Haley, to approve Resolution No. 20-42, FY 2019/2020 Budget Amendment #2. On roll call, all present voted aye. Absent: None. Motion carried.

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A public hearing was held on May 26, 2020 at 5:29 p.m. at the Carroll City Council Chamber and virtually due to COVID-19 to hear comments on the city grant for a CDBG COVID-19 Grant. The public hearing was opened at 5:29 p.m. by Mayor Jensen. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Authority (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings; however, in light of COVID-19 concerns, public hearings may be held virtually.

The proposed project will assist local non-profits in providing restaurant gift cards to families and to cover processing costs of meat donated to local food programs to support a growing need and to address hunger in the Carroll community in response to the COVID-19 pandemic. No person or business will be displaced or relocated as part of this project.

The total project is estimated to be \$49,050 funded through a Community Development Block Grant provided by the Iowa Economic Development Authority and includes no local match provided by the City of Carroll. The first part of the project will be \$25.00 restaurant gift

cards to families that were serviced by Carroll County Community of Concern Food Pantry and New Opportunities in 2019. In 2019 Carroll County Community of Concern Food Pantry serviced 937 families and New Opportunities serviced 825 families. The amount to be provided to each agency is as follows:

- Carroll County Community of Concern \$23,425.00
- New Opportunities \$20,625.00

The second part of the project will cover processing fees of donated meat to New Opportunities in the amount of \$5,000.

During this public hearing, the public was to comment on the project as a whole and additionally on the following items:

- Community development and housing needs of low to moderate persons in the city and any planned or potential activities to address these needs.
- Other community development and housing needs and any planned or potential activities to address these needs.

It is estimated that a majority of these activities will serve people that are low and moderate income persons and families that are facing food insecurity in Carroll County. Mike Pogge-Weaver, Carroll City Manager, addressed Council on this issue. No public comments were received on the project at the meeting.

Mayor Jensen closed said public hearing at 5:35 p.m.

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 20-43, approving a contract with Iowa Economic Development Authority for the 2020 Community Development Block Grant (CDBG), and approving the environmental review record for the grant. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to terminate the cleaning services contract with Bewitched Cleaning effective May 14, 2020. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Haley, to approve Resolution No. 20-44, Cleaning Services Contract with Cleaning Solutions, Inc. to clean City Hall in the amount of \$2,080/month. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve Resolution No. 20-45, Audit Agreement with Feldmann & Company CPAs, P.C. to perform the annual audit for the fee of \$14,000 for FY 2020, \$14,250 for FY 2021 and \$14,500 for FY 2022 plus \$2,500 in any year that a Single Audit is required. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to approve Resolution No. 20-46, Change to Policy 0400 - Personnel Policies related to donation of vacation. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Fleshner, to accept the Certificate of Final Completion for the Wastewater Treatment Plant Disinfection Improvements Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Siemann, seconded by Kots, to affirm the order of a vicious animal owned by Matthew and Natasha Prenger. Police Chief Brad Burke, Nate Perry, Natasha Prenger and Attorney Jeff Minnich, representative for Natasha Pregner, addressed council during the appeal. On roll call, all present voted aye. Absent: None. Motion carried.

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Council discussed the possibility of the Carroll Recreation Bond Referendum. Council requested more information. No Council action taken.

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City departments updated Council on their department's operations during this State of Public Health Emergency/COVID-19 situation. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to adjourn at 7:55 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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Eric P. Jensen, Mayor

ATTEST:

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Laura A. Schaefer, City Clerk