City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager MPW

FROM: Randall M. Krauel, Director of Public Works RMK

DATE: November 21, 2017

SUBJECT: U.S. 30 & Grant Road Intersection Improvements
Professional Services Agreement
Amendment No. 2

The April 14, 2014 Professional Services Agreement, amended May 26, 2015, with Snyder & Associates, Inc. for the development of the U.S. 30 and Grant Road Intersection Improvements included basic professional services with fees and the identification of additional services that could not be quantified at that time. As project development progressed, several of the additional services have been defined. Amendment No. 1 included additional services defined as of that time. The attached proposed Amendment No. 2 details additional services summarized as follows:

- Bridge design services including preparation of a Joint IDNR – USACE Application, hydraulic analysis and report, wetland and stream delineation, and addition of a concrete floor to the bridge.
- Right-of-way services for eight parcels, as compared to the original five estimated.

A summary of the current professional services and amendments, with proposed fees is as follows:

	Fees			
Services	Original Agreement	Amendment No. 1	Amendment No. 2	Total
Administration	$13,200	$2,600		$15,800
Topographic Survey	$10,200			$10,200
Roadway Design	$59,500	$11,400		$70,900
Bridge Design		$41,000	$20,000	$61,000
Geotechnical		$12,500		$12,500
Right of Way		$27,200	$2,000	$29,200
Appraisals		$22,000		$22,000
Future, as needed				
Relocation		Hourly		
Condemnation		Hourly		
Construction		Hourly		
Total	$82,900	$116,700	$22,000	$221,600

The total project cost is currently estimated as follows:

Administration, Engineering, Construction	$320,330.93
ROW Acquisition	$728,279.68
Construction	$1,119,087.99
Total	$2,167,698.60

The anticipated funding for the project is currently as follows:

Interest, Miscellaneous, Other	$17,654.62
LOST	$300,000.00
TIF – WUF	$815,901.00
State; TSIP	$500,000.00
State; U-STEP	$400,000.00
Total	$2,033,555.62

RECOMMENDATION: Mayor and City Council consideration and passage and approval of the Resolution approving Amendment No. 2 to the Professional Services Agreement for the U.S. 30 and Grant Road Intersection Improvements in the amount of $22,000.00.

attachment

RESOLUTION NO. _____

RESOLUTION APPROVING AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE US 30 AND GRANT ROAD INTERSECTION IMPROVEMENT PROJECT.

WHEREAS, the City of Carroll is desirous of completing the US 30 and Grant Road Intersection Improvement project; and,

WHEREAS, Amendment No. 2 to the Professional Services Agreement with Snyder & Associates, Inc. has been prepared to further define required professional services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Carroll, Iowa, that Amendment No. 2 to the Professional Services Agreement with Snyder & Associates, Inc. for the US 30 and Grant Road Intersection Improvement project is approved.

Passed and Approved by the Carroll City Council this 27th day of November, 2017.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

By: _____
Eric P. Jensen, Mayor

ATTEST:

By: _____
Laura A. Schaefer, City Clerk

AMENDMENT NO. 2
TO THE
STANDARD PROFESSIONAL SERVICES AGREEMENT
US 30 AND GRANT ROAD INTERSECTION IMPROVEMENTS
CARROLL, IOWA

This Amendment, entered into this the 27th day of November, 2017, is to the Standard Professional Services Agreement dated April 14, 2014 by and between the City of Carroll, Iowa, a municipal corporation, hereinafter referred to as the "City" or "Client", and Snyder & Associates, Inc., hereinafter referred to as the "Professional".

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that the Standard Professional Services Agreement be amended as per the Attached Exhibit "A" incorporated herein and by this reference made part of this Amendment.

CITY OF CARROLL, IOWA (Client)

By:_____
(Authorized agent)

_____
(Printed or typed signature)

SNYDER & ASSOCIATES, INC. (Professional)

By: D.N. Mueller
(Authorized agent)

David N. Mueller
(Printed or typed signature)

Route executed copy to: Tony Boes

EXHIBIT "A"
AMENDMENT NO. 2
US 30 AND GRANT ROAD INTERSECTION IMPROVEMENTS
ADDITIONAL SERVICES
CARROLL, IOWA

I. GENERAL

The Scope of Services outlines additional design phase and right-of-way (ROW) professional services required for the proposed US 30 and Grant Road intersection improvements. Refer to the original agreement for the initial scope of services and Amendment No. 1 for previous additional services. Additional services included in this Amendment are the following:

II. SCOPE OF SERVICES

A. BRIDGE DESIGN SERVICES

1. Prepare a Joint Application for required Iowa Department of Natural Resources (IDNR) and US Army Corps of Engineers (USACE) permits. Respond to inquiries from IDNR and USACE.

2. Provide hydraulic analysis and report for required IDNR permit.

3. Provide wetland and stream delineation and report for required USACE permit. A Nationwide permit is assumed for this project.

4. Provide additional bridge design and plan revisions associated with adding a concrete floor to the bridge widening and two traffic signal pole footings tied to the bridge deck.

B. RIGHT-OF-WAY SERVICES

Provide the following services for three additional affected parcels (eight total parcels).

1. Prepare acquisition plats and temporary easement descriptions.
2. Prepare property appraisals and associated documents.
3. Perform negotiations.
4. Obtain title clearing documents.

III. ENGINEERING FEES

The Professional will perform the above scope of services on a lump sum or hourly rate and direct expense basis. The total maximum fee for these services shall not exceed the following without written approval of the Client. Hourly rates will be in accordance with the standard fee schedule in effect at the time the services are performed. Future additional services will be completed by an amendment signed by the Client and the Professional.

	Original Agreement	Amendment No. 1	Amendment No. 2	Total	
Administration	$13,200	$2,600		$15,800	(lump sum)
Topographic Survey	$10,200			$10,200	(lump sum)
Roadway Design Services	$59,500	$11,400		$70,900	(lump sum)
Bridge Design Services		$41,000	$20,000	$61,000	(lump sum)
ROW Services		$27,200	$2,000	$29,200	(hourly)
Geotechnical Investigation		$12,500		$12,500	(lump sum)
Appraisals		$22,000		$22,000	(lump sum)
TOTAL Maximum Fee	$82,900	$116,700	$22,000	$221,600	

Future Additional Services (as requested):

Construction Services (hourly)

IV. SCHEDULE

Work will be performed according to a mutually agreeable schedule between the Client and the Professional. The project letting and substantial completion of construction are anticipated to occur in 2018.