City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: December 17, 2020

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) – **December 9, 2020**
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **December 15, 2020**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

PLANNING AND ZONING COMMISSION

MINUTES OF DECEMBER 09, 2020

The Carroll Planning and Zoning Commission met in regular session on December 9, 2020, 5:15 PM, in the Council Chambers, City Hall, 627 N Adams Street. Present: Dawn Bonham, Ron Juergens, Angelo Luis, Katie McQueen (via phone) and Dan Messerich. Absent: Shelley Diehl, Jayne Pietig and Pat Venteicher. One Commission Member position remains unfulfilled. Also present: Mike Pogge-Weaver, City Manager and Greg Schreck, Building/Fire Safety Official. Chairperson McQueen presided.

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MOTION by Juergens, second by Messerich, to elect Pat Venteicher as chairperson. All present voted aye. Absent: Diehl, Pietig and Venteicher. Motion carried.

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MOTION by Juergens, second by Luis, to elect Dan Messerich as vice-chairperson. All present voted aye. Absent: Diehl, Pietig and Venteicher. Motion carried. Vice-Chairperson Messerich presided over the remainder of the meeting.

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MOTION by Juergens, second by Bonham, to approve the minutes of the November 11, 2020 as mailed. All present voted aye. Absent: Diehl, Pietig and Venteicher. Motion carried.

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A final plat for Third Replat of Ashwood Business Park Subdivision was submitted for review of the Commission. A. Eric Neu was present to represent and support the request. No comments from the public, written or verbal, were presented and no one present opposed. MOTION by Juergens, second by Luis, to recommend to the Carroll City Council approval of the final plat and to waive the requirement for a preliminary plat, waive any platting irregularities and subject to the following corrections to be made to the final plat: correct the scale bar to 1" = 200', remove zoning, remove the building setback lines, clarify the location of the various easements and correct the city approval signature block. All present voted aye. Absent: Diehl, Pietig and Venteicher. Motion carried.

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MOTION by Juergens, second by Messerich, to adjourn at 5:27 PM. All present voted Aye. Absent: Diehl, Pietig and Venteicher. Motion carried.

Daniel Messerich, Vice-Chairperson

Michel Pogge-Weaver, City Manager

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CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

December 15, 2020

1. The meeting was called to order at 6:30 a.m. by Vice-Chair Dr. Eric Jensen at the Carroll County Recycling Center. Others in attendance were: Richard Ruggles, Carroll County Board of Supervisors; Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda and Mary Wittry, Director.
2. Ruggles moved and Dales seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dales moved and Snyder seconded to approve the minutes of the November 10, 2020 as presented. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached. Wittry discussed the following bills: Bowman & Miller, $13,500 – annual audit and accrual to cash basis report; Foth Infrastructure and Environment, $14,651.41 - general consulting and data for treatment of leachate; Gehling Welding – $3,104.00 – swing gate for litter control; and Geologic Computer Systems, $39258.00 – GPS update. Dales moved and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report. Snyder moved and Ruggles seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Gina Wilming and Brian Harthun joined virtually (6:35 -6:45 a.m.) for the update on the leachate conditioning system. Data is being compiled to assist the Commission in making an informed decision regarding leachate treatment options with the City of Carroll. More information will be available in 2021.
7. Wittry presented the proposed amended budget for 2020-21. Snyder moved and Ruggles seconded to approve the proposed amended budget for 2020-21 as presented. Motion carried, all voting aye.
8. Wittry presented the proposed budget for 2021-22. This budget includes no tipping fee increase, no assessment increase and 3% for wage increases. Dales moved and Snyder seconded to approve the proposed budget as presented. Motion carried, all voting.
9. The changes made to operations due to COVID remain in place for the foreseeable future.
10. Landfill is operating well during the long, dry fall.
11. Market prices for processed recyclables materials were reviewed.
12. Upcoming events - Next Board meeting will be held on Wednesday, January 13, 2021 at 6:00 p.m. The annual meeting will follow at 7:00 p.m. A quorum is needed at both meetings to conduct business.
13. No other discussed.
14. Ruggles moved and Snyder seconded to adjourn at 7:50 a.m. Motion carried, all voting aye.

Respectfully submitted:

Mary Wittry