City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MJP-W

DATE: December 6, 2017

SUBJECT: Change the December 26 Council Meeting to December 18, 2017

With at least one City Council member and representatives from OPN Architects unable to attend the Council meeting on December 11, staff has been working to reschedule, as quickly as possible, the Library/City Hall project discussion that was tabled at the November 27 Council meeting. After talking with all Council members, staff, and representatives from OPN Architects, it appears that a meeting on December 18 works for everyone.

Pursuant to Chapter 15 of the Municipal Code, Mayor Jensen has called for a special meeting of the Carroll City Council to be held on Monday, December 18, 2017 at 5:15 p.m. in the City Council Chambers in the Farner Government Building at 112 E. 5th Street, Carroll, Iowa, concerning the Carroll Public Library/City Hall project.

At the December 27, 2016 meeting, Council approved rescheduling the December 25, 2017 Council meeting to December 26, 2017. In addition, staff reviewed the business that would need to be conducted at the December 26 meeting and determined that business could be conducted at the December 18 Council meeting; therefore, staff is requesting Council to consider moving the regularly scheduled Council meeting from December 26, 2017 to December 18, 2017.

Chapter 17 of the Municipal Code requires the date and place of regular Council meetings to be set by resolution. Attached is a resolution changing the December 26 Council meeting to December 18.

RECOMMENDATION: Council consideration and approval of a resolution to change the regular City Council meeting from December 26, 2017 to December 18, 2017.

RESOLUTION NO. _____

A RESOLUTION APPROVING A CHANGE TO THE CITY COUNCIL OF THE CITY OF CARROLL DECEMBER 2017 MEETING SCHEDULE

WHEREAS, Chapter 17, of the Code of Ordinances of the City of Carroll, Iowa, provides that the time and place of regular meetings of the Council shall be fixed by resolution of the Council; and

WHEREAS, regular meetings of the City Council are held on the 2nd and 4th Monday of each month at 5:15 PM in the Council Chambers, Farner Government Building located at 112 E 5th Street, Carroll, Iowa; and

WHEREAS, on December 27, 2016, Council approved rescheduling the regular Council meeting of Monday, December 25 to Tuesday, December 26, 2017; and

WHEREAS, it is in the best interest of the City Council to move the December 26, 2017 meeting to Monday, December 18, 2017,

NOW, THEREFORE, BE IT RESOLVED that the regular meeting of Carroll City Council scheduled for Tuesday, December 26, 2017 will be moved to Monday, December 18, 2017 in the Council Chambers, Farner Government Building located at 112 E 5th Street in Carroll Iowa.

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this 11th day of December, 2017.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY:_____
Eric P. Jensen, Mayor

ATTEST:

By:_____
Laura A. Schaefer, City Clerk