

COUNCIL MEETING

APRIL 13, 2020

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it "impossible and impractical" to meet in one location. Due to this the Carroll City Hall was closed to the public for the April 13, 2020 City Council meeting. However, the meeting was held telephonically. The public was able to hear and participate in the Council meeting by calling into a publicly posted toll-free phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirx, Jerry Fleshner, Clay Haley (arrived at 5:16 p.m.), Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via telephone.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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Council Member Clay Haley arrived at 5:16 p.m.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the March 23 and 26, 2020 Council meetings, as written; b) bills and claims in the amount of \$1,430,469.09; c) purchase of three Panasonic Toughbook CF-31s in the amount of \$15,052.20 from Keltex Incorporated; d) Resolution No. 20-25, Accepting Conveyance of a Watermain Easement from St. Anthony Hospital; and e) Resolution 20-26, Covering Street Lighting Changes to install a street light in the 600 Block of Westridge Drive north of Summitt Drive. On roll call, all present voted aye. Absent: None. Motion carried.

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During the oral requests and communications from the audience, Mark Reinders, Franchise Manager with MidAmerican Energy, discussed with Council information about the franchise agreement renewal process. No Council action taken.

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Mayor Jensen read a proclamation observing April 24, 2020, as Arbor Day in Carroll, Iowa. No Council action taken.

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An ordinance amending provision pertaining to the Parks, Recreation and Cultural Advisory Board was introduced by Council Member Siemann. The amendment would allow for the Advisory Board meetings to occur in the months of January, March, May, July, September and November at a time that is mutually agreeable by a quorum of the board members.

It was moved by Siemann, seconded by Fleshner, to approve the first reading and waive the second and third readings of said ordinance. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Siemann, to approve said Ordinance No. 2006. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Kots, to approve Resolution No. 20-27, Adopting the Carroll, Crawford, Greene and Sac Counties Multi-Jurisdictional Hazard Mitigation Plan 2020. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:44 p.m. Mayor Jensen opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Water Supply Well Replacement – 2020 Project. Mayor Jensen closed said public hearing at 5:49 p.m.

It was moved by Kots, seconded by Haley, to approve Resolution No. 20-28, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Water Supply Well Replacement – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:50 p.m. Mayor Jensen opened a public hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the Water Distribution Main Replacements – 2020 Project. Mayor Jensen closed said public hearing at 5:53 p.m.

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 20-29, Adopting Plans, Specifications, Form of Contract and Estimated Cost for the Water Distribution Main Replacements – 2020 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirkx, seconded by Haley, to approve Resolution No. 20-30, Water and Sewer Utility Billing Modifications Due to COVID-19 which waives utility billing late fees for April, May, and June 2020 and also suspends credit card processing fees for utility bill payments until the city offices reopen to the public. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Dirx, to approve Resolution No. 20-31, Making Certain Fee Modifications at the Carroll Recreation Center Due to COVID-19 which waives monthly charges for April and May for members with Pre-Authorized Monthly Payments (PAMP), for members with a 30-day membership or fitness class pass as of March 16, 2020 adds 30 days once the Rec Center reopens, and for members with annual membership or fitness pass as of March 16, 2020 extends the membership for 60 days once the Rec Center reopens. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to approve Change Order No. 2 in the amount of \$5,000 and adds 24 days to the Substantial Completion date (new date June 30, 2020) and 25 days to the Full Completion date (new date July 31, 2020) for the Water Storage Tower Rehabilitation – 2019 Project. The effect of Change Order No. 2 on the Contract is as follows:

Original Contract Price	\$543,700.00
Change Order No. 1	48,200.00
Proposed Change Order No. 2	<u>5,000.00</u>
Contract Price with Change Orders	<u>\$596,900.00</u>

On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Boes, seconded by Haley, to approve setting Monday, April 27, 2020 as the date for public hearing for the FY 2019/2020 Budget Amendment #1. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 6:13 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk