City of Carroll

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MEMO TO: Mike Pogge-Weaver, City Manager MPW

FROM: Laura A. Schaefer, City Clerk/Finance Director LAS

DATE: December 10, 2020

SUBJECT: Change the December 28 Council Meeting to December 21, 2020

The second Council meeting of December is scheduled for December 28, 2020. With the holidays surrounding that meeting date, staff is recommending moving that Council meeting up one week to December 21. In addition, staff reviewed the business that would need to be conducted at the December 28 meeting and determined that business could be conducted at the December 21 Council meeting.

Chapter 17 of the Municipal Code requires the date and place of regular Council meetings to be set by resolution. Attached is a resolution changing the December 28 Council meeting to December 21.

RECOMMENDATION: Council consideration and approval of a resolution to change the regular City Council meeting from December 28, 2020 to December 21, 2020

RESOLUTION NO. _____

A RESOLUTION APPROVING A CHANGE TO THE CITY COUNCIL OF THE CITY OF CARROLL DECEMBER 2020 MEETING SCHEDULE

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that the time and place of regular meetings of the Council shall be fixed by resolution of the Council; and

WHEREAS, regular meetings of the City Council are held on the 2nd and 4th Monday of each month at 5:15 PM in the Council Chambers, City Hall located at 627 N Adams Street, Carroll, Iowa; and

WHEREAS, it is in the best interest of the City Council to move the December 28, 2020 meeting to Monday, December 21, 2020,

NOW, THEREFORE, BE IT RESOLVED that the regular meeting of Carroll City Council scheduled for Monday, December 28, 2020 will be moved to Monday, December 21, 2020 in the Council Chambers, City Hall located at 627 N Adams Street in Carroll Iowa.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 14th day of December, 2020.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY:_____
Eric P. Jensen, Mayor

ATTEST:

By:_____
Laura A. Schaefer, City Clerk