City of Carroll

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MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: December 14, 2017

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) –
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **December 12, 2017**
7. Historical Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

December 12, 2017

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the office of the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Dr. Eric Jensen, City of Carroll. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.

2. Agenda: Dales made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.

3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board Meetings on November 14 and November 29, 2017. Motion carried, all voting aye.

4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--$624.45—pallet of windshield washer fluid, safety vests, and supplies; Clark Equipment--$1801.20—snowblade; Foth--$32615.71—sampling, consulting, and single stream study; King Construction--$98221.17—final pay application for leachate force main project; Kolbeck --$2872.75—tree and pallet grinding; Mid-Iowa Insurance--$19122.00—2018 property insurance; Olsen, Muhlbauer & Co --$14190.00—audit and cash basis accrual report; Rupiper Grinding--$800.00—compost grinding. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.

5. Halbur presented the financial report --see attached. Schwabe made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.

6. Wittry discussed the single stream feasibility report. No action taken.

7. Wittry presented the proposed amended budget for 2017-2018. Schwabe made the motion and Dales seconded to approve the proposed amended budget for 2017-2018 as presented. Motion carried, all voting aye.

8. Wittry presented the proposed budget for 2018-2019. Dales made the motion and Schwabe seconded to approve the proposed budget for 2018-2019 with an increase of the tipping fee to $45 per ton. Motion carried, all voting aye.

9. Wittry discussed a partnering opportunity with the city of Manning on a grant that would apply to the greenhouse gas reduction component of Environmental Management System program. No action taken.

10. Landfill update: Wittry informed the board of the dry and windy conditions.

11. Recycling update: Prices held steady from last month and products continue to move.

12. Next meeting date: **Executive Board on January 17, 2018 at 5:30 p.m. in the Carroll County Courthouse basement**
Annual Meeting on January 17, 2018 at 7:00 p.m. in the Carroll County Courthouse basement

13. Other: None

14. Schwabe made the motion and Dales seconded to adjourn the meeting at 9:55 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur