City of Carroll

112 E. 5th Street Carroll, Iowa 51401-2799 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and City Council Members

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: November 18, 2020

SUBJECT: Rental Housing Code – Fee Schedule

With the anticipated approval of the Rental Housing Code at the November 23, 2020 City Council meeting, the fee schedule will now need to be adopted by the City. Attached is the fee schedule that has been reviewed and considered by the City Council during the review and approval process for the Rental Housing Code Ordinance. The fee schedule for rental housing permits and inspections is as follows:

Annual Permit Fee:	First unit in a building	$35.00
	Each additional unit in a building	$10.00
Inspection Fee:	Initial inspection	No Fee
	First reinspection	No Fee
	Second and subsequent reinspection	$55.00 per unit

If these continue to be found acceptable, staff would recommend approving the proposed resolution.

RECOMMENDATION: Mayor and City Council consideration and possible approval of the Resolution setting Rental Housing Fees.

RESOLUTION NO. _____

A RESOLUTION SETTING RENTAL HOUSING FEES

WHEREAS, City Code Chapter 158 requires fees for rental housing permits and inspection fees to be set by a resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Carroll City Council that the following fee schedule is hereby adopted for rental housing permits and inspections:

Annual Permit Fee:	
First unit in a building	$35.00
Each additional unit in a building	$10.00
Inspection Fee:	
Initial inspection	No Fee
First reinspection	No Fee
Second and subsequent reinspection	$55.00 per unit

PASSED AND APPROVED by the City Council of the City of Carroll, Iowa, this _____ day of _____, 20____.

CITY COUNCIL OF THE
CITY OF CARROLL, IOWA

BY:_____
Eric P. Jensen, Mayor

ATTEST:

By:_____
Laura A. Schaefer, City Clerk