City of Carroll

627 N. Adams Street Carroll, Iowa 51401 (712) 792-1000 FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager MPW

DATE: October 20, 2021

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) –
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **October 11, 2021**
5. Parks, Recreation & Cultural Advisory Board (meets 1st Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **October 12 and 21, 2021**
7. Carroll Historic Preservation Commission (no regular meeting dates) –
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, October 11, 2021, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Kevin Wittrock and Dick Fulton. Gene Vincent attended via telephone. Also attending were Don Mensen, airport manager and Carol SChoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES
The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

FALL SPRAYING
Don will start the fall spraying and if he does not finish the entire airport within a week, the remaining will have to wait until spring.

FARM REPORT
Comm. Vincent reported beans were sold to Landus for $19,418.97 and corn was sold to New Cooperative for $24,656.76. The hay crop and cash rent is due this year.

TOPICS DISCUSSED:
Scout Clean Energy was on the agenda but did not attend. The turbines being erected south of Arcadia will not interfere with Carroll Trafic.

T-hangers and box hangers were discussed because of the need for more hanger space. The monthly leases were discussed.

BILLS
The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	$ 6,800.00
New Cooperative	ground water tax	8.72
Echo Group	bulb	22.93
Wittrock Motor	Sept car rental	349.00
Performance Tire	Kubota tire	51.00
Bomgaars	rodent bait	110.94
Ecowater	cooler rent/water	151.24
Carroll Aviation	runway lights from ADB Safegate	362.90
Carroll Refuse	September garbage	57.00
Raccoon Valley Elec	Sept electric service	942.13
Ten Point Const	runway repair	8,768.12
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Siemann and seconded by Comm. Fulton was made to approve the bills as presented to the Carroll Airport Commission. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

The next regular meeting of the Carroll Airport Commission will be November 8, 2021, at the Arthur Neu Airport.

_____
Chairman/Vice-Chairman

ATTEST:

_____

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, November 8, 2021

5:30 P.M.

Arthur Neu Airport

AGENDA

Approve previous minutes

Winter Equipment

Re-estimate 2021/2022 budget

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

October 12, 2021

1. The meeting was called to order at 6:32 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Dan Snyder, City of Breda; Dr. Eric Jensen, Mayor of Carroll; Harvey Dales, City of Manning; Mary Wittry, Director; Cathy Toms, Office Manager; and Lynn Wuekber, Landfill Operator.
2. Dales moved and Dr. Jensen seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the September 14, 2021 meeting as presented. Motion carried, all voting aye.
4. Harvey Dales reviewed the bills payable -see attached. Wittry discussed the following bills: Foth Infrastructure and Environment –$8,970.85, general consulting, Eastern area sampling, and Western expansion sampling; Silverstone - $2,500, Post-retirement medical analysis; Office Stop - $782.22, office supplies and scale tickets; and Ziegler – $3,381.90, parts and preventative maintenance. Dales moved and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts and market prices. Dales moved and Snyder seconded to approve the financial report, review of set aside accounts and market prices as presented. Motion carried, all voting aye.
6. Nathan Minkel, CPA with Bowman & Miller, P.C. presented a draft of the audit for 2020-2021. The audit will be approved at the November meeting.
7. Wittry reported that the Department of Natural Resources Legal Department has approved the environmental covenant and the paperwork needed to complete the covenant will arrive soon.
8. Snyder moved and Dr. Jensen seconded to approve a lease agreement with current renter at the recommended cash rent per acre. Motion carried, all voting aye.
9. Two grants have been submitted for the purchase of a new baler/conveyor to bale plastics from the sorting line. More information will be provided at a later date.
10. Policy manual revisions will be discussed at an upcoming meeting.
11. Lynn Wuebker was awarded the ISOSWO Professional Achievement Award – Landfill Operator at the solid waste management conference held in Cedar Rapids.
12. An aerial survey is being completed to determine compaction rates and airspace available.
13. Dr. Jensen moved and Johnson seconded to approval the wage recommendations for staff as discussed. Motion carried, all voting aye.
14. The next Executive Board meeting will be Tuesday, November 9, 2021 at 6:30 a.m.
15. Snyder moved and Dales seconded to adjourn the meeting at 7:48 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

October 21, 2021

1. The meeting was called to order at 6:32 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Dan Snyder, City of Breda; Harvey Dales, City of Manning; and Mary Wittry, Director.
2. Dales moved and Johnson seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dales moved and Snyder seconded to approve employee compensation as discussed. Motion carried, all voting aye.
4. Snyder moved and Johnson seconded to adjourn at 7:35 a.m. Motion carried.

Respectfully submitted,

Mary Wittry