

COUNCIL MEETING

MARCH 8, 2021

(Please note these are draft minutes and may be amended by Council before final approval.)

In support of Iowa Governor Kim Reynolds’ proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation made it “impossible and impractical” to meet in one location. Due to this the Carroll City Hall was closed to the public for the March 8, 2021 City Council meeting. However, the meeting was held telephonically or via Zoom web conferencing. The public was able to hear and participate in the Council meeting by calling into a publicly posted phone number.

The Carroll City Council met in regular session on this date at 5:15 p.m. in the Council Chambers, City Hall, 627 N Adams Street. Members present: Misty Boes, LaVern Dirx, Jerry Fleshner, Clay Haley, Mike Kots and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance via Zoom web conferencing.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the February 22, 2021 Council meeting, as written; b) bills and claims in the amount of \$354,329.87; and c) Renewal of Class “C” Liquor License with Brew Pub, Outdoor Service and Sunday Sales – *Carroll Brewing Co.* and renewal of Class “E” Liquor License with Class “B” Wine Permit (includes Carryout Wine and Native Wine) and Class “C” Beer Permit (includes Carryout Beer) and Sunday Sales – *Casey’s General Store #3082*. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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It was moved by Kots, seconded by Haley, to approve the third reading of a new ordinance that adds a new chapter for Drug Paraphernalia. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Kots, seconded by Siemann, to adopt said Ordinance No. 2101. On roll call, all present voted aye. Absent: None. Motion carried.

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At 5:19 p.m. Mayor Jensen opened a public hearing on the FY 2021/2022 Budget. Mayor Jensen closed the public hearing at 5:21 p.m.

It was moved by Haley, seconded by Fleshner, to approve Resolution No. 21-08, Adopting the Annual Budget for Fiscal Year Ending June 30, 2022 (FY 2021/2022). On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirx, seconded by Haley, to approve Resolution No. 21-09, Accepting the Professional Services Agreement with Shive-Hattery, Inc. in the amount of \$24,800.00 for the Northeast Parking and Sidewalk Improvements Project - 2021. Daryl and Joyce Hinners addressed Council on this issue. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Dirx, seconded by Haley, to approve Resolution No. 21-10, Accepting the Contract for Services Agreement with RDG Planning and Design in the amount of \$492,805.00 plus expenses incurred for this work at cost plus 10%, not to exceed \$20,000.00 for the Carroll Recreation Center Building Improvements Project - 2021. Al Oberlander, RDG Planning & Design Principal, addressed Council on this issue. On roll call, all present voted aye. Absent: None. Motion carried.

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A public hearing was opened by Mayor Jensen on March 8, 2021 at 6:00 p.m. at the Carroll City Council Chamber and virtually due to COVID-19 to hear comments on the city grant for a CDBG COVID-19 Grant. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Authority (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings were conducted in public buildings; however, in light of COVID-19 concerns, the public hearing was also held virtually.

The proposed project will assist local non-profits in providing restaurant gift cards to families and to cover processing costs of meat donated to local food programs to support a

growing need and to address hunger in the Carroll community in response to the COVID-19 pandemic. No person or business were displaced or relocated as part of this project.

The total project is estimated to be \$49,050 funded through a Community Development Block Grant provided by the Iowa Economic Development Authority and includes no local match provided by the City of Carroll. The first part of the project was \$25.00 restaurant gift cards to families that were serviced by Carroll County Community of Concern Food Pantry and New Opportunities in 2019. In 2019 Carroll County Community of Concern Food Pantry serviced 937 families and New Opportunities serviced 825 families. Under this program, Carroll County Community of Concern Food Pantry serviced 727 families as of March 4, 2021 with plans to distribute the final 210 gift cards by April 24, 2021. New Opportunities serviced 646 families of which 179 received more than one gift card. The amount provided to each agency was as follows:

- Carroll County Community of Concern \$23,425.00
- New Opportunities \$20,625.00

The second part of the project covered processing fees of donated meat to New Opportunities in the amount of \$5,000. 832 families were supported with meat through this activity.

During this public hearing, the public was to comment on the project as a whole and additionally on the following items:

- Community development and housing needs of low to moderate income persons in the city and any planned or potential activities to address these needs.
- Other community development and housing needs and any planned or potential activities to address these needs.

It is estimated that a majority of these activities served low and moderate income persons and families that are facing food insecurity in Carroll County. Mike Pogge-Weaver, Carroll City Manager, addressed Council on this issue. No public comments were received on the project at the meeting.

Mayor Jensen closed said public hearing at 6:04 p.m. No further action was taken by the Council.

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It was moved by Fleshner, seconded by Haley, to accept the bid from Concrete Creators for the Southside Shelter House Sidewalk & Patio Project at their bid price of \$15,777.00. On roll call, all present voted aye. Absent: None. Motion carried.

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City Manager Mike Pogge-Weaver presented housing information to Council. It is planned to continue the discussion at the April 12, 2021 Council meeting. No Council action taken.

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It was moved by Kots, seconded by Haley, to go into closed session at 7:29 p.m. per Iowa Code 21.5(1)(c) –to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to go back into open session at 7:43 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to adjourn at 7:44 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk